



Regular City Commission Meeting Agenda

150 NE 2nd Avenue | Deerfield Beach, FL, 33441 | 954-480-4200

Mayor Bill Ganz

Vice Mayor Bernie Parness

District 1 Commissioner Michael Hudak

District 2 Commissioner Ben Preston

District 4 Commissioner Todd Drosky

Wednesday
September 13, 2023
7:00 PM

CALL TO ORDER & ROLL CALL

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

APPROVAL OF CITY COMMISSION MINUTES

Regular City Commission Meeting Minutes

Attachment: August 15, 2023

Budget Workshop Meeting Minutes

Attachment: August 16, 2023

ACKNOWLEDGEMENT OF CITY BOARD MINUTES

Code Compliance Meeting Minutes

Attachment: July 26, 2023

Community Appearance Board Meeting Minutes

Attachment: August 9, 2023

Community Redevelopment Agency Meeting Minutes

Attachment: August 22, 2023

APPROVAL OF THE AGENDA

September 13, 2023

ZOOM MEETING

Join Zoom Meeting by clicking the below link:

<https://deerfield-beach.zoom.us/j/85369349479?pwd=dnVGZzd4ZStXVGJuVkUzOG5TWXpmUT09>

Join Zoom Meeting via telephone by dialing:

Call-in Number: (301) 715-8592

Meeting ID: 853 6934 9479#

Participant ID: #

Passcode: 066345#

For complete instructions on joining and/or participating during Public Comment, please click the following link or attend in person in the City Commission Chambers:

Attachment: Zoom Instructions

BUDGET & MILLAGE PUBLIC HEARINGS

1. **ORDINANCE 2023/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, ADOPTING THE MILLAGE RATE TO BE LEVIED BY THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; STATING THE PERCENTAGE CHANGE BY WHICH THE MILLAGE RATE EXCEEDS THE ROLLED-BACK RATE AS COMPUTED PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

Suggested Action: Commission to vote on Ordinance

Voting Requirement: Adoption requires a 4/5 vote of the City Commission

Sponsor: Department of Financial Services & Office of the City Manager

Attachment: FY24 Millage Rate

- 2. ORDINANCE 2023/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

Suggested Action: Commission to vote on Ordinance

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Financial Services & Office of the City Manager

Attachment: FY24 Budget

- 3. ORDINANCE 2023/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE BUDGET FOR THE DEERFIELD BEACH COMMUNITY REDEVELOPMENT AGENCY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR FUNDING THROUGH TAX INCREMENT FINANCING AS PROVIDED FOR IN PART III, CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

Suggested Action: Commission to vote on Ordinance

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Financial Services & Community Redevelopment Agency

Attachment: FY24 CRA Budget

PUBLIC HEARINGS

- 4. P.H. 2023-102: Resolution 2023/ - A Resolution of the City of Deerfield Beach, Florida, relating to the provision of fire rescue services, facilities and programs in the City of Deerfield Beach, Florida; confirming the preliminary rate resolution; reimposing fire rescue assessments against assessed property located within the City of Deerfield Beach for the fiscal year beginning October 1, 2023; approving the rate of assessment; approving the assessment roll; and providing an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Financial Services

Attachment: Fire Rescue Assessments

- 5. P.H. 2023-103: Resolution 2023/ - A Resolution of the City of Deerfield Beach, Florida, relating to the collection of Nuisance Abatement Services Assessments; adopting findings of fact; approving the rate of assessment for each affected property; adopting the Assessment Roll; providing for notice and providing an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Financial Services & Department of Public Safety

Attachment: Nuisance Abatement Services Assessments

- 6. P.H. 2023-108: Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving and adopting the inventory list of city owned property deemed appropriate for use as potential affordable housing pursuant to Section 166.0451, Florida Statutes; and providing for an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Planning & Development Services

Attachment: Inventory of City Owned Property

QUASI-JUDICIAL PUBLIC HEARINGS

- 7. P.H. 2023-107: APPLICATION 23-P-236**

Applicant: **Z & B Investment Group, LLC represented by Jim McLaughlin of McLaughlin Engineering Company**

Proposal: Request to amend 14,328 square feet of church use to a duplex on the "B T H C Plat" (Plat Book 157, Page 18).

Location: The property is generally described as B T H C PLAT 157-18 B PARCEL A, more particularly described in the file, and located at **488 NW 1st Terrace**.

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Planning & Development Services

Attachment: Application 23-P-236

PUBLIC COMMENT

Persons addressing the Commission shall state his/her name and address and may speak for three (3) minutes unless extended for one (1) additional minute by the Mayor. All remarks made by the public at a Commission meeting on an agenda item shall be addressed to the Commission as a body and limited to the subject matter before the Commission at that particular time. No comments shall be made related to the personal life or personal qualities of any person and no language which would offend persons of ordinary sensibilities shall be permitted. The public shall be given an opportunity to speak on any substantive agenda item, subject to the aforementioned restrictions, prior to a vote on the matter by the City Commission. The Commission shall determine the appropriate time, prior to the vote, for the public to speak. For consent agenda items, the public shall be given an opportunity to speak prior to the approval of the consent agenda. The Commission may, by majority vote, determine that public input on an agenda item be tabled to a future meeting so long as the vote on the agenda item take place at the future meeting and that the public input take place prior to the Commission making any decision.

CONSENT - BOARD APPOINTMENT

- 8. Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, appointing David Evoy to the City of Deerfield Beach Non-Uniformed Municipal Employees Retirement Committee as the fifth member; providing for an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Office of the City Clerk

Attachment: Non-Uniformed Municipal Employees Committee Appointment

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS

- 9. Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, appointing Kenneth L. Lewis, Jr., Esquire as Code Enforcement Special Magistrate and Special Magistrate for Sports Volunteer Background Screening Appeals in accordance with the provisions of the City of Deerfield Beach Code of Ordinances; and providing for an effective date. (Funds from Account #001-3009-524-30-26 - Code Compliance/Code Enforcement/Special Magistrate & Account #001-7025-572-32-99 - Other Contractual Services)**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Office of the City Attorney

Attachment: Special Magistrate

- 10. Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the ranking and award of Request for Proposals #23-29-VP for a citywide unified key management system; authorizing execution of an agreement with the top ranked, responsive and responsible proposer, Broward Century Locksmiths II, Inc. in an annual amount not to exceed \$146,786.90 for a one year term with two additional one year renewal options; providing for implementation and an effective date. (*Funds from Account #399-5060-519-65-30 - CIP - Infrastructure*)**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Environmental Services

Attachment: Broward Century Locksmiths II, Inc.

- 11. Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving a work authorization with APTIM Environmental & Infrastructure, LLC, to provide professional engineering services to develop a city sustainability roadmap and greenhouse gas inventory in an amount not to exceed \$50,000.00; providing for execution and an effective date. (*Funds from Account #001-4553-539-32-99 - Coastal & Waterways/Other Contractual Services*)**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Sustainable Management

Attachment: APTIM Environmental & Infrastructure, LLC

DEPARTMENTAL BUSINESS

- 12. Presentation by Colliers International regarding the 2023 Central City Area Retail Market Analysis.**

Sponsor: Department of Economic Development

Attachment: Central City Area

13. Presentation regarding the Aesthetic Enhancements to the International Fishing Pier.

Suggested Action: Motion on decision of Commission

Sponsor: Department of Environmental Services

Attachment: International Fishing Pier

14. ORDINANCE 2023/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AMENDING CHAPTER 90 "FLOODPLAIN MANAGEMENT" OF THE CITY'S LAND DEVELOPMENT CODE TO PROVIDE REGULATIONS FOR ACCESSORY STRUCTURES IN FLOOD HAZARD AREAS, SPECIFY ELEVATION OF MANUFACTURED HOMES IN FLOOD HAZARD AREAS, AND TO PROVIDE FOR CONSISTENCY WITH APPLICABLE BUILDING CODE AND FEMA POLICY PROVISIONS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

Suggested Action: Commission to vote on Ordinance and set public hearing for October 3, 2023

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Environmental Services & Department of Planning & Development Services

Attachment: Floodplain Management

15. Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the award of ITB #2023-32-BA for citywide median landscape improvements to VisualScape, Inc.; authorizing the execution of a contract with VisualScape, Inc., the lowest priced responsive and responsible bidder, in an amount not to exceed \$1,048,945.35; providing an effective date. (*Funds from Account #399-7020-539-65-30 - CIP - Infrastructure*)

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Parks & Recreation

Attachment: VisualScape, Inc.

16. Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving an agreement with Shiff Construction and Development, Inc., utilizing the Sourcewell, Inc. Job Order Contract #FL-R10-GC-02-111821-SCD for the construction

of interior improvements to City Hall in an amount not to exceed \$500,000.00; authorizing appropriations to fund the project; providing for execution and an effective date. (*Funds from Account #399-5060-519-62-00 - General Capital Project - Construction & Facilities Maintenance/Buildings*)

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Environmental Services

Attachment: Shiff Construction and Development, Inc.

COMMENTS BY ADMINISTRATION & LEGAL

CITY COMMISSION BUSINESS

17. City Manager's Annual Performance Evaluation.

Suggested Action: Motion on decision of Commission

Sponsor: City Commission

Attachment: City Manager Evaluation

COMMENTS BY MAYOR & CITY COMMISSION

ADJOURNMENT

FUTURE CITY COMMISSION MEETINGS

Regular City Commission Meeting - October 3, 2023

Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meetings or hearings will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and the evidence upon which the appeal is made. The above notice is required by State Law (F.S. 286.0105). Anyone desiring a verbatim transcript shall have

the responsibility, at his/her own expense, to arrange for the presence of a certified court reporter at the hearing.



Meeting Minutes City Commission

Tuesday, August 15, 2023

7:00 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

The meeting was called to order on the above date by Mayor Bill Ganz at 7:00 p.m., in the City Commission Chambers, City Hall, Deerfield Beach.

Present:

Commissioner Todd Drosky
Commissioner Michael Hudak
Commissioner Ben Preston
Vice Mayor Bernie Parness
Mayor Bill Ganz

Also Present:

City Manager David Santucci
City Attorney Anthony Soroka
City Clerk Heather Montemayor

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Mayor Ganz said Harry Dressler, former Tamarac Mayor, passed away earlier today and asked that everyone keep his family in their thoughts and prayers; thereafter, there was a moment of silence, followed by the Pledge of Allegiance.

APPROVAL OF CITY COMMISSION MINUTES

Regular City Commission Meeting Minutes - July 18, 2023

MOTION was made by Vice Mayor Parness, seconded by Commissioner Preston, to approve the meeting minutes as submitted. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness, and Mayor Ganz

Nays: 0

ACKNOWLEDGEMENT OF CITY BOARD MINUTES

Police Pension Fund Meeting Minutes - April 27, 2023
Code Compliance Meeting Minutes - May 3, June 13 & June 28, 2023
Community Appearance Board Meeting Minutes - July 12, 2023

MOTION was made by Vice Mayor Parness, seconded by Commissioner Preston, to acknowledge the board minutes. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness, and Mayor Ganz

Nays: 0

APPROVAL OF CITY COMMISSION AGENDA

August 15, 2023

MOTION was made by Vice Mayor Parness, seconded by Commissioner Preston, to approve the agenda as submitted. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness, and Mayor Ganz

Nays: 0

AWARDS & RECOGNITION

1. Certificate of Appreciation presented to John DiPrato for his extraordinary generosity regarding the provision of free backpacks and school supplies.

Mayor Ganz presented a certificate of appreciation to John DiPrato for his assistance and contributions in the backpack giveaway event.

Mr. DiPrato thanked the City for the recognition. Thereafter, he provided a brief overview of the event, which continues to get better each year.

2. Proclamation in recognition of the 6th Annual Broward Mental Health Summit Day.

Mayor Ganz presented a proclamation to Simone Edwards, Suicide Prevention Coordinator, in recognition of Mental Health Awareness Month.

Ms. Edwards thanked the City of Deerfield Beach for recognizing mental health, as it is a serious issue and awareness is needed.

3. Certificate of Recognition presented to Kyle Gentile for his courageous and immediate response during a crisis.

Mayor Ganz presented a certificate of recognition to Kyle Gentile, Pier Attendant, for his assistance with an individual who was attempting to commit suicide.

Mr. Gentile thanked the City for the recognition, as he felt jumping into the situation was the right thing to do.

4. Certificate of Recognition presented by Captain Hofstein to BSO Law Enforcement staff.

Captain Hofstein, BSO District X, presented certificates of recognition to deputies for aiding the City of Boca Raton in an armed carjacking incident that occurred on July 12, 2023.

PUBLIC COMMENT

Daniel Shanetzky, 34 Keswick B, Deerfield Beach, congratulated Ocean Rescue on winning the 2023 United States Lifeguard Southeast Regional Championships.

Islah May Abdul Aziz, 425 NW 1st Terrace, Deerfield Beach, commented on her Theatre Company and the work they are currently doing to stop drug use. Thereafter, she said Nora Rupert is providing support, and urged the Commission to do the same.

In response to Commissioner Preston's question, Ms. Abdul Aziz replied that the Commission could assist by urging the youth to participate; thereafter, she provide the Commission with business cards. Further, she is not asking for money, but donations are welcome as well.

Linda Ruise, 425 NW 1st Terrace, Deerfield Beach, asked for clarification on the budget cuts in District 2, i.e. pre-prom. Further, she said these events are important to not only educate the children but keep them

PUBLIC COMMENT - CONTINUED

engaged in school.

Sandra Jackson, 386 SW 35th Avenue, Deerfield Beach, asked for clarification on the budget cuts, as pre-prom has been going on for years and asked that it not be cut. She also commented on funding being reduced for other events, i.e. Juneteenth, and asked that funding remain as these events are for the entire city and suggested that more advertisement be done.

Diane Chisholm, 375 NW 7th Court, Deerfield Beach, asked the Commission for consideration in assisting the Palms with transportation to their events. Further, she commented on code enforcement in District 2, whereby, she feels certain people are being targeted and harassed. Thereafter, she provided various examples of issues she's had with code enforcement. Lastly, she said pre-prom is very important to the residents of this city and asked that it not be cut; notwithstanding, she's heard cuts are being made throughout the City, not only in District 2.

Jose Pena, 443 NW 45th Avenue, Deerfield Beach, commented on his dissatisfaction and growing concerns with the conduct of the Code Compliance Department. Thereafter, he commented on various situations he's encountered with code compliance staff. Mr. Pena suggested that the vendor be changed or a customer service skills training be provided. Lastly, he thanked the Commission for their time and hopes that bringing these concerns to their attention does not make him a target for retaliation.

In response to Commissioner Preston's questions, Mr. Pena reiterated his address and stated that he's lived there for over 25 years.

Willie Graham-Bracy, 501 NW 1st Terrace, Deerfield Beach, asked who she can contact to move her mailbox closer to her home, as it's consistently open. Thereafter, she commented on missing mail.

BrenNette Rahming, 1351 SW 10th Terrace, Deerfield Beach, commented on the elimination of pre-prom and reductions being made to other District 2 events. She said we as a City must find ways to give the children a reason to participate, whereby, the more that is taken away from them, the more they are going to run and invest in another community or just not care at all.

Darryl Thomas, 748 N. Deerfield Avenue, Deerfield Beach, expressed concerns with Johnnie McKeithen Park, i.e. fence removal, homelessness, lighting, etc. and asked that it be remedied. Thereafter, he commented on various issues he's encountered at the park. Lastly, he was told by law enforcement to contact them with issues, but he does not feel like it's his responsibility to do law enforcements job.

Theodus Times, 772 N. Deerfield Avenue, Deerfield Beach, expressed concerns with Johnnie McKeithen Park, as the park has become chaotic since the fence removal. Thereafter, he commented on various issues he's encountered at the park.

Dan Herz, 330 SE 19th Avenue, Deerfield Beach, said he looks forward to seeing the budget presentation tomorrow evening, as he hopes the operating millage rate is reduced by 5% or a better explanation is given for no reduction. Thereafter, he commented on questions that have been provided to the Mayor and City Manager but have not been answered. Lastly, Mr. Herz commented on the City giving extra money to the Deerfield Beach Historical Society, which he supports, but spoke in opposition to cutting city events, i.e. pre-prom and Juneteenth.

Commissioner Hudak temporarily left the meeting at 7:31 p.m. and returned at 7:33 p.m.

Katy Freitag, 418 SE 2nd Street, Deerfield Beach, said the Women's Club of Deerfield Beach is hosting a fashion show on September 9th, tickets are \$40. She stated that the streetlights on Federal Highway, from 10th Street to Hillsboro are not working, as well as the ones on SW 10th Street. Lastly, she suggested that five minutes be given to the public when certain items, i.e. housing projects are brought forward, as four minutes total is not enough.

Patricia Saunders, 252 SW 34th Avenue, Deerfield Beach, commented on the water line breaks in District 4, i.e. Deerfield Beach Mall and Deer Creek, and asked for clarification as to why it's occurring. Thereafter,

PUBLIC COMMENT - CONTINUED

she expressed concerns with the elimination of pre-prom and reducing funding for Juneteenth, as these type events are important to our children and should not be taken away.

Mayor Ganz answered questions/concerns/comments posed by the public. He said the consensus of this commission was to put the fence back up at Johnie McKeithen Park; nevertheless, staff will look into the lighting, as the park cannot be over illuminated because of the neighboring residents. Mayor Ganz disagreed, as he believes it's the community's responsibility to contact law enforcement when they see something negative going on, as law enforcement cannot be everywhere; nevertheless, he agreed that additional police presence is needed. Further, he said misinformation is floating around regarding city events, whereby, pre-prom was previously hosted by another entity, not the City; nevertheless, he does not mind partnering with other entities, but stated that it should not be a fully funded city event, as not all students are Deerfield Beach residents. He explained that the \$15,000 is not really a reduction to the Juneteenth event because that money was not originally allocated to the event.

In response to Mayor Ganz's question, David Santucci, City Manager, replied that in years past a smaller budget was allocated to Juneteenth; however, due to the COVID increase one year, the MLK event was cancelled, so that funding was moved to Juneteenth.

Mayor Ganz said although the event was outstanding this year, there have been challenges, which are ongoing, i.e. weekend of Father's Day, not a lot of public awareness of what the event is, etc. He said this Commission is not looking to make cuts to take it away, but the issue is the City is spending more money on Juneteenth than any other event per person. He stated that there are other events throughout the City, i.e. fall festival, that don't involve alcohol, whereby, the City does not spend as much money on the event, nor provide as much advertising. Furthermore, Juneteenth is the single most advertised event; therefore, he suggested that the Board advise this commission on what is not being done right. Thereafter, he urged the community to contact the Elected Officials to ensure the information floating around is accurate. Further, Mayor Ganz expressed his dissatisfaction with code enforcement as well, and agreed with the customer service training for code, as well as other areas.

Continuing, Mayor Ganz urged Ms. Bracy to contact the Postmaster General, as the City has no jurisdiction over moving her mailbox. Further, he stated that many of the questions provided by Mr. Herz have been addressed; nevertheless, the remainder will be clarified once the budget is presented. He explained that the additional money being allocated to the Historical Society is to save the Butler House. He stated that he is only aware of one water break near the Deerfield Mall, which can happen; nevertheless, the City is working toward fixing the infrastructure. Mayor Ganz expressed concerns with allowing the public to speak for five minutes; nevertheless, he has come up with creative ways in order to allow individuals to share their opinions. Lastly, he applauded Ms. Aziz for her work in the community.

Commissioner Preston said individuals come forward to clarify the information being provided to them because they care about the community; nevertheless, when funding is reduced for an event people understand how catastrophic it could be when organizing and getting everyone on the same page. Thereafter, he spoke in support of allowing the public to speak for five minutes.

Vice Mayor Parness spoke in opposition to increasing the time limit.

Thereafter, there was a brief discussion regarding allowing the public to speak for a total of five minutes in lieu of four.

CONSENT - BOARD APPOINTMENTS

5. **Resolution 2023/137 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, reappointing Robert Amante to the Board of Trustees of the Municipal Police Officers' Retirement Trust Fund of the City of Deerfield Beach; and providing for an effective date.**
6. **Resolution 2023/138 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, appointing Aaron LoCascio as a regular member to fill an unexpired term on the Marine Advisory Board; providing for an effective date.**

CONSENT - BOARD APPOINTMENTS - CONTINUED

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

There was no discussion amongst the Commission.

MOTION was made by Vice Mayor Parness, seconded by Commissioner Hudak, to approve Items 5 & 6 in concert. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness, and Mayor Ganz

Nays: 0

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS

Mayor Ganz opened the public hearing for Items 8 - 11; however, there were none to speak and the public hearing was closed.

There was no discussion amongst the Commission.

MOTION was made by Vice Mayor Parness, seconded by Commissioner Hudak, to approve Items 8 - 11 in concert. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness, and Mayor Ganz

Nays: 0

7. **Resolution 2023/139 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the Special Event Permit Application submitted by the Sheriff's Foundation of Broward County, Inc. for the "Italian Festival on the Beach" Special Event taking place at 2096 NE 2nd Street on October 21, 2023 from 7:00 am to 11:45 pm; approving a waiver of fees; and providing for an effective date. (Funds from Account #001-7015-579-10-02 - Overtime)**

The Resolution was read by title only.

Mayor Ganz opened the public hearing.

David Santucci, City Manager, stated that staff and key internal stake holders have met with the applicant, and reviewed the application in its entirety, whereby, the City supports the requested fee waivers.

Sandra Jackson, 386 SW 35th Avenue, Deerfield Beach, asked if the Sheriff's Foundation of Broward County, Inc. could assist with sponsoring city events.

Mayor Ganz advised that they assisted during the backpack giveaway.

Daniel Shanetzky, 34 Keswick B, Deerfield Beach, spoke in support of the event, as these type events help everyone learn about different cultures. Thereafter, he commented on the Brazilian Festival and Juneteenth.

Islah May Abdul Aziz, 425 NW 1st Terrace, Deerfield Beach, commented on being invited to Cultural Committee meetings.

Mayor Ganz stated that this item is regarding the Italian Festival on the Beach Event.

John DiPrato, 1456 Sabal Palm Drive, Boca Raton, said local groups will be assisting as well, i.e. Rotary and Kiwanis. Thereafter, he provided a brief overview of what the Sheriff's Foundation of Broward County does. He explained that it was important to him to get the foundation in Deerfield Beach to show the public

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS - CONTINUED

what they do.

Mayor Ganz closed the public hearing.

Commissioner Hudak spoke in support of the event and said if anything additional is needed, he will support it.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item 7, adopted Resolution 2023/139. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness, and Mayor Ganz

Nays: 0

8. **Resolution 2023/140 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the award of ITB #2023-24-BA for ground storage tank repairs and cleaning project for the East and West Water Treatment Plant; authorizing execution of a contract with Underwater Solutions, Inc., the lowest priced responsive and responsible bidder, in an amount not to exceed \$60,630.00; providing an effective date. (Funds from Account #401-5020-533-60-31-Improvements Other Than Buildings)**
9. **Resolution 2023/141 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the award of ITB #2023-16-BA for the purchase of nano flow meters for the West Water Treatment Plant to Core & Main, LP for ITB Item No. 1 in an amount not to exceed \$25,500.00 and to Consolidated Pipe and Supply Company, Inc. for ITB Items 2 through 7 in an amount not to exceed \$72,715.00; authorizing the issuance of purchase orders to both vendors, the lowest priced responsive and responsible bidders for the respective item categories; providing an effective date. (Funds from Account #401-5020-533-60-31 - Improvements Other Than Buildings)**
10. **Resolution 2023/142 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving a work authorization with McKim and Creed, Inc. to provide professional engineering services related to the Integration of Radio Telemetry Units at the West Water Treatment Plant and Remote Sites in an amount not to exceed \$125,901.00; providing for execution and an effective date. (Funds from Account #401-5020-533-30-33 - Other Professional Services)**
11. **Resolution 2023/143 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the award of ITB #2023-28-BA for the purchase of liquid chlorine for the Water Treatment Plant to Allied Universal Corporation; authorizing the execution of a contract with Allied Universal Corporation, the sole responsive and responsible bidder, in an annual amount not to exceed \$288,405.00 for a one-year term, with four additional one year renewal options; providing an effective date. (Funds from Account #401-5020-533-35-11 - Chemicals)**

DEPARTMENTAL BUSINESS

12. **Resolution 2023/144 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving a work authorization with Carollo Engineers, Inc. to provide professional engineering services for the development of a bond feasibility study related to the City's Integrated Utilities Master Plan Capital Improvement Program in an amount not to exceed \$43,900.00; providing for execution and an effective date. (Funds from Account #401-5020-533-30-99 - Other Professional Services & Account #401-5030-533-30-99 - Other Professional Services)**

The Resolution was read by title only.

David Santucci, City Manager, stated that this scope of services is to allow the Utility Master Plan consultant to compile the required information needed for a utility bond that will come before the City Commission at a later date. Thereafter, he provided a brief overview of the Utility Master Plan.

DEPARTMENTAL BUSINESS - CONTINUED

There was no discussion amongst the Commission.

Mayor Ganz opened the public hearing; however, there was none to speak and the public hearing was closed.

MOTION was made by Vice Mayor Parness, seconded by Commissioner Preston, to approve Item 12, adopted Resolution 2023/144. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness, and Mayor Ganz

Nays: 0

13. Resolution 2023/145 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving a work authorization with Hazen and Sawyer, P.C. to provide professional engineering construction administration services for the Rehabilitation of Injection Well IW-1 at the West Water Treatment Plant in an amount not to exceed \$70,508.00; providing for execution and an effective date. (Funds from Account #413-5020-533-60-31 - Capital Improvements-Water Plant Improvements Other than Buildings)

The Resolution was read by title only.

Items 13 and 14 were discussed together but voted on separately.

Priscilla Cygielnik, Director of Environmental Services, highlighted a brief PowerPoint presentation. She explained that the injection well is where the City disposes our concentrate during the water production process. The deep injection well, located at the West Water Treatment Plant, has an increased operating pressure causing a loss of injection capacity, making it more difficult to dispose the concentrate; therefore, the design professionals have prepared specifications and a plan to rehabilitate the well. Thereafter, she provided a brief overview of the bid process, whereby, three offerings were received with one being a no bid due to their current workload. The lowest bidder came in at \$1,088,000, which exceeds the cost estimate that was derived from the 2017 rehabilitation project; therefore, the \$500,000 budgeted amount will not suffice, so money from the Utility Fund Balance will be used to fund the project, which is a critical piece of infrastructure.

In response to Mayor Ganz's comments, Ms. Cygielnik stated that this project is absolutely mandatory and there are only a few vendors that can perform the work. Thereafter, she provided a brief overview of the extraction process. Further, she said the money will come from the Utility Fund Balance, which dips into the cash reserves.

In response to Mayor Ganz's question, David Santucci, City Manager, replied that if there are operating savings in fiscal year 2023, they will be applied to the cost of this project.

Mayor Ganz opened the public hearing for Items 13 and 14.

Diane Chisholm, 375 NW 7th Court, Deerfield Beach, asked what other cities are doing with these type situations. Further, she asked for clarification on the cost estimate.

Sandra Jackson, 386 SW 35th Avenue, Deerfield Beach, asked if the additional cost will affect the taxpayers in the long run.

Mayor Ganz replied no; thereafter, the public hearing was closed.

Mr. Santucci said the cost relates to the supply/demand issue, whereby, there is high demand and low supply; nevertheless, the estimated cost was based off historical data and market rate information that was available at the time. Further, he said this cost will not affect the rate plan. Lastly, Mr. Santucci stated that other cities are doing the same thing.

DEPARTMENTAL BUSINESS - CONTINUED

Vice Mayor Parness spoke in support of the item, as these wells must be taken care of and properly maintained to ensure we are providing the best water.

MOTION was made by Vice Mayor Parness, seconded by Commissioner Preston, to approve Item 13, adopted Resolution 2023/145. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness, and Mayor Ganz

Nays: 0

14. Resolution 2023/146 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the award of ITB #2023-19-BA for the Injection Well Rehabilitation Project at the West Water Treatment Plant to All Webbs Enterprises, Inc.; authorizing the execution of a contract with All Webbs Enterprises, Inc., the sole responsive and responsible bidder, in an amount not to exceed \$1,088,000.00; providing an effective date. (Fund from Account #413-5020-533-60-31 - Capital Projects-Water Plant Improvements Other than Buildings)

The Resolution was read by title only.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item 14, adopted Resolution 2023/146. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness, and Mayor Ganz

Nays: 0

15. ORDINANCE 2023/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE LEASE AGREEMENT BETWEEN THE CITY OF DEERFIELD BEACH AND DEERFIELD BEACH CAFÉ, LLC FOR THE LEASE OF THE CITY'S PIER RESTAURANT FOR A TWENTY-YEAR TERM, WITH TWO, FIVE YEAR RENEWAL OPTIONS; PROVIDING FOR EXECUTION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

The Ordinance was read by title only.

Anthony Soroka, City Attorney, outlined the key business terms; whereby, the lease provides for a 20-year lease, with two five-year renewal options that must be mutually agreed upon by both parties; provides for a \$210,000 base rent in year one, which will increase 2% annually. Additionally, there is a percentage rent clause of 5%; the lease premises includes the use of the observation deck in an as is condition; rent will begin May 1, 2024 or when the certificate of occupancy is received, whichever occurs first; tenant is responsible for the completion of the tenant proposed improvements outlined in the conceptual plan; the tenant improvements ultimately become city property at the end of the lease; there is a six-month letter of credit securing the rent; they are required to be open year-round, with two exceptions, closure on Thanksgiving and/or Christmas, if they so choose; the observation deck can be closed for up to three city sponsored events; the tenant is responsible for maintenance and repairs of the restaurant, with the exception of the roof or significant structural repairs to the building not caused by the tenant; restaurant hours of operation consist of 8:00 a.m. to 10:00 p.m. with the observation deck being operable for restaurant purposes from noon to 10:00 p.m.; however, the tenant does have the ability to make adjustments to the hours based on seasonal flow but they cannot adjust the hours to be operable between midnight to 6:00 a.m. without commission approval. Lastly, Mr. Soroka stated that there are restrictions under ability to assign or sell their interest in this agreement, whereby, if the restauranter decides to sell more than 50% of their interest or assets, it would need to come before the Commission for approval, and they would have to document that the proposed purchaser meets the qualifications of the ITN and assume all obligations of the lease.

In response to Commissioner Preston's comment, Mr. Soroka clarified the process that would occur if the current restaurateur decided to sell 50% of their assets.

DEPARTMENTAL BUSINESS - CONTINUED

Mayor Ganz opened the public hearing.

Sandra Jackson, 386 SW 35th Avenue, Deerfield Beach, asked if it's the same operator as before and for clarification on the rent structure.

Mr. Soroka replied no; thereafter, he provided a brief overview of the rent structure.

Ms. Jackson asked how the rent amount came about, i.e. was it compared to other beach restaurants.

Mayor Ganz stated that the restaurateur came up with the amount.

Ms. Jackson spoke in opposition to twenty years as it's a long time.

Jose Pena, 443 NW 45th Avenue, Deerfield Beach, asked where the funds received by the City are allocated to.

Dan Herz, 330 SE 19th Avenue, Deerfield Beach, commented on events that occurred during the August 1st commission meeting when the invitation to negotiate was discussed. Thereafter, he commented on the class action lawsuit filed against Ms. Rosse. Further, he said there is not a finalized version of the lease agreement, which is embarrassing.

Gwyndolen Clarke-Reed, 1430 SW 6th Way, Deerfield Beach, expressed concerns with the tenure of the lease, as well as the process that's in place should they decide to sell 50% of their assets.

Mayor Ganz closed the public hearing.

Mr. Soroka clarified that the landlord, which is the City, shall have the right to approve or disapprove any proposed sale of more than 50% of the assets of tenant or the entity that constitutes the tenant, or the entity that owns or is the managing member of the tenant or more than 50% of the beneficial interest thereof, and may specifically disapprove such sale if the new tenant cannot demonstrate that the purchaser meets the qualifications of the ITN. Additionally, any such proposed purchaser must agree to assume all obligations under the agreement.

Commissioner Hudak left the meeting temporarily at 8:43 p.m. and returned at 8:44 p.m.

David Santucci, City Manager, said the City's restaurant consultant confirmed that the rents provided were fair market value for the location.

Mayor Ganz said this was opened up to all to bid on, but only three proposals were received. Thereafter, he provided a brief overview of the process thus far.

Mr. Santucci said the restaurant is a General Fund revenue source, so all funds will go into the General Fund.

Mayor Ganz said no one on this dais was vying for a certain restauranter; nevertheless, he spoke in opposition to the other restauranter because their numbers changed numerous times, which concerned him. Further, he said anyone within the restaurant business gets sued for a number of reasons. Thereafter, he outlined various lawsuits filed against LM Restaurants, which were not disclosed by Mr. Herz.

Vice Mayor Parness said he asked about the lawsuit at the August 1st meeting to get an answer, which he did. Further, he spoke in support of the lease length as the restauranter is putting a lot of money into the property which takes years to recoup. Thereafter, he agreed that restaurants get sued for various reasons and spoke in support of the chosen restaurant.

Commissioner Drosky commended Vice Mayor Parness for speaking in support of the chosen restaurant since he was on the opposing side on August 1st. Thereafter, he thanked the City Attorney for negotiating and protecting the City, and adding the extra protections outlined in the proposed lease. Further,

DEPARTMENTAL BUSINESS - CONTINUED

Commissioner Drosky agreed with the length of the lease, as it will take time for the restaurateur to recoup the investment. Although, both proposals were similar, the winning operator's vision was more closely aligned to his, as well as his residents. Lastly, he congratulated all who participated in the process.

Mayor Ganz left the meeting temporarily at 9:12 p.m. and returned at 9:13 p.m.

Commissioner Hudak stated that both entities supported his 2019 and 2023 campaigns; nonetheless, both restauranters run high-class operations. Thereafter, he commented on the process and stated that all three proposals required a twenty-year lease, which is a standard operating procedure when bidding on something of this magnitude. Commissioner Hudak thanked the City Attorney for protecting the City and commended him for his negotiation skills. Lastly, he spoke in support of the chosen restaurant and agreed that businesses are sued for various reasons.

In response to Mayor Ganz's question, Mr. Santucci replied that construction will not impact city operations; however, the three city events may impact the restaurant but concessions will be made.

Mayor Ganz spoke in support of the twenty-year lease, as it will take them that long to recoup their investment, which will be at no cost to the taxpayers; thereafter, he reopened the public hearing.

Sandra Jackson, 386 SW 35th Avenue, Deerfield Beach, asked how much the City pays in taxes for the property, how much profit will the City receive, and who is liable should someone get injured at the restaurant.

Mayor Ganz closed the public hearing.

Mr. Soroka stated that the restauranter would be responsible, unless they can prove the incident occurred from the City's negligence. Further, the City does not pay taxes on the land, but there is a taxable value attributed to the lease hold interest.

Mr. Santucci said that is correct, whereby, the property taxes paid by the current tenant is approximately \$20,000.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item 15 on First Reading. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness, and Mayor Ganz

Nays: 0

COMMENTS BY ADMINISTRATION & LEGAL

CITY ATTORNEY - None.

CITY MANAGER - None.

COMMENTS BY MAYOR & CITY COMMISSION**COMMISSIONER HUDAK****DISTRICT 1**

Deerfield Beach Lifeguards - Commissioner Hudak commended the lifeguards for their local and national accomplishments and asked that the information be placed on a brag board and located at the pier or Kirk Cottrell Pavilion. Thereafter, he commented on their achievements and stated that it should be displayed for all to see.

Commissioner Cops & Coffee (D1) - Commissioner Hudak said the event will be held at the Starbucks on Federal Highway and Hillsboro Boulevard on Sunday, August 20th at 10:00 a.m.

COMMENTS BY MAYOR & CITY COMMISSION - CONTINUED**COMMISSIONER PRESTON****DISTRICT 2**

Commissioner Cops & Coffee (D2) - Commissioner Preston said the event will be held at the Dunkin' on Hillsboro Boulevard and Martin Luther King on Thursday, August 17th at 9:00 a.m.

Poppin' Pop-Up Community Event - Commissioner Preston said the event will take place on Friday, August 18th from 6:00 p.m. to 9:00 p.m. at Mayo Howard Park. Thereafter, he provided a brief overview of the event.

Fire Station 75 - Commissioner Preston stated that the flag flown at the fire station is not illuminated during the evening hours and asked that staff investigate.

David Santucci, City Manager, said staff will investigate, but it may not be illuminated due to turtle season.

Debating - Commissioner Preston said he prefers addressing issues at the time they are being discussed instead of waiting to make his comments during this portion of the meeting.

VICE MAYOR PARNESS**DISTRICT 3**

Shredding Event - Vice Mayor Parness said the event is for residents only and will be held at Fire Station 66 on Saturday, August 19th from 8:00 a.m. to noon.

Street Racing - Vice Mayor Parness commented on the issues that have occurred on Green Road, Powerline, 10th Street, and Hillsboro, which were taken care of. Thereafter, he thanked law enforcement for their efforts.

COMMISSIONER DROSKY**DISTRICT 4**

Commissioner Cops & Coffee (D4) - Commissioner Drosky said his event was held on August 15th, which was a success.

Florida League of Cities Fast Fly In - Commissioner Drosky said the event will take place in Washington, D.C. on October 17th - 18th, and one attendee per city is being requested to attend due to the events popularity.

Code Enforcement - Commissioner Drosky said many have come forward with complaints against code compliance and stated that the concerns have been heard and will not go unnoticed. Thereafter, he asked staff to speak to those who expressed concerns this evening.

MAYOR GANZ

Accolades - Mayor Ganz thanked staff for their quick response on the water break that occurred.

Roadway Issues - Mayor Ganz said the asphalt near Powerline and 6th Street is coming up, causing reoccurring issues; therefore, he asked that it be investigated as he is unsure if the area of concern belongs to the City.

AC Issues - Mayor Ganz commented on an issue regarding AC units being replaced on two-story condominiums in Century Village.

Vice Mayor Parness provided a brief overview of the required protocols for replacing AC units within Century Village.

Mayor Ganz thanked Vice Mayor Parness for the information but asked that the City Manager seek further guidance.

Debate - Mayor Ganz provided a brief overview of how and why he runs the meetings the way he does.

COMMENTS BY MAYOR & CITY COMMISSION - CONTINUED

Johnie McKeithen Fence - Mayor Ganz stated that although the fence will be re-installed, it will take time, so he urged the community to be patient.

ADJOURNMENT

There was no additional business to discuss.

MOTION was made by Commissioner Hudak, seconded by Commissioner Preston, to adjourn the meeting at 9:39 p.m. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness, and Mayor Ganz

Nays: 0

CITY OF DEERFIELD BEACH

BILL GANZ, MAYOR

Heather Montemayor, CMC, City Clerk



**CITY OF DEERFIELD BEACH
BUDGET WORKSHOP MEETING MINUTES
Wednesday, August 16, 2023 at 7:00 PM**

The meeting was called to order on the above date by Mayor Bill Ganz at 7:01 p.m. in the City Commission Chambers, City Hall, Deerfield Beach, Florida.

ROLL CALL

Present: Commissioner Todd Drosky
Commissioner Michael Hudak
Commissioner Ben Preston
Vice Mayor Bernie Parness
Mayor Bill Ganz - via Zoom

Also Present: David Santucci, City Manager
Debra Reese, Assistant City Attorney
Heather Montemayor, CMC, City Clerk

Absent: None

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

There was a moment of silence, followed by the Pledge of Allegiance.

APPROVAL OF THE AGENDA

MOTION was made by Commissioner Preston, seconded by Vice Mayor Parness, to approve the agenda as submitted. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness, and Mayor Ganz

Nays: 0

CITY COMMISSION BUSINESS

1. Presentation of the Fiscal Year 2024 Proposed Budget.

David Santucci, City Manager, advised that the presentation will outline the proposed fiscal year 2024 budget, based on Commission feedback at and after the June budget workshops. Thereafter, the PowerPoint was displayed.

Public Budget Event Calendar - Mr. Santucci outlined past and upcoming meetings, as well as what can be expected. The budget and budget transmittal letter were provided to the Elected Officials on August 11th; first reading on September 5th and final public hearing on September 13th. Thereafter, he thanked staff for providing the budget to the Elected Officials prior to the August 15th deadline.

Strategic Priorities - Mr. Santucci said the strategic priorities, i.e. customer care, modernization of infrastructure and processes, fiscal accountability and transparency, and sustainable and eco-friendly

CITY COMMISSION BUSINESS - CONTINUED

environment, help guide how service levels are provided to the citizens. These priorities align with the City's core values; service, honesty, accountability, respect, and professionalism (SHARP).

Residential Property Values - Mr. Santucci said the average assessed value in Deerfield Beach in 2022 was \$236,448, which increased 11% in 2023. Broward County's average assessed value in 2022 was \$322,054, which increased 10%. Further, Deerfield Beach previously had the 11th (s/b 10th) lowest assessed value in Broward County, and we now are the 11th. Thereafter, he provided a brief overview of the number of home parcels, condo parcels, average home taxable value, and average condo taxable value for various cities, whereby, Deerfield has more condo parcels than home, which makes it difficult to raise revenues through ad valorem taxes.

In response to Mayor Ganz's comment, Mr. Santucci clarified that the City previously had the 10th lowest assessed value, and now we have the 11th.

Total Proposed Property Taxes - Mr. Santucci said the City of Deerfield Beach represents 1/3 of the property taxes, as taxes are also paid to the Broward County School Board, Broward County, North Broward Hospital District, South Florida Water Management District, and the Children's Services Council; nonetheless, the total millage is 20.7 mills but the City's taxes make up 6.2538 of the total millage.

In response to Vice Mayor Parness' question, Mr. Santucci replied that ad valorem taxes bring revenue into the General Fund, water and wastewater reside within the Utility Fund. Furthermore, there are residents within the City that are on the County water system.

Millage Rate - Mr. Santucci said staff recommends maintaining the operating millage rate at 6.0018, whereby, voter approved debt from 2000 and 2012 is attached to the millage rate, and as debt continues to be paid, property values increase; nonetheless, the total millage rate decreased from 6.2825 to 6.2538. Thereafter, a bar graph was displayed depicting the steady decrease in the millage rate since 2015.

Commissioner Hudak reiterated that only 30% of taxes go to the City, with the remaining 70% going to other entities. He said when the millage rate is increased by other entities, i.e. the School Board of Broward County, it will increase residents' taxes. Furthermore, as home values increase, taxes will increase.

Continuing, Mr. Santucci displayed a bar graph depicting current and proposed operating millage rates for comparable cities, whereby, most cities remain the same, the County, as well as five cities are increasing their millage rate, and two are lowering. Further, he said the higher the taxable value, the lower the millage rate.

In response to Mayor Ganz's questions, Mr. Santucci replied that most cities have the same fees. Further, he said Pompano Beach has a lower millage rate than Deerfield Beach, but their taxable value is much higher.

Ad Valorem Property Tax Collection - Mr. Santucci said the citywide estimated tax collection is \$61.86 million but CRA's allocation is \$2.64 million, so the projected net General Fund tax collection is \$59.22 million. He explained that one mill generates approximately \$9.9 million in ad valorem tax revenue for the City. The net increase in taxable values is approximately 10.8% or \$10.4 billion.

In response to Mayor Ganz's question, Mr. Santucci replied that homesteaded properties can only increase by 3% or consumer price index (CPI), whichever is less.

Broward County Municipal Fire Assessment Fees - Mr. Santucci said many cities are significantly increasing their fire assessment fees to keep up with the costs for fire services, which was displayed on a bar graph. He stated that the preliminary fire assessment fee made by the Commission was \$324, but the final recommendation will be made on September 13th.

Economic Climate - Mr. Santucci said in June inflation was at 9.9%, which is lower nationally. Further, he said with inflation still being high, the City has had to absorb significant cost increases across the board as it relates to the services we need in order provide services to our residents.

CITY COMMISSION BUSINESS - CONTINUED

Increases to Maintain Service Levels - Mr. Santucci outlined the increases: law enforcement contracted services - \$2.3 million and fire rescue contracted services - \$2 million, which is higher than originally provided due to the State Legislature passing a law that increased the employer contribution for public safety personnel, i.e. fire. Thereafter, he continued outlining the contractual service increases: pay & classification implementation - \$1.6 million; county wastewater bond pass-thru - \$1 million; solid waste disposal costs - \$1 million; property insurance - \$900,000; janitorial services - \$577,000; landscape maintenance - \$540,000; contribution to employee health insurance - \$530,000; FEC grade crossing - \$332,000; joint beach renourishment - \$220,000; Dixie Highway fence - \$210,000; and lobbying services - \$84,000; for a total of \$11.2 million.

In response to Mayor Ganz's comment, Mr. Santucci said during beach renourishment projects, you cannot make your beach larger than what it was originally at. He said if you go outside the template, the City can be significantly fined.

Commissioner Drosky said law enforcement and fire rescue services account for \$4.3 million in increases, which will continue to go up in future years; nonetheless, once property values become flat or turn negative these services will need to be cut or altered.

Mr. Santucci said the contract consideration is heavily scrutinized to ensure it is not absorbent; nevertheless, the contract can increase by 5% for operating expenditures. Further, he said they have met their contractual obligation for the increases made this year, but in order to provide these type services moving forward, he agreed that services will need to be altered or cut.

Commissioner Drosky said in order to decrease the millage rate, services must be cut, so he hopes to hear from the public moving forward to see what services they'd like to see cut in order to decrease the millage rate or vice versa will they support increasing the millage rate if additional services are wanted or expanded.

Vice Mayor Parness said one of the City's biggest expenses is police and fire. Thereafter, he commented on the use of drones and other technologies that will help decrease costs. Vice Mayor Parness said we must find ways to decrease costs without cutting services.

Mr. Santucci said you cannot replace a police officer; nonetheless, the City is using various technologies, i.e. camera systems, ShotSpotter, etc. as they are an added benefit.

Commissioner Hudak said BSO is finding ways to cut their costs, i.e. drones, ShotSpotter, etc. but these technologies are BSO assets, not city; nevertheless, the City must find ways to cut these contract costs without adversely affecting the service levels.

Changes since June Budget Workshops - Mr. Santucci said department level budget requests were made in June; however, since that time changes were made, which he outlined: reduction of intern positions in Finance; reduction of an administrative support specialist which was going to be a shared cost between Ocean Rescue and Public Affairs and Marketing; reduction in summer camp expenses; reduction of a pier attendant.

Commissioner Preston asked that staff re-evaluate that reduction of the pier attendant as there are many things that go on at the pier and additional help is needed.

Mr. Santucci agreed; however, due to the proposed pier closure, the position is not warranted at this time. Thereafter, he continued outlining the changes: reduction of a mechanic trainee; move FAU Research Boulevard Project from FY24 to FY25, which was budgeted at \$10 million but will need further evaluation; reduction in Pioneer Grove Corridor Project; reduction in parks and recreation (\$855,220); addition of Boys and Girls Club grant contribution; increase in public safety FRS employer contribution; increase in county wastewater debt service; and 15% increase in county wastewater rate, which is a \$2 million unanticipated increase in the Utility Fund.

Proposed Budget Overview by Fund - Mr. Santucci said there's a \$5 million overall change in the General Fund, and an overall budget increase of \$16,459,973. He said the capital improvement plan has a \$7.7

CITY COMMISSION BUSINESS - CONTINUED

million increase which is across all funds. Lastly, he said the overall total of \$349 million does not include the CRA fund.

Proposed Budget Revenue by Source: All Funds - Mr. Santucci outlined the various revenue sources: property taxes - \$60 million; decrease in sales, public communication taxes, and franchise fees, licenses and permits; increase in fire assessment fee based on proposed rate; as well as others. Further, he explained that interfund transfers are non-revenues, but are revenues or expenditures from one fund to another. Mr. Santucci said the use of fund balances is \$39 million across all funds, which are mostly carry forwards.

Proposed Budget by Expenditure Category - Mr. Santucci listed the expenditures by category: personnel services, operating expenses, capital outlay, interfund transfers out, grants and contributions, and debt service.

Budget Initiatives - Mr. Santucci listed the budget initiatives: Braithwaite Center and Bezos Academy completion and opening; Tigner Center completion and reopening; West Community Center completion and reopening; Constitution Park Community Center planning; completion of lifeguard stations; fishing pier restoration; ERP implementation; citywide median landscape and irrigation improvements; various court resurfacing; Dixie Highway rezoning; Dixie Highway fence (Phase II); and Historical Society partnership contribution. Stormwater budget initiatives: MLK Avenue; SE 8th Avenue; West Deerfield; Crystal Lake Drive; and NW 45th Street. Road & Bridge budget initiatives: SE 15th Avenue Bridge design; Crystal Lake LAP project design; street resurfacing; Pioneer Grove streetscape improvements; and highway lighting upgrades to LED. Utility budget initiatives: automatic meter project; ammonia & chlorine conversion at treatment plant; Floridian wells rehabilitation; and ion exchange project design. Solid waste budget initiatives: cart replacement program; disposal cost increases; and compost pilot program.

Personnel Changes - Mr. Santucci outlined the personnel changes: relocation of Transportation Division from Parks and Recreation to Community Services; eliminate one transportation manager position; eliminate one vacant grant writer position; addition of one bus driver; addition of one facilities attendant; addition of two housing coordinator positions; eliminate one vacant electrical automation supervisor; eliminate one vacant utility electrician; eliminate one senior maintenance worker; addition of one ERP coordinator; and addition of one facilities technician.

FY24 Proposed Capital Budget Funding - Mr. Santucci displayed the capital projects and the revenue sources that will fund each project, which include various uses of grants, loan proceeds, and the General Fund Unassigned Fund Balance.

Proposed Major Use of Fund Balances - Mr. Santucci said the General Fund total use is \$14.8 million, whereby, capital project funding, Historical Society, and contingency make up \$4.7 million and the remaining is carryforward from prior year. The Utility Fund is \$16.3 million, whereby, \$5 million will be transferred to stormwater to help offset the cost for the west Deerfield Beach project, capital infrastructure projects - \$8.3 million, and operating - \$3 million. The Stormwater Fund is \$2.9 million for new and carryforward, the Road & Bridge Fund is \$1.5 million for new and carryforward, and other funds is \$1.6 million.

General Fund Unassigned Fund Balance/Reserves - Mr. Santucci said the FY22 audited year end fund balance was \$39.2 million, but the proposed use of unassigned balance is \$14.8 million, so the estimated FY23 year fund balance is \$24.4 million, which does not include revenue overages, expenditure reductions or the \$5 million emergency reserve fund. Further, he said the City has maintained compliance with the current fund balance policy.

Commissioner Drosky stated that you can never have enough money in the reserves, especially with Deerfield Beach being a coastal city; therefore, he spoke in opposition to moving things around and using the reserves up, as we must remain good stewards by keeping a healthy savings account.

Mayor Ganz agreed, as he has seen the unassigned fund balance at \$7 - \$8 million; nonetheless, if it gets too high, he believes some of it should go back to the residents, unfortunately, at this time it cannot be done because there is not enough money to use to make reductions elsewhere, i.e. millage rate.

CITY COMMISSION BUSINESS - CONTINUED

Commissioner Hudak spoke in support of the fund balance policy, as he's been questioning the general accepted principals for years. Further, he agreed that it's important to have money in case of an emergency but also agreed that at some point the money must be given back to the residents.

Vice Mayor Parness agreed with Commissioner Drosky, as we do not have enough money in our savings account for a natural disaster, and suggested that the Commission establish a policy, i.e. ordinance outlining the amount of money that should be saved.

Mr. Santucci said once an analysis is conducted those conversations can be made.

Commissioner Preston said establishing a certain amount is difficult. Further, he believes, with \$40 million in the unassigned fund balance, that we are currently in a position to give back to the residents.

Mr. Santucci clarified that there will be \$24.4 million in the fund balance, whereby, \$14.8 million is being allocated to various projects, which he outlined.

Commissioner Drosky asked if staff could investigate exactly how much money would be needed, should a natural disaster occur. Further, he asked the City Manager to provide information as it relates to what decreasing the millage rate would look like, as he does not believe it would offer the relief people anticipate.

Commissioner Hudak temporarily left the meeting at 9:07 p.m. and returned at 9:08 p.m.

FY24 Programmed Debt Issuances - General Government - Stephanie Tinsley, Chief Financial Officer, said \$11.8 million is being programmed into general governmental capital projects, which she outlined. These projects will follow a debt service modeling plan, whereby, the type will be covenant (non-voted debt), over 20 years, with a five percent interest rate. Further, she said the debt will be issued in the first half of 2024, so a debt service interest payment will be due, \$300,000. In FY25 and thereafter, two interest payments and the principal payment will be due. Ms. Tinsley explained that if the budget is adopted as planned, staff will come forward in October with a reimbursement resolution which will allow these projects to begin. Thereafter, she provided a brief overview of the fund balance policy.

Existing & Proposed Covenant Debt - City's Proposed Capital Improvement Plan - Ms. Tinsley displayed a bar graph outlining the existing and proposed debt, whereby, the debt service model puts the City at 50%, which is good, but we do not want to go any lower. The debt to accessed value is at .54%, which is good as the current policy states 2%. The debt service versus expenditure is less than 6%, meeting the 15% standard, which is high.

FY24 Programmed Debt Issuances - Water & Wastewater - Ms. Tinsley said the debt service for water & wastewater is \$12.8 million, which will be taken out at the beginning half of FY24. Thereafter, she outlined the projects. The model is the same, 20 years, with 5% interest, whereby, the payment structure is already in the budget; first interest payment of \$300,000 in FY24, and in FY25 will have the full interest payment, annual interest payment, plus the principal payment. Furthermore, the model is covered through the adopted rate plan, but emergency repairs, increases from Broward County, etc. are not covered.

Commissioner Drosky temporarily left the meeting at 9:07 p.m. and returned at 9:08 p.m.

FY24 Capital Improvement Plan - Mr. Santucci displayed the various capital projects within the FY24 capital improvement plan that will be paid through either general obligation revenue bonds; general government; utilities fund; and stormwater fund. Thereafter, the vehicles and equipment were displayed which will come from various funds.

Future Considerations - Mr. Santucci outlined the future considerations: Public Safety Master Plan; replacement of aged facilities, infrastructure, and municipal assets; general obligation bond to potentially fund major capital needs; central city redevelopment; 1045 SW 11th Way; SW 10th Street Project; code compliance contract expiration and service level assessment; fire assessment fees; staffing, as union contracts expire September 2024; and inflationary costs and supply chain issues.

CITY COMMISSION BUSINESS - CONTINUED

Summary Recommendation - Mr. Santucci said staff recommends maintaining the operating millage rate at 6.0018 mills, as well as the required debt millage rate, for a total operating millage rate of 6.2538. Further, staff is recommending a fire assessment fee is \$310 per ERU.

Average Tax Obligation - City Ad Valorem - Mr. Santucci provided various examples of how the millage rate and fire assessment fee will affect the taxes for single-family and condo owners.

Mayor Ganz opened the public hearing.

Daniel Shanetzky, 34 Keswick B, Deerfield Beach, commented on the City's fitch ratings and although the City stands strong at an 'AA' rating, an 'AAA' rating can be obtained. Thereafter, he commended the Elected Officials and staff for a job well done.

Vice Mayor Parness temporarily left the meeting at 9:07 p.m. and returned at 9:08 p.m.

Gwyndolen Clark-Reed, 1430 SW 6th Way, Deerfield Beach, asked for clarification on why the CRA does not fully fund one of their positions. Further, she asked if the ERP will change technologies within city departments and what, if any, protections will be put into place to ensure nothing is hacked.

Dan Herz, 330 SE 19th Avenue, Deerfield Beach, asked for clarification on the pre-prom event, as well as the \$15,000 reduction in the Juneteenth event. Further, he said money can always be found to spend on projects, but not to help out the taxpayers, which the City Manager was directed to do during his evaluation last year, i.e. given a goal to reduce the operating mileage rate. Thereafter, he commented on how the reduction of the millage rate would benefit many and how there was no mention of the revenue the City will be receiving.

Mayor Ganz closed the public hearing. Thereafter, he said there is a CRA member who works 50% in the CRA and 50% economic development, which goes back several years.

Mr. Santucci said the ERP technology, which has a strong track record for their security features, will affect various departments and improve customer service interaction.

Mayor Ganz clarified that the directives and projects outlined in the budget are provided to the City Manager by the City Commission and the explanations provided, thoroughly explain why decreases in the operating millage cannot be made, i.e. increase in services. He reiterated that there will be a point where reductions can be made, but at what cost. Further, the damage to the pier is not covered by FEMA due to the lack of emergency declaration, so that project must be covered using city funds. Thereafter, he commented on misinformation and the lack of increases in the enterprise funds throughout the years. Lastly, he entertained questions posed by Mr. Herz via e-mail.

Mr. Santucci said the City is not cancelling pre-prom but will work with the school and provide support through in-kind services, i.e. stage.

In response to Mayor Ganz's question, Mr. Santucci replied that because the support for pre-prom will be provided through in-kind services there isn't an associated budget. Further, he said the funding for Juneteenth is proposed at \$45,000 but increased sponsorships will be sought. Lastly, Mr. Santucci said the proposed budget includes increases in the MLK festivities and Black Heritage Banquet.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 9:32 p.m.

CITY OF DEERFIELD BEACH

BILL GANZ, MAYOR

Heather Montemayor, CMC, City Clerk

CODE COMPLIANCE OF DEERFIELD BEACH

MINUTES OF A CODE COMPLIANCE HEARING

JULY 26, 2023

Douglas Gonzales

Presiding

Special Magistrate Douglas Gonzales in the City Commission Room called the meeting to order at 9:30 AM.

PRESENT: Roy Davis, Code Compliance Manager
Jean Placide, Code Compliance Inspector
Patesha Johnson, Code Compliance Inspector
Dominique Ash, Code Compliance Inspector
Hector Barrett, Code Compliance Inspector
Thomas Braga, Code Compliance Inspector
Maritza Martinez, Special Magistrate Clerk

For the record Winlett Banton, Special Magistrate Clerk swore the attendees.

<u>Tab#</u>	<u>Case Nr.</u>	<u>Owner Name</u>	<u>Property Address</u>	<u>Violation</u>	<u>Disposition</u>
2	23010035	VIA VENEZIA LLC	2898 DEER CREEK VIA VENEZIA, DEERFIELD BEACH, FL 33442	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(4) - Exterior building and structure standards.	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-21-2023 FOR \$250 PER DAY
4	23060014	1098 HILLSBORO LLC	1098 E HILLSBORO BLVD, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development	RESPONDENT NOT PRESENT CONTINUED TO 9-27-2023
5	23050067	QUIET WATERS SHOPPS LLC	404 S POWERLINE RD, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT- STEVENS WIGGINS FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$100 PER DAY \$80 PROSECUTION COST
6	23060130	FORECLOSURE ACQUISITIONS LLC	113 SE 14 ST, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(e) - Minimum standards for yard and landscape areas. Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE	RESPONDENT WAS PRESENT- FERNADEZ PEIXOTO FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$200 PER DAY PER VIOLATION \$80 PROSECUTION COST

				IV. - JUNKED VEHICLES AND ABANDONED PROPERTY- Section 34-160 -Parking or storage for over 72 hours restricted. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE III. - ZONING DISTRICT REGULATIONS RS-5 residence, single-family Section 98-45(b)(1-6) Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. SUPPLEMENTARY REGULATIONS Sec. 98-80(N)(1) - Landscape Requirements.	
8	23060297	3340-46 INVESTMENTS LLC	3340 W HILLSBORO BLVD, DEERFIELD BEACH, FL 33442	Chapter 38 - FINANCE AND TAXATION Section 38-263. - Local business tax receipt required.	RESPONDENT WAS PRESENT- RON SPADARO FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$100 PER DAY \$80 PROSECUTION COST
10	23060070	TRAIL PLAZA LLC	1801 W HILLSBORO BLVD, DEERFIELD BEACH, FL 33442	Chapter 102 - SIGNS Section 102-5.(a) – Permits Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT- DONALD ANDERSON CONTINUED TO 8-23-2023

11	23020004	NEWPORT CENTER PLAZA CONDO ASSOCIATION	E NEWPORT CENTER DR, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98-88(j)(2) - Off-street parking and loading.	RESPONDENT NOT PRESENT CERTIFIED WITH \$80 PROSECUTION COST
12	23050064	INFINITE 786 HOLDINGS LP	1299 S MILITARY TRL, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development	RESPONDENT WAS PRESENT- ATTORNEY DWAYNE DICKERSON EXTENDED TO 9-22-2023
13	23030021	817 SE 9ST LLC	817 SE 9 ST, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT- PAVEL LABUSOB FINES IMPOSED AS OF 7-21-2023 FOR \$100 PER DAY
14	23060131	BRUNACHE,HAROLD	334 SE 13 ST, DEERFIELD BEACH, FL 33441	Chapter 66 - TRAFFIC AND VEHICLES DIVISION 3. BSO ENFORCED - REGULATIONS, GENERALLY Section 66-59. (c)(1)(b)- Parking on residentially zoned lots.	RESPONDENT WAS PRESENT- DAVID HAGAN FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$250 PER DAY \$80 PROSECUTION COST

21	23050057	VILLARI,LEO P JR	1445 SE 15 CT, UNIT 301,DEERFIELD BEACH, FL 33441 301	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT- JOHN FISHER FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$125 PER DAY \$80 PROSECUTION COST
22	23050060	ALLEN,FRANTZ PIERRE,LOUNA EST	371 SW 14 PL, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(1) - Exterior building and structure standards.	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$135 PER DAY \$80 PROSECUTION COST
24	23050061	BIEN-AIME,HERO	1341 SW 5 TER, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$225 PER DAY \$80 PROSECUTION COST
25	23050037	ACOSTA HERNANDEZ,DANIAN DE LA PUENTE GARAY,DUNIA	4352 VELEIROS AVE, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATION ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$135 PER DAY \$80 PROSECUTION COST

30	23060039	BEST FRIENDS LLC	475 S FEDERAL HWY, DEERFIELD BEACH, FL 33441	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(1) Building Safety Inspection 40 Year	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$250 PER DAY \$80 PROSECUTION COST
31	23060040	MHC BREEZY HILL LLC %DUFF & PHELPS A KROLL BUSINESS	800 NE 48 ST, DEERFIELD BEACH, FL 33064	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(1) Building Safety Inspection 40 Year	RESPONDENT WAS PRESENT- ATTORNEY MICHAEL MUNOZ FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$250 PER DAY \$80 PROSECUTION COST
32	23060041	FLORIDA CONFERENCE ASSN OF SEVENTH-DAY ADVENTISTS	1250 SE 6 AVE, DEERFIELD BEACH, FL 33441	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(1) Building Safety Inspection 40 Year	RESPONDENTS WERE PRESENT- ATTORNEY WILLIAM COCHRAN RIGEUD JOSEPH FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$250 PER DAY \$80 PROSECUTION COST
33	23060042	GROVE PARK 250 LLC	251 NW 1 ST, DEERFIELD BEACH, FL 33441	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(1) Building Safety Inspection 40 Year	RESPONDENT NOT PRESENT FINAL ORDER ISSUED

					COMPLY BY 8-18-2023 \$250 PER DAY \$80 PROSECUTION COST
34	23060045	POITIER GARDENING INC	340 SE 1 TER, DEERFIELD BEACH, FL 33441	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(1) Building Safety Inspection 40 Year	RESPONDENT WAS PRESENT- TOBY PHILPHART FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$250 PER DAY \$80 PROSECUTION COST
35	23060047	MILLER,JOSEPH P JR MILLER,JOHN PAUL ETAL	1501 SE 15 CT, UNIT 101,DEERFIELD BEACH, FL 33441 101	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(2) Building Safety Inspection 40+ Year	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$250 PER DAY \$80 PROSECUTION COST
36	23060048	CSHJ LOTS LLC	1754 SE 3 CT, DEERFIELD BEACH, FL 33441	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(1) Building Safety Inspection 40 Year	RESPONDENT WAS PRESENT- DENISE BUZZELLI CONTINUED TO 9-27-2023
37	23060049	CSHJ PROPERTIES LLC	1754 SE 3 CT, DEERFIELD BEACH, FL 33441	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(1) Building Safety Inspection 40 Year	RESPONDENT WAS PRESENT- DENISE BUZZELLI

					CONTINUED TO 9-27-2023
38	23060050	HOUSE OF GOD WHICH IS THE CHURCH OF THE LIVING GOD ETAL	107 SW 9 ST, DEERFIELD BEACH, FL 33441	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(1) Building Safety Inspection 40 Year	RESPONDENT WAS PRESENT- DENISE BUZZELLI CONTINUED TO 9-27-2023
40	23060016	CLP FLORIDA LLC	329 SE 7 AVE, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. Chapter 66 - TRAFFIC AND VEHICLES Section 66-117.(a) - Parking prohibitions; enforcement. Chapter 66 - TRAFFIC AND VEHICLES DIVISION 3. BSO ENFORCED- REGULATIONS, GENERALLY Section 66-68. (a)- Parking of a vehicle, trailer, boat or boat trailer offered for sale.	RESPONDENT WAS PRESENT- YASIEL MARTINEZ FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$200 PER DAY AND FINDING OF FACT ORDER FOR 66-117 AND 66-68 \$80 PROSECUTION COST
41	23060037	DEERFIELD FLORIDA HOUSE INC	809 SE 5 CT, DEERFIELD BEACH, FL 33441	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(1) Building Safety Inspection 40 Year	RESPONDENT WAS PRESENT- NIC BISCARDI FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$250 PER DAY \$80 PROSECUTION COST

42	23060010	BALIAN, LOUCINE BALIAN, KRIKOR	608 SW NATURA BLVD, UNIT 302, DEERFIELD BEACH, FL 33441 302	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT- KRIKOR BALIAM CONTINUED TO 8-23-2023
43	23050065	DESLAURIERS, CHRISTIAN SENEVONGSA, STEFANY SOUPHAPHONE	295 TILFORD N, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$250 PER DAY \$80 PROSECUTION COST
48	23070007	FLORIDA DEPT OF TRANSPORTATION OFFICE OF RIGHT OF WAY	195, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$250 PER DAY \$80 PROSECUTION COST
49	23070008	FLORIDA DEPT OF TRANSPORTATION OFFICE OF RIGHT OF WAY	195, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$250 PER DAY \$80 PROSECUTION COST

52	23060066	ROWAN CONST CO INC % ROBIN SCHAFFER	1001 W SAMPLE RD, DEERFIELD BEACH, FL 33064	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements.	RESPONDENT WAS PRESENT- CINDY MARSH EXTENDED TO 8-18-2023
54	23060064	SAMPLE ROAD PROPERTIES LLC	1101 W SAMPLE RD, DEERFIELD BEACH, FL 33064	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements.	RESPONDENT WAS PRESENT- CINDY MARSH EXTENDED TO 8-18-2023
55	23050016	CASANOVA COELLO,ADRIAN FRANCISCO	4024 NW 5 DR, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-21- 2023 FOR \$150 PER DAY
56	23050020	DOS SANTOS,GEOFFREY SOUZA GOLTZENE-BUGG,LIANE CATHERINE	4354 VELEIROS AVE, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-21- 2023 FOR \$150 PER DAY
57	23050004	ZAYNAH PROPERTY LLC	109 SE 15 TER, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V.	RESPONDENT NOT PRESENT

				- ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	FINES IMPOSED AS OF 7-21-2023 FOR \$125 PER DAY
58	23050010	WLADYKA,IWAN	1001 SE 6 AVE, UNIT 109B,DEERFIELD BEACH, FL 33441 109B	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-21-2023 FOR \$225 PER DAY
59	23030041	CHECKMATE INVESTMENTS LLC	4340 NW 5 AVE, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-21-2023 FOR \$200 PER DAY
60	23030043	FALOVITCH,MARY LOU FALOVITCH,STEVEN	472 GRANTHAM E, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-21-2023 FOR \$150 PER DAY
61	23030044	RMB HOLDINGS LLC /PERMITS	3400 SW 10 ST, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND D ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-21-2023 FOR \$175 PER DAY
62	23030047	SHAPIRO,ALBA /MIN. HOUSING	1100 NEWPORT S, DEERFIELD BEACH, FL 33442	Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-8 (i) (1) - Minimum standards for interior of structures.	RESPONDENT WAS PRESENT- SAMUEL MELLO

					FINES IMPOSED AS OF 7-21-2023 FOR \$225 PER DAY
63	23040004	BURRIE,JOHN H JR H/E BURRIE,SCOTT A	4461 NW 13 AVE, DEERFIELD BEACH, FL 33064	Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-9 (c) (2) - Minimum standards for exterior of structures Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-9 (c) (3) - Minimum standards for exterior of structures.	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-21-2023 FOR \$115 PER DAY PER VIOLATION
64	23040038	POWELL,CONSTANCE M	119 SW 1 TER, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT NOT PRESENT CERTIFIED WITH \$80 PROSECUTION COST
65	23040060	INNOCENT,VILNEY J	351 SW 14 PL, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-21-2023 FOR \$125 PER DAY PER VIOLATION
66	23040066	LE,BRIAN LE,MINH	4081 ROSA DR, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT- BRIAN LE FINES IMPOSED AS OF 7-21-2023 FOR \$115 PER DAY

67	23040069	BLANCHARD,CHASE	216 NE 9 AVE, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT NOT PRESENT CERTIFIED WITH \$80 PROSECUTION COST
68	23040071	SARKIS,CLAUDE LE SARKIS,GABRIEL & SARKIS,JONATHAN	3042 HARWOOD D, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$135 PER DAY \$80 PROSECUTION COST
69	23040059	CARUSO,PARIS ANN	1006 BERKSHIRE A, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT WAS PRESENT- MAURICIO CABRAL FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$110 PER DAY \$80 PROSECUTION COST
71	23020035	CARRANZA,ANA MARIA EYZAGUIRRE,ANA CECILIA	1012 HARWOOD C, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT WAS PRESENT- ANA EYZAGUIRRE FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$110 PER DAY \$80 PROSECUTION COST

72	23030020	EDWARDS,GARY R & CHARLOTTE	1451 SW 6 WAY, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT WAS PRESENT- GARY & CHARLOTTE EDWARDS FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$100 PER DAY \$80 PROSECUTION COST
73	23050011	GRANDE ASSOCIATES OWNER LLC % LANDMARK COMPANIES LLC	3800 CRYSTAL LAKE DR, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT WAS PRESENT- SUSAN PALIK FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$100 PER DAY \$80 PROSECUTION COST
74	23050009	BRNO INVESTMENT LLC	1182 SE 2 AVE, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT WAS PRESENT- GENIZA MADDEN FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$175 PER DAY \$80 PROSECUTION COST
77	23050042	FLORIDA DEPT OF TRANSPORTATION OFFICE OF RIGHT OF WAY	NW 38 ST, DEERFIELD BEACH, FL 33064	Chapter 34 - ENVIRONMENT - ARTICLE III. - NUISANCES ARTICLE IV. - JUNKED VEHICLES AND ABANDONED PROPERTY- Section 34-160 -	RESPONDENT NOT PRESENT EXTENDED TO 8-18-2023

				Parking or storage for over 72 hours restricted. Chapter 34 - ENVIRONMENT - ARTICLE III. - NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements Chapter 66 - TRAFFIC AND VEHICLES DIVISION 3. BSO ENFORCED - REGULATIONS, GENERALLY Section 66-59. (c)(1)(b)- Parking on residentially zoned lots.	
78	23010258	MAISEL,E FRED & RHODA LE AIKEN,CHERYL & MAISEL,NEIL L	1078 HARWOOD F, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT NOT PRESENT EXTENDED TO 8-9-2023
79	23050070	GALLAGHER,LISA M	880 NE 49 ST, DEERFIELD BEACH, FL 33064	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS ARTICLE IV. - PROPERTY EXTERIOR MAINTENANCE CODE; Section 14-105(8) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS	RESPONDENT NOT PRESENT CONTINUED TO 8-23-2023

				Section 14-105(1) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(2) - Exterior building and structure standards Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(4) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(7) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements. Chapter 66 - TRAFFIC AND VEHICLES DIVISION 3. BSO ENFORCED- REGULATIONS,	
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				GENERALLY Section 66-59. (c)(1)(a)- Parking on residentially zoned lots. Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-9 (c) (2) - Minimum standards for exterior of structures. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98 - 88(j)(1) Off-street parking and loading. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	
80	23050038	JEAN,SUZE	151 NW 41 CT, UNIT 26,DEERFIELD BEACH, FL 33064 26	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(1) - Exterior building and structure standards.	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-21-2023 FOR \$100 PER DAY
81	23050039	OLIVEIRA,PEDRO	4495 NW 1 TER, DEERFIELD BEACH, FL 33064	Chapter 46 – OFFENSES Section 46-14. - Same—Encroaching on property of others.	RESPONDENT NOT PRESENT

					FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$150 PER DAY \$80 PROSECUTION COST
82	23050021	VILLAGE PARK OF DEERFIELD BEACH HOA INC	SE 1 WAY, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98- 81(L)(1)(a-g) - Tree preservation.	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 8-18-2023 \$225 PER DAY \$80 PROSECUTION COST
83	23010262	ROY,GILBERT LE ST-HILAIRE,JULIE LE ETAL	49 COLUMBIA CT, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-25- 2023 FOR \$100 PER DAY
84	23040007	COMMON AREA	1100 SE 4 AVE, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. SUPPLEMENTARY REGULATIONS Sec. 98-80(I)(7) - Landscape Requirements.	RESPONDENT NOT PRESENT CONTINUED TO 9-27-2023

85	23050073	BENAVIDES,GUSTAVO A SARAVIA	510 NE 40 ST, DEERFIELD BEACH, FL 33064	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS ARTICLE IV. - PROPERTY EXTERIOR MAINTENANCE CODE; Section 14-105(8) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(8) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(e) - Minimum standards for yard and landscape areas.	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-25- 2023 FOR \$100 PER DAY PER VIOLATION
86	23060486	SHEA,JOHN	2676 SW 14 DR, DEERFIELD BEACH, FL 33442	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 7-21- 2023 FOR \$150 PER DAY
87	23060296	KOWALSKI,ANNE M EST	1313 SE 2 AVE, DEERFIELD BEACH, FL 33441	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VI. - NUISANCE ABATEMENT PROPERTY CODE DIVISION 1. - GENERALLY Section 34-121 - Declaration of nuisance. Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VI. - NUISANCE	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 8-5-2023 \$250 PER DAY PER VIOLATION \$80 PROSECUTION COST

				ABATEMENT PROPERTY CODE; DIVISION 1. - GENERALLY Sec. 34-121. - Declaration of nuisance.	
88	23070010	SECRETARY OF HOUSING & URBAN DEV % BECKER & POLIAKOFF PA	1450 SW 25 AVE, DEERFIELD BEACH, FL 33442	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements.	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 8-5-2023 \$175 PER DAY \$80 PROSECUTION COST
89	23070013	RST SPORTS LLC	3650 SW 10 ST, DEERFIELD BEACH, FL 33442	Chapter 2 SPECIAL EVENTS Sec. 2-541(a) - Permit required for special events Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VI. - NUISANCE ABATEMENT PROPERTY CODE; DIVISION 1. - GENERALLY Sec. 34-121. - Declaration of nuisance.	RESPONDENT WAS PRESENT- ERILK NILSEN CONTINUED TO 8-23-2023
A	22120184	DURO ROCAR LLC	274 SE 9 AVE, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS ARTICLE IV. - PROPERTY EXTERIOR MAINTENANCE CODE; Section 14-105(8) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(6) - Exterior building and structure standards.	RESPONDENT WAS PRESENT- MAXIMO CORTESE EXTENDED TO 10-20-2023

				Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98 - 88(j)(1) Off-street parking and loading.	
B	23060004	STENGEL,ARTHUR 1024 REVOCABLE TR	1024 SE 14 CT, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98-94(2) - Growth of plants and placement of objects in the right-of-way.	RESPONDENT NOT PRESENT VACATE ORDER ISSUED
C	21090213/plus 37 units	MSEED ENTERPRISES LLC / Attorney Lee H. Ballard	651 NW 42 CT#102- GOLDCREST CONDIMUNUM ASSOCIATION INC-	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(1) Building Safety Inspection 40 Year Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND	RESPONDENTS WERE PRESENT- ATTORNEY LEE BALLARD CLEYTON COSTA EDITH ALVAREZ FINES MITIGATED FOR \$20,000 TO BE PAID IN FULL BY JANUARY 24, 2024

				ENFORCEMENT Section 98-113(a) Building permits	
D	22060033	AIRLINE HWY JPMC LLC	101 N FEDERAL HWY, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS PRESENT- ATTORNEY SARA THOMPSON FINES WERE MITIGATED FOR \$7,080 TO BE PAID BY 7-27-2023 FOR BOTH CASES
E	23050003	AIRLINE HWY JPMC LLC	101 N FEDERAL HWY, DEERFIELD BEACH, FL 33441	Chapter 66 - TRAFFIC AND VEHICLES Section 66-117.(a) - Parking prohibitions; enforcement. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS PRESENT- ATTORNEY SARA THOMPSON FINES WERE MITIGATED FOR \$7,080 TO BE PAID BY 7-27-2023 FOR BOTH CASES
F	22090132	TOP FIT CLINIC ADV AESTHETIC INC MACHADO,BRUNA CAMPOS	835 SE 9 ST, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT- CELSO AOKI MITIGATION DENIED FINES TO BE PAID BY 10-25-2023
G	22090188	GROSSO,CHRISTOPHER	243 DURHAM F, DEERFIELD BEACH, FL 33442	Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-8 (k) (1) - Minimum standards for interior of structures	RESPONDENT NOT PRESENT MITIGATION CONTINUED TO 9-11-2023

H	23040029	520 DEERFIELD LLC	520 SW 13 PL, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98 - 88(j)(1) Off-street parking and loading. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98-81(L)(1)(a-g) - Tree preservation. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT- KENDEN DAVIS EXTENDED TO 8-18-2023
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SPECIAL MAGISTRATE MINUTES
CITY OF DEERFIELD BEACH, FLORIDA

Doug Gonzales, Special Magistrate

Date

**COMMUNITY APPEARANCE BOARD
MEETING MINUTES
CITY OF DEERFIELD BEACH, FLORIDA
August 9, 2023**

A regular meeting of the Community Appearance Board of the City of Deerfield Beach, a municipal corporation of Florida, was called to order on the above date at 7:00 p.m. in the City Commission Chambers, Deerfield Beach, by Vice Chair Glunt.

Roll Call:

Present: Joseph Cummings, Alternate
Mark Damiano, Alternate
Terrance Glunt, Vice Chair

Also Present: Christopher Suneson, Assistant Director of Planning and Development Services
Daniel Mantell, Planning and Zoning Manager
Bonnie Jacobson, Senior Planner
Debra Reese, Assistant City Attorney
Yadzia Roa, Assistant City Clerk

Absent: Tinka Ellington
Jack Hugentugler
Harry Belton, Chair

APPROVAL OF MINUTES OF PREVIOUS MEETING

Mr. Cummings made a motion, seconded by Mr. Damiano to approve the July 26, 2023 meeting minutes as submitted. The motion CARRIED by unanimous vote.

NEW & DEFERRED ITEMS

**#7090 La Colonia
 2301 W Sample Rd.
 Minor Site Plan**

Bonnie Jacobson, Senior Planner, displayed images captured via Google maps.

Osvaldo Marerro, representing the applicant, said the tile work will remain, new storefront will be added wherever applicable and any unused storefront will be removed. The wood trim will be replaced and/or repaired, as needed, and a stucco finish will be added to match the proposed colors.

In response to board member questions, Mr. Marerro replied that the roof will be cleaned; a new dumpster, which will be used for trash only, and additional landscaping will be added to the southeast side; windows/doors that are removed will be replaced and tinted; and the current roof

spouts will be kept as is.

Discussion ensued regarding the various paint colors of the building.

In response to board member questions, Ms. Jacobson replied that the proposed landscaping has been reviewed.

Mr. Cummings made a motion, seconded by Mr. Damiano to approve Item #7090 with the stipulations that the body of the building be painted Pacific Pearl, the front fascia and the top band above the store front windows be painted Whiskers and the vertical elements painted Special Delivery.

Aldi's
#7091 2301 W Sample Rd.
Major Site Plan

Bonnie Jacobson, Senior Planner, displayed images captured via Google maps.

Heidi Davis, representing the applicant, displayed a brief PowerPoint presentation. The current structure on the property will be demolished and replaced with a one story, 19,420 square foot grocery store with 105 parking spaces. The height of the proposed structure will be 28 feet, 10 inches. The loading and service area will be located in the rear of the building and will be recessed and screened, so there is no street visibility. The project is a contemporary design style with the entrance features on the corners, emphasizing the sloping entry tower, which is comprised of a bright silver aluminum composite panel. The large doors and windows along the east and south elevations, activate the elevations and increase the natural light into the store. A neutral color palette will be used to enhance the variety of the materials being used on the project, i.e. metals, wood fiber, cement siding, etc. The equipment will be screened with architectural features that create dynamic roof variations. The project is designed with layers of landscaping surrounding the property, i.e. flowering trees and palms. Lastly, she said there will be a 50-foot yard band of landscaping, with a meandering sidewalk, along the Sample Road corridor to provide a safe pedestrian connection.

Frank Youngman, civil architect, provided samples of the proposed materials for the project.

Vice Chair Glunt spoke in support of the project but said the west elevation is lacking elements.

Laura Diegas, landscape architect, said there will be Alexander Palm Trees and landscaping shrubs along that west wall.

In response to a board member question, Ms. Davis replied that the proposed building will sit back a couple feet from the current building.

Discussion ensued regarding the potential element options of the western elevation.

John Lynch, lead architect, suggested bringing revised plans and elevations back for the board's consideration.

Christopher Suneson, Assistant Director of Planning and Development Services, stated that the street view of the western wall will be blocked by the adjacent building and proposed landscaping.

Debra Reese, Assistant City Attorney, advised the Board to make a motion to defer the item to the next meeting.

Ms. Jacobson said, if deferred, the revised elevations would need to be sent to staff a week prior to the next CAB meeting.

Mr. Cummings made a motion, seconded by Mr. Damiano to defer Item #7091 to August 23, 2023 meeting. The motion CARRIED by unanimous vote.

**#7092 LGL Realty, Ltd.
 1811 & 1815 S Powerline Rd.
 Major Site Plan**

Bonnie Jacobson, Senior Planner, displayed images captured via Google maps.

Rodney Crockett, representing the applicant, said the property is located within an industrial area, so the applicant is proposing to paint the building, add an awning to the entry door, correct the drainage issues, and add retention and landscaping around the site to make it more efficient. A new building will be added behind the existing building, which will serve as an employee break room.

In response to board member questions, Mr. Crockett replied that the building will be two different shades of blue. Further, there is a barn-like structure on the south side of the property, which is currently open; however, walls be added on the ends to provide some type of screening. Mr. Crockett said the site will have a parking area on one side, which will be surrounded by landscaping and the pallets will be stacked and arranged for site accessibility.

Mr. Damiano made a motion, seconded by Mr. Cummings to approve Item #7092 as submitted. The motion CARRIED by unanimous vote.

Comments by Deerfield Beach City Attorney

None.

Comments by Deerfield Beach Planning and Development Services Department

Next Meeting - Christopher Suneson, Assistant Director of Planning and Development Services, stated that there will be a meeting on August 23rd.

Planning and Zoning Manager - Mr. Suneson introduced Daniel Mantell, Planning and Zoning Manager.

ADJOURNMENT

Mr. Cummings made a motion, seconded by Mr. Damiano to adjourn the meeting at 7:56 p.m. The motion CARRIED by unanimous vote.

Harry Belton, Chair
Community Appearance Board



Meeting Minutes Community Redevelopment Agency

Tuesday, August 22, 2023

7:00 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

The meeting was called to order on the above date by Chair Bill Ganz at 7:56 p.m., in the City Commission Chambers, 150 NE 2nd Avenue, Deerfield Beach, Florida.

Present:

Mr. Todd Drosky
Mr. Michael Hudak
Mr. Ben Preston
Vice Chair Bernie Parness
Chair Bill Ganz

Also Present:

City Manager David Santucci
City Attorney Anthony Soroka
City Clerk Heather Montemayor

PLEDGE OF ALLEGIANCE

There was a moment of silence, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Community Redevelopment Agency Meeting Minutes - April 11, 2023

MOTION was made by Mr. Hudak, seconded by Vice Chair Parness, to approve the April 11, 2023 minutes as submitted. Voice Vote:

Yeas: 5 - Mr. Drosky, Mr. Hudak, Mr. Preston, Vice Chair Parness, and Chair Ganz

Nays: 0

APPROVAL OF AGENDA

August 22, 2023

MOTION was made by Mr. Hudak, seconded by Vice Chair Parness, to approve the agenda as submitted. Voice Vote:

Yeas: 5 - Mr. Drosky, Mr. Hudak, Mr. Preston, Vice Chair Parness, and Chair Ganz

Nays: 0

GENERAL ITEMS

1. **CRA Resolution 2023/004 - A Resolution of the City of Deerfield Beach Community Redevelopment Agency (CRA), approving a work authorization with Carnahan, Proctor and Cross, Inc. in the amount of \$50,000.00 for construction administration services for the S-Curve Streetscape Improvements Project; authorizing a budget transfer within the CRA Capital Improvements Fund in the amount of \$50,000.00 from the infrastructure and capital improvements account to the lighting account; providing for execution and an effective date. (Funds from Account #190-1500-539-63-11 - Lighting)**

The Resolution was read by title only.

Kris Mory, Director of Economic Development, stated that the project is under construction, so this will be the final design expense for the project.

Mr. Hudak said construction costs are increasing daily, so delaying projects puts them at risk of not being completed; therefore, he spoke in support of the project.

Vice Chair Parness agreed, as delaying projects, increases costs. Further, he said beautifying the beach, enhances the City's greatest asset.

Chair Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

MOTION was made by Vice Chair Parness, seconded by Mr. Hudak, to approve Item 1 adopted CRA Resolution 2023/004. Voice Vote:

Yeas: 5 - Mr. Drosky, Mr. Hudak, Mr. Preston, Vice Chair Parness, and Chair Ganz

Nays: 0

2. **CRA Resolution 2023/005 - A Resolution of the Deerfield Beach Community Redevelopment Agency (CRA), approving an amendment to the Employment Contract with Mark DiMascio, the CRA Capital Projects Manager, to increase his compensation; providing for execution and an effective date.**

The Resolution was read by title only.

Kris Mory, Director of Economic Development, provided a brief overview of Mark DiMascio's tenure with the CRA, as well as his achievements. She stated that Mr. DiMascio is a contractual employee with the CRA, so his compensation is more competitive with the private sector market; nevertheless, as the CRA Director, she must ensure staff is properly compensated.

Mr. Preston spoke in support of the increase, as the City must retain good employees.

Mr. Hudak commented on the pay and class study; thereafter, he spoke in support of the item.

Chair Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

MOTION was made by Mr. Hudak, seconded by Mr. Preston, to approve Item 2 adopted CRA Resolution 2023/005. Roll Call:

Yeas: 5 - Mr. Drosky, Mr. Hudak, Mr. Preston, Vice Chair Parness, and Chair Ganz

Nays: 0

GENERAL ITEMS - CONTINUED

- 3. CRA Resolution 2023/006 - A Resolution of the City of Deerfield Beach Community Redevelopment Agency (CRA), approving an amendment to the CRA Director's Employment Agreement to clarify the benefits provided to the CRA Director consistent with the benefits provided to managerial employees of the City of Deerfield Beach; providing for execution and an effective date. (Funds from Account #190-1500-552-23-00 -Insurance Services Allocation & Account #190-1500-552-10-03 - Longevity)**

The Resolution was read by title only.

Anthony Soroka, City Attorney, explained that Ms. Mory serves as the CRA Director, and the Economic Development Director, whereby, her time has recently increased in the economic development role. Further, as a result of the pay and class study, an executive benefit package was established; therefore, it is being suggested that she be entitled to the executive benefits. Mr. Soroka stated that there is no change in the compensation, only benefits.

In response to Mr. Hudak's question, David Santucci, City Manager, replied that the position is one pay grade in the pay grade system.

Mr. Hudak said if the positions are considered equal, then the benefits should be equal as well.

Mr. Preston commented on Ms. Mory's tenure and her responsiveness; thereafter, he spoke in support of the item.

Chair Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

MOTION was made by Mr. Hudak, seconded by Vice Chair Parness, to approve Item 3 adopted CRA Resolution 2023/006. Roll Call:

Yeas: 5 - Mr. Drosky, Mr. Hudak, Mr. Preston, Vice Chair Parness, and Chair Ganz

Nays: 0

4. Presentation regarding the proposed Fiscal Year 2024 Deerfield Beach Community Redevelopment Agency Budget.

Kris Mory, Director of Economic Development, highlighted a brief PowerPoint presentation. The new tax increment revenue is \$5.7 million and the estimated carryover from FY23 is \$6.6 million for an overall budget of \$12.5 million; however, debt service, agency administration, programs, and professional services are deducted, leaving \$9.5 million to be allocated to specific projects. Thereafter, she outlined the programs offered by the CRA: community policing, special events, public art, and commercial façade. Further, she suggested implementing a ride share pilot program, which is becoming standard in entertainment districts, and can eventually be launched citywide but staff is recommending that it be done in the CRA area first, to address issues. Ms. Mory said the budgeted amount will not be enough; however, staff recommends partnering with CRA businesses to support part of the service, as they will reap the benefits.

Mr. Hudak temporarily left the meeting at 8:13 p.m. and returned at 8:15 p.m.

Furthermore, Ms. Mory reiterated that \$9.5 million can be allocated to specific projects; however, \$2 million has been set aside for the S-Curve Utility Undergrounding and Streetscape Improvements contract and \$60,000 has been set aside for the design; therefore, \$7.4 million remains. Thereafter, photographs of the S-Curve Project and the proposed Sawgrass to Seagrass Center at Sullivan Park were displayed. Further, she said the Sullivan Park Project is at 90% design, and is estimated at \$9,671,000, which includes the contingency, insurance, bonding, etc.; whereby, the cost estimator advised that if the project is put on hold another year, costs would increase by another 8%. Ms. Mory reiterated that the remaining budget to be allocated to specific projects is \$7.4 million, whereby, construction costs for the Sullivan Park Project - \$9.7 million and the associated design contract - \$371,320, leaving a deficit in FY24; however, other options are available, waiting until 2025, so the project is self-funded, but costs will increase by \$774,000; value engineering, resulting in a 5 - 10% reduction; CRA budget cuts, i.e. programming, public art, etc.; or financing the gap and commencing in 2024 by borrowing money, on a short term basis, from the

GENERAL ITEMS - CONTINUED

City's unencumbered fund balance, which could be done through an Interlocal Agreement. Ms. Mory said if the Board decides to move forward with the project, \$400,000 would remain in capital to assign in 2025, which could be used as a savings year to discuss subsequent projects but if it is decided not to borrow money from the City, then \$10 million would remain in capital and the project could be self-funded in 2025.

Lastly, Ms. Mory stated that the motels on the corner of A1A and Hillsboro Boulevard are back on the market for \$4.5 million. She reminded the Board that the CRA has a real estate policy, whereby, the real estate acquisition strategy allows us to only pay 10% over the appraised value; nonetheless, the Board could not move forward until 2026. Thereafter, she asked the Board to provide direction on how they wish to move forward in 2024.

Chair Ganz spoke in support of the ride share program, as it will have a huge impact in the CRA area. Thereafter, he spoke in support of reducing costs and financing the gap for the Sullivan Park Project.

Mr. Hudak said the Sullivan Park Project must move forward; therefore, he spoke in support of value engineering, as well as entering into an Interlocal Agreement with the City.

In response to Vice Chair Parness' question, Ms. Mory provided a brief explanation of the ride share program.

In response to Mr. Preston's question, Chair Ganz replied that one of the main issues down by the beach is traffic and parking congestion; whereby, this program would be extremely impactful to the residents of Deerfield Beach as it would allow people to reach the entertainment district safely and inexpensively.

Mr. Preston said although he understands the thought process, he expressed concerns with utilizing city money for a CRA project, whereas, CRA money cannot be used outside of the CRA area.

Ms. Mory explained that it will be a short-term use of city funds, whereby, 100% would be refunded back to the City, as well as interest, if desired.

Mr. Preston said interest would not be needed, but the concept as a whole does not sit well with him.

Mr. Drosky spoke in support of the City financing the gap, as the alternatives, i.e. bank loan or waiting until 2025, provide no benefits; nevertheless, the number must come down which can be done through value engineering and eliminating the ride share program this year and implementing it in 2025. Further, he is unsure where meaningful cuts could be made regarding the other programs, whereby, the commercial façade program enhances the area, public art and community policing are relatively small, and special events is needed. Lastly, he reiterated his suggestion to implement the ride share program in 2025 and use gap financing and value engineering to fund the Sullivan Park Facility Project.

Ms. Mory clarified that there are currently no upcoming commercial façade projects, so removing \$100,000 will not negatively impact the program.

Vice Chair Parness said although the Sullivan Park Project may not impact the entire community, it will be a beautiful asset to the City; thereafter, he spoke in support for the project.

Mr. Hudak agreed with reducing the commercial façade program as it will not adversely affect individuals. Further, the money allocated for the ride share program is just a placeholder, as the total cost is unknown and will hopefully be reduced through sharing the cost with businesses. Mr. Hudak said this facility will be for the entire city and the money being used will be paid back; therefore, he reiterated his support for the project.

Mr. Preston said although he supports using city funds for the Sullivan Park Project, as it makes sense, he reiterated his concerns with not being able to use CRA funds in non-CRA areas. Further, he spoke in opposition to waiting a year to implement the ride share program, as it could be extremely beneficial to the community.

Chair Ganz said temporarily suspending the commercial façade program for one year will not negatively impact the program. Further, implementing the ride share program will be extremely impactful to the residents and will alleviate some of the issues in that area and could potentially bring a positive program to the entire city, if it works. Chair Ganz agreed that using city funds isn't the best option, but since it's temporarily coming out of the reserves, and

GENERAL ITEMS - CONTINUED

not out of city programs, he supports it.

MOTION was made by Mr. Preston, seconded by Mr. Hudak, to approve the FY24 CRA Budget as amended, moving forward with the ride share program, and using value engineering and gap financing through the City. Roll Call:

Yeas: 4 - Mr. Hudak, Mr. Preston, Vice Chair Parness, and Chair Ganz

Nays: 1 - Mr. Drosky

ADMINISTRATION COMMENTS

Monthly Change Order Report - Kris Mory, Director of Economic Development, advised that the report is for informational purposes only.

BOARD COMMENTS**MAYOR GANZ**

CRA Projects - Chair Ganz said there have been projects the Board has received push back on, but were constructed better than ever and are thriving, i.e. Sullivan Park, Cove Brewery, etc. He urged the Board to remind naysayers of the positive impacts this board continues to make.

There were no other board comments.

PUBLIC COMMENT

Daniel Shanetzky, 34 Keswick B, Deerfield Beach, commented on the fires in Maui, and flooding and earthquakes in California.

Chair Ganz reminded the public that comments must be specific to the CRA.

ADJOURNMENT

MOTION was made by Vice Chair Parness, seconded by Mr. Hudak, to adjourn the meeting at 8:59 p.m. Voice Vote:

Yeas: 5 - Mr. Drosky, Mr. Hudak, Mr. Preston, Vice Chair Parness, and Chair Ganz

Nays: 0

BILL GANZ, CHAIR

Heather Montemayor, City Clerk



Regular City Commission Meeting - September 13, 2023

DEERFIELD BEACH - YOU ARE HEREBY NOTIFIED that the **Regular City Commission** meeting will be held on **Wednesday, September 13, 2023, at 7:00 PM in the City Commission Chambers located at the City Hall Complex, 150 NE 2nd Avenue, Deerfield Beach, Florida.** A quorum of the City Commission will be physically present at the meeting and the City will be utilizing communications media technology with most City staff participating through video conferencing.

The September 13, 2023, Regular City Commission meeting will proceed utilizing communications media technology; **however, the City Commission Chambers located at the City Hall Complex, 150 NE 2nd Avenue, Deerfield Beach, will be open to the public as an additional method** for speakers wishing to speak on items. A copy of the agenda for the September 13, 2023 meeting will be available at <http://www.deerfield-beach.com/1554/Meetings-Agendas>.

Attending and Viewing the City Commission Meeting:

This meeting will be broadcast live for members of the public. There are several options available to the public to attend/view the meeting:

- 1. In Person Attendance.** Attend in person in the City Commission Chambers.
- 2. Zoom**
 - a. Via Zoom Online** - Access to the meeting will begin at 6:45 PM on September 13, 2023.
 - i.** Use the following link below to access the meeting via Zoom:
<https://deerfield-beach.zoom.us/j/85369349479?pwd=dnVGZzd4ZStXVGJhVjUzOG5TWXpmUT09>
 - ii.** The video camera display feature is disabled for public use
 - b. Via Zoom Telephone** - Join the meeting via telephone (audio only) using the Call-in number below, followed by the Meeting ID when prompted. No computer or access code is required.

Call-in Number: (301) 715-8592, Meeting ID: 853 6934 9479#, Participant ID: #, Passcode: 066345#

For more information on using Zoom, please visit Zoom Support at the following link:
<https://support.zoom.us/hc/en-us>.

3. YouTube

The meeting will also be available to the public via YouTube for audio and video access; however, public participation, i.e. comments are not possible. The link to watch the meeting via YouTube will be active no later than 6:45 PM on September 13, 2023, and can be found by clicking the camera icon in the Media column at <http://www.deerfield-beach.com/1554/Meetings-Agendas>.

Providing Public Comment:

Public participation is strongly encouraged. Your comments will be limited to three minutes per person. To participate, please choose the option best for you and remember to include your name and address for the record.

1. **In person** - Public comment may be given in the Commission Chambers during the applicable public comment portion of the meeting.
2. **Live Zoom Video Participation** - If attending via Zoom online, at the appropriate public comment period, click “raise hand” which is located at the bottom of the screen under the “reactions” tab, and your audio will be unmuted when you are recognized.
3. **Live Zoom Telephone Participation** - If attending via Zoom by telephone, at the appropriate public comment period, press *9 to “raise your hand” and your audio will be unmuted when you are recognized.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK NO LATER THAN 3 DAYS PRIOR TO THE MEETING AT (954) 480-4213 FOR ASSISTANCE.

Should you have any questions, please feel free to contact the City Clerk’s Office at 954.480.4213. For additional information on the agenda items for the Commission meeting, please visit www.dfb.city.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2124

Agenda Date: 9/13/2023

Status: BUDGET & MILLAGE PUBLIC
HEARINGS

In Control: City Commission

Title

ORDINANCE 2023/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, ADOPTING THE MILLAGE RATE TO BE LEVIED BY THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; STATING THE PERCENTAGE CHANGE BY WHICH THE MILLAGE RATE EXCEEDS THE ROLLED-BACK RATE AS COMPUTED PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

Recommended Action

Commission to vote on Ordinance

Voting Requirement

Adoption requires a 4/5 vote of the City Commission

Background/History

In accordance with Section 200.065, F.S., during the City Commission meeting of September 5, the first substantive issue discussed shall be the percentage increase in millage over the rolled-back rate necessary to fund the budget. During the budget hearings, the governing body shall hear comments regarding the proposed increase and explain the reasons for the proposed increase over the rolled-back rate. The general public shall be allowed to speak and to ask questions prior to adoption of any measures by the governing body. The governing body shall adopt its tentative or final millage rate prior to adopting its tentative or final budget.

Current Activity

The FY2024 proposed millage rate of 6.2538 mills represents a decrease from the prior year's legally adopted millage rate of 6.2825.

The FY2024 proposed operating millage rate of 6.0018 mills represents no increase from the prior year's operating millage rate of 6.0018. The operating millage rate of 6.0018 mills is 10.63% more than the rolled-back rate of 5.4253 mills calculated pursuant to state law.

The proposed millage rate is expected to generate a net \$59.2 million of ad valorem tax revenue which is approximately 10.7% more than the previous fiscal year's estimate of \$53.5 million.

Ad Valorem Tax Revenue History

FY24 - \$59,218,310 (Est.)

FY23 - \$53,450,956 (Est.)

FY22 - \$49,734,782

Recommendation

Staff recommends approval of the proposed millage rate.

ORDINANCE NO. 2023/

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, ADOPTING THE MILLAGE RATE TO BE LEVIED BY THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; STATING THE PERCENTAGE CHANGE BY WHICH THE MILLAGE RATE EXCEEDS THE ROLLED-BACK RATE AS COMPUTED PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE

WHEREAS, the City Commission has held all necessary budget workshops and public hearings to consider and make changes to the Annual Budget submitted by the City Manager for the fiscal year ending September 30, 2024; and

WHEREAS, the proposed Fiscal Year 2024 operating millage rate is 6.0018, which represents an increase of 10.63% over the rolled-back rate, and such percentage change is characterized as the percentage increase in property taxes pursuant to Section 200.065, Fla. Stat; and

WHEREAS, the City has provided notice and has conducted public hearings as required by Section 200.065, Florida Statutes, to consider, discuss, and hear public comment regarding the millage rate for Fiscal Year 2024.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Ordinance.

Section 2. The millage rate is hereby adopted and levied for the fiscal year beginning October 1, 2023 and ending September 30, 2024 as follows:

Operating Millage Rate	6.0018
Voted Debt Service Millage	<u>0.2520</u>
Total Millage Rate	<u>6.2538</u>

Section 3. The Fiscal Year 2024 operating millage rate of 6.0018 mills is 10.63% more than the rolled-back rate of 5.4253 mills calculated pursuant to Florida law. The voted debt service millage is 0.2520 mills.

Section 4. The appropriate City officials are authorized to do all things necessary to carry out the aims of this Ordinance.

Section 5. All ordinances or parts of ordinances and all resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. Should any section or provision of this ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof as a whole or part thereof other than the part declared to be invalid.

Section 7. This Ordinance shall take effect immediately upon its passage and adoption on Second Reading.

Section 8. This Ordinance was adopted after a second public hearing on the subject matter hereof and notice of the public hearings were published as required by the City Charter and Florida law, which public hearings were held at 7:00 P.M. on September 5, 2023, and September 13, 2023, in the City Commission Room, City Hall, Deerfield Beach , Florida.

PASSED 1ST READING ON THIS _____ DAY OF _____, 2023.

PASSED 2ND READING ON THIS _____ DAY OF _____, 2023.

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2125

Agenda Date: 9/13/2023

Status: BUDGET & MILLAGE PUBLIC
HEARINGS

In Control: City Commission

Title

ORDINANCE 2023/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

Recommended Action

Commission to vote on Ordinance

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

Budget workshops were held on June 13, June 14, and August 16, 2023. The workshops provided details of each department's and fund's budget, including revenues, expenditures, programs, and capital expenses. The workshops also provided the City Commission and the public with an opportunity to provide input and additional recommendations.

Current Activity

Staff hereby presents for your consideration and approval the Fiscal Year 2024 Proposed Budget. The Proposed budget incorporates, to the extent possible, all of the recommendations which were discussed during the budget workshops. The Fiscal Year 2024 Proposed Budget is available on the City website for public review at the following link:

<https://www.deerfield-beach.com/561/City-Budget>.

Additionally, staff will present a budget overview during the budget hearing.

Recommendation

Staff recommends approval of the recommended budget.

ORDINANCE NO. 2023/

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF
DEERFIELD BEACH, FLORIDA, ADOPTING THE FINAL BUDGET
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND
ENDING SEPTEMBER 30, 2024; PROVIDING FOR CONFLICTS,
SEVERABILITY, AND AN EFFECTIVE DATE**

WHEREAS, the City Manager of the City of Deerfield Beach, Florida, has submitted his annual budget report to the City Commission covering the fiscal year ending September 30, 2024 (“Fiscal Year 2024”); and

WHEREAS, the City Manager has estimated the revenues and expenditures for Fiscal Year 2024 and has determined the required millage rate for the purpose of ad valorem taxation; and

WHEREAS, the City Commission has held all necessary budget workshops and public hearings to consider and make changes to the annual budget and the City Commission has had the opportunity to review the complete proposed budget for Fiscal Year 2024; and

WHEREAS, the City Commission has passed an Ordinance adopting the millage rate for Fiscal Year 2024.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF
THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:**

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Ordinance.

Section 2. That the City of Deerfield Beach budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024, a summary of which is attached hereto as Exhibit “A” and incorporated herein by this reference (a full copy is on file with the City Clerk and is hereby incorporated herein in its entirety by this reference), is hereby adopted, and the appropriations set forth therein are hereby made for the operation of the government of the City and for paying the annual debt service on all outstanding bonds of the City.

Section 3. That all delinquent taxes collected during the ensuing fiscal year as proceeds from levies of operating millages of prior years are hereby specifically appropriated for the use and benefit of the General Fund.

Section 4. That in accordance with Section 4.03(10) of the City Charter, the City Manager has the authority to sign contracts on behalf of the City pursuant to the provisions of this appropriations ordinance, and as may be further authorized by the City Commission pursuant to ordinance or resolution.

Section 5. The appropriate City officials are authorized to do all things necessary to carry out the aims of this Ordinance.

Section 6. All ordinances or parts of ordinances and all resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof as a whole or part thereof other than the part declared to be invalid.

Section 8. This Ordinance shall take effect immediately upon its passage and adoption on Second Reading.

Section 9. This Ordinance was adopted after a second public hearing on the Fiscal Year 2024 budget and notices of the public hearings were published as required by City Charter and Florida law, which public hearings were held at 7:00 p.m. on September 5, 2023, and September 13, 2023, in the City Commission Room, City Hall, Deerfield Beach, Florida.

PASSED 1ST READING ON THIS _____ DAY OF _____, 2023.

PASSED 2ND READING ON THIS _____ DAY OF _____, 2023.

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

EXHIBIT A

**BUDGET SUMMARY
CITY OF DEERFIELD BEACH, FLORIDA - FISCAL YEAR 2023-2024
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF DEERFIELD BEACH ARE 4.8%
MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES**

General Fund	6.0018							
Voted Debt	0.2520							
	GENERAL FUND	INSURANCE SERVICES FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJECT FUNDS	ENTERPRISE FUNDS	CRA TRUST FUND	TOTAL ALL FUNDS
ESTIMATED REVENUES:								
Taxes: Millage Per \$1,000								
Ad Valorem Taxes 6.0018	56,725,737	-	-	-	-	-	2,639,042	59,364,779
Ad Valorem Taxes 0.2520 (Voted Debt)	2,492,573	-	-	-	-	-	-	2,492,573
Delinquent Tax Collections	1,100,000	-	-	-	-	-	-	1,100,000
Sales and Use Taxes	-	-	-	-	-	-	-	-
Communications Service Taxes	2,400,000	-	-	-	-	-	-	2,400,000
Public Service Taxes	9,305,000	-	-	-	-	-	-	9,305,000
Fire Assessment Fees	17,462,511	-	-	-	-	-	-	17,462,511
Franchise Fees	6,170,000	-	-	-	-	-	-	6,170,000
Local Option Gas Tax	6,700,000	-	1,177,419	-	-	-	-	7,877,419
Licenses, Permits & Fees	770,000	-	5,280,000	-	-	-	-	6,050,000
Intergovernmental Revenue	2,894,000	-	580,000	-	-	-	-	3,474,000
Charges for Services	9,933,251	-	468,648	-	-	52,688,538	-	63,090,437
Fines and Forfeitures	1,477,500	-	432,000	-	-	-	-	1,909,500
Grants and Contributions	1,055,380	-	17,399,454	-	-	-	-	18,454,834
Administration Fees	8,079,662	-	437,720	-	-	-	-	8,517,382
Loan Proceeds	-	-	53,278	-	35,226,237	8,812,020	-	44,091,535
Other Financing Sources	2,883,500	2,052,800	-	-	-	515,000	3,135,617	8,586,917
TOTAL SOURCES	129,449,114	2,052,800	25,828,519	-	35,226,237	62,015,558	5,774,659	260,346,887
Transfers In	238,447	9,434,842	152,274	7,658,804	13,563,923	24,479,794	-	55,528,084
Fund Balances/Reserves/Net Assets	14,789,051	-	2,996,873	-	1,633,084	19,375,672	6,671,895	45,466,575
TOTAL REVENUES, TRANSFERS & BALANCES	144,476,612	11,487,642	28,977,666	7,658,804	50,423,244	105,871,024	12,446,554	361,341,546
EXPENDITURES:								
General Government	19,538,414	11,487,642	-	-	34,716,749	-	-	65,742,805
Economic Environment	2,100,398	-	4,261,440	-	750,000	-	8,597,854	15,709,692
Public Safety	79,379,486	-	6,731,313	-	949,320	-	50,000	87,110,119
Physical Environment	1,448,446	-	645,000	-	191,541	87,653,418	2,161,025	92,099,430
Transportation	354,744	-	4,120,518	-	7,203,265	-	300,000	11,978,527
Human Services	3,702,787	-	340,000	-	483,400	-	-	4,526,187
Culture and Recreation	17,530,443	-	670,599	-	6,128,969	-	240,000	24,570,011
Debt Service	-	-	-	7,658,804	-	2,057,679	1,097,675	10,814,158
Other Financing Uses	465,944	-	22,382	-	-	273,194	-	761,520
TOTAL EXPENDITURES	124,520,662	11,487,642	16,791,252	7,658,804	50,423,244	89,984,291	12,446,554	313,312,449
Transfers Out	19,955,950	-	12,135,914	-	-	14,001,379	-	46,093,243
Fund Balances/Reserves/Net Assets	-	-	50,500	-	-	1,885,354	-	1,935,854
TOTAL APPROPRIATED EXPENDITURES	144,476,612	11,487,642	28,977,666	7,658,804	50,423,244	105,871,024	12,446,554	361,341,546

The tentative, adopted, and/or final budgets are on file in the office of the above referenced taxing authority as a public record.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2126

Agenda Date: 9/13/2023

Status: BUDGET & MILLAGE PUBLIC
HEARINGS

In Control: City Commission

Title

ORDINANCE 2023/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE BUDGET FOR THE DEERFIELD BEACH COMMUNITY REDEVELOPMENT AGENCY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR FUNDING THROUGH TAX INCREMENT FINANCING AS PROVIDED FOR IN PART III, CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Recommended Action

Commission to vote on Ordinance

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The budget for the City of Deerfield Beach Community Redevelopment Agency (CRA) was adopted by the CRA Board on August 29, 2023. The Fiscal Year 2024 CRA budget is hereby presented, along with the budgets of the other City funds in accordance with Section 200.065, Florida Statutes.

Recommendation

Staff recommends approval of the City of Deerfield Beach Community Redevelopment Agency Fiscal Year 2024 Budget.

ORDINANCE NO. 2023/

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE BUDGET FOR THE DEERFIELD BEACH COMMUNITY REDEVELOPMENT AGENCY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR FUNDING THROUGH TAX INCREMENT FINANCING AS PROVIDED FOR IN PART III, CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the Deerfield Beach Community Redevelopment Agency (the “CRA”) is considering a budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 (“Fiscal Year 2024”); and

WHEREAS, the CRA budget for Fiscal Year 2024 has been presented to the City Commission of the City of Deerfield Beach; and

WHEREAS, the City Commission is to approve the CRA’s budget for Fiscal Year 2024 separately from the City’s general budget; and

WHEREAS, the City Commission has reviewed and accepted the CRA’s Fiscal Year 2024 Budget; and

WHEREAS, the CRA Director recommends that the City Commission approve the CRA’s Fiscal Year 2024 Budget and authorize funding for the CRA as set forth in Part III of Chapter 163, Florida Statutes.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Ordinance.

Section 2. The City Commission of the City of Deerfield Beach hereby approves the CRA’s Fiscal Year 2024 Budget, attached as Exhibit “A” and incorporated herein by this reference. CRA expenditures shall be made in accordance with the CRA’s Fiscal Year 2024 Budget and as permitted by law.

Section 3. The City Commission hereby authorizes the funding of the CRA Community Redevelopment Trust Fund pursuant to the provisions of Part III, Chapter 163, Florida Statutes, and hereby directs the appropriate governmental entities to comply with the requirement for payment of funds into the CRA Community Redevelopment Trust Fund as provided for in Section 163.387, Florida Statutes.

Section 4. The appropriate City officials are authorized to do all things necessary to carry out the aims of this Ordinance.

Section 5. Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof as a whole or part thereof other than the part declared to be invalid.

Section 6. This Ordinance shall take effect immediately upon its passage and adoption on Second Reading.

Section 7. This Ordinance was adopted after a second public hearing on the CRA's Fiscal Year 2024 Budget, and notices of the public hearings were published as required by law, which public hearings were held at 7:00 p.m. on September 5, 2023, and September 13, 2023.

PASSED 1ST READING ON THIS _____ DAY OF _____, 2023.

PASSED 2ND READING ON THIS _____ DAY OF _____, 2023.

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

EXHIBIT A

Deerfield Beach Community Redevelopment Agency Fiscal Year 2024 Budget

OPERATING				
ORG	OBJECT	ACCOUNT DESCRIPTION	BUDGET DESCRIPTION	AMOUNT
1901500	5521001	REGULAR SALARY	Payment for the following portion of staff salaries (Director of Economic Development 50%, CRA Project Manager 100%, CRA Administrative Coordinator 100%, City Clerk 25%)	\$ 309,878
1901500	5521020	DEFERRED COMP MATCH VESTED	Pay in Class Study Executive Package	\$ 4,524
1901500	5521010	ADDITIONAL PTO HOURS/CASH IN	Pay in Class Study Executive Package	\$ 3,480
1901500	5521021	RETIREMENT HEALTH SAVINGS ACCOUNT	Pay in Class Study Executive Package	\$ 1,800
1901500	5521013	LEGAL INSURANCE	Pay in Class Study Executive Package	\$ 161
1901500	5521022	LIFESCAN (WELLNESS)	Pay in Class Study Executive Package	\$ 250
1901500	5521012	SICK LEAVE CONVERSION PAY	Once a year in December, every full-time employee who has used less than six days of sick leave during the preceding year may choose to be paid for the unused portion of those days. The payment is calculated using the employee's base hourly rate and not including any additional pay factors	\$ 8,221
1901500	5521101	FICA	The 7.65% FICA rate is composed of two rates; a 6.2% social security tax that is applied to the first \$106,800 that an employee earns and a 1.45% Medicare tax that is applied to all earnings	\$ 24,549
1901500	5521204	ICMA PENSION	Estimated by city pension contribution for those city employees who are participants in the ICMA defined contribution plan; the city contribution, as a percentage of salary, is 8%	\$ 24,838
1901500	5522300	INSURANCE SERVICES ALLOCATION	Payment to the general fund for insurances required for staff and the agency	\$ 59,475
1901500	5523927	GENERAL ADMIN CHARGE	Payment to the general fund for the services that are provided to support the CRA Fund	\$ 131,645
1901500	5521003	LONGEVITY	Payment to staff who have greater than 10 years service (50% Director of Economic Development)	\$ 600
1909000	5177001	DEBT SERVICE / BOND PRINCIPAL PAYMENT	Principal payment for debt service on Florida Municipal Loan Council Covenant Bonds	\$ 950,000
1909000	5177002	DEBT SERVICE / BOND INTEREST PAYMENT	Interest payment for debt service payments on Florida Municipal Loan Council Covenant Bonds	\$ 140,369
1909000	5177010	DEBT SERVICE / PAYING AGENT FEES	Trustee and Administrative fees for debt service payments on Florida Municipal Loan Council Covenant Bonds	\$ 7,306
1901500	5543602	RENT OF BUILDING/OFFICE	Rent Lease of CRA Office Space (\$150,000) and tenant improvements (\$75,000)	\$ 225,000
1901500	5521006	AUTOMOBILE ALLOWANCE	CRA's portion of the cost of one and a half (1.5) vehicles for use by CRA staff	\$ 6,400
1901500	5521025	CLOTHING ALLOWANCE	Staff clothing	\$ 350
1901500	5523403	CELLULAR PHONE SERVICES	Staff cell phone service	\$ 3,000
1901500	5523513	MINOR TOOLS AND EQUIPMENT	Minor administrative office repairs	\$ 1,000
1901500	5523609	COPIER LEASE	Cost of Toshiba lease and maintenance	\$ 5,000
1901500	5523524	MATERIALS AND MAINTENANCE	Office utilities and maintenance of Sullivan Park	\$ 30,000
1901500	5523509	PROFESSIONAL PUBLICATIONS	Funding for development and management newspapers, trade magazines and books	\$ 100
1901500	5523935	DUES AND MEMBERSHIPS	Annual professional association memberships and Special District Reporting	\$ 1,200
1901500	5523504	OFFICE SUPPLIES	Office supplies as necessary for operations	\$ 1,000
1901500	5523901	TRAVEL AND TRAINING	Mileage reimbursement for CRA Administrative Coordinator (\$4,000), attendance at seminars and meetings	\$ 9,500
1901500	5523902	PRINTING	Printing of brochures, hand-outs and annual report	\$ 500
1901500	5523921	ADVERTISING	Advertising in newspapers	\$ 500
1901500	5526043	OTHER MACH AND EQUIPMENT	Laptop replacement for CRA Staff	\$ 2,000
OPERATING TOTAL				\$ 1,952,646

OTHER CONTRACTUAL (NON CAPITAL)				
ORG	OBJECT	ACCOUNT DESCRIPTION	BUDGET DESCRIPTION	AMOUNT
1901500	5523216	LANDSCAPING SERVICES	Small landscaping projects within the CRA	\$ 5,000
1901500	5523299	ADA COMPLIANCE SERVICES	Funding for document remediation and ADA compliance	\$ 4,000
1901500	5523009	LEGAL SERVICES	Contractual services provided by the CRA Attorney for legal services	\$ 48,000
1901500	5523101	CUSTODIAL SERVICES	CRA portion of janitorial services contract	\$ 4,842
1901500	5523006	INTERNAL AUDITING SERVICES	Marcum LLP Independent audit of CRA financials as required by statute; based on 4 year contract	\$ 6,700
1901500	5523299	ANNUAL REPORT DESIGN SERVICES	Annual report design as required by statute	\$ 5,000
1901500	5523299	OTHER PROFESSIONAL SERVICES AS NEEDED	Other professional services as determined by the CRA Board	\$ 100,000
OTHER CONTRACTUAL TOTAL				\$ 173,542

PROGRAMS				
ORG	OBJECT	ACCOUNT DESCRIPTION	BUDGET DESCRIPTION	AMOUNT
1901500	5213230	COMMUNITY POLICING	Cost of BSO Deputy Detail to provide additional security in the CRA	\$ 50,000
1901500	552XXXX	RIDESHARE	Funding for Rideshare Service	\$ 300,000
1901500	5793574	SPECIAL EVENTS	Funding for 4th of July Celebration (\$105,000), December Holiday Celebration (Event \$25,000 and Lighting \$102,000), Greater Pompano, Lighthouse Point and Deerfield Beach Holiday Boat Parade (\$7,000) and other events as determined by the CRA Board	\$ 240,000
1901500	5523595	ART IN PUBLIC PLACES	Public art projects, programs and events	\$ 50,000
PROGRAMS TOTAL				\$ 640,000

CAPITAL PROJECTS				
ORG	OBJECT	ACCOUNT DESCRIPTION	PROJECT/DESCRIPTION	AMOUNT
			S-Curve Utilities Undergrounding and Streetscape Improvements	
1901500	5396311	LIGHTING	Streetscape Construction, Utility Undergrounding	\$ 2,051,025
1901500	5396311	OTHER CONTRACTUAL SERVICES	Construction Administration	\$ 110,000
			Sullivan Park Facility - Phase II of Sullivan Park Expansion	
1901500	5596304	INFRASTRUCTURE AND CAPITAL IMPROVEMENTS	Construction	\$ 7,148,021
1901500	5596304	OTHER CONTRACTUAL SERVICES	Design, Permitting and Construction Administration	\$ 371,320
CAPITAL PROJECTS TOTAL				\$ 9,680,366

Fiscal 2024 Projected Budget	
Total Proposed CRA Budget	\$ 12,446,554
Projected Fiscal Year 2024 Tax Increment Revenue	\$ 5,774,758
ESTIMATED Fiscal 2023 Carryover	\$ 6,671,796
Total Available Tax Increment Revenue Funds	\$ 12,446,554

EXHIBIT B

City of Deerfield Beach CRA Four-Year Capital Improvements Plan (CIP) FY 2025-2028

ACQUISITION/REDEVELOPMENT							
	Total Cost	FY 2025	FY 2026	FY2027	FY2028	FY2029	4 Year Total
				\$ -	\$ -	\$ -	\$ -
ACQUISITION/REDEVELOPMENT TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PARKING IMPROVEMENTS							
		FY 2025	FY 2026	FY2027	FY2028	FY2029	4 Year Total
Main Beach Parking Lot		\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
Cove Shopping Center Parking Garage		\$ -	\$ 5,000,000	\$ -		\$ -	\$ 5,000,000
PARKING TOTAL	\$ 9,000,000	\$ -	\$ 5,000,000	\$ 4,000,000	\$ -	\$ -	\$ 9,000,000
PARK IMPROVEMENTS							
		FY 2025	FY 2026	FY2027	FY2028	FY2029	4 Year Total
			\$ -	\$ -	\$ -	\$ -	\$ -
Ocean Way Public Facility Redevelopment		\$ -	\$ -		\$ 3,000,000	\$ -	\$ 3,000,000
PARK TOTAL	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000
OVERALL TOTALS	\$ 12,400,000	\$ 400,000	\$ 5,000,000	\$ 4,000,000	\$ 3,000,000	\$ -	\$ 12,400,000



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2103

Agenda Date: 9/13/2023

Status: PUBLIC HEARINGS

In Control: City Commission

Title

P.H. 2023-102: Resolution 2023/ - A Resolution of the City of Deerfield Beach, Florida, relating to the provision of fire rescue services, facilities and programs in the City of Deerfield Beach, Florida; confirming the preliminary rate resolution; reimposing fire rescue assessments against assessed property located within the City of Deerfield Beach for the fiscal year beginning October 1, 2023; approving the rate of assessment; approving the assessment roll; and providing an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

Per Ordinance No. 2002/003, the City is authorized to impose fire rescue assessments for fire rescue services, facilities, and programs against assessed property located within the City. In order to reimpose the assessment on an annual basis, the Ordinance requires the City Commission to adopt an Annual Rate Resolution during its budget adoption process for each Fiscal Year.

Current Activity

The re-imposition of a Fire Rescue Assessment for fire rescue services, facilities, and programs each fiscal year is an equitable and efficient method of allocating and apportioning the Fire Rescue Assessed Cost among parcels of Assessed Property.

Recommendation

The staff recommends City Commission approval of this item.

CITY OF DEERFIELD BEACH, FLORIDA

**ANNUAL RATE RESOLUTION
RESOLUTION NO. 2023/____**

ADOPTED SEPTEMBER 13, 2023

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CITY OF DEERFIELD BEACH, FLORIDA

RESOLUTION NO. 2023/_____

A RESOLUTION OF THE CITY OF DEERFIELD BEACH, FLORIDA, RELATING TO THE PROVISION OF FIRE RESCUE SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF DEERFIELD BEACH, FLORIDA; CONFIRMING THE PRELIMINARY RATE RESOLUTION; REIMPOSING FIRE RESCUE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE CITY OF DEERFIELD BEACH FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023; APPROVING THE RATE OF ASSESSMENT; APPROVING THE ASSESSMENT ROLL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of Deerfield Beach, Florida (the "City Commission"), has enacted Ordinance No. 2002/003 (the "Ordinance"), which authorizes the imposition of Fire Rescue Assessments for fire rescue services, facilities, and programs against Assessed Property located within the City;

WHEREAS, the imposition of a Fire Rescue Assessment for fire rescue services, facilities, and programs each fiscal year is an equitable and efficient method of allocating and apportioning the Fire Rescue Assessed Cost among parcels of Assessed Property;

WHEREAS, the City Commission desires to reimpose a Fire Rescue Assessment within the City using the procedures provided by the Ordinance, including the tax bill collection method for the Fiscal Year beginning on October 1, 2023;

WHEREAS, on July 18, 2023, the City Commission adopted Resolution No. 2023/124 (the "Preliminary Rate Resolution"), containing and referencing a brief and general description of the fire rescue facilities and services to be provided to Assessed Property, describing the method of apportioning the Fire Rescue Assessed Cost to compute the Fire Rescue Assessment for fire rescue services, facilities, and programs

against Assessed Property, estimating a rate of assessment, and directing the updating and preparation of the Assessment Roll, provision of published notice required by the Ordinance and mailed notice if circumstances described in Section 2.08(F) of the Ordinance so require;

WHEREAS, in order to reimpose Fire Rescue Assessments for the Fiscal Year beginning October 1, 2023, the Ordinance requires the City Commission to adopt an Annual Rate Resolution for each Fiscal Year, which confirms or repeals the Preliminary Rate Resolution with such amendments as the City Commission deems appropriate, establishes the rate of assessment and approves the Assessment Roll for the upcoming Fiscal Year after hearing comments and objections of all interested parties;

WHEREAS, the updated Assessment Roll has heretofore been made available for inspection by the public, as required by the Ordinance;

WHEREAS, notice of a public hearing has been published and mailed as required by the terms of the Ordinance, which provides notice to all interested persons of an opportunity to be heard; an affidavit regarding the form of notice mailed being attached hereto as Appendix A and the proof of publication being attached hereto as Appendix B; and

WHEREAS, a public hearing was held on September 13, 2023, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA:

SECTION 1. AUTHORITY. This resolution is adopted pursuant to the provisions of the Ordinance, Resolution No. 2022/121 (the “Amended and Restated Initial Assessment Resolution”), Resolution No. 2022/157 (the “Amended and Restated Final Assessment Resolution”), Resolution No. 2023/124 (the “Preliminary Rate Resolution”), Article VIII, Section 2 of the Florida Constitution, the City Charter of the City of Deerfield Beach, sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

SECTION 2. DEFINITIONS AND INTERPRETATION.

(A) This resolution constitutes the Annual Rate Resolution as defined in the Ordinance.

(B) All capitalized terms in this resolution shall have the meanings defined in the Ordinance, the Amended and Restated Initial Assessment Resolution, the Amended and Restated Final Assessment Resolution, and the Preliminary Rate Resolution.

(C) Unless the context indicates otherwise, words imparting the singular number include the plural number, and vice versa.

SECTION 3. REIMPOSITION OF FIRE RESCUE ASSESSMENTS.

(A) The parcels of Assessed Property included in the Assessment Roll, which is hereby approved, are hereby found to be specially benefited by the provision of the fire rescue services, facilities, and programs described or referenced in the Preliminary Rate Resolution in the amount of the Fire Rescue Assessment set forth in the updated Assessment Roll, a copy of which was present or available for inspection at the above referenced public hearing and is incorporated herein by reference.

(B) The Assessment Roll, as approved, includes those Tax Parcels of Assessed Property that cannot be set forth in that Assessment Roll due to the provisions of Section 119.071(4), Florida Statutes, concerning exempt “home addresses.”

(C) It is hereby ascertained, determined and declared that each parcel of Assessed Property within the City will be specially benefited by the City's provision of fire rescue services, facilities, and programs in an amount not less than the Fire Rescue Assessment for such parcel, computed in the manner set forth in the Preliminary Rate Resolution.

(D) Adoption of this Annual Rate Resolution constitutes a legislative determination that all parcels assessed derive a special benefit in a manner consistent with the legislative declarations, determinations and findings as set forth in the Ordinance, the Amended and Restated Initial Assessment Resolution, the Amended and Restated Final Assessment Resolution, and the Preliminary Rate Resolution, from the fire rescue services, facilities, or programs to be provided and a legislative determination that the Fire Rescue Assessments are fairly and reasonably apportioned among the properties that receive the special benefit as set forth in the Preliminary Rate Resolution.

(E) The method for computing Fire Rescue Assessments described and referenced in the Preliminary Rate Resolution is hereby approved. The Cost Apportionment, Cost Factor, and Parcel Apportionment methodologies adopted in Section 6 of the Preliminary Rate Resolution are hereby approved.

(F) For the Fiscal Year beginning October 1, 2023, the estimated Fire Rescue Assessed Cost to be assessed is \$20,337,677. The Fire Rescue Assessments to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment

and Parcel Apportionment to generate the estimated Fire Rescue Assessed Cost for the Fiscal Year commencing October 1, 2023, are hereby established as follows:

RESIDENTIAL PROPERTY USE CATEGORY	Rate Per Dwelling Unit			
Residential	\$324.00			
NON-RESIDENTIAL PROPERTY USE CATEGORIES	Building Classification (in square foot ranges)	Commercial	Industrial/Warehouse	Institutional
	< 1,999	\$513	\$154	\$1,483
	2,000 - 3,499	\$1,025	\$308	\$2,965
	3,500 - 4,999	\$1,794	\$538	\$5,188
	5,000 - 9,999	\$2,562	\$769	\$7,412
	10,000 - 19,999	\$5,124	\$1,537	\$14,823
	20,000 - 29,999	\$10,248	\$3,074	\$29,646
	30,000 - 39,999	\$15,372	\$4,611	\$44,469
	40,000 - 49,999	\$20,496	\$6,148	\$59,291
	> 49,999	\$25,620	\$7,684	\$74,114

(G) The above rates of assessment are hereby approved. Fire Rescue Assessments for fire rescue services, facilities, and programs in the amounts set forth in the updated Assessment Roll, as herein approved, are hereby levied and reimposed on all parcels of Assessed Property included in such Assessment Roll for the Fiscal Year beginning October 1, 2023.

(H) The following exemptions shall apply to the Fire Rescue Assessment program:

(1) No Fire Rescue Assessment shall be imposed upon a parcel of Government Property; however, Government Property that is owned by federal mortgage entities, such as the VA and HUD, shall not be exempted from the Fire Rescue Assessment.

(2) No Fire Rescue Assessment shall be imposed upon Buildings located upon parcels of Institutional Property whose Building use is wholly exempt from ad valorem taxation under Florida law.

(3) In accordance with Section 170.01(4), Florida Statutes, no Fire Rescue Assessment shall be imposed against any Building of Non-Residential Property located on a Tax Parcel that is classified by the Property Appraiser as agricultural lands pursuant to Section 193.461, Florida Statutes, unless that Building exceeds a just value of \$10,000 as determined by the Property Appraiser and is not a Pole Barn.

(I) Any shortfall in the expected Fire Rescue Assessment proceeds due to any reduction or exemption from payment of the Fire Rescue Assessments required by law or authorized by the City Commission shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Fire Rescue Assessments. In the event a court of competent jurisdiction determines any exemption or reduction by the City Commission is improper or otherwise adversely affects the validity of the Fire Rescue Assessment imposed for this Fiscal Year, the sole and exclusive remedy shall be the imposition of a Fire Rescue Assessment upon each affected Tax Parcel in the amount of the Fire Rescue Assessment that would have been otherwise imposed save for such reduction or exemption afforded to such Tax Parcel by the City Commission.

(J) As authorized in Section 2.13 of the Ordinance, interim Fire Rescue Assessments are also levied and imposed against all property for which a Certificate of

Resolution 2023/____

Occupancy is issued after adoption of this Annual Rate Resolution based upon the rates of assessment approved herein.

(K) Fire Rescue Assessments shall constitute a lien upon the Assessed Property so assessed equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid.

(L) The Assessment Roll, as herein approved, together with the correction of any errors or omissions as provided for in the Ordinance, shall be delivered to the Tax Collector for collection using the tax bill collection method in the manner prescribed by the Ordinance. The Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix C.

SECTION 4. CONFIRMATION OF PRELIMINARY RATE RESOLUTION. The Preliminary Rate Resolution is hereby confirmed.

SECTION 5. EFFECT OF ADOPTION OF RESOLUTION. The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented (including, but not limited to, the determination of special benefit and fair apportionment to the Assessed Property, the method of apportionment and assessment, the rate of assessment, the Assessment Roll and the levy and lien of the Fire Rescue Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the date of this Annual Rate Resolution.

SECTION 6. SEVERABILITY. If any clause, section or other part of this resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such

Resolution 2023/____

unconstitutional or invalid part shall be considered as eliminated and in no way effecting the validity of the other provisions of this resolution.

SECTION 7. EFFECTIVE DATE. This Annual Rate Resolution shall take effect immediately upon its passage and adoption.

PASSED, ADOPTED AND APPROVED THIS 13TH DAY OF SEPTEMBER, 2023.

CITY OF DEERFIELD BEACH, FLORIDA.

Bill Ganz, Mayor

ATTEST:

Heather Montemayor, CMC, City Clerk

APPROVED AS TO FORM AND CORRECTNESS:

Anthony Soroka, City Attorney

APPENDIX A

AFFIDAVIT REGARDING NOTICE MAILED TO PROPERTY OWNERS

AFFIDAVIT OF MAILING

BEFORE ME, the undersigned authority, personally appeared David Santucci, who, after being duly sworn, deposes and says:

1. David Santucci, as City Manager of the City of Deerfield Beach, Florida ("City"), pursuant to the authority and direction received from the City Commission, timely directed the preparation of the Assessment Roll and the preparation, mailing, and publication of notices in accordance with the Fire Rescue Assessment Ordinance No. 2002/003 adopted by the City Commission on November 14, 2001 (the "Assessment Ordinance") in conformance with the Preliminary Rate Resolution No. 2023/124 adopted by the City Commission on July 18, 2023 (the "Preliminary Rate Resolution").

2. In accordance with the Assessment Ordinance and Preliminary Rate Resolution, Mr. Santucci timely provided all necessary information for notification of the Fire Rescue Assessment to the Property Appraiser of Broward County to be included as part of the notice of proposed property taxes under section 200.069, Florida Statutes, the truth-in-millage notification. The information provided to the Property Appraiser to be included on the truth-in-millage notification included the following: the purpose of the assessment; the total amount proposed to be levied against each parcel; the unit of measurement to be applied against each parcel to determine the assessment; the number of such units contained within each parcel; the total revenue the City expects to collect by the assessment; a statement that failure to pay the assessment will cause a tax certificate to be issued against the property which may result in a loss of title; a statement that all affected property owners have a right to appear at the hearing and to file written objections with the

local governing board within 20 days of the notice; and the date, time, and place of the hearing.

FURTHER AFFIANT SAYETH NOT.

David Santucci, affiant

STATE OF FLORIDA
COUNTY OF BROWARD COUNTY

The foregoing Affidavit of Mailing was sworn to and subscribed before me, by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 2023 by David Santucci, City Manager, City of Deerfield Beach, Florida. He is personally known to me or has produced _____ as identification and did take an oath.

Printed Name: _____
Notary Public, State of Florida
At Large
My Commission Expires: _____
Commission No.: _____

APPENDIX B
PROOF OF PUBLICATION

APPENDIX C

**FORM OF CERTIFICATE TO
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE
TO
NON-AD VALOREM ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am the Mayor of the City of Deerfield Beach, or authorized agent of the City of Deerfield Beach, Florida (the "City"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for fire rescue services (the "Non-Ad Valorem Assessment Roll") for the City is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Broward County Department of Finance and Administrative Services by September 15, 2023.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Broward County Department of Finance and Administrative Services and made part of the above-described Non-Ad Valorem Assessment Roll this _____ day of _____, 2023.

CITY OF DEERFIELD BEACH, FLORIDA

By: _____
Mayor

**[to be delivered to Broward County Department of
Finance and Administrative Services prior to September 15]**



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2104

Agenda Date: 9/13/2023

Status: PUBLIC HEARINGS

In Control: City Commission

Title

P.H. 2023-103: Resolution 2023/ - A Resolution of the City of Deerfield Beach, Florida, relating to the collection of Nuisance Abatement Services Assessments; adopting findings of fact; approving the rate of assessment for each affected property; adopting the Assessment Roll; providing for notice and providing an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The enclosed Resolution approves a final assessment roll for the City's Nuisance Abatement Assessment Program for Fiscal Year 2024. Under the City's Nuisance Abatement Program codified in Chapter 34, Article VI of the City Code, the City imposes a nuisance abatement assessment on properties where the City has abated a nuisance. The assessment includes the actual cost of abating the nuisance, the cost of inspections, and all other specifically related costs incurred by the City. Any funds in the Nuisance Abatement Trust Fund may be used to abate public nuisances on property to which title is not clear, abate nuisances on government property, which may not be assessed, or for other purposes directly related to the abatement of nuisances.

Current Activity

Nuisance abatement service assessments for the upcoming and for prior fiscal years are as follows:

FY 2024 - \$16,836.50

FY 2023 - \$23,400.20

FY 2022 - \$49,931.12

FY 2021 - \$22,633.60

FY 2020 - \$27,525.42

FY 2019 - \$29,357.62

Recommendation

To help to defray the cost of providing nuisance abatement services, staff recommends City Commission approval of this item.

RESOLUTION 2023/

A RESOLUTION OF THE CITY OF DEERFIELD BEACH, FLORIDA, RELATING TO THE COLLECTION OF NUISANCE ABATEMENT SERVICES ASSESSMENTS; ADOPTING FINDINGS OF FACT; APPROVING THE RATE OF ASSESSMENT FOR EACH AFFECTED PROPERTY; ADOPTING THE ASSESSMENT ROLL; PROVIDING FOR NOTICE AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Deerfield (“City”) has been continuously confronted with the challenge of abandoned and unmaintained homes within the City; and

WHEREAS, the City has instituted its Nuisance Abatement Program to address certain property maintenance issues affecting these abandoned and unmaintained homes; and

WHEREAS, these property maintenance issues negatively affect the public health, safety and welfare by enabling the deterioration of neighborhoods, facilitating and providing opportunities for criminal activity, producing blight and contributing to lower property values; and

WHEREAS, affected property owners and mortgagees were provided notice and an opportunity to be heard concerning conditions on their property that threatened the public health, safety and welfare; and

WHEREAS, the owners or mortgagees have either abandoned the property or refused to address the issues that threaten the community; and

WHEREAS, in an effort to combat these negative effects on the City of Deerfield Beach and its residents, the City has undertaken to improve the various properties throughout the City by abating conditions deemed to be a nuisance pursuant to its Nuisance Abatement Program; and

WHEREAS, the City Commission finds that properties so improved have specifically benefited from the City’s actions in an amount equal to or greater than the costs incurred by the City in carrying out its Nuisance Abatement Program and greater in kind and degree than other properties located within the City; and

WHEREAS, some owners or mortgagees of the benefited properties have failed or refused to reimburse the City for the costs incurred by the City in improving their property; and

WHEREAS, the City Commission finds that it is fair and equitable to assess against each benefited property a non-ad valorem special assessment in an amount equal to the costs incurred by the City in improving said property, less any amounts paid by the property owner to offset such costs; and

WHEREAS, the uniform method of collecting non-ad valorem assessments, as authorized by section 197.3632, Florida Statutes, provides for the collection of non-ad valorem assessments by including such assessments on the tax bills issued for the collection of non-ad valorem taxes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA:

SECTION 1. This Resolution is adopted pursuant to the provisions of Chapter 34, Nuisance Abatement Program of the City of Deerfield Beach Code of Ordinances, Chapter 170, Florida Statutes, and Sections 197.3632 and 197.3635, Florida Statutes, and other applicable provisions of law.

SECTION 2. The foregoing findings are incorporated herein by reference and made a part hereof. Further, it is hereby ascertained, determined and declared as set forth in Chapter 34 of the City of Deerfield Beach Code of Ordinances, that the City Commission of the City of Deerfield Beach has the authority under its home rule powers and other applicable Florida Statutes to impose Nuisance Abatement Services Assessments upon certain defined residential properties ("Assessed Property"), within the incorporated area of the City of Deerfield Beach, as more fully described in Exhibit "A" attached hereto and incorporated herein by this reference.

In addition, it is hereby ascertained, determined and declared that each parcel of Assessed Property has been benefited by the City's provision of nuisance abatement services in an amount not less than the cost of such service by the City for each parcel computed in the manner set forth in this preliminary Assessment Resolution based upon the following legislative determinations:

(A) Nuisance abatement services provide a special benefit and possess a logical relationship to the use and enjoyment of property.

(B) Nuisance abatement services benefit Assessed Property by providing reasonable, safe and cost effective remediation of nuisance conditions on such property.

(C) Nuisance abatement services benefit Assessed Property by protecting the value of the property, protecting the property from becoming the target of crime, and promoting the health, safety and welfare of the owners and occupants of such property, if any, resulting from the delivery of such services in a reasonable and cost effective manner.

(D) Nuisance abatement services assist in facilitating the eventual sale of property following foreclosure by promoting maintenance of the property, preventing vandalism of the property and improving the appearance of the neighborhood.

SECTION 3. Nuisance Abatement Services are provided to benefited properties after the property has been declared a nuisance pursuant to the City's Nuisance Abatement Program. Nuisance Abatement Services Assessments are imposed when the property owner fails to abate the conditions which give rise to the nuisance and, as a result, the City abates the nuisance(s). Each assessment includes the actual cost incurred by the City for the work performed on the property in abating the nuisance condition(s), utilizing either an outside contractor or City forces; the cost of providing notice, including, but not limited to, the cost of postage and publication and/or service by a process server; and a flat fee of \$325.00 for administrative/personnel costs. The Assessments set forth in the attached Exhibit "A" are hereby approved and shall be collected utilizing the uniform method of collecting non-ad valorem assessments.

SECTION 4. The City Commission hereby adopts the Assessment Roll, attached as Exhibit “A”, as the non-ad valorem assessment roll for Nuisance Abatement Services for the Fiscal Year commencing October 1, 2023.

SECTION 5. The City held a public hearing on Wednesday, September 13, 2023, at 7:00 p.m in the City Commission Chambers of City Hall, 150 N.E. Second Avenue, Deerfield Beach, Florida, at which time the City Commission received and considered any comments on the Nuisance Abatement Services Assessments from the public and affected property owners and considered imposing the Nuisance Abatement Services Assessments and collecting such assessments on the same bill as ad valorem taxes.

SECTION 6. The City Manager caused the publication of a notice of the public hearing authorized by Section 5 above. The notice was published no later than August 23, 2023, in substantially the form attached as Exhibit “B”.

SECTION 7. A notice of public hearing was also provided by first class mail to the Owner of each parcel of Assessed Property in substantially the form attached hereto as Exhibit “C”. Such notices were mailed no later than August 23, 2023.

SECTION 8. This Assessment Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS ____ DAY OF SEPTEMBER, 2023.

CITY OF DERFIELD BEACH, FLORIDA

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

EXHIBIT A

NAME OF OWNER	PARCEL ID#	AMOUNT	MAILING ADDRESS
TOLEDANO PROPERTIES LLC	4743 3100 0240	\$ 1,926.28	50 E 28 ST APT 21E, NEW YORK NY 10016-7980
MR TAX 1111 LLC	4843 0603 0090	\$ 998.00	5161 COLLINS AVE, PHD MIAMI BEACH, FL 33140-2707
BAYLISS, JOHN	4843 0803 0010	\$ 7,048.40	217 SE 18 ST, DEERFIELD BEACH, FL 33441-5009
GUPTA, VIPIN	4843 0509 1150	\$ 1,732.66	1580 SE 9 ST, DEERFIELD BEACH, FL 33441
JOHNSON, RAYMOND L JOHNSON, RAYMOND A	4842 1412 4410	\$ 5,131.16	411 N LEHIGH ST, TAMAQUA, PA 18252-1109
TOTAL		\$ 16,836.50	

Copies of the assessment roll, showing the amount of the assessment to be imposed against each parcel of property, and the legal documentation relating to the assessment is available for inspection in the office of the City Clerk, located at 150 N.E. Second Avenue, Deerfield Beach, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2023, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessment will cause a tax certificate to be issued against the property, which may result in a loss of title.

EXHIBIT B

NAME
ADDRESS
CITY AND ZIP

NOTICE OF HEARING TO IMPOSE A
NON-AD VALOREM ASSESSMENT FOR
NUISANCE ABATEMENT SERVICES

NOTICE DATE: AUGUST 22, 2023

Parcel Identification Number: Parcel ID
Legal Description:

******* NOTICE TO PROPERTY OWNER*******

As required by Section 197.3632, Florida Statutes, and at the direction of the City Commission for the City of Deerfield Beach, Florida, notice is hereby given by the City of Deerfield Beach, Florida, that the City is proposing to collect a previously imposed special assessment against your property for nuisance abatement services, using the tax bill collection method. The special assessment was levied against your property for the cost to the City of providing nuisance abatement services pursuant to Chapter 34, of the City's Code of Ordinances. The assessment levied against your property was based upon the actual cost to the City for providing the service, including all direct and indirect costs. However, the City will waive any interest on its liens when paid as a non-ad valorem assessment on the tax roll.

The Nuisance Abatement Services Assessment for your property which the City is proposing to collect on the 2023 tax roll is =\$\$ The total revenue the City will collect for the nuisance abatement services assessments for nuisance abatement services is estimated to be **\$16,836.50**. The nuisance abatement service assessments levied will be collected in the same manner as ad valorem taxes by the Broward County Department of Finance and Management Services and will appear on the "non-ad valorem" portion of the 2023 tax bill. If the property owner fails to pay this assessment when due, it will result in the sale of a tax certificate against the affected property and may subject the property owner to loss of title to the property.

All affected property owners have the right to appear and be heard at a public hearing held by the City Commission and have the right to file written objections with the City Clerk within twenty (20) days of this notice. **The public hearing is to be held on Wednesday, September 13, 2023 at 7:00 p.m. in the Commission Chambers, City Hall - 150 N.E. Second Avenue, Deerfield Beach, Florida.** At the hearing, the City Commission will consider comments and objections to collection of nuisance abatement services assessments in this manner and will approve the assessment roll as final. Upon the filing of such assessment roll with the Broward County Department of Finance and Management Services, the assessments shall stand as legal, valid and binding liens, co-equal with the lien of all state, county, district, and municipal taxes, superior in dignity to all other liens, titles, and claims, until paid. In accordance with the Americans with Disabilities Act, persons needing special accommodations should contact the City Clerk's office at 954-480-4200 at least two (2) days prior to the hearing.

In the event any person decides to appeal any decision by the City with respect to any matter relating to the consideration of the resolution at the above referenced public hearing, a record of the proceeding may be needed and in such event, such person may need to ensure that a verbatim record of the public hearing is made, which record includes the testimony and evidence on which the appeal is to be based.

EXHIBIT C

NOTICE OF PUBLIC HEARING REGARDING THE COLLECTION OF NUISANCE ABATEMENT SERVICES SPECIAL ASSESSMENTS ON THE 2023 TAX ROLL

Notice is hereby given that the City Commission of the City of Deerfield Beach, Florida ("Commission") will conduct a public hearing concerning the collection of nuisance abatement services assessments on the 2023 tax roll for the purpose of adopting the non-ad valorem assessment roll. The nuisance abatement services assessments were previously assessed against certain properties, which were declared public nuisances and located within the city boundaries of the City of Deerfield Beach, to recover the cost of providing nuisance abatement services to such properties. The assessments for each property were calculated based upon the actual cost of the abatement, plus administrative costs, 8% interest, and the cost of collection.

The public hearing will be held in the City Commission Chambers at City Hall located at 150 N.E. Second Avenue, Deerfield Beach, Florida at 7:00 p.m. on September 13, 2023 or as soon thereafter as the matter may be heard, for the purpose of receiving public comment on the proposed collection of the assessments. All affected property owners have a right to appear at the hearing and to file written objections with the Commission in care of the City Clerk within 20 days of this notice. If a person decides to appeal any decision made by the Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to arrange for a court reporter to ensure that a verbatim record is made. In accordance with the Americans with Disabilities Act, persons needing special accommodations or an interpreter to participate in this proceeding should contact the City Clerk's office at 954-480-4200, at least two (2) days prior to the date of the hearing.

The assessments to be included as non-ad valorem assessments on the 2023 tax roll include the following:

EXHIBIT C – “CONTINUED”

NAME OF OWNER	PARCEL ID#	AMOUNT	MAILING ADDRESS
TOLEDANO PROPERTIES LLC	4743 3100 0240	\$ 1,926.28	50 E 28 ST APT 21E, NEW YORK NY 10016-7980
MR TAX 1111 LLC	4843 0603 0090	\$ 998.00	5161 COLLINS AVE, PHD MIAMI BEACH, FL 33140-2707
BAYLISS. JOHN	4843 0803 0010	\$ 7,048.40	217 SE 18 ST, DEEEFIELD BEACH, FL 33441-5009
GUPTA, VIPIN	4843 0509 1150	\$ 1,732.66	1580 SE 9 ST, DEERFIELD BEACH, FL 33441
JOHNSON, RAYMOND L JOHNSON, RAYMOND A	4842 1412 4410	\$ 5,131.16	411 N LEHIGH ST, TAMAQUA, PA 18252-1109
TOTAL		\$ 16,836.50	

Copies of the assessment roll, showing the amount of the assessment to be imposed against each parcel of property, and the legal documentation relating to the assessment is available for inspection in the office of the City Clerk, located at 150 N.E. Second Avenue, Deerfield Beach, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2023, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessment will cause a tax certificate to be issued against the property, which may result in a loss of title.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2120

Agenda Date: 9/13/2023

Status: PUBLIC HEARINGS

In Control: City Commission

Title

P.H. 2023-108: Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving and adopting the inventory list of city owned property deemed appropriate for use as potential affordable housing pursuant to Section 166.0451, Florida Statutes; and providing for an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

Section 166.0451, Florida Statutes, was amended as part of the Live Local Act that was recently adopted by the Florida Legislature. Section 166.0451, Florida Statutes, requires that by October 1, 2023, and every three years thereafter, the City prepare an inventory list of all real property within the municipal limits that is appropriate for affordable housing. Upon review and approval, the attached inventory will be posted on the City's website to encourage potential development.

On January 14, 2020, the City Commission reviewed and approved Ordinance 2020/005, related to the property disposition ordinance. At that time, a full list of all municipally owned land, both occupied and vacant, was created. In order to meet the requirements of Section 166.0451, F.S., all land currently owned by the City was evaluated to determine if the property could be developed for affordable housing. All currently developed city property and any vacant city-owned land that could not meet the requirements for property disposition were removed from the list.

Current Activity

City staff has prepared the attached list for review and approval by the City Commission. This list is comprised of municipally owned lots that are vacant and available to develop into affordable housing. The properties listed and the list itself do not designate them for affordable housing nor impose a requirement on the City to develop them as affordable housing. Any applicant interested in purchasing any city-owned parcel, for any reason, must submit a property disposition application, and the application, which includes the proposed use and a proposed sales price, can only be approved or denied by the City Commission.

After the public hearing, the City Commission must review the inventory list, and make revisions to the proposed list if necessary. Following the public hearing, the City Commission must adopt a resolution that includes the inventory list of the properties that have been deemed appropriate for use as potential affordable housing.

Upon approval and adoption of the resolution, the attached inventory list will be posted on the City's

website, as required by the recently enacted state law, to encourage potential development.

Recommendation

Approval.

RESOLUTION NO. 2023/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING AND ADOPTING THE INVENTORY LIST OF CITY OWNED PROPERTY DEEMED APPROPRIATE FOR USE AS POTENTIAL AFFORDABLE HOUSING PURSUANT TO SECTION 166.0451, FLORIDA STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Section 166.0451, Florida Statutes requires that by October 1, 2023, and every three years thereafter, each local government prepare an inventory of all real property within its jurisdiction to which the local government holds fee simple title that is appropriate for use as affordable housing; and

WHEREAS, the inventory list must include the address and legal description of the property and specify whether the property is vacant or improved; and

WHEREAS, the City Commission must review the inventory list at a public hearing and make revisions if necessary, and following the public hearing the City Commission must adopt a resolution that includes the inventory list of the property; and

WHEREAS. Section 166.0451, Florida Statutes, provides that such properties may be used for affordable housing through a long-term lease requiring the development and maintenance of the affordable housing, offered for sale and the proceeds may be used to purchase land for development of affordable housing, such land may be sold with a restriction that requires the development of the property as affordable housing, such land may be donated to a non-profit housing organization for the construction of permanent affordable housing, or the municipality may otherwise make the property available for use for the production and preservation of permanent affordable housing; and

WHEREAS, City staff has reviewed the inventory of City owned real property and has determined that the property identified on the inventory list set forth in the attached Exhibit “A” may be deemed appropriate for use as potential affordable housing; and

WHEREAS, the City Commission has reviewed the inventory list set forth in Exhibit “A” and has deemed those listed properties as appropriate for use as affordable housing; and

WHEREAS, the City Commission finds and declares that the adoption of this Resolution is in conformance with the requirements set forth in Section 166.0451, Florida Statutes, and is necessary, appropriate and in the public interest of the citizens of the City of Deerfield Beach.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. The City Commission hereby finds and declares that the properties identified on the attached Exhibit “A”, are owned in fee simple title by the City of Deerfield Beach and are appropriate for use as affordable housing.

Section 3. The City Commission approves and adopts the inventory list set forth in the attached Exhibit “A” pursuant to Section 166.0451, Florida Statutes, and deems the properties identified on the inventory list as appropriate for use as affordable housing.

Section 4. The appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution, including but not limited to publishing the attached inventory list on the City’s website.

Section 5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2023.

CITY OF DEERFIELD BEACH

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

City of Deerfield Beach, FL
Affordable Housing Public Land Inventory
as of August 2023

Folio*	Owner	Address	Zoning	Developable (Y=Yes; N=No)	Vacant or Improved**	Legal Description***
474236060720	City of Deerfield Beach	438 NW 4th Avenue, Deerfield Beach, FL 33441	S	Y	Vacant	PLEASANT RIDGE SEC ONE 53-46 B LOT 11 BLK 6
474236060730	City of Deerfield Beach	448 NW 4th Avenue, Deerfield Beach, FL 33441	S	Y	Vacant	PLEASANT RIDGE SEC ONE 53-46 B LOT 12 BLK 6
484201020160	City of Deerfield Beach	733 S Dixie Highway, Deerfield Beach, FL 33441	DBR	Y	Vacant	ARLINGTON PARK 11-52 B PART OF LOTS 1,2,3 & 8 BLK 3 DESC'D AS, BEG AT SW COR OF LOT 3 ELY 54.27,NELY 30.33,NLY ALG LINE 95 WLY OF & PARA TO W R/W/L OF FEC RR FOR 129.00,W ALG N/L OF LOT 8 FOR 73.34 TO NW COR,SLY ALG W/L OF SAID LOTS FOR 148.08 TO POB AKA: PART OF DOT'S PARCELS 198,199 & 200
484201021270	City of Deerfield Beach	915 S Dixie Highway, Deerfield Beach, FL 33441	DBR	Y	Vacant	ARLINGTON PARK 11-52 B PART OF LOTS 1 THRU 6 BLK 14 DESC'D AS,BEG AT SW COR OF LOT 6 NELY ALG WLY/L OF LOTS 1-6 FOR 249.18 TO NW COR LOT 1,ELY 40.73 SELY 20.84,SWLY 228.20,SW 5.53 TO PT ON S/L OF LOT 6,W ALG SAME FOR 54.29 TO POB AKA: PART OF PARCELS 180,181,182,183 & 241 IN SEC 86170-2508-SR 811
484201021330	City of Deerfield Beach	942 SW 2nd Avenue, Deerfield Beach, FL 33441	DBR	Y	Vacant	ARLINGTON PARK 11-52 B LOT 8 TO 10 BLK 14
484306000600	City of Deerfield Beach	133 S Dixie Highway, Deerfield Beach, FL 33441	DBR	Y	Vacant	SUB OF SEC 6-48-43 1-55 PB PART OF NW1/4 DESC'D AS,COMM AT SW COR OF NW1/4 OF SEC 6,NLY ALG W/L OF SEC 6 FOR 1755.87 FT,ELY 459.92 TO POB,CONT ELY 90.95,SW 63.74,SWLY 30.57,WLY 49.97,NLY 80.46 TO POB AKA: PART OF PARCEL 235 CA 94-01153 (SURPLUS PROPERTY)
484306120102	City of Deerfield Beach	287 S Dixie Highway, Deerfield Beach, FL 33441	DBR	Y	Vacant	MILLER ADDITION 24-23 B PART OF LOT 1 DESC'D AS,BEG AT SW COR OF LOT 1,N ALG W/L FOR 48.63,ELY ALG N/L 83.89,SWLY 50.12,WLY 70.88 TO POB BLK 2
484306120112	City of Deerfield Beach	281 S Dixie Highway, Deerfield Beach, FL 33441	DBR	Y	Vacant	MILLER ADDITION 24-23 B PART OF LOT 2 DESC'D AS,BEG AT SW COR OF LOT 2,NLY 40.04 TO PT ON NW COR,ELY ALG N/L 94.65,SWLY 41.39,WLY 83.89 TO POB BLK 2
484306060070	City of Deerfield Beach	163 SE 2nd Court, Deerfield Beach, FL 33441	LAC	Y Multi Family Only	Vacant	TH JACKSONS ADD TO DEERFIELD 2-64 PB LOT 7 BLK 1
484306060300	City of Deerfield Beach	166 SE 2nd Court, Deerfield Beach, FL 33441	LAC	Y Multi Family Only	Vacant	TH JACKSONS ADD TO DEERFIELD 2-64 PB LOT 6 BLK 3

*Folio: Hyperlinked to Broward County Property Appraiser Information



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2119

Agenda Date: 9/13/2023

Status: QUASI-JUDICIAL PUBLIC
HEARINGS

In Control: City Commission

Title

P.H. 2023-107: APPLICATION 23-P-236

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The Applicant is requesting approval to amend the restrictive note on the "B T H C Plat" (Plat Book 157, Page 18) to duplex to accommodate a 1 story duplex development. The applicant Z&B Investment Group purchased the property outright in November 2020. The property has no affiliation with a church use.

Per the plat, the County currently restricts the subject parcels to 14,328 square feet of church use. The proposed plat note amendment would permit the construction of a duplex on an otherwise vacant parcel. Duplexes are a permitted use in the RM-10, residence multi-family zoning district.

The Applicant is proposing to utilize the existing vacant property to construct a duplex. The Applicant intends to submit a building permit for construction of the building and associated lot improvements. At this time, no additional applications have been submitted for the site that require approval of City Commission.

The applicant is requesting to amend the restrictive note as follows:

Existing Note: *"This plat is restricted to 14,328 square feet of church use."*

Proposed Note: *"This plat is restricted to a duplex."*

Per Broward County platting requirements, no local government may grant an application for a building permit for the construction of a principal building on a parcel of land unless a plat, including the parcel for the permit, has been approved by the Broward County Commission.

The County requires approval from the City as part of their approval process for the plat.

Current Activity

The Applicant is proposing to utilize the existing vacant property to construct a duplex. The Applicant intends to submit a building permit for construction of the building and associated lot improvements. At this time, no additional applications have been submitted for the site that require approval of City Commission.

The County requires approval from the City as part of their approval process for the plat.

RESOLUTION NO. 2023/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE PLAT APPLICATION SUBMITTED BY Z&B INVESTMENT GROUP, LLC, TO AMEND THE PLAT NOTE FOR THE .323 ACRE SITE LOCATED AT 488 NW 1ST TERRACE, WITHIN THE RM-10 RESIDENCE, MULTI-FAMILY ZONING DISTRICT, FROM 14,328 SQUARE FEET OF CHURCH USE TO A DUPLEX (APPLICATION NO. 23-P-236); PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, Application No. 23-P-236 (the “Plat Application”) has been submitted to the City by Z&B Investment Group, LLC (the “Applicant”) to amend the plat note for the .323 acre parcel located at 488 NW 1st Terrace, within the RM-10 Residence, Multi-family Zoning District, from 14,328 square feet of church use to restricting development to a duplex (the “Development”); and

WHEREAS, the site for the Development is approximately .323 acres described as B T H C PLAT 157-18 B PARCEL A, as more particularly described in the file and located at 488 NW 1st Terrace, Deerfield Beach, Florida (the “Property”); and

WHEREAS, the Property is currently vacant and platted for Church use; and

WHEREAS, the Applicant is requesting an amendment to the restrictive plat note for the Property from 14,328 square feet of church use to a duplex to accommodate a 1 story duplex development; and

WHEREAS, the Plat Application for the Development was reviewed by pertinent City staff and recommended for approval; and

WHEREAS, the City Commission has considered the evidence and testimony presented by the Applicant and other interested parties and the recommendations of the various City of Deerfield Beach review agencies and staff; and

WHEREAS, the City Commission has determined that the Plat Application meets all departmental and Land Development Code requirements and finds it in the best interest of the City to approve the Plat Application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. The Plat Application is hereby approved, subject to the conditions set forth in the Plat Application and the Development Review Comments, as amended and dated August 18, 2023, which conditions are hereby incorporated herein by this reference.

Section 3. All resolutions or parts of resolutions in conflict herewith, be and the same, are hereby repealed to the extent of such conflict.

Section 4. Should any section or provision of this Resolution or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof as a whole or part thereof other than the part declared to be invalid.

Section 5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2023.

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

RESOLUTION NO. 2023/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, DENYING THE PLAT APPLICATION SUBMITTED BY Z&B INVESTMENT GROUP, LLC, TO AMEND THE PLAT NOTE FOR THE .323 ACRE SITE LOCATED AT 488 NW 1ST TERRACE, WITHIN THE RM-10 RESIDENCE, MULTI-FAMILY ZONING DISTRICT, FROM 14,328 SQUARE FEET OF CHURCH USE TO A DUPLEX (APPLICATION NO. 23-P-236); PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, Application No. 23-P-236 (the “Plat Application”) has been submitted to the City by Z&B Investment Group, LLC (the “Applicant”) to amend the plat note for the .323 acre parcel located at 488 NW 1st Terrace, within the RM-10 Residence, Multi-family Zoning District, from 14,328 square feet of church use to restricting development to a duplex (the “Development”); and

WHEREAS, the site for the Development is approximately .323 acres described as B T H C PLAT 157-18 B PARCEL A, as more particularly described in the file and located at 488 NW 1st Terrace, Deerfield Beach, Florida (the “Property”); and

WHEREAS, the City Commission has reviewed the Plat Application and finds that the Plat Application fails to satisfy the requirements of _____.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. The Plat Application is hereby denied based upon the failure to meet the requirements of _____.

Section 3. All resolutions or parts of resolutions in conflict herewith, be and the same, are hereby repealed to the extent of such conflict.

Section 4. Should any section or provision of this Resolution or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof as a whole or part thereof other than the part declared to be invalid.

Section 5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2023.

ATTEST:

BILL GANZ, MAYOR

HEATHER MONTEMAYOR, CITY CLERK

**CITY OF DEERFIELD BEACH, FLORIDA
CITY COMMISSION
NOTICE OF QUASI-JUDICIAL PUBLIC HEARING**

YOU ARE HEREBY NOTIFIED of a Quasi-Judicial Public Hearing before the City Commission on **Wednesday, September 13, 2023** at 7:00 p.m. in the City Commission Chambers, City Hall, 150 NE 2nd Avenue, Deerfield Beach, Florida, and/or utilizing communications media technology with some elected officials and City staff participating through video conferencing via Zoom (virtual meeting) to consider the following:

P.H. 2023-107: APPLICATION 23-P-236

Applicant: Z & B Investment Group, LLC represented by Jim McLaughlin of McLaughlin Engineering Company

Proposal: Request to amend 14,328 square feet of church use to a duplex on the "B T H C Plat" (Plat Book 157, Page 18).

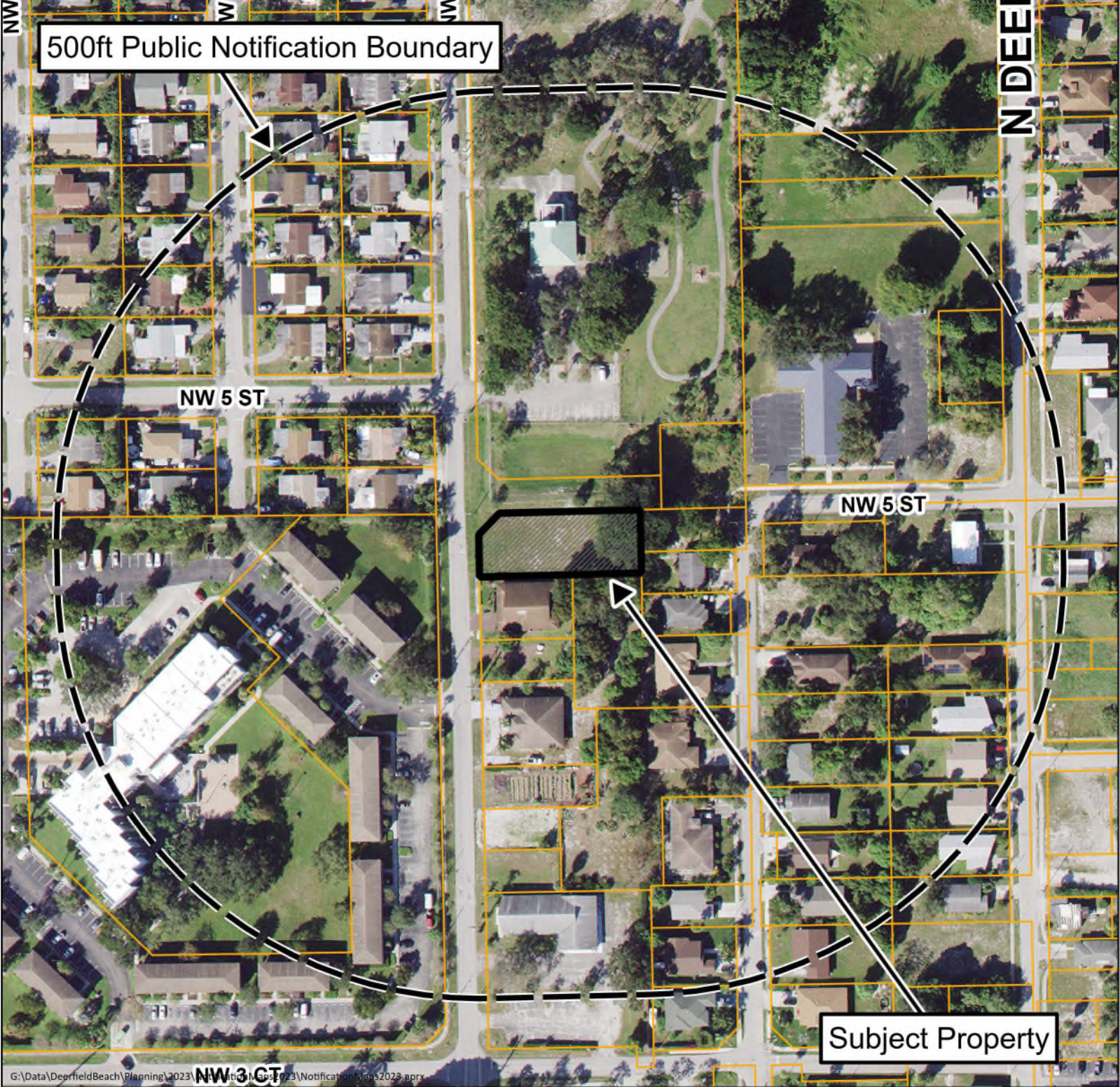
Location: The property is generally described as B T H C PLAT 157-18 B PARCEL A, more particularly described in the file, and located at **488 NW 1st Terrace**.

You may either be present in person at the Quasi-Judicial Public Hearing or attend online or by telephone utilizing Zoom, represented by counsel or letter. All interested persons take due notice of the time and place of these Public Hearings and govern yourselves accordingly.

Any person who decides to appeal any decision of the City Commission with respect to any matter considered at this meeting would need a record of the proceedings. And for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (The above notice is required by State law.) Anyone desiring a verbatim transcript shall have the responsibility, at his own expense, to arrange for the transcript.

Any person requiring auxiliary aids and services at this meeting may contact the City Clerk's Office at (954) 480-4213 at least 24 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 or 1-800-955-8771.

**CITY OF DEERFIELD BEACH, FLORIDA
BY: HEATHER MONTEMAYOR, CMC, CITY CLERK**



Public Hearing Notice Map

App 23-P-236

488 NW 1st Terrace

For additional information
call the Planning Department at 954-480-4206
or visit www.deerfield-beach/boardagendas





Development Review Committee Summary Report

Department Comments & Requirements Development Plan Application Review

General Information

Application No.	23-P-236
Project Name:	Plat Note Amendment, 488 NW 1 st Terrace
Applicant:	Z & B Investment Group, LLC
Agent:	Jim McLaughlin, McLaughlin Engineering Company
Requested Action/Description:	Request to amend 14,328 square feet of church use to a duplex on the "B T H C Plat" (Plat Book 157, Page 18).
Location:	488 NW 1 st Terrace
Legal Description:	B T H C PLAT 157-18 B PARCEL A
Size:	0.323 gross acres (14,074 SF)
Existing Zoning:	RM-10 (Residence, Multi-Family)
Existing Use:	Vacant, platted for Church use
Future Land Use Plan Designation:	Residential Medium, (15 DU/AC)
Surrounding Land Use and Zoning:	
Existing Use:	Zoning:
North: Johnie McKeithen Park	Open Space
East: Single family homes, Lifepoint Church	RM-15 (Residence, Multi-Family)
South: Single family homes	RM-15 (Residence, Multi-Family)
West: Multi-family Residential	RM-15 (Residence, Multi-Family)
Applicable Regulations:	City of Deerfield Beach Land Development Code
Plat Restrictions:	Existing: This plat is restricted to 14,328 square feet of church use. Proposed: This plat is restricted to a duplex.

REQUEST:

The Applicant is requesting approval to amend the restrictive note on the "B T H C Plat" (Plat Book 157, Page 18) from 14,328 square feet of church use to a duplex to accommodate a 1 story duplex development.

The applicant is requesting to amend the restrictive note as follows:

Existing Note:

"This plat is restricted to 14,328 square feet of church use."

Proposed Note:

"This plat is restricted to a duplex."

BACKGROUND:

Per the plat, the County currently restricts the subject parcels to 14,328 square feet of church use. The proposed plat note amendment would permit the construction of a duplex on an otherwise vacant parcel. Duplexes are a permitted use in the RM-10, residence multi-family zoning district.

The Applicant is proposing to utilize the existing vacant property to construct a duplex. The Applicant intends to submit a building permit for construction of the building and associated lot improvements. At this time, no additional applications have been submitted for the site that require approval of City Commission.

Per Broward County platting requirements, no local government may grant an application for a building permit for the construction of a principal building on a parcel of land unless a plat, including the parcel for the permit, has been approved by the Broward County Commission.

The County requires approval from the City as part of their approval process for the plat.

COMMENTS:

The application was reviewed by the Development Review Committee (DRC), for which the only pertinent review was by the Planning & Zoning Division. Staff comments related to correcting and providing the necessary items for City Commission, and assuring that the proposed plat note process and plat restriction were approved by the Broward County Resilient Environment Department, Urban Planning Division. All staff comments have been addressed and staff DRC comments are attached to this report.

Development Plan Application Comments



DEVELOPMENT REVIEW COMMITTEE

Project Name:	488 NW 1 st Ter.	Application No.:	23-P-236
Reviewer Name:	Chris Suneson	Project Address:	488 NW 1 st Ter.
Department/Division:	Planning and Development		
Position:	Asst. Director		
Date of Review:	08/18/23		
Submittal No.:	2		

A. APPLICATION / GENERAL COMMENTS:

1.	Based on email correspondence with Karina Da Luz, Planning Section Supervisor of the Urban Planning Division of the Broward County Resilient Environment Dept., the proposed plat note amendment should read, "This plat is restricted to a duplex." Please update Attachment F and the project narrative accordingly.
1.a.	Acknowledged.
2.	The Project coordinator, Chris Suneson, shall be the primary point of contact between the applicant and the City during the DRC process. The applicant shall not contact a City consultant without first contacting the project coordinator. Furthermore, the applicant must notify or copy via email any conversation or contact the applicant has with a separate division or department of the City.
2.a.	Acknowledged.
3.	Per Sec. 98-35 All applications proceeding to City Commission shall comply with requirements for public notice, including payment of all required public notification fees, submittal of all documents and labels for notice to property owners, on-site signage, and newspaper publishing. Applicants are only permitted to begin the public notification process upon determination by Planning & Zoning staff that the item has been scheduled for an upcoming public hearing. The Public Notice Checklist can be accessed at http://www.deerfield-beach.com/DocumentCenter/View/12586/Public-Notice-Checklist .
3.a.	Acknowledged.
4.	For items being heard by City Commission, a cost recovery fee shall be paid by check to the City of Deerfield Beach for electronic document remediation of the application in order to comply with Title III of the Americans with Disabilities Act. The fee will be payable by the Applicant once the City receives the invoice.
4.a.	Acknowledged.
5.	Be advised that based on the corrections requested, additional DRC comments may be forthcoming following resubmittal.
5.a.	Acknowledged.

Development Plan Application Comments

6.	All resubmittals shall be provided with a written narrative responding to all comments.
6.a.	Acknowledged.

DESCRIPTION:

A PORTION OF THE NORTHWEST ONE-QUARTER (NW1/4), OF THE SOUTHWEST ONE-QUARTER (SW1/4), OF THE SOUTHWEST ONE-QUARTER (SW1/4), OF SECTION 31, TOWNSHIP 47 SOUTH, RANGE 43 EAST, BROWARD COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 31, TOWNSHIP 47 SOUTH, RANGE 43 EAST; THENCE NORTH 01°02'40" WEST ALONG THE WEST LINE OF SAID SECTION 31, A DISTANCE OF 1244.74 FEET; THENCE NORTH 88°36'36" EAST, 15.00 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE NORTH 01°02'40" WEST, 75.00 FEET TO THE NORTH LINE OF THE NORTHWEST ONE-QUARTER (NW1/4) OF THE SOUTHWEST ONE-QUARTER (SW1/4) OF THE SOUTHWEST ONE-QUARTER (SW1/4) OF SAID SECTION 31; THENCE NORTH 88°36'36" EAST ALONG SAID NORTH LINE A DISTANCE OF 191.77 FEET; THENCE SOUTH 01°02'40" EAST A DISTANCE OF 75.00 FEET; THENCE SOUTH 88°36'36" WEST A DISTANCE OF 191.77 FEET TO THE AFOREMENTIONED POINT OF BEGINNING. SAID LANDS SITUATE LYING AND BEING IN DEERFIELD BEACH, BROWARD COUNTY, FLORIDA, CONTAINING 0.330 ACRES.

DEDICATION:

STATE OF FLORIDA S.S.
COUNTY OF BROWARD

KNOW ALL MEN BY THESE PRESENTS: MC A FLORIDA CORPORATION, BETHESDA TRUE HOLINESS CHURCH (OWNER(S) OF THE LANDS DESCRIBED AND SHOWN HEREON AS BEING INCLUDED WITHIN THIS PLAT, HAS CAUSED SAID LANDS TO BE SURVEYED AND PLATTED IN THE MANNER SHOWN HEREON TO BE KNOWN AS B T H C PLAT. THE EASEMENTS SHOWN HEREON ARE DEDICATED TO THE PUBLIC FOR USES INDICATED. THE RIGHTS-OF-WAY SHOWN HEREON ARE DEDICATED TO THE PUBLIC IN FEE SIMPLE.

IN WITNESS WHEREOF, THE OWNER HAS CAUSED THE PRESENTS TO BE EXECUTED THIS 12TH DAY OF AUGUST, 1993.

BETHESDA TRUE HOLINESS CHURCH
INC. A FLORIDA CORPORATION.

WITNESS
HUGH R. DAVIS

ARTHUR L. WATSON
BY: ARTHUR L. WATSON
PRESIDENT

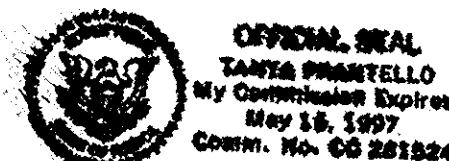
HUGH R. DAVIS JR.
WITNESS: HUGH R. DAVIS JR.

ACKNOWLEDGEMENT:

STATE OF FLA. S.S.
COUNTY OF BROWARD

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 12TH DAY OF AUGUST 1993, BY ARTHUR L. WATSON, PRESIDENT OF BETHESDA TRUE HOLINESS CHURCH, INC., A FLORIDA CORPORATION, WHO IS PERSONALLY KNOWN TO ME AND HE DID NOT TAKE AN OATH.

MY COMMISSION EXPIRES:



BY: Tanya Frantello
NOTARY PUBLIC
NAME: TANYA FRANTELO

CITY PLANNING AND ZONING BOARD

THIS IS TO CERTIFY THAT THE CITY OF DEERFIELD BEACH PLANNING AND ZONING BOARD HAS APPROVED AND ACCEPTED THIS PLAT FOR RECORD THIS 2 DAY OF December, 1993.

BY: Tanya Frantello, A.D. 1994

CITY ENGINEER

THIS IS TO CERTIFY THAT THE LAND DEVELOPER HAS COMPLIED WITH THE APPLICABLE PROVISIONS SET FORTH IN TITLE V, CHAPTER 7, OF THE DEERFIELD BEACH CITY CODE.

DATED THIS 9TH DAY OF NOVEMBER, A.D. 1994.

Anthony Viola
ANTHONY VIOLA CITY ENGINEER
PROFESSIONAL ENGINEER # 30209
STATE OF FLORIDA.

CITY CLERK'S CERTIFICATE

STATE OF FLORIDA S.S.
BROWARD COUNTY

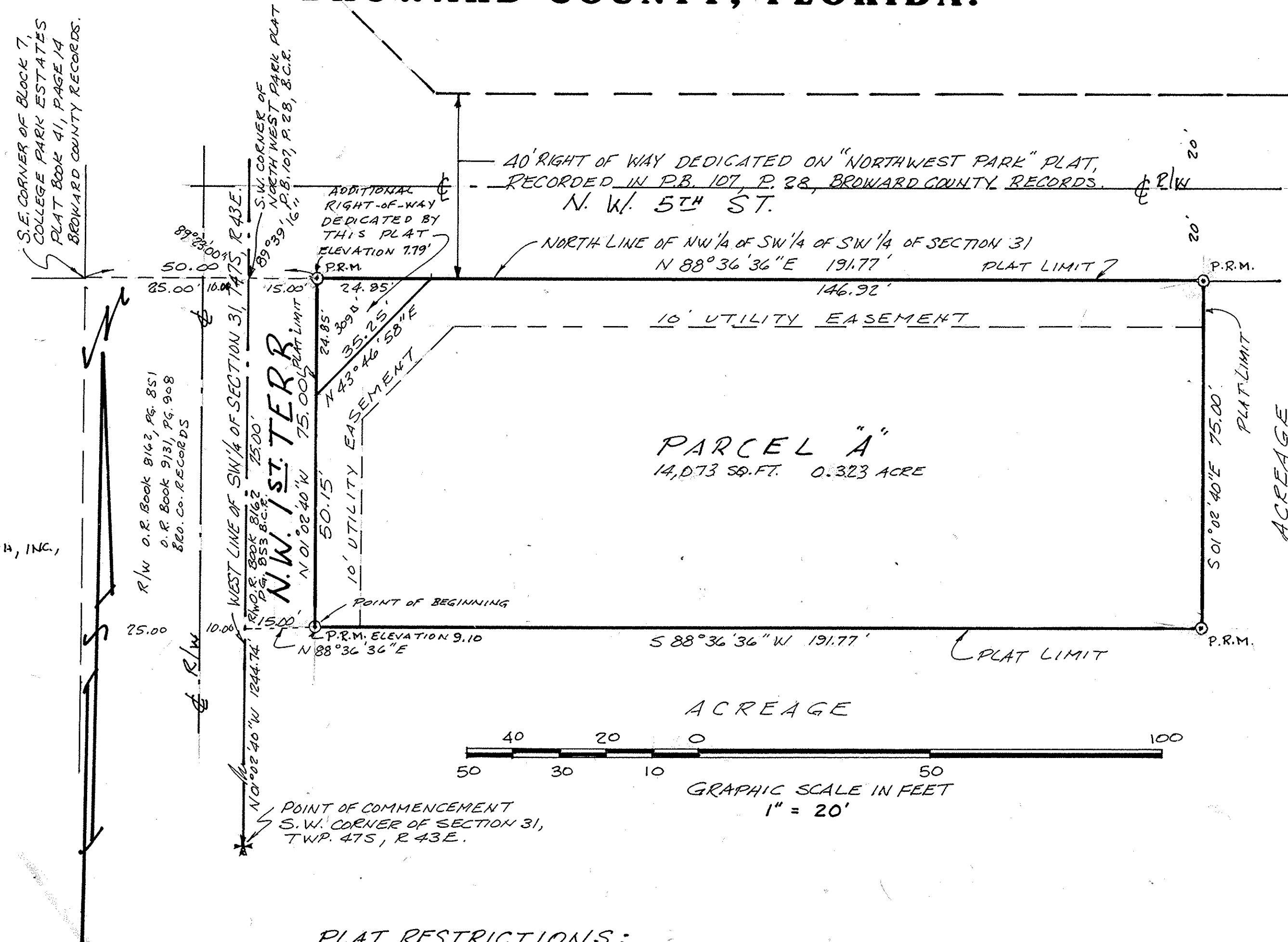
THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN APPROVED BY THE CITY OF DEERFIELD BEACH, FLORIDA, IN AND BY A MOTION DULY ADOPTED BY THE CITY COMMISSIONERS ON THE 14TH DAY OF January, A.D. 1994.

IN WHEREOF: I HAVE EXECUTED THESE PRESENTS AND AFFIXED THE CORPORATE SEAL OF THE CITY OF DEERFIELD BEACH, FLORIDA, IN SAID CITY THIS 11TH DAY OF July, A.D. 1994.

Paul A. Davis
CITY CLERK

B T H C PLAT

PART OF THE S.W. 1/4 OF SECTION 31,
TOWNSHIP 47 S, RANGE 43E., LYING
IN THE CITY OF DEERFIELD BEACH,
BROWARD COUNTY, FLORIDA.



PLAT RESTRICTIONS:

1. THIS PLAT IS RESTRICTED TO 14,328 SQUARE FEET OF CHURCH USE. THIS NOTE IS REQUIRED BY CHAPTER 5, ARTICLE IX, BROWARD COUNTY CODE OF ORDINANCES AND MAY BE AMENDED BY APPROVAL OF THE BROWARD COUNTY BOARD OF COMMISSIONERS. THIS NOTATION AND ANY AMENDMENTS THERETO ARE SOLELY INDICATING THE APPROVED DEVELOPMENT LEVEL FOR PROPERTY LOCATED WITHIN THIS PLAT AND DO NOT OPERATE AS A RESTRICTION IN FAVOR OF ANY PROPERTY OWNER INCLUDING AN OWNER OR OWNERS OF PROPERTY WITHIN THIS PLAT WHO TOOK TITLE TO THE PROPERTY WITH REFERENCE TO THIS PLAT.

2. NOTICE: THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA.

MORTGAGEE DEDICATION:

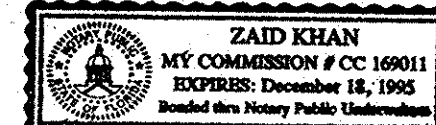
STATE OF FLORIDA S.S.
COUNTY OF BROWARD
KNOW ALL MEN BY THESE PRESENTS, THAT ARTHUR WATSON AND EDNA GRAHAM WATSON, HUSBAND AND WIFE HEREBY JOIN IN THE DEDICATIONS AS SHOWN HEREON.
IN WITNESS WHEREOF: THEY HEREBY SET THEIR HANDS THIS 2ND DAY OF AUGUST, 1994.

ARTHUR WATSON
EDNA GRAHAM WATSON

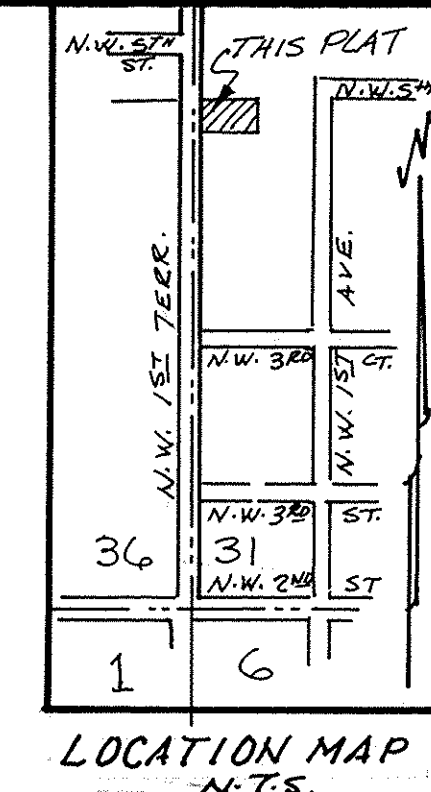
MORTGAGEE ACKNOWLEDGEMENT:

STATE OF FLORIDA S.S.
COUNTY OF BROWARD
I HEREBY CERTIFY, THAT ON THIS DAY PERSONALLY APPEARED BEFORE ME, AN OFFICER DULY AUTHORIZED BY LAW TO ADMINISTER OATHS AND TAKE ACKNOWLEDGEMENTS, ARTHUR WATSON AND EDNA GRAHAM WATSON, TO ME WELL KNOWN TO BE THE INDIVIDUALS DESCRIBED IN AND WHO EXECUTED THE FOREGOING DEDICATION FREELY AND VOLUNTARILY FOR THE USES AND PURPOSES THEREIN EXPRESSED. THEY ARE PERSONALLY KNOWN TO ME AND DID NOT TAKE AN OATH. WITNESS MY HAND AND OFFICIAL SEAL THIS 2ND DAY OF AUGUST, 1994.

MY COMMISSION EXPIRES:



BY: Zaid Khan
NOTARY PUBLIC STATE OF FLORIDA
NAME: ZAID KHAN



BROWARD COUNTY ENGINEERING DIVISION:

THIS PLAT IS APPROVED AND ACCEPTED FOR RECORD.

BY: Henry P. Cook
HENRY P. COOK
DIRECTOR OF ENGINEERING
FLA. REG. P.E. NO. 12506
DATE: 11-14-94

BY: Emilio V. Llufrido
EMILIO V. LLUFRI
FLA. P.L.S. REG. NO. 4429
COUNTY SURVEYOR
DATE: 11-7-94

BROWARD COUNTY DEPARTMENT OF STRATEGIC PLANNING AND GROWTH MANAGEMENT:
THIS PLAT IS HEREBY APPROVED AND ACCEPTED FOR RECORD.

BY: [Signature]
DIRECTOR
DATE: 11-14-94

BROWARD COUNTY PLANNING COUNCIL:

THIS IS TO CERTIFY THAT THE BROWARD COUNTY PLANNING COUNCIL APPROVED THIS PLAT SUBJECT TO ITS COMPLIANCE WITH DEDICATION OF RIGHTS-OF-WAY FOR TRAFFICWAYS THIS 24TH DAY OF FEBRUARY, 1994.

BY: [Signature]
CHAIRPERSON
DATE: 8/25/94

THIS PLAT COMPLIES WITH THE APPROVAL OF THE BROWARD COUNTY PLANNING COUNCIL OF THE ABOVE DATE AND IS APPROVED AND ACCEPTED FOR RECORD THIS 25 DAY OF August, 1994.

BY: [Signature]
ADMINISTRATOR OR DESIGNEE

BROWARD COUNTY FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT, COUNTY RECORDS DIVISION-MINUTES SECTION:

THIS IS TO CERTIFY THAT THIS PLAT COMPLIES WITH THE PROVISIONS OF CHAPTER 177, FLORIDA STATUTES AND WAS ACCEPTED FOR RECORD BY THE BOARD OF COMMISSIONERS OF BROWARD COUNTY, FLORIDA, THIS 23 DAY OF AUGUST, 1994.

ATTEST: B. JACK OSTERHOLT, COUNTY ADMINISTRATOR

BY: [Signature]
DEPUTY
COUNTY COMMISSIONER

BROWARD COUNTY FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT, COUNTY RECORDS DIVISION-RECORDING SECTION:

THIS INSTRUMENT WAS FILED FOR RECORD THIS 16th DAY OF November 1994 AND IS RECORDED IN PLAT BOOK 57 PAGE 18, RECORD VERIFIED.

ATTEST: B. JACK OSTERHOLT, COUNTY ADMINISTRATOR

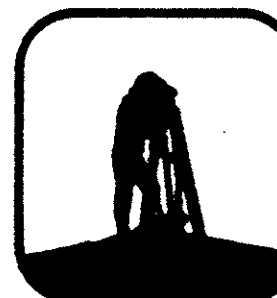
BY: [Signature]
DEPUTY
COUNTY COMMISSIONER

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THE ATTACHED PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE LANDS RECENTLY SURVEYED, SUBDIVIDED AND PLATTED UNDER MY RESPONSIBLE DIRECTION AND SUPERVISION. THAT THE SURVEY DATA CONFORMS TO THE APPLICABLE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES AND WITH THE APPLICABLE SECTIONS OF CHAPTER 21 HH-6, FLORIDA ADMINISTRATIVE CODE. THE PERMANENT REFERENCE MONUMENTS (P.R.M.'S) WERE SET IN ACCORDANCE WITH SECTION 177.091 OF SAID CHAPTER 177, ON THIS 20 DAY OF SEPT., 1993. THE BENCHMARKS SHOWN ARE REFERENCED TO THE NATIONAL GEODETIC VERTICAL DATUM (N.G.V.D.) OF 1929 IN CONFORMITY WITH STANDARDS BY THE NATIONAL OCEAN SURVEY FOR THIRD ORDER CONTROL STANDARDS.

Paul A. Davis
PAUL A. DAVIS
P.L.S. #4531
STATE OF FLORIDA

DATE: SEPT. 22, 1993



PLAT PREPARED BY:
DAVIS ASSOCIATES, INC.
1100 S. POWERLINE ROAD
SUITE 104
DEERFIELD BEACH, FL 33442
(305) 698-9101

DEVELOPMENT PLAN APPLICATION

PROVIDE IN FULL THE FOLLOWING INFORMATION (TYPE OR PRINT LEGIBLY)

One application may be submitted for multiple requests. Unless otherwise directed by staff, the following items with associated attachments are required for staff to determine the application is complete for processing by the City.

PROJECT INFORMATION

TYPE OF REQUEST (check all that apply)

- | | |
|--|--|
| ☐ New Site Plan / Site Plan Modification (See Attachment A) | ☒ Plat or Plat Note Amendment (See Attachment F) |
| ☐ Community Appearance Board (See Attachment B) | ☐ Conditional Use (See Attachment G) |
| ☐ Variance (See Attachment C) | ☐ Vacation & Abandonment (See Attachment H) |
| ☐ Technical Deviation (See Attachment D) | ☐ ROW Variance (See Attachment I) |
| ☐ Rezoning (See Attachment E) | ☐ Sign Variance (See Attachment J) |

Project Name: BTHC PLAT

Property Owner: Z & B INVESTMENT GROUP, LLC - Zachery Beneby, Managing Member

Applicant (if different from Owner): _____

Agent (if different from Owner/Applicant): McLAUGHLIN ENG. CO. - JIM McLAUGHLIN

Address of Property: 488 N.W. 1st TERRACE

Legal Description of Property (lot, block, tract, subdivision): PARCEL "A", BTHC PLAT (PLAT BOOK 157, PAGE 18, B.C.R.)

Description of Project: CHANGING OF THE PLAT NOTE TO ALLOW CONSTRUCTION OF A DUPLEX.

CURRENTLY THE RESRICTIVE NOTE IS ONLY FOR CHURCH USE.

New Development (Y/N):	<u>Yes</u>	Modification to Existing Development (Y/N):	<u>Yes</u>
Zoning District:	<u>RM-10</u>	Future Land Use Category:	<u>MODERATE RESIDENCIAL</u>
Existing Use:	<u>CHURCH (VACANT)</u>	Proposed Use:	<u>1 DUPLEX</u>
Lot Area (acres):	<u>14,073 SQ. FT.</u>	Number of Dwelling Units (proposed):	<u>2</u>
Sq. Ft. of Structure (existing):	<u>VACANT</u>	Sq. Ft. of Structure (proposed):	<u>4,022</u>

Agent Signature: _____

Name Printed: Jim McLaughlin

Address: 1700 N.W. 64th Street, Suite 400
Fort Lauderdale, Florida 33309

Telephone: (954) 763-7611

Email: Jim@MECO400.com

Owner Signature: _____

Name Printed: Zachary Beneby

Address: 19821 N.W. 2nd Avenue, #416
Miami, Florida 33169

Telephone: (786) 676-9082

Email: ZBinvestmentgroup18@yahoo.com

McLAUGHLIN ENGINEERING CO.

J W McLAUGHLIN, P.E. 1910-1984
ROBERT C. McLAUGHLIN, P.L.S. 1940-1991
JERALD A. McLAUGHLIN, P.L.S.



SCOTT A. McLAUGHLIN, P.S.M.
JOSEPH S. McLAUGHLIN, P.E.
LOU CAMPANILE, JR., P.E., P.L.S.

ENGINEERING • SURVEYING • PLATTING • LAND PLANNING

June 29, 2023

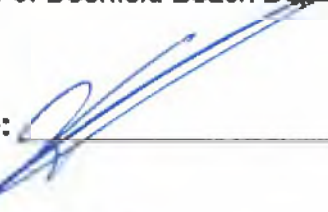
City of Deerfield Beach
150 N.E. 2nd Avenue
Deerfield Beach, Florida 33441

Re: **PLAT NOTE AMENDMENT
"BTHC PLAT"
(PLAT BOOK 157, PAGE 18, B.C.R.)
-Owner's Authorization Letter-**

To whom it may concern:

With this letter of consent, the owner of the property, **Z & B INVESTMENT GROUP, LLC**, a Florida limited liability company, by its Managing Member, **Zachary Beneby**, hereby authorizes **McLaughlin Engineering Company** and its agents to process the above referenced Plat Note Amendment through the various City of Deerfield Beach Departments for City Commission consideration.

Sincerely,

Signature:  Name: **Zachary Beneby**

Title: **Managing Member**

STATE OF FLORIDA
COUNTY OF BROWARD

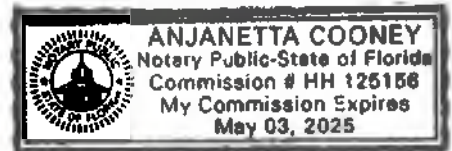
The foregoing was acknowledged before me this 5 day of July, 2023 by means of physical presence.

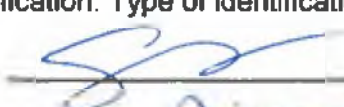
By: **Zachary Beneby** as **Managing Member** of **Z & B INVESTMENT GROUP, LLC**

He:

() is personally known to me, or

(☒) produced identification. Type of identification produced _____



NOTARY PUBLIC:  STATE OF FLORIDA

Print name and expiration date Anjanetta Cooney 5/3/25

(SEAL)



For Office Use Only
Application No. _____
Submittal Date: _____

ATTACHMENT F APPLICATION FOR PLAT OR PLAT NOTE AMENDMENT

Pursuant to Code Section 98-12.

Application Type (Check applicable box)

☐ Plat Approval

☒ Plat Note Amendment

COMPLETE ALL SECTIONS OF APPLICATION LEGIBLY.
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

An application must be deemed complete and in compliance with the Land Development Code by Staff prior to the items being scheduled for public hearing.

REQUIRED SUBMITTALS

All of the following items must be submitted to be deemed a complete application (documentation may be provided with the development plan application requirements in Attachment A):

- ☒ **Complete Application** (including Development Plan Application Form)
- ☒ **Application Processing Fee** (See fee schedule)
- ☒ **Proof of Ownership** from the property owner. If the owner cannot be verified through the Broward County Tax Roll, a copy of either the recorded warranty deed, valid purchase contract, or a signed and notarized letter from the owner of record must be submitted with this application.
- ☒ **Disclosure Affidavit** for all owners, representatives, and applicants for the project that will be speaking on behalf of the application.
- ☒ **Agent Authorization Letter** if applicable, authorizing the applicant/agent to act on all property owners' behalf.
- ☐ **Public Notice Requirements** (for applications requiring City Commission approval only) as required by the provisions set forth in Code Section 98-35(1).
- ☒ **(5) 24"x 36", (1) 11"x17", & (1) Electronic Copy of Current Boundary Survey** (12 months or less) signed and sealed by a Florida registered surveyor of the subject property, containing the information required by Code Section 98-13(b)(8)(b).
- ☒ **(5) 24"x 36", (1) 11"x17", & (1) Electronic Copy of Proposed Plat** consistent with requirements set forth in Article IX Division 3 of the Broward County Land Development Code.
- ☒ **One (1) Digital CD** of required submittals listed above must be provided.
- ☐ **Other Information** may be required as determined by staff.

Page 1 of 2

City of Deerfield Beach • Planning & Zoning Division
150 NE 2nd Avenue • Deerfield Beach, FL 33441
Office 954-480-4206 • Questions? Web.planning@deerfield-beach.com

PROPOSED NOTE AMENDMENT (To be completed for plat note amendment applications only.)

Existing Plat Note: THIS PLAT IS RESTRICTED TO 14,328 SQUARE FEET OF CHURCH USE.

Proposed Plat Note: THIS PLAT IS RESTRICTED TO A DUPLEX.

Public Notice and Advertising Requirements

Pursuant to Code Section 98-35(1), prior to any public hearing of the city commission for a development permit as described in section 98-12 of this Code, the applicant shall provide proper notification to the public in compliance with this section and all applicable county, state and federal law.



DISCLOSURE AFFIDAVIT

The City of Deerfield Beach requires all applicants, and persons and/or entities doing business with the City, to disclose any potential for or conflict of interest as stated below. Per Ordinance No. 2009/006 of the City of Deerfield Beach, the adopted Ethics Code contains the following:

Section 5. Disclosure and Behavior Requirements of Applicants and Persons/Entity seeking a City contract or currently doing business with the City.

Any applicant for a land use change or development permit requiring approval of the City Commission, or any person/entity seeking a City contract through a request for proposal, request for qualification, or sealed bid process (all referred to as applicant):

- A. Shall not induce, attempt to offer, solicit or knowing assist any person in violating the Ethics Code.
- B. All applicants shall include the following with their application, proposal, or bid:

(Attach additional sheets as needed for each item.)

- 1. A listing of all campaign contributions to sitting City Commissioners in the past four (4) years, as well as contributions of all officers, directors, shareholders of a corporation if the application is a corporation, or partners if the applicant is a partnership, or members, whether general or limited, if it is a limited liability company.

None

- 2. Disclose all those items that a regulated officer is required to disclose concerning any conflict, whether actionable or non-actionable.

None

- 3. Disclose any action that is a violation of the Ethics Code by a regulated office (in reference to the application) with the applicant and/or the applicant's agents, and what was done to rectify the violation (for example: if a gift was given, when demand was made for return of the gift.)

None

4. An applicant shall fully, completely, accurately, and not misleadingly report and file all disclosures required by this Ethics Code, and shall fully, completely, accurately, and not misleadingly make all disclosures referenced in this Ethics Code and not omit material information, and/or file misleading and/or deceitful information in the disclosure.
5. An applicant has a continuing duty to report any violation of this Ethics Code related to their application.
6. Failure to disclose in compliance with this Section shall be a violation of this Ethics Code and shall be grounds for the City Commission to void or rescind any approval or contract.

C. No applicant shall, directly or indirectly, induce, encourage, or aid anyone to violate any provision of this Code.

I, James McLaughlin, have received a copy of the ordinance and understand the ordinance requirements.

Applicant

J. McLaughlin
Signature

7-18-23

Date

SWORN TO AND SUBSCRIBED Before me by means of ☒ physical presence or ☐ online notarization, this 18th day of July, 202³ by

James McLaughlin, Jr (Affiant), who is personally known to me or has produced _____ identification.

My commission expires: 10/12/2025

Commission No.: HH185709



JESSICA HADDIX
Notary Public
State of Florida
Comm# HH185709
Expires 10/12/2025

Jessica Haddix
(Signature of Notary Public - State of Florida)

Jessica Haddix
(Print, Type, or Stamp Commissioned Name of Notary Public)

DISCLOSURE AFFIDAVIT

Deerfield Beach
Florida

The City of Deerfield Beach requires all applicants, and persons and/or entities doing business with the City, to disclose any potential for or conflict of interest as stated below. Per Ordinance No. 2009/006 of the City of Deerfield Beach, the adopted Ethics Code contains the following:

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Any applicant for a land use change or development permit requiring approval of the City Commission, or any person/entity seeking a City contract through a request for proposal, request for qualification, or sealed bid process (all referred to as applicant):

- A. Shall not induce, attempt to offer, solicit or knowing assist any person in violating the Ethics Code.
- B. All applicants shall include the following with their application, proposal, or bid:

(Attach additional sheets as needed for each item.)

- 1. A listing of all campaign contributions to sitting City Commissioners in the past four (4) years, as well as contributions of all officers, directors, shareholders of a corporation if the application is a corporation, or partners if the applicant is a partnership, or members, whether general or limited, if it is a limited liability company.

N/A

- 2. Disclose all those items that a regulated officer is required to disclose concerning any conflict, whether actionable or non-actionable.

N/A

- 3. Disclose any action that is a violation of the Ethics Code by a regulated office (in reference to the application) with the applicant and/or the applicant's agents, and what was done to rectify the violation (for example: if a gift was given, when demand was made for return of the gift.)

N/A

4. An applicant shall fully, completely, accurately, and not misleadingly report and file all disclosures required by this Ethics Code, and shall fully, completely, accurately, and not misleadingly make all disclosures referenced in this Ethics Code and not omit material information, and/or file misleading and/or deceitful information in the disclosure.
5. An applicant has a continuing duty to report any violation of this Ethics Code related to their application.
6. Failure to disclose in compliance with this Section shall be a violation of this Ethics Code and shall be grounds for the City Commission to void or rescind any approval or contract.

C. No applicant shall, directly or indirectly, induce, encourage, or aid anyone to violate any provision of this Code.

I, Zachary Beneky, have received a copy of the ordinance and understand the ordinance requirements.

Applicant

Signature

Date

~~SWORN TO~~ AND SUBSCRIBED Before me by means of ☒ physical presence or ☐ online

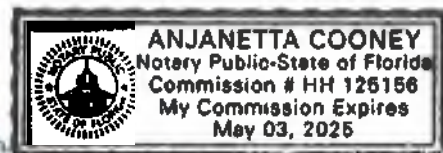
notarization, this 5th day of July, 2023 by

Zachary Beneky (Affiant), who is personally

known to me or has produced X identification.

My commission expires: 5/3/25

Commission No.: HH 125156



(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

McLAUGHLIN ENGINEERING CO.

J W McLAUGHLIN, P.E. 1910-1984
ROBERT C. McLAUGHLIN, P.L.S. 1940-1997
JERALD A. McLAUGHLIN, P.L.S.



SCOTT A. McLAUGHLIN, P.S.M.
JOSEPH S. McLAUGHLIN, P.E.
LOU CAMPANILE, JR., P.E., P.L.S.

ENGINEERING • SURVEYING • PLATTING • LAND PLANNING

August 18, 2023

City of Deerfield Beach Plat Note Amendment Submittal Narrative For "BTHC PLAT (157-18)"

This plat site is at the Southeast corner of N.W. 5th Street and N.W. 1st Terrace – 488 N.W. 1st Terrace. The property contains 14,073 square feet or 0.3231 acres and is vacant at this time. The use will change as follow:

The existing Restrictive Note: **14,328 square feet of church use.**

The proposed Restrictive Note: **This plat is restricted to a duplex.**

This plat will be processed through the City of Deerfield Beach for consideration by the City Commission and through the Broward County Board of County Commissioners for final approval and recording.

Prepared By:

James McLaughlin
McLaughlin Engineering Company
1700 N.W. 64th STREET, SUITE 400
Fort Lauderdale, Florida 33309
Phone: (954) 763-7611
Email: JimMcLaughlin@CPASurvey.com



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2094

Agenda Date: 9/13/2023

Status: CONSENT - BOARD
APPOINTMENT

In Control: City Commission

Title

Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, appointing David Evoy to the City of Deerfield Beach Non-Uniformed Municipal Employees Retirement Committee as the fifth member; providing for an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

Hugh Andison resigned from the Non-Uniformed Members Retirement Committee (the "Committee"), creating a fifth member vacancy. On August 14, 2023, the Committee unanimously approved David Evoy as the fifth member.

Pursuant to Section 54-161(a) of the City Code, the fifth member is chosen by a majority of the other four Board members, and such person's name shall be submitted to the City Commission. Upon receipt of the submission, the City Commission shall appoint such person to the Committee as a ministerial duty.

Current Activity

Upon City Commission approval, the Committee will have four regular members with one vacancy.

Recommendation

Approval is recommended.

RESOLUTION NO. 2023/

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF
DEERFIELD BEACH, FLORIDA, APPOINTING DAVID EVOY TO THE
CITY OF DEERFIELD BEACH NONUNIFORMED MUNICIPAL
EMPLOYEES RETIREMENT COMMITTEE AS THE FIFTH MEMBER;
PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, in accordance with Section 54-161 of the City of Deerfield Beach Code of Ordinances (the “Code”), the Nonuniformed Municipal Employees Retirement Committee (the “Committee”) is comprised of five members: two members are appointed by the City Commission, two plan participants are elected by non-uniformed employees of the plan participants, and the fifth member is chosen by the majority of the four other Committee members, with all appointees serving a four (4) year term; and

WHEREAS, David Evoy has expressed an interest to serve on the Committee; and

WHEREAS, on August 14, 2023, the Committee unanimously approved David Evoy as the fifth member by the Committee; and

WHEREAS, pursuant to Section 54-161 of the Code, as a ministerial duty, the City Commission shall appoint David Evoy as the fifth member of the Committee.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE
CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:**

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. David Evoy is hereby appointed to serve as a member of the Nonuniformed Employees Retirement Committee for a term expiring on September 5, 2027.

Section 3. David Evoy shall serve without compensation and is required to file a financial disclosure statement in accordance with Florida Statutes.

Section 4. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2023

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



City of Deerfield Beach
Application for Advisory Board or Committee

Advisory Board or Committee you are applying for: Non-Uniform Municipal Employee Committee

Are you willing to be considered for an alternate Board or Committee? Yes ☐ No ☒

Name David W. Evoy

Address 5803 NW 66th Avenue

City Parkland

State FL

Zip 33067

I reside in District # (can be found on back of your Voter Registration Card) N/A

Year-Round Resident? Yes ☐ No ☐

If No, how what months are you away?

Home Phone (954) 610-3123

Work/Mobile Phone (954) 425-0700

E-mail david@evoylaw.com

Employer Law Offices of David W. Evoy, P.L.

Address P.O. Box 970356, Coconut Creek, Florida 33097

Occupation (if retired, please indicate and list former occupation) Attorney

Please list any governmental Advisory Boards or Committees on which you currently serve:

None

Complete the following. Please describe those facets of your background/experience which you feel may be useful for membership on this Board/Committee.

Academic: Degrees, Diplomas

B.A. Economics from Univ. of Southern California, J.D. from Nova Southerastern, LLM from UM

Professional: Certification(s)

Knowledge: Training, interest or experience

Economic degree and experience in estate planning and law practice including counseling clients on issues involving financial and legal matters.

Community Involvement: List organizations/positions

Rotarty Club of Deerfield Beach, Leadership of Ft. Lauderdale

Organizations: Memberships

Rotary Club of Deerfield Beach

Member of Florida Bar

Member of N.J. Bar

I understand that in accordance with the Florida Sunshine Law, this information may be made public. I understand that the appointment is for voluntary, uncompensated service. If appointed, I agree to faithfully and fully perform the duties of my office, will make every endeavor to serve my full term, and will comply with all laws and ordinances of the City, County and State of Florida, particularly those pertaining to the conduct of public officials and the financial disclosure requirements, if applicable to my position.

Signature:



Date: 08/17/23

Print Name: David Evoy

Return completed application to:

City Clerk's Office

150 NE 2nd Avenue, Deerfield Beach, FL 33441

Phone: 954-480-4213

Website: www.deerfield-beach.com

Fax: 954-480-4323

E-mail: web.clerk@deerfield-beach.com

PLEASE NOTE: Resumes/Additional information may be included; however, the application MUST be completed.



**CITY OF DEERFIELD BEACH
NON-UNIFORMED EMPLOYEES'
RETIREMENT FUND**

c/o Benefits USA, Inc.
3810 Inverrary Blvd, Suite 303
Lauderhill, FL 33319
Direct: (954) 401-5019
Fax: (954) 730-0738
Toll Free: 1-800-452-2454

August 17, 2023

City of Deerfield Beach
City Clerk's Office
Attn: Heather Montemayor
150 NE 2nd Avenue
Deerfield Beach, FL 33441

Dear Ms. Montemayor:

Please be advised that at their August 14, 2023 meeting, the Trustees for the Non-Uniformed Pension Fund appointed Mr. David Evoy, Attorney at Law as the 5th Trustee. Mr. Evoy's contact information is as follows:

David W. Evoy, Attorney at Law
401 E Las Olas Blvd., Suite 1400
Fort Lauderdale, FL 33301
954-425-0700 office
954-610-3123 cell
david@evoylaw.com

Please have his position ratified by the City Commission at the next meeting. Should you have any questions, please don't hesitate to contact me at livia@benefits-usa.org or 954-401-5019.

Thank you for your time.

Sincerely,

Livia Giuliani

Livia Giuliani
Administration Office



NON-UNIFORMED MUNICIPAL EMPLOYEE RETIREMENT COMMITTEE

Creating Authority:

Ordinance No. 894
 Amended by Ordinance No. 1079
 Amended by Ordinance No. 1989/031
 Amended by Ordinance No. 2011/015
 Amended by Ordinance No. 2013/012

Method of Appointment:

Two (2) Resident Members - Resolution of Commission for Terms of Four (4) Years
 Two Employees - Elected by Non-Uniformed Employees for Terms of Four (4) Years
 Fifth Member - Chosen by Above Principals for a Term of Four (4) Years

**Ordinance No. 2013/012 - extended terms from two (2) years to four (4) years
 for elected and appointed members. (April 16, 2013)

Financial Disclosure:

Required

Compensation:

None

Liaison:

Livia Giuliani, Benefits USA (954) 730-2068 or livia@benefits-usa.org

Meeting Dates:

2nd Monday, quarterly

Board Attorney:

Robert Sugarman / Pedro Herrera 305-529-2801

Functions and Responsibilities:

To administer the funds of employees and City contributions in accord with sound actuarial principals.

Name	Address	Phone	Replaces	Resolution Number	Date Appointed	Term Expires
VACANT (Commission)			ROLWING			11/09/24
Valerie Hackett (Commission)	800 SE 20 th Avenue, Apt #904, Deerfield Beach, FL 33441	954-536-1877 (c)	PATTERSON	2021/062	04/20/21	11/09/24
VACANT (Board Members)	Deerfield Beach, FL 33442		NEW			
Lee Magnuson (Employee)	220 S.E. 10 th CT Deerfield Beach, FL 33441	954-427-4790	SELF	2022/037	03/15/22	04/17/26
Najaim Musto (Employee)	856 NW 6th Drive Boca Raton, FL 33486	561-542-4594	SELF	2021/176	12/07/21	09/30/25



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2130

Agenda Date: 9/13/2023

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, appointing Kenneth L. Lewis, Jr., Esquire as Code Enforcement Special Magistrate and Special Magistrate for Sports Volunteer Background Screening Appeals in accordance with the provisions of the City of Deerfield Beach Code of Ordinances; and providing for an effective date. (Funds from Account #001-3009-524-30-26 - Code Compliance/Code Enforcement/Special Magistrate & Account #001-7025-572-32-99 - Other Contractual Services)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal Impact

Costs: \$200/hr.

Account Name: Code Compliance/Code Enforcement/Special Magistrate

Account Number: 001-3009-524-30-26

Secondary Account Name: Other Contractual Services

Secondary Account Number: 001-7025-572-32-99

Background/History

The City Commission appoints special magistrates to hear code enforcement matters involving alleged violations of the City of Deerfield Beach Code of Ordinances (the "City Code"). The City Commission also appoints a special magistrate to hear and decide appeals from the league or organizations where one of its volunteers has been excluded from participation based upon their failure to meet the sports background screening requirements set forth in Sec. 50-80 of the Code of Ordinances.

Current Activity

The City wishes to provide for the services of an additional special magistrate to assure the availability of a special magistrate for code enforcement hearings. Additionally, the City wishes to provide for the services of a special magistrate to hear and decide appeals relating to sports background screenings in accordance with the provisions of Sec. 50-80 of the City Code of Ordinances.

The City Manager and City Attorney's Office recommend appointing Kenneth L. Lewis, Jr., Esquire, as a Code Enforcement Special Magistrate and as the Special Magistrate for Sports Volunteer Background Screening Appeals. Mr. Lewis's background and bio is enclosed in the backup.

Recommendation
Approval.

RESOLUTION NO. 2023/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPOINTING KENNETH L. LEWIS, JR., ESQUIRE AS A CODE ENFORCEMENT SPECIAL MAGISTRATE AND SPECIAL MAGISTRATE FOR SPORTS VOLUNTEER BACKGROUND SCREENING APPEALS IN ACCORDANCE WITH THE PROVISIONS OF THE CITY OF DEERFIELD BEACH CODE OF ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Commission appoints special magistrates to hear code enforcement matters involving alleged violations of the City of Deerfield Code of Ordinances (the “City Code”); and

WHEREAS, the City wishes to provide for the services of special magistrates to assure the availability of a special magistrate for code enforcement hearings; and

WHEREAS, Sec. 50-80 of the City’s Code of Ordinance established the sports volunteer background screening policy for those adult volunteers who will have direct contact with youth sports participants for any youth sports organization sponsored or funded by the City or utilizing a city facility; and

WHEREAS, the City Commission appoints special magistrates to hear appeals from the league or organization where one of its volunteers has been excluded from participation based upon their failure to meet the requirements set forth in Section 50-80 of the City Code; and

WHEREAS, the City wishes to provide for the services of a special magistrate to assure the availability of a special magistrate for sports volunteer background screening appeal hearings; and

WHEREAS, the City Attorney and City Manager recommend appointing Kenneth L. Lewis, Jr., Esquire as one of the Code Enforcement Special Magistrates and the Sports Background Screening Appeals Special Magistrate for the City of Deerfield Beach; and

WHEREAS, the City Commission wishes to appoint Kenneth L. Lewis, Jr., Esquire as Special Magistrate to hear and decide violations of the City Code in accordance with the provisions of Chapter 2 of the City of Deerfield Beach Code of Ordinances, and to appoint Mr. Lewis as Special Magistrate for Sports Background Screening Appeals to hear and decide appeals in accordance with the provisions of Section 50-80 of the City Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. The City Commission hereby appoints Kenneth L. Lewis, Jr., Esquire as a Special Magistrate to hear code violations in accordance with the provisions of the City Code at the rate of \$200.00 per hour.

Section 3. The City Commission hereby appoints Kenneth L. Lewis, Jr., Esquire as Special Magistrate to hear sports background screening appeals in accordance with the provisions of the City Code at the rate of \$250.00 per hour.

Section 4. This Resolution shall be effective immediately upon its adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2023.

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

Kenneth L. Lewis Jr.



Professor of Law

(954) 262-6222 kl25@nova.edu

Education:

- J.D., magna cum laude Nova Southeastern University, 2004

Professor Kenneth L. Lewis, Jr. is a tenured Professor of Law. Professor Lewis joined the Shepard Broad College of Law Faculty in 2009. He teaches Property Law, Professional Responsibility, Sports Law, Legal Research and Writing I and II, Wills, Sports Law and Health Issues, Sports Law and Education; and Sports Law and Employment. Prof. Lewis has also taught Administrative Law, Employment Law, and Criminal Law.

Professor Lewis also has been a guest speaker and lecturer in Nova Southeastern University's Life Long Learning Institute. Professor Lewis has been recognized for his commitment, including his charitable contributions, to Nova Southeastern University, and he, on several occasions, has been a guest at Nova Southeastern University's Trifecta Luncheon.

Prior to joining the faculty, Professor Lewis worked as a litigator for Greenberg Traurig in Miami, Florida. Professor Lewis also managed his own law firm where he, among other things: (1) litigated commercial disputes; (2) represented community associations; and (3) represented athletes and entertainers. Prior to becoming an attorney, Professor Lewis was the chief financial officer and chief operating officer for a multi-million-dollar Florida company.

Professor Lewis graduated Magna Cum Laude from Shepard Broad College of Law, and, while a law student, he:
Received the Order of Barrister,
Earned The Best Petitioner Brief Award in the Fredrick Douglas Moot Court Competition,
Won The Frederick Douglas Moot Court Competition-Southern Region,
Was Senior Editor and Faculty Liaison of the Nova Law Review,
Was a Member Of and Articles Editor For the Moot Court Honor Society, and
Was a Member of the Dean's List Every Semester,

- Prof. Lewis is a former member of the Lauderhill Regional Chamber of Commerce Board of Directors.
- Prof. Lewis serves on the City of Lauderhill's Planning and Zoning Board.
- Prof. Lewis serves on the City of Lauderhill's Affordable Housing Committee.
- Prof. Lewis is the former Treasurer for the Galleon Foundation.
- Prof. Lewis is the former President of the City of Lauderhill Youth Soccer Association.

- Prof. Lewis is the legal advisor to Caribbean Village Music Festival.
- Prof. Lewis is the Founder of Lawyer Life Magazine.

Areas of Interest

- Sports Law
- Property Law
- Condominium Law
- International Law

Kenneth L. Lewis, Jr., Esq. Celebrated for Excellence in Law

Mr. Lewis is commended for his accomplishments as a tenured professor of law at the Nova Southeastern University Shepard Broad College of Law





Kenneth L. Lewis, Jr., Esq. has appeared many times on television and radio, and he is sought for his legal expertise in Sports Law and other matters.

LAUDERHILL, FL, June 22, 2021 **/24-7PressRelease/** -- Kenneth L. Lewis, Jr., Esq. has been included in Marquis Who's Who. As in all Marquis Who's Who biographical volumes, individuals profiled are selected on the basis of current reference value. Factors such as position, noteworthy accomplishments, visibility, and prominence in a field are all taken into account during the selection process.

Throughout his formative years, Mr. Lewis has demonstrated a keen interest in the practice of law. As a child, his father instilled within him the importance of a higher education, and he used that insight to later cultivate a successful career that focused on helping others. Moreover, one of Mr. Lewis's high school teachers, who was particularly influential on Mr. Lewis's secondary education, encouraged Mr. Lewis to pursue a professional future as an attorney. Similarly, his cousin, Annie, supported his aspirations to become an attorney, and she celebrated every milestone he accomplished.

Initially enrolling at the University of Tampa, Mr. Lewis graduated with a Bachelor of Science in Accounting with an Honor's Program Medal of Distinction in 1994. Subsequently, he obtained a Master of Science in Human Resource Management from Nova Southeastern University in 1998. Mr. Lewis concluded his academic endeavors by earning a Doctor of Jurisprudence, Magna Cum Laude, from the Shepard Broad College of Law in 2004. While in law school, Mr. Lewis was active as the senior editor of the Nova Law Review and an editor for the Moot Court Honor Society. He earned the Order of Barrister Honor, and he also won awards for best briefs and best overall competitor in moot court competitions.

Between 1996 and 1999, Mr. Lewis worked as a financial controller for Connex and as an accounting consultant for Smith, Gardner and Associates. Afterwards, he served as the chief financial and operating officer for the Jester Digital Corporation until 2002. Mr. Lewis later refined his legal experience as a commercial litigation associate with Greenberg Traurig from 2005 to 2007. For the next year, Mr. Lewis contributed his expertise in the same role with Blank Rome LLC. Since 2009, he has excelled with the Shepard Broad College of Law as a tenured professor of law. Likewise, Mr. Lewis has found success as the founder, proprietor, and chief counsel of Kenneth L. Lewis, PA.

In his private practice, Mr. Lewis specializes in commercial litigation, condominium law; and sports and entertainment. Moreover, he has represented celebrities and professional athletes in addition to negotiating contracts between teams and players. Furthermore, he has drafted transfer and loan agreements between sports teams, and presided over groundbreaking enterprise disputes. Mr. Lewis has appeared many times on television and radio, and he is sought for his legal expertise in Sports Law and other matters.

Mr. Lewis has been admitted to practice law by the Florida Bar, the Florida State Courts System, and the United States District Court for the Southern District of Florida. Additionally, he enthusiastically serves his community as an appointed member of the City of Lauderhill's Planning and Zoning Board, and The City of Lauderhill's Affordable Housing Committee, a mentor for members of the Florida Bar, and the President of the Nova Southeastern University Black Alumni Association. Mr. Lewis spearheaded and organized the Town Hall Meeting with the City of Lauderhill to address issues of social justice. Mr. Lewis is a former President of the City of Lauderhill's Youth Soccer, and he led efforts to and successfully regained membership for the City of Lauderhill's Youth

Soccer in the Florida Youth Soccer Association (FYSA). Mr. Lewis is also on the Board of Directors of Look Through My Eyes, an organization that serves those who are visually impaired.

Mr. Lewis is also the Founder and Chairman of Legal Capital, an organization that provides loans to lawyers and law students. He is a partner in Ballers Not Bawlers Apparel (BNB), and he is the founder of Lawyer Life Magazine. He also is the host of the Kenneth Lewis Show which airs on YouTube. As a testament to his professional efforts, Mr. Lewis has been honored with a Fathers and Businessmen Who Impact Our Community Award from the Lauderhill Chamber of Commerce and an Appreciation Award from the Shepard Broad College of Law Black Law Students Association.

About Marquis Who's Who®

Since 1899, when A. N. Marquis printed the First Edition of Who's Who in America®, Marquis Who's Who® has chronicled the lives of the most accomplished individuals and innovators from every significant field of endeavor, including politics, business, medicine, law, education, art, religion and entertainment. Today, Who's Who in America® remains an essential biographical source for thousands of researchers, journalists, librarians and executive search firms around the world. Marquis® now publishes many Who's Who titles, including Who's Who in America®, Who's Who in the World®, Who's Who in American Law®, Who's Who in Medicine and Healthcare®, Who's Who in Science and Engineering®, and Who's Who in Asia®. Marquis® publications may be visited at the official Marquis Who's Who® website at www.marquiswhoswho.com.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2056

Agenda Date: 9/13/2023

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the ranking and award of Request for Proposals #23-29-VP for a citywide unified key management system; authorizing execution of an agreement with the top ranked, responsive and responsible proposer, Broward Century Locksmiths II, Inc. in an annual amount not to exceed \$146,786.90 for a one year term with two additional one year renewal options; providing for implementation and an effective date. (Funds from Account #399-5060-519-65-30 - CIP - Infrastructure)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal Impact

Cost: \$146,786.90 (\$85,000 FY 23 / \$61,786.90 FY 24)

Account Name: CIP - INFRASTRUCTURE (FY 23 & FY 24)

Account Number: 399-5060-519-65-30 (FY 23 & FY 24)

Background/History

The Facilities Division of the Environmental Services Department is looking to establish a key management system that will allow comprehensive control and accountability for every keyed opening throughout the City, using the latest available technology for safety and efficiency to handle individual access to the City's facilities. The City allocated funds in the amount of \$85,000 in FY 2023 with additional funds allocated in FY 24 for continuation of the project through the Capital Improvement and Infrastructure Projects account.

The Purchasing and Contract Administration Division issued a Request for Proposals for Citywide Unified Key Management System, RFP #23-29-VP. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements. The RFP was advertised in the legal notices section of the Sun-Sentinel on June 30, 2023. Notice was sent to one hundred and seven (107) prospective Offeror's via the eProcurement Marketplace. Ten (10) vendors viewed the documents of the RFP.

Current Activity

On July 31, 2023 at 1:00 p.m. EST, the Purchasing and Contract Administration Division closed and unsealed two (2) responses. The responses were reviewed by the Purchasing and Contract Administration Division to ensure the responses met the RFP requirements.

Subsequently, each member of the evaluation committee assigned by the City Manager received

their evaluation packages. Each evaluation committee member independently reviewed and scored the proposals in accordance with the weighted criteria stated in the RFP prior to the initial public Evaluation Committee meeting held on Thursday, August 10, 2023 at 12:00 p.m. EST. The apparent low bidder, Broward Century Locksmiths, Inc., LLC met all the requirements of the RFP. The low bid received was for \$146,786.90 .

A reference check was conducted on the one (1) ranked Proposer and revealed positive ratings. The Request for Proposal will be a term contract for One (1) year with the right to renew for two additional one (1) year providing the terms remain the same.

The Evaluation Committee is recommending approval of the rankings and awarding a contract to top one (1) ranked Proposer.

Recommendation

It is recommended the City Commission of the City of Deerfield Beach approve a contract with Broward Century Locksmiths, Inc. in an amount not to exceed \$146,786.90 to design, implement and maintain the Citywide Unified Key Management System.

RESOLUTION NO. 2023/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE RANKING AND AWARD OF REQUEST FOR PROPOSALS #23-29-VP FOR A CITYWIDE UNIFIED KEY MANAGEMENT SYSTEM; AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE TOP RANKED, RESPONSIVE AND RESPONSIBLE PROPOSER, BROWARD CENTURY LOCKSMITHS II, INC. IN AN ANNUAL AMOUNT NOT TO EXCEED \$146,786.90 FOR A ONE YEAR TERM WITH TWO ADDITIONAL ONE YEAR RENEWAL OPTIONS; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE

WHEREAS, the City issued Request for Proposals No. 23-29-VP (the “RFP”) for the development of a Citywide Unified Key Management System (the “Key System”); and

WHEREAS, the RFP was advertised in the legal notices section of the Sun Sentinel on June 30, 2023 and the notice was also sent to 107 prospective respondents via the e-Procurement Marketplace; and

WHEREAS, 10 firms viewed the RFP documents; and

WHEREAS, on July 31, 2023 at 1:00 p.m., the due date and time for the responses, the Purchasing and Contract Division (the “Division”) opened the two proposals that were timely received, and reviewed the proposals to ensure they met the RFP requirements; and

WHEREAS, the Evaluation Committee (the “Committee”) independently reviewed and scored the two responsive proposals in accordance with the weighted criteria stated in the RFP prior to the first evaluation committee meeting; and

WHEREAS, the Committee meeting was held on August 10, 2023 to discuss the proposals, and the Committee ranked the proposals based on the weighted criteria stated in the RFP (the “Ranking”) and in accordance with Section 38-129, with the evaluation scores for Broward Century Locksmiths II, Inc. adjusted by 5% as the firm provided evidence for the Local Business Preference Program; and

WHEREAS, after the final Committee ranking, the Committee unanimously voted to recommend to the City Commission to approve the Ranking and award a contract to the top ranked responsive and responsible proposer, Broward Century Locksmiths II, Inc. (“BCL”); and

WHEREAS, BCL’s proposal response is for an annual amount not to exceed \$146,786.90; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby approves the Ranking, with Broward Century Locksmiths II, Inc., as the top ranked responsive and responsible Proposer and approves the award of the RFP to BCL.

Section 3. The City Manager or designee and City Attorney are hereby authorized to execute an agreement with BCL for the Key System in an annual amount not to exceed \$146,786.90, which agreement shall be consistent with the terms of the RFP, together with such additional terms as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. The appropriate City officials are authorized to do all things necessary to carry out the aims of this Resolution.

Section 5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2023.

CITY OF DEERFIELD BEACH

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



Memorandum

TO: Priscilla Cygielnik, Director of Environmental Services
FROM: Vanessa Pierre-Pajotte, Buyer
THRU: Bogdan Avasiloe, Purchasing Manager
DATE: August 25, 2023
RE: **Citywide Unified Key Management System, RFP #23-29-VP**

The Purchasing and Contract Administration Division recently issued a Request for Proposals for Citywide Unified Key Management System, RFP #23-29-VP. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements. Details of the competitive solicitation process are as follows:

The RFP was advertised in the legal notices section of the Sun-Sentinel on June 30, 2023.

The notice was also sent to one hundred and seven (107) prospective Offeror's via the eProcurement Marketplace.

Ten (10) vendors viewed the documents of the RFP.

On July 31, 2023 at 1:00 p.m. EST, the Purchasing and Contract Administration Division closed and unsealed two (2) responses. The responses were reviewed by the Purchasing and Contract Administration Division to ensure the responses met the RFP requirements.

Subsequently, each member of the evaluation committee assigned by the City Manager received their evaluation packages that consisted of: evaluation committee policies and procedures, and evaluation sheets.

Each evaluation committee member independently reviewed and scored the proposals in accordance with the weighted criteria stated in the RFP prior to the initial public Evaluation Committee meeting held on Thursday, August 10, 2023 at 12:00 p.m. EST. The Evaluation Committee consisted of: Josef Farbiarz, Capital Projects Engineer; Rodney Brimlow, Director of Public Safety; and Mike Pursell, Parks Project Manager.

The proposals were evaluated based on the following weighted criteria:

<u>Criteria</u>	<u>Weight</u>
History and Past Performances of Similar Services	3
Price	2
References	1

The proposals were ranked (After Evaluation Committee Members Independent Review) as follows:

	Josef Farbiarz	Rodney Brimlow	Mike Pursell	Total	Ranking
Broward Century Locksmiths II, Inc.	56.7 / ¹	39.9 / ¹	55.65 / ¹	3	1
GC Lock and Key (Lockman Security)	47 / ²	34 / ²	31 / ²	6	2

One (1) Proposer (Broward Century Locksmiths II, Inc.) had provided evidence for the Local Business Preference Program stated in the RFP documents.

As required per City Ordinance Section 38-129, the Evaluation Scores for one (1) Proposer was adjusted upward by five (5) percent. The adjusted evaluation scores are reflected in the above ranking chart.

After Evaluation Committee Members' Discussion of the Proposals, the scores were not changed.

Following the initial ranking, the evaluation committee concluded and was unanimous in their decision to make a recommendation to the City Commission to approve the ranking and award a contract to top one (1) ranked Proposer (Broward Century Locksmiths II, Inc.). Rodney Brimlow made the first motion, followed by Josef Farbiarz, and final Mike Pursell.

Reference checks was conducted on the one (1) ranked Proposers and revealed positive ratings.

The Request for Proposal will be a term contract for One (1) year with the right to renew for two additional one (1) year providing the terms remain the same.

Motion to adjourn the meeting was initiated by Rodney Brimlow, followed by Josef Farbiarz, and final Mike Pursell.

Documentation related to this solicitation may be obtained by e-mailing Sandra Francis at sfrancis@deerfield-beach.com. You may contact the Purchasing and Contract Administration Division at 954-480-4381 with any questions.

In summary, the Evaluation Committee is recommending approval of the rankings and awarding a contract to top one (1) ranked Proposer. Please use this memorandum and all attachments as your backup to the City Manager for the next available Commission Meeting.

Att: Scope of Services, Bid Tabulation by Summary, Bid Tabulation by Line item.



CITYWIDE UNIFIED KEY MANAGEMENT SYSTEM REQUEST FOR PROPOSALS

Purpose

The City of Deerfield Beach is seeking proposals from qualified locksmith contractors to design, implement and service a ***City-wide Unified Key Management System*** in accordance with the terms and conditions, scope of services contained in this Request for Proposal.

The Unified Key Management System shall be implemented in all City facilities.

City buildings are listed in Exhibit A, accounting for approximately 837 keyed openings/doors.

City Responsibilities

- The City shall provide access to all facilities for initial assessment and counting to be conducted by the successful proposer.
- The City shall be responsible to provide parking for unloading tools and equipment at the job site to perform the required services.
- The City's Facilities Manager or designee will inspect all work performed by Contractor before payment of services are made.
- City will process submitted invoices after approval from Facilities Manager or designee.

Contractor Responsibilities

System design

- The contractor shall perform an initial complete walkthrough prior to commencing the work, in order to assess, count, categorize and list all interior and exterior openings/doors in all City's facilities stated in (Exhibit A).
- The Contractor shall design a multi-level Master and Grand Master key system depending on accessibility requirements.



- The contractor shall provide a complete design chart for unified key system including:
 - Complete Key Tree
 - Key Identification
 - Door numbering
- The contractor shall provide justified recommendation, for number of Master and Grand Master Levels (5 or 6) to design Key-Tree chart and Door Numbering System according to security considerations for the City and to building's efficient utilization.
- During initial assessment, the contractor shall identify and diagnose problems with existing door hardware and provide detailed scope of all work required to correct such problems.
- The contractor physical address shall be within the close vicinity of tri-county area (Miami-Dade, Broward and Palm Beach counties).

System implementation:

- The contractor shall implement the system designed and approved by the City.
- The contractor shall be licensed and authorized vendor of **MEDECO® Gen.4 Keys**.
- The contractor is responsible for all communications and coordination with manufacturer to order all necessary materials and provide lead-time and mobilization schedule.
- The contractor shall provide the City with all the keys as required by the system design to be implemented.
- The contractor shall provide continued service for maintenance and repair of locks and for copies of keys as requested by the City.
- The Contractor shall be available 24 hours/7 days a week. The Contractor shall provide contact information for main office phone numbers, cellular numbers and e-mails for service calls.
- The Contractor shall be responsible to dispatch the proper level of Technicians for each service call.
- The Contractor shall provide the City with a firm written estimate for projects other than basic or emergency repairs of the total price to complete each job based on the hourly rates and parts and/or materials mark-up set forth in the Proposer's response to this RFP. The



Contractor shall provide the estimates prior to beginning any work. The City's Facilities Manager or designee shall be notified immediately should any project estimate change prior to work being performed.

- The Contractor shall be responsible to respond to multiple service calls as required by the City.
- All work performed shall be completed in accordance with all Federal, State and Local codes and regulations.

Invoicing:

- Written invoices shall be submitted for all jobs along with :
 - A copy of the service tickets, including : Description of problem, Description of service performed, Location where service was performed, Date of service (start and completion time) and Parts and/or material used, if any¹.
 - Documentation for the Contractor's cost of parts and/or materials, such as copies of the Contractor's invoices or other valid documentation.
- All invoices shall be submitted to City within seven (7) days following the close of the next immediate business day.
- Proposed prices for repairs, maintenance and keys shall be specified using the Schedule of Service Price Proposal in Exhibit B.

Response Time:

- Non-Emergency Request for Services:
 - Monday through Friday, 7:00 a.m. to 5:00 p.m.
 - Contractor must be on site within two (2) hours of request
- Emergency Request for Services
 - 24 hours/7 days a week, including all holidays.
 - Contractor must be on site within one (1) hour of request regardless of time of day.

¹ The City reserves the right to order parts and/or materials from other sources in its best interests.



EXHIBIT A

#	Name of Facility	Address	Locks
1	Beach Bait Shop	202 NE 21 Ave	4
2	Beach Restrooms; North, Pier, Central, South	200-800 NE 21 Ave	8
3	Broward Sheriff's Office Deerfield Beach Law Enforcement Building	300 NE Eller St	55
4	Center for Active Aging - New Focal Point Services Building ¹	325 NW 2 St	TBD
	Center for Active Aging - Senior Center w/ Breezeway Restrooms ²	227 NW 2 St	0
6	Central City Campus: Building A	401A SW 4 St	31
7	Central City Campus: Building B	401B SW 4 St	25
8	City Hall	150 NE 2 Ave	102
9	Constitution Park Recreation Center	2871 W Hillsboro Blvd	17
10	CRA Building	Riverview Rd	4
11	East Water Plant	101 NW 2nd Ave	10
12	Environmental Services	200 Goolsby Blvd	45
13	FDOT/Warehouse	210 Goolsby Blvd	46
14	Fire Dept Training Barn	1311 SW 11th Way	4
15	Fire Station #102	1401 SW 11th Way	93
16	Fire Station #111	232 Goolsby Blvd	10
17	Fire Station #4	928 E. Hillsboro Blvd	38
18	Fire Station #51	1200 Veleiros Blvd	30
19	Fire Station #66	580 Powerline Rd	17
20	Fire Station #75	71 SE 21 Ave	7
21	Highlands Community Center	511 NE 44 St	15
22	Hillsboro Technology Center	50 Hillsboro Technolog	12
23	Johnny McKeithen Park Restrooms	629 NW 1 Terr	6
24	Kirk Cottrell Pavilion	327 NE 21 Ave	5
25	Lifeguards Headquarters	71 SE 21 Ave	7
26	Mayo Howard Restrooms	1131 SW 11 Way	3
27	Middle School Aquatic Center	501 SE 6 Ave	14
28	Middle School Athletic Complex: Baseball Restrooms & 2nd Floor Office	501 SE 6 Ave	10
29	Middle School Athletic Complex: Football Restrooms & Press Box	501 SE 6 Ave	7
30	Observation Deck	202 NE 21 Ave	9
31	Oveta McKeithen Recreational Complex: East Concession Building & Press Box	445 SW 2 Ave	14

¹ Building under construction

² To be demolished by Fall 2023



#	Name of Facility	Address	Locks
32	Oveta McKeithen Recreational Complex: Gymnasium	735 SW 2 Ave	10
33	Oveta McKeithen Recreational Complex: NEW Tigner Center ¹	445 SW 2 Ave	TBD
34	Oveta McKeithen Recreational Complex: West Concession Building & Press Box	445 SW 2 Ave	5
35	Pier Café	202 NE 21 Ave	19
36	Pioneer Park: Baseball Restrooms	217 NE 15th Ave	4
37	Pioneer Park: Cemetery/Tennis Center	501 NE 2 St	14
38	Pioneer Park: East Boat Dock Restrooms	279 NE 5 Ave	2
39	Pioneer Park: West Boat Dock Restrooms	217 NE 5 Ave	3
40	Powerline Water Tower	534 Powerlinw Rd	2
41	Sullivan Park Restrooms	1630 Riverview Rd	4
42	Teen Center	1345 SW 11 Way	13
43	Villages of Hillsboro Park Restrooms	4111 NW 6 Ct	3
44	Well Station	2450 SW 10th Street	5
45	West Community Center	580 S Powerline Rd	16
46	West Water Plant	290 Goolsby Blvd	89
TOTAL LOCKS			837

¹ Building under construction



EXHIBIT B

Schedule of Service Price Proposal

Item #	Description	Hourly Cost
HOURLY COST ON LABOR		
A.	During Normal Business Hours, 7:00 a.m. to 5:00 p.m., Monday through Friday.	
1.	Master Locksmith	\$
2.	Journeyman Technician	\$
B.	After Normal Business Hours, 5:01 p.m. to 7:59 a.m., Monday through Friday – Weekends, Saturday and Sunday, Regardless of Time.	
3.	Master Locksmith	\$
4.	Journeyman Technician	\$
PARTS, MATERIALS AND MARK-UP		
5.	New Sub-Master Key Replication	\$
6.	New Master Key Replication	\$
7.	Rekey Existing Lock	\$
8.	Complete Lock Replacement	\$
9.	Percentage Mark-Up above Contractor's Cost for Parts and/or Materials used during the Performance of the Work.	%

1	Proposers shall provide a total lump sum for the Design of Unified Key System as listed under the Attachment Tab, Request for Proposal Package in					
	Supplier	QTY	UOM	Estimated	Price	Extended Supplier Notes
	Broward Century Locksmiths, Inc	1	Lump Sum		\$145,947.69	\$145,947.69 Please see City of Deerfield Beach General Proposal Notes Attachment
	GC Lock and Key (Lockman Secur	1	Lump Sum		\$214,999.00	\$214,999.00 This price is for creating the master key system. Rekey of all cylinders to new chart, installing, doing the walk thru and including 3500 keys stamped per the system. If any more or less keys are needed the price will be adjusted per your needs.
2	Hourly Cost for Master Locksmith (During Normal Business Hours, 7:00 a.m. to 5:00 p.m., Monday through Friday.)					
	Supplier	QTY	UOM	Estimated	Price	Extended Supplier Notes
	GC Lock and Key (Lockman Secur	1	hr		\$80.00	\$80.00
	Broward Century Locksmiths, Inc	1	hr		\$112.00	\$112.00
3	Hourly Cost for Journeyman Technician (During Normal Business Hours, 7:00 a.m. to 5:00 p.m., Monday through Friday.)					
	Supplier	QTY	UOM	Estimated	Price	Extended Supplier Notes
	GC Lock and Key (Lockman Secur	1	hr		\$50.00	\$50.00
	Broward Century Locksmiths, Inc	1	hr		\$112.00	\$112.00 We do not have any Journeyman Technicians
4	Hourly Cost for Master Locksmith (After Normal Business Hours, 5:01 p.m. to 7:59 a.m., Monday through Friday – Weekends, Saturday and Sunday,					
	Supplier	QTY	UOM	Estimated	Price	Extended Supplier Notes
	GC Lock and Key (Lockman Secur	1	hr		\$125.00	\$125.00
	Broward Century Locksmiths, Inc	1	hr		\$168.00	\$168.00
5	Hourly Cost for Journeyman Technician (After Normal Business Hours, 5:01 p.m. to 7:59 a.m., Monday through Friday – Weekends, Saturday and					
	Supplier	QTY	UOM	Estimated	Price	Extended Supplier Notes
	GC Lock and Key (Lockman Secur	1	hr		\$125.00	\$125.00
	Broward Century Locksmiths, Inc	1	hr		\$168.00	\$168.00 We do not have any Journeyman Technicians
6	Cost for New Sub-Master Key Replication					
	Supplier	QTY	UOM	Estimated	Price	Extended Supplier Notes
	GC Lock and Key (Lockman Secur	1	ea		\$15.00	\$15.00
	Broward Century Locksmiths, Inc	1	ea		\$22.98	\$22.98 Refers to Medeco M4 Keys Only

7	Cost for New Master Key Replication						
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
	GC Lock and Key (Lockman Secur1	1	ea		\$15.00	\$15.00	
	Broward Century Locksmiths, Inc	1	ea		\$22.98	\$22.98	Refers to Medeco M4 Keys Only
8	Cost for Rekey Existing Lock						
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
	GC Lock and Key (Lockman Secu	1	ea		\$35.00	\$35.00	
	Broward Century Locksmiths, Inc	1	ea		\$55.50	\$55.50	The city currently has no Medeco M4 cylinders.
9	Cost for Complete Lock Replacement						
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
							We are assuming you mean the medeco cylinder that goes into what ever hardware you have on the door. These are M4 cylinders non bilevel cylinders
	GC Lock and Key (Lockman Secu	1	ea		\$135.00	\$135.00	
	Broward Century Locksmiths, Inc	1	ea		\$139.37	\$139.37	The city has many different types of hardware / locks which the cylinder goes into This is a cylinder only price
10	Cost for Percentage Mark-Up above Contractor's Cost for Parts and/or Materials used during the Performance of the Work.						
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes
	GC Lock and Key (Lockman Secu	1	ea		\$30.00	\$30.00	This means 30% above our cost
	Broward Century Locksmiths, Inc	1	ea		\$38.38	\$38.38	

Event Number	23-29-VP	Organization	City of Deerfield Beach
Event Title	Citywide Unified Management Key System	Workgroup	Purchasing Dept.
Event Description	The City of Deerfield Beach is soliciting sealed bids for	Event Owner	Vanessa Pierre-Pajotte
Event Type	RFP	Email	vpajotte@deerfield-beach.com
Issue Date	6/30/2023 11:01:32 PM (ET)	Phone	(954) 480-4415
Close Date	7/31/2023 01:00:00 PM (ET)	Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Broward Century Locksmiths, In	Deerfield Beach	FL	7/24/2023 12:17:37 PM (ET)	10	\$146,786.90
GC Lock and Key (Lockman Secu	Pompano Beach	FL	7/31/2023 12:58:51 PM (ET)	10	\$215,609.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2117

Agenda Date: 9/13/2023

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving a work authorization with APTIM Environmental & Infrastructure, LLC, to provide professional engineering services to develop a city sustainability roadmap and greenhouse gas inventory in an amount not to exceed \$50,000.00; providing for execution and an effective date. (Funds from Account #001-4553-539-32-99 - Coastal & Waterways/Other Contractual Services)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal ImpactBody

Cost: \$50,000

Account Number: 001-4553-539-32-99

Account Name: Coastal & Waterways/Other Contractual Services

Background/History

In 2017, the City developed a high-level sustainability plan outlining past and ongoing initiatives as well as planned initiatives. Subsequently, several of those projects and others have been implemented including municipal building efficiency upgrades, solar installation, compressed natural gas fleet build-out, composting and more.

Current Activity

The City is now seeking a more defined strategy to continue growing the sustainability program, identify effective and efficient projects to implement, and create a healthy community and environment for years to come.

Pursuant to Request for Qualifications #RFQ #21-11-IG (the "RFQ") and Section 287.055, Florida Statute (the "CCNA"), the City entered into Continuing Contracts with qualified firms for the provision of Architectural and Engineering Services.

In accordance with the RFQ and the City's CCNA project process, the City considered multiple firms from the RFQ continuing contract pool for the development of a municipal operations greenhouse gas inventory and sustainability roadmap. APTIM Environmental & Infrastructure, LLC was selected as the most qualified firm to provide the consulting services for this project. APTIM's proposal includes data collection and analysis, key performance indicator development, stakeholder interviews and workshops, risk analysis, and project implementation plans.

APTIM Environmental & Infrastructure, LLC submitted a proposal with a lump sum cost of \$50,000, to

be billed based on each defined scope task.

Recommendation

It is recommended the City Commission of the City of Deerfield Beach approve a work authorization with APTIM Environmental & Infrastructure, LLC for professional consulting services for the sustainability roadmap and greenhouse gas inventory.

RESOLUTION NO. 2023/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING A WORK AUTHORIZATION WITH APTIM ENVIRONMENTAL & INFRASTRUCTURE, LLC, TO PROVIDE PROFESSIONAL ENGINEERING SERVICES TO DEVELOP A CITY SUSTAINABILITY ROADMAP AND GREENHOUSE GAS INVENTORY IN AN AMOUNT NOT TO EXCEED \$50,000.00; PROVIDING FOR EXECUTION AND AN EFFECTIVE DATE

WHEREAS, in 2017, the City developed a high-level sustainability plan outlining past and ongoing initiatives as well planned initiatives; and

WHEREAS, subsequently, several of those projects and others have been implemented including municipal efficiency upgrades, solar installation, compressed natural gas fleet build-out, and composting; and

WHEREAS, in order to further the City’s sustainability plan and program, the City has determined that a more defined strategy is necessary to identify effective and efficient projects to implement, and create a healthy community and environment for years to come; and

WHEREAS, pursuant to Request for Qualifications #2021-11-IG (the “RFQ”) and Section 287.055, Florida Statutes, the City entered into multiple continuing contracts with qualified firms for the provision of professional architectural and engineering consulting services on an as needed basis, including a continuing contract with APTIM Environmental & Infrastructure, LLC, (“APTIM”) dated April 12, 2021; and

WHEREAS, the Department of Sustainable Management (the “Department”) requested a proposal from APTIM for the Project, which will consist of the development of a sustainability roadmap and greenhouse gas inventory that includes data collection and analysis, key performance indicator development, stakeholder interviews and workshops, risk analysis, and project implementation plans (the “Services”); and

WHEREAS, APTIM submitted its proposal to the Department and the Department negotiated the project scope and fee in the amount of \$50,000.00 with APTIM, which staff has determined to be fair and reasonable and in accordance with industry standards; and

WHEREAS, the City desires to issue a Work Authorization to APTIM under the terms and conditions of the Continuing Contract and the proposal attached as Exhibit “A” to the Work Authorization, in an amount not to exceed \$50,000.00; and

WHEREAS, staff recommends the City Commission approve and authorize execution of the Work Authorization with APTIM, attached as Exhibit “1”, for the Services in an amount not to exceed \$50,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby approves the Work Authorization with APTIM, attached as Exhibit “1”, for the Services for the Project in an amount not to exceed \$50,000.00.

Section 3. The City Manager is hereby authorized to execute the Work Authorization with APTIM, attached as Exhibit “1”, consistent with the terms of the Continuing Contract, together with such additional terms as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. The appropriate City officials are authorized to take all necessary steps to implement the aims of this Resolution.

Section 5. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2023.

CITY OF DEERFIELD BEACH

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

EXHIBIT 1

WORK AUTHORIZATION BETWEEN THE CITY OF DEERFIELD BEACH AND APTIM ENVIRONMENTAL & INFRASTRUCTURE, LLC FOR PROFESSIONAL ENGINEERING SERVICES

This Work Authorization is entered into this ____ day of _____, 2023, by and between City of Deerfield Beach, Florida, a municipal corporation of the State of Florida, (the "City") and APTIM Environmental & Infrastructure, LLC., a Foreign Limited Liability Company authorized to do business in the State of Florida, (the "Consultant").

RECITALS

WHEREAS, the City and the Consultant entered into a master CCNA continuing services contract dated April 12, 2021 pursuant to RFQ #21-11-IG, (the "Continuing Contract") and Consultant has been approved to provide the services contemplated herein; and,

WHEREAS, the City and the Consultant desire to enter into this Work Authorization for the Consultant to perform professional engineering services as more specifically set forth in Exhibit "A" of this Work Authorization .

NOW, THEREFORE, in consideration of the mutual terms and conditions, promises, and covenants, hereinafter set forth, City and Consultant agree as follows:

SECTION 1 **RECITALS**

The above recitals are acknowledged and incorporated herein to this Work Authorization.

SECTION 2 **SCOPE OF SERVICES**

Consultant agrees to perform certain professional engineering services for the City, as more specifically described in the Scope of Services attached as Exhibit "A" to this Work Authorization (the "Services"), and in accordance with the terms and conditions set forth herein and in the Continuing Contract, of which by this reference are incorporated into this Work Authorization in its entirety during the Term and within the timeline provided for in this Work Authorization.

Work Authorization (April 2023)

SECTION 3 **COMPENSATION**

In consideration for the Services to be performed by Consultant, the City agrees to pay Consultant an amount not-to-exceed \$50,000.00 as further detailed in Exhibit "A". Compensation due to the Consultant shall be payable within 30 calendar days following submission of a proper invoice by the Consultant to the City. In the event of City's termination of this Work Authorization prior to the end of the Work Authorization Term pursuant to Section 5, City shall pay Consultant on a pro-rata basis for the Services performed by Consultant prior to the City's termination of this Work Authorization.

SECTION 4 **TERM OF WORK AUTHORIZATION**

The term of this Work Authorization shall commence upon the date of execution hereof and shall remain in effect until the Services are completed to the City's satisfaction (the "Term"), unless terminated earlier pursuant to Section 5 of this Work Authorization.

SECTION 5 **TERMINATION OF WORK AUTHORIZATION**

City may terminate this Work Authorization for convenience by giving the Consultant 30 days' advance written notice. The termination of this Work Authorization shall not relieve either party of any liability that accrued prior to such termination and any such accrued liability shall survive the termination of this Work Authorization.

SECTION 6 **CONTINUING CONTRACT**

The Services to be provided by Consultant pursuant to this Work Authorization shall comply with all of the terms and conditions set forth in the Continuing Contract between City and Consultant, which by this reference is incorporated into this Work Authorization in its entirety. In the event there is a conflict between the terms of this Work Authorization and the Continuing Contract, the terms of the Continuing Contract shall prevail.

SECTION 7 **INDEPENDENT CONSULTANT**

Consultant is an independent Consultant under this Work Authorization. Services provided by Consultant shall be by employees or sub-consultants of Consultant and subject to supervision by Consultant, and not as officers, employees or agents of the City. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, travel, per diem policy, and purchasing policies under the Work Authorization shall be the sole responsibility of Consultant. Consultant shall have no rights under the City's worker's compensation, employment, insurance benefits or similar laws or benefits.

Work Authorization (April 2023)

SECTION 8

INDEMNIFICATION / HOLD HARMLESS CLAUSE

Consultant shall indemnify and hold harmless City, its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness or intentionally wrongful conduct of Consultant, and other persons employed or utilized by Consultant in the performance of this Work Authorization. The provisions of this section shall survive the expiration or earlier termination of this Work Authorization. To the extent considered necessary by Contract Administrator and City Manager, any sums due Consultant under this Work Authorization may be retained by City until all of City's claims for indemnification pursuant to this Work Authorization and the Services provided have been settled or otherwise resolved, and any amount withheld shall not be subject to payment of interest by City. Nothing in this Work Authorization or the Continuing Contract shall be deemed or treated as a waiver by the City of any immunity which it is entitled by law, including but not limited to the City's sovereign immunity as set forth in Section 768.28, Florida Statutes.

SECTION 9

INSURANCE

- 9.1 The CONSULTANT shall satisfy the insurance requirements stated herein. The CONSULTANT shall not commence the work or otherwise perform the work as required by the applicable Work Authorization and/or Notice to Proceed until the requirements stated herein are met and the Certificate(s) of Insurance is approved by the CITY. The CONSULTANT shall assume full responsibility and expense to obtain all necessary insurance.
- 9.2 General
- 9.2.1 The CONSULTANT shall furnish to the Contract Administrator a Certificate of Insurance or endorsements evidencing the insurance coverage specified herein within fifteen (15) calendar days after the effective date of this Agreement. The required Certificates of Insurance shall name the types of policies provided, refer specifically to the Agreement, and state that such insurance is as required by this Contract. CONSULTANT's failure to provide to CITY the Certificates of Insurance or endorsements evidencing the insurance coverage within fifteen (15) calendar days shall provide the basis for the termination of the Agreement.
- 9.2.2 Such policy or policies shall be without any deductible amount unless otherwise noted in this Agreement and shall be issued by approved companies authorized to do business in the State of Florida, and having agents upon whom service of process may be made in Broward County, Florida. CONSULTANT shall pay all deductible amounts, if any. CONSULTANT shall

Work Authorization (April 2023)

specifically protect CITY and the Deerfield Beach City Commission by naming CITY and the Deerfield Beach City Commission as additional insured under the Commercial Liability Policy, Business Automobile Liability policy as well as on any Excess Liability Policy coverage.

9.2.3 Coverage is not to cease and is to remain in force (subject to cancellation notice) until all performance required of CONSULTANT is complete including all renewal terms. All policies must be endorsed to provide CITY with at least thirty (30) days' notice of expiration, cancellation and/or restriction. If any of the insurance coverages will expire prior to the completion of any Project, copies of renewal policies shall be furnished at least thirty (30) days prior to the date of their expiration.

9.2.4 CITY reserves the right to review and revise any insurance requirements at the time of renewal or amendment of this Contract, including, but not limited to, deductibles, limits, coverage, and endorsements based on insurance market conditions affecting the availability or affordability of coverage, or changes in the scope of work or specifications that affect the applicability of coverage. If CONSULTANT uses a Subconsultant, CONSULTANT shall ensure that Subconsultant names CITY and the Deerfield Beach City Commission as additional insured under the Commercial Liability Policy as well as on any Excess Liability Policy coverage.

9.3 CONSULTANT shall, at a minimum, provide, pay for, and maintain in force at all times during the term of this Agreement the following insurance:

Commercial Liability Insurance - A Commercial Liability Insurance Policy shall be provided which shall contain limits of no less than One Million Dollars (\$1,000,000.00) per occurrence for bodily injury liability, personal injury liability and property damage liability on a per project basis, and shall contain limits of no less than a Two Million Dollars (\$2,000,000.00) aggregate. Coverage must be afforded on a form no more restrictive than CG 20 10 10 01 and CG 20 37 10 01 Commercial Liability Policy, without restrictive endorsements, as filed by the Insurance Services Office and must include: premises and operations, independent contractors, products and/or completed operations for contracts, broad form contractual coverage applicable to this specific Contract including any hold harmless and/or indemnification Contract, personal injury coverage with employee and contractual exclusions removed and policy limits shall be applied on a primary and non-contributory basis.

Professional Liability (Errors & Omissions) Insurance - Professional Liability Insurance with the limits of liability provided by such policy for each claim and on a claim made basis or on an occurrence basis to be no less than one million Dollars (\$1,000,000) per occurrence with a limit of no less than two million dollars (\$2,000,000) aggregate with a deductible per claim not to exceed ten percent (10%)

Work Authorization (April 2023)

of the limit of liability. CONSULTANT shall notify the CITY in writing within thirty (30) days of any claim filed or made against its Professional Liability Insurance Policy. CONSULTANT acknowledges that the CITY is relying on the competence of the CONSULTANT to design a project to meet its functional intent. If it is determined during construction of a project that changes must be made due to CONSULTANT's negligent errors and omissions, CONSULTANT shall promptly rectify them at no cost to CITY and shall be responsible for additional costs, if any, of a project to the proportional extent caused by such negligent errors or omissions.

Business Automobile Liability - Business Automobile Liability shall be provided with minimum limits of One Million Dollars (\$1,000,000.00) per occurrence or combined single limit for Bodily Injury Liability and Property Damage Liability. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability policy, without restrictive endorsements, as filed by the Insurance Services Office, and must at a minimum include liability coverage symbols: 2 (owned vehicles), 8 (hired vehicles) and 9 (non-owned vehicles).

Workers Compensation Insurance - Workers' Compensation insurance to apply for all employees in compliance with Chapter 440, Florida Statutes, as may be amended from time to time, the "Workers' Compensation Law" of the State of Florida, and all applicable Federal laws. In addition, the policy(ies) must include employers' liability with a limit of One Million Dollars (\$1,000,000.00) each accident, One Million Dollars (\$1,000,000.00) aggregate limit by disease and One Million Dollars (\$1,000,000.00) each employee by disease. Additionally, if there will be operations undertaken on, about or over navigable waterways, evidence of a coverage endorsement for U.S. Longshoremen and Harbor Workers Act (USL&H), and/or Jones Act, for maritime laws coverage shall be included. The Policy shall include a waiver of subrogation for all liability arising out of this contract. If exempt for Worker's Compensation, proper documentation shall be provided.

SECTION 10

NON-APPROPRIATION OF FUNDS

In the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable in any fiscal year for payments due under this Work Authorization, then the City, upon written notice to Consultant of such occurrence, shall have the unqualified right to terminate this Work Authorization without any penalty or expense to the City.

SECTION 11
MISCELLANEOUS

Consultant shall, without additional expense to the City, be responsible for paying any taxes, obtaining any necessary licenses and for complying with all applicable federal, state, county, and municipal laws, ordinances and regulations in connection with the performance of the Services specified herein.

SECTION 12
AUDIT AND INSPECTION RIGHTS

- 12.1 The City may, at reasonable times, and for a period of up to three (3) years following the date of final performance of Services by Consultant under this Work Authorization, audit, or cause to be audited, those books and records of Consultant that are related to Consultant's performance under this Work Authorization. Consultant agrees to maintain all such books and records at its principal place of business for a period of three (3) years after final payment is made under this Work Authorization.
- 12.2 The City may, at reasonable times during the term hereof, perform such inspections, as the City deems reasonably necessary, to determine whether the services required to be provided by Consultant under this Work Authorization conform to the terms of this Work Authorization. Consultant shall make available to the City all reasonable assistance to facilitate the performance of inspections by the City's representatives.

SECTION 13
AMENDMENTS AND ASSIGNMENT

- 13.1 This Work Authorization together with Exhibit "A" and all negotiations and oral understandings between the parties are merged herein. The terms and conditions set forth in this Work Authorization supersede any and all previous agreements, promises, negotiations or representations, except as otherwise provided in Section 6. Any other agreements, promises, negotiations or representations not expressly set forth in this Work Authorization are of no force and effect.
- 13.2 No modification, amendment or alteration of the terms and conditions contained herein shall be effective unless contained in a written document executed with the same formality as this Work Authorization.
- 13.3 Consultant shall not transfer or assign the performance of Services called for in the Work Authorization without the prior written consent of the City, which may be withheld or conditioned in the City's sole discretion.

SECTION 14
NOTICES

Whenever either party desires to give notice to the other, it must be given by written notice in accordance with the requirements of Notices section of the Continuing Contract.

SECTION 15
GOVERNING LAW AND VENUE

This Work Authorization shall be construed in accordance with, and governed by, the laws of the State of Florida. Venue for any action arising out of, or relating to this Work Authorization shall be in Broward County, Florida.

SECTION 16
HEADINGS, CONFLICT OF PROVISIONS,
WAIVER OR BREACH OF PROVISIONS

Headings are for convenience of reference only and shall not be considered in any interpretation of this Work Authorization. In the event of conflict between the terms of this Work Authorization and any terms or conditions contained in any attached documents, the terms in this Work Authorization shall prevail. No waiver or breach of any provision of this Work Authorization shall constitute a waiver of any subsequent breach of the same or any other provision, and no waiver shall be effective unless made in writing.

SECTION 17
NON-DISCRIMINATION

Consultant represents and warrants to the City that Consultant does not and will not engage in discriminatory practices and that there shall be no discrimination in connection with Consultant's performance under this Work Authorization on account of race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for delivery of services. Consultant further covenants that no otherwise qualified individual shall, solely by reason of his/her race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for delivery of services, be excluded from participation in, be denied services, or be subject to discrimination under any provision of this Work Authorization.

SECTION 18
PUBLIC RECORDS

Consultant understands that the public shall have access, at all reasonable times, to all documents and information pertaining to City contracts, subject to the provisions of Chapter 119, Florida Statutes, and agrees to allow access by the City and the public to all documents subject to disclosure under applicable law. Consultant's failure or refusal to comply with the

Work Authorization (April 2023)

provisions of this section shall result in the immediate termination of this Work Authorization by the City.

SECTION 19
SEVERABILITY

If any provision of this Work Authorization or the application thereof to any person or situation shall to any extent, be held invalid or unenforceable, the remainder of this Work Authorization, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

SECTION 20
SURVIVAL

All representations and other relevant provisions herein shall survive and thereby continue in full force and effect, upon termination of this Work Authorization.

SECTION 21
JOINT PREPARATION

The parties hereto acknowledge that they have sought and received whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein, including the Continuing Contract, and that the preparation of this Work Authorization has been a joint effort of the parties, the language has been agreed to by parties to express their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

[THIS SPACE LEFT INTENTIONALLY BLANK]

WORK AUTHORIZATION BETWEEN THE CITY OF DEERFIELD BEACH AND APTIM ENVIRONMENTAL & INFRASTRUCTURE, LLC FOR PROFESSIONAL ENGINEERING SERVICES

IN WITNESS WHEREOF, the parties hereto have made and executed this Work Authorization on the respective dates under each signature.

CITY

CITY OF DEERFIELD BEACH, a municipal corporation of the State of Florida

ATTEST:

Heather Montemayor, City Clerk

By: _____
David Santucci, City Manager

This ____ day of _____, 2023.

Approved as to form and legal sufficiency
for the use of and reliance by the City of
Deerfield Beach only:

Anthony C. Soroka, City Attorney

CONSULTANT

By: _____
Signature

Name: _____

Title: _____

This ____ day of _____, 2023.

Work Authorization (April 2023)

EXHIBIT "A"
SCOPE OF SERVICES

Work Authorization (April 2023)



August 25, 2023

Aptim Environmental & Infrastructure, LLC
6401 Congress Avenue, Suite 140
Boca Raton, FL 33487
(561) 391-8102

Hillary Silverstone
Sustainability Coordinator
City of Deerfield Beach
401 SW 4th Street
Deerfield Beach, FL 33441

Subject: City of Deerfield Beach – Municipal Greenhouse Gas Inventory and Sustainability Roadmap Project

Dear Ms. Silverstone:

Aptim Environmental & Infrastructure, LLC (APTIM) is pleased to provide you with a proposed scope of work for the **City of Deerfield Beach Municipal Greenhouse Gas Inventory and Sustainability Roadmap Project**. APTIM stands ready to complete this project on budget, on time and with the enthusiasm necessary to exceed your expectations.

Having the pleasure of working within Broward County for many years, I know the City of Deerfield Beach's advantage and greatest asset is its dedicated staff. Please let us augment your capacity by bringing the best technical resources in the nation, most efficient analytical methods and the vision for a sustainability roadmap that can be easily implemented, tracked and evolved over time. ***Our intent for the sustainability roadmap is to support the City by aligning with the objectives of elected officials, internal departments, residents and regional partners to draw the most positive attention to the City, raise awareness to increase participation in initiatives and streamline accessibility of funding to continue programs.***

Our approach proposes to utilize the data collection phase, training and workshops as opportunities to increase awareness and engagement amongst staff and the public and identify and empower sustainability champions to support implementation of the plan. We will leverage the APTIM team's first-hand experience in developing multiple Broward County Communitywide and Government Operations greenhouse inventories, the Southeast Florida Regional Climate Change Compact's regional emissions inventory and municipal net zero and climate action plans within Broward to complete the municipal inventory efficiently and thoroughly for city facilities and operations. Concurrently, we offer our sustainability connections to position the City of Deerfield Beach staff in peer networks and on new paths for funding and resources. This step was found to be most critical for ownership and implementation of a sustainability roadmap

Expect the Extraordinary.

APTIM.com



by representatives in each of the City's departments. Connecting peers across networks and speaking the language of the different departments incentivizes participation in training. ***Most importantly, APTIM will identify and follow an efficient path from the inventory to the sustainability roadmap to reduce emissions and mitigate risks. We will deliver a plan of substance and avoid identifying strategies that are not feasible, practical or have low return on investment for the City.***

The project will be managed closely from our Boca Raton office with continuous on-demand input from APTIM subject matter experts. The team proposed for this project offers expertise in sustainability, energy, waste, equity, emissions mitigation, engineering, resilience hubs, innovative technology, hazard risk assessment, planning, capital programs, regulation and policy and funding and financing. Members of the team hold various certifications in LEED, facilitation and project management, all of which will be useful for this project. ***As project manager, I commit to being available for Deerfield project staff on-call and readily available for in-person or virtual meetings to ensure delivery of an exceptional project.***

By the numbers, APTIM has helped our clients save more than \$7 billion in energy costs and managed over \$30 billion in state and federal grant funds awarded to communities to recover, mitigate, and adapt to flooding, severe storms, and fires. APTIM has completed greenhouse gas inventories and reporting for over 12,000 facilities. APTIM has recently completed 11 vulnerability assessments and 13 resilience action plans for local governments, states and utilities. Honoring its commitment to Environmental, Social and Governance principles and United Nations' Sustainable Development Goals, APTIM remains committed setting ambitious goals and tracking performance for 12 specific objectives through internal planning and scoring, annual reporting to the Carbon Disclosure Project and expanding investment in diversity, equity and inclusion and sustainability initiatives.

We appreciate your consideration of our team and our proposal; our extensive experience and commitment to the betterment of our communities make us the ideal partner for your significant project. APTIM submits this subject to mutually acceptable terms and conditions. Please feel free to contact us with any questions.

Kind Regards,

Samantha Danchuk, Ph.D, PE
Climate and Coastal Resilience Lead
Aptim Environmental & Infrastructure, LLC
Samantha.danchuk@aptim.com
561.361.3199

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Firm Overview and Experience

Expect the Extraordinary



APTIM is a leader in providing environmental, sustainability and resilience services to federal, state, and local government customers, and the private sector. Whether it is safeguarding and maintaining critical infrastructure, decarbonizing utility programs, or helping clients design and implement meaningful environmental, social and governance (ESG) initiatives, APTIM strives to deliver new, innovative, and adaptive solutions for our customers each day. Our goal is to assist clients in being responsible stewards of their resources and empowering them to realize meaningful environmental impacts, all while helping them meet their organizational goals and objectives.

Our sustainability solutions have focused on many areas, including:

Strategy Planning & Development

- ✓ Sustainability Action Planning
- ✓ Climate Action Planning
- ✓ Sustainability Reporting
- ✓ Resilience Planning
- ✓ ESG Questionnaire & Ratings Support
- ✓ Facility and Transportation Emissions Reduction Strategies

Policy Assessment & Formulation

- ✓ Environmental Justice Risk Assessment
- ✓ ESG Policy Development
- ✓ Grant & Incentive Management

Performance Evaluation

- ✓ Sustainability Assessments
- ✓ Waste Characterization, Minimization & Diversion
- ✓ Energy Efficiency
- ✓ GHG Emissions Accounting & Reporting

Climate Change Mitigation & Greenhouse Gas (GHG) Emissions Management

APTIM has assisted several organizations in understanding the primary operations that contribute to climate change, inventoried scope 1, 2, and 3 emissions according to regulatory and voluntary compliance, developed strategies to reduce the largest sources of emissions, and supported implementation of GHG mitigation efforts. The deliverables and outcomes of these services enabled our clients to create or update their annual environmental, social, and governance (ESG) reports, participate in reporting to voluntary third-party frameworks such as CDP (i.e., formerly Carbon Disclosure Project), and align with voluntary third-party certification standards such as LEED, TRUE Zero Waste, ParkSmart, and Airport Carbon Accreditation.

For over 10 years', APTIM has completed GHG inventories and CDP reporting for over 12,000 facilities. These facilities include:

- ✓ Publix Supermarkets (ongoing): Approximately 2,000 facilities
- ✓ Confidential Nationwide Home Improvement Specialty Retailer (2008- 2018): Approximately 2,000 facilities
- ✓ Family Dollar (2011 – 2014): Approximately 8,000 facilities
- ✓ Confidential Nationwide Pharmacy/Retailer (2011-2014): Approximately 8,500 facilities

Sustainability Roadmaps and Climate Action Plans

By clearly understanding the specific needs of our clients, APTIM can provide the most effective solutions to support each with their sustainability goals. Our SMEs are skilled at implementing a range of solutions across varied community demographics. Projects include management and coordination of utility programs for energy efficiency and conservation, climate mitigation plans, resilience plans, greenhouse gas inventory efforts, and waste minimization programs.

Our efforts also include creating **sustainability roadmaps** which integrate fragmented sustainability goals and efforts into the core strategy of an organization, garnering executive support, embedding the sustainability priorities into day-to-day operations, and fostering an organizational culture where employees are not only responsible, but excited to contribute to sustainability efforts. As example of APTIM's strength in implementing roadmaps, APTIM assisted the New York City Transit Authority (NYCTA) in achieving Leadership in Energy and Environmental Design (LEED) Gold certification for its Mother Clara Hale Bus Depot, the first bus depot to be certified. The bus depot is home to 150 hybrid buses, which are 30% more efficient than conventionally fueled buses.

APTIM developed Sustainability Roadmaps for 13 Ohio cities between 2014 and 2020 as part of AEP Ohio's Community Energy Savers Program:

City of Toronto, City of North Canton, New Albany, Worthington, Amesville, Athens County, Discovery District in Columbus, Lima, Louisville, New Philadelphia, Rio Grande, Somerset, and Wooster.

APTIM recently completed updating the Town of Longboat Key's existing Vulnerability Assessment, pursuant to Section 380.093, Florida Statutes (F.S.) and developing a **Sea Level Rise and Reoccurring Flooding Resilience Adaptation Plan**. The overarching objective of this effort was to support capital program planning in the next 5, 10 and 20 years and develop a resilience plan with priority projects for the Town. Critical assets including infrastructure risk by sector were assessed based on the likelihood of occurrence of flooding and the potential flood depths. A list of challenges by neighborhood was generated and recommendations for adaptation measures were made for Town assets and regional infrastructure as well as individual neighborhoods. The availability of this information allows for adaptive planning and policy that responds to changes in conditions. To further support implementation, our team provided the Town with a schedule of resilience projects, preliminary costs and potential funding sources and a reminder of the return on investment anticipated for proactive investment in the community.

Name & Location	Project Description	Relevance to Scope
ESG Goal Setting and Sustainability Report Chicago Department of Aviation <i>Chicago, IL</i>	✓ Assisted two major airports in setting sustainability goals, reporting on ESG metrics, energy management, water and waste benchmarking, LEED certification assistance, and EV strategy. ✓ Inventoried GHG emissions to determine eligibility for Level Airport Carbon Accreditation.	✓ Developing ESG goals incorporating multiple priorities and underpinning reporting metrics. ✓ Analyzing GHG emissions and energy use to identify mitigation goals. ✓ Reduced GHG emissions and carbon footprint through energy, water, and waste efficiency projects.
Energy Efficiency & Sustainability Roadmaps AEP Ohio Community Energy Savers (CES) Program <i>Various Cities, OH</i>	✓ Utility-community partnership program. ✓ Empowered communities to reach energy efficiency savings goals. ✓ Developed three-year Energy Efficiency and Sustainability Roadmaps for 13 communities.	✓ Partnered with local government and community stakeholders. ✓ Authored community Sustainability Roadmaps. ✓ Built climate resilience at the local level and incorporated community stakeholders into framework. ✓ Followed city government operations, including regulatory frameworks/ policies that support climate adaptation.
Voluntary GHG inventory programs for 12,000 commercial client facilities	✓ Performing GHG inventories more than 10 years. ✓ Clients include Publix Supermarkets; Family Dollar; and other confidential nationwide retailers.	✓ Created GHG inventories for several facility types including manufacturing, distribution centers, and retail stores. ✓ Benchmarked against industry peers and created strategies to reduce GHG emissions. ✓ Worked with sustainability teams to improve ESG rankings.
US Cities & Airports	✓ Completed GHG Inventories and Assessments.	✓ Partnered with local government and community stakeholders. ✓ Created community wide GHG inventories. ✓ Developed recommendations and directions for compliance with the USEPA's MRR.
Regional Landfills	✓ EPA GHGRP GHG Reporting.	✓ Carbon footprint analysis. ✓ Annual GHG emissions reporting. ✓ Environmental compliance evaluation and reporting criteria pollutants and GHG emissions. ✓ Permitting and compliance reporting and feasibility studies considering conventional and conversion technology waste management solutions.

Prioritizing Sustainability at APTIM

In addition to assisting clients in their sustainability journey, APTIM takes pride in continuously improving our own journey. Our mission is to accelerate the transition towards a clean and efficient energy economy, build a sustainable future for our communities and natural world, and create an inclusive and equitable environment that celebrates the diversity of our teammates. Sustainability is at the core of our company and commitment to our stakeholders, and we are driven by transparency, action, cooperation, and progress.

In line with these values, we are proud of our commitment to set Science Based Targets (SBT), our participation in completing Carbon Disclosure Project's (CDP) climate change questionnaire, joining the United Nations Global Compact (UNGC), and alignment of our environmental, social, and governance (ESG) efforts to the United Nations Sustainable Development Goals (SDGs) and Global Reporting Initiative's (GRI) universal standards. APTIM has recently produced an **Internal Corporation ESG Reporting and GHG Inventory**. If you would like to learn more about APTIM's ESG commitments and progress, we encourage you to explore our CY 2022 ESG Report.

Building Partnerships and Leadership through Engagement

APTIM has served as the administrator for the statewide Focus on Energy Program in Wisconsin for 11 years. This program is specifically targeted for suburban communities and includes an equity focused initiative and a small business initiative. APTIM's role has been to set goals with the client and identify strategies for implementation, to operationalize the plan, to coordinate with subject matter experts, and to manage relationships across 20 communities including governments, businesses, and residents as stakeholders. APTIM has found the key strategies for working within the community is to leverage existing relationships with trusted agencies and entities, to incentivize participation through offering relevant financial benefits and to empower the local workforce as partners in the implementation of program goals. APTIM successfully identified the influencers in each community and leveraged their infrastructure within the community to achieve the goal of positively impacting as many people as possible as quickly as possible. APTIM has repeated this process for different sustainability and resilience needs in Louisiana, New York and Florida. Building partnerships through continued engagement and consensus building throughout projects consistently generates program ambassadors or champions that become essential for implementing plans and roadmaps.

Key Personnel and Resumes

We have assembled a core team of key personnel that will be involved in developing the Greenhouse Gas Inventory and Sustainability Roadmap Project from start to finish. Within this section you will find a summary of personnel experiences and proposed project roles and responsibilities. This team will have access to a variety of subject matter experts that will support them and the efforts of this endeavor. The organization chart presented in **Figure 1** illustrates the proposed team for this project.

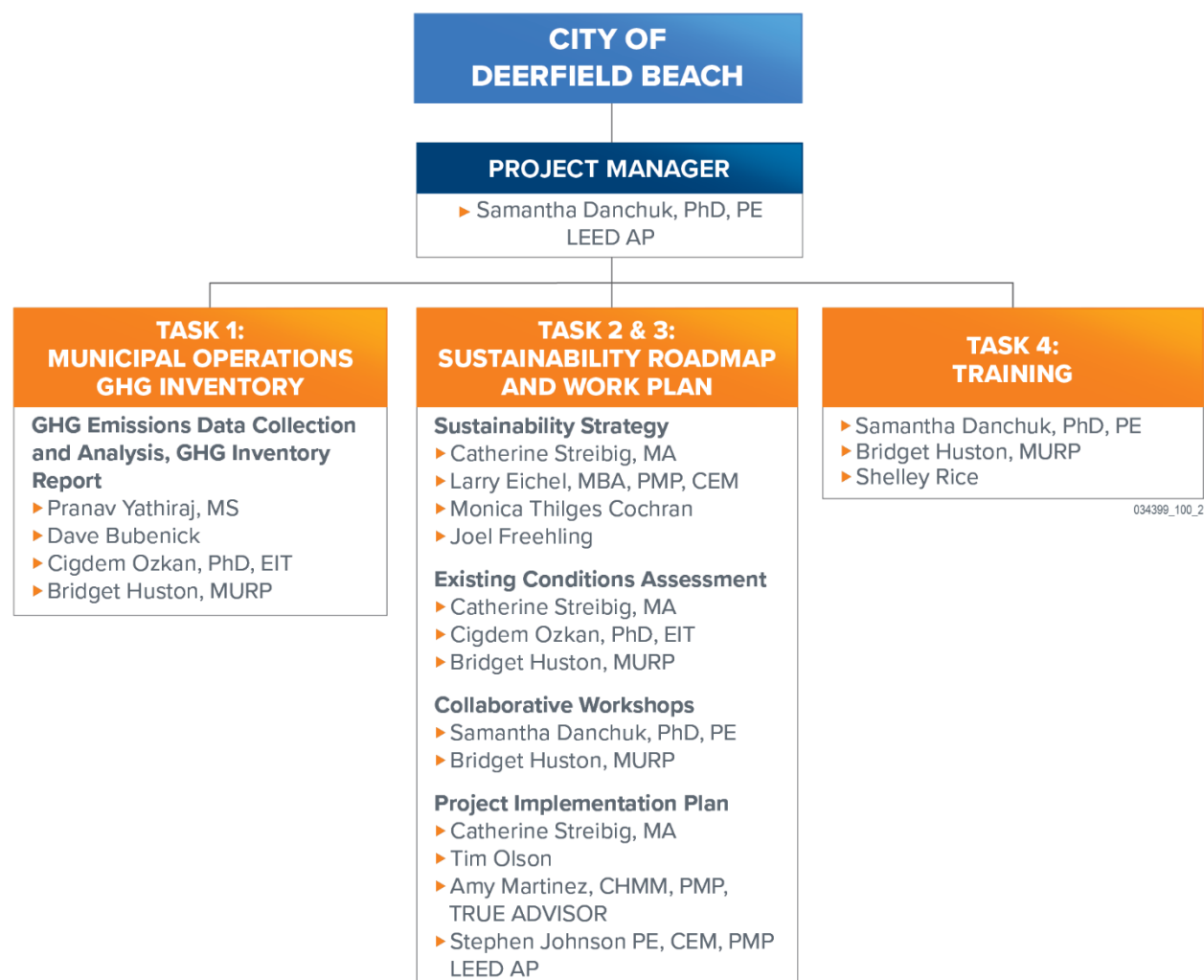


Figure 1 Organization Table

SAMANTHA DANCHUK, PHD, PE

PROJECT MANAGER | APTIM



Professional Summary

Dr. Samantha Danchuk, PE, is the Program Manager for APTIM's Florida Resiliency Program. Dr. Danchuk has extensive experience in stakeholder outreach for the purposes of gaining consensus on proposed policies, identifying goals and objectives, collecting data, leading public forums, focus groups and interviewing individuals. Dr. Danchuk also has a strong reputation as a trusted source amongst regional and national climate adaptation networks and credited as the technical lead for nationally recognized policy and project case studies. In her former role, she delivered nearly 100 presentations per year, led multiple task forces and committees simultaneously and facilitated consensus on regional scientific deliverables.

Relevant Experience

Project Manager, AARFRC Atlantic Council–Miami Dade County Resiliency Hub and Vulnerability Assessment

Project Manager for countywide risk assessment of electrical infrastructure and social vulnerabilities to support siting of resilience hub prototypes. Developed new methodology for weighting energy burden, local system reliability and infrastructure risk by census tract. Developed criteria and questions for stakeholder outreach and interviewed residents.

Project Manager, South Florida Military Installation Resilience Review (MIRR) Vulnerability Assessment

Project Manager for environmental, socioeconomic, and future conditions vulnerability assessment of the ability of the military to carry out its missions on Homestead Air Force Reserve Base, SOUTHCOM, Naval Surface Warfare Center and Naval Air Station Key West that could be mitigated through community investments and solutions. Interviewed focus groups of data owners including utilities, local governments, and infrastructure owners to identify vulnerabilities. Supported organization and presentations for workshops to identify critical missions, project objectives and potential projects.

Education

- ▶ PhD Civil Engineering, Louisiana State University
- ▶ MS Environmental Engineering, University of California, Berkeley
- ▶ BS Environmental and Civil Engineering, Florida State University

Professional License or Certification

- ▶ Professional Engineer, Civil, Florida, 73868
- ▶ LEED-Green Associate

Skills & Experience

- ▶ Project Management
- ▶ Vulnerability/Risk Assessment
- ▶ Community Engagement

Years w/APTIM

✓ 2

17

YEARS EXPERIENCE

Project Manager, Longboat Key Sea Level Rise Vulnerability Assessment Adaptation Plan

Resilience engineer responsible for coastal hazard vulnerability assessment, risk mapping, resilient capital improvement plan and community adaptation strategy. Presented to elected officials and stakeholders and integrated public feedback in deliverables.

Resilience Engineer, Captiva Island Flood Risk Vulnerability Assessment Adaptation Plan

Resilience engineer responsible for coastal hazard vulnerability assessment, risk mapping using GIS, resilient capital improvement plan and community adaptation strategy. Supported presentations to elected officials and special committee on sea level rise. Developed materials for public education on risk and coastal processes.

Resilience Expert, Rebuild by Design US Atlas of Disasters

Data analytics of climate impacts and federal disaster funding by county and state paired with maps of rated return on investment for resilience investments, energy reliability, social vulnerability and estimation of future damage costs. Supported development of website content, presentations and visuals to deliver unique analysis of national datasets. Engaged with media outlets, federal agencies and project developers to explain results.

Broward County Resilient Environment Department, Broward County Assistant Chief Resilience Officer, Resilience Capital Program Administrator, AD for EPCRD*

Project Manager, Broward County Communitywide County Action Plans*

Project manager, co-developer and Climate Change Task Force staff liaison. Plans were developed based on Scope 1-3 Greenhouse Gas Emissions Inventories, risk assessments for heat and flooding, Community Energy Strategic Plans, Renewable Energy Action Plans and Heat Mitigation Strategy. Facilitated dozens of workshops for public outreach, delivered training program for employees, staffed task forces, delivered polls and interactive and youth focused engagement throughout project. Supported facilitation and delivery of 12 regional implementation workshops for the South Florida Regional Climate Change Compact. Developed YouTube series and high school curriculum for eLearning of resilience topics.

Broward County Land Use Policy for Future Conditions and Sea Level Rise*

Co-developer of policies for minimum tidal flood barrier/ seawall elevation, future groundwater table drainage design elevation, penny transportation projects surtax resilience criteria, adaptation action areas of regional significance and land use resilience criteria for densified redevelopment. Series of workshops were facilitated to gain consensus for policies. Numerous presentations to Broward County Commission and Planning Council for policy approval.

**Projects and roles completed prior to joining APTIM*

PRANAV YATHIRAJ, MA

GHG EMISSIONS DATA COLLECTION & ANALYSIS, GHG INVENTORY REPORT | APTIM



Professional Experience

Mr. Pranav Yathiraj is an Environmental Science Intern at APTIM. He is a master's candidate in Environmental Engineering at Georgia Institute of Technology in Atlanta. He has worked on wastewater sampling and bio evaluation projects. He has experience in bioreactor development, and has done literature reviews, reactor designs, 3D modeling, prototype development, and prototype evaluations. Mr. Yathiraj has performed life cycle and cost assessments to benefit ratio analysis, and economic impact assessments. He has been a part of sustainability surveys and audits and has knowledge of the United Nations Sustainability Development Goals (UNSDG). He has also been involved in various projects that have honed his marketing and business development skills and is proficient in Adobe Creative Cloud, Solidworks, AutoCAD, BioWIN, R programming, Microsoft Office Tools, and SimaPro.

Relevant Experience

- ▶ Worked on company-wide greenhouse gas (GHG) emission tracking efforts to calculate Scope 1 and 2 GHG emissions of APTIM.
- ▶ Led Scope 3 GHG emission calculations for APTIM across the company's value chain.
- ▶ Acts as subject matter expert for carbon and energy for the Sports Sustainability Index (SSI) survey owned by APTIM.
- ▶ Created and maintained KPI dashboard on PowerBI for CVS/Inmar communicating different metrics tracking performance and trends.

Education

- ▶ MS, Environmental Engineering, Georgia Institute of Technology, Atlanta, Georgia, 2022
- ▶ Bachelor of Technology, Biotechnology Engineering, Dayananda Sagar College of Engineering, Bangalore, India, 2020

Professional License or Certification

- ▶ International Society of Sustainability Professionals, Student Member, 2022
- ▶ Association of Environmental Engineers and Scientists, Student Member, 2021

Skills & Experience

- ▶ Performed on APTIM's company-wide GHG emission tracking
- ▶ Serves as subject matter expert for carbon and energy for APTIM's Sports Sustainability Index (SSI) survey
- ▶ ESG Risks & Opportunities, Course, 2022

Years w/APTIM

✓ < 1

2

YEARS EXPERIENCE

Graduate Technical Researcher, Engineers Without Borders- Georgia Tech/Wish4Wash LLC, Bioreactor Team, Atlanta, GA, 2021-2022*

- ▶ Managed the development of a prototype small scale UAS Bioreactor that can be used in off grid sanitation systems in areas without access to proper water treatment system.
- ▶ Designed the prototype using SolidWorks and BioWIN, fabricated and performed evaluations on the prototype.
- ▶ Created marketing material used in fund requests and raised \$1,000+.

Living Building Equity Champion, Georgia Institute of Technology, Kendeda Building, Atlanta, GA, 2021-2022*

- ▶ Developed curriculum about UNSDG to be incorporated in the Capstone curriculum of the College of Computing, Georgia Tech.
- ▶ Conducted social surveys to aid in equity and diversity inclusion programs a Georgia Tech.
- ▶ Mentored undergraduate students belonging to the Impact LLC program at Georgia Tech in UNSDG and sustainability.

Project Lead, Georgia Institute of Technology, Sustainable Engineering, Atlanta, GA, August 2021-December 2021*

- ▶ Performed cradle to grave life cycle assessment to compare the water systems of the Kendeda (Living) Building against a conventional building using SimaPro and performed a cost to benefit analysis to aid in economic impact assessment.
- ▶ Conducted surveys and literature review to obtain the data and information about water systems of the city of Atlanta required to conduct the LCA.

**Projects and roles completed prior to joining APTIM*

DAVID BUBENICK

GHG EMISSIONS DATA COLLECTION & ANALYSIS, GHG INVENTORY REPORT | APTIM



Professional Experience

Mr. David Bubenick is Senior Project Manager and Director of APTIM's Carbon Management Practice and Lead Air Quality consultant for solid waste programs. He serves as an institutional resource for climate change regulation, and for greenhouse gas (GHG) emissions compliance and reporting for the company's commercial client base. He is the regulatory liaison with EPA on climate change matters, and main point of contact with The Climate Registry, the Carbon Disclosure Project and Verdantix market analysis projects. Mr. Bubenick is responsible for technical evaluations and management of over 50 GHG inventories, EPA regulatory and CDP investor reporting programs for APTIM's clients. His project teams have performed GHG inventories for thousands of client facilities over the past few years.

As a Senior Consultant and engineering business executive, Mr. Bubenick has over 30 years' experience in management consulting, environmental program development and management, facility operations management and air/waste technology assessment. He has been responsible for managing, developing, and supporting air, solid waste and energy projects nationally, involving industrial processes, including cement manufacturing, mining operations, and oil and gas projects; conventional and solid waste fuel combustion; waste management technologies/strategies; emission credit trading; and operations/security risk management.

Mr. Bubenick co-developed and served as Senior Vice President of a nationally-recognized emissions brokerage and consulting business—The AirBank, financially sponsored by an APTIM legacy company. As an experienced air emissions broker and portfolio manager, his expertise

Education

- ▶ MS, University of Illinois, Environmental/Civil Engineering
- ▶ BS, Civil Engineering, Rutgers University, New Brunswick, NJ
- ▶ BA, Economics, Rutgers University, New Brunswick, NJ

Skills & Experience

- ✓ Project Management
- ✓ GHG inventories for several thousand clients
- ✓ Liaisons with EPA on climate change issues

Years w/APTIM

- ✓ 20

30

YEARS EXPERIENCE

includes credit certification and verification audits, control strategy and compliance assessments, credit market forecasting and regulatory liaison. Mr. Bubenick managed one of the largest portfolios ever marketed in the US resulting in the successful transaction of 1,200 tons of NOx and other criteria pollutant offsets for Consolidated Edison of New York.

Among his credentials in air consulting, Mr. Bubenick led a team that published the first comprehensive life cycle analysis of acidic deposition (SO₂ and NO_x) in North America for the US DOE. He also convened and hosted the first US EPA Greenhouse Gas Emissions Reduction Options conference.

Mr. Bubenick has prepared over one hundred reports covering pollution control technology, emissions trading, air quality policy and economics, energy efficiency and environmental compliance. He has authored dozens of internationally recognized publications, in particular: *the Acid Rain Information Book* (1st and 2nd editions); contributing author to the *Handbook of Air Pollution Technology*; and editor/author of a 12-volume compendium of waste management alternative guidance documents for the US DOE/NREL.

Relevant Experience

Project Manager, Solid Waste Management Feasibility Study – Carbon Financing, Yalta, Ukraine (US Trade and Development Agency)

Mr. Bubenick is Project Manager for a feasibility study of thermo-conversion, bioconversion, and mechanical separation options – combustion technologies evaluated included waste-to-energy (WTE) mass burn, RDF, circulating FBC, pyrolysis and gasification. All options were qualitatively and quantitatively evaluated based on capital cost, operating and maintenance costs and amortization, revenue potential, reliability, direct benefits, indirect benefits, GHG emission reduction creation potential, environmental impact, local community acceptance, political issues, community financial resources, materials recovery potential and compatibility with European Union regulations. A project financing *pro forma* was prepared based on market value of carbon emission reductions envisioned from the installation of a WTE plant. This formed a key part of the project funding plan, through placement of the ERUs either to national carbon funds such as the Dutch Senter-Novem, the Danish Carbon Fund or Prototype Carbon Fund (of the World Bank) or similar multilateral bank funds.

LARRY EICHEL, MBA, PMP, CEM

SUSTAINABILITY STRATEGY | APTIM



Professional Summary

Mr. Larry Eichel serves as APTIM's Director of Sustainability. His experience includes thirteen years in facilities, construction, project, program, and portfolio management, strategic planning, energy and water efficiency, waste reduction and diversion, energy and life cycle modeling, green building and product certification management, incentive and rebate management, GHG accounting and reporting, climate action planning, climate change mitigation, and corporate sustainability responsibility (CSR) and ESG reporting. He develops leading edge strategic plans, business models, frameworks, methodologies, and processes that maximize stakeholder value and transforms sustainability and climate commitments into functional actions that provide organizations sustainable competitive advantage. He guides clients in setting objectives and strategic initiatives that are measurable, attainable, and credible producing optimized solutions.

Relevant Experience

Rocket Mortgage Fieldhouse Sustainability Sport Index Assessment, Cleveland, OH

- ▶ Examined construction documents and utility bills for the facility prior to physically visiting the site to understand the mechanical, electrical, plumbing, and automation equipment, operating schedules, and maintenance records to identify any outliers.
- ▶ Walked entire site with facilities personnel, observed trends and processes, and interviewed relevant stakeholders to determine energy and water

Education

- ▶ MBA, Entrepreneurship, California State University, Los Angeles
- ▶ MA, Global Sustainability, University of South Florida
- ▶ BS, Biology, University of South Florida, St. Petersburg

Professional License or Certification

- ▶ TRUE Zero Waste Advisor Certificate Program (GBCI)
- ▶ Project Management Professional, 2241770
- ▶ Certificate Program, Diversity, Equity, and Inclusion (DEI) in the Workplace Certificate
- ▶ Climate Change Professional (CC-P), Association of Climate Change Officers (ACCO)

Skills & Experience

- ✓ Sustainability
- ✓ Energy and Water Efficiency
- ✓ Climate Action Planning

Years w/APTIM

- ✓ 1

13

YEARS EXPERIENCE

consumption and waste generation patterns and outline opportunities for improvement.

- ▶ Recorded all observed processes, procedures, and operating conditions and generated a comprehensive report that compared energy, water, and waste data to similar facilities and provided recommendations for improvement to reduce energy, water, and waste costs.

Quality Built, Environment & Sustainability, Director of Sustainability Programs, San Diego, CA, 2020–2022*

- ▶ Directed a team of seven managers responsible for sustainability strategic planning, life cycle assessments, energy, and water auditing, GHG and carbon accounting, ESG and corporate sustainability reporting, energy modeling, and project administration.
- ▶ Improved ESG risk ratings of top 10 homebuilders by 15% while reducing project costs by 20% through tax credits, utility rebates, expedited permitting and plan review, third-party inspections and verifications, and other federal, state, and local incentive programs.
- ▶ Increased operations revenue by 40% year-over-year through new service offerings such as ENERGY STAR, WaterSense, Indoor airPLUS, Renewable Energy Ready, Zero Energy Ready, LEED, Living Building Challenge Core, and GreenPoint Rated certifications.

Underwriters Laboratories (UL), Environment & Sustainability, Senior Sustainability Project Manager, Irvine, CA, 2019–2020*

- ▶ Supervised four project managers responsible for \$5M in contract value across sustainability report preparation (GRI, SASB, IR), ESG reporting (GRESB, CDP), green building certification (LEED, BREEAM), and wellness certification (WELL, Fitwel) business units.
- ▶ Managed 40 sustainability projects representing \$9M in contract value for Fortune 500 clients across the healthcare, technology, finance, retail, and entertainment as well as \$7M for government clients across military, infrastructure, and education industries.
- ▶ Created \$1.5B in additional market value for public and private clients by enhancing sustainability disclosures which improved ESG scores with data aggregators and providers such as MSCI, Sustainalytics, Refinitiv, CDP, S&P Global, Bloomberg, and FTSE Russell.

DryWired, Environment & Sustainability, Director of Sustainability, Los Angeles, CA, 2018–2019*

- ▶ Mentored six managers that delivered sustainable projects which earned tradable carbon credits and offsets recognized by the greenhouse gas registries: American Carbon Registry, The Climate Registry, Climate Action Reserve, and Verified Carbon Standard.
- ▶ Aided clients in deriving 15% of their revenue through the sale of carbon credits and offsets on commodity exchange platforms like Carbon Trade eXchange and Xpansiv CBL while earning LEED Zero and ILFI Zero Carbon certifications on prime real estate holdings.

**Projects and roles completed prior to joining APTIM*

CATHERINE STREIBIG, MA

SUSTAINABILITY STRATEGY, EXISTING CONDITIONS ASSESSMENT, PROJECT IMPLEMENTATION PLAN | APTIM



Professional Summary

Ms. Streibig has twelve years of experience focused on creating more sustainable, resilient communities in Illinois and beyond. In her five years at APTIM, she has worked to engage communities and residents in community led Sustainability Plans and the planning of a Resilience Hub. She currently also supports a California utility collaborative focused on emerging technology in California and sharing the learnings of their research.

Relevant Experience

Consultant, California Demand Response Emerging Technology Collaborative

Provide project management support for a CA utility to help manage the rollout of a complicated transactive energy demand response emerging tech pilot. Ongoing support managing their emerging technology website, the development of research briefs, tracking relevant policies and dockets, and overseeing outreach for the collaborative.

Deputy Project Manager, Community Energy Savers, AEP Ohio, OH

Served as the Deputy Project Manager for the AEP Ohio Community Energy Savers program. Working with AEP Ohio and Columbia Gas of Ohio to promote energy efficiency programs, through a community-based incentive, across the AEP Ohio territory. This included the creation of Sustainability Roadmaps for the communities and the creation of the Linden Resilience Hub Pilot Guidelines for the City of Columbus, as awards for program participation.

Education

- ▶ MA, Biology, Miami University, Oxford, Ohio, 2015, focus on Community Sustainability
- ▶ Bachelor of Arts, Political Science, Minor: Anthropology, Miami University, 2011
- ▶ Bachelor of Arts, Environmental Science: Principles and Practices, Miami University, 2011

Skills & Experience

- ✓ Focus on creating more sustainable, resilient communities
- ✓ Stakeholder engagement, community sustainability and project management

Years w/APTIM

- ✓ 5

12

YEARS EXPERIENCE

Consultant, State-Wide Program

Developed an Administrator Operations Procedures Guide for Focus on Energy in Wisconsin. Providing operations assistance with large-user incentive approvals, marketing reviews, and operations materials.

Planner, FEMA COVID-19 Vaccination Distribution Analysis Project

Special project providing research to populate new FEMA database and identifying distribution pain points to support 100m vaccines in 100-day goal.

Sustainable Development Policy Officer, Royal Society for the Protection of Birds, RSPB, Cambridge, UK, 2016-2017*

Balanced nature conservation policy issues and the need for new energy, transport, and housing. As part of these efforts, led government consultations advocating renewable energy and green infrastructure spatial planning. To educate other regions, organized a roadshow covering adaptation, mitigation, and natural capital. Supported regional offices during government devolution by tracking and consulting on emerging strategic plans.

Senior Program Associate, Midwest Energy Efficiency Alliance, MEEA, Chicago, IL (2014 – 2016) / Program Associate (2012 - 2014)*

Program Management and Delivery, Illinois Department of Commerce and Economic Opportunity*

Managed the Savings through Efficient Products (STEP) program, built to provide savings in hard-to-reach public facilities, which exceeded program energy savings goals annually. Nurtured STEP from a 75-facility market transformation pilot program to a portfolio program with over 600 facilities participating from across the state. Over three years, participants installed 10,000 measures with estimated annual savings of \$7.5 million. Managed all daily activities including logistics, staff oversight, outreach, reporting and evaluation. Selected as a speaker on engaging hard-to-reach audiences in 2015 for AESP and ACEEE conferences.

Researcher, MEEA Programs Team, Chicago*

Co-authored the Midwestern Technical Resource Manual Inventory report aimed at understanding the use of Technical Resource Manuals (TRM), or equivalent tools, in the Midwest.

Program Associate, Lights for Learning, Illinois Department of Commerce and Economic Opportunity*

Administered an energy efficiency education program (market transformation portfolio), serving 20,000 students annually, which used group education reinforced through the sale of energy-saving products.

**Projects and roles prior to joining APTIM.*

BRIDGET HUSTON, MURP

GHG EMISSIONS DATA COLLECTION & ANALYSIS, GHG INVENTORY REPORT, TRAINING | APTIM

Professional Summary



Ms. Bridget Huston is an experienced resilience planner and project assistant with experience in vulnerability assessments, applying visualization and climate scenario tools for project evaluation, plan development, report writing, qualitative and quantitative data collection and analysis, community outreach, and surveying, and programming.

Relevant Experience

Sea Level Vulnerability Assessment, Captiva Island, FL

Managed client communications and generated workshop materials summarizing the process of collecting, analyzing, and interpreting data for vulnerability assessment and conceptualizing adaptation strategies. Generated graphics and communication materials.

Sea Level Rise and Recurring Storms Vulnerability Assessment, Longboat Key, FL

QA/QC, data synthetization, and technical reporting. Assisted with interpretation of data and conceptualization of innovative adaptation strategies and infrastructure investments.

South Florida Military Installation Resilience Review

Collected data for four local military installations via continuous outreach and research. Assisted with analyzing, interpreting, and summarizing results from exposure, sensitivity, adaptive capacity, and risk analyses and with writing of various technical memos. Assisted with the preparation of content, graphics, and narration for Study Advisory Committee and Working Group workshops.

Miami-Dade Countywide Resilient Hub Network Strategy

Creation of Energy Reliability Vulnerability Assessment and Evaluation. Collected data related to energy sector and infrastructure, energy reliability, energy use, demographics, etc. agencies and project developers to explain results.

Education

- ▶ MS, Urban and Regional Planning, Florida Atlantic University
- ▶ MS, Environmental Science, Florida Atlantic University
- ▶ BS, Biology, University of Florida

Skills & Experience

- ✓ Vulnerability Assessments
- ✓ Technical Writing
- ✓ Spatial Analyses via GIS
- ✓ Data Collection and Analysis
- ✓ Community Outreach

Years w/APTIM

- ✓ 1

7

YEARS EXPERIENCE

South Florida Regional Planning Council, Environmental and Community Resilience Planner, July 2021-June 2022*

Assisted in the development of state and federal funding proposals to support resilience investments. Applied technical information and tools in the review of projects for resilience considerations and prepare formal comment and pursued partnerships with local, state, and federal agencies. Provided support in the organization of task force meetings, roundtable, summits, and workshops, and represented the Council in public forums and agency meetings. agencies and project developers to explain results.

Project Assistant, City of Wilton Manors, March 2021-August 2022*

Worked on a city-wide sea level rise vulnerability assessment for Wilton Manors, FL to better inform city planning strategies, budgeting, and capital improvement project adaptation and mitigation for years 2040, 2050, 2060, and 2070. Collaborated with various stakeholders and experts on sea level rise, resilience, and planning, in Broward County, FL to discuss and align on current policy, initiatives, and federal, state and local resiliency goals. Planned and coordinated outreach events to encourage resident involvement and to obtain community members testimonies regarding their experiences with flooding.

**Projects and roles completed prior to joining APTIM*

CIGDEM OZKAN, PHD, EI

GHG EMISSIONS DATA COLLECTION & ANALYSIS, GHG INVENTORY REPORT | APTIM



Professional Summary

Dr. Cigdem Ozkan has eight years of experience investigating innovative solutions to resiliency problems and energy demands through an environmentalist approach. She integrates nature-based solutions with engineered infrastructures to resolve complex environmental challenges.

Relevant Experience

South Florida Military Installation Resilience Review

Contributed to final phase via mission critical data set refinement, data analysis & visualization. Performed QA/QC. APTIM identified the risks, hazards, and vulnerabilities of concern as it relates to the ability of the military to carry out its missions on the base that could be mitigated through investments and solutions.

Sea Level Vulnerability Assessment, Captiva Island, FL

Performed QA/QC and assisted with final phases. APTIM updated the sea level rise vulnerability analysis necessary for state funding eligibility and additional immediate preparatory actions to support applications for resilience and coastal infrastructure funding.

Sea Level Rise and Recurring Flooding Resilience Plan, Longboat Key, FL

Contributed to final submittal of the Resilience Plan report via providing reviews and assisting with updates. APTIM supported the final phase of the development of an adaptation plan to address sea level rise and recurring flooding for the Town of Longboat Key.

Education

- ▶ PhD Civil and Environmental Engineering, University of Central Florida
- ▶ MS Civil and Environmental Engineering, University of Central Florida
- ▶ BS Civil Engineering, Middle East Technical University, Ankara, Turkey

Professional License or Certification

- ▶ Engineering Intern, 2021, 73850, Active, Texas, 07/2029

Skills & Experience

- ✓ Data Collection & Analysis
- ✓ Community Engagement
- ✓ Technical Writing

Years w/APTIM

- ✓ < 1

8

YEARS EXPERIENCE

The Balmoral Group, Water Resources Engineer, January 2021– January 2023*

- ▶ Performed stormwater and drainage design for a variety of projects.
- ▶ Provided guidance on coastal vulnerability assessments and coastal protection projects.
- ▶ Served as the “**Sustainability Champion**” of the firm and played a key role in helping the firm to be the first consulting company to achieve a gold-level Green Business Certificate from the City of Winter Park, FL by implementing waste reduction and energy saving initiatives.

Project Engineer, FDACS Energy Equity Study, Statewide Florida*

Project assessed the distribution of benefits and burdens from energy production and consumption and the disproportionate impact of environmental hazards on low- and moderate-income Floridians. It included such vulnerable populations as lower income households, people of color, and rural communities to come up with an energy equity index. Involved in the data collection and report writing phases of the project.

Project Engineer, Statewide Resilience Dataset Outreach, Department of Environmental Protection, FDEP, Statewide Florida *

Project Engineer for the identification of all Florida Coastal communities that have completed a flooding and/or sea level rise vulnerability assessment or other similar analysis of the potential effects and extent of flooding and sea level rise on the community’s critical assets. Collected all available spatial data and prepared metadata based on vulnerability assessments and GIS data.

**Projects and roles completed prior to joining APTIM*

MONICA THILGES COCHRAN

SUSTAINABILITY STRATEGY | APTIM



Professional Summary

Monica Thilges Cochran is Program Manager and Administrator with more than 15 years of experience in sustainability, energy efficiency and carbon markets, specializing in close client partnerships to design and deliver high-performing, innovative programs. She leads cross-functional teams to drive innovation and consistency across the DSM portfolio. Ms. Cochran has demonstrated success designing, launching and implementing programs with real market transformation impact. Led 50+ person teams in attaining revenue growth and strategic objectives while exceeding goals.

Relevant Experience

Southern California Edison

Support Southern California Edison's efforts to distill and disseminate pertinent innovative demand response emerging technology and market learnings from internal and external groups, including ETCC.

Focus on Energy, Wisconsin Public Service Commission, Madison, WI

Assist with the development, implementation and continuous improvement of the Focus on Energy Program portfolio and operational strategy.

Senior Program Manager, Various Educational and Wastewater Facilities, Madison, WI

Responsible for successful design and delivery of multiple pilots and special offerings, including networked lighting controls, midstream lighting, and SEM-light offerings for schools and wastewater facilities.

Education

- ▶ MBA, Finance, Accounting and Sustainability, Lundquist College of Business, University of Oregon, Eugene, Oregon, 2008
- ▶ Bachelor of Arts, Biology, Carleton College, Northfield, Minnesota, 2001
- ▶ Civil Engineering Technology, Old Dominion University, 2009

Skills & Experience

- ✓ Project Management
- ✓ Sustainability, Energy Efficiency and Carbon Markets

Years w/APTIM

- ✓ 6

15

YEARS EXPERIENCE

Various Commercial and Industrial Facilities, Madison, WI

Provided hands-on administrative oversight for five commercial and industrial programs, including small business and agriculture.

Senior Program Manager, CLEAResult, Portland, OR, 2016 – 2017*

Managed a multimillion-dollar annual budget for the implementation of the commercial and multifamily new construction program. Oversaw the field implementation of the Multifamily Direct Installation Program. Provided management and development of over fifty direct and indirect reports.

Senior Program Manager, PEI, Los Angeles, CA, 2011 – 2016*

Successfully led the program through the launch phase and a redesign phase, significantly outperforming competitors implementing similar programs in other California utilities. Led effort to redesign and implement new organizational structure for Southern California teams; integrating teams from multiple legacy companies into the functional model. Managed a multimillion-dollar annual budget for the implementation of a highly innovative HVAC maintenance and market transformation program.

Program Manager, PEI, Portland, OR, 2010 – 2011*

Created and managed budgets and other financial and reporting deliverables. Assisted in the design of a highly innovative HVAC maintenance program. Managed operations team.

Project Manager, The Climate Trust, Portland, OR, 2008 – 2011*

Successfully recruited, evaluated and managed over 200 carbon offset project leads. Analyzed the financial statements and projections of multiple offset projects for viability. Conducted market outreach and education targeting potential donors and project developers. Researched and became the staff expert on forestry and chlorofluorocarbon offset projects.

**Projects and roles completed prior to joining APTIM*

JOEL FREEHLING

SUSTAINABILITY STRATEGY | APTIM



Professional Summary

Joel Freehling is responsible for the finance and administration functions of APTIM's large energy efficiency programs. Prior to joining APTIM, Mr. Freehling served as President of SBK New Markets Fund, Inc., a \$35 million tax credit fund investing in energy efficiency, alternative energy and green building projects in low-income tracts in Chicago, Detroit and Cleveland. He also served as Senior Vice President, Energy Finance and Manager, Triple Bottom Line Innovations at ShoreBank, the largest US-based community development finance institution (CDFI). There, he directed sustainability efforts and was responsible for developing novel loan programs to promote investment in energy efficiency and green buildings. During his tenure, ShoreBank invested nearly \$1 billion in green projects in its target markets.

Relevant Experience

Finance Director, Energy Smart Program, Entergy New Orleans, New Orleans, LA

Serves as the finance director for program; responsible for incentive processing and approvals; coordinating budgeting and payments to all vendors and subcontractors.

Finance Director, Focus on Energy, Wisconsin Public Service Commission, Madison, WI

Develops the policies and procedures for approving incentive payments, processing implementer invoices, and administering program funds. Serves as Focus on Energy's representative on the Investment Committee of Technology Investment Fund I and II, loan funds employing creative financing structures to promote energy investments in large commercial and industrial facilities.

Senior Program Manager, APTIM, Madison, WI

Project Manager for APTIM's role as coordinator of ARCH – a collaborative effort among 11 of the largest universities in Chicago

Education

- ▶ MA, Anthropology, University of Florida, Gainesville, 1994
- ▶ MA, Anthropology, Stony Brook University, New York, 1994
- ▶ BA, Anthropology, University of Michigan, 1992

Professional License or Certification

- ▶ Certificate Program, Banking, Stonier Graduate School of Banking / Georgetown University, Washington DC, 2004

Skills & Experience

- ✓ Community Rating System
- ✓ Hazard Mitigation Planning Expertise
- ✓ Program and Project Management
- ✓ Public Outreach

Years w/APTIM

- ✓ 6

23

YEARS EXPERIENCE

that work together to identify energy saving opportunities on their campuses.

Project Manager, Sustainability Services, City of Chicago, Department of Aviation; Chicago, IL

Project Manager for APTIM's efforts as sustainability consultant for Midway and O'Hare airports. Specific efforts include serving as energy manager for O'Hare and developing a multi-year strategic plan to reduce energy usage by 20%, resulting in annual energy cost reductions of more than \$5 million.

Linden Resiliency Hub Plan, City of Columbus, OH

Worked with the City of Columbus to create resiliency hub guidance to serve the low-moderate income (LMI) neighborhood of Linden. The purpose of the Resilience Hub is to help residents of Linden prepare for and bounce back from neighborhood and city-wide disruptions and threats.

TIMOTHY OLSON

PROJECT IMPLEMENTATION PLAN | APTIM



Professional Summary

Mr. Timothy Olson is a visionary public policy attorney and a hands-on project manager with over 10 years of experience building expertise and sharing information to solve energy and environmental crises. Mr. Olson is passionate about building strong relationship networks of leaders and executives to collaborate on high-impact, large-scale strategy and change projects. His areas of expertise include energy policy, markets, and environmental protection.

Relevant Experience

E-Mobility Solutions, Denver Climate Action Rebate Program; City of Denver, Denver, CO

Assisted in design and development of rebate, registration, application, and reimbursement system. Researched and developed relevant terms and conditions and other rebate legal and procedural documents.

Education

- ▶ JD, Vermont Law School
- ▶ MS, Environmental Management, Vermont Law School
- ▶ BA, Connecticut College

Skills & Experience

- ✓ Community Rating System
- ✓ Hazard Mitigation Planning Expertise
- ✓ Program and Project Management
- ✓ Public Outreach

Years w/APTIM

- ✓ 21

10

YEARS EXPERIENCE

Aspen Institute Energy and Environment Program, Senior Project Manager, Washington, DC, 2006–2017*

Engaged industry leaders, experts, and policymakers to explore tough challenges and promising solutions at the intersection of energy policy, markets, and environmental protection. Organized and curated domestic and international events to facilitate executive-level discussions and idea generation to address complex global energy and environmental issues. Created annual meeting to examine impacts of clean energy and expanded from 30 to 60 participants. Convened iterative set of gas and oil production dialogue-based meetings for executives to discuss regulation of unconventional resources. Researched and produced policy analysis, grant applications, project reports, videos, and marketing materials. Interviewed, trained, and mentored over 20 junior and administrative staffers as well as interns.

Senior Advisor, Chesapeake Green Fuels, Adamstown, MD, 2005–2006*

Secured more than \$30K in state development grants to build experimental bio-diesel refinery. Recommended legal courses of action to take full advantage of tax credits, offered sound governance advice to senior management, and advised original investors regarding formalization of risky agreements.

Consultant, Investigative Group International, Washington, DC, 2004–2005*

Investigated market manipulation claims and documented improper conduct by short sellers. Provided confidential research and document review to law firms, corporations, investment banks, and hedge funds to address and solve legal issues.

**Projects and roles completed prior to joining APTIM*

AMY MARTINEZ, CHMM, PMP, TRUE ADVISOR

PROJECT IMPLEMENTATION PLAN | APTIM



Professional Summary

Ms. Martinez has over 18 years of experience, is a Certified Hazardous Materials Manager (CHMM) a Project Management Professional (PMP) and a TRUE

Advisor. Ms. Martinez possesses a diverse knowledge in environmental consulting tasks while supporting clients to stay in compliance with federal, state, and local environmental regulatory requirements. She leads project pursuits and develops and manages project scopes, budgets, and schedules for state and local government clients and private sector clients in retail, logistics, telecommunications, hospitality, utility, and manufacturing markets. Her technical expertise includes solid/hazardous/organic waste management, zero waste and waste minimization, hazardous materials management, multimedia compliance auditing and sustainability consulting.

Relevant Experience

Project Manager; Reusable Foodware Program; Bureau of Sanitation, City of Los Angeles; Los Angeles, CA

APTIM is designing and implementing a pilot program to reduce single-use plastic and other foodware distributed by providers located in the disinvested neighborhoods of Boyle Heights, Pacoima, Wilmington, and South Los Angeles. Ms. Martinez is leading a team to transition food service providers away from single use plastics to reusable foodware through boots on the ground technical assistance and support. APTIM is developing multilingual outreach and educational material to promote the program and is administering a \$500,000 micro-grant application and funding program. APTIM leads an advisory committee with key stakeholders in the reusable foodware community for the long-term planning of reusables within Los Angeles.

Education

- ▶ MA, Environmental and Resource Policy, The George Washington University, Washington, D.C.
- ▶ BA, Environmental Studies and Economics, Dickinson College, Pennsylvania

Professional License or Certification

- ▶ TRUE Advisor Certificate Program
- ▶ Program Management Professional - PMI
- ▶ CHMM

Skills & Experience

- ✓ Managing solid waste projects, supervising large field teams, and implementing complex project schedules
- ✓ Extensive commercial generator project experience and relationships

Years w/APTIM

- ✓ 14

18

YEARS EXPERIENCE

Project Manager, City of Los Angeles In-Sink Food Waste Disposal Pilot Program, City of Los Angeles, Bureau of Sanitation, Los Angeles, CA

Project Manager for the City of Los Angeles residential food scrap in-sink disposal pilot program. The object of the pilot program was to use residential food waste disposers to divert food waste from landfills to the sewer conveyance system and to the Hyperion Water Reclamation Plant (HWRP) in support of the City's waste reduction goals. The scope included a bench-scale treatability test to assess transformation rates of food waste in the conveyance system, waste characterization audits to evaluate residential food scrap diversion rates, marketing and community outreach within the pilot community, wastewater sampling of the pilot conveyance system, and a wastewater model. Overall execution and delivery of the project scope, maintaining the project schedule and achieving key project milestones, subconsultant management, internal project staffing, financial management, and monitoring of the contract's small business set aside goals. Provided quality assurance and quality control support for all project deliverables, assisted with the execution of the project's waste composition audits, facilitated monthly and quarterly progress meetings with City personnel, prepared a final report, and delivered a final presentation to City personnel on the results of the pilot project.

Project Manager, Confidential Retail Clients Waste Audits, Confidential Retail Clients, Various

Project Manager and Technical Lead for solid waste characterization studies for more than six retail and logistics clients, nationwide. Developing project scopes, schedules, and budgets, developing waste characterization audit protocols, developing and implementing training, analyzing solid waste data, and preparing reports and recommendations. Ms. Martinez interfaces with regulatory agencies on behalf of clients.

Project Manager, California Organics Management Program Development, Confidential Retail Client, California

Manages development and implementation of Organics Management Program Standards for several confidential retail clients with over 800 stores and distribution centers in California. Supports development of the Organics Management Program Standards to outline the client's legal environmental obligations for compliance with AB 1826 and SB1383, develops California-specific organics waste policies and procedures and identifies best management practices to implement in management of organic waste at retail stores and distribution centers. Assisted with evaluating organic waste management partnerships in California to assist with the management and diversion of organics from the solid waste stream. Support clients with annual waste audits at facilities to evaluate client's implementation of their organic waste management program.

Project Manager, Solid Waste Evaluations, AT&T, Various, California

Manage two field teams tasked with performing daily hazardous and universal waste segregation, transport, and disposal activities for approximately 264 locations in Southern California. Perform scheduling of field teams and waste pickups, track daily completion of field tasks, and communicate results with client. Monitors project budget, waste disposal schedule, waste profiling, and waste disposal records.

STEPHEN JOHNSON, PE, PMP, CEM, LEED AP

PROJECT IMPLEMENTATION PLAN | APTIM



Professional Summary

Mr. Stephen Johnson has more 11 years of experience in energy efficiency and sustainability projects. At APTIM, Mr. Johnson provides sustainability consulting services on energy, water, waste, and vehicle electrification.

The energy audits included technical assessments of existing buildings, utility analysis of energy bills, operational systems, and energy conservation measures. Several of the energy audits included the creation of energy models to calculate accurate energy savings. Reports resulting from the audits included analysis identifying low-cost/no-cost and capital improvement energy efficiency recommendations specifying energy use reductions, energy cost savings, installation costs, and financial return on investment. Authored recommission studies have consisted of telephone switch and data centers. Low-cost/no-cost energy conservation measures were identified resulting in significant energy savings. Mr. Johnson has also created and presented in several locations throughout Missouri an overview of the 2009 and 2012 International Energy Conservation Code. Trainings included an overview of the importance for the code, the requirements, and enforceability of the code.

Prior to working at APTIM, he consulted on the design and construction of commercial, multi-family, and single family buildings. Projects included supporting LEED certification efforts and working with municipalities to amend and create building energy efficiency codes to meet desired sustainability objectives.

Education

- ▶ MS, Civil Engineering Building Systems, University of Colorado, Boulder, CO
- ▶ BS, Architectural Engineering, University of Colorado at Boulder, Colorado

Professional License or Certification

- ▶ Professional Engineer, Illinois, 0620067702
- ▶ Project Management Professional, 2103365
- ▶ Certified Energy Manager, 19407
- ▶ LEED AP BD+C

Skills & Experience

- ✓ Energy Efficiency and Reliability Audits
- ✓ Utility Analysis
- ✓ Creation of Energy Models
- ✓ Energy End Use

Years w/APTIM

- ✓ 7

11

YEARS EXPERIENCE

Relevant Experience

Project Manager, Chicago Department of Aviation, Chicago, IL

Supports both O'Hare and Midway airports in achieving their sustainability goals which include energy benchmarking the facilities, documenting energy and water efficiency projects, reviewing capital projects for the inclusion of efficiency opportunities, and communicating an internal energy and water dashboard for the airports. Oversees waste and recycling efforts.

Senior Engineer, Residential Resilience Audit Program, Center for New York Neighborhoods

Serves as primary consulting engineer on all resiliency audits and is responsible for developing energy efficiency recommendations for rehab plans.

Data Analyst, Community Energy Savers Program: AEP Ohio

Received weekly AEP Ohio incentive program data that he continuously reviewed for any inaccuracies or conflict with program guidelines. The incentive data was converted into participation data and communicated to the project team. Generated weekly program dashboards for distribution to each participating community. Modified the program website weekly with updated goal progress and messages to inform the customers in the community.

Energy Engineer, Renewable Energy Evaluation: Focus on Energy, Madison, WI

Assisted in the creation of the request for proposal, application template, the evaluation of proposals, and the awarding of incentives for the Renewable Energy Competitive Incentive Program offered by Focus on Energy in Wisconsin. Evaluation of the proposals included review of financial need, innovation and optimization of the system, and for accurate calculations.

Energy Engineer, ComEd Recommissioning Program, AT&T, Chicago, IL

Performed a recommission study of a telephone switch and data center. Executing this project through the ComEd Recommissioning Program, identified low-cost/no-cost energy conservation measures that resulted in significant energy savings.

Energy Engineer, Duke Energy–Smart Building Advantage Program, OH/SC

Lead engineer supporting work done in Ohio and South Carolina for the Duke Energy Smart Building Advantage (SBA) Program. Building site assessments for existing buildings were conducted to evaluate potential energy conservation measures to determine energy and cost savings, including incentives. A large church and multiuse building was assessed using the energy simulation software, eQuest, to accurately determine energy and cost savings. APTIM assessed a large manufacturing facility for energy efficiency opportunities, reviewing processes and investigating energy conservation measures.

SHELLEY RICE

TRAINING | APTIM



Professional Summary

Ms. Rice has 18 years of public affairs experience working on IRP and MMRP programs at Superfund, CERCLA, and RCRA cleanup sites. She routinely develops public affairs and community relations programs to facilitate communication to homeowners, schools, and local businesses as well as stakeholders and regulators.

Relevant Experience

Dugway Proving Ground Southern Triangle Area A Munitions Response Site Investigation (CEHNC, Hunstville District)

Community Involvement Specialist. Assisted CEHNC with Community Involvement activities required during the Remedial Investigation phase of the project. This included updating the Community Involvement plan, conducting community interviews, planning and facilitation public meetings (including logistics, presentation materials, public notice drafting and coordinating of publishing, and attendance).

Call Center Manager, GOHSEP Hurricane Ida Sheltering Program, LA

Emergency Response project providing non-congregate housing solutions to residents of Louisiana impacted by Hurricane Ida. Managed team of over 40 Community Outreach Specialists and Call Center subcontractor to quickly assess need for emergency shelter, aid impacted community members throughout the application process.

CPB Rapid Response Water Line Tie-In and PFAS Sampling at Ellsworth AFB, South Dakota (USACE, Omaha District)

Community Involvement Specialist. Assisted USACE and the US Air Force (USAF) in developing an outreach program for potential health risk associated with PFOS/PFOA exposures in drinking water supplies.

Education

- ▶ BA, American Studies, University of California, Davis

Professional License or Certification

- ▶ Public Relations Certified, University of California, Davis Extension Program, 2008

Training

- ▶ CEQA 8-hour training

Skills & Experience

- ✓ Community Relations and Public Affairs Program Development
- ✓ Outreach Program Development
- ✓ Public Meeting Facilitator

Years w/APTIM

- ✓ 6.5

18

YEARS EXPERIENCE

Approach for Scope of Work

Our intent for the sustainability roadmap is to support the City by aligning with the objectives of elected officials, internal departments, residents and regional partners to draw the most positive attention to the City, raise awareness to increase participation in initiatives and streamline accessibility of funding to continue programs. The steps outlined in the proposed approach will support the cultivation of the data necessary to inform the sustainability strategy and provide ample justification for internal decision-making, garnering stakeholder support and pursuing funding for eligible projects. APTIM commits to completing all items as outlined in the scope of work.

Figure 2 on the following page depicts our team's proposed project timeline. The approach includes completing Tasks 1 and 2.1 concurrently to optimize opportunities to build and enhance relationships between the Sustainability office and data providing departments and programs throughout the project. Additionally, as feasible, the results of the inventory should inspire the strategies in the roadmap. These tasks are intended to be completed within the first six months of the project. The second half of the project will focus on the facilitation of workshops, iteration of the roadmap based on participant feedback, verification of the implementation plan and staff training. In practice, the most value of roadmap development is derived from interviews and workshop discussions. Often opportunities for immediate implementation arise and having time to verify and facilitate follow-up conversations with partners is extremely useful. Hosting workshops at the very end of a project can lead to missing out on initiating or furthering implementation while the consultant is still actively working on the project. The APTIM team intends to deploy its full toolbox of engagement and outreach techniques to ensure participation in the workshops and collection of critical information from interviews and discussions.

A typical challenge in developing greenhouse gas inventories is the lack of transparency in the algorithm of certain software programs or the lack of ability to log data assumptions in as data is entered. As a result, often, inventories are difficult to recreate by new staff if needed or compare from year to year. By utilizing a spreadsheet-based approach and PowerBI if available, staff will be able to have a customized tool with in-depth instructions and metadata built into each entry without the cost of needing to subscribe to software annually. APTIM does have experience in utilizing various emissions and energy use tracking software (e.g., Clearpath) if staff prefer to subscribe to one and we would adapt our approach as needed while still providing supportive content for training. **Figure 3** shows an example PowerBI application that APTIM has developed for City of Davis' Waste Audit program. APTIM will gather the best site-specific data available, fill in any gaps with national or regional data sources and a proven quality control review process to avoid entry or unit conversion errors.

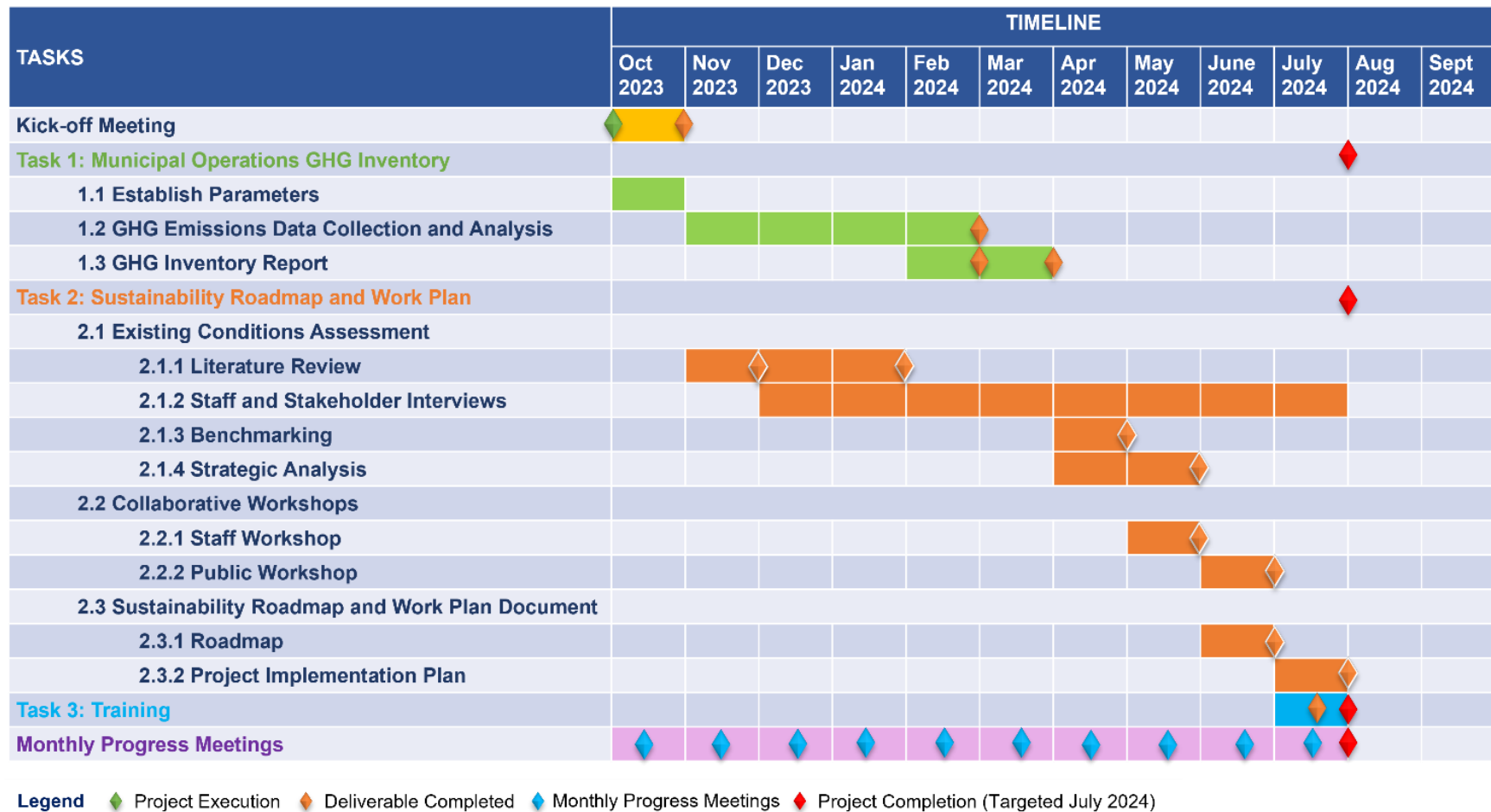


Figure 2 Project Timeline

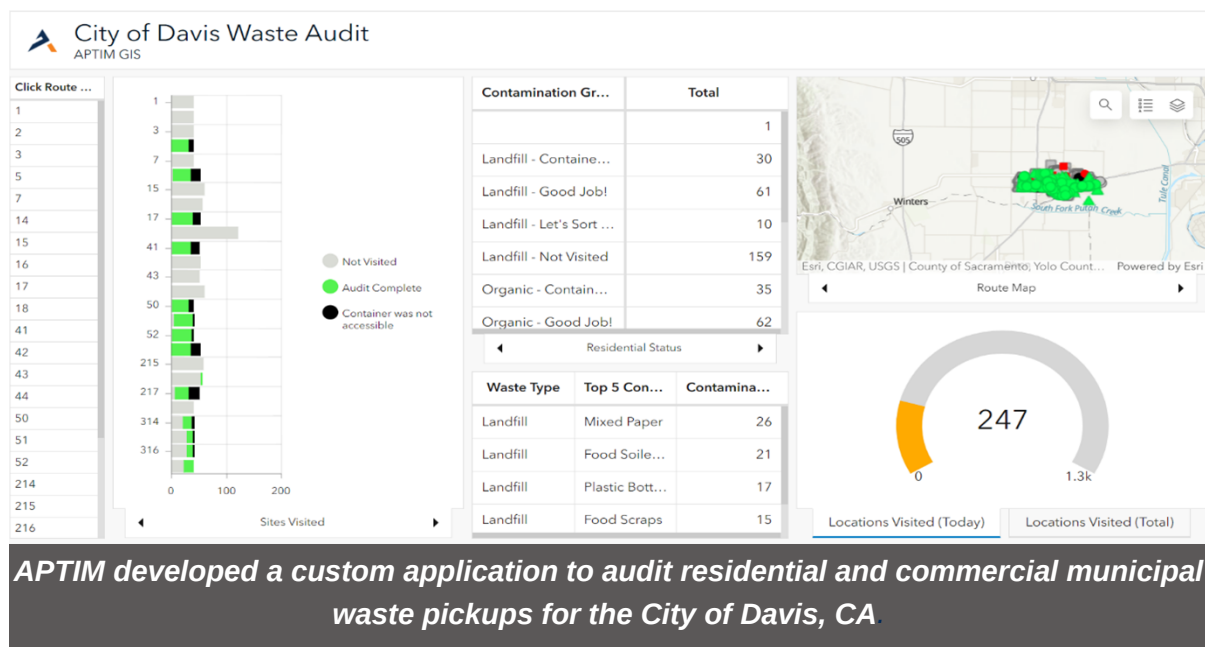


Figure 3 Example PowerBI Application Illustrating City of Davis' Waste Audit

Task 1 Municipal Operations GHG Inventory

1. Establish Parameters

APTIM will begin by defining the inventory boundary for the City of Deerfield Beach and will ensure the selected and developed methodology aligns with the Global Protocol for Community-Scale Greenhouse Gas Inventories 1.1 (GPC 1.1), C40 Cities Protocol and the Intergovernmental Panel on Climate Change (IPCC) Guidelines for National Greenhouse Gas Inventories (IPCC Guidelines). A clearly defined boundary will ensure consistency and accuracy in the assessment. Initially, a geographical boundary of the City of Deerfield Beach will be identified that shall be maintained for all future inventories to ensure consistent comparison to track the City's GHG reduction targets.

Global protocol-based inventories are classified into the following sectors: Stationary energy usage (i.e., Residential and commercial buildings, Manufacturing, Construction, Agriculture and Fishing Activities, Energy production, and Fugitive emissions), Transportation (i.e., road, rail, waterborne, aviation, and other off-road transportation), Waste Management (i.e., solid waste disposal, biological treatment, incineration, and wastewater related activities), Industrial processes and product use (IPPU), Agriculture, Forestry and other land use (AFOLU), and any other relevant emission categories. The inclusion of each of these sectors is based on their relevance to the City of Deerfield and the availability of consumption data for the selected 2017 and 2022 timeframes. APTIM has experience undertaking the GHG inventory of Scope 1 (i.e., fuel and energy use), Scope 2 (i.e., purchased electricity), and Scope 3 (i.e., water, wastewater, commuting, staff travel, procurement) emissions and will address each scope accordingly. Typically, government operations inventories include buildings, wastewater treatment, transportation (fleet), solid waste facilities, streetlights and traffic signals, water supply and fugitive and process emissions. The boundary and scope of the assessment could be refined to only include certain administrative departments or campuses if desired. The GPC has established two levels of reporting: BASIC (Covering Scope 1 and 2 emissions from stationary sources and transportation, and Scope 1 and 3 from wastes) or BASIC+ (includes the above and additionally emissions from Industry processes and product use, Agriculture, Forestry and other land use, and transboundary transportation). Reporting format will depend upon selected parameters. If relevant, the inventory may include emissions from the six primary gases required in most national inventories under the Kyoto Protocol and the Paris Agreement: carbon dioxide (CO₂), methane (CH₄), nitrous oxide (N₂O), hydrofluorocarbons (HFCs), perfluorocarbons (PFCs), and sulfur hexafluoride (SF₆).

The project management plan and schedule, and the proposed menu of parameters and data sources have been developed in this proposal based on the above boundary, scope and

reporting level considerations. A kick-off meeting with the project team and City staff will be held within the first two weeks of contract execution. The project management plan and schedule will be reviewed at the meeting. A menu of parameter options will be presented for discussion with the possible data sources and providers. Based on staff feedback and direction, the parameters, and data to be included in the inventory will be finalized.

Deliverable and Schedule: Kick-off meeting, project management plan, project schedule, and proposed menu of parameters and data sources for inventory will be delivered in Month 1.

2. GHG Emissions Data Collection and Analysis

APTIM will provide a list of the potential data sources for each sector to be included in the inventory and coordinate with staff to determine the most efficient collection outreach methods.

For Stationary Energy Emissions Data:

If the City is not already tracking energy consumption by building or submeter, the data will be requested from FPL or assembled from utility bills or fuel records. Please note issues with electric bills often arise at this step in the approach. Electric meter addresses sometimes do not align with billing addresses or identification numbers from the utility. To avoid data consistency issues, the data could be analyzed in bulk rather than by facility. As a note, if the City is interested in participating in the FPL SolarNow program or the EPA's Energy Star Portfolio Manager, there may be opportunities to link or extract input data to the inventory more readily on an annual basis. When local and state emissions factors are unavailable, data from the Environmental Protection Agency's (EPA) Emissions & Generation Resource Integrated Database (eGRID) for the Florida Reliability Coordinating Council (FRCC) subregion. APTIM will explain implications of data parsing or combining on capability of tracking emissions reduction measures as part of the roadmap. It was identified that all facilities operated by the city are fully electric. Hence, irrelevant stationary energy emissions are ignored.

For Transportation Emissions Data:

The annual average of Vehicle Miles traveled (VMT) estimated will be determined for fleet vehicles based on available records. If VMT data is unavailable, but fuel sales within the geographical boundary is available, relevant methodology from the GPC guidelines will be applied. Appropriate emission factors for light and heavy-duty vehicles available in the ICLEI LGO Protocol, US EPA Emission Factors Hub or IPCC Guidelines will be determined for each fuel type. Appropriate calculation methods will be applied to other transportation types based on the GPC guidelines.

For Emissions from waste generation:

All sources and quantities of waste generated within the city boundary will be identified. Waste Disposal and treatment methods used within the city will be determined. Based on the data collected, emissions from waste will be calculated using the corresponding emissions factors and methods for each type of waste treatment as outlined in the GPC guidelines.

Emissions related to the West Water Treatment Plant will be measured by assessing treatment processes, estimating methane and nitrous oxide emissions, quantifying emissions related to energy consumption within the Plant, accounting for GHG released from sludge management if applicable. Any indirect emissions associated with the treatment plant will also be included. The emissions from wastewater treatment inventory will be performed according to GPC guidelines.

For the remaining Sectors:

Data for the remaining selected sectors and parameters from Task 1.1 will be collected from the appropriate individual data providers and analyzed. Relevant assumptions and estimations will be made wherever direct data is not available. APTIM will ensure proper documentation and vetting of these assumptions.

A GHG inventory with the relevant data will be developed and analyzed for trends and potential opportunities. The data will be reviewed for quality before being entered in the spreadsheet or PowerBI database. Equivalent greenhouse gas emissions by sector will be calculated based on the collected consumption data and emissions factors. Each calculation and factor will be fully described to assist with training and future use of the database. APTIM will coordinate with City staff on customization of the database.

Deliverable and Schedule: Final list of data sources to be used in inventory, request to data providers for staff review, complete database of emissions for 2017 and 2022 will be delivered in Month 5.

3. GHG Inventory Report

APTIM will prepare the Greenhouse Gas Inventory Report that is inclusive of the requested scope items. An executive summary will be included, highlighting key findings related to total emissions by sector, differences between the 2017 and 2022 datasets, comparisons and trends by sector and scope and comparisons to comparable municipalities and data available from regional and citywide inventories. Charts, tables and graphics will be generated to clearly communicate pertinent information from the inventory. The methodology and inventory results will be described in detail.

A forecast for year 2050 based on the business-as-usual emissions trajectory will be provided. The forecast will consider existing federal climate related energy and transportation policies and will assume continuation of capital programs and employee totals based on input from staff.

Reduction strategies and scenarios will be analyzed to assess impacts to the business-as-usual forecast. Moderate and aggressive scenarios will be developed based on a series of reduction strategies. The potential reduction by a strategy will be based on the Broward County Government Operations Reports, tracked reductions from comparable municipal inventories and output from readily available tools (e.g., EPA municipal planning tool, **Figure 4**). Typical strategies include transitioning the fleet to electric vehicles, increased use of alternative fuels, consolidation of facilities, virtual meetings, energy conservation, incentive programs and administrative policy changes. Based on the outcomes of the reduction scenarios, realistic greenhouse gas reduction targets will be suggested for 2050 and other interim years that may be useful for planning or alignment with ongoing initiatives.



Figure 4 EPA Tools and Resources Supporting Local Governments in Meeting Climate and Energy Goals

The report will be provided in draft form for City staff review. Comments will be requested to be returned from staff within two weeks. The APTIM team will be available for meetings with staff to review the draft and feedback. A final ADA compliant report will be delivered approximately one month after the draft report. All reporting principles will meet requirements for compliance with the Global Protocol for Community-Scale Greenhouse Gas Inventories 1.1 (GPC 1.1). and will be presented in a manner acceptable to C40 Cities. Once the final deliverable is approved by staff, slides summarizing the report will be prepared and presented to the Commission as scheduled.

Deliverable and Schedule: The DRAFT Greenhouse Gas Inventory Report inclusive of scoped figures and graphics, minutes from staff review meeting, final report with recommendations and PowerPoint slides for presentation to the Commission will be delivered in Months 5 and 6.

Task 2 Sustainability Roadmap and Work Plan

APTIM understands the importance of identifying climate change mitigation and adaptation goals, inventorying of GHG emissions, setting of data-based targets, and the creation of a practical and cost-effective implementation plan to ensure that the sustainability vision of the community is carried forward. APTIM proposes to follow closely the aligned tasks provided by the Sustainability Plan Scope of Work, while including best practices and knowledge gained from our subject matter expert's experience implementing sustainability and resilience projects throughout the country. Our approach includes the steps outlined in **Figure 5**.

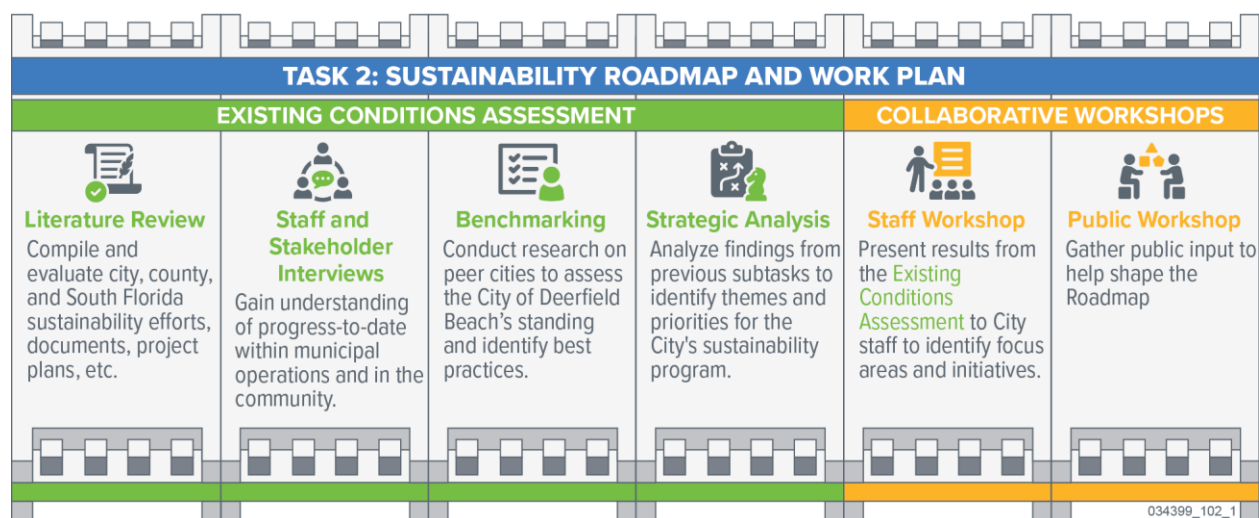


Figure 5 Summary of Task 2 Scope Items

1. Existing Conditions Assessment

1.1 Literature Review

The intent for the literature review is to comprehensively compile pertinent information that will serve as the foundation for the strategic approach and assist as a reference for future implementation, decision-making and participation in sustainability networks or resource opportunities more readily. With a rich network of connections, including a strong affiliation with the South Florida Regional Climate Compact, APTIM will gather and assess relevant documentation efficiently and effectively. The Project Manager, Dr. Samantha Danchuk, will direct the search for materials and obtain data from Broward County sustainability initiatives that may serve the City. She was involved in the development of Broward County's sustainability and resilience plans and policies; therefore, we are uniquely positioned to locate and interpret these vital sustainability and resiliency related documents seamlessly, streamlining the literature review process.

Our literature review will encompass an in-depth analysis of key materials, including City resolutions, ordinances, planning documents, 2019 Investment Grade Audit Report and 2017 Sustainability Summary. Moreover, our engagement with Broward County documentation and Southeast Florida Regional Climate Compact resources will enable us to grasp the broader regional context, particularly in relation to climate change mitigation and adaptation. Best practices from networks the team engages with including the Florida and Southeast Sustainability Directors Network, Urban Sustainability Directors Network, Aspen Institute, Rocky Mountain Institute, National Renewable Energy Laboratory and Department of Energy will be catalogued. The literature review will support a comprehensive understanding of the opportunities and potential obstacles to implementing various strategies to give an advantage to the City of Deerfield Beach.

As part of the literature review, APTIM will also utilize readily available tools to extract additional data describing relevant elements of sustainability. Using the Broward County GHG Inventory¹ and Deerfield Beach energy consumption data from the NREL SLOPE tool ², citywide emissions from Deerfield Beach is estimated to be about 7% of the total emissions from Broward County.

Figure 6 shows the City's GHG emissions and their million metric tons CO₂ equivalent (MMTCO₂e) by sectors. Such information may add additional context to the roadmap and help prioritize strategies by sector. Strategies implemented by the City will serve as demonstrative projects for the community.

Emissions by sectors	%	MMTCO ₂ e
Energy Generation (Upstream) 	40.00%	0.42
Transportation  	33.00%	0.35
Residential Energy 	14.00%	0.15
Commercial Energy 	13.00%	0.14
Industrial Energy 	0.30%	0.01

Figure 6 City of Deerfield Beach's GHG Emissions by Sector (MMTCO₂e)

Deliverable and Schedule: The list of content to be compiled and reviewed for this task will be provided to staff for review in Month 2. A summary of literature reviewed inclusive of citations will be in Month 4.

¹ <https://www.broward.org/Climate/Pages/GreenhouseGasInventories.aspx>

² [Data Viewer \(Net Electricity and Natural Gas Consumption\) | State and Local Planning for Energy | NREL](#)

1.2 Staff and Stakeholder Interviews

As competing environmental and social needs complicate short, mid, and long-term planning, it is crucial to develop a strategy where priorities are set, and adequate progress is made through proactive implementation. While considering a broad range of stakeholders and integrating varied priorities is not a new concept, these efforts have often been short-lived campaigns and initiatives that are understaffed, underfunded, and not intricately linked to the overall organizational strategy. APTIM understands the importance of ensuring cross-stakeholder buy-in to the proposed action items, as well as collecting varied stakeholder feedback as a consideration during recommendations.

A core component of APTIM's outreach efforts includes driving engagement with the staff and stakeholders who can help us succeed. Recognizing that diverse perspectives contribute to a comprehensive understanding of the City's sustainability landscape, we will conduct targeted interviews with City staff, management, finance personnel, elected and appointed officials (as directed by staff), and key community stakeholders such as utility providers. These interviews will serve as a vital avenue for capturing insights and priorities from those directly involved in municipal operations and from key influencers in the community.

Our APTIM team has ample experience conducting in person, virtual, and phone interviews for various stakeholders, staff members, key personnel, and public entities. Our team recently led such efforts for our South Florida Military Installation Resilience Review (MIRR), where we were responsible for identifying stakeholders and relevant staff, connecting with partners, and conducting meaningful interviews. We understand the roles and responsibilities that local government agencies and internal government departments play in the overall efforts and progress of cities and are committed to obtaining input from all necessary parties.

Stakeholder, municipality, and staff interviews were conducted for South Florida entities, including Municipal Chief Resilience Officers, the South Florida Water Management District, the Nature Conservancy (TNC), the Florida Keys Aqueduct Authority, Sea Life Rescue, the Broward MPO, the Florida Department of Transportation, Districts 4 and 6 (multiple), Florida Power & Light, Homestead Electric, and United States Coast Guard. Interviews included a request for data, a discussion of potential vulnerabilities and potential cascading effects on the entities' operations and plans, and a preliminary review of specific adaptation strategies.

Our team is well versed in conducting efficient, organized, and deliberate interviews. We will focus on extracting high value data on brief phone calls or in person meetings with only true key personnel, so that no time or effort is wasted while still assuring that all interested and involved parties are included within this process. Detailed notes will be taken for each interview and organized so they fit the outline of the sustainability roadmap and fit it into specific categories such as city needs, sustainability strategies, implementation plan, and workshop discussion points that need to be further addressed and developed as a team.

Deliverable and Schedule: Meeting notes will be generated from each interview. Key findings will be summarized at the monthly progress meetings. Interviews will be conducted throughout Months 3 through 10 with follow up conversations as needed.

1.3 Benchmarking

Benchmarking study will entail a thorough comparison of key performance metrics, best practices, and industry standards, thereby illuminating areas where the City can enhance its sustainability strategies. By strategically examining data on greenhouse gas emissions, energy efficiency, waste management, and more, we will identify gaps and opportunities for improvement. The benchmarking process will not only provide a clear picture of the City's current standing but also serve as a roadmap for setting ambitious yet attainable sustainability goals. As benchmarks are typically tracked annually during the budgeting process, care will be taken to propose and collect benchmarks that are likely to continue to be available in the future and sufficiently represent program activity. APTIM will coordinate with the Sustainability staff to identify the peer cities to research and interview. APTIM's network will serve beneficially to connect with cities of interest in and outside the region. APTIM will develop and manage a performance management dashboard to report to track progress (Figure 7).

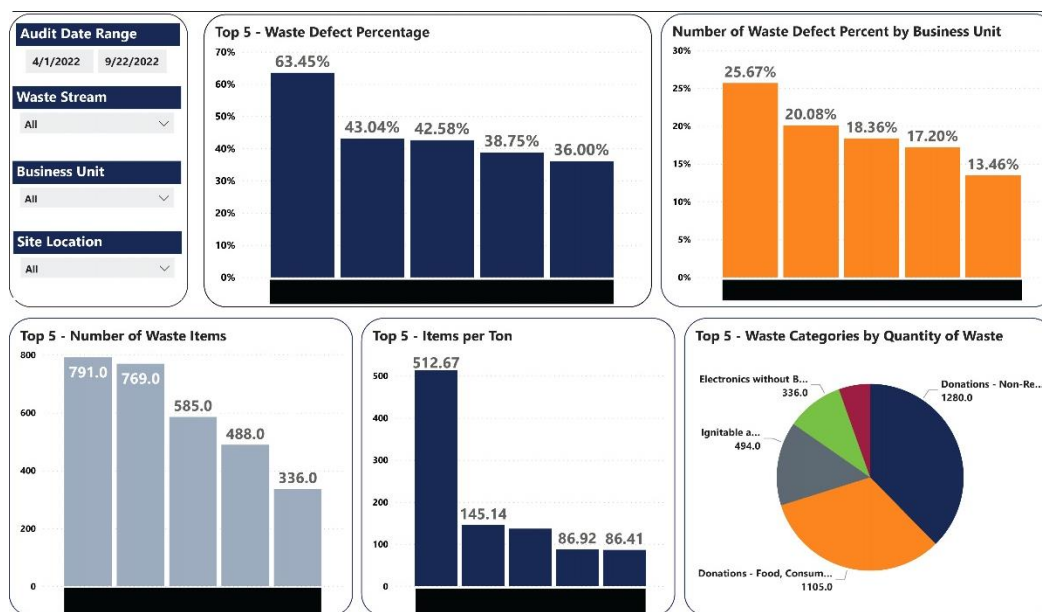


Figure 7 Example Dashboard Illustrating APTIM's Waste Management Tracking Services

Deliverable and Schedule: A list of recommended benchmarks will be delivered. A summary of benchmarking research, notes from interviews and recommended benchmarks will be delivered by Month 7.

1.4 Strategic Analysis



Figure 8 United Nations' (UN) Sustainable Development Goals (SDGs)

GOALS AND AREAS OF FOCUS

As part of the literature review, APTIM will summarize the advantages, relevance or potential challenges of the various sustainability planning frameworks. In this task, APTIM will coordinate with staff to determine which framework to align with and then customize the priority strategies to fit the needs of the City. As an example of how this approach works, APTIM's Sustainability Strategy is guided by the United Nations' (UN) Sustainable Development Goals (SDGs), a set of 17 goals included within the 2030 Agenda for Sustainable Development to provide a shared blueprint for peace and prosperity for people and the planet, now and into the future (Figure 8). APTIM chose top priority areas out of the 17 UN goals that aligned with corporate activities and vision and then customized each goal. This process would be followed for the City of Deerfield Beach. Our example goals include:

BUILDING A FOUNDATION

- ▶ Establish ESG governance and oversight,
- ▶ Establish baseline impact in areas of waste, energy, and water for operation,
- ▶ Strengthen related policies and develop sustainable work processes.

INTERNAL OPERATIONS

- ▶ Update Greenhouse Gas Inventory annually,
- ▶ Align the City's Sustainability strategy with the UN SDGs,
- ▶ Develop robust sustainability benchmarking capabilities.

PEOPLE AND CULTURE

- ▶ Create a culture of inclusivity based on The Collaborative Way® framework, sparking resident engagement around Sustainability and Diversity, Equity, and Inclusion.
- ▶ Create initiatives focused on improving resident Health and Safety

STRATEGY FOR 2023 AND BEYOND

- ▶ Establish a Sustainability Roadmap,
- ▶ Establish short- and long-term reduction goals,
- ▶ Implement additional benchmarking.

Deliverable and Schedule: The potential strategic approaches will be presented to the City staff for consideration during a monthly progress meeting. Selected themes and priorities determined during discussion will be documents in monthly meeting notes.

Approach Reference: Energy Infrastructure Vulnerability Study, Miami Dade County Resilience Hub Strategy, Florida October 2022 present

APTIM delivered a countywide risk assessment of electrical infrastructure and social vulnerabilities to support siting of resilience hub prototypes. APTIM developed a new methodology for weighting energy burden, local system reliability and infrastructure risk by census tract. A building evaluation tool was created to consider sustainable criteria for critical facilities and hubs. These project elements support a new framework for a sustainable network of community-focused resilience hubs to support residents during emergencies and in their day-to-day by providing a safe shelter and an energy resource in areas with the highest need.

RELEVANT ROADMAP ELEMENTS

- ▶ Analyzed strategic frameworks
- ▶ Analyzed data layers to determine areas of greatest need and prioritize issues of concern
- ▶ Identified performance indicators representing vulnerabilities
- ▶ Provided data to support strategy development in areas of power redundancy, energy efficiency programs, and efficient energy management strategies

2. Collaborative Workshops

APTIM's internal public engagement team will lead and facilitate the City staff and community member workshop components of this project. We will leverage our experience and relationships to maximize participation and input.

2.1 Staff Workshop

APTIM will identify key city staff to represent various instrumental departments and groups such as the Building Department, Code Enforcement, Community Redevelopment Agency, Community Services, Economic Development, Environmental Services, Finance and Budget, Information Technology, Parks and Recreation, Planning and Development Services, Risk Management, and Sustainable Management. Staff chosen to participate within the workshop will be chosen carefully, as attendees will need to be experienced, very familiar with the City's operations, and in management and supervisory roles so that they are able to help implement and develop sustainability efforts. The purpose of this staff workshop is multifaceted as it will provide attendees with foundational knowledge of key sustainability, climate, and resilience

topics and concepts as they relate to the City, an overview of the project (content and logistics), and a summary of results from the Existing Conditions Assessment, providing local and regional context. Key agenda items to be covered at the staff workshop are outlined in **Figure 9**.

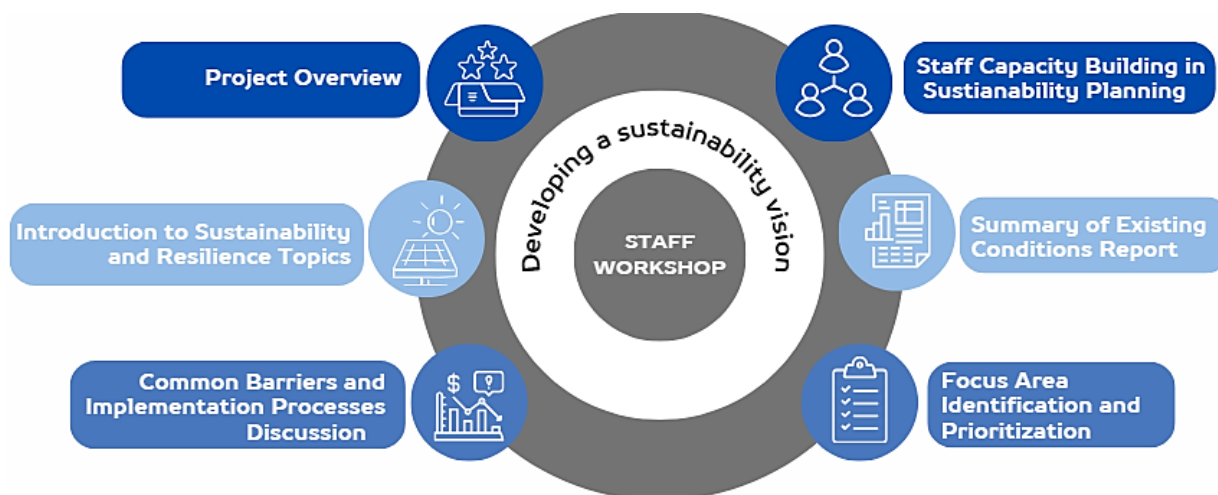


Figure 9 Staff Workshop Key Elements

Following content and report review, the APTIM team will lead an exercise with attendees to develop core focus areas and related project and initiative ideas that staff envisions fueling future sustainability efforts. APTIM has experience leading participation and discussion heavy workshops and exercises aimed at defining common goals, interests, and concerns (**Figure 10**).

Proven strategies include:

- ✓ Collecting feedback during workshops via sticky notes on maps
- ✓ Having staff members place dot stickers on priority strategies on posters around the workshop room
- ✓ Online voting through Survey123 or Kahoot
- ✓ Breaking into groups to discuss sustainability needs across departments but then also in same department to obtain practical steps for the roadmap
- ✓ Online surveying with specific questions related to annual goals, budgets and capacity in advance of workshop.



Figure 10 Example of Group Exercises and Discussions from South Florida MIRR Workshops

Deliverable and Schedule: Deliverables will include attendance records, meeting summary and polling results. The workshop will be scheduled at the convenience of annual staff operations.

2.2 Public Workshop

APTIM's engagement approach will consist of a key public workshop with the primary goal of educating and involving different audiences within the City in the final development of the City's sustainability vision. The public workshop will serve as a platform for community members to contribute their perspective, insight, and goals regarding the City's sustainability vision and overall future and will capture key information and input that will fuel the development of the sustainability roadmap. The workshop will have an in person and a virtual option so that a greater audience can be reached.

The APTIM team will use this community event to:

- ✓ Ensure the community is involved in the development of the city's sustainability vision and the shaping of its roadmap.
- ✓ Gather input from the community on the city's current efforts and successes, and on their individual ideas, priorities, and goals for the city's journey to a sustainable future.
- ✓ Build trust and cooperation between the community and the city.
- ✓ Empower sustainability champions to support implementation of the roadmap.

Our team consists of outreach specialists with ample experience with network building and communication who will lead this initiative to best reach a representative variety of residents from various neighborhoods of the City. We know that public workshops often attract the same

small group of individuals with the luxury of time; not everyone in the community can attend public meetings while balancing the demands of work and family life. With that in mind, we will work with the City and its community partners to identify existing and well attended community and cultural events for maximum reach. Our experience tells us that working with nonprofits, local churches and local media outlets will exponentially increase our range of interests. Public feedback will be collected via interactive tools and surveys to document participation and support for priorities and strategies.

For those not available to attend the workshop, APTIM has tried, tested, and tracked different outreach tactics to effectively engage residents in other ways that could be utilized as part of this project. This institutional knowledge will be applied. A few promotional strategies are listed below:

- Create a sense of urgency based on the short-term availability of federal funding for resilience and unique opportunity to participate in the roadmap process and highlight immediate relevant issues. Clearly describe potential incentives and economic benefits.
- Employ boots on the ground, door to door introductions, or virtual invites to gain traction. Then, customize calls to action based on the target group and their industry language.
- Ask local social media and community influencers to promote the project. Consistently engage through social media and the local government channels.

At the minimum, the team will present virtually and record the workshop for future viewing online. Meeting notes will capture the summary of discussion at the workshop.

Deliverable and Schedule: Deliverables will include promotional content, informational hand-outs, presentation slides, meeting notes, polling results and recording of workshop.

3.1 Roadmap

There are many benefits to developing a sustainability plan or roadmap. Sustainability planning helps communities:

- ▶ Develop priorities in an efficient manner
- ▶ Foster accountability, what gets measured gets managed
- ▶ Galvanize the entire community around common goals
- ▶ Signal to prospective residents and businesses that it is a progressive community, while engaging and retaining existing members

The APTIM team has ample experience preparing reports and communications regarding sustainability and climate adaptation strategies. This includes the creation of 13 Sustainability Roadmaps for communities, ESG goal setting for two airports and GHG emissions reporting for

commercial customers. APTIM has also supported customers in reporting GHG emissions to third-party sustainability certification agencies.

The APTIM team will build upon the City of Deerfield Beach's 2017 Sustainable Management Plan and create a high-level actionable work plan. Building upon the insights gathered in Task 2, we will construct a strategic blueprint that outlines the City's sustainability journey. The roadmap will be a dynamic document that encompasses an actionable work plan spanning various recommended timeframes. It will encompass meticulously prioritized sustainability focus areas and conceptual initiatives within each of these areas, all of which will be meticulously tailored to the City's unique needs and objectives.

The roadmap will extend beyond setting goals, providing a comprehensive framework that includes recommended key performance indicators (KPIs) and the methods for data collection and management. Further, it will showcase the most impactful projects that have been identified through our strategic analysis—projects that not only exhibit high potential for positive change but are also cost-effective and feasible to implement. Concepts for key performance indicators will be sourced from peer cities in the Urban Sustainability Directors Network, existing datasets gathered during the Task 1 or environmental indicators monitored regionally.

Estimated budget values, along with potential funding sources or strategies, will be thoughtfully detailed. The costs associated with each strategy will be based upon recent comparable projects in the region, National Renewable Energy, Environmental Protection Agency and Department of Energy tools, and means and methods analysis as necessary. Each roadmap element will be further supplemented by a projection of its potential GHG and KPI impact, thereby underlining the tangible outcomes the City can expect from their sustainability initiatives. APTIM will leverage recent work sponsored by the Southeast Energy Efficiency Association and the Institute for Market Transformation which compared the cost effectiveness of various sustainability strategies. This robust and forward-looking document will serve as a practical guide, aligning the City's efforts with a strategic course of action that maximizes impact and fosters a sustainable future. As a note, counterintuitively, a challenge lies in seeing the impact of strategies in future inventories. Often, depending upon the scale of the strategy, inventory reports include an estimate of emissions reduction strategies because a reduction in energy or fuel use is not fully realized unless administrative policy was fully implemented, or no new sources or demands were added. APTIM will guide staff throughout the roadmap development to set expectations and ensure goals are met. APTIM will provide information useful in operational budget requests and grant applications.

Deliverable and Schedule: The Draft Roadmap will be delivered to staff for review and followed by a Final Roadmap inclusive of requested backup by Month 9.

Reference Approach: Broward Climate Action Plan 2015 and 2020

Dr. Danchuk led the development of two of the county's climate action plans inclusive of 100+ strategies for increasing climate resilience and mitigating greenhouse gas emissions. The approach for these plans including researching industry trends and identifying global, federal, state, regional and local initiatives or policies that were relevant to the county. Through public workshops and steering committees, popular sustainability topics and initiatives were collected and vetted internally for feasibility. Additionally, elected officials and the Budget office were consulted to determine if certain items could be advanced expediently if support was available. Dr. Danchuk drafted the plan and briefed individual Departments to garner consensus and support before shared a public draft for further comment and revision. Assignments were made to Departments for implementation and aligned with KPIs.

Focus Areas Relevant to City of Deerfield

- ▶ Support internal ongoing sustainability initiatives
- ▶ Align with Regional Climate Action Plan
- ▶ Clean fuel fleet and EV infrastructure
- ▶ Policies and standards for mitigation
- ▶ Transit oriented development
- ▶ Sustainability checklists as part of government process
- ▶ Sustainable purchasing
- ▶ Plastic waste reduction
- ▶ Community education and engagement
- ▶ Local food systems and urban canopy
- ▶ Energy and water conservation
- ▶ Living shorelines and water quality

3.2 Project Implementation Plan

APTIM will coordinate with staff to sequence the strategies from the roadmap in a manner that is respectful of staff capacity, resources and budget while being opportunistic for grants and technical assistance programs. Action steps for each strategy will be organized according to annual milestones within a five-year plan.

Following to the development of a Sustainability Roadmap and Work Plan, it is essential to identify grant sources for implementation. APTIM foresees that grants will be researched for priority projects coming out of the roadmap as identified during the preparation of the report and stakeholder communications. Our core approach to navigating the grant process is outlined below.

- ▶ Conduct Research to Identify Needs and Funding Opportunities: As demonstrated in **Figure 11**, step one and step two of the “process for success” is our team will work to identify needs.

With decades of funding research/management experience, we understand the regulations and requirements associated with local, state, and federal funds. This expertise is crucial for securing funding, prioritizing programs/projects, expediting payment reimbursement, and mitigating project monitoring requirements.

- ▶ **Assess Project Readiness:** Step three of the “process for success” is assessing project readiness. APTIM, working with stakeholders will review individual projects to ensure proposed projects meet the grant agency’s requirements for readiness and represent the best return on investment (ROI).
- ▶ **Develop Grant Application:** Step four of the “process for success” is developing the grant application. APTIM will assist with the applications for funding as appropriate, which could include collecting detailed information on project benefits, supporting data, letters of support, and budgets and eligibility based on grant regulations and requirements.

COMPLEX GRANT PROCESS

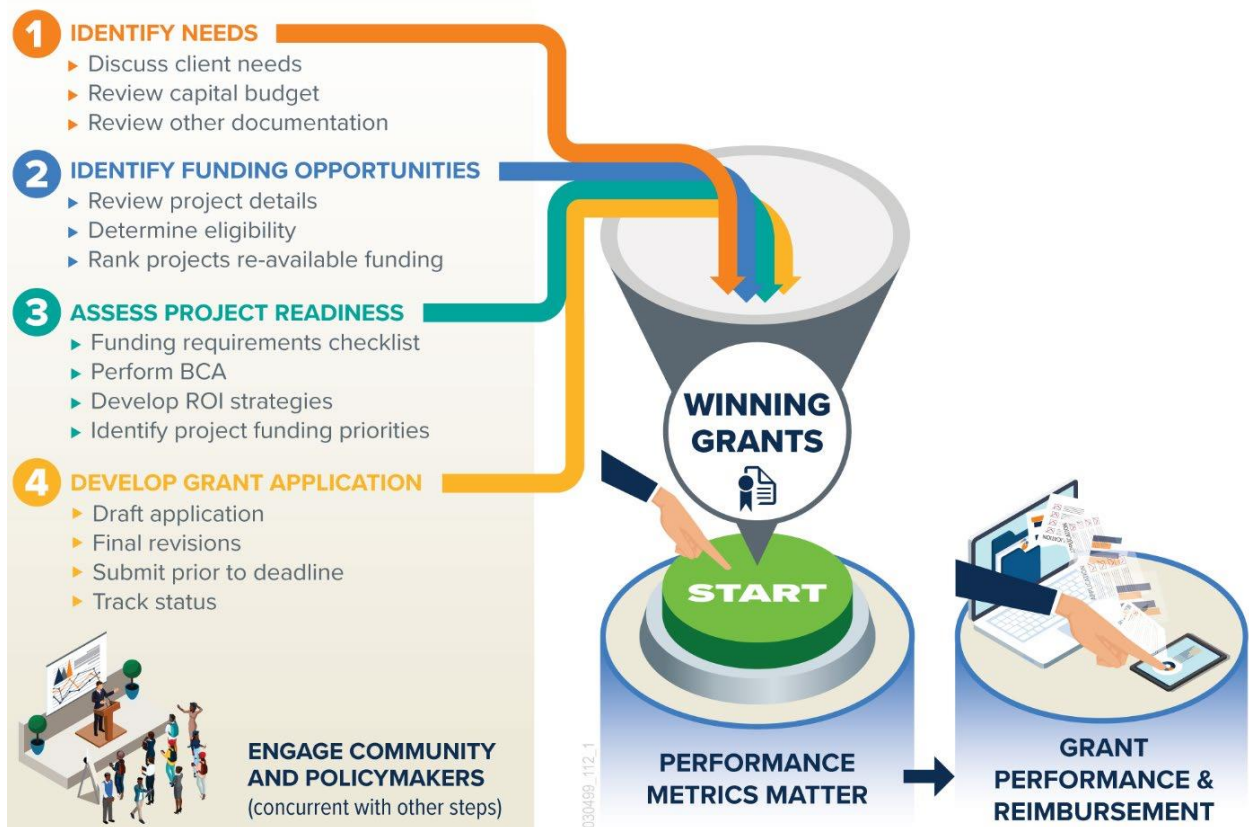


Figure 11 Four Step Grant Process for Success

APTIM's comprehensive work plan is designed to support the City's sustainability efforts from start to finish. By closely collaborating with the City, engaging stakeholders, providing ongoing support and capacity building to City staff throughout the organization, and facilitating knowledge sharing and best practices, APTIM is fully committed to helping the City of Deerfield

Beach advance its sustainability objectives and maintain consistency with state priorities. With our extensive experience and expertise in sustainability and project implementation, we are confident in our ability to deliver the high-quality professional services required to successfully execute, monitor, review, and report on the City's climate sustainability initiatives.

Deliverable and Schedule: The project implementation plan will be delivered to staff for review and followed by a final implementation plan by Month 10. Meeting notes from staff follow-up interviews necessary to finalize the plan will be provided.

Task 3 Training

Training will take an educational and systematic approach, covering key sustainability and GHG inventorying concepts and methodology, providing clear step-by-step instructions of how to perform future iterations of the GHG survey and reporting and building consensus around the city's sustainability vision. Core training components are outlined in **Figure 12**. The goal of the training is to provide staff members with the guidance, tools, and instructions necessary for them to be able to conduct future updates of the GHG emissions inventory on an ongoing basis. All vital data, calculations, methodologies, and information, used to produce the GHG inventory report and Roadmap will be thoroughly reviewed and explained so that trainees feel comfortable with the content and methodology and confident with maintaining the inventory for the future.



Figure 12 Key Training Components

The APTIM team will also work with the City of Deerfield Beach's Sustainability staff to convey data collection and analyses protocol and procedures to relevant City department and key personnel and directors. Key department heads will learn their role in the future collection and processing of key data and how to manage this effort to support the City's greater sustainability vision.

The training will be conducted in person or virtually as directed by staff. Small group in person trainings yield better results in using computer tools and ensuring a process can be repeated. Virtual trainings yield higher participation and can be effective with conveying high level material, collecting feedback and facilitating group or agencywide learning.

Deliverable and Schedule: The training materials and slides will be provided for staff review in advance and the training will occur at staff convenience in Month 10.



**City of Deerfield Beach
Municipal Operations Greenhouse Gas (GHG) Inventory Report, Sustainability
Roadmap and Work Plan**

Task Number	Task Name	Total Project
Tsk-001	Municipal Operations Greenhouse Gas Inventory	\$ 21,090.00
Tsk-002	Sustainability Roadmap and Workplan	\$ 25,330.00
Tsk-003	Training	\$ 3,580.00
Totals =		\$ 50,000.00



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2038

Agenda Date: 9/13/2023

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

Presentation by Colliers International regarding the 2023 Central City Area Retail Market Analysis.

Background/History

On April 23rd, 2023, the Economic Development Department presented the Central City Area Redevelopment Plan. The presentation provided the preferred economic model for the area and proposed a Redevelopment Enterprise Fund as a funding mechanism to reinvest into the community. Staff highlighted the importance of community involvement through a comprehensive outreach model for residents to work hand in hand with the City on four strategies: 1) Build and Strengthen Community Relations; 2) Support Small Businesses and Incentivize Local Employment; 3) Reduce and Prevent Blight; 4) Incentivize Catalytic Development.

Following the plan, staff outlined the next steps in the process for the plan's implementation, including conducting a market study for the Central City Area.

Current Activity

Staff worked with Colliers International to conduct a comprehensive retail market analysis for the Central City Area. The analysis is an important tool that will assist in boosting the economic vitality of the community and identifying opportunities for improvement. The information gathered from the study will serve as the area's first benchmarking tool and will provide valuable insight on where to direct resources and how to better serve the community.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2076

Agenda Date: 9/13/2023

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

Presentation regarding the Aesthetic Enhancements to the International Fishing Pier.

Recommendation

Motion on decision of Commission

Background/History

On the morning of Thursday, November 10, 2022, Hurricane Nicole impacted the City's International Fishing Pier, severely damaging approximately one-fourth of the pier deck at its east end.

An in-depth assessment of the entire pier was contracted with Lakdas/Yohalem Engineering, Inc. The assessment inspections detailed the damage sustained by the structure and the electrical system, and reported widespread decay in the supporting wood elements of the deck, as well as spalling and steel corrosion in some of the supporting concrete elements of the pier. The findings also include deficiencies and corrosion in the parts of the electrical system.

As a result, a new wood supporting system was designed to replace the elements damaged by the storm and the decaying elements, repairs were specified for the affected concrete elements, and a new electrical system was designed to replace the existing system. Construction documents and estimates for the needed repairs are complete and ready for bidding.

Current Activity

Given the scope of intervention needed, and considering the importance that the International Fishing Pier represents to the City, staff considered attention to improving the pier experience for sightseers and anglers. Therefore, architectural concepts for enhancement and improvement of the Pier are being presented to the City Commission for consideration and guidance.

Three options are being presented. The first option is to make no enhancements and just repair the damage to the pier with modifications to improve the pier's resiliency. These repair plans are complete and ready to be bid. The engineer's estimate for the base cost of these repairs is \$3,600,000. The second option primarily focuses on a mix of new wood and aluminum railing along the entire pier; new indirect alternate lighting incorporated into the railing with no bollard lighting; and the option for additional wood pavilions. This option would add an additional cost of \$1,500,000 over the base cost for the repairs. The third option incorporates all aluminum railing along the entire pier; new indirect alternate lighting incorporated into the railing with no bollard lighting; and two new aluminum pavilions. Aluminum is considered a more resilient solution and is being presented to extend the longevity of these improvements. The cost for these improvements is estimated at \$2,120,000 over the base cost for the repairs.

Based on the selection of aesthetic enhancements contained in options 2 and 3, we will develop 100% construction documents within 90 days. Bidding of these documents will be an additional 90

days with an award recommendation made within 6 months.

Recommendation

It is recommended that the City Commission assist staff with guidance for the next steps.

Deerfield Beach

Fishing Pier Repairs & Improvements



August 30, 2023



Deerfield Beach International Fishing Pier Repairs and Renovation

Option 1

BASE OPTION

Complete Refurbishment of Existing Pier

These activities are needed to reopen the Pier in its entirety



- Structural repairs
- Restoration of spalled concrete piles
- New wood beams
- Restoration of wood decking
- New wood railings with **aluminum top handrail**
- New **collapsible** aluminum railing at **T** pier-end
- Restoration of wood pavilion
- Restoration of lighting system
- Restoration of lightning protection
- Services
- New furnishings

Engineer's estimate
\$3,600,000



Deerfield Beach International Fishing Pier Repairs and Renovation

Option 2

Additional Aesthetic improvements All-new pavilions, Wood and Aluminum Railing



- All new ***IPE wood*** and ***aluminum*** railing along the Pier perimeter.
(\$430,000 over base option)
- Two new ***IPE wood*** and ***aluminum*** ***pavilion*** structures.
(\$400,000 over base option)
- Electric supply, new ***indirect lighting***, ***CCTV***, and ***lightning protection***.
(\$460,000 over base option)
- New Utilities (water, electric, security) ETC.
(\$140,000 over base option)

Additional Cost over base option
Engineers Estimate \$1,600,000
(including professional fees)

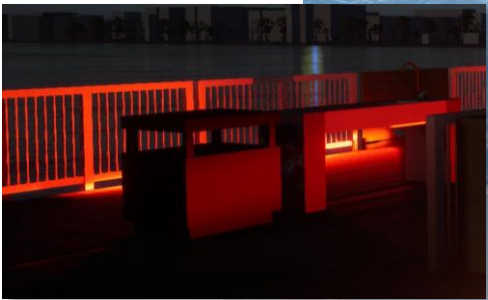
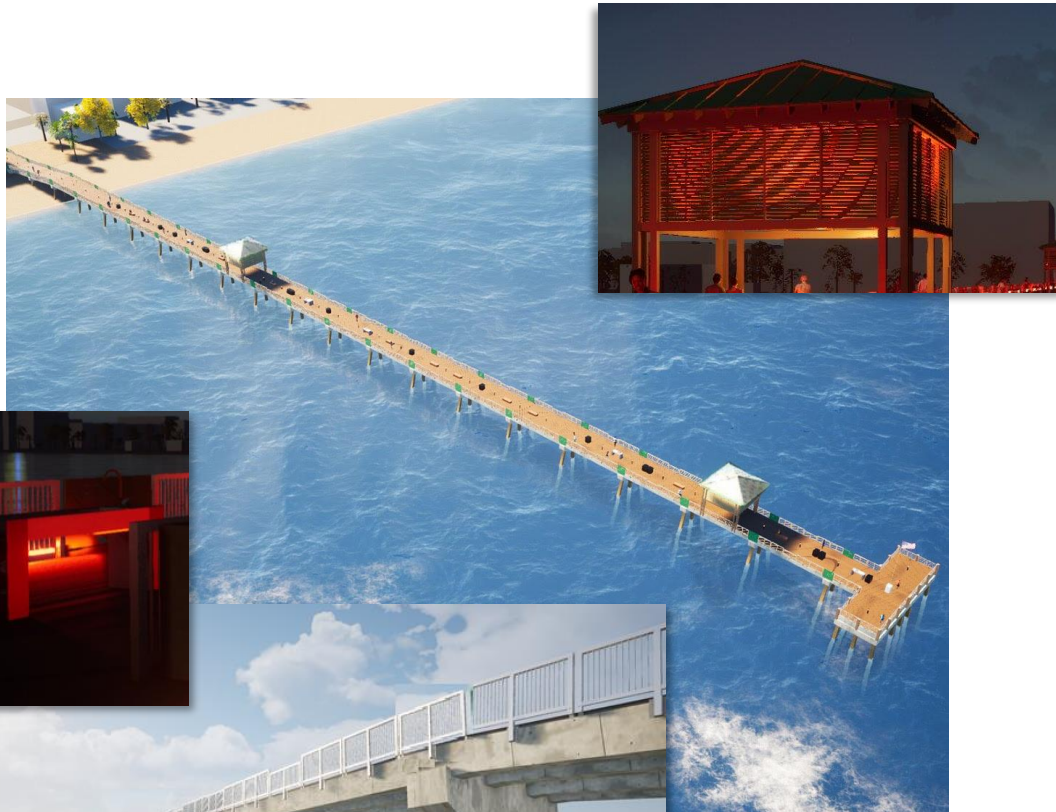


Deerfield Beach International Fishing Pier Repairs and Renovation

Option 3

Additional Aesthetic improvements
All-new pavilions, Aluminum Railing

- All new **aluminum** railing along the entire pier.
(\$870,000 over base option)
- Two **new aluminum** pavilions
(\$400,000 over base option)
- Electric supply, new **indirect lighting**, **CCTV**, and **lightning protection**.
(\$460,000 over base option)
- New Utilities (water, electric, security) ETC.
(\$140,000 over base option)



Additional Cost over base option
Engineers Estimate \$2,075,000
(including professional fees)



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2023-2080

Agenda Date: 9/13/2023

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

ORDINANCE 2023/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AMENDING CHAPTER 90 "FLOODPLAIN MANAGEMENT" OF THE CITY'S LAND DEVELOPMENT CODE TO PROVIDE REGULATIONS FOR ACCESSORY STRUCTURES IN FLOOD HAZARD AREAS, SPECIFY ELEVATION OF MANUFACTURED HOMES IN FLOOD HAZARD AREAS, AND TO PROVIDE FOR CONSISTENCY WITH APPLICABLE BUILDING CODE AND FEMA POLICY PROVISIONS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

Recommended Action

Commission to vote on Ordinance and set public hearing for October 3, 2023

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The Legislature of the State of Florida has, in Chapter 166, Florida Statutes, conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizens.

The City of Deerfield Beach participates in the National Flood Insurance Program (NFIP) and participates in the NFIP's Community Rating System, a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum program requirements and achieved a CRS rating of Class 8, making citizens who purchase NFIP flood insurance policies eligible for premium discounts.

In 2020 the NFIP Community Rating System established certain minimum prerequisites for communities to qualify for or maintain class ratings of Class 8 or better. To satisfy the prerequisite and for the City of Deerfield Beach to maintain the current CRS rating, all manufactured homes installed or replaced in special flood hazard areas must be elevated to or above at least the base flood elevation plus 1 foot, which necessitates modification of the existing requirements.

The Federal Emergency Management Agency released FEMA Policy #104-008-03 Floodplain Management Requirements for Agricultural Structures and Accessory Structures and has determined it appropriate to adopt regulations that are consistent with the FEMA Policy to allow issuance of permits for non-elevated wet floodproofed accessory structures that are not larger than the sizes specified in the FEMA Policy. The City of Deerfield Beach determined that it is in the public interest to amend the floodplain management regulations to better protect manufactured homes and to continue participating in the Community Rating System at the current class rating.

Current Activity

It is recommended that Chapter 90 Floodplain Management of the City Code of Ordinances be amended as set forth in the enclosed Ordinance.

Recommendation

It is recommended that the City Commission of the City of Deerfield Beach amend chapter 90 of the Land Development Code to provide regulations for accessory structures in flood hazard areas and specify elevation of manufactured homes in flood hazard areas.

ORDINANCE NO. 2023/

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AMENDING CHAPTER 90 “FLOODPLAIN MANAGEMENT” OF THE CITY’S LAND DEVELOPMENT CODE TO PROVIDE REGULATIONS FOR ACCESSORY STRUCTURES IN FLOOD HAZARD AREAS, SPECIFY ELEVATION OF MANUFACTURED HOMES IN FLOOD HAZARD AREAS, AND TO PROVIDE FOR CONSISTENCY WITH APPLICABLE BUILDING CODE AND FEMA POLICY PROVISIONS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE

WHEREAS, under the Florida Constitution and Section 166.021, Florida Statutes, municipalities are given broad home rule powers, including the authority to adopt regulations designed to promote the public health, safety, and general welfare of the citizenry; and

WHEREAS, the Federal Emergency Management Agency released FEMA Policy #104-008-03 Floodplain Management Requirements for Agricultural Structures and Accessory Structures (the “FEMA Policy”); and

WHEREAS, the City of Deerfield Beach participates in the National Flood Insurance Program (“NFIP”) and participates in the NFIP’s Community Rating System, a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum program requirements, achieving a CRS rating of Class 8; and

WHEREAS, in 2020 the NFIP Community Rating System established certain minimum prerequisites for communities to qualify for or maintain class ratings of Class 8 or better; and

WHEREAS, in order to satisfy the prerequisites and maintain the City’s current CRS rating, all manufactured homes installed or replaced in special flood hazard areas must be elevated to or above at least the base flood elevation plus 1 foot, which necessitates modification of the existing requirements set forth in the City’s Land Development Code; and

WHEREAS, the City Commission has determined it appropriate to amend the City’s Land Development Code related to floodplain management to: (i) adopt regulations that are consistent with the FEMA Policy to allow issuance of permits for non-elevated wet floodproofed accessory structures that are not larger than the sizes specified in the FEMA Policy, (ii) amend the regulations relating to the installation and replacement of manufactured homes in special flood hazard areas, and (iii) provide for consistency with applicable Building Code and FEMA Policy provisions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, AS FOLLOWS:

Section 1. The above “WHEREAS” clauses are true and correct and are incorporated into and made a part of this Ordinance.

Section 2. Chapter 90 “Floodplain Management” of the Land Development Code is hereby amended to read as follows¹:

Chapter 90 - FLOODPLAIN MANAGEMENT

Sec. 90-7. Variances and appeals.

- (d) *Historic buildings.* A variance is authorized to be issued for the repair, improvement, or rehabilitation of a historic building that is determined eligible for the exception to the flood resistant construction requirements of the Florida Building Code, Existing Building, Chapter 12 ~~44~~, Historic Buildings, upon a determination that the proposed repair, improvement, or rehabilitation will not preclude the building's continued designation as a historic building and the variance is the minimum necessary to preserve the historic character and design of the building. If the proposed work precludes the building's continued designation as a historic building, a variance shall not be granted and the building and any repair, improvement, and rehabilitation shall be subject to the requirements of the Florida Building Code.

Sec. 90-9. Definitions.

- (a) *Scope.* Unless otherwise expressly stated, the following words and terms shall, for the purposes of this chapter, have the meanings shown in this section.
- (b) *Terms defined in the Florida Building Code.* Where terms are not defined in this chapter and are defined in the Florida Building Code, such terms shall have the meanings ascribed to them in that code.
- (c) *Terms not defined.* Where terms are not defined in this chapter or the Florida Building Code, such terms shall have ordinarily accepted meanings such as the context implies.

Accessory structure. A structure on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure. For floodplain management purposes, the term includes only accessory structures used for parking and storage.

~~*Existing manufactured home park or subdivision.* A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) was completed before November 10, 1972.~~

~~*Expansion to an existing manufactured home park or subdivision.* The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured~~

¹ Additions to existing City Code text are shown in underline. Deletions to existing City Code text are shown in ~~strikethrough~~.

~~homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).~~

Historic structure. Any structure that is determined eligible for the exception to the flood hazard area requirements of the Florida Building Code, Existing Building, Chapter 1244, Historic Buildings.

~~Market value. The price at which a property will change hands between a willing buyer and a willing seller, neither party being under compulsion to buy or sell and both having reasonable knowledge of relevant facts. As used in this chapter, the term refers to the market~~ The value of buildings and structures, excluding the land and other improvements on the parcel. Market value may be established by a qualified independent appraiser, is the Actual Cash Value (like-kind replacement cost depreciated for age, wear and tear, neglect, and quality of construction) determined by a qualified independent appraiser, or tax assessment value adjusted to approximate market value by a factor provided by the property appraiser.

~~*New manufactured home park or subdivision.* A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after November 10, 1972.~~

Sec. 90-10. Buildings and structures.

(c) Accessory Structures. Accessory structures are permitted below the base flood elevations required by the Florida Building Code provided the accessory structures are used only for parking or storage and:

- (1) If located in special flood hazard areas (Zone A/AE) other than coastal high hazard areas, are one-story and not larger than 600 sq. ft. and have flood openings in accordance with Section R322.2 of the Florida Building Code, Residential;
- (2) If located in coastal high hazard areas (Zone V/VE), are not located below elevated buildings and are not larger than 100 sq. ft.;
- (3) Are anchored to resist flotation, collapse or lateral movement resulting from flood loads;
- (4) Have flood damage-resistant materials used below the base flood elevation plus one (1) foot; and
- (5) Have mechanical, plumbing and electrical systems, including plumbing fixtures, elevated to or above the base flood elevation plus one (1) foot.

Sec. 90-13. Manufactured homes.

- (d) *Elevation.* All manufactured homes that are placed, replaced, or substantially improved in flood hazard areas shall be elevated such that the bottom of the frame is at or above the elevation required, as applicable to the flood hazard area, in the *Florida Building Code, Residential* Section R322.2 (Zone A) or Section R322.3 (Zone V and Coastal A Zone). Manufactured homes that are placed, replaced, or substantially improved shall comply with section 90-13(d)(1) or 90-13(d)(2) of this chapter, as applicable.

~~(1) *General elevation requirement.* Unless subject to the requirements of section 90-13(d)(2) of this chapter, all manufactured homes that are placed, replaced, or substantially improved on sites located: (a) outside of a manufactured home park or subdivision; (b) in a new manufactured home park or subdivision; (c) in an expansion to an existing manufactured home park or subdivision; or (d) in an existing manufactured home park or subdivision upon which a manufactured home has incurred "substantial damage" as the result of a flood, shall be elevated such that the bottom of the frame is at or above the elevation required, as applicable to the flood hazard area, in the Florida Building Code, Residential Section R322.2 (Zone A) or Section R322.3 (Zone V).~~

~~(2) *Elevation requirement for certain existing manufactured home parks and subdivisions.* Manufactured homes that are not subject to section 90-13(d)(1) of this chapter, including manufactured homes that are placed, replaced, or substantially improved on sites located in an existing manufactured home park or subdivision, unless on a site where substantial damage as result of flooding has occurred, shall be elevated such that either the:~~

- ~~a. Bottom of the frame of the manufactured home is at or above the elevation required, as applicable to the flood hazard area, in the Florida Building Code, Residential Section R322.2 (Zone A) or Section R322.3 (Zone V); or~~
- ~~b. Bottom of the frame is supported by reinforced piers or other foundation elements of at least equivalent strength that are not less than 36 inches in height above grade.~~

Section 3. All Sections or parts of Sections of the Code of Ordinances, all ordinances or parts of ordinances, and all Resolutions, or parts of Resolutions, in conflict with this Ordinance are repealed to the extent of such conflict.

Section 4. The provisions of this Ordinance are declared to be severable, and, if any section, sentence, clause and/or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, which shall remain in effect, it being the legislative intent that this Ordinance shall stand despite the invalidity of any part.

Section 5. It is the intention of the City Commission and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the City Code of the City of Deerfield Beach, and that the sections of this Ordinance may be renumbered to accomplish such intent.

Section 6. That this Ordinance shall take effect immediately upon adoption on second reading.

PASSED 1ST READING ON THIS ____ DAY OF _____, 2023.

PASSED 2ND READING ON THIS ____ DAY OF _____, 2023.

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2077

Agenda Date: 9/13/2023

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the award of ITB #2023-32-BA for citywide median landscape improvements to VisualScape, Inc.; authorizing the execution of a contract with VisualScape, Inc., the lowest priced responsive and responsible bidder, in an amount not to exceed \$1,048,945.35; providing an effective date. (Funds from Account #399-7020-539-65-30 - CIP - Infrastructure)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal Impact

Costs:\$1,048,945.35

Account Name: CIP - Infrastructure

Account Number: 399-7020-539-65-30 - \$548,945.35

Secondary Account Name: (FY24) CIP - Infrastructure

Secondary Account Number: 399-7020-539-65-30 - \$500,000

Background/History

The City Commission has indicated that one of its priorities is to improve the aesthetic appeal of the City, with specific emphasis on the entryway medians. As such, staff reviewed the various entryways and considered enhancements that could occur. The main entry roadways (Powerline Road, Military Trail, Dixie Highway, Federal Highway, Hillsboro Boulevard, Sample Road, and SW 10th Street) are all state-owned and are governed by standards established by FDOT. Based on FDOT standards, the state of the landscape in the current medians and the areas available for improvement, four of the main arterial entranceways were identified for redesign and professional landscape improvements.

Improvements to these roadways were based on the Deerfield Beach Arterial Roadway Guidelines. A presentation on the guidelines was provided to the City Commission at the June 7, 2022 City Commission Meeting. Additionally, improvements to those medians that fall within the Coastal Community and Pioneer Grove Architectural Districts have proposed planting materials that match the guidelines for these districts.

The Purchasing and Contract Administration Division issued an Invitation to Bid for the Citywide Median Landscape Improvements, ITB #23-32-BA. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements.

On July 21, 2023, the ITB was advertised in the legal notices section of the Sun-Sentinel. The notice was sent to one hundred five (105) prospective Offerors via the e-Procurement Marketplace. Six (6) vendors viewed the documents of the ITB. On July 26, 2023 at 9:00 a.m., a Non-Mandatory Site Visit and Examination was held in person. No prospective Offerors attended. Three (3) Addendums were issued to make additions, deletions and changes to the ITB documents. On August 14, 2023 at 3:00

p.m. EST, the Purchasing and Contract Administration Division closed and unsealed two (2) responses.

The responses were reviewed by the Purchasing and Contract Administration Division to ensure the response met the ITB requirements. The apparent low bidder, VisualScape, Inc., met all the requirements of the ITB. The Purchasing and Contract Administration Division discussed the response from VisualScape, Inc. with the Parks & Recreation staff and the City's Urban Forester and concluded that VisualScape, Inc. meets all the requirements of the ITB. Reference checks were conducted on VisualScape, Inc. and revealed positive ratings.

In summary, VisualScape, Inc. is the low, responsive and responsible Offeror able to meet the ITB requirements; therefore, the award recommendation of this ITB is to VisualScape, Inc.

Current Activity

The City has identified four major areas of landscape enhancement for entryway medians. These are: South Federal Highway (SE 15 St to SE 10th St); North Federal Highway (Hillsboro Boulevard to Broward County line); West Hillsboro Boulevard (Turnpyke to Powerline Road); and North Military Trail (Hillsboro boulevard to Broward Countyline). The landscape improvements need to follow FDOT guidelines, since these are State roadways.

Landscape designs were done, approved by FDOT and solicited through the City's Procurement process.

The City's medians are essential, of high priority, and require the retaining of an outside company, as the City is not currently staffed to adequately perform such services.

Recommendation

Staff recommends that in response to ITB #23-32-BA , the Commission award the ITB and contract to VisualScape, Inc. for the citywide median landscape improvements in the amount of \$1,048,945.35.

RESOLUTION NO. 2023/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE AWARD OF ITB #2023-32-BA FOR CITYWIDE MEDIAN LANDSCAPE IMPROVEMENTS TO VISUALSCAPE, INC.; AUTHORIZING THE EXECUTION OF A CONTRACT WITH VISUALSCAPE, INC., THE LOWEST PRICED RESPONSIVE AND RESPONSIBLE BIDDER, IN AN AMOUNT NOT TO EXCEED \$1,048,945.35; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City issued Invitation for Bid #2023-32-BA seeking a qualified contractor for citywide median landscape improvements (the “ITB”); and

WHEREAS, the ITB was advertised in the legal notices section of the Sun-Sentinel on July 21, 2023, and the notice was sent to 105 prospective firms via the e-Procurement Marketplace with six (6) vendors viewing the ITB documents; and

WHEREAS, on July 26, 2023, at 9:00 a.m., a non-mandatory site visit and examination was held but no prospective offerors attended, which was followed by three (3) Addendums being issued to the ITB; and

WHEREAS, on August 14, 2023, at 3:00 p.m., the ITB due date and time, the Purchasing and Contract Division (the “Division”) opened the two (2) bids that were timely received, and reviewed the bid to ensure that they met the ITB requirements; and

WHEREAS, the Division reviewed the bid submitted by VisualScape, Inc. (“VisualScape”), the apparent lowest priced responsive and responsible bidder, discussed it with the Department of Parks and Recreation staff and the City’s Urban Forester and concluded that VisualScape met all the requirements of the ITB; and

WHEREAS, the Division recommends that the City Commission approve the award of the ITB to VisualScape, the lowest responsible and responsible bidder to the ITB, and authorize the execution of a contract with VisualScape for the Citywide Median Landscape Improvements in an amount not to exceed \$1,048,945.35 (the “Contract”).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. The City Commission hereby approves the award of the ITB to VisualScape for the Citywide Median Landscape Improvements in an amount not to exceed \$1,048,945.35.

Section 3. The City Manager is hereby authorized to execute a Contract with VisualScape for the Citywide Median Landscape Improvements in a total amount not to exceed \$1,048,945.35 based upon the terms and conditions of the ITB, together with such additional terms as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. The appropriate City officials are authorized to do all things necessary to carry out the aims of this Resolution.

Section 5. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2023.

CITY OF DEERFIELD BEACH

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



Memorandum

TO: Elizabeth Ricci, Interim Assistant Director of Parks & Recreation

FROM: Bogdan Avasiloe, Purchasing Manager

DATE: August 15, 2023

RE: **Citywide Median Landscape Improvements, ITB #23-32-BA**

The Purchasing and Contract Administration Division issued an Invitation to Bid for the Citywide Median Landscape Improvements, ITB #23-32-BA. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements. Details of the competitive solicitation process are as follows:

- On July 21, 2023 the ITB was advertised in the legal notices section of the Sun-Sentinel. The notice was sent to one hundred five (105) prospective Offerors via the e-Procurement Marketplace.
- Six (6) vendors viewed the documents of the ITB.
- On July 26, 2023 at 9:00 a.m., a Non-Mandatory Site Visit and Examination was held in person. No prospective Offerors attended.
- Three (3) Addendums were issued to make additions, deletions and changes to the ITB documents.
- On August 14, 2023 at 3:00 p.m. EST, the Purchasing and Contract Administration Division closed and unsealed two (2) responses. The responses were reviewed by the Purchasing and Contract Administration Division to ensure the response met the ITB requirements.
- The apparent low bidder, VisualScape, Inc. met all the requirements of the ITB.
- The Purchasing and Contract Administration Division discussed the response from VisualScape, Inc. with the Parks & Recreation staff and the City's Urban Forester and concluded that VisualScape, Inc. meets all the requirements of the ITB.
- Reference checks were conducted on VisualScape, Inc. and revealed positive ratings.
- Documentation related to this solicitation may be obtained by e-mailing sfrancis@deerfield-beach.com. You may contact the Purchasing and Contract Administration Division at 954-480-4381 with any questions.

In summary, VisualScape, Inc. is the low, responsive and responsible Offeror able to meet the ITB requirements; therefore, the award recommendation of this ITB is to VisualScape, Inc.

Please use this memorandum and all attachments as your backup for the next available Commission meeting.

Att. Tabulation Sheets, Tabulation Summary, Scope of Work

1	Lot I: Citywide Median Landscape Improvements for North Federal Highway - From E. Hillsboro Blvd. to the Broward County Line.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$249,307.55	\$249,307.55	
	Arazoza Brothers Corp.	1	Lump Sum	\$477,567.75	\$477,567.75	
1.1	Landscape Disposition: Tree Removals.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	8	ea	\$944.00	\$7,552.00	
	Arazoza Brothers Corp.	8	ea	\$1,162.50	\$9,300.00	
1.2	Landscape Disposition: Tree Relocation-Palms.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	44	ea	\$561.00	\$24,684.00	
	Arazoza Brothers Corp.	44	ea	\$1,063.75	\$46,805.00	
1.3	Landscape Disposition: Tree Protection Fencing.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1360	LF	\$10.00	\$13,600.00	
	Arazoza Brothers Corp.	1360	LF	\$10.00	\$13,600.00	
1.4	Landscape Disposition: Shrub Removal.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	1	Lump Sum	\$2,000.00	\$2,000.00	
	VisualScape Inc.	1	Lump Sum	\$5,775.00	\$5,775.00	
1.5	Plant Material - Large: Silver Buttonwood - F.G. 10'-12' HT X 5' SPR., 2" Cal..					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	6	ea	\$750.00	\$4,500.00	
	Arazoza Brothers Corp.	6	ea	\$1,725.00	\$10,350.00	
1.6	Plant Material - Large: Jatropha Standard -F.G. 8'-10' Ht. x 4' SPR., 1.5" Cal.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	18	ea	\$595.00	\$10,710.00	
	Arazoza Brothers Corp.	18	ea	\$1,525.00	\$27,450.00	
1.7	Plant Material - Large: Florida Royal Palm- F.G. 32'-36' O.A. HT, 20'-24' C.T.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	5	ea	\$2,800.00	\$14,000.00	
	Arazoza Brothers Corp.	5	ea	\$5,975.00	\$29,875.00	

1.8	Plant Material - Large: Montgomery Palm (single) - F.G. 18'-20' O.A., 12'-14' C.T.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	3	ea	\$650.00	\$1,950.00
	Arazoza Brothers Corp.	3	ea	\$1,925.00	\$5,775.00
1.9	Plant Material - Large: Coconut Palm - F.G. 24' O.A. Ht., 12'-14' C.T.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	5	ea	\$2,300.00	\$11,500.00
	Arazoza Brothers Corp.	5	ea	\$3,475.00	\$17,375.00
1.10	Plant Material - Large: Silver Bismarckia Palm - F.G. 18'-20' O.A., 12'-14' C.T.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	4	ea	\$1,900.00	\$7,600.00
	Arazoza Brothers Corp.	4	ea	\$2,975.00	\$11,900.00
1.11	Plant Material - Small: Copperleaf - 3 Gal. 18" HT X 15" SPR, 24" O.C.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	225	ea	\$13.00	\$2,925.00
	Arazoza Brothers Corp.	225	ea	\$17.00	\$3,825.00
1.12	Plant Material - Small: Dwarf Carissa - 3 Gal. 18" HT X 15" SPR, 24" O.C.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	528	ea	\$12.00	\$6,336.00
	Arazoza Brothers Corp.	528	ea	\$17.00	\$8,976.00
1.13	Plant Material - Small: Green Island Ficus - 3 Gal. 18" HT X 15" SPR, 24" O.C.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	771	ea	\$11.00	\$8,481.00
	Arazoza Brothers Corp.	771	ea	\$12.00	\$9,252.00
1.14	Plant Material - Small: Compact Spicy Jatropha - 3 Gal. 18" HT X 15" SPR, 24" O.C.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	249	ea	\$15.00	\$3,735.00
	Arazoza Brothers Corp.	249	ea	\$17.00	\$4,233.00
1.15	Plant Material - Small: Petite Pink Oleander - 3 Gal. 18' Ht. X 15" SPR, 24" O.C.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	556	ea	\$15.00	\$8,340.00
	Arazoza Brothers Corp.	556	ea	\$18.00	\$10,008.00

1.16	Plant Material - Small: Variegated Giant' Liriope - 1 Gal. 12" HT X 12" SPR, 18" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	420	ea	\$7.00	\$2,940.00	
	Arazoza Brothers Corp.	420	ea	\$8.00	\$3,360.00	

1.17	Plant Material - Small: Mulch Rings around Trees in Sodded Areas.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	1	Lump Sum	\$56.00	\$56.00	
	VisualScape Inc.	1	Lump Sum	\$572.80	\$572.80	

1.18	Plant Material - Small: SOD - New sod areas and restoration - St. Augustine 'Floritam' sod					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	21237	ft2	\$0.75	\$15,927.75	
	Arazoza Brothers Corp.	21237	ft2	\$0.75	\$15,927.75	

1.19	Landscape Miscellaneous Items: Site Mobilization/General Conditions.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$9,683.00	\$9,683.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$22,500.00	\$22,500.00	

1.20	Landscape Miscellaneous Items: Maintenance of Traffic.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	1	Lump Sum	\$20,000.00	\$20,000.00	
	VisualScape Inc.	1	Lump Sum	\$21,710.00	\$21,710.00	

1.21	Landscape Miscellaneous Items: Bed Prep./ Planting Soil.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$18,001.50	\$18,001.50	
	Arazoza Brothers Corp.	1	Lump Sum	\$20,000.00	\$20,000.00	

1.22	Landscape Miscellaneous Items: Irrigation-Modifications & Repairs to Existing.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$48,784.50	\$48,784.50	
	Arazoza Brothers Corp.	1	Lump Sum	\$185,000.00	\$185,000.00	

2	Lot II: Citywide Median Landscape Improvements for S. Federal Highway - From S.E. 15th Street to S.E. 10th Street.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$62,706.00	\$62,706.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$78,632.00	\$78,632.00	

2.1	Landscape Disposition: Tree Relocation - Sabal Palms.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	7	ea	\$600.00	\$4,200.00	
	VisualScape Inc.	7	ea	\$636.00	\$4,452.00	
2.2	Plant Material - Large: Compact Spicy Jatropha - F.G. 10'-12' HT X 4' SPR.,1.5" Cal. Standard.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	2	ea	\$850.00	\$1,700.00	
	Arazoza Brothers Corp.	2	ea	\$2,675.00	\$5,350.00	
2.3	Plant Material - Large: Medjool Date Palm- F.G. 22'-24' O.A. HT, 12'-14' C.T.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	3	ea	\$7,750.00	\$23,250.00	
	Arazoza Brothers Corp.	3	ea	\$8,875.00	\$26,625.00	
2.4	Plant Material - Large: Alexander Solitaire Palm (single) - F.G. 18'-20' O.A., 12`-14' C.T.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	3	ea	\$750.00	\$2,250.00	
	Arazoza Brothers Corp.	3	ea	\$2,775.00	\$8,325.00	
2.5	Plant Material - Small: Variegated False Agave - 3 Gal. 18" HT X 18" SPR, 24" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	21	ea	\$45.00	\$945.00	
	Arazoza Brothers Corp.	21	ea	\$52.00	\$1,092.00	
2.6	Plant Material - Small: Dwarf Natal Plum - 3 Gal. 18" HT X 15" SPR, 24" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	342	ea	\$12.00	\$4,104.00	
	Arazoza Brothers Corp.	342	ea	\$16.00	\$5,472.00	
2.7	Plant Material - Small: Perennial Peanut - 1 Gal. 8" HT X 8" SPR, 10" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	398	ea	\$6.00	\$2,388.00	
	Arazoza Brothers Corp.	398	ea	\$7.00	\$2,786.00	
2.8	Plant Material - Small: Seasonal Annuals - Flowers - 4" Pots, 6" HT X 6" SPR, 12" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	133	ea	\$4.00	\$532.00	
	VisualScape Inc.	133	ea	\$5.00	\$665.00	

2.9	Plant Material - Small: SOD - New sod areas and restoration - St. Augustine 'Floritam' sod.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	1000	ft2	\$0.75	\$750.00	
	VisualScape Inc.	1000	ft2	\$0.80	\$800.00	

2.10	Landscape Miscellaneous Items: Site Mobilization/General Conditions.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	1	Lump Sum	\$5,000.00	\$5,000.00	
	VisualScape Inc.	1	Lump Sum	\$6,427.00	\$6,427.00	

2.11	Landscape Miscellaneous Items: Maintenance of Traffic.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$4,970.00	\$4,970.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$5,000.00	\$5,000.00	

2.12	Landscape Miscellaneous Items: Bed Prep./ Planting Soil.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$3,305.00	\$3,305.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$6,000.00	\$6,000.00	

2.13	Landscape Miscellaneous Items: Irrigation-Modifications & Repairs to Existing.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$7,450.00	\$7,450.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$7,500.00	\$7,500.00	

3	Lot III: Citywide Median Landscape Improvements for North Military Trail - From W. Hillsboro Blvd. to the Broward County Line.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$219,838.45	\$219,838.45	
	Arazoza Brothers Corp.	1	Lump Sum	\$355,348.50	\$355,348.50	

3.1	Landscape Disposition: Tree Removals.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	9	ea	\$800.00	\$7,200.00	
	Arazoza Brothers Corp.	9	ea	\$1,044.50	\$9,400.50	

3.2	Landscape Disposition: Tree Relocation-Palms.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	45	ea	\$320.00	\$14,400.00	
	Arazoza Brothers Corp.	45	ea	\$644.50	\$29,002.50	

3.3	Landscape Disposition: Tree Protection Fencing.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	640	LF	\$10.00	\$6,400.00	
	Arazoza Brothers Corp.	640	LF	\$10.00	\$6,400.00	
3.4	Landscape Disposition: Shrub Removal.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	1	Lump Sum	\$2,000.00	\$2,000.00	
	VisualScape Inc.	1	Lump Sum	\$2,200.00	\$2,200.00	
3.5	Plant Material - Large: Spanish Stopper- F.G. 10'-12' HT X 5' SPR.,1.5" Cal.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	2	ea	\$750.00	\$1,500.00	
	Arazoza Brothers Corp.	2	ea	\$1,760.00	\$3,520.00	
3.6	Plant Material - Large: Queens' Crape Myrtle-F.G. 10'-12' Ht. x 5' SPR., 2" Cal.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	5	ea	\$675.00	\$3,375.00	
	Arazoza Brothers Corp.	5	ea	\$1,710.00	\$8,550.00	
3.7	Plant Material - Large: Pink Tabebuia-F.G. 10'-12' Ht. x 5' SPR., 2" Cal.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	5	ea	\$650.00	\$3,250.00	
	Arazoza Brothers Corp.	5	ea	\$1,760.00	\$8,800.00	
3.8	Plant Material - Large: Medjool Date Palm- F.G. 22'-24' O.A. HT, 12'-14' C.T.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	ea	\$7,750.00	\$7,750.00	
	Arazoza Brothers Corp.	1	ea	\$7,910.00	\$7,910.00	
3.9	Plant Material - Large: Alexander Solitaire Palm (single) - F.G. 18'-20' O.A., 12`-14' C.T.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	3	ea	\$750.00	\$2,250.00	
	Arazoza Brothers Corp.	3	ea	\$1,809.00	\$5,427.00	
3.10	Plant Material - Large: Live Oak - F.G. 12'-14' Ht. X 5'-6' SPR., 2" Cal.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	3	ea	\$750.00	\$2,250.00	
	Arazoza Brothers Corp.	3	ea	\$1,660.00	\$4,980.00	

3.11	Plant Material - Large: Silver Bismarckia Palm-F.G. 18'-20' O.A., 12'-14' C.T.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	3	ea	\$1,900.00	\$5,700.00	
	Arazoza Brothers Corp.	3	ea	\$2,910.00	\$8,730.00	
3.12	Plant Material - Small: Green Island Ficus - 3 Gal. 18" HT X 15" SPR, 24" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	318	ea	\$11.00	\$3,498.00	
	Arazoza Brothers Corp.	318	ea	\$12.00	\$3,816.00	
3.13	Plant Material - Small: Pink Muhly Grass - 3 Gal. 18" HT X 18" SPR, 48" O.C..					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	548	ea	\$11.00	\$6,028.00	
	Arazoza Brothers Corp.	548	ea	\$12.00	\$6,576.00	
3.14	Plant Material - Small: Sand Cordgrass - 3 Gal. 18" HT X 18" SPR, 48" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	70	ea	\$11.00	\$770.00	
	Arazoza Brothers Corp.	70	ea	\$12.00	\$840.00	
3.15	Plant Material - Small: Trinette' Dwarf Arboricola - 3 Gal. 18" HT X 15" SPR, 36" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	34	ea	\$12.00	\$408.00	
	Arazoza Brothers Corp.	34	ea	\$12.00	\$408.00	
3.16	Plant Material - Small: Thyralis - 3 Gal. 18' Ht. X 18" SPR, 24" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	462	ea	\$12.00	\$5,544.00	
	Arazoza Brothers Corp.	462	ea	\$16.00	\$7,392.00	
3.17	Plant Material - Small: Evergreen Giant' Liriope - 1 Gal. 12" HT X 12" SPR, 18" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	271	ea	\$6.00	\$1,626.00	
	Arazoza Brothers Corp.	271	ea	\$7.50	\$2,032.50	
3.18	Plant Material - Small: Variegated Giant' Liriope - 1 Gal. 12" HT X 12" SPR, 18" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	384	ea	\$7.00	\$2,688.00	
	Arazoza Brothers Corp.	384	ea	\$7.50	\$2,880.00	

3.19	Plant Material - Small: Dwarf Pentas - Purple - 1 Gal. 12" HT X 12" SPR, 12" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	126	ea	\$6.00	\$756.00	
	Arazoza Brothers Corp.	126	ea	\$7.50	\$945.00	
3.20	Plant Material - Small: Mulch Rings around Trees in Sodded Areas					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	1	Lump Sum	\$39.00	\$39.00	
	VisualScape Inc.	1	Lump Sum	\$50.70	\$50.70	
3.21	Plant Material - Small: SOD - New sod areas and restoration - St. Augustine 'Floritam' sod					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	3000	ft2	\$0.75	\$2,250.00	
	VisualScape Inc.	3000	ft2	\$0.88	\$2,640.00	
3.22	Landscape Miscellaneous Items: Site Mobilization/General Conditions.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$7,749.00	\$7,749.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$12,000.00	\$12,000.00	
3.23	Landscape Miscellaneous Items: Maintenance of Traffic.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$15,000.00	\$15,000.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$15,000.00	\$15,000.00	
3.24	Landscape Miscellaneous Items: Bed Prep./ Planting Soil.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$12,458.75	\$12,458.75	
	Arazoza Brothers Corp.	1	Lump Sum	\$15,000.00	\$15,000.00	
3.25	Landscape Miscellaneous Items: Irrigation-Modifications & Repairs to Existing.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$18,361.00	\$18,361.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$65,000.00	\$65,000.00	
3.26	Landscape Miscellaneous Items: Stamped Concrete.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1686	ft2	\$51.00	\$85,986.00	
	Arazoza Brothers Corp.	1686	ft2	\$75.00	\$126,450.00	

4	Lot IV: Citywide Median Landscape Improvements for West Hillsboro Blvd - From Florida's Turnpike to North Powerline Road.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$517,093.35	\$517,093.35	
	Arazoza Brothers Corp.	1	Lump Sum	\$786,754.25	\$786,754.25	
4.1	Landscape Disposition: Tree Removals.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	9	ea	\$866.75	\$7,800.75	
	VisualScape Inc.	9	ea	\$1,135.00	\$10,215.00	
4.2	Landscape Disposition: Tree Relocation-Palms.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	14	ea	\$565.00	\$7,910.00	
	Arazoza Brothers Corp.	14	ea	\$1,350.00	\$18,900.00	
4.3	Landscape Disposition: Tree Protection Fencing.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1360	LF	\$10.00	\$13,600.00	
	Arazoza Brothers Corp.	1360	LF	\$10.00	\$13,600.00	
4.4	Landscape Disposition: Shrub Removal.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	1	Lump Sum	\$2,000.00	\$2,000.00	
	VisualScape Inc.	1	Lump Sum	\$4,600.00	\$4,600.00	
4.5	Plant Material - Large: White Geiger - F.G. 10'-12' HT X 4' SPR.,2" Cal.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	9	ea	\$1,225.00	\$11,025.00	
	VisualScape Inc.	9	ea	\$1,800.00	\$16,200.00	
4.6	Plant Material - Large: Jatropha Standard - F.G. 8'-10' Ht. x 4' SPR., 1.5" Cal.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	12	ea	\$595.00	\$7,140.00	
	Arazoza Brothers Corp.	12	ea	\$1,020.00	\$12,240.00	
4.7	Plant Material - Large: Cattley Guava -F.G. 10'-12' Ht. x 4'-5' SPR., 2" Cal.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	2	ea	\$700.00	\$1,400.00	
	Arazoza Brothers Corp.	2	ea	\$1,365.00	\$2,730.00	

4.8	Plant Material - Large: Medjool Date Palm- F.G. 22'-24' O.A. HT, 12'-14' C.T.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	10	ea	\$7,495.00	\$74,950.00	
	VisualScape Inc.	10	ea	\$7,750.00	\$77,500.00	
4.9	Plant Material - Large: Alexander Solitaire Palm (single) - F.G. 18'-20' O.A., 12`-14' C.T.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	21	ea	\$750.00	\$15,750.00	
	Arazoza Brothers Corp.	21	ea	\$1,365.00	\$28,665.00	
4.10	Plant Material - Large: Florida Thatch Palm - F.G. 8'-10' OA Ht., 5' CT					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	16	ea	\$850.00	\$13,600.00	
	Arazoza Brothers Corp.	16	ea	\$1,465.00	\$23,440.00	
4.11	Plant Material - Large: Montgomery Palm - F.G. 18'-20' O.A., 12'-14` C.T.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	20	ea	\$650.00	\$13,000.00	
	Arazoza Brothers Corp.	20	ea	\$1,400.00	\$28,000.00	
4.12	Plant Material - Small: Green Island Ficus - 3 Gal. 18" HT X 15" SPR, 24" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	Arazoza Brothers Corp.	11	ea	\$10.00	\$110.00	
	VisualScape Inc.	11	ea	\$11.00	\$121.00	
4.13	Plant Material - Small: Pink Muhly Grass - 3 Gal. 18" HT X 18" SPR, 24" O.C..					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1378	ea	\$11.00	\$15,158.00	
	Arazoza Brothers Corp.	1378	ea	\$12.50	\$17,225.00	
4.14	Plant Material - Small: Petra' Croton - 3 Gal. 18" HT X 15" SPR, 24" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	513	ea	\$13.00	\$6,669.00	
	Arazoza Brothers Corp.	513	ea	\$17.50	\$8,977.50	
4.15	Plant Material - Small: Gold Mound - 3 Gal. 18" HT X 15" SPR, 24" O.C.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	20	ea	\$13.00	\$260.00	
	Arazoza Brothers Corp.	20	ea	\$17.50	\$350.00	

4.16	Plant Material - Small: Spanish Stopper - 7 Gal. 36" Ht. X 30" SPR, 30" O.C.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	11	ea	\$40.00	\$440.00
	Arazoza Brothers Corp.	11	ea	\$67.00	\$737.00
4.17	Plant Material - Small: Dwarf Pink Oleander - 3 Gal. 18"Ht. X 15" Spr. 24" O.C.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	518	ea	\$13.00	\$6,734.00
	Arazoza Brothers Corp.	518	ea	\$19.50	\$10,101.00
4.18	Plant Material - Small: Compact Katie' Ruellia - 3 Gal. 18" Ht. X 15" Spr., 24" O.C.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	310	ea	\$13.00	\$4,030.00
	Arazoza Brothers Corp.	310	ea	\$17.50	\$5,425.00
4.19	Plant Material - Small: Nora Grant' Ixora - 3 Gal. 18" HT X 15" SPR, 24" O.C.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	712	ea	\$12.00	\$8,544.00
	Arazoza Brothers Corp.	712	ea	\$14.00	\$9,968.00
4.20	Plant Material - Small: Variegated Giant' Liriope - 1 Gal. 12" HT X 12" SPR, 18" O.C.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	313	Lump Sum	\$6.00	\$1,878.00
	Arazoza Brothers Corp.	313	Lump Sum	\$8.50	\$2,660.50
4.21	Plant Material - Small: Annuals - Seasonal Flowers - 4" Pots, 6" HT X 6" SPR, 12" O.C.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	Arazoza Brothers Corp.	64	ea	\$4.50	\$288.00
	VisualScape Inc.	64	ea	\$5.00	\$320.00
4.22	Plant Material - Small: Mulch Rings around Trees in Sodded Areas.				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	Arazoza Brothers Corp.	1	Lump Sum	\$109.50	\$109.50
	VisualScape Inc.	1	Lump Sum	\$142.35	\$142.35
4.23	Plant Material - Small: SOD - New sod areas and restoration - St. Augustine 'Floritam' sod				
	Supplier	QTY	UOM	Unit Price	Extended Supplier Notes
	VisualScape Inc.	3000	ft2	\$0.75	\$2,250.00
	Arazoza Brothers Corp.	3000	ft2	\$0.75	\$2,250.00

4.24	Landscape Miscellaneous Items: Site Mobilization/General Conditions.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$12,642.00	\$12,642.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$30,000.00	\$30,000.00	
4.25	Landscape Miscellaneous Items: Maintenance of Traffic.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$26,300.00	\$26,300.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$30,000.00	\$30,000.00	
4.26	Landscape Miscellaneous Items: Bed Prep./ Planting Soil.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$31,243.00	\$31,243.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$35,000.00	\$35,000.00	
4.27	Landscape Miscellaneous Items: Irrigation-Modifications & Repairs to Existing.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$10,000.00	\$10,000.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$80,000.00	\$80,000.00	
4.28	Landscape Miscellaneous Items: Irrigation - Extend Irrigation System into New Landscape Areas.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	1	Lump Sum	\$39,536.00	\$39,536.00	
	Arazoza Brothers Corp.	1	Lump Sum	\$100,000.00	\$100,000.00	
4.29	Landscape Miscellaneous Items: Pavers - Remove, Clean, & Re-use Existing Pavers.					
	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes
	VisualScape Inc.	5481	ft2	\$31.00	\$169,911.00	
	Arazoza Brothers Corp.	5481	ft2	\$42.00	\$230,202.00	

Event Number	23-32-BA Addendum 3	Organization	City of Deerfield Beach
Event Title	Citywide Median Landscape Improvements	Workgroup	Purchasing Dept.
Event Description	The City of Deerfield Beach is soliciting sealed responses from	Event Owner	Bogdan Avasiloe, Purchasing Manager
Event Type	ITB (Commodity)	Email	pcollette@deerfield-beach.com
Issue Date	7/21/2023 11:58:19 PM (ET)	Phone	(954) 480-4418
Close Date	8/14/2023 03:00:00 PM (ET)	Fax	(954) 480-4388

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
VisualScape Inc.	Miami	FL	8/14/2023 01:07:09 PM (ET)	90	\$1,048,945.35
Arazoza Brothers Corp.	Miami	FL	8/14/2023 01:02:38 PM (ET)	90	\$1,698,302.50

SECTION VI – SCOPE OF WORK

1. General

The Contractor shall provide all labor, materials, equipment, tools, vehicles, travel, licenses, insurances, bonds, permits and incidentals for the Citywide Median Landscape Improvements, including but not limited to planting trees and plants, and modification to the existing irrigation system, in accordance with the terms, conditions, scope of work and specifications, and plans of this Invitation to Bid.

2. Trees and Plants

The Contractor shall be responsible to supply and install various trees and plants for this project. Refer to the following items 3 through 22 and Exhibits II to Exhibits VII - Landscape Plans and Technical Specifications.

3. Tree and Plant Specifications

- a. Trees shall be a minimum of Florida #1, except where another grade is specifically called for in the plans, as described by the Florida Grades and Standards and shall be equal to or better than that called for in these specifications. This includes, but is not limited to one straight, damage free central leader, evenly distributed branches, and a healthy root system free of circling/girdling roots and open wounds.
- b. All trees shall have a habit of growth that is normal for that species and shall be sound, healthy, vigorous and free from insects, plant diseases and injuries.
- c. Requirements for the measurement, branching character, ball diameter, depth and other standards shall follow the Code of Standards recommended by the American Association of Nursery Stock, Bulletin Z-60.1 1973 and as revised.
- d. Trees showing signs of die-back or leaf-drop will not be accepted and must be removed from the job immediately if so directed by the City's Urban Forester or his designee. Therefore, any tree with tendencies toward leaf-drop or die-back must be root pruned early enough to provide a sound network of hair roots prior to relocation to the job site.
- e. Mechanical destruction of foliage resulting from root pruning shall not affect more than 10% of the total foliage prior to planting on the job site. Loss of foliage caused by seasonal change will not be accepted.
- f. If Spanish Moss (*Tillandsia Unseoides*) exists on trees, it shall be completely removed prior to planting on the job site to prevent spreading to other parts of the project.

4. Standards

All trees shall be nursery grown except where specified as collected material, and shall comply with all required inspections, grading standards and plant regulations as set forth by the Florida Department of Agriculture's "Grades and Standards for Nursery Plants"

revised 1973, or with any superseding specifications that may be called for in the purchase order.

- Health and variety
- Condition of foliage
- Root system
- Freedom from pest or mechanical damage
- Heavily branched and densely foliated

According to the accepted balled and burlaped (B&B) and wire balled and burlaped (WB&B) trees.

5. Balled and Burlaped (B&B) and Wire Balled and Burlaped (WB&B) Trees:

- a. These trees shall be properly protected until they are planted. The plant shall be handled only by the earth ball and not by the tree itself.
- b. Any (B&B) or (WB&B) tree which shows evidence of having been handled by a method other than the method outlined above, and resulting in a cracked or broken ball or of the roots being loosened within a ball shall be rejected.
- c. For trees grown in soil of a loose texture, which does not readily adhere to the root system, (especially in the case of large trees) WB&B trees may be specified. For WB&B trees, before the tree is removed from the hole, sound hog wire shall be placed around the burlaped ball is substantially packaged by the tightened wire netting, such as to prevent disturbing of the loose soil around the roots during handling.

6. Container Grown (CG) Trees

- a. Any container grown (CG) trees, which have become "Root Bound" or for which the top system is out of proportion (longer) to the size of the container, will not be acceptable.
- b. With metal containers, unless the root-ball system slips easily and unbroken from the can, a nursery can-cutter shall be used to slit the can in such a way that the can may be opened fully.
- c. The container grown (CG) trees shall not be removed from the can until immediately before planting and with all due care to prevent damage to the root system.

7. Delivery and Handling

- a. Movement of nursery stock shall comply with all Federal, State and local laws and regulations. Therefore, required inspection certificate shall accompany each shipment, and shall be filed with the City Landscape Architect.
- b. Wrap root balls with burlap. Wire wrap burlap if root ball is not sufficiently compacted.

c. Trees will not require burlap wrapping if the following requirements are met:

- Dug from marl or heavy soil that adheres to roots and retains shape without shattering.
- Moistened material used to cover ball and roots not exposed to wind and sun.
- Transport materials on vehicles large enough to allow trees not to be crowded.
- Trees shall be covered to prevent wind damage during transit.

8. Substitutions

Where (B&B) or (WB&B) trees are specified, container grown (CG) trees of the same species, etc., will not be accepted. Where a B&B or WB&B is not specified on a particular tree, (B&B), (WB&B) or (CG) trees may be used provided they meet all specifications.

9. Replacement

a. During the warranty period a tree shall be replaced within seven (7) days if it is:

- Not in a healthy growing condition.
- There is a question to its survival ability at the end of the warranty period.
- It is dead.

b. Replacement trees shall be of the same species, quality and grade as that of the tree to be replaced. The size of the replacement shall not necessarily be the same size as the original specified tree at its initial planting. The replacement shall be of equal size to the tree to be replaced at the time it has been determined that it must be replaced. However, if for some reason the tree to be replaced is smaller than the size originally specified, the replacement shall be at least equal to the originally specified size. Replacements shall be warrantied for a period equal to the originally specified warranty. This warranty period shall begin at the time of tree replacement.

c. The warranty shall be null and void for trees which are damaged or dies as a result of "Acts of God" limited to hail, freeze, lightning, winds which exceed hurricane force, and lethal yellowing, provided the tree was in a healthy growing condition prior to these "Acts of God".

10. Chlorosis

The allowable level of Chlorosis in foliage shall be as set forth in the Florida Department of Agriculture's "Grades and Standards for Nursery Plants".

11. Planting Soil

The planting soils shall be sandy loam (60% sand and 40% muck) typical of the locality. The soil must be taken from ground that has never been stripped, with a slight acid reaction (5.5 to 6.5 ph) and without an excess of calcium or carbonate. Soil shall be delivered in a loose fixable condition.

12. Fertilizer (If Required)

- a. New Trees – Fertilize with Agriform planting tablets, 20-20-5 formula, 21 grams.
- b. Composition of Quality – All fertilizers shall be uniform in composition and dry.

Granular fertilizer shall be free flowing and delivered in unopened bags. Tabletized fertilizer shall be delivered in unopened containers or boxes. All bags, containers or boxes shall be fully labeled with the manufacturer's analysis. Submit labels to the City's Parks Superintendent for approval prior to placement of fertilizer.

- c. All fertilizers shall comply with the State of Florida Fertilizer Laws.

13. Staking and Guying

All trees are to be guyed and staked in a horticultural approved manner.

- a. Burlapped sack and wood bracing to be added to tree for bracing and to be provided by Contractor.
- b. Stakes are to be below ground level.
- c. Guy lines are to be encased in PVC pipe.
- d. Any nails to be used must not contact or penetrate the bark of the tree.
- e. Flagging of guy lines must provide adequate warning to passer's by.

14. Inspection of Utilities

- a. The location and existence of utilities (overhead and underground) shall be thoroughly investigated and verified by the Contractor before the work begins in the area of said utilities.
- b. The Contractor shall exercise care in digging and working so as not to damage existing utilities in said areas, such as underground pipes, cables, wires, etc. Should such overhead or underground obstructions be encountered which interfere with planting, the City's Parks Superintendent or his designee shall be consulted immediately in order for a decision to be made on the relocation of plant material to clear such obstruction.
- c. The Contractor shall be responsible for the immediate repair of any change to utilities caused by their work.

15. Preparations

- a. Tree locations must be staked or marked prior to tree hole excavation or placing on deck.
- b. The excavation of the tree holes shall be roughly cylindrical in shape with the sides approximately vertical. The City's Parks Superintendent or his designee reserves the right to adjust the size and shape of the tree hole and the location of the tree in the hole to compensate for unanticipated structures or unanticipated factors. All tree holes shall be sufficiently deep to allow for a twelve-inch (12") layer of compacted planting soil under the ball when it is set to grade. The bottom of the tree hole shall

be loosened at least six inches (6") deeper than the required depth of excavation. Trees shall be set straight or plumb in locations.

- c. All tree holes to accommodate trees with ball sizes less than 24" in diameter shall be at least 18" greater than the diameter of the ball. All tree holes to accommodate trees with ball sizes two feet (2') and larger in diameter shall be at least two feet (2') greater than the diameter of the ball.
- d. Tree holes to accommodate all trees with ball sizes five feet (5') and larger shall be at least thirty-six inches (36") greater than the diameter of the ball.
- e. The excavated material from the tree holes may not be used to back fill around the trees. Such material shall be disposed of either on the project site or off the project site as directed by the City's Parks Superintendent or his designee.

16. Installation

- a. Contractor shall be responsible to supply and install trees. Installation shall meet City of Deerfield Beach codes and pass the City's Landscape inspection prior to invoicing.
- b. When lowered into the hole the trees shall rest in the prepared hole bottom such that the roots after settlement are approximately 10% above the level of its previous growth condition and the final level of the ground around the plant shall conform to the surrounding grade. The trees shall be set straight or plumb or normal to the relationship of their growth prior to transplanting.
- c. Trees that are too large for handling by hand, if moved by winch or crane, must be thoroughly protected from chain, rope or cable marks guiding, bark slippage, limb breakage and any other damage that might occur by improper handling or negligence by the Contractor.
- d. Contractor shall be responsible to repair any rutting or damage to the grass during the installation process at no additional cost.
- e. Contractor shall be responsible for keeping the work area in a clean and orderly manner.

17. Backfilling

- a. Backfill the bottom two-thirds of the tree hole and firmly tamp and settle by watering as backfilling progresses. After having tamped and settled the bottom two-thirds of the hole, thoroughly puddle with water and fill remaining one-third of the hole with planting soil, tamping and watering to eliminate air pockets.
- b. Backfill soil or planting soil shall be 60/40 mix of sand and muck to the depth indicated on the planting details.

18. Mulching

Within twenty (24) hours after planting, planting areas must be mulched as called for in these specifications.

- a. The mulch shall be uniformly applied to a depth of three inches (3") over all trees and ground cover areas. Mulch must be at least 3" away from trunk of tree.
- b. Mulch ring must be large enough to encompass the staking materials, a minimum of 48" in diameter and be enlarged to a greater size if necessary.
- c. Mulch shall be natural shredded. It must be uniformly shredded and be free from large pieces of bark and foreign matter. Cypress or red mulch is not acceptable.

19. Watering

Contractor shall be responsible for the first watering of the trees at the time of planting to develop uniform coverage and deep-water penetration of at least 18". Avoid erosion, puddling, and washing soil away from tree roots.

20. Weeding

In the event that weeds or other undesirable vegetation becomes prevalent to such an extent that they threaten the trees, they shall be removed as directed by the City's Landscape Architect or his designee. If necessary, the trees and/or planting soil shall be replaced as needed to eliminate the weeds at the expense of the Contractor.

21. Cleaning

All debris and the other obligations material created through planting operations and landscape construction shall be removed completely, on a daily basis from the job site or as directed by the City's Landscape Architect or his designee. Excess soil shall be disposed of as directed by the City's Landscape Architect or his designee.

22. Quantities and Locations

The City's Landscape Architect or his designee reserves the right to increase or decrease the quantity and locations of the trees, and plants, sod, backfill soil or planting soil and mulch to be used at any of the locations shown in Exhibit A – Landscape Plans, in order to provide for any modifications which might become necessary.

23. Irrigation System

The Contractor shall be responsible to modify the existing irrigation system for this project. Refer to the irrigation notes for each of the median sites.

24. Irrigation System Description

- a. Pipe and fittings, valves, outlets, emitters, bubblers, and accessories for landscape irrigation systems.
- b. Shop Drawing Submittals: Indicate piping layout to water source, location of sleeves under pavement, location and coverage of sprinkler heads, plant and landscaping features, site structures schedule of fittings to be used.
- c. Provide "As Built" drawings to the City upon request by the City's Landscape Architect or his designee.
- d. Project Record Documents: Accurately record actual locations of piping system, sprinkler heads, valves and other equipment.

25. Irrigation System Quality Assurance

- a.** American Society for Testing Materials (ASTM)
 - ASTM A120-84, Specification for Pipe, Steel Black and Hot-Dipped Zinc-Coated (Galvanized) Welded and Seamless, for Ordinary Uses.
 - ASTM D1785-86, Specification for Poly-Vinyl Chloride (PVC) Pressure-Rated Pipe (SDR- Series).
 - ASTM D2241-86a, Specification for Poly-Vinyl Chloride (PVC) Pressure-Rated Pipe (SDR-Series).
 - ASTM D2564-84, Specification for Solvent Cements for Poly-Vinyl Chloride (PVC) Plastic Pipe and Fittings.
- b.** Qualifications:
 - Installer: Company specializing in landscape irrigation system work and fully knowledgeable in standard plumbing procedures.
- c.** Sequencing and Scheduling:
 - Coordinate landscape irrigation installation with landscape installation to avoid damage to either phase.

26. Irrigation Products and Materials

- a.** Provide new products and materials free from all defects. Material quality and weight to comply with the requirements of the appropriate standards of the American Society for Testing Materials.
- b.** Mark PVC pipe continuously with identification by the manufacturer, type, class and size. Remove damaged or rejected PVC pipe from the job site immediately upon damage or rejection.
- c.** Plastic Pipe: PVC in accordance with ASTM D2241; 160 psi pressure rated or 200 psi pressure rated in accordance with the following schedule:
 - Pressurized Lines-All Sizes. ASTM D1785 Schedule 40 PVC, solvent-welded sockets; as manufactured by Colonial, Lasco or Johns-Manville.
- d.** Steel Pipe: ASTM A120; hot-dipped galvanized.
- e.** Fittings: ASTM D1785 Schedule 40, Type 1 PVC for Plastic pipe; ANSI B16.3 galvanized malleable iron screwed fittings for steel pipe.
- f.** Joints:
 - Pressurized Lines: Triple cleated rubber gasket for belled pipe mechanical coupling incorporating 2 gaskets for Fluid-Tite pipe or Sch 40 PVC Pipe, Solvent Weld.
 - Non-Pressurized Laterals: Solvent Cement Joints.

- g. Solvent Cement: ASTM D2564 for PVC pipe and fittings.
- h. Sleeve Material: ASTM D1785; Schedule 40 PVC>.

27. Irrigation Sprinkler Heads and Accessories

- a. Sprinkler Heads:
 - Toro series pop-up with a pop-up height of 4 inches minimum.
 - Larger areas: Rainbird Rotor – 4 inches Pop-up.
 - Plant Beds: Drip or soaker heads.
 - Trees, palms and large scrubs – individual bubbler heads, one (1) per item.
- b. Gate Valves:
 - Iron body double disc type for main lines; 150 lb. Brass with non-rising stem for smaller valves.
- c. Automatic Valves:
 - Irritrol diaphragm type 24 volt actuated electric valves indicated on the Drawings; install valve boxes.
- d. Valve Box and Cover:
 - Ametek Model No. 10-130-001 with Model No. 10-130-041 cover of Nelson irrigation Model No. 8533 cover. (locking covers)
 - Mark the valve box covers (Irrigation) in permanent cast letters.
- e. Wells, Pumps, and Controllers:
 - Open end well with PVC schedule 40 or galvanized steel casings.
 - Pump Station: Prefabricated platform mounted unit with all components mounted on platform assembly. All pumps, electrical motors, control equipment and other equipment provided under pumps, motors and controls: Provide products of a single manufacturer.
 - Controller: Rainbird ESP LX or MC, design with locking, weatherproof metal or plastic cabinet.
 - Provide separate wells, pumps and controllers for building areas, PE and athletic fields.
 - Utilize city water adjacent to buildings where applicable to prevent staining at building.
 - Install rust inhibitor system if pump well system is utilized to irrigate areas adjacent to buildings. Utilize separate controller to operate rust inhibitor system for all zones adjacent to building.
 - Preparation:
 - Piping layout indicated is diagrammatic only. Route piping to avoid plants and structures.

- Layout and stake locations of system components.
- Review layout requirements with other affected work. Coordinate locations of sleeves under paving to accommodate system.
- Notify Project Consultant of any conflicts in layout for determination of rerouting before proceeding with the installation.
- Do not locate any main supply line closer than 5 feet to any tree.

28. Examination and Installation

- a. Verify that field conditions are acceptable and are ready to receive work.
- b. Verify location of existing utilities.
- c. Verify that required utilities are available in proper location and ready for use.
- d. Beginning of installation means installer accepts existing conditions.
- e. Install pipe, valves controls and outlets in accordance with manufacturer's latest published instruction.
- f. Connect to water and electrical service. Water connections and water meters shall be provided by the City.
- g. Pipe and Fittings:
 - Cut pipe squarely and ream to remove all construction and burrs before making up the joints. Run all piping as straight as possible.
 - Install PVC sleeves for pipe under sidewalks between eight and twelve inches deep prior to pouring concrete. Install pipe under roadways in clean earth 24 inches below finish grade of paving.
 - Make up joints and connections permanently air and watertight. For PVC Pipe use heavy-duty cement evenly applied. Clean all pipe connections prior to welding.
 - Prior to the connection of all fitting, treat all pipe with a colored high etch PVC primer. 2 inches or greater or as specified by the manufacturer.
- h. Sprinkler Heads:
 - Install all heads as required to provide a uniform delivery of water to planting area.
 - Adjust heads having an adjustment stem, for the proper radius and throw for the area involved.
 - Install all pop-up sprinkler heads perpendicular to finished grade unless indicated otherwise on the drawings. Install all popup sprinkler heads so that the top is slightly above the finished grade level. Install popup sprinkler heads in areas where the finished grade has not been established at four inches above the existing grade. Mark sprinkler head locations with stakes to prevent damage by equipment. Lower heads installed in this manner to grade when the finished has been established.
 - Install pop-up sprinklers on swing joints as indicated on Drawings.
 - Shrub risers SCH40 – 6 inches above shrubs.

- Use drip/soaker irrigation when applicable i.e. domestic water, close to buildings, etc.
 - Use bubbler heads on all trees, palms and large shrubs.
- i. Provide for thermal movement of components in system.
- j. Electrical:
- Direct bury control wiring below or beside main lines, in same trench as main lines only if design warrants.
 - Install control wiring through walls, floors, slabs and under paving in PVC sleeves.
 - Install one spare hot wire to each control valve and one spare ground wire throughout system.
 - Bundle electrical wires together and tape every 20 feet. Slack wires a minimum of one percent.
 - Provide 16-inch expansion coil at each valve to which controls are connected.
 - Splice wires at controller and valve locations. Make splices with Rainbird Snap-Tite ST-03 Series wire connectors or similar waterproof method and or in splice boxes as approved by City's Architect or his designee.
- k. Labeling:
- Number each zone valve box on underside and topside of valve box cover with a black waterproof marker for reference. Numbers are to match the zone numbers as indicated on the drawings.
- l. All valve and splice boxes to be locking type.
- m. Automatic Valves:
- Install automatic valves in valve box. Arrange for easy adjustment and removal.
 - Balance operating pressures utilizing the flow adjustment control on the valve.
- n. Install gate valves upstream of control valves inside same valve boxes arranged for easy adjustment and removal.
- o. Install valve boxes and other markers or access boxes so that the top of the box or marker is level with finished grade.
- p. After piping is installed but before sprinkler heads are installed and backfilling commences, open valves for one zone at a time and flush zone with a full head of water as needed.
- q. Water connections and water meters for the function of the irrigation system shall be provided by the City.

29. Field Quality Control

- a. Inspection and Testing: Prior to backfilling, hydrostatically test system for leakage at main piping to maintain 100-psi pressure for one hour. System acceptable if no

leakage or loss of pressure occurs during test period. Remove and repair defective piping, fittings and valves, which do not pass the test. New construction – Complete New System.

b. Backfilling:

- Backfill and compact all trenches with clean backfill containing no rocks or other foreign materials. Crown fill to permit settlement to a level grade. Watch for rocks 1" or larger.
- Replace work damaged by the work of this section with equivalent products.

c. Installer's Field Services:

- Prepare and start system in the presence of the owner.
- Provide one complete operation test after hydrostatic testing is completed, backfill is in place and sprinkler heads are adjusted in final position.
- Demonstrate to the Project Consultant and Owner that the system meets coverage requirements and that the automatic controls function properly. Provide "As Built" Drawings.
- After completion of grading and sodding and rolling of grass areas, carefully adjust lawn sprinkler heads so they will be flush with or not more than 1/2 inch above finish grade. Adjust heads for over spray or that are misdirected so that no portion of the building is subject to wetting or discoloration.

d. Adjustment:

- Adjust control system to achieve time cycles required.
- Change head types as directed.

e. Demonstration:

- Instruct Owner's personnel in operation and maintenance of irrigation system, including adjusting of sprinkler heads. Use operation and maintenance as basis for demonstration.

30. Protection of Property

(a) The Contractor shall at all times guard against damage or loss to City property and any other persons in or around the work site, and shall be responsible for replacing or repairing any such damage or loss. The Contractor will be required to report any such damages immediately to the City's Landscape Architect or his designee. Replacement or repairs shall begin within five (5) days of the incident that caused the damage. **(b)** The Contractor and its subcontractor(s) shall clean, repair or replace any item damaged during the performance of the service to the satisfaction of City at no additional cost. **(c)** The City reserves the right at its sole and absolute discretion, to repair any damages created by the Contractor and deduct the actual cost of repairs from their payment.

31. Quality Assurance

All employees shall be competent and highly skilled in their particular job in order to properly perform the work assigned to them. The Contractor shall be responsible for maintaining the

quality of the materials and workmanship on the job throughout the duration of his/her responsibility.

32. Contractor's Equipment

All equipment shall be maintained in an efficient and safe operating condition while performing work under this contract. Equipment shall have proper safety devices maintained at all times while in use. If equipment does not contain proper safety devices and/or is being operated in an unsafe manner, the City may direct the Contractor to remove such equipment and/or operator until the deficiency is corrected to the satisfaction of the City. The Contractor shall be responsible and liable for injury to persons caused by the operation of their equipment.

33. Contractor's Personnel

- a. The City may require the Contractor to remove any employee it deems careless, incompetent, insubordinate or otherwise objectionable and whose presence on City property is not in the best interests of the City. Contractor shall immediately remove any employee engaged in conduct involving drugs, alcohol consumption or use or possession of firearms/weapons on City premises. The City shall not have any duty to implement or enforce such requirements and such obligation shall be the sole responsibility of the Contractor to immediately address upon the City's notification to the Contractor's supervisory staff on-site or the managerial point of contact designated to the contract.
- b. The Contractor's personnel performing work on City property shall be in uniforms with the company's name, clean, courteous, sober and competent. The Contractor agrees to be responsible for such personnel. All Contractor's personnel dealing with the public under this contract, shall be identified by name through the use of a nametag or embroidered name on his/her uniform and a photo identification badge. Working without a shirt and proper identification is not permitted and shall be grounds for removal from City property. The Contractor agrees that the owners of the company, or officers if a corporation, shall be held fully responsible, except as otherwise prohibited by law, for acts of their personnel while on duty.
- c. At least one (1) employee in a supervisory role at the worksite must be able to communicate clearly and fluently in the "English" language.
- d. All employees shall be competent and highly skilled in their particular job in order to properly perform the work assigned to them.

34. Contractor's Vehicles

Contractor's vehicles shall be clean and presentable, in good working condition, identified with the name of the company and properly licensed.

35. Maintenance of Traffic (MOT)

Control of Vehicles and Persons:

- a. Provide trained personnel to assure the orderly flow of vehicular and pedestrian traffic during the work.

- b.** Contractor shall submit a Maintenance of Traffic (MOT) plan for review and acceptance by the City when required.
- c.** Upon completion of work each day the lanes shall be opened to traffic. Lane closure procedures shall be in accordance to the FDOT Standards provided.
- d.** Ensure that private property driveways are usable upon completion of daily work.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-1978

Agenda Date: 9/13/2023

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

Resolution 2023/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving an agreement with Shiff Construction and Development, Inc., utilizing the Sourcewell, Inc. Job Order Contract #FL-R10-GC-02-111821-SCD for the construction of interior improvements to City Hall in an amount not to exceed \$500,000.00; authorizing appropriations to fund the project; providing for execution and an effective date. (Funds from Account #399-5060-519-62-00 - General Capital Project - Construction & Facilities Maintenance/Buildings)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal Impact

Costs: \$500,000

Account Name: General Capital Project - Construction & Facilities Maintenance/Buildings

Account Number: 399-5060-519-62-00

Background/History

Customers who come to City Hall provide comments and feedback on their experience while visiting and conducting business. Consistency in this feedback is related to initial reception when entering City Hall, wayfinding to direct the customer to the appropriate area to obtain services, and having to visit multiple areas in City Hall to conduct a single transaction; for example, plan submittal and payment. Additionally, the City Hall lobby and customer service areas were built at a time when security and access control were not at the forefront of public facility design and construction. City staff has conducted a review of the 1st-floor customer service areas of City Hall to determine improvements that will benefit the overall interaction with customers, improve payment processing, and improve the safety and security of customers and city staff. The proposed revisions related to customer experience will include additional service counters in the main lobby for building and planning staff to assist customers with permit intake and inquiries, as well as the creation of a service window for 2nd floor operations, to use when necessary. The lobby will also feature a customer seating area and a larger TV monitor to advertise city information to visitors. Proposed improvements for the safety of City employees will include new windows in all customer service areas with reinforced framing and glazing at the reception and customer service windows. New doorways will be installed just before the stairway to the north of the main lobby and just before the Planning & Development Services Department entrance at the end of the south hallway. Additionally, the interior of the 1st floor lobby and hallways will be renovated with a new ADA-compliant flooring, painting and new wayfinding signage.

Current Activity

Project expenses are funded by: the Building Fund Fund Balance at 50%, Utilities Fund at 30%, Solid Waste Fund at 5%, and General Fund at 15%. Appropriate transfers will be made in the year-end budget amendment. The funding allocation for each fund is provided below:

City Hall Lobby Customer Service and Safety Improvements	Allocation	50%	30%	5%	15%
Item	Cost	Building Fund	Utilities Fund	Solid Waste	General Fund
Total	494,198.31	247,099.16	148,259.49	24,709.92	74,129.75

Recommendation

It is recommended the City Commission approve an agreement with Shiff Construction & Development, Inc. to construct customer service area improvements to City Hall in an amount not to exceed \$500,000.

RESOLUTION NO. 2023/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING AN AGREEMENT WITH SHIFF CONSTRUCTION AND DEVELOPMENT, INC., UTILIZING THE SOURCEWELL, INC. JOB ORDER CONTRACT# FL-R10-GC-02-111821-SCD FOR THE CONSTRUCTION OF INTERIOR IMPROVEMENTS TO CITY HALL IN AN AMOUNT NOT TO EXCEED \$500,000.00; AUTHORIZING APPROPRIATIONS TO FUND THE PROJECT; PROVIDING FOR EXECUTION AND AN EFFECTIVE DATE

WHEREAS, City staff has evaluated the conditions of City Hall and have determined that improvements to the 1st floor customer service areas, the 2nd floor and the lobby area are necessary; and

WHEREAS, the proposed improvements will include additional service counters in the main lobby for building and planning staff to assist customers with permit intake and inquiries, as well as the creation of a service window for 2nd floor operations to be utilized by the City Clerk and City Manager's offices when necessary (the "Project"); and

WHEREAS, the Project improvements will also include new windows and doorways, as well as renovations to the 1st floor lobby consisting of a new flooring system, paint and acoustic treatments, as well as wayfinding signage; and

WHEREAS, due to the size and scope of the Project, use of a job order contract was recommended; and

WHEREAS, Section 38-116(3)(b)10–11 of the City Code provides authority for the City to acquire or contract for non-real property, goods, or services where the City participates in joint procurement of non-real property, goods, or services with other public entities, including, but not limited to, acquisitions made pursuant to interlocal agreements entered into with other governmental entities; and

WHEREAS, Section 38-116(3)(b)12 of the City Code allows for the procurement of goods or services pursuant to a job order contract; and

WHEREAS, staff recommends use of the cooperative purchasing agreement with Shiff Construction and Development, Inc. ("Shiff"), utilizing the terms of the Sourcewell, Inc. Job Order Contract # FL-R10-GC02-111821-SCD (the "Sourcewell Contract") for construction of the Project in an amount not to exceed \$500,000.00; and

WHEREAS, staff has confirmed that the Sourcewell Contract is in effect; and

WHEREAS, staff recommends that the City Commission approve an agreement with Schiff for the Project, utilizing the Sourcewell Contract in an amount not to exceed \$500,000.00 (the “Agreement”); and

WHEREAS, the project expenses are funded from the Building Fund (50%), Utilities Fund (30%), the General Fund (15%) and the Solid Waste Fund (5%) and will necessitate a budget amendment at the Fiscal Year end.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby approves the Agreement with Schiff for the Project in an amount not to exceed \$500,000.

Section 3. The City Manager is authorized to execute the Agreement with Schiff, consistent with the terms of the Sourcewell Contract, together with such additional terms that are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. The appropriate City officials are authorized to do all things necessary to carry out the aims of this Resolution, including, but not limited to, making the necessary appropriations from unencumbered fund balance to fund the Project.

Section 5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2023.

BILL GANZ, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

Work Order Signature Document**EZIQC Contract No.: FL-R10-GC02-111821- SCD**☒**New Work Order****Modify an Existing Work Order**

Work Order Number.: 119042.00

Work Order Date: 08/29/2023

Work Order Title: Deerfield Beach - City Hall Lobby Renovation

Owner Name: City of Deerfield Beach

Contractor Name: Shiff Construction & Development, Inc.

Contact: Priscilla Cygielnik

Contact: Justen Shiff

Phone: 954-616-7046

Phone: 9545242575

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of EZIQC Contract No FL-R10-GC02-111821- SCD.

Brief Work Order Description:

Lobby Renovation based on progress drawings dated 5.31.23

Time of Performance

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:



Will not apply:

**Work Order Firm Fixed Price: \$494,198.31**

Owner Purchase Order Number:

Approvals_____
Owner_____
Date_____
Contractor_____
Date

Detailed Scope of Work

To: Justen Shiff
Shiff Construction & Development, Inc.
1350 NE 56th St -Ste. 100
Fort Lauderdale, FL 33334
9545242575

From: Priscilla Cygielnik
City of Deerfield Beach
401 SW 4th Street
Deerfield Beach, FL 33441
954-616-7046

Date Printed: August 29, 2023

Work Order Number: 119042.00

Work Order Title: Deerfield Beach - City Hall Lobby Renovation

Brief Scope: Lobby Renovation based on progress drawings dated 5.31.23

☐

Preliminary

☐

Revised

☒

Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Scope of work to include the following based on 5/31/23 progress drawings and updated sheets dated 6/8/2023 by Ken Carlson Architects.

- Demo and Remove Millwork and reception in Lobby where noted.
- Door Removal/Replacement to Accommodate Floor removal
- Chip and remove Glazed Quarry Tile
- Remove all Rubber Flooring • Remove all carpet where noted.
- Patch, Float and level existing Floor to Accept New Flooring
- Drywall Demo where noted to accept new Bullet-Resistant Fiber Paneling
- Modify existing Acoustical ceilings to accommodate new walls and drywall
- Frame New Walls to Accept New Customer Service Area
- Modify and reinforce Existing Framing to Accept new Bullet-Resistant framing and glazing.
- Reinforce New openings to accept new Bullet-resistant framing and glazing
- Allowance for electrical to relocate existing receptacles and switches as required
- Install Bullet-resistant fiber paneling in lobby and corridor where noted.
- Install New Bullet-resistant Level 3 Framing and Glazing at reception and customer service windows where noted.
- Install New Bullet-resistant Level 3 doors and storefront where noted.
- New tempered window at employee side of customer service area.
- Install new millwork and solid surface counter-tops at reception and customer service windows
- Install new Forbo hard surface flooring where noted.
- Install new Forbo soft surface flooring where noted.
- Install new vinyl base at new floor areas.
- New Opening & Wood Doors at Room 105 and customer service
- Paint all walls at new flooring

Exclusions-

- All exterior impact windows and doors
- Access Control

Detailed Scope of Work Continues..

Work Order Number: 119042.00
Work Order Title: Deerfield Beach - City Hall Lobby Renovation

- Fire Alarm
- New Lighting or fixtures
- Note when adding fiber reinforced paneling to existing framed walls, existing door frame reveal will be reduced.

Subject to the terms and conditions of JOC Contract **FL-R10-GC02-111821- SCD**.

_____ Contractor	_____ Date
---------------------	---------------

_____ Owner	_____ Date
----------------	---------------

Contractor's Price Proposal - Summary

Date: August 29, 2023

Re: IQC Master Contract #: FL-R10-GC02-111821- SCD
Work Order #: 119042.00
Owner PO #:
Title: Deerfield Beach - City Hall Lobby Renovation
Contractor: Shiff Construction & Development, Inc.
Proposal Value: \$494,198.31

01-Bond Fee	\$10,638.10
02-Demo	\$72,703.81
05-Structural Reinforcement	\$11,544.44
06-Counters	\$13,909.85
06-Millwork	\$61,890.86
08-Ballisitc Doors/Windows	\$160,711.25
08-Customer Service Window	\$5,199.99
08-Wood Doors	\$1,293.15
09-ACT Grid	\$5,525.25
09-Flooring	\$105,899.13
09-Framing/Drywall	\$35,593.74
09-Painting	-\$1,711.26
26-Electrical Allowance	\$11,000.00
Proposal Total	\$494,198.31

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

Contractor's Price Proposal - Detail

Date: August 29, 2023

Re: IQC Master Contract #: FL-R10-GC02-111821- SCD
Work Order #: 119042.00
Owner PO #:
Title: Deerfield Beach - City Hall Lobby Renovation
Contractor: Shiff Construction & Development, Inc.
Proposal Value: \$494,198.31

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
01-Bond Fee					
1	01 22 16 00 0002		EA	Reimbursable FeesReimbursable Fees will be paid to the contractor for eligible costs as directed by Owner. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt, invoice, or proof of payment shall be submitted with the Price Proposal.	\$10,638.10
			Installation	Quantity Unit Price Factor = Total 9,671.00 x 1.00 x 1.1000 = 10,638.10 2% bond fee on \$483,560	
Subtotal for 01-Bond Fee					\$10,638.10
02-Demo					
2	01 22 20 00 0015		HR	LaborerFor tasks not included in the Construction Task Catalog® and as directed by owner only.	\$16,420.25
			Installation	Quantity Unit Price Factor = Total 360.00 x 43.03 x 1.0600 = 16,420.25 Labor to demo existing millwork/station, using this line item as there is no item in the catalog to use for this work. Crew of 6 men, 7 days	
3	01 74 19 00 0015		EA	30 CY Dumpster (4 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$7,394.81
			Installation	Quantity Unit Price Factor = Total 8.00 x 872.03 x 1.0600 = 7,394.81 Dumpsters for all debris during demo/construction.	
4	09 68 16 00 0051		SY	22 Ounce, Medium Traffic, Non Patterned, Nylon Broadloom Carpet	\$711.75
			Installation	Quantity Unit Price Factor = Total 0.00 x 40.94 x 1.0600 = 0.00 Demolition 62.00 x 10.83 x 1.0600 = 711.75 Demo existing carpet flooring.	
5	34 01 43 00 0002		SF	Chipping Of Concrete To Expose Rebar	\$48,177.00
			Installation	Quantity Unit Price Factor = Total 2,500.00 x 18.18 x 1.0600 = 48,177.00 Line item used to chip and remove all floor tile and mortar. Quantity estimated at 60% of total floor area or 2,500sf	
Subtotal for 02-Demo					\$72,703.81
05-Structural Reinforcement					
6	01 22 20 00 0038		HR	WelderFor tasks not included in the Construction Task Catalog® and as directed by owner only.	\$3,354.01
			Installation	Quantity Unit Price Factor = Total 64.00 x 49.44 x 1.0600 = 3,354.01 This is for welding to be done in the field for task not found on the CTC catalog. Crew of 2, 4 days.	

Contractor's Price Proposal - Detail Continues..

Work Order Number: 119042.00

Work Order Title: Deerfield Beach - City Hall Lobby Renovation

05-Structural Reinforcement

7	05 12 23 00 0090	TON	Structural Shapes, Steel Plate A36 Structural SteelUp to 21.5 LB per SF						\$8,190.43
			Quantity	Unit Price	Factor	=	Total		
	Installation		1.00 x	7,726.82 x	1.0600	=	8,190.43		
			Structural reinforcement for new ballistic windows.						

Subtotal for 05-Structural Reinforcement

\$11,544.44

06-Counters

8	12 36 61 16 0004	SF	1/2" Thick, Solid Color, Solid Surface Countertop Without BacksplashQuantity based on area of counter, backsplash and apron. Includes drilling holes for fixtures and 1-1/2" drop edge with 1/8" radius edges (when apron not used).						\$13,909.85
			Quantity	Unit Price	Factor	=	Total		
	Installation		250.00 x	52.49 x	1.0600	=	13,909.85		
			Line item and Quantity for new Countertops						

Subtotal for 06-Counters

\$13,909.85

06-Millwork

9	06 41 13 00 0437	EA	36" Wide, 84" High x 24" Deep, Four Doors, Solid Wood Face Frame and Decorative Laminate Veneer Doors, Pantry Cabinet						\$61,890.86
			Quantity	Unit Price	Factor	=	Total		
	Installation		40.00 x	1,459.69 x	1.0600	=	61,890.86		
			Using this task for new milwork, as there is not a task or design provided on KC plans.						

Subtotal for 06-Millwork

\$61,890.86

08-Ballistic Doors/Windows

10	08 42 13 00 0002	EA	3' x 7' x 1-3/4" Medium Stile, Aluminum Framed Entrance DoorsIncluding Glazing, Trim And Hardware						\$15,124.59
			Quantity	Unit Price	Factor	=	Total		
	Installation		2.00 x	7,134.24 x	1.0600	=	15,124.59		
			(2) New 3'0x8'0 Ballistic Doors						
11	08 42 13 00 0002 0491	MOD	For 8' High Door, Add						\$2,423.76
			Quantity	Unit Price	Factor	=	Total		
	Installation		3.00 x	762.19 x	1.0600	=	2,423.76		
12	08 43 13 00 0075	SF	5' High With Two Horizontal Mullions, 2-1/2" x 5" Frame, Vertical Mullions 4' On Center, Aluminum Storefront Framing Assembly						\$19,694.80
			Quantity	Unit Price	Factor	=	Total		
	Installation		400.00 x	46.45 x	1.0600	=	19,694.80		
			This task is being used for the full height ballistic storefront system.						
13	08 56 59 00 0009	EA	16" Wide x 10" Deep x 1-9/16" High, Brushed Stainless Steel, Standard Drop-In Deal Tray (CRL CTDB16)						\$2,852.40
			Quantity	Unit Price	Factor	=	Total		
	Installation		7.00 x	384.42 x	1.0600	=	2,852.40		
			7 deal trays for each reception area.						
14	08 71 11 00 2242	EA	Surface Mounted Heavy Duty Door Closer (LCN 4040XP/4041 Series)						\$970.43
			Quantity	Unit Price	Factor	=	Total		
	Installation		2.00 x	457.75 x	1.0600	=	970.43		
			Closer for 2 ballistic doors						
15	08 88 53 00 0021	SF	1.25" Ballistic Resistant Acrylic Glass, 7.5 LB/SF						\$102,645.52
			Quantity	Unit Price	Factor	=	Total		
	Installation		190.00 x	509.66 x	1.0600	=	102,645.52		
			Lin Items used for Level 3 Ballistic glazing						

Contractor's Price Proposal - Detail Continues..

Work Order Number: 119042.00

Work Order Title: Deerfield Beach - City Hall Lobby Renovation

08-Ballisic Doors/Windows

16	08 88 53 00 0023	SF	5/16" Ballistic Resistant Fiberglass, Level 1, 3.2 LB/SF					\$16,999.75
			Quantity	Unit Price	Factor	=	Total	
	Installation		250.00 x	64.15 x	1.0600	=	16,999.75	
	Task being used for Ballistic Fiberglass Panels in lobby area only.							

Subtotal for 08-Ballisic Doors/Windows

\$160,711.25

08-Customer Service Window

17	08 51 13 00 0063	EA	>20 To 30 SF, 5-1/4" Frame Depth, HC 80, Side Loading Sash, Double Hung Aluminum Window (Traco TR-9600)					\$2,795.59
			Quantity	Unit Price	Factor	=	Total	
	Installation		1.00 x	2,637.35 x	1.0600	=	2,795.59	
	New customer service window frame.							
18	08 81 23 23 0020	SF	3/4" Thick, Tempered, Clear Float Field Installed Glass					\$2,404.40
			Quantity	Unit Price	Factor	=	Total	
	Installation		30.00 x	75.61 x	1.0600	=	2,404.40	
	Glazing for new non-ballistic customer service window behind new ballistic hallway door.							

Subtotal for 08-Customer Service Window

\$5,199.99

08-Wood Doors

19	08 12 13 13 0024	EA	3' x >7'-2" Through 9' High, 4-3/4" Deep, 16 Gauge, Knock Down Hollow Metal Door Frame					\$698.62
			Quantity	Unit Price	Factor	=	Total	
	Installation		2.00 x	329.54 x	1.0600	=	698.62	
20	08 14 16 00 0024	EA	3'-0" x 8' x 1-3/8" Thick, 5 Ply, Hollow Core (HC), Birch Faced Wood Door					\$594.53
			Quantity	Unit Price	Factor	=	Total	
	Installation		2.00 x	280.44 x	1.0600	=	594.53	
	2 new interior wood doors							

Subtotal for 08-Wood Doors

\$1,293.15

09-ACT Grid

21	09 51 13 00 0065	SF	2' x 2' x 3/4" Thick, Beveled Tegular Edge, Mineral Fiber Acoustical Ceiling Panel (Armstrong Ultima®)					\$3,847.80
			Quantity	Unit Price	Factor	=	Total	
	Installation		750.00 x	4.84 x	1.0600	=	3,847.80	
	New ceiling tile for modified ACT grid.							
22	09 53 23 00 0007	SF	2' x 2' Grid, Hot Dipped Galvanized Steel, 9/16" T Bar Ceiling Suspension System					\$1,677.45
			Quantity	Unit Price	Factor	=	Total	
	Installation		750.00 x	2.11 x	1.0600	=	1,677.45	
	Modification of existing ACT Grid for new walls.							

Subtotal for 09-ACT Grid

\$5,525.25

09-Flooring

23	01 22 23 00 1035	MO	5,000 LB Telescopic Boom, Hi-Reach, Rough Terrain Construction Forklift With Full-Time Operator					\$12,118.90
			Quantity	Unit Price	Factor	=	Total	
	Installation		1.00 x	11,432.92 x	1.0600	=	12,118.90	
	Equipment to account for conveyance of all material during course of project.							

Contractor's Price Proposal - Detail Continues..

Work Order Number: 119042.00

Work Order Title: Deerfield Beach - City Hall Lobby Renovation

09-Flooring

24	01 71 13 00 0003	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Trailer With Up To 53' BedIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom man lifts with >40' boom lengths, etc.					\$1,539.31
		Installation	Quantity	Unit Price	Factor	=	Total	
			1.00	1,452.18	1.0600	x	1,539.31	
25	03 54 16 00 0008	SF	1" Thick Self Leveling Cementitious Underlayment For FloorsIncluding Surface Preparation					\$37,524.00
		Installation	Quantity	Unit Price	Factor	=	Total	
			4,000.00	8.85	1.0600	x	37,524.00	
		Level floor after tile removal to accommodate new LVT flooring.						
26	08 05 13 00 0051	EA	Removal And Reinstallation Of Door					\$508.93
		Installation	Quantity	Unit Price	Factor	=	Total	
			12.00	40.01	1.0600	x	508.93	
		Remove existing doors to accommodate floor install						
27	09 65 13 13 0015	LF	4" High, 1/8" Thick, Type TS Thermoset Vulcanized Rubber Wall Base, All Colors					\$3,561.60
		Installation	Quantity	Unit Price	Factor	=	Total	
			1,000.00	3.36	1.0600	x	3,561.60	
		VCT for areas getting new flooring						
28	09 65 13 36 0005	LF	1/4" To 1/8" Material x 2-1/2", Vinyl, Wheeled Traffic Transition (Johnsonite CTA-XX-H)					\$334.38
		Installation	Quantity	Unit Price	Factor	=	Total	
			45.00	7.01	1.0600	x	334.38	
		Transition at 15 door openings						
29	09 65 23 00 0003	SF	0.135" Overall Thickness, 0.020" Wear Layer, Vinyl Plank Flooring (Armstrong® Luxe Plank™)					\$46,126.96
		Installation	Quantity	Unit Price	Factor	=	Total	
			4,400.00	9.89	1.0600	x	46,126.96	
		LVT plank flooring for all hard flooring areas noted on plans . 4000+10% waste. Forbo flooring specified by KC no longer being used.						
30	09 68 13 00 0015	SY	42 Ounce, Non Patterned, Nylon Carpet Tile					\$4,185.05
		Installation	Quantity	Unit Price	Factor	=	Total	
			62.00	63.68	1.0600	x	4,185.05	
		500SF soft floor area + 10%						

Subtotal for 09-Flooring

\$105,899.13

09-Framing/Drywall

31	01 22 20 00 0006	HR	CarpenterFor tasks not included in the Construction Task Catalog® and as directed by owner only.					\$25,244.96
		Installation	Quantity	Unit Price	Factor	=	Total	
			520.00	45.80	1.0600	x	25,244.96	
		Carpenter labor hours for removal of all existing drywall and install of structural reinforcing, fiberglass panels. Tasks not included in task catalogue and approved by Owner.						
32	05 41 00 00 0014	SF	3-5/8" Width, 16" On Center, 14 Gauge, Load Bearing, Structural Metal Stud Framing With Tracks And Runners					\$8,128.08
		Installation	Quantity	Unit Price	Factor	=	Total	
			1,200.00	6.39	1.0600	x	8,128.08	
		Framing for new security walls.						

Contractor's Price Proposal - Detail Continues..

Work Order Number: 119042.00

Work Order Title: Deerfield Beach - City Hall Lobby Renovation

09-Framing/Drywall

33	05 41 00 00 0014	0185	MOD	For Walls >10' High, Add								\$1,356.80
				Installation	Quantity		Unit Price		Factor	=	Total	
					1,000.00	x	1.28	x	1.0600	=	1,356.80	
34	09 29 10 00 0006		SF	5/8" Gypsum Board								\$270.30
				Installation	Quantity		Unit Price		Factor	=	Total	
					250.00	x	1.02	x	1.0600	=	270.30	
				Drywall for new full height standard partition wall.								
35	09 29 10 00 0006	0052	MOD	For Walls >10' High, Add								\$84.80
				Installation	Quantity		Unit Price		Factor	=	Total	
					2,000.00	x	0.04	x	1.0600	=	84.80	
36	09 29 10 00 0039		SF	>10' High, Walls, Tape, Spackle And Finish Gypsum BoardUse this task for the entire wall area when the wall is >10' high.								\$508.80
				Installation	Quantity		Unit Price		Factor	=	Total	
					1,200.00	x	0.40	x	1.0600	=	508.80	
				Finishing for new drywall.								

Subtotal for 09-Framing/Drywall

\$35,593.74

09-Painting

37	09 91 23 00 0062		SF	1 Coat Primer, Brush/Roller Work, Paint Interior Plaster/Drywall Walls								\$237.02
				Installation	Quantity		Unit Price		Factor	=	Total	
					520.00	x	0.43	x	1.0600	=	237.02	
				Prime Walls								
38	09 91 23 00 0062	0284	MOD	For >10,000 To 20,000, Deduct								-\$763.20
				Installation	Quantity		Unit Price		Factor	=	Total	
					12,000.00	x	-0.06	x	1.0600	=	-763.20	
39	09 91 23 00 0064		SF	2 Coats Paint, Brush/Roller Work, Paint Interior Plaster/Drywall Walls								\$468.52
				Installation	Quantity		Unit Price		Factor	=	Total	
					520.00	x	0.85	x	1.0600	=	468.52	
				Paint Walls								
40	09 91 23 00 0064	0284	MOD	For >10,000 To 20,000, Deduct								-\$1,653.60
				Installation	Quantity		Unit Price		Factor	=	Total	
					12,000.00	x	-0.13	x	1.0600	=	-1,653.60	

Subtotal for 09-Painting

-\$1,711.26

26-Electrical Allowance

41	01 22 16 00 0002		EA	Reimbursable FeesReimbursable Fees will be paid to the contractor for eligible costs as directed by Owner. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt, invoice, or proof of payment shall be submitted with the Price Proposal.								\$11,000.00
				Installation	Quantity		Unit Price		Factor	=	Total	
					10,000.00	x	1.00	x	1.1000	=	11,000.00	
				Electrical Allowance For Any Unforeseen Conditions								

Subtotal for 26-Electrical Allowance

\$11,000.00

Contractor's Price Proposal - Detail Continues..

Work Order Number: 119042.00
Work Order Title: Deerfield Beach - City Hall Lobby Renovation

Proposal Total	\$494,198.31
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This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

Subcontractor Listing

Date: August 29, 2023

Re: IQC Master Contract #: FL-R10-GC02-111821- SCD
Work Order #: 119042.00
Owner PO #:
Title: Deerfield Beach - City Hall Lobby Renovation
Contractor: Shiff Construction & Development, Inc.
Proposal Value: \$494,198.31

Name of Contractor	Duties	Amount	%
No Subcontractors have been selected for this Work Order		\$0.00	0.00



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2023-2118

Agenda Date: 9/13/2023

Status: CITY COMMISSION
BUSINESS

In Control: City Commission

Title

City Manager's Annual Performance Evaluation.

Background/History

The City Manager's employment contract (the "Contract") provides for the City Commission to provide him with a performance evaluation each year, including submission of a written performance evaluation and a review at a public meeting.

The City Commission previously approved a performance evaluation form to be used for the purpose of providing the written performance evaluation of the City Manager (See enclosure).

Per Section 3(B) of the Contract, the City Commission may increase the Manager's salary in such amounts and to such an extent as the City Commission may determine desirable on the basis of performance and evaluation of the Manager, in the City Commission's sole discretion.

Current Activity

The City Manager's employment Contract provides for the evaluation and review to be done by September 30 of each year of the Contract.

Deerfield Beach City Manager Evaluation Procedure and Requirements

PURPOSE

The purpose of the employee performance process is to assess the performance of the City Manager over the evaluation period; establish specific work-related goals and objectives; increase communication between the Commission and City Manager; and an opportunity for the Commission to align their expectations in setting these objectives.

PROCESS

The City Commission shall review the performance of the Manager at a public meeting on an annual basis, in advance of the adoption of the annual operating budget, at which time the City Commission shall have the option to provide any salary or benefit adjustments the Commission deems justified. The evaluation shall occur during the period from June 1 to August 30 (but no later than September 30) of each year.

It is understood and agreed that if the Manager receives a positive evaluation from the Commission, the Manager may receive a salary or benefit increase, but any such increase is solely within the discretion of the Commission, approved at a public meeting.

Each member of the City Commission shall submit a written evaluation on the form contained herein. The Manager may also submit a written self-evaluation or other information to assist in the evaluation process.

Evaluations shall be submitted to the City Clerk prior to the scheduled public meeting so that the City Clerk may produce copies of each completed evaluation and provide each to the commission and the City Manager at the public meeting.

City Commissioners may provide an oral summary of their individual evaluations, and the City Manager may provide an oral summary of his self-evaluation, during a City Commission meeting. City Commissioners may also meet individually with the City Manager for additional discussion.

The City Commission may jointly set improvement goals for the City Manager where necessary based on the compiled category ratings drawn from the written evaluations in addition to other relevant criteria solely determined by the City Commission.

THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK

Deerfield Beach City Manager Performance Evaluation Form

This form shall be used by each Member of the City Commission to evaluate the City Manager's performance in fulfilling each of the roles he plays in the City's government. The City Manager is graded on the following scale:

1 — Poor 2 — Fair 3 — Good 4 — Excellent

1. Personal

_____ Invests sufficient efforts towards being diligent and thorough in the discharge of duties.

_____ Displays composure, appearance, and attitude fitting for an individual in his executive position.

_____ Is seen as a direct, truthful leader who uses diplomacy, tact, and integrity.

_____ Accepts criticism and feedback from stakeholders and works to improve.

2. Professional Skills and Status

_____ Knowledge of current developments, activities and issues affecting the city.

_____ Respected and has positive relationships with city stakeholders and professional colleagues.

_____ Seeks / implements opportunities for continuous improvement.

_____ Anticipates problems and contention, and develops effective approaches for solving or mitigating them.

_____ Willing to try new ideas proposed by Commission members or staff.

_____ Makes appropriate decisions based on a combination of available information, analysis, and experience.

3. Relations with the City Commission

_____ Carries out directives of the Commission as a whole rather than those of any one Commission member.

_____ Assists the Commission in resolving reported issues at the administrative level to avoid unnecessary Commission action.

_____ Responds timely and provides candid responds to requests for information or assistance by the Commission.

_____ Assists the Commission in establishing policy while acknowledging the ultimate authority of the Commission.

_____ Provides objective and professional guidance and insight to assess feasibility of Commission ideas and initiatives.

4. Policy Execution

- _____ Implements Commission action in accordance with the intent of the Commission.
- _____ Supports the actions of the City Commission after a decision has been reached.
- _____ Dedicates and directs resources to promote compliancy with City policies, laws, and ordinances.
- _____ Offers workable alternatives to the Commission for changes in the law when an ordinance or policy proves impractical in actual administration.

5. Reporting

- _____ Provides the Commission with accurate, timely, and comprehensive reports concerning matters of importance to the City.
- _____ Prepares a sound agenda which provides the pertinent backup and supporting materials to allow for effective Commission review.
- _____ Informs the Commission of issues that they may be brought to their attention before they are caught off-guard.

6. External Relations

- _____ Handles complaints/inquiries from citizens appropriately.
- _____ Visible and engaged with the community, its residents, and businesses.
- _____ Skillful with the news media - avoiding political positions and partisanship.
- _____ Balances the needs of the individual citizen while applying the City's policies and procedures consistently and fairly across the board.
- _____ Exercises diplomacy with local, county, state and federal agencies.

7. Staffing

- _____ Effectively recruits and develops a skilled and professional senior executive team.
- _____ Realigns staff structure and priorities in response to changes in policies, demands, or growth of the City.
- _____ Encourages and embraces diversity in the workforce.
- _____ Executes competitive total compensation (pay and benefits) to attract and retain talent.

8. Supervision

- _____ Empowers department heads to make decisions within their authority without City Manager approval, yet maintains oversight of city operations.

_____ Fosters confidence and initiative in subordinates and provides support rather than restrictive controls for their programs.

_____ Has developed a friendly and trusting relationship with the workforce as a whole, yet maintains the respect and dignity of the city manager's office.

9. Fiscal Management

_____ Prepares a balanced budget and capital improvement plan to provide the best value for services at a level intended by the Commission.

_____ Makes use of available funds consistent with the adopted budget and policy directives of the City Commission, conscious of the need to operate the City efficiently and effectively.

_____ Shows agility in the use of funds to respond to changes throughout the year.

10. What have been the major accomplishments of the City Manager this past year?

11. What areas of the City Manager's performance need the most improvement? Why? What constructive, positive ideas can you offer the City Manager to improve in these areas

Name _____

Signature: _____

Date: _____