



Regular City Commission Meeting Agenda

150 NE 2nd Avenue | Deerfield Beach, FL, 33441 | 954-480-4200

Mayor Bill Ganz

Vice Mayor Todd Drosky

District 1 Commissioner Michael Hudak

District 2 Commissioner Ben Preston

District 3 Commissioner Bernie Parness

**Tuesday
May 21, 2024
7:00 PM**

CALL TO ORDER & ROLL CALL

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

APPROVAL OF CITY COMMISSION MINUTES

ULI Workshop Minutes

Attachment: April 17, 2024

Lunchtime Workshop Minutes

Attachment: April 26, 2024

Regular City Commission Meeting Minutes

Attachment: May 7, 2024

ACKNOWLEDGEMENT OF CITY BOARD MINUTES

Planning & Zoning Board Meeting Minutes

Attachment: March 7, 2024

Code Compliance Meeting Minutes

Attachment: March 29, 2024

Community Appearance Board Meeting Minutes

Attachment: April 24, 2024

APPROVAL OF THE AGENDA

May 21, 2024

ZOOM INFORMATION

Join Zoom Meeting by clicking the below link:

<https://deerfield-beach.zoom.us/j/85453225952?pwd=aTlwV1VwL2oyandpTi9QNUFWd0NhZz09>

Join Zoom Meeting via telephone by dialing:

Call-in Number: (301) 715-8592

Meeting ID: 854 5322 5952#

Participant ID: #

Passcode: 328055#

For complete instructions on joining and/or participating during Public Comment, please click the following link or attend in person in the City Commission Chambers:

Attachment: Zoom Instructions

AWARDS & RECOGNITION

1. Certificate of Recognition presented to Mrs. Deborah Rothberger on her retirement from Deerfield Beach Elementary.

Sponsor: Department of Community Services

2. Certificate of Recognition presented by Captain Hofstein to BSO Law Enforcement staff.

Sponsor: BSO - Law Enforcement

3. **Presentation by Joshua Niemann, Assistant Director of Environmental Services, regarding the Environmental Protection Agencies final compliance ruling on P.F.A.S. and P.F.O.S.**

Sponsor: Department of Environmental Services

4. **Presentation and summary regarding the City's Commercial Brokers Breakfast held on May 2, 2024.**

Sponsor: Department of Economic Development

PUBLIC HEARINGS

5. **P.N. 2024-061: Resolution 2024/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving and adopting a substantial amendment to the Fiscal Year 2023-2024 Community Development Block Grant Annual Action Plan to reallocate \$426,482.05 of unexpended Community Block Grant CV-1 and CV-3 Program Funds from rental and utilities assistance, and planning administrative assistance to sidewalk projects in eligible areas; authorizing the City Manager to execute all applicable documents relating to the substantial amendment; providing for implementation and an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Community Services

Attachment: CDBG Annual Action Plan Amendment

PUBLIC HEARINGS – FIRST READING

6. **P.H. 2024-069: ORDINANCE 2024/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AMENDING THE CITY OF DEERFIELD BEACH LAND USE PLAN DESIGNATION FOR THE CITY-OWNED PARCEL CONSISTING OF**

APPROXIMATELY 1.52 GROSS ACRES LOCATED AT 555 SW 3RD AVENUE FROM CITY CONSERVATION TO RESIDENTIAL MEDIUM 16 DWELLING UNITS PER ACRE (LUPA #66A); PROVIDING FOR AMENDMENT OF THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN ACCORDINGLY; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

Suggested Action: Commission to vote on Ordinance and transmit to County

Voting Requirement: Adoption requires a 4/5 vote of the City Commission

Sponsor: Department of Planning & Development Services

Attachment: Land Use Plan Amendment

PUBLIC HEARINGS – SECOND READING

- 7. P.H. 2024-067: ORDINANCE 2024/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, ADOPTING AN AMENDMENT TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024; APPROVING SUPPLEMENTAL APPROPRIATIONS AND BUDGET TRANSFERS TO AND WITHIN VARIOUS CITY FUNDS, AND REDUCING APPROPRIATIONS TO THE 2018 CONSTRUCTION REVENUE BOND FUND BY \$7,794,885, AS SET FORTH IN THE ATTACHED EXHIBIT "A"; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.**

Suggested Action: Commission to vote on Ordinance

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Financial Services

Attachment: Budget Amendment

PUBLIC COMMENT

Persons addressing the Commission shall state his/her name and address and may speak for three (3) minutes unless extended for one (1) additional minute by the Mayor. All remarks made by the public at a Commission meeting on an agenda item shall be addressed to the Commission as a body and limited to the subject matter before the Commission at that particular time. No comments shall be made related to the personal life or personal qualities of any person and no language which would offend persons of ordinary sensibilities shall be permitted. The public shall be given an opportunity to speak on any substantive agenda item, subject to the aforementioned restrictions, prior to a vote on the matter by the

City Commission. The Commission shall determine the appropriate time, prior to the vote, for the public to speak. For consent agenda items, the public shall be given an opportunity to speak prior to the approval of the consent agenda. The Commission may, by majority vote, determine that public input on an agenda item be tabled to a future meeting so long as the vote on the agenda item take place at the future meeting and that the public input take place prior to the Commission making any decision.

CONSENT - BOARD APPOINTMENT

- 8. Resolution 2024/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, appointing Jason Leet as a regular member to the Community Appearance Board to fulfill an unexpired term; and providing for an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Commissioner Michael Hudak

Attachment: CAB Appointment

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS

- 9. Resolution 2024/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, amending the 2023/2024 schedule of City Commission meetings; providing for implementation and an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Office of the City Clerk

Attachment: Meeting Schedule Amendment

- 10. Resolution 2024/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving an Amended and Restated ARPA Subrecipient Agreement with the Boys and Girls Club of Broward County, Inc. to extend the project completion date to June 30, 2024; authorizing execution of the Amended and Restated ARPA Subrecipient Agreement; providing for implementation and an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Community Services

Attachment: Boys and Girls Club of Broward County, Inc.

- 11. Resolution 2024/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the Award of ITB #24-15-VP for structural related vehicle equipment repairs on an as-needed basis to ASR Services, Inc.; authorizing the execution of a contract with ASR Services, Inc., the sole responsive and responsible bidder, for a five-year term, with two additional two-year optional renewal periods; and providing for an effective date. (Funds from Account #450-4551-534-38-06 - Sustainable Management/Material to Maintain Equipment)**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Sustainable Management

Attachment: ASR Services, Inc.

- 12. Resolution 2024/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the Second Amendment to the Agreement with Broward County for the maintenance of bus shelters to update the current list of bus shelters maintained by the City and add seven additional bus shelter installation locations; authorizing execution of the Second Amendment; providing for implementation and an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Environmental Services

Attachment: Bus Shelters

- 13. Resolution 2024/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, accepting a drainage, flowage, and utility easement from Sandpiper Pointe Community Association, Inc., pursuant to the Development Agreement between the City and Toll Southeast, Inc. related to Sandpiper Pointe Development; providing for implementation and an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Environmental Services

Attachment: Sandpiper Pointe Development

- 14. Resolution 2024/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving a work authorization with McKim and Creed, Inc. to provide professional engineering services related to the upgrade of Wells 17 and 18 in an amount not to exceed \$149,659.00; providing for execution and an effective date. (Fund from Account #413-5020-533-65-30 - C.I.P. Infrastructure)**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Environmental Services

Attachment: McKim and Creed, Inc.

- 15. Resolution 2024/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving a work authorization with Hazen and Sawyer, P.C. to provide professional engineering services related to the NF and RO sand strainer modifications located at the West Water Treatment Plant in an amount not to exceed \$342,110.00; providing for execution and an effective date. (Fund from Account #413-5020-533-65-30 - CIP Infrastructure)**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Environmental Services

Attachment: Hazen and Sawyer, P.C.

DEPARTMENTAL BUSINESS

- 16. ORDINANCE 2024/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AMENDING THE LAND DEVELOPMENT CODE BY AMENDING CHAPTER 78, "COMMUNITY APPEARANCE BOARD," SECTION 78-5 "POWERS AND DUTIES; APPEALS", SECTION 78-6 "SUBMISSION OF PLANS AND SPECIFICATIONS", AND SECTION 78-7 "EVALUATION CRITERIA; MINIMUM DESIGN CRITERIA PREREQUISITE TO ISSUANCE OF DEVELOPMENT PERMIT" TO UPDATE THE PROVISIONS AND CROSS-REFERENCES CONSISTENT WITH THE SIGN CODE UPDATE;**

AMENDING CHAPTER 98, "LAND DEVELOPMENT REGULATIONS", ARTICLE III, "ZONING DISTRICT REGULATIONS", AND ARTICLE VI, "SUPPLEMENTARY REGULATIONS" TO REMOVE SIGNAGE REGULATIONS FROM CHAPTER 98 THAT ARE ADDRESSED IN THE NEW SIGN CODE; REPEALING EXISTING CHAPTER 102, "SIGN CODE" IN ITS ENTIRETY; REPLACING THE EXISTING SIGN CODE WITH THE NEW CHAPTER 102 "SIGN CODE" SET FORTH IN THIS ORDINANCE; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Suggested Action: Commission to vote on Ordinance and set public hearing for June 4, 2024

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Planning & Development Services

Attachment: Sign Code Amendment

COMMENTS BY ADMINISTRATION & LEGAL

CITY COMMISSION BUSINESS

- 17. Presentation by Dr. Ronald Shultz and potential action by the City Commission regarding redistricting for the City's Municipal Election pursuant to City Charter.**

Suggested Action: Motion on decision of Commission

Sponsor: Office of the City Clerk

Attachment: Redistricting

- 18. ORDINANCE 2024/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AMENDING CHAPTER 2, "ADMINISTRATION," ARTICLE III, "OFFICIALS, OFFICERS AND EMPLOYEES, DIVISION 2 "TRAVEL EXPENDITURE POLICY," SECTIONS 2-221 "GENERALLY" AND SECTION 2-222 "PROOF OF EXPENDITURES; PER DIEM RATES; SETTLEMENT" TO PROVIDE FOR A \$200.00 MONTHLY ALLOWANCE TO THE MAYOR AND EACH COMMISSIONER TO ADDRESS TRAVEL, MEAL AND PARKING EXPENSES INCURRED IN THE TRI-COUNTY AREA IN CONNECTION WITH THEIR DUTIES OF OFFICE; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.**

Suggested Action: Commission to vote on Ordinance and set public hearing for June 4, 2024

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Commissioner Bernie Parness

Attachment: Monthly Allowance

COMMENTS BY MAYOR & CITY COMMISSION
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ADJOURNMENT

FUTURE CITY COMMISSION MEETINGS

Lunchtime Workshop - Friday, May 31, 2024

Regular City Commission Meeting - Tuesday, June 4, 2024

Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meetings or hearings will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and the evidence upon which the appeal is made. The above notice is required by State Law (F.S. 286.0105). Anyone desiring a verbatim transcript shall have the responsibility, at his/her own expense, to arrange for the presence of a certified court reporter at the hearing.