



Deerfield Beach
Florida

**Regular City Commission
Meeting Agenda**

150 NE 2nd Avenue | Deerfield Beach, FL, 33441 | 954-480-4200

Mayor Todd Drosky

Vice Mayor Ben Preston

District 1 Commissioner Michael Hudak

District 3 Commissioner Daniel Shanetzky

District 4 Commissioner Tom Plaut

Tuesday

March 3, 2026

7:00 PM

CALL TO ORDER & ROLL CALL

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

APPROVAL OF CITY COMMISSION MINUTES

Regular City Commission Meeting Minutes

Attachment: February 3, 2026

ACKNOWLEDGEMENT OF CITY BOARD MINUTES

Marine Advisory Board Meeting Minutes

Attachment: August 21, 2025

Affordable Housing Advisory Committee Meeting Minutes

Attachment: November 3, 2025

Non-Uniformed Employees' Retirement Plan Board of Trustees Meeting Minutes

Attachment: November 10, 2025

Hillsboro Inlet District Meeting Minutes

Attachment: November 17, 2025 - Regular Meeting Minutes , December 1, 2025 - Special Meeting Minutes

African American Heritage Board Meeting Minutes

Attachment: December 11, 2025

Community Redvelopment Agency Meeting Minutes

Attachment: January 13, 2026

Charter Review Board Meeting Minutes

Attachment: January 15, 2026

Code Compliance Meeting Minutes

Attachment: December 9, 2025 , January 27, 2026

Community Appearance Board Meeting Minutes

Attachment: January 28, 2026

APPROVAL OF THE AGENDA

March 3, 2026

ZOOM INFORMATION

Join Zoom Meeting by clicking the below link:

<https://deerfield-beach.zoom.us/j/87134037142?pwd=bgZqiK3zP5e4ilTmGGJJzZI7Yv2bhc.1>

Join Zoom Meeting via telephone by dialing:

Call-in Number: (305) 224-1968

Meeting ID: 871 3403 7142#

Participant ID: #

Passcode: 085270#

For complete instructions on joining and/or participating during Public Comment, please click the following link or attend in person in the City Commission Chambers:

Attachment: Zoom Instructions

AWARDS & RECOGNITION

- 1. Proclamation presented to Greg Sean Canning, AOH National Deputy Secretary and Florida State Secretary, in recognition of the Ancient Order of Hibernians.**

Sponsor: Mayor Drosky

PUBLIC COMMENT

Persons addressing the Commission shall state his/her name and address and may speak for three (3) minutes. All remarks made by the public at a Commission meeting on an agenda item shall be addressed to the Commission as a body and limited to the subject matter before the Commission at that particular time. No comments shall be made related to the personal life or personal qualities of any person and no language which would offend persons of ordinary sensibilities shall be permitted. The public shall be given an opportunity to speak on any substantive agenda item, subject to the aforementioned restrictions, prior to a vote on the matter by the City Commission. The Commission shall determine the appropriate time, prior to the vote, for the public to speak. For consent agenda items, the public shall be given an opportunity to speak prior to the approval of the consent agenda. The Commission may, by majority vote, determine that public input on an agenda item be tabled to a future meeting so long as the vote on the agenda item take place at the future meeting and that the public input take place prior to the Commission making any decision.

CONSENT - BOARD APPOINTMENTS

- 2. Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, appointing Robert Jaspán to the City of Deerfield Beach Non-Uniformed Municipal Employee Retirement Committee; providing for an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Commissioner Hudak

Attachment: Non-Uniformed Municipal Employee Retirement Committee

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS

- 3. Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving and authorizing execution of a professional services agreement with LPRM Ascend Advisors, LLC, in an amount not to exceed \$196,800.00 to provide procurement consulting and administrative services for a one-year term, with an additional one-year renewal; waiving the requirements for competitive solicitations set forth in Section 38-116 of the Procurement Code; and providing for an effective date. (Funds from Account #100-100-130-1302-000-51300-503299 - Other Contractual Services)**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Financial Services

Attachment: LPRM Ascend Advisors, LLC

- 4. Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the special event permit application submitted by Deerfield Beach Christian Ministerial Association for the Easter Sunrise Service special event taking place on the beach sand north of the Pier in front of the main beach parking lot at 149 SE 21st Avenue on April 5, 2026 from 6:00 am to 8:00 am; approving a waiver of fees; providing for an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Parks & Recreation

Attachment: Deerfield Beach Christian Ministerial Association

5. **Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving Amendment 002 to Contract #JA125-06-2025 with the Areawide Council on Aging of Broward County, Inc., for the Older Americans Act Program to increase the grant funding amount from \$276,631.23 to \$278,277.42 for the Adult Day Care Program; authorizing execution of the Amendment; providing for implementation and an effective date. (Funds from Account #100-000-640-0000-000-33169-331698 - Senior Citizen Fed Grant)**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Community Services

Attachment: Areawide Council on Aging of Broward County, Inc.

6. **Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the ranking and award of Request for Proposal No. 26-002 for residential environmental services related to federal and state funded housing and community service programs; authorizing execution of agreements with the two responsive and responsible firms, Airquest Environmental, Inc., and UES Professional Solutions, LLC, d/b/a Universal Engineering Sciences, LLC, for a two-year term with one additional two-year renewal term; providing for implementation and an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Community Services

Attachment: Residential Environmental Services

7. **Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the ranking and award of Request for Proposal No. 26-003 for residential inspection and cost estimating services related to federal and state funded housing and community service programs; authorizing execution of agreements with the two responsive and responsible firms, Gold Tree Development Group, LLC, and Housing and Assistive Technology, Inc., for a two-year term with one additional two-year renewal term; providing for implementation and an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Community Services

Attachment: Residential Inspection and Cost Estimating Services

- 8. Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving and authorizing execution of the Subordination of Utility Interest Agreement with the Florida Department of Transportation relating to the SW 10th Street Connector Project; providing for implementation, conflicts, and an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Environmental Services

Attachment: Florida Department of Transportation

- 9. Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving and authorizing execution of an amendment to the Work Authorization with M.C. Harry & Associates, Inc., for the beach restroom project to remove the Fire Station 75 restrooms from the project scope and add the Pier and Kirk Cottrell Pavilion restrooms and provide for a decrease in project services costs from \$100,358.00 to \$82,573.00; providing for implementation and an effective date. *(Funds from Account #399-100-360-1901-000-51900-506530 - General Capital Fund - CIP Infrastructure)***

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Environmental Services

Attachment: M.C. Harry & Associates, Inc.

- 10. Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the award of ITB #26-005 for the purchase and supply of Chemical Scale Inhibitor (Antiscalant) on an as-needed basis to Amaya Solutions, Inc. d/b/a American Water Chemicals; authorizing execution of a contract with Amaya Solutions, Inc, the sole responsive and responsible bidder, for a one-year term in an amount not to exceed \$56,250.00, with four additional one-year renewals; providing for an effective date. *(Funds from Account #401-300-360-3602-000-53600-503511 - Chemicals)***

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Environmental Services

Attachment: Amaya Solutions, Inc.

DEPARTMENTAL BUSINESS

- 11. ORDINANCE 2026/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, ADOPTING AN AMENDMENT TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2026; APPROVING SUPPLEMENTAL APPROPRIATIONS AND BUDGET TRANSFERS TO AND WITHIN VARIOUS CITY FUNDS, AND CARRY FORWARD OF PRIOR FISCAL YEAR APPROPRIATIONS AND BUDGET REDUCTIONS TO VARIOUS CITY FUNDS, AS SET FORTH IN THE ATTACHED EXHIBIT "A"; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.**

Suggested Action: Commission to vote on Ordinance and set public hearing for March 31, 2026

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Financial Services

Attachment: Budget Amendment

- 12. Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving Change Order No. 5 with Core & Main, LP, in the amount of \$40,895.26 for project expenditures incurred in 2025; approving Change Order No. 6 with Core & Main, LP, in the amount of \$453,404, with a 10% contingency of \$45,340.00, for a total amount not to exceed \$498,744.00 for completion of the installation of additional meters; ratifying expenditures for the Advanced Metering Infrastructure (AMI) and Installation of Water Meters Project in the amount of \$1,908,835.40; approving an extension of the project completion date from February 28, 2026 to August 27, 2026; providing for execution, conflicts, and an effective date. (*Funds from Account #413-300-360-3603-000-53600-506530 - CIP Infrastructure*)**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Environmental Services

Attachment: Core & Main, LP

- 13. Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, providing for the establishment of the City of Deerfield Beach Police Department and the City of Deerfield Beach Fire Department; authorizing the City Manager and the Office of Public Safety to take the necessary actions to establish and develop the departments and implement the transition of police and fire rescue services to the City of Deerfield Beach Police and Fire Departments; providing for implementation and an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Office of Public Safety

Attachment: City of Deerfield Beach Police and Fire Departments

- 14. Update regarding public safety.**

Sponsor: Office of Public Safety

COMMENTS BY ADMINISTRATION & LEGAL

CITY COMMISSION BUSINESS

- 15. ORDINANCE 2026/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AMENDING CHAPTER 10 "ANIMALS," SECTION 10-4 "MAINTAINING ANIMALS IN GENERAL; LIMITATION ON NUMBER OF PETS; ENFORCEMENT" OF THE CITY CODE OF ORDINANCES TO PROHIBIT ROOSTERS IN RESIDENTIAL DISTRICTS OF THE CITY AND TO PROHIBIT THE FEEDING OF ROOSTERS WITHIN THE CITY; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.**

Suggested Action: Commission to vote on Ordinance and set public hearing for March 31, 2026

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Mayor Drosky

Attachment: Roosters

COMMENTS BY MAYOR & CITY COMMISSION
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ADJOURNMENT

FUTURE CITY COMMISSION MEETINGS

Regular City Commission Meeting - Tuesday, March 31, 2026

Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meetings or hearings will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and the evidence upon which the appeal is made. The above notice is required by State Law (F.S. 286.0105). Anyone desiring a verbatim transcript shall have the responsibility, at his/her own expense, to arrange for the presence of a certified court reporter at the hearing.



Meeting Minutes City Commission

Tuesday, February 3, 2026

7:00 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

The meeting was called to order on the above date by Mayor Todd Drosky at 7:02 p.m., in the City Commission Chambers, City Hall, Deerfield Beach.

Present:

Commissioner Michael Hudak
Commissioner Tom Plaut
Commissioner Daniel Shanetzky
Vice Mayor Ben Preston
Mayor Todd Drosky

Also Present:

City Manager Rodney Brimlow
City Attorney Anthony Soroka
City Clerk Heather Montemayor

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

There was a moment of silence, followed by the Pledge of Allegiance.

APPROVAL OF CITY COMMISSION MINUTES

Regular City Commission Meeting Minutes - January 6, 2026

MOTION was made by Commissioner Plaut, seconded by Commissioner Hudak to approve the meeting minutes as submitted. Voice Vote:

Yeas: 5 - Commissioner Hudak, Commissioner Plaut, Commissioner Shanetzky, Vice Mayor Preston, and Mayor Drosky
Nays: 0

ACKNOWLEDGEMENT OF CITY BOARD MINUTES

Municipal Firefighters Pension Fund Meeting Minutes - October 13, 2025
Community Appearance Board Meeting Minutes - November 25, 2025
Charter Review Board Meeting Minutes - December 18, 2025

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Preston, to acknowledge the board minutes. Voice Vote:

Yeas: 5 - Commissioner Hudak, Commissioner Plaut, Commissioner Shanetzky, Vice Mayor Preston, and Mayor Drosky
Nays: 0

APPROVAL OF CITY COMMISSION AGENDA

February 3, 2026

MOTION was made by Vice Mayor Preston, seconded by Commissioner Hudak, to approve the agenda as submitted. Voice Vote:

Yeas: 5 - Commissioner Hudak, Commissioner Plaut, Commissioner Shanetzky, Vice Mayor Preston, and Mayor Drosky
Nays: 0

AWARDS & RECOGNITION

1. Certificate of Appreciation presented to Maria Bergstein for her exceptional generosity and dedication to serving children and families throughout South Florida.

Vice Mayor Preston presented a certificate to Ms. Bergstein for her exceptional generosity to the community.

Ms. Bergstein thanked the City for the recognition. Thereafter, she provided a brief overview of her non-profit, Friends of Sammy.

2. Certificate of Recognition presented to Jarvis Brunson for his outstanding efforts and commitment to the Stanley Terrace community garden.

Vice Mayor Preston presented a certificate to Mr. Brunson for his efforts and commitment to the community.

Mr. Brunson thanked the City for the recognition. Thereafter, he provided a brief overview of the importance of the Stanley Terrace community garden.

3. Certificate of Recognition presented to the Martin Luther King Parade Winners.

Mayor Drosky announced the Martin Luther King Parade winners.

Thereafter, staff presented each winner with a trophy.

4. Certificate of Recognition to be presented by Captain Hofstein to BSO Law Enforcement staff.

Captain Hofstein, BSO District X, recognized various law enforcement staff for their ongoing efforts with keeping the community safe.

PUBLIC COMMENT

Dan Herz, 330 SE 19th Avenue, Deerfield Beach, commented on the January 20, 2026 commission meeting. Thereafter, he expressed concerns with the public safety study that was conducted by the Center for Public Safety.

Beth Anderson, 47 Oakridge E, Deerfield Beach, expressed concerns with the amount of traffic on the Hillsboro bridge. Thereafter, she asked that the Commission encourage the Florida Department of Transportation (FDOT) to install guard rails on the bridge to enhance public safety.

Peggy Ross, 109 NE 19th Avenue, Deerfield Beach, suggested that a bicycle rack be installed near the Pier. Additionally, she requested that the City's electric vehicle charging stations be regulated by Ordinance, as non-electric vehicles are currently permitted to park in those designated spots.

John Slattery, 1455 SE 5th Place, Deerfield Beach, outlined the length of time other municipalities have maintained their own police and fire departments. Thereafter, he commented on Lauderhill, Boynton Beach, and Deltona.

Donna Capobianco, 2157 Cambridge G, Deerfield Beach, commented on the events that transpired during the public safety workshops, as well as the January 6th & 20th commission meetings.

PUBLIC COMMENT - CONTINUED

Sean Clark, 1030 Veleiros Blvd., Deerfield Beach, expressed concerns with the school zone speed cameras.

Valerie Rounkles, 278 SW 8th Court, Deerfield Beach, expressed concerns with the street light outages near the Tivoli Sand Pines Preserve. Additionally, she asked that another trash can be added to the area.

Joseph Cummings, 267 Oakridge P, Deerfield Beach, commented on previous actions made by the Sheriff, as well as the public safety workshops. Thereafter, he stated that the Broward Sheriff's Office (BSO) is no longer affordable.

April Bolowich, 899 NE 4th Street, Deerfield Beach, commented on the decision that has been made regarding public safety services and asked that the Commission reconsider the Sheriff's two-year extension, so a more comprehensive study can be conducted.

Bernie Parness, 3074 Harwood F, Deerfield Beach, expressed concerns with the Sheriff breaking the contract. Thereafter, he commended the Commission for their decision.

Sandra Jackson, 386 SW 35th Avenue, Deerfield Beach, expressed concerns with the hours for the school zone speed cameras. Further, she requested that staff implement an on-call system to ensure that water services can be restored promptly for residents who make late payments. Thereafter, she congratulated law enforcement for their efforts, and urged the Commission to make a more informed decision. Lastly, she spoke in support of the Governor removing property taxes.

Lynn Kough, 220 NE 8th Terrace, Deerfield Beach, commented on her tenure as a Deerfield Beach resident. Thereafter, she commented on public safety services.

Jonathan Ounjian, 1938 NE 6th Street, Deerfield Beach, commented on the electric vehicle charging stations, as well as the school speed zone cameras.

Gloria Battle, 1240 SW 6th Way, Deerfield Beach, thanked those on the dais for making informed decisions. Thereafter, she asked that the Commission explore the possibility of increasing class sizes at the senior center to accommodate greater participation.

Jason Siracusa, 1221 SE 14th Court, Deerfield Beach, expressed concerns with bringing public safety services in-house.

Janet Castrogiovanni, 1523 E. Hillsboro Blvd., Deerfield Beach, expressed concerns with bringing public safety services in-house. Thereafter, she asked that the Commission reconsider.

Peggy Noland, 325 SE 3rd Terrace, Deerfield Beach, expressed concerns with the decision that has been made regarding public safety services. Thereafter, she urged the Commission to reconsider their decision until Pompano Beach presents their study.

Joe Hines, 559 NW 47th Terrace, Deerfield Beach, commented on the defined pension plan for the City's former fire department.

Howard Noland, address not provided, commented on the defined pension plan, as well as the transition to the BSO in 2011, which was a savings. Thereafter, he expressed concerns with bringing services in-house.

Joe Chancy, 4250 NE 4th Avenue, Deerfield Beach, stated that contracts should be strictly adhered to for budgetary purposes. Thereafter, he expressed dissatisfaction with NE 3rd Avenue and stated that although accidents have significantly decreased, the area is not aesthetically pleasing.

James Cahn, 621 NW 46th Avenue, Deerfield Beach, expressed confusion with the outrage over the school speed cameras. Thereafter, he urged the community to adhere to the speed limit. Further, a decision has been made regarding public safety services; therefore, he asked that the community move forward in a positive direction.

PUBLIC COMMENT - CONTINUED

Michael Tumminello, 1429 SE 6th Street, Deerfield Beach, commented on his tenure as a firefighter. Thereafter, he urged the Commission to reconsider their decision.

Susan Page, 13 SW 11th Court, Deerfield Beach, asked that the Commission reconsider their decision. Thereafter, she commented on her daughter, who works for the Fort Lauderdale police department.

Julie Rodriquez, 150 SE 7th Street, Deerfield Beach, asked when a decision will be made.

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS

5. **Resolution 2026/008 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving a first amendment to the contract with Kenco Sign and Awning LLC for the installation of the two monument signs within the City to extend the substantial completion date to May 5, 2026, and final completion date to June 5, 2026; authorizing execution of the Amendment; providing for implementation and an effective date.**
6. **Resolution 2026/009 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving a reciprocal use agreement with the St. Ambrose Catholic Church and School for the reciprocal use of facilities for a three-year term; authorizing execution of the Agreement; providing for implementation and an effective date.**
7. **Resolution 2026/010 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving a license agreement with Cellco Partnership d/b/a Verizon Wireless for continued use of approximately 494.5 square feet of ground space for Verizon's communications equipment and above ground space on the City's Water Tower located at 570 South Powerline Road; authorizing execution of the License Agreement; and providing for an effective date.**

Mayor Drosky opened the public hearing on Items 5 - 7; however, there was none to speak and the public hearing was closed.

There was no discussion amongst the Commission.

MOTION was made by Commissioner Hudak, seconded by Commissioner Plaut, to approve Items 5 - 7 in concert. Roll Call:

Yeas: 5 - Commissioner Hudak, Commissioner Plaut, Commissioner Shanetzky, Vice Mayor Preston, and Mayor Drosky
Nays: 0

COMMENTS BY ADMINISTRATION & LEGAL

CITY ATTORNEY - None.

CITY COMMISSION BUSINESS

8. **Discussion and potential action regarding waiving the fee for sightseers on the International Fishing Pier.**

Greg Warner, Director of Parks & Recreation, highlighted a PowerPoint presentation. He explained that from October 1, 2023 to June 1, 2024, there were 88,067 sightseers and 14,355 fishermen. A 12-month projection showed 132,096 sightseers, with 88% being non-residents, and 21,533 fishermen. Furthermore, the total revenue for those eight months was \$230,420, with the 12-month projection being \$345,630. Thereafter, he outlined charges for various other piers. Mr. Warner outlined the potential revenue impacts based on the fiscal year 2024 12-month projection: full waiver of all sightseers - \$264,192; full waiver of all resident sightseers - \$31,703; \$1 waiver for all based on Grow Deerfield Card - \$132,096; and \$1 waiver for residents based on Grow Deerfield Card.

CITY COMMISSION BUSINESS - CONTINUED

In response to Commissioner Hudak's question, Mr. Warner replied that he is unsure if the resident card in other municipalities is free.

Commissioner Hudak made the following recommendations: sightseeing (standard fee) - resident - \$2; military/1st responder - \$1; non-resident - \$3; and military/1st responder - \$2. Sightseeing (discount card fee) - resident - \$1; military/1st responder - \$0; non-resident - \$2; and military/1st responder - \$1. Fishing (standard fee) - resident - \$4; military/1st responder - \$3; non-resident - \$6; and military/1st responder - \$4. Fishing (discount card fee) - resident - \$3; military/1st responder - \$2; non-resident - \$4; and military/1st responder - \$3.

Commissioner Shanetzky made the following recommendations: sightseeing for residents - no charge; non-residents - \$3; and fishermen - \$5. Further, he asked that staff look into a fishing clinic.

Vice Mayor Preston stated that if money is going to be taken away, it will create a shortfall. Thereafter, he commented on his experiences at other piers, and stated that Deerfield's current prices are fair; nonetheless, he welcomed additional suggestions.

Commissioner Plaut agreed with increasing fishermen to \$5, as it would help with the deficit should the Commission decide to reduce the sightseeing fee. Although he likes the idea, he spoke in opposition of incorporating the discount card, as he believes it would create unnecessary complications.

Mayor Drosky said he wants visitors to have a good experience when they come to Deerfield Beach; whereby, implementing multiple entry fees could complicate the overall experience for both visitors and employees. Thereafter, he agreed with the Vice Mayor, as the current prices are fair.

In response to Commissioner Hudak's question, Mr. Warner replied that the current fee for fishermen is the same for residents and non-residents; therefore, it cannot be differentiated.

Commissioner Hudak spoke in support for offering a discounted sightseeing fee for residents.

Vice Mayor Preston spoke in opposition to increasing the price for fishermen and reiterated that the current prices are fair.

Motion was made by Commissioner Hudak, seconded by Vice Mayor Preston, to keep the fees as is.

Prior to roll call, Mayor Drosky opened the public hearing.

John Slattery, 1455 SE 5th Place, Deerfield Beach, thanked the Commission for the commentary.

Dan Herz, 330 SE 19th Avenue, Deerfield Beach, recommended waiving all fees. Thereafter, he stated that the current pier restaurant lessee is not paying any rent.

Joseph Cummings, 267 Oakridge P, Deerfield Beach, spoke in support of waiving the sightseeing fee for residents.

Greg Havlusch, 9077 SE 13th Street, Deerfield Beach, spoke in support of waiving the sightseeing fee for residents. Thereafter, he commented on a conversation he had with a local business owner, who indicated that business has been booming as a result of the free pier admission.

Jonathan Ounjian, 1938 NE 6th Street, Deerfield Beach, spoke in support of waiving the sightseeing fees for residents. Thereafter, he commented on the pier restaurant.

Beverly D'Amico, 39 Tilford B, Deerfield Beach, spoke in support of waiving the sightseeing fees for residents.

James Cahn, 621 NW 46th Avenue, Deerfield Beach, recommended charging \$1 for sightseeing and \$4 for fishermen. Thereafter, he stated that Pompano Beach does not offer free admission to fishermen; however, it does provide free access to Veterans, which he supports.

CITY COMMISSION BUSINESS - CONTINUED

Joe Chancy, 4250 NE 4th Avenue, Deerfield Beach, commented on Pompano Beach's fees. Thereafter, he said offering incentives, i.e. free admission, would help attract more people to the area.

Mayor Drosky closed the public hearing.

Commissioner Plaut spoke in support of waiving the sightseeing fee for residents, and charging \$2 for non-residents and \$5 for fishing.

Commissioner Shanetzky suggested tabling this item and asked that staff investigate the costs for fishing clinics and guided fishing expeditions, as it would help offset costs.

Vice Mayor Preston spoke in support of free admission for sightseeing and fishing for Veterans, police officers, and firefighters. Thereafter, he agreed with tabling this item, so additional research can be conducted.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Preston, to waive the sightseeing fee for first responders, Veterans with ID, and residents; non-residents \$2; and fishing \$4. Roll Call:

Yeas: 5 - Commissioner Hudak, Commissioner Plaut, Commissioner Shanetzky, Vice Mayor Preston, and Mayor Drosky

Nays: 0

Anthony Soroka, City Attorney, stated that the fee resolution will be brought forward at the next meeting.

COMMENTS BY ADMINISTRATION & LEGAL - CONTINUED**CITY MANAGER**

SE 8th Avenue Drainage Project - Rodney Brimlow, City Manager, stated that informational literature regarding the project will be distributed this week. Thereafter, he provided a brief overview of the contents.

COMMENTS BY MAYOR & CITY COMMISSION**COMMISSIONER HUDAK****DISTRICT 1**

Broward Days - Commissioner Hudak provided a brief overview of the events and meetings he attended.

Urban Land Institute (ULI) - Commissioner Hudak stated that the public input session regarding the discussion of Article XI. Beach Development will occur on Wednesday, February 11th and the findings and recommendation will be presented on Thursday, February 12th; both events will take place at the Tigner Center.

Pioneer Days - Commissioner Hudak stated that the event will occur Saturday, February 14th and Sunday, February 15th. He urged everyone to participate.

COMMISSIONER SHANETZKY**DISTRICT 3**

Public Safety Services - Commissioner Shanetzky stated that creating new departments cannot be compared to municipalities that have maintained in-house services for many years, as those cities already have established budgets, equipment, staffing, infrastructure, etc. Further, he said Pembroke Park and Southwest Ranches, both smaller municipalities, recently brought services in-house; however, they were ultimately unable to sustain those services and had to merge with other cities. Commissioner Shanetzky stated that the assessment fees are higher in municipalities that provide in-house public safety services. Thereafter, he stated that his constituents want to know how the City will be paying for public safety services.

Mayor Drosky stated that the City will not be hiding anything during this process and intends to be as transparent as possible. Further, he advised that beginning February 17th, city staff will provide updates at

COMMENTS BY MAYOR & CITY COMMISSION - CONTINUED

every commission meeting to ensure that everyone remains aligned and fully understands the City's position in the process; nonetheless, he urged his colleagues to direct any questions to city staff, so they can be properly addressed.

Rodney Brimlow, City Manager, agreed, and asked that the Commission send their questions to him, so they can be answered during the presentation.

Century Village - Commissioner Shanetzky commented on the free CPR at the West Community Center that took place on January 26th. Thereafter, he commented on other upcoming events.

COMMISSIONER PLAUT**DISTRICT 4**

Broward Days - Commissioner Plaut provided a brief overview of the events and meetings he attended. Thereafter, he commended Jonathan Salas, Director of Community Services, for his efforts.

Dunn's Run - Commissioner Plaut thanked everyone for their efforts.

Marine Science Center - Commissioner Plaut briefly commented on his tour. Thereafter, he expressed excitement, as this facility will be a great addition to the City.

VICE MAYOR PRESTON**DISTRICT 2**

MLK Blvd. - Vice Mayor Preston stated that the decorative lights are out.

District 2 Meeting - Vice Mayor Preston said the meeting will occur on February 19th at 7:00 p.m. at the Hillsboro Technology Center (s/b Tigner Center).

Public Safety Services - Vice Mayor Preston stated that he was on the opposing side, which was difficult because he agreed with the two-year extension; nonetheless, the vote is in the past and the City must now come together. He explained that disagreement should not divide the community, and losing a vote does not eliminate future options, as many important decisions still lie ahead. He made it clear that rooting against the City is never an option and although he opposed the vote, he is committed to supporting the City's success and its residents. He urged everyone to act with their personal and Christian values, trust each other, and work collaboratively. Vice Mayor Preston stated that he is willing to assist City staff whenever needed and called for unity, cooperation, and shared responsibility rather than finger-pointing.

MAYOR DROSKY

Public Safety - Mayor Drosky agreed with Vice Mayor Preston's stance. Further, he expressed confidence in Deerfield Beach and its residents, and stated that, despite doubts, the City has the talent, spirit, and support needed to succeed. He said there are many in the community rooting for the City, eager for local control, and ready to contribute to its success. This is an opportunity not just for leadership, but for the entire community to come together, show what Deerfield Beach is made of, and ensure that the City thrives for the benefit of all its residents. He stated that the effort is about shared pride, collaboration, and serving the people who call Deerfield Beach home. Lastly, he explained that the process won't be perfect, but the City and its residents will learn together, grow from the experience, and emerge stronger as a community.

Beach Clean-Up - Mayor Drosky thanked Municipal Services, as well as all the volunteers for their efforts.

Sovereign Immunity - Mayor Drosky briefly commented on the Bill. Thereafter, he urged everyone to reach out to their representatives, as this will also negatively impact the City, if approved.

ADJOURNMENT

There was no additional business to discuss.

MOTION was made by Vice Mayor Preston, seconded by Commissioner Hudak, to adjourn the meeting at 10:07 p.m. Voice Vote:

Yeas: 5 - Commissioner Hudak, Commissioner Plaut, Commissioner Shanetzky, Vice Mayor Preston, and Mayor Drosky

Nays: 0

CITY OF DEERFIELD BEACH

TODD DROSKY, MAYOR

Heather Montemayor, CMC, City Clerk

City of Deerfield Beach
MARINE ADVISORY BOARD MINUTES
August 21, 2025

The meeting was called to order on the above date by Vice Chair LoCascio at 6:24 p.m. in the Bernard Adams Municipal Complex, Deerfield Beach. The following board members were in attendance:

Voting

- Mr. Cahn
- Mr. Cutler
- Mr. Dunigan
- Mr. Ginarte
- Ms. Link
- Vice Chair LoCascio

Also in attendance: Patrick Bardes, Coastal & Waterway Coordinator, and Debra Reese, Assistant City Attorney.

- Not in attendance: Chair Ramon

PUBLIC INPUT

Bart Hetfield, 2670 North Federal Highway, Lighthouse Point, representing The Dock Experts, stated that he was pleased to attend the meeting and available to provide his expertise if needed.

APPROVAL OF AGENDA

Patrick Bardes, Coastal & Waterway Coordinator, requested that Item B be removed.

In response to Vice Chair LoCascio's request, Mr. Bardes stated that there is no update regarding the Hillsboro Police Department at this time.

Mr. Cahn made a motion, seconded by Mr. Cutler to approve the agenda as amended. The motion CARRIED by unanimous vote.

APPROVAL OF MINUTES

Mr. Cahn made a motion, seconded by Mr. Cutler to approve the July 17, 2025 meeting minutes. The motion CARRIED by unanimous vote.

NEW BUSINESS

A. Sunshine Law Introduction by Debra Reese

Debra Reese, Assistant City Attorney, provided a brief overview of the Sunshine Law.

Thereafter, she entertained questions posed by the Board.

C. Surf Fishing (What I learned at the beach) by James Cahn

Mr. Cahn stated that he found that there is currently no suitable location for surf fishing.

In response to Vice Chair LoCascio's question, Mr. Cahn replied that surf fishing is permitted under state statute, but the City lacks a safe location.

Thereafter, there was a discussion regarding state statutes, practices in other municipalities, and potential safety perimeters for beachgoers.

Debra Reese, Assistant City Attorney, advised the Board that staff could research how other cities manage surf fishing and report back at a future meeting; nevertheless, surf fishing at the beach would require City Commission approval.

D. Dune Planting Project Update by Patrick Bardes

Patrick Bardes, Coastal & Waterway Coordinator, provided a brief overview of the dune planting project. He said the next dune planting event, which is hosted by Adopt a Dune foundation, is on Saturday, October 11th. Thereafter, he provided a brief history of the dune planting project, which was approved by the Commission in March. Staff requested \$25,000 in the City's FY26 budget for dune planting.

Thereafter, there was a brief discussion regarding the life span of dune plantings, repair needs, barriers to protect new plantings, and volunteer involvement.

BOARD MEMBER COMMENTS

Mr. Cahn requested stronger enforcement against beach loitering.

Thereafter, there was a brief discussion regarding police enforcement and volunteers helping to prevent beach loitering.

Vice Chair LoCascio provided a brief update on the Intracoastal Waterway petition process.

Thereafter, there was a brief discussion regarding the need for proper data collection to support the submission of the petition to the Florida Fish and Wildlife Conservation Commission (FWC).

NEXT MEETING

The next meeting will be held on September 18, 2025.

ADJOURNMENT

Mr. Cutler made a motion, seconded by Ms. Link to adjourn the meeting at 7:16 p.m. The motion CARRIED by unanimous vote.

Affordable Housing Advisory Committee (AHAC)
Meeting Minutes
Monday, November 3, 2025
Hillsboro Community Center

Call to Order and Roll Call

Mr. Bennett called the meeting to order at 6:35 pm.

Members Present: Vice Mayor Ben Preston
Brian Bennett
Carolyn McNamara
Joseph Murry
Michael Marion
Patricia O'Neil
Takiyah Jenkins

City Staff Present: Jonathan Salas, Community Services Department
Giovanni Moss, Community Services Department
Arlene Walcott, Community Services Department
Lauren Noland, Community Services Department
Deneeka Burton, Community Services Department
Debra Reese, City Attorney's Office

A quorum was established.

Approval of Minutes

MOTION made by Carolyn McNamara and seconded by Patricia O'Neil to approve the August 4, 2025, meeting minutes. The MOTION carried unanimously.

Staff Updates

Housing and Grants Division Staffing Update

Jonathan Salas introduced Giovanni Moss, Assistant Director of Community Services Department, to the Affordable Housing Advisory Committee.

Affordable Housing Program Status Report

Mrs. Walcott provided status updates on the Affordable Housing Programs.

Current Funding Availability:

- Purchase Assistance - SHIP \$116,960, CDBG \$82,459, HOME \$862,356. To date, there are six (6) applications in the submitted/under review phase; one (1) approved/completed.
- Home Rehabilitation - SHIP \$450,985, CDBG \$141,808, HOME \$0.00. To date, there are twelve (12) applications in the submitted/under review phase; nine (9) in the bidding phase; and four (4) projects in process.

Mr. Salas stated that, for the Purchase Assistance Program, we typically wouldn't carry

forward this amount of funding. Still, it has been challenging to find qualified applicants given the program's thresholds and home prices.

Mrs. Walcott informed the committee that we receive a higher number of applications for the Homeowner Rehabilitation Program than for the Purchase Assistance Program. We have made a significant effort to increase our information and advertising to residents of the City of Deerfield Beach.

Carolyn McNamara stated that she has seen much more social media promotion and applauds everyone for it.

Mr. Salas stated that applicants for the Purchase Assistance and Homeowner Rehabilitation programs must not exceed HUD income limits. The program can assist only 1-2 households in the Moderate-Income category each year.

Department of Housing & Urban Development

LMI Income Limits

FY 2025 INCOME LIMITS
Income Limits effective June 1, 2025

Broward County, the Area Median Income (AMI) for 2025 is \$96,200

Household Size	Extremely Low Income (0-30% AMI)	Very Low Income (31%-50% AMI)	Low Income (51%-80% AMI)	Moderate Income (81 - 120% AMI)
1	\$24,250	\$40,350	\$64,550	\$96,840
2	\$27,700	\$46,100	\$73,800	\$110,640
3	\$31,150	\$51,850	\$83,000	\$124,440
4	\$34,600	\$57,650	\$92,200	\$138,360
5	\$37,650	\$62,250	\$99,600	\$149,400
6	\$43,150	\$66,900	\$107,000	\$160,560
7	\$48,650	\$71,500	\$114,350	\$171,600
8	\$54,150	\$76,100	\$121,750	\$182,640

Income Limits subject to change by HUD on an annual basis

Buyer's gross annual household income may not exceed the above limits

SHIP Annual Report Submittal

Mrs. Walcott informed the Committee that the FY 22/23 SHIP Annual Report was submitted to the state on September 15, 2025. Mrs. Walcott gave a synopsis of the close-out report:

- The City was able to assist 17 families in retaining and/or acquiring affordable housing. The number may fluctuate as cases are still being processed.
- Purchase Assistance Program, three (3) families were assisted, expended \$110,000.
- Homeowner Rehabilitation Program, fourteen (14) families, expending \$640,000.
- \$83,309.30 was expended for administration costs.

Mrs. Walcott reported that the SHIP FY 23/24 Interim Report was also submitted on September 15, 2025. Allocations for SHIP FY 23/24 were \$1,023,066.00; we have expended and encumbered the full allocation. The number of families assisted may shift because some programs are still ongoing.

Mr. Salas explained that in previous years, the program received an allocation of around \$300,000.00. The allocations received for FY 2023/2024 exceeded \$1 million, making this the largest allocation we have received to date. The Affordable Housing Advisory Board was established in response to increased funding.

Old Business

Vote: FY 2025 AHAC Housing Incentive Strategies Report

Mr. Salas and Mrs. Walcott gave an overview of the FY 2025 AHAC Housing Incentives Strategies Report.

Items that the City will be approving and including will be:

- a. Expedited Permitting
- b. Process of Ongoing Review
- c. Public Land Inventory
- e. Flexible Densities
- f. Flexible Lot Configurations
- g. Support of Department near Transportation Hubs

Items that the City will not be including or recommending:

- a. Fee Waivers for Affordable Housing
- b. Reservation of Infrastructure Capacity
- c. Affordable Accessory Residential Units
- d. Parking and Setback Requirements
- e. Modifications of Street Requirements

Mr. Salas explained Incentive Flexible Densities to the committee. When you think of density and an acre, it allows you to go up to create more units in a particular lot, as opposed to currently, where most residential properties are one-story dwellings. With a density bonus, the city can increase the height of the development.

Question: Mr. Bennett asked if, with an RM10, when you can only have X number of inhabitants, in that same RM10, with their Density Flexibility, you can build up and have 10 instead of 20, even though you are still in an RM10?

City's Response: Mr. Salas stated Brian Bennet is correct; however, the units must be dedicated to affordable housing. It is a perk to encourage developers to add affordable housing units.

Question: Mr. Marion asked whether the city opposes flexible lot configurations.

City's Response: Mrs. Reese stated that the city is not opposed to it; the current code prohibits it, and staff is not recommending a change to allow zero lot lines.

Mr. Salas further informed the committee that the city encourages the developers to work with the Planning Department for each development. The planners can work with developers to appear before the commission to request variances on a case-by-case basis.

MOU with DFB Housing Authority

Mrs. Walcott gave an update: The City of Deerfield Beach entered into an MOU with the Deerfield Beach Housing Authority, signed on August 19th, 2025. The MOU aims to establish a partnership with the City of Deerfield Beach and the Deerfield Beach Housing Authority to help residents access affordable housing programs and opportunities that the city does not currently provide.



MOU Purpose: partner to assist residents having access to affordable housing programs and other opportunities

- | | |
|---|---|
| <ul style="list-style-type: none">a) Meet on quarterly basis - to review work, identify potential challenges / opportunities, discuss solutions.b) Collaborate with City-pursuing grants for benefit of both City & DBHA.c) Implement annual activities and programs in support of affordable housing and overall community wellbeing.d) Collaborate to plan, coordinate and implement Annual Housing Summit focused on amplifying and promoting sustainable housing and home ownership.e) Collaborate on implementation of employee temporary housing program to assist City employees facing a housing hardship.f) Attend AHAC Meetings. | <ul style="list-style-type: none">g) Receive, assist and/or give priority to referrals from the City related to housing.<ul style="list-style-type: none">▪ Late rent payment/eviction notices▪ Late mortgage payment▪ Light and/or water late payment notice or disconnection; reconnection fee; or deposit for new services, etc.▪ Home insurance payment – short term assistance▪ Emergency grocery/ food/ shelter/ bus passes, etc. |
|---|---|

New Business

AHAC Membership Update and New AHAC Member

Brian Bennett introduced Takiyah Jenkins, Program Director with the Deerfield Beach Housing Authority, as a new Affordable Housing Advisory Committee (AHAC) Board Member.

FY 24/25 CDBG Consolidated Annual Performance and Evaluation Report

Mr. Salas provided a synopsis of the FY 24/25 CDBG Consolidated Annual Performance and Evaluation Report (CAPER) to be submitted to the U.S. Department of Housing and Urban Development (HUD). The full report will be available at the next AHAC meeting.

Question: Mrs. O'Neil asked about the \$492,000 for the Infrastructure Project. Where is that physically happening?

City's Response: Mr. Salas stated that the project is taking place in District 2. Currently, there are pipes throughout the city; with these funds, they can only be used in certain census tracts. It must take place in census tracts where income is considered low to moderate.

Mrs. Walcott informed the committee that the committee does not see funding allocations for Purchase Assistance or Homeowner Rehabilitation, because we have other funding for those areas: the State Housing Initiatives Partnership (SHIP) and the Home Investment Partnership Program (HOME).

Calendar Year 2026 AHAC Meeting Schedule

The 2026 meeting calendar was presented to the Committee.

The committee agreed to the 2026 calendar that was presented.

Board Updates

Mr. Salas informed the committee that, under a recent state statute, a city planning official is no longer required to serve on the Affordable Housing Advisory Committee. However, a Planning Department representative will be present at the meetings to address any planning-related questions.

Public Comments

Vice Mayor Preston gave an overview of YIGBY (“Yes In God’s Back Yard”). The program allows churches with substantial property to develop their land, with the state willing to significantly relax many regulations if at least 10% of the development is designated as affordable housing. In return, the state will work closely with the church to expedite the process. This creates a viable opportunity to help address housing needs. For example, if a church such as the Cathedral Church of God has significant acreage and commits 10% of its land to affordable housing, development could proceed relatively quickly. This is something worth considering. The answer is not going out; it is going up.

Question: Mr. Murry asked where the 10% come from? If you build 100 units, only 10 are set aside for affordable housing?

City’s Response: Mr. Salas stated he recently attended workshops and the Affordable Housing Conference. And yes, there must be at least 10 units to meet the criteria outlined in the bill. In addition, the state is offering other incentives to encourage the development of such projects.

Question: Mrs. O’Neil asked what happens to the tax exemption?

City’s Response: Mr. Salas replied that the church maintains the development.

Question: Mr. Marion asked if there would be a height restriction?

Response: Vice Mayor Preston stated that the state would like to relax that. You would need to determine, under the ordinance, how high you can go, but the state is willing to provide some latitude, similar to the Live Local Act.

Adjournment

MOTION made by Takiyah Jenkins and seconded by Patricia O’Neil for adjournment. The MOTION carried unanimously. The meeting was adjourned at 7:49 pm.

Minutes approved

A handwritten signature in red ink, appearing to read "Joseph E. [unclear]", is written over a horizontal line. The signature is stylized and includes a large loop at the beginning.

5

Date

2/10/26

**CITY OF DEERFIELD BEACH NON-UNIFORMED EMPLOYEES' RETIREMENT PLAN
BOARD OF TRUSTEES QUARTERLY MEETING MINUTES
Bernard Adams Municipal Complex
401 SW 4th Street, Building A, Deerfield Beach, FL 33441**

Monday, November 10, 2025 – 1:00 PM

TRUSTEES PRESENT: Valerie Hackett
Najaim Musto
David Evoy
Lee Magnuson

TRUSTEES ABSENT: None

OTHERS PRESENT: Scott Owens, Graystone Consulting
Madison Levine, Sugarman, Susskind, Braswell & Herrera
Greg Abend, Foster & Foster

1. **Call to Order** – Lee Magnuson called the meeting to order at 1:04 PM.
2. **Public Comments** – None.
3. **Roll Call** – Greg Abend conducted roll call, and a quorum was determined.
4. **Approval of Minutes**
 - a. August 11, 2025, quarterly meeting

The August 11, 2025, quarterly meeting minutes were approved as presented, upon motion by Lee Magnuson and second by Najaim Musto; motion carried 4-0.

5. **Old Business**
 - a. Update on trustee terms
 - i. Greg Abend noted that Najaim Musto had been re-elected to the Board for another term.
6. **New Business** – None.
7. **Reports**
 - a. Graystone Consulting, Scott Owens, Investment Consultant
 - i. Quarterly report as of September 30, 2025
 1. Scott Owens updated the Board on the plan's returns during the calendar year noting volatility.
 2. Scott Owens covered the international returns and compared them to the domestic market.
 3. David Evoy asked how it was that the economy was represented by low unemployment rates but so many people were on SNAP benefits.
 4. Scott Owens noted that it was based on people who had no job at all.

5. Scott Owens further explained that it was based on people who were able to work but were unwilling or not looking for employment.
6. Total fund gross returns for the quarter were 3.62% compared to the policy index of 5.24%. The 1, 3, 5, and 10-year trailing total fund gross returns were 7.12%, 12.41%, 8.70%, and 7.94%, respectively. Since inception (4/1/2011), the total fund gross returns were 7.72% compared to the policy index of 7.78%.
7. The market value of assets as of September 30, 2025, was \$51,073,234.
8. Scott Owens detailed the individual manager returns.
9. Scott Owens noted Sawgrass's returns and that they did protect in a down market, however it may not be appropriate to continue to hold the investment.
10. Scott Owens recommended that the Board consider a passive vehicle to replace Sawgrass.
11. Scott Owens outlined the risks and rewards of a passive vehicle.
12. David Evoy asked what a passive vehicle was.
13. Scott Owens explained that it was a fund that mirrored the ups and downs of a benchmark.
14. Najaim Musto asked why Sawgrass was opposed to holding tech stocks.
15. Scott Owens noted that it was not part of their overall strategy.

The Board voted to move all assets with Sawgrass to a passive investment, upon motion by Lee Magnuson and second by Najaim Musto; motion carried 4-0.

16. David Evoy asked what passive investment was being considered.
17. Scott Owens noted that he would be vetting the Exponance Index Fund.
18. Scott Owens explained that if their due diligence found that the Exponance Index Fund did not align with the needs of the plan he would work on setting up a Vanguard Index.
19. Scott Owens detailed the remaining performance of the plan's holdings.
20. David Evoy asked if the plan was reducing holdings in real estate.
21. Scott Owens noted that he would check on the status of the plan's real estate holdings and report back to the Board.
22. David Evoy asked if they were set up to redeem the real estate investment should the Board consider putting a stop on the redemption.
23. Scott Owens noted that he would explore real estate.
24. Further discussion was held on how the political climate in New York may affect real estate.

- b. Sugarman, Susskind, Braswell & Herrera, Madison Levine, Board Attorney
 - i. Madison Levine noted that there was nothing to report at this time.

- b. Sugarman, Susskind, Braswell & Herrera, Madison Levine, Board Attorney
 - i. Madison Levine noted that there was nothing to report at this time.

8. Consent Agenda

- a. Paid invoices for ratification
 - i. Warrants #12 and #13
- b. New invoices for payment approval
 - i. None
- c. Fund activity report for the period August 5, 2025, through September 3, 2025

The consent agenda was approved as presented, upon motion by Lee Magnuson and second by Valerie Hackett; motion carried 4-0.

9. Staff Reports, Discussion, & Action

- a. Foster & Foster, Greg Abend, Plan Administrator
 - i. Records Management Liaison Officer
 - 1. Greg Abend asked that the Board switch the Records Management Liaison Officer (RMLO) from the Chair to Foster & Foster noting that Foster & Foster held all records and would complete the State Comprehensive Report.

The Board voted to change the RMLO from Lee Magnuson to Foster & Foster, upon motion by Lee Magnuson and second by Valerie Hackett; motion carried 4-0.

- ii. Fiduciary Liability Renewal
 - 1. Greg Abend noted that the plan's fiduciary liability policy had been renewed.
- iii. Cyber Liability Renewal
 - 1. Greg Abend asked if the plan had a desire to purchase cyber liability insurance.
 - 2. Madison Levine noted that there was not really a need to have a cyber liability policy.
- iv. Educational opportunities
 - 1. Greg Abend covered the educational opportunities.

10. Adjournment – The meeting adjourned at 2:09 PM.

11. Next Meeting – February 9, 2026, at 1:00 PM

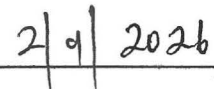
Respectfully Submitted By:


Greg Abend, Plan Administrator

Approved By:


Valerie Hackett, Secretary

Date Approved by the Pension Board:



HILLSBORO INLET DISTRICT
Minutes of Regular Monthly Meeting, Monday, November 17, 2025
Fletcher Hall, 2200 NE 38th Street, City of Lighthouse Point

MEMBERS PRESENT:

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Randy Strauss
Commissioner Robert O'Neill
Commissioner Max Turner
Commissioner Tom Campbell (Via Zoom)

OTHERS PRESENT:

Debra Reese, Assistant General Counsel, Weiss Serota
Helfman Cole & Bierman, P.L.
Captain Woodworth R. Draughon III
Assistant Captain, Alexander Cuevas
Robert Andrews, District Accountant
Kimberly Longo, District Secretary
Lori Smith-Lalla, Assistant General Counsel, Weiss Serota
Helfman Cole & Bierman, P.L.
Christopher Creed, P.E., D.C.E, Foth Environmental and
Infrastructure, LLC
Ben Gross, Project Coastal Engineer, Foth Environmental
and Infrastructure, LLC
Steve Miller, Domestic Sales Manager, Ellicott Dredges
LLC

QUORUM PRESENT: The Secretary called the roll and established a quorum for the regular meeting. The meeting was called to order by Chair Bryan at 6:30 PM.

APPROVAL OF MINUTES: A Motion to approve the October 13, 2025 Regular Meeting Minutes was made by Vice Chair Gore and seconded by Commissioner Loesel.

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Randy Strauss
Commissioner Robert O'Neill
Commissioner Max Turner

The Motion, to approve the Regular Meeting Minutes was approved unanimously. (6-0)

APPROVAL OF OUTSTANDING BILLS: A Motion was made by Commissioner Loesel and seconded by Vice Chair Gore for approval of all outstanding bills in the amount of \$55,127.83. The bills were reviewed and discussed in detail.

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Randy Strauss
Commissioner Robert O'Neill
Commissioner Max Turner

The Motion to approve the outstanding bills in the amount of \$55,127.83 was approved unanimously. (6-0)

APPROVAL OF CURRENT MONTH'S EXPENSES: A Motion was made by Vice Chair Gore and seconded by Commissioner Loesel to approve the current month's expenses of approximately \$50,000.00.

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Randy Strauss
Commissioner Robert O'Neill
Commissioner Max Turner
Commissioner Tom Campbell

The Motion to approve the current month's expenses of approximately \$50,000.00 was approved unanimously. (7-0)

INLET STATUS REPORT: Captain Draughon presented the Inlet depth chart which depicted three (3") feet controlling depth seaward by the number four marker and six (6") feet controlling depth shoreward. There was 66.5 hours dredging time, resulting in about 29,925 yd³ of sand bypassed since last meeting.

Captain Draughon advised the Board that the crew performed general maintenance. Captain Draughon also advised that the crew also performed the following on the dredge:

1. Maintenance on buoys and anchors (basic wear and tear);
2. Performed air-conditioner repairs on the trailer;
3. Performed repair on starter on the C 27 (wire harness burnt out);
4. Performed some construction work (knocked down the roof and redid some walls in the wash room);
5. Repaired the clean out box;
6. Repaired the flapper valve; and
7. Pushed sand with the bulldozer to restore the shoreline on the Coast Guard Beach;

Commissioner O'Neill inquired about how much it costs the District to rent the bulldozer and stated that the Lighthouse Preservation Society is working with a group of people that want to experiment with the 3D printing with cement. This will eliminate the need for a bulldozer in the future if this happens. He directed them to contact Commissioner Campbell because he is in Hillsboro Beach to see if they are interested in participating in it. He stated that the LPS does not

know what the funding and grant process will be. Chair Bryan asked Commissioner Campbell to find out what this is about and report the information at the next meeting.

Chair Bryan stated that an agenda item needs to be added as 13 a. A Motion was made by Commissioner Loesel and seconded by Vice Chair Gore Loesel to amend the Agenda to add 13. a.

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Randy Strauss
Commissioner Robert O'Neill
Commissioner Max Turner
Commissioner Tom Campbell

The Motion to approve amend the Agenda to add 13. a. (Foth Proposal) was approved unanimously. (7-0)

PUBLIC COMMENTS: None

OLD BUSINESS

RFP FOR NEW DREDGE – AWARD OF CONTRACT WITH ELLICOTT DREDGES, LLC: Assistant Counsel Debra Reese advised the Board that they received the fee term sheet to relating to the terms of the Agreement that has been negotiated with District staff and Ellicott. The Contract time to get the dredge done is 650 calendar days. The cost of the dredge is \$4,865,367.00, however that cost may go up due to certain type of bumpers needed. In addition to that there is the issue of the liability policy in the amount of \$40,000.00. The RFP required that and is to be covered by the Contractor.

Commissioner Strauss went down the list of items. Commissioner Strauss expressed his concerns relating to the liquidated damages.

Chair Bryan stated we have two open options regarding the Contract that being the bumpers issue and the liability insurance. She advised Steve Miller of Ellicott to bring back numbers regarding the bumpers and the liability insurance that are plausible to the District. He stated that the insurance numbers will not change but he will need time to come up with numbers regarding the bumpers. Chair Bryan inquired how long and Mr. Miller stated he will need six weeks. Assistant Counsel Reese stated that the District can hold a special meeting to approve the Agreement.

District Accountant Andrews stated that he had a conversation with Christopher Smith at Truist wherein he stated that Truist is waiting on final numbers to push that through and is ready to send out a term sheet to look at but his proposal was that the District would be closing on it in January unless we needed it sooner so we can let him know that this has been deferred to the January meeting. Chair Bryan stated that we do not have final numbers yet. Mr. Miller stated that he could contact his company and get an estimate on how much the bumpers will be. Commissioner Strauss inquired about what the interest rate will be. Assistant Counsel Smith-Lalla discussed the locking

of rates. Commissioner Turner asked if the District can take a little bit more out in case extra fees come up.

Mr. Miller stated that Ellicott will purchase and install the bumpers for \$75,000.00. Chair Bryan advised that the District will have a special meeting in December.

A motion was made by Commissioner Strauss and seconded by Vice Chair Gore to have a Special Meeting on December 1, 2025 to review and approve the Agreement with Ellicott Dredges, LLC.

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Randy Strauss
Commissioner Robert O’Neill
Commissioner Max Turner
Commissioner Tom Campbell

The Motion to have a Special Meeting on December 1, 2025 to review and approve the Agreement with Ellicott Dredges, LLC was approved unanimously. (7-0)

UPDATE REGARDING DEP AND USACOE PERMIT APPLICATIONS: Ben Gross of Foth Environmental and Infrastructure, LLC advised that the ACOE permit modification has been accepted by ACOE and the permit is extended to November 2030.

Mr. Gross advised the Board that the District just signed the 90 day waiver for the issuance of the permit due to the pending litigation of the parties adjacent to the south jetty which is still ongoing. Assistant Counsel Reese stated that as to the easement issue relating to the litigation that an internal brief meeting was held and options are being developed to bring back to the Board and will bring those options to the January meeting.

AUTHORIZE SUBMITTAL OF WAIVER TO FLORIDA DEP – 90 DAY TIME PERIOD: Chair Bryan stated that the District needs to sign a Waiver to Florida DEP for a period of 90 days due to the ongoing litigation. The Waiver will be good through February 17, 2026. A motion was made by Commissioner Strauss and seconded by Commissioner Loesel to sign the 90 day Waiver.

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Randy Strauss
Commissioner Robert O’Neill
Commissioner Max Turner
Commissioner Tom Campbell

The Motion to approve the 90 Day Waiver to Florida DEP was approved unanimously. (7-0)

NEW BUSINESS

PROPOSED MEETING SCHEDULE FOR 2026 CALENDAR YEAR: Assistant Counsel Reese advised the Board that they received the proposed 2026 calendar meeting dates in their agenda packet. A motion was made by Commissioner Loesel and seconded by Vice Chair Gore to approve the proposed 2026 meeting dates and Vice Chair Gore seconded the motion.

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Randy Strauss
Commissioner Robert O’Neill
Commissioner Max Turner
Commissioner Tom Campbell

The Motion to approve the proposed 2026 meeting dates was approved unanimously. (7-0)

PROPOSED SALARY ADJUSTMENT FOR DISTRICT EMPLOYEES: Chair Bryan advised the Board that the proposed salary adjustment for District employees does not include Captain Draughn and Assistant Captain Cuevas. A motion was made by Commissioner O’Neill and seconded by Commissioner Loesel to approve a three percent annual raise to the District employees.

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Randy Strauss
Commissioner Robert O’Neill
Commissioner Max Turner
Commissioner Tom Campbell

The Motion to approve the three percent salary adjust to District employees (not including Captain Draughn and Assistant Captain Cuevas) approved unanimously. (7-0)

RESOLUTION 2025-07 – ECONOMIC INCENTIVE PAYMENT FOR DISTRICT EMPLOYEES: Resolution No. 2025-07 was read into the record by Assistant Counsel Reese as follows:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HILLSBORO INLET DISTRICT, FLORIDA, AN INDEPENDENT SPECIAL DISTRICT OF THE STATE OF FLORIDA, AUTHORIZING EXTRA COMPENSATION TO BE PAID TO HILLSBORO INLET DISTRICT EMPLOYEES FOR EXEMPLARY PERFORMANCE DURING THE 2025 CALENDAR YEAR; PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Vice-Chair Gore and seconded by Commissioner Loesel to approve Resolution No. 2025-07 (Additional Compensation for Employees).

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Randy Strauss
Commissioner Robert O’Neill
Commissioner Max Turner
Commissioner Tom Campbell

The Motion to approve Resolution No. 2025-07 (Additional Compensation for Employees) was approved unanimously. (7-0)

APPROVAL OF TASK ORDER 14 – (GENERAL COASTSAL ENGINEERING SREVICES) PROFESSIONAL COASTAL ENGINEERING SERVICES AND CONSULTING SERVICES CONTRACT: Christopher Creed of Foth Environmental and Infrastructure, LLC discussed the general coastal engineering services relating to Task Order 14. He advised that amount not to exceed budget is \$35,000.00 and should funds beyond this amount be necessary, additional authorization from the District will be required. A motion was made by Commissioner Turner and seconded by Commissioner Loesel to approve Task Order 14 (General Coastal Engineering Services and Consulting Service Contract).

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Randy Strauss
Commissioner Robert O’Neill
Commissioner Max Turner
Commissioner Tom Campbell

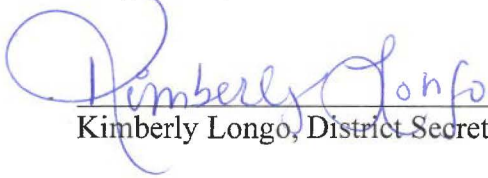
The Motion to approve Foth Environmental and Infrastructure, LLC Task Order 14 (General Coastal Engineering Services and Consulting Service Contract) was approved unanimously. (7-0)

GENERAL COUNSEL COMMENTS: Assistant Counsel Reese stated that it has been a pleasure to serve the Board at this meeting and again stated that they have had an internal meeting on the easement issue and are working on developing options and hope to bring those options to the next meeting.

COMMISSIONER COMMENTS: Commissioner Loesel stated that he met with Deerfield Beach and worked with the Coastal Waterway Committee recently and one of the projects that they are working on is the settlement agreement from back in 2020 regarding sand groins with Town of Hillsboro Beach and the next step would be to possibly going after the EP shoal and using the sand with Deerfield and the Town of Hillsboro Beach. He stated he will be transferring information back to the District. Commissioner Loesel advised he does not have a lot of information but will keep the District updated.

ADJOURNMENT: Motion was made by Commissioner Loesel to adjourn the meeting and seconded by Commissioner Strauss. The meeting was adjourned at 7:46PM by Chair Bryan.

Respectfully submitted,



Kimberly Longo, District Secretary

HILLSBORO INLET DISTRICT
Minutes of Special Meeting, Monday, December 1, 2025 – 6:00 PM
Fletcher Hall, 2200 NE 38th Street, City of Lighthouse Point

MEMBERS PRESENT:

Chair Denise Bryan
Vice Chair Laurence Gore (Arrived at 6:25 PM)
Commissioner Scott Loesel
Commissioner Tyler Chappell
Commissioner Randy Strauss
Commissioner Max Turner
Commissioner Tom Campbell

OTHERS PRESENT:

David N. Tolces, General Counsel, Weiss Serota
Helfman Cole & Bierman, P.L.
Captain Woodworth R. Draughon III
Assistant Captain, Alexander Cuevas
District Accountant Robert Andrews
Lori Smith-Lalla, Assistant General Counsel, Weiss Serota
Helfman Cole & Bierman, P.L.
Christopher Smith, Vice President, Commercial Banking
Relationship Manger - Truist Bank
Steve Miller, Domestic Sales Manager, Ellicott Dredges
LLC

QUORUM PRESENT: The Secretary called the roll and established a quorum for the regular meeting. The meeting was called to order by Chair Bryan at 6:00 P.M.

RFP 2025-01 APPROVAL OF DREDGE CONTRACT WITH ELLICOTT DREDGE LLC:

District Attorney Tolces advised the Board that changes were made to the Agreement with Ellicott Dredge LLC. He advised that bumpers will be provided at no additional cost, change orders were clarified, and removed language regarding the professional liability insurance. He advised that delivery will be 650 days after the effective date and that there is a one year warranty.

Commissioner Strauss stated that he would like to see a 2-year warranty. Mr. Miller of Ellicott advised that Dredges LLC advised that one year is a standard warranty. He stated that engines can be warranted through caterpillar for additional terms. The Board discussed the warranty. Chair Bryan asked if Captain Draughon if all the items were good in the Agreement and he stated yes.

Chris Smith of Truist discussed the term sheet for the loan with the Board. There is a tax exempt option for 5.5 million dollars. Ten years would be the maximum time for the loan. The first two years would be a draw and a variable rate verses a fixed rate. He advised that there is no prepayment penalty for a variable rate loan and it can be swapped out for a fixed rate. There could be a draw period and only paying interest on what the District draws.

Assistant District Attorney Lori Smith-Lalla stated she will go forward with the drafting of a Resolution for the Note and Loan Agreement will include the reimbursement into the Resolution.

A Motion was made by Commissioner Loesel and seconded by Commissioner Campbell to approve the Agreement with Ellicott Dredges LLC.

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Tyler Chappell
Commissioner Randy Strauss
Commissioner Max Turner
Commissioner Tom Campbell

The Motion to approve the Agreement with Ellicott Dredges LLC was approved unanimously. (7-0) (District Secretary Kim Longo called roll.)

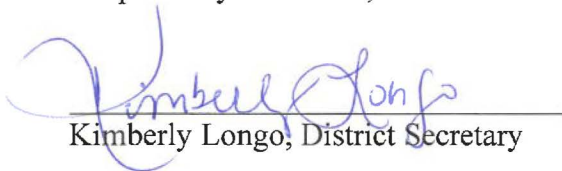
A Motion was made by Commissioner Chappell and seconded by Vice Chair Gore for legal counsel to work with Truist Bank relating to the financing documents for the dredge.

Chair Denise Bryan
Vice Chair Laurence Gore
Commissioner Scott Loesel
Commissioner Tyler Chappell
Commissioner Randy Strauss
Commissioner Max Turner
Commissioner Tom Campbell

The Motion to approve legal counsel to work with Trust Bank relating to the financing documents was approved unanimously. (7-0)

ADJOURNMENT: Motion was made by Commissioner Chappell to adjourn the meeting and seconded by Commissioner Strauss. The meeting was adjourned at 6:40 PM by Chair Bryan.

Respectfully submitted,


Kimberly Longo, District Secretary



**City of Deerfield Beach
African American Heritage Committee Meeting Minutes
Thursday, December 11, 2025
Johnny L. Tigner Center | 445 SW 2nd Street**

CALL TO ORDER/ROLL CALL

Vice Chair Mitchell called the meeting to order on the above date at 6:31 p.m.

Present: Vice Chair Mitchell
Ms. McMillon
Mr. Hill
Ms. Ffolkes
Ms. Ferreiro (alternate)
Ms. Rolle (alternate) -*tardy*

Also Present: Greg Warner, Director of Parks and Recreation
Vernon Neeley, Community Engagement & Special Events Coordinator
Jessica King, Manager I of Special Events
Milton Collins, City Attorney's Office

Approval of November 13, 2025, Minutes

MOTION was made by Ms. McMillon, seconded by Mr. Hill, to approve the minutes as submitted. The motion PASSED unanimously.

COMMENTS FROM THE PUBLIC

Janice Fulmore-Tigner, 1090 SW 4th Terrace, Deerfield Beach, provided a brief overview of her background and involvement within the community.

Alice Chattman, 1086 S. Military Trail, Deerfield Beach, provided a brief overview of her community involvement.

Vernon Neeley, Community Engagement & Special Events Coordinator, read aloud a letter submitted by ***Dan Herz, 330 SE 19th Avenue, Deerfield Beach***.

OLD BUSINESS

Vernon Neeley, Community Engagement & Special Events Coordinator, provided a brief overview of the November events. Thereafter, he encouraged everyone to visit the City's website for any upcoming events.

NEW BUSINESS

Vernon Neeley, Community Engagement & Special Events Coordinator, outlined the upcoming events.

Greg Warner, Director of Parks & Recreation, advised the Board that Joy Fest would be held at Oveta McKeithen on Saturday, December 13th from 2 p.m. - 9p.m.

Ms. McMillon stated that Channel 10 news would be running a television special on the City's 100-year celebration, Sunday, December 14th at 8:00 p.m. and 8:30 p.m.

Thereafter, there was a brief discussion regarding the appointment of a new committee chair.

MOTION was made by Vice Chair Mitchell, seconded by Ms. Ffolkes, to nominate Ms. McMillon as the new Committee Chair. The motion PASSED unanimously.

Vice Chair Mitchell recommended finishing out the meeting, and having Chair McMillon's role take effect in January.

There were no objections.

Thereafter, there was a brief discussion regarding the applications that were submitted for the Grand Marshal for MLK Day.

MOTION was made by Chair McMillon, seconded by Ms. Ffolkes, to accept Devin Singletary as the Grand Marshal and Jimetta Williams as the alternate. The motion PASSED unanimously.

Mr. Neeley outlined the logistics and event schedule for the MLK Day Parade and Celebration.

MOTION was made by Chair McMillon, seconded by Mr. Hill, to accept the layout as presented by staff for the MLK Day Celebration. The motion PASSED unanimously.

After a brief discussion regarding the Black Heritage Banquet, it was the consensus of the Board and staff to honor a youth nominee at the Black Heritage Banquet and present a scholarship award to a youth nominee at the Juneteenth event.

Thereafter, Mr. Neeley reminded the Board that the banquet hours are from 5:30 p.m. - 9:30 p.m. Further, the ticket purchases will be through Eventbrite, not CivicREC, and the seat selections can be made at the time of purchase.

MOTION was made Ms. McMillon, seconded by Mr. Hill, to table the remainder of the agenda to a later meeting. The motion PASSED unanimously.

BOARD MEMBER REPORTS

NONE.

COMMENTS FROM THE ATTORNEY

NONE.

NEXT MEETING

Vice Chair Mitchell stated that the next meeting will be held on Thursday, January 8, 2026 at the Johnny L. Tigner Center at 6:30 p.m.

ADJOURNMENT

MOTION was made by Ms. McMillon, seconded by Ms. Ffolkes, to adjourn the meeting at 8:12 p.m. The motion PASSED unanimously.

Minutes Approved  Date 1-8-2026



Meeting Minutes Community Redevelopment Agency

Tuesday, January 13, 2026

7:00 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

The meeting was called to order on the above date by Chair Todd Drosky at 7:00 p.m., in the City Commission Chambers, 150 NE 2nd Avenue, Deerfield Beach, Florida.

Present:

Mr. Michael Hudak
Mr. Tom Plaut
Mr. Daniel Shanetzky
Vice Chair Ben Preston
Chair Todd Drosky

Also Present:

Deputy City Manager Eric Power
City Attorney Anthony Soroka
City Clerk Heather Montemayor

PLEDGE OF ALLEGIANCE

There was a moment of silence, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Community Redevelopment Agency Meeting Minutes - November 12, 2025

MOTION was made by Mr. Hudak, seconded by Vice Chair Preston, to approve the November 12, 2025 minutes as submitted. Voice Vote:

Yeas: 5 - Mr. Hudak, Mr. Plaut, Mr. Shanetzky, Vice Chair Preston, and Chair Drosky
Nays: 0

APPROVAL OF AGENDA

January 13, 2026

MOTION was made by Mr. Plaut, seconded by Vice Chair Preston, to approve the agenda as submitted. Voice Vote:

Yeas: 5 - Mr. Hudak, Mr. Plaut, Mr. Shanetzky, Vice Chair Preston, and Chair Drosky
Nays: 0

GENERAL ITEMS

- 1. CRA Resolution 2026/001 - A Resolution of the City of Deerfield Beach Community Redevelopment Agency (CRA), approving and authorizing execution of a grant award agreement with Broward County for the Marine Science Center at Sullivan Park; authorizing acceptance of the Broward County Cultural Division Grant in the amount of \$500,000.00; acknowledging the availability of matching funds in the minimum amount of \$1,000,000.00; providing for implementation and an effective date.**

The Resolution was read by title only.

Michael Chen, CRA Director, provided a brief overview of the Item. Further, he said the Museum of Discovery and Science (MODS) expects the facility to be open within 90 days of the building being made available to them.

Chair Drosky opened the public hearing.

Dan Herz, 330 SE 19th Avenue, Deerfield Beach, asked whether any grant funds could be used to cover the potential \$1.25 million cost to be paid by the CRA and taxpayers.

Chair Drosky closed the public hearing.

In response to Vice Chair Preston's question, Mr. Chen replied that the MODS should receive a Certificate of Occupancy (CO) at the end of April, beginning of May. Further, he stated that the MODS cannot do their buildout until the CO is received.

MOTION was made by Mr. Hudak, seconded by Vice Chair Preston, to approve Item 1, adopted CRA Resolution 2026/001. Roll Call:

Yeas: 5 - Mr. Hudak, Mr. Plaut, Mr. Shanetzky, Vice Chair Preston, and Chair Drosky
Nays: 0

ADMINISTRATION

CRA Meeting - Michael Chen, CRA Director, said he is glad to be here.

BOARD COMMENTS

DISTRICT 1

Marine Science Center at Sullivan Park - Mr. Hudak expressed excitement for the opening of the facility. Thereafter, he stated that he looks forward to working with Mr. Chen.

DISTRICT 3

Community Policing - In response to Mr. Shanetzky's comment, Mr. Chen stated the new shift change was implemented on January 1, 2026. Further, he said the conditions will continue to be monitored to ensure the change is effective.

Light Outages - In response to Mr. Shanetzky's comment, Mr. Chen stated that one of the lights on the S-Curve has been corrected; however, the other light is awaiting a bracket, which will be installed upon arrival. Further, he, along with city staff, will be meeting with the Cove Shopping Center to discuss a variety of issues.

DISTRICT 4

Light Outage - In response to Mr. Plaut's question, Mr. Chen replied that the light awaiting the bracket is located in front of Lucky Lou's.

Broward County Commission Meeting - Mr. Plaut thanked Mr. Chen for attending the meeting to answer any questions they may have.

BOARD COMMENTS - CONTINUED

Congratulations - Mr. Plaut congratulated Mr. Chen on his first meeting.

DISTRICT 2

Thank You - Vice Chair Preston thanked Mr. Chen and Michelle Caba, Director of Economic Development, for their efforts. Thereafter, he thanked Mr. Hudak for his recommendation to allow free entry onto the pier for a short period of time.

Pier Opening - Vice Chair Preston stated that he had anticipated a more formal grand opening for the pier and requested that an official grand opening be considered.

MAYOR - None.

PUBLIC COMMENT

Peggy Noland, 325 SE 3rd Terrace, Deerfield Beach, expressed concerns with the light outages in the Cove Shopping Center, as they have been out for four months.

Dan Herz, 330 SE 19th Avenue, Deerfield Beach, commented on the decision made by the City of Fort Lauderdale to use fireworks in lieu of drones. Thereafter, he spoke in support of using fireworks for Founder's Day (*s/b Pioneer Days*).

In response to Chair Drosky's question, Michael Chen, CRA Director, replied that he will get with city staff to see if fireworks will be used for Pioneer Days.

Mr. Plaut stated that he spoke to the City Manager regarding fireworks and was advised that the pier has a cover to protect it from getting damaged. Further, he was advised by city staff that there is still no charge for pier entry.

Thereafter, discussion ensued regarding there not being a fee for pier entry.

Eric Power, Deputy City Manager, stated that there is currently no fee for sightseers, as staff is evaluating the options. He explained that, should the Commission decide to waive the fee completely for sightseers, city staff did not want to cause confusion by implementing the fee now and then removing it later.

ADJOURNMENT

MOTION was made by Vice Chair Preston, seconded by Mr. Hudak, to adjourn the meeting at 7:22 p.m. Voice Vote:

Yeas: 5 - Mr. Hudak, Mr. Plaut, Mr. Shanetzky, Vice Chair Preston, and Chair Drosky
Nays: 0

TODD DROSKY, CHAIR

Heather Montemayor, Clerk

**CHARTER REVIEW BOARD
CITY OF DEERFIELD BEACH, FLORIDA
January 15, 2026
MEETING MINUTES**

A regular meeting of the Charter Review Board of the City of Deerfield Beach, a municipal corporation of Florida, was called to order on the above date at 6:32 p.m. in the City Commission Chambers by Chair Noland.

ROLL CALL

Present: Ms. Battle, Alternate
Mr. Cahn, Alternate
Ms. Diaz, Alternate
Ms. Heck
Mr. Medina, Alternate
Ms. Pascar
Chair Noland

Also Present: Rodney Brimlow, City Manager
Eric Power, Deputy City Manager
Anthony Soroka, City Attorney
Heather Montemayor, City Clerk

Absent: Ms. Chisholm
Ms. Hathaway, Alternate
Vice Chair Ellington

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

There was a moment of silence, followed by the Pledge of Allegiance.

APPROVAL OF THE MINUTES

December 18, 2025

Ms. Pascar made a motion, seconded by Ms. Diaz to approve the December 18, 2025 minutes as submitted. The motion carried unanimously.

APPROVAL OF THE AGENDA

January 15, 2026

Ms. Pascar made a motion, seconded by Ms. Diaz to approve the January 15, 2026 agenda as submitted. The motion carried unanimously.

GENERAL ITEMS**A. Old Business****Follow up review regarding Articles IV. Administration, V. Financial, and VI. Elections Procedures.**

Anthony Soroka, City Attorney, outlined the recommended changes in Section 4.01, *the manager shall be chosen on the basis of executive and administrative qualifications without regard to political beliefs, shall be over the age of twenty-one (21), need not be a resident of the city or state at time of appointment, but shall reside within the city within six months of the appointment by the commission and shall continue to reside within the city thereafter.*

Mr. Cahn expressed concerns with the proposed language as it limits the applicant pool. Thereafter, he asked that it be reconsidered.

Chair Noland stated that some municipalities purchase a home for the City Manager to live in, which can be taken off the tax roll.

Mr. Cahn spoke in support of the original language as it allows the commission to ultimately make the final decision. Further, he recommended adding a certain radius.

Ms. Battle stated that Broward County has school of choice; therefore, parents can choose to send their children anywhere.

Chair Noland opened the public hearing.

Dan Herz, 330 SE 19th Avenue, Deerfield Beach, spoke in support of the proposed language.

Chair Noland closed the public hearing.

Mr. Medina agreed with Mr. Cahn. Thereafter, he commented on the inquiry conducted by the City Clerk, whereby, only two municipalities, Pompano Beach and Fort Lauderdale, have a residency requirement. Further, his main concern is performance, which is not tied to residency, but compensation, good rule making, and the desire to be prominent. Additionally, he said the commission should have some authority in case an individual cannot find a residency within six months, etc.

Chair Noland stated that many of the cities have city administrators, which reflects a strong mayor form of government rather than a city manager structure.

In response to Mr. Medina's question, Mr. Soroka replied that the City Manager can be terminated upon a certain vote by the Commission.

Ms. Pascas spoke in support of the proposed language change.

Thereafter, discussion ensued regarding the residency requirement for the City Manager.

Chair Noland reopened the public hearing.

Bob DiChristopher, 517 NE 6th Avenue, Deerfield Beach, recommended a 10-mile radius from the city boundaries.

Dan Herz, 330 SE 19th Avenue, Deerfield Beach, commented on a previous city manager's action, which may have not occurred if they lived within the city limits.

Terry Scott, 180 SW 3rd Avenue, Deerfield Beach, Florida, stated that although he agrees with the residency requirement, the current city manager lives outside the city limits and is one of the best managers he's seen; therefore, he asked that the Board not take too much time on this.

Joe Chancy, 4250 NE 4th Avenue, Deerfield Beach, stated that a residency requirement may not be feasible.

Chair Noland closed the public hearing.

Thereafter, discussion ensued regarding the residency requirement for the City Manager.

Ms. Diaz made a motion, seconded by Mr. Medina to recommend leaving Section 4.01 as is, *the manager shall be chosen on the basis of executive and administrative qualifications without regard to political beliefs, shall be over the age of twenty-one (21), need not be a resident of the city or state at time of appointment, but shall not reside outside the city without the approval of the commission* and with this recommendation, not to be included in the Charter, expressing that it's the Board's preference to hire someone to reside within the City or live within a certain radius. YEAS: Ms. Diaz, Ms. Heck, and Mr. Medina. NAYS: Ms. Pascas and Chair Noland.

Thereafter, Mr. Soroka outlined the other changes in Article IV, which consisted of wordsmithing and updating the outdated language.

B. New Business

Presentation by Anthony Soroka, City Attorney, regarding the Live Local Act.

Anthony Soroka, City Attorney, provided a PowerPoint presentation outlining the Live Local Act. Thereafter, he entertained questions posed by the Board.

Chair Noland opened the public hearing.

The following individuals commented on the Live Local Act:

Robert DiChristopher, 517 NE 6th Avenue, Deerfield Beach.

April Bolowich, 899 NE 4th Street, Deerfield Beach.

Joe Chancy, 4250 NE 4th Avenue, Deerfield Beach.

Tom Connick, 411 E. Hillsboro Blvd., Deerfield Beach.

Terry Scott, 180 SW 3rd Avenue, Deerfield Beach.

Chair Noland closed the public hearing.

PUBLIC INPUT

There were no comments from the public.

ADJOURNMENT

Mr. Medina made a motion, seconded by Ms. Pascas to adjourn the meeting at 8:54 p.m. The motion CARRIED by unanimous vote.

PEGGY NOLAND, CHAIR

CODE COMPLIANCE OF DEERFIELD BEACH

MINUTES OF A CODE COMPLIANCE HEARING

December 9, 2025

Special Magistrate Andrew Dunkiel, in the City Commission Room, called the meeting to order at 11:00 a.m.

PRESENT: Patesha Johnson, Code Compliance Supervisor
Thomas Braga, Senior Compliance Inspector
Hector Barrett, Senior Code Compliance Inspector
Katherine Delva, Solid Waste Compliance Inspector
Jehu Baptiste, Code Compliance Inspector
Stephen Haynes, Code Compliance Inspector
Kyle Riquelme, Code Compliance Inspector
Jorge Corzo, Code Compliance Inspector

For the record, Winlett Jordan-Banton, Special Magistrate Clerk swore the attendees.

<u>Tab #</u>	<u>Case #</u>	<u>Owner's Name</u>	<u>Property Address</u>	<u>Violation</u>	<u>Disposition</u>
4	25100011	1026 SE 10TH STREET LLC % BRIAN R REDDEN ESQ	1026 SE 10 ST, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS NOT PRESENT CON'T TO 1-13-2026
9	25050007	HILLSBORO COVE CONDOMINIUM ASSOCIATION INC	1365 E HILLSBORO BLVD, DEERFIELD BEACH, FL 33441	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(2) Building Safety Inspection 40+ Year	RESPONDENT WAS PRESENT – KATHLEEN ODOHAVEN FINES IMPOSED AS OF 12-5-2025 FOR \$250 PER DAY
17	25090053	WILLIAMS, JOHN H & JACQUELINE	231 SW 3 ST, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.	RESPONDENT WAS NOT PRESENT CON'T TO 1-13-2026
18	25100010	BATMASIAN,JAMES H	874 SE 2 PL, UNIT 1, DEERFIELD BEACH, FL 33441	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(2) Building Safety Inspection 40+ Year	RESPONDENT WAS PRESENT – DONALD ANDERSON CON'T TO 1-13-2026
19	25100032	REALTY INCOME PROPERTIES INC ATTN: PM DEPT 1058	3801 W HILLSBORO BLVD, DEERFIELD BEACH, FL 33442	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(2) Building Safety Inspection 40+ Year	RESPONDENT WAS NOT PRESENT CON'T TO 1-13-2026
20	25100046	KURUCZ, LINA KURUCZ, ZOLTAN	4400 NW 19 AVE, UNIT A, DEERFIELD BEACH, FL 33064	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(2) Building Safety Inspection 40+ Year	RESPONDENT WAS NOT PRESENT CON'T TO 1-13-2026
21	25100047	4400 THE D LLC	4400 NW 19 AVE, UNIT D, DEERFIELD BEACH, FL 33064	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(2) Building Safety Inspection 40+ Year	RESPONDENT WAS NOT PRESENT CON'T TO 1-13-2026
23	25020042	FIFTEENTH STREET INVESTMENTS, LLC	167 SW 15 ST, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(8) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(e) - Minimum standards for yard and landscape areas. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS 98-88 (j) PARKING LOT CRITERIA	RESPONDENT WAS PRESENT – DONALD ANDERSON EXT TO 3-06-2026

				Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. SUPPLEMENTARY REGULATIONS Sec. 98-80(N)(1) - Landscape Requirements.	
24	25020055	REAL SUB LLC	150 S FEDERAL HWY, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98-81(d)(1) - Tree preservation.	RESPONDENT WAS PRESENT – EDWARD VINAS, PROPERTY MANAGER EXT TO 3-06-2026
25	25070012	LIZA,JUAN JOSE & LAURA	5137 E LAKES DR, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS NOT PRESENT EXT TO 1-09-2026
26	25070023	2021 WALTER M SVEC REV LIV TR	17 LYNDHURST A, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT – ANN CRISTEN EXT TO 1-09-2026
27	25070129	RCCH HOLDINGS-A LLC	1945 SW 15 ST, UNIT 68, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT – STEVEN HOWARD EXT TO 1-09-2026
28	25070146	JOFFRE, ALFREDO	910 NW 48 PL, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS NOT PRESENT EXT TO 1-09-2026
29	25070148	BULL & FISH REALTY INC	1805 S POWERLINE RD, UNIT 107, DEERFIELD BEACH, FL 33442 107	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT – FABANA SILVE & BLAKE EXT TO 1-23-2026

30	25070158	JACQUES,RIGUINS & MYRLENE	1211 NW 48 PL, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS NOT PRESENT EXT TO 1-23-2026
31	25080096	ATIMAU MMM LLC	1228 S MILITARY TRL, UNIT 2115, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS NOT PRESENT EXT TO 1-23-2026
32	25100004	VENTORIM,MARCELLY	431 NW 46 ST, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98-81(d)(1) - Tree preservation.	RESPONDENT WAS NOT PRESENT FINES IMPOSED AS OF 12-5-2025 FOR \$150 PER DAY
34	25070003	CRYSTAL LAKE COMMERCE CNTR LLC	1900 NW 44 ST, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS NOT PRESENT CON'T TO 1-27-2026
35	25070010	ROSEN,JOEL	243 OAKRIDGE O, UNIT 243, DEERFIELD BEACH, FL 33442 243	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS NOT PRESENT CON'T TO 1-27-2026
36	25070123	DEERFIELD INDUSTRIAL LLC	720 S DEERFIELD AVE, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits FIRE PREVENTION CODE NFPA 1:10.2.1 Fire Code	RESPONDENT WAS PRESENT – LUCAS TASTES CON'T TO 1-13-2026
38	25100001	BILBY,MICHAEL SEAN	4412 NW 3 TER, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98-81(d)(1) - Tree preservation.	RESPONDENT WAS NOT PRESENT CON'T TO 1-13-2026
39	25100002	MONTEMARANO,JOHN MONTEMARANO,JACQUELINE	512 SE 6 AVE, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION	RESPONDENT WAS PRESENT – JOHN & JACQUELINE MONTEMARANO

				AND ENFORCEMENT Section 98-113(a) Building permits	CON'T TO 1-27-2026
41	25100012	M B TOWERS HOMEOWNERS ASSN	NE 3 ST, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(4) - Exterior building and structure standards. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS PRESENT – JIM GOYMAN CON'T TO 1-13-2026
43	25110013	MESSLER,DAVID MESSLER,HARRY EST ETAL	4841 NW 18 AVE, DEERFIELD BEACH, FL 33064	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE IV. - JUNKED VEHICLES AND ABANDONED PROPERTY- Section 34-160 (a) PRIVATE PROPERTY -Parking or storage for over 72 hours restricted. Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-8 (e) (1) - Minimum standards for interior of structures. Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-9 (c) (3) - Minimum standards for exterior of structures.	RESPONDENT WAS NOT PRESENT CON'T TO 1-27-2026
44	25110033	TM INDUSTRIAL PARK II LLC	292 NW ELLER ST, DEERFIELD BEACH, FL 33441	Chapter 58 - SOLID WASTE DIVISION 4. - COMMERCIAL REFUSE COLLECTION Section 58-84.(4) - General service customer's duties and liability.	RESPONDENT WAS NOT PRESENT FINDING OF FACT. COST WAIVED
45	25110052	EPSHTEYN,YURI	197 NW ELLER ST, DEERFIELD BEACH, FL 33441	Chapter 58 - SOLID WASTE DIVISION 3. - RESIDENTIAL COLLECTION Section 58-70.(f) - Preparation of bulky yard and vegetative wastes.	RESPONDENT WAS NOT PRESENT FINDING OF FACT. \$80 COST DUE
46	25110053	POITIER, SEBREN E	772 N DEERFIELD AVE, DEERFIELD BEACH, FL 33441	Chapter 58 - SOLID WASTE DIVISION 3. - RESIDENTIAL COLLECTION Section 58-70.(f) - Preparation of bulky yard and vegetative wastes.	RESPONDENT WAS NOT PRESENT FINDING OF FACT. COST WAIVED
47	25110054	HILLSBORO RIVER APARTMENTS LLC Atty: Rod Feiner, Esq.	61 NE 7 CT, DEERFIELD BEACH, FL 33441	Chapter 58 - SOLID WASTE DIVISION 3. - RESIDENTIAL COLLECTION Section 58-70.(f) - Preparation of bulky yard and vegetative wastes.	RESPONDENT WAS PRESENT – ATTY ROD FEINER FINDING OF FACT. COST WAIVED

48	25060127	BARTH,MARIA CONTI LE MARIA CONTI BARTH REV TR	2 SE 10 CT, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT – MARIA BARTH EXT TO 1-9-2026
52	24040131	AF4 QUADRANT LLC	402 SW 12 AVE, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS NOT PRESENT CON'T TO 3-10-2026
53-57	24120066	LIGHTNING REAL ESTATE INVESTORS LLC	73 DEER CREEK RD, UNIT 103,DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS NOT PRESENT CON'T TO 2-10-2026
54	24120083	LOPES,CLEUZEIR	73 DEER CREEK RD, UNIT 105,DEERFIELD BEACH, FL 33442		
55	25010151	MITCHELL,CALMETA B	73 DEER CREEK RD, UNIT 101,DEERFIELD BEACH, FL 33442		
56	25010152	SASSON,SARAH M	73 DEER CREEK RD, UNIT 102,DEERFIELD BEACH, FL 33442		
57	25100028	LAMPIRIS,ALEKSANDRA H/E LAMPIRIS,THEODOROS V	73 DEER CREEK RD, UNIT 104, DEERFIELD BEACH, FL 33442		
58	25060089	UNITED PARCEL SERVICE INC (DH) % REAL ESTATE DEPT	1332 NW 3 ST, DEERFIELD BEACH, FL 33442	FIRE PREVENTION CODE NFPA 1:10.2.1 Fire Code	RESPONDENT WAS NOT PRESENT FINES IMPOSED AS OF 12-5-2025 FOR \$150 PER DAY
59	25070025	MOORER,MARGARET F MOORER,EPHRAIM ETAL	417 NE 1 AVE, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION	RESPONDENT WAS NOT PRESENT EXT TO 1-23-2026

				AND ENFORCEMENT Section 98-113(a) Building permits	
60	25100014	CRD FEDERAL LLC	201 N FEDERAL HWY, DEERFIELD BEACH, FL 33441	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements.	RESPONDENT WAS NOT PRESENT EXT TO 1-23-2026
61	25100024	PARAIZY,JOHANNE	811 NE 52 CT, DEERFIELD BEACH, FL 33064	Chapter 38 - FINANCE AND TAXATION Section 38-263. - Local business tax receipt required. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS; Sec. 98-103 (8)(a) - Reasonable accommodation procedures. Unrelated in Single Family Dwelling.	RESPONDENT WAS PRESENT – FRITZ PARAIZY EXT TO 3-6-2026
62	25010238	ZION EVANGELICAL LUTHERAN CH OF POMPANO BEACH DEERFIELD BEACH	959 SE 6 AVE, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS PRESENT – GAIL SCHMIDT FINAL ORDER ISSUED. COMPLY BY 2-20-2026 \$100 PER DAY \$80 PROSECUTION COST
63	25010239	ZION EVANGELICAL LUTHERAN CH OF POMPANO BEACH DEERFIELD BEACH	959 SE 6 AVE, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS PRESENT – GAIL SCHMIDT FINAL ORDER ISSUED. COMPLY BY 2-20-2026 \$100 PER DAY \$80 PROSECUTION COST
64	25090044	CRDP HOLDINGS LLC	590 GOOLSBY BLVD, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS NOT PRESENT FINAL ORDER ISSUED COMPLY BY 1-9-2026 \$150 PER DAY \$80 PROSECUTION COST
67	25110047	JOURNAL, JESULENE JOURNAL, ANTOINETTE	1 NE 44 ST, DEERFIELD BEACH, FL 33064	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.	RESPONDENT WAS PRESENT – JESULENE JOURNAL CON'T TO 1-27-2026

				Chapter 46 – OFFENSES Sec. 46-22. - Recreational use of motorized vehicles on residential property	
68	25110050	TOLEDANO PROPERTIES LLC	100 NW 3 CT, DEERFIELD BEACH, FL 33441	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements.	RESPONDENT WAS NOT PRESENT FINAL ORDER ISSUED. COMPLY BY 12-16-2025 \$250 PER DAY \$80 PROSECUTION COST
70	24100054	WAB DEPOT DEER LLC & DEERFIELD BEACH FL CO LLC	60 SW 12 AVE, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. SUPPLEMENTARY REGULATIONS Sec. 98-80(N)(2) - Landscape Requirements.	RESPONDENT WAS NOT PRESENT EXT TO 1-23-2026
72	25040076	IRREV FAM TR 400 DIVITO, RICK A TRSTEE ETAL Atty: Blake M Harmon, Esq	1310 S FEDERAL HWY, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS 98-88 (j) PARKING LOT CRITERIA	RESPONDENT WAS PRESENT – ATTY BLAKE M. HARMON, ESQ FINES IMPOSED AS OF 12-5-2025 FOR \$150 PER DAY
73	25060121	TIVOLI FAIRWAY INVESTMENTS LLC	550 FAIRWAY DR, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT – DONALD ANDERSON EXT TO 3-6-2026
74	25060125	REAL SUB LLC % PUBLIX SUPERMARKETS INC	110 S FEDERAL HWY, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS NOT PRESENT EXT TO 2-6-2026
76	25080107	CLAY,VIRGIL	1331 SW 6 WAY, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(3) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY	RESPONDENT WAS NOT PRESENT EXT TO 1-23-2026

				REGULATIONS Sec. 98-88.(b) - Off-street parking and loading. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98 -88(j)(1) Off-street parking and loading.	
77	25100019	DB 2151 MEDICAL OFFICE LLC	2151 W HILLSBORO BLVD, DEERFIELD BEACH, FL 33442	Chapter 38 - FINANCE AND TAXATION Section 38-263. - Local business tax receipt required. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IX. - CERTIFICATES OF USE Section 98-161(b) - Certificate of use permit requirements.	RESPONDENT WAS PRESENT – ARON MANDEL EXT TO 1-9-2026
78	25100058	HF PROPERTY HOLDINGS INC	301 W HILLSBORO BLVD, DEERFIELD BEACH, FL 33441	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements.	RESPONDENT WAS NOT PRESENT EXT TO 1-23-2026
79	25100062	BATMASIAN,JAMES H	1117 SW 1 WAY, DEERFIELD BEACH, FL 33441	Chapter 102 – SIGNS Section 102-7. (15)- Certain sign or sign structures prohibited. Chapter 102 – SIGNS Section 102-7. (9)- Certain sign or sign structures prohibited.	RESPONDENT WAS PRESENT – DONALD ANDERSON EXT TO 1-23-2026
80	25070002	EASTON INVESTMENTS REDUX LLC	100 N FEDERAL HWY, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS NOT PRESENT CON'T TO 1-27-2026
81	25070031	CUBESMART LP % PTACS # 511	349 W HILLSBORO BLVD, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. Chapter 58 - SOLID WASTE ARTICLE I. - IN GENERAL Section 58-3. - Maintenance of area.	RESPONDENT WAS PRESENT – STEPHANIE GOLDRINGER CON'T TO 3-10-2026
82	25080128	ARC HOSPITALITY PORT I OWNER LLC % HIT PORTFOLIO I OWNER LLC	660 W HILLSBORO BLVD, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS NOT PRESENT CON'T TO 1-27-2026

83	25100007	SAMPLE RETAIL CENTER INC % SPANISH RIVER CONSTRUCTION	2531 W SAMPLE RD, UNIT A,DEERFIELD BEACH, FL 33073	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS PRESENT – LILLY VASALLO CON'T TO 3-10-2026
84	25100009	WMG DEERFIELD SMALL BAY OWNER LLC	4500 N POWERLINE RD, DEERFIELD BEACH, FL 33073	Chapter 102 – SIGNS Section 102-8.(c)(3)(a)(1) - Signs allowed.	RESPONDENT WAS NOT PRESENT CON'T TO 1-27-2026
85	25100031	CIRCLE K STORES INC % PROPERTY TAX DEPT	4791 N DIXIE HWY, DEERFIELD BEACH, FL 33064	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(3) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(e) - Minimum standards for yard and landscape areas.	RESPONDENT WAS NOT PRESENT CON'T TO 1-27-2026
86	25100040	1200 HILLSBORO INVESTMENTS LLC	1200 E HILLSBORO BLVD, DEERFIELD BEACH, FL 33441	Chapter 38 - FINANCE AND TAXATION Section 38-263. - Local business tax receipt required.	RESPONDENT WAS PRESENT – DONALD ANDERSON CON'T TO 1-27-2026
90	25110026	BH 825 LLC & RDR 825 LLC LJR 825 LLC & RER 1825 LLC	825 NE 42 ST, DEERFIELD BEACH, FL 33064	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE IV. - JUNKED VEHICLES AND ABANDONED PROPERTY- Section 34-160 (a) PRIVATE PROPERTY -Parking or storage for over 72 hours restricted. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS NOT PRESENT FINAL ORDER ISSUED COMPLY BY 1-9-2026 \$200 PER DAY PER VIOLATION \$80 PROSECUTION COST
93	25110029	FTL 806 STORAGE LLC	721 NE 42 ST, DEERFIELD BEACH, FL 33064	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE IV. - JUNKED VEHICLES AND ABANDONED PROPERTY- Section 34-160 (a) PRIVATE PROPERTY -Parking or storage for over 72 hours restricted.	RESPONDENT WAS PRESENT – ROBERT DAIGLE FINAL ORDER ISSUED COMPLY BY 1-9-2026 SEC 34-160: \$500 PER DAY

				Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	SEC 98-16: \$200 PER DAY \$80 PROSECUTION COST
94	25110039	DEERFIELD BEACH LLC %CAPITAL RESTAURANT GROUP INC	301 E SAMPLE RD, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS NOT PRESENT CON'T TO 1-27-2026
95	25110041	NEWCASTLE INVESTMENTS LLC	501 E SAMPLE RD, DEERFIELD BEACH, FL 33064	Chapter 38 - FINANCE AND TAXATION Section 38-263. - Local business tax receipt required. Chapter 70 STORMWATER ARTICLE VI. - STORMWATER MANAGEMENT; Sec. 70-199. - Stormwater management program.	RESPONDENT WAS PRESENT – DONALD ANDERSON CON'T TO 1-27-2026
97	25010214	CRACKER BARREL OLD COUNTRY STORE ATTN:PROPERTY MGT	1250 SW 11 WAY, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98-81(d)(1) - Tree preservation.	RESPONDENT WAS NOT PRESENT EXT TO 2-6-2026
98	25010265	UNION PLANTERS NATIONAL BANK % REGIONS BANK- JENNIFER BRADFORD Atty: Cushla E. Talbut, Esq	225 S FEDERAL HWY, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS PRESENT – CUSHLA E. TALBUT, ESQ EXT TO 3-6-2026
99	25030009	1341 INVESTMENTS LLC	1341 SW 1 WAY, DEERFIELD BEACH, FL 33441	Chapter 38 - FINANCE AND TAXATION Section 38-263. - Local business tax receipt required. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IX. - CERTIFICATES OF USE Section 98-161(b) - Certificate of use permit requirements.	RESPONDENT WAS PRESENT – DONALD ANDERSON EXT TO 3-6-2026

100	25070017	VISTA CLARA OWNER, LLC	412 N RIVER DR, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.	RESPONDENT WAS NOT PRESENT FINES IMPOSED AS OF 11-7-2025 FOR \$250 PER DAY
101	25090041	YOUNG,EDWARD & DEBBIE	550 NE 45 ST, DEERFIELD BEACH, FL 33064	Chapter 38 - FINANCE AND TAXATION Section 38-263. - Local business tax receipt required.	RESPONDENT WAS NOT PRESENT EXT TO 2-6-2026
102	25100022	LISKU,ELIZABETH	2027 FARNHAM O, DEERFIELD BEACH, FL 33442	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VI. - NUISANCE ABATEMENT PROPERTY CODE DIVISION 1. - GENERALLY Section 34-121 - Declaration of nuisance. Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-6 (b) - Responsibilities of occupants. Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-6 (d) - Responsibilities of occupants. Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-6 (e) - Responsibilities of occupants.	RESPONDENT WAS NOT PRESENT EXT TO 2-6-2026
103	25100064	VISTA CLARA OWNER LLC	454 NE 1 AVE, DEERFIELD BEACH, FL 33441	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements.	RESPONDENT WAS NOT PRESENT FINES IMPOSED AS OF 11-26-2025 FOR \$250 PER DAY
104	25040079	BECKETT,FLORA B EST	171 NE 6 CT, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS ARTICLE IV. - PROPERTY EXTERIOR MAINTENANCE CODE; Section 14-105(8) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(1) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.	RESPONDENT WAS NOT PRESENT CON'T TO 2-10-2026
105	25060053	HANSEN,AMANDA	4751 NE 2 TER, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION	RESPONDENT WAS NOT PRESENT CON'T TO 2-10-2026

				AND ENFORCEMENT Section 98-113(a) Building permits	
106	25090016	FERREIRA,GUILHERME	379 SW 33 AVE, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT WAS PRESENT – GUILHERME FERREIRA CON'T TO 1-13-2026
107	25090059	ROSS,NATHANIEL H/E MCCALL,OCTEON	500 NE 38 ST, DEERFIELD BEACH, FL 33064	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS ARTICLE IV. - PROPERTY EXTERIOR MAINTENANCE CODE; Section 14-105(8) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(e) - Minimum standards for yard and landscape areas. Chapter 66 - TRAFFIC AND VEHICLES ARTICLE II. BSO ENFORCED- STOPPING, STANDING, PARKING; DIVISION 3. - REGULATIONS, GENERALLY · Section 66-56(1)(L). - Prohibitions relative to stopping, standing or parking in specific places.	RESPONDENT WAS NOT PRESENT CON'T TO 2-10-2026
108	25100063	SANDCASTLE 1 LLC	300 NE 21 AVE, DEERFIELD BEACH, FL 33441	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE II. - NOISE CONTROL; Sec. 34-35 (3). - Specific noise prohibitions.	RESPONDENT WAS NOT PRESENT CON'T TO 2-10-2026
161	25110058	VERNI LLC	3861 CRYSTAL LAKE DR, DEERFIELD BEACH, FL 33064	Chapter 58 - SOLID WASTE DIVISION 4. - COMMERCIAL REFUSE COLLECTION; Sec. 58-86 Responsibility of owners or agents for keeping areas free of garbage, recyclable materials, and trash, etc.	RESPONDENT WAS NOT PRESENT FINALORDER ISSUED COMPLY BY 1-9-2026 \$150 PER DAY \$80 PROSECUTION COST
163	25110030	2201 REALTY LLC	2201 W HILLSBORO BLVD	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS NOT PRESENT CON'T TO 2-10-2026
164	25110084	SEVENTY PROPERTIES INC	900 SE 8 AVE, DEERFIELD BEACH, FL 33441	Chapter 46 – OFFENSES Section 46-9(g) - Defacing or damaging property of another.	RESPONDENT WAS NOT PRESENT FINDING OF FACT \$385 ABATEMENT

					\$80 PROSECUTION COST
112	25080072 Main	ROCHA,RACHEL SANTOS	941 CRYSTAL LAKE DR, UNIT 101, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS PRESENT – LYFAITE ALEXIS & NEDRA THOMPSON FINAL ORDER ISSUED COMPLY BY 1-23-2026 \$150 PER DAY \$80 PROSECUTION COST
113	25080035	MAHARAJ,PATRICIA H/E MAHARAJ,SUSHMA	941 CRYSTAL LAKE DR, UNIT 106, DEERFIELD BEACH, FL 33064		
114	25080036	CUTLER,COLLEEN	941 CRYSTAL LAKE DR, UNIT 301, DEERFIELD BEACH, FL 33064 301		
115	25080037	GERLACH,GERALD	941 CRYSTAL LAKE DR, UNIT 303, DEERFIELD BEACH, FL 33064 303		
116	25080038	HAMID- THOMPSON,ELIZABETH	941 CRYSTAL LAKE DR, UNIT 304, DEERFIELD BEACH, FL 33064 304		
117	25080039	SOUEID,AHMAD	941 CRYSTAL LAKE DR, UNIT 203,DEERFIELD BEACH, FL 33064 203		
118	25080040	ELLO FLORIDA INVEST CORP	941 CRYSTAL LAKE DR, UNIT 401,DEERFIELD BEACH, FL 33064 401		
119	25080041	ROSENBERGER,ROBERTO	941 CRYSTAL LAKE DR, UNIT 405,DEERFIELD BEACH, FL 33064 405		
120	25080042	SWITCHING INTERNATIONAL CORP	941 CRYSTAL LAKE DR, UNIT 201,DEERFIELD BEACH, FL 33064 201		
121	25080045	SZABLOWSKI,PETER	941 CRYSTAL LAKE DR, UNIT 204,DEERFIELD BEACH, FL 33064		
122	25080046	HAYES,JOSEPH & GILMARA L	941 CRYSTAL LAKE DR, UNIT 207,DEERFIELD BEACH, FL 33064 207		

123	25080047	BRONSTEIN,MARIA SILVA,SORAYA	941 CRYSTAL LAKE DR, UNIT 305,DEERFIELD BEACH, FL 33064 305		
124	25080048	MESSINGHAM,JUSTIN	941 CRYSTAL LAKE DR, UNIT 307,DEERFIELD BEACH, FL 33064 307		
125	25080050	LEAL,DAVIDSON SANCHES	941 CRYSTAL LAKE DR, UNIT 411,DEERFIELD BEACH, FL 33064 411		
126	25080051	LIMA,PATRICIA CHAGAS	941 CRYSTAL LAKE DR, UNIT 412,DEERFIELD BEACH, FL 33064 412		
127	25080052	VALERA,JULIO	941 CRYSTAL LAKE DR, UNIT 202,DEERFIELD BEACH, FL 33064		
128	25080053	ALLEN,ROBERT EDWIN	941 CRYSTAL LAKE DR, UNIT 406,DEERFIELD BEACH, FL 33064		
129	25080054	MASET,JADNA SAMPAIO,YLK	941 CRYSTAL LAKE DR, UNIT 409,DEERFIELD BEACH, FL 33064		
130	25080055	WISLINE,CELESTIN	941 CRYSTAL LAKE DR, UNIT 214,DEERFIELD BEACH, FL 33064		
131	25080056	CERVANTES,MONICA L	941 CRYSTAL LAKE DR, UNIT 205,DEERFIELD BEACH, FL 33064		
132	25080057	NILSSON,KRISTINE E	941 CRYSTAL LAKE DR, UNIT 103,DEERFIELD BEACH, FL 33064		
133	25080058	STINSON,DAMON C	941 CRYSTAL LAKE DR, UNIT 404,DEERFIELD BEACH, FL 33064		
134	25080059	GIANCARLO MIRABELLI LIV TR MIRABELLI,GIANCARLO TRS	941 CRYSTAL LAKE DR, UNIT 104,DEERFIELD BEACH, FL 33064		
135	25080060	KWIATKOWSKI,CLARK F	941 CRYSTAL LAKE DR, UNIT 212,DEERFIELD BEACH, FL 33064		

136	25080061	BIDAISEE,CORY	941 CRYSTAL LAKE DR, UNIT 209,DEERFIELD BEACH, FL 33064		
137	25080062	MURPHY,WAYNE	941 CRYSTAL LAKE DR, UNIT 312,DEERFIELD BEACH, FL 33064		
138	25080063	DACRUZ,ALEXANDRA H/E DACURZ,JOHN	941 CRYSTAL LAKE DR, UNIT 308,DEERFIELD BEACH, FL 33064		
139	25080064	MULYK,CARMEN	941 CRYSTAL LAKE DR, UNIT 110,DEERFIELD BEACH, FL 33064		
140	25080065	DOS SANTOS,ANA CRISTINA	941 CRYSTAL LAKE DR, UNIT 407,DEERFIELD BEACH, FL 33064		
141	25080066	HARRIES,KURT	941 CRYSTAL LAKE DR, UNIT 311,DEERFIELD BEACH, FL 33064		
142	25080067	MARINO,TANIA C P	941 CRYSTAL LAKE DR, UNIT 314,DEERFIELD BEACH, FL 33064		
143	25080068	ALEXIS,LYFAITE	941 CRYSTAL LAKE DR, UNIT 112,DEERFIELD BEACH, FL 33064		
144	25080069	GOMEZ,DORIAN	941 CRYSTAL LAKE DR, UNIT 105,DEERFIELD BEACH, FL 33064		
145	25080070	VASCONCELOS,JOAO	941 CRYSTAL LAKE DR, UNIT 403,DEERFIELD BEACH, FL 33064		
146	25080073	OCCHIPINTI,KELLY	941 CRYSTAL LAKE DR, UNIT 102,DEERFIELD BEACH, FL 33064		
147	25080074	BRANISTEANU,DUMITRU BRANISTEANU,GABRIELA GEORGIANA	941 CRYSTAL LAKE DR, UNIT 414,DEERFIELD BEACH, FL 33064		
148	25080075	CRIPPA,LISIANNE	941 CRYSTAL LAKE DR, UNIT 410,DEERFIELD BEACH, FL 33064		

149	25080076	OHARA,OSCAR	941 CRYSTAL LAKE DR, UNIT 309,DEERFIELD BEACH, FL 33064		
150	25080077	BOCHNAK,TOMASZ LE BOCHNAK,MALGORZATA	941 CRYSTAL LAKE DR, UNIT 302,DEERFIELD BEACH, FL 33064		
151	25080078	OBRIEN,LANCE	941 CRYSTAL LAKE DR, UNIT 211,DEERFIELD BEACH, FL 33064		
152	25080079	3FDB1 CORPORATION	941 CRYSTAL LAKE DR, UNIT 111,DEERFIELD BEACH, FL 33064		
153	25080080	CORNAGLIA,ANDREA	941 CRYSTAL LAKE DR, UNIT 206,DEERFIELD BEACH, FL 33064		
154	25080081	MIGUEL,JOHNNY & MARITZA M	941 CRYSTAL LAKE DR, UNIT 208,DEERFIELD BEACH, FL 33064		
155	25080082	THOMPSON,NEDRA	941 CRYSTAL LAKE DR, UNIT 210,DEERFIELD BEACH, FL 33064		
156	25080083	GARCIA,NORMA L	941 CRYSTAL LAKE DR, UNIT 306,DEERFIELD BEACH, FL 33064		
157	25080084	KARKER,HAROLD	941 CRYSTAL LAKE DR, UNIT 107,DEERFIELD BEACH, FL 33064		
158	25080085	CRONIN,CYNTHIA L NELSON,LORRAINE E ETAL	941 CRYSTAL LAKE DR, UNIT 310,DEERFIELD BEACH, FL 33064		
159	25080086	SAWH,GANESH	941 CRYSTAL LAKE DR, UNIT 402,DEERFIELD BEACH, FL 33064		
160	25080125	JACOBS,TAYLOR JANE	941 CRYSTAL LAKE DR, UNIT 408,DEERFIELD BEACH, FL 33064 408		
A	25050055	800 PARKING LLC 800 FAIRWAY LLC	800 FAIRWAY DR, DEERFIELD BEACH, FL 33441	Mitigation \$5,850	CERTIFIED FOR \$1,600 TO BE PAID IN 30 DAYS

B	25010165	3422 SW 15TH ST LLC	3422 SW 15 ST, DEERFIELD BEACH, FL 33442	Mitigation \$6,750	CERTIFIED FOR \$1,600 TO BE PAID IN 30 DAYS
C	25050057	EAST DEERFIELD BUSINESS PARK LLC	830 S DEERFIELD AVE, DEERFIELD BEACH, FL 33441	Mitigation \$14,750	CERTIFIED FOR \$1,600 TO BE PAID IN 30 DAYS
D	25080009	JIMENEZ,MYRNABELLE	910 NE 49 ST, DEERFIELD BEACH, FL 33064	Request to Vacate Fines \$80	CERTIFIED
E	25080099	4701 NW 1ST PL REV LAND TR	4701 NW 1 PL, DEERFIELD BEACH, FL 33442	Request to Vacate Fines \$80	CERTIFIED
F	25050022	FIRST SA LLC	5001 N DIXIE HWY, DEERFIELD BEACH, FL 33064	Request to Vacate Fines \$625	CERTIFIED
G	24040026	JOHNSON,BRENDA	621 SW 10 CT, DEERFIELD BEACH, FL 33441	Mitigation \$114,600	CERTIFIED FOR \$11,460 TO BE PAID IN 6 MONTHS

SPECIAL MAGISTRATE MINUTES

CITY OF DEERFIELD BEACH, FLORIDA

Andrew Dunkiel, Special Magistrate

Date

CODE COMPLIANCE OF DEERFIELD BEACH

MINUTES OF A CODE COMPLIANCE HEARING

January 27, 2026

Special Magistrate Andrew Dunkel, in the City Commission Room, called the meeting to order at 11:00 AM.

PRESENT: Patesha Johnson, Code Compliance Supervisor
Thomas Braga, Code Compliance Inspector
Katherine Delve, Code Compliance Inspector
Jamarr Campbell, Code Compliance Inspector
Hector Barrett, Code Compliance Inspector
Jehu, Baptiste, Code Compliance Inspector
Kyle Riquelme, Code Compliance Inspector
Jorge Corzo, Code Compliance Inspector

For the record, Winlett Jordan-Banton, Special Magistrate Clerk swore the attendees.

<u>Tab#</u>	<u>Case Nr.</u>	<u>Owner Address</u>	<u>Property Address</u>	<u>Violation</u>	<u>Disposition</u>
3	25100002	MONTEMARANO, JOHN MONTEMARANO, JACQUELINE	512 SE 6 AVE, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENTS WERE PRESENT- MONTEMARANO, JOHN MONTEMARANO, JACQUELINE FINAL ORDER ISSUEDCOMPLY BY 4-24-2026 \$125 PER DAY \$80 PROSECUTION COST
4	25070148	BULL & FISH REALTY INC	1805 S POWERLINE RD, UNIT 107, DEERFIELD BEACH, FL 33442 107	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT NOT PRESENT EXTENDED TO 2-20-2026
5	25070158	JACQUES, RIGUINS & MYRLENE	1211 NW 48 PL, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 1-23-2026 FOR \$150 PER DAY
6	25080096	ATIMAU MMM LLC	1228 S MILITARY TRL, UNIT 2115, DEERFIELD BEACH, FL 33442 2115	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT NOT PRESENT CERTIFIED WITH \$80 PROSECUTION COST
7	25070003	CRYSTAL LAKE COMMERCE CNTR LLC	1900 NW 44 ST, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 2-20-2026 \$250 PER DAY \$80 PROSECUTION COST

8-20	25100046	KURUCZ, LINA KURUCZ, ZOLTAN ETAL 10/25/40 BSIP	4400 NW 19 AVE, UNIT A, DEERFIELD BEACH, FL 33064 A	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(2) Building Safety Inspection 40+ Year	RESPONDENT WAS PRESENT- VANESSA FINAL ORDER ISSUED COMPLY BY 2-20-2026 \$250 PER DAY \$80 PROSECUTION COST
21	25110017	FLORIDA EAST COAST RAILWAY LLC ATTN: DANIELA BRANDENBURG/nab	NE 2 ST, DEERFIELD BEACH, FL 33441	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements. Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES SECTION. 34-124. - PUBLIC NUISANCE ABATEMENT PROGRAM ESTABLISHED - ARTICLE VI. - NUISANCE ABATEMENT PROPERTY CODE; DIVISION 1. - GENERALLY	RESPONDENT NOT PRESENT ORDER DISMISSED
22	25100067	811 PALM PLAZA FL LLC	811 SE 8 AVE, DEERFIELD BEACH, FL 33441	Chapter 38 - FINANCE AND TAXATION Section 38-263. - Local business tax receipt required. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IX. - CERTIFICATES OF USE Section 98-161(b) - Certificate of use permit requirements.	RESPONDENT WAS PRESENT- CASEY FINAL ORDER ISSUED COMPLY BY 2-20-2026 \$125 PER DAY PER VIOLATION \$80 PROSECUTION COST
24	26010008	URIAN, GARY	4021 BERKSHIRE B, DEERFIELD BEACH, FL 33442	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(d) - Minimum standards for yard and landscape areas.	RESPONDENT WAS PRESENT- GARY URIAN FINAL ORDER ISSUED

					COMPLY BY 2-6-2026 \$100 PER DAY \$80 PROSECUTION COST
25	26010024	NATURA INC	600 SW NATURA AVE, DEERFIELD BEACH, FL 33441	Chapter 38 - FINANCE AND TAXATION Section 38-263. - Local business tax receipt required. Chapter 66 - TRAFFIC AND VEHICLES DIVISION 3. BSO ENFORCED - REGULATIONS, GENERALLY Section 66-59. (c)(1)(b)- Parking on residentially zoned lots	RESPONDENT WAS PRESENT- GINA JOHNSTON FINAL ORDER ISSUED COMPLY BY 2-20-2026 \$100 PER DAY PER VIOLATION \$80 PROSECUTION COST
26	25070002	EASTON INVESTMENTS REDUX LLC	100 N FEDERAL HWY, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 2-20-2026 \$150 PER DAY \$80 PROSECUTION COST
27	25090054	SCHOPMANN, WILLIAM	240 NE 9 AVE, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(a) - Minimum standards for yard and landscape areas. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. Chapter 94 MIN HOUSECHAPTER 94 HOUSING; Sec. 94-9 (c) (1) - Minimum standards for exterior of structures.	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 12-18- 2025 FOR \$150 PER DAY \$80 PROSECUTION COST

29	26010003	ZWASKA, THOMAS R	325 SW 34 TER, DEERFIELD BEACH, FL 33442	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. FIRE PREVENTION CODE F- 103.2.9.5 Hurricane Protection Devices - Shutters Up After Storms	RESPONDENT NOT PRESENT CONTINUED TO 2-24-2026
33	25080128	ARC HOSPITALITY PORT I OWNER LLC % HIT PORTFOLIO I OWNER LLC	660 W HILLSBORO BLVD, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT NOT PRESENT CONTINUED 2-24-2026
34	25110041	NEWCASTLE INVESTMENTS LLC	501 E SAMPLE RD, DEERFIELD BEACH, FL 33064	Chapter 38 - FINANCE AND TAXATION Section 38-263. - Local business tax receipt required. Chapter 70 STORMWATER ARTICLE VI. - STORMWATER MANAGEMENT; Sec. 70-199. - Stormwater management program	RESPONDENT NOT PRESENT CONTINUED TO 2-24-2026
35	25080107	CLAY, VIRGIL	1331 SW 6 WAY, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(3) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 1-23-2026 FOR 150 PER DAY PER VIOLATION

				<p>ARTICLE IV. - SUPPLEMENTARY REGULATIONS Sec. 98-88. (b) - Off-street parking and loading.</p> <p>Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98 -88(j)(1) Off-street parking and loading.</p>	
39	25110022	SUAREZ GARCIA, CAMILA	471 NW 39 ST, DEERFIELD BEACH, FL 33064	Chapter 66 - TRAFFIC AND VEHICLES Section 66-117. (b) - Parking prohibitions; enforcement.	<p>RESPONDENT NOT PRESENT</p> <p>FINAL ORDER ISSUED COMPLY BY 2-6-2025 \$175 PER DAY \$80 PROSECUTION COST</p>
40	25110013	MESSLER, DAVID MESSLER, HARRY EST ETAL	4841 NW 18 AVE, DEERFIELD BEACH, FL 33064	<p>Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE IV. - JUNKED VEHICLES AND ABANDONED PROPERTY- Section 34-160 (a) PRIVATE PROPERTY -Parking or storage for over 72 hours restricted.</p> <p>Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-8 (e) (1) - Minimum standards for interior of structure</p> <p>Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-9 (c) (3) - Minimum standards for exterior of structure</p>	<p>RESPONDENT NOT PRESENT</p> <p>FINAL ORDER ISSUED COMPLY BY 2-20-2026 \$150 PER DAY PER VIOLATION \$80 PROSECUTION COST</p>

42	25100058	HF PROPERTY HOLDINGS INC	301 W HILLSBORO BLVD, DEERFIELD BEACH, FL 33441	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements.	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 1-23-2026 FOR \$500 PER DAY
43	25070012	LIZA, JUAN JOSE & LAURA	5137 E LAKES DR, DEERFIELD BEACH, FL 33064	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENTS WERE PRESENT- LIZA, JUAN JOSE LIZA, LAURA CERTIFIED WITH \$80 PROSECUTION COST
44	25100062	BATMASIAN, JAMES H	1117 SW 1 WAY, DEERFIELD BEACH, FL 33441	Chapter 102 - SIGNS Section 102-7. (15)- Certain sign or sign structures prohibited. Chapter 102 - SIGNS Section 102-7. (9)- Certain sign or sign structures prohibited	RESPONDENT NOT PRESENT CERTIFIED WITH \$80 PROSECUTION COST
45	26010016	HEATH, TREVOR	690 NE 43 ST, DEERFIELD BEACH, FL 33064	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS ARTICLE IV. - PROPERTY EXTERIOR MAINTENANCE CODE; Section 14-105(8) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. FIRE PREVENTION CODE F-103.2.9.5 Hurricane Protection Devices - Shutters Up After Storms	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 2-20-2026 \$150 PER DAY \$80 PROSECUTION COST

46	26010015	ALBARRAN, WENCESLAO	670 NE 43 ST, DEERFIELD BEACH, FL 33064	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS ARTICLE IV. - PROPERTY EXTERIOR MAINTENANCE CODE; Section 14-105(8) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. Chapter 66 - TRAFFIC AND VEHICLES Section 66-117. (b) - Parking prohibitions; enforcement. FIRE PREVENTION CODE F-103.2.9.5 Hurricane Protection Devices - Shutters Up After Storms	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 2-20-2026 \$150 PER DAY PER VIOLATION \$80 PROSECUTION COST
48	24100054	WAB DEPOT DEER LLC & DEERFIELD BEACH FL CO LLC/property maintenance	60 SW 12 AVE, DEERFIELD BEACH, FL 33442	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. SUPPLEMENTARY REGULATIONS Sec. 98-80(N)(2) - Landscape Requirements.	RESPONDENT NOT PRESENT EXTENDED TO 5-22-2026
49	25120033	SOUTH FLORIDA COMMERCIAL PROPERTIES LLC	998 S FEDERAL HWY, DEERFIELD BEACH, FL 33441	Chapter 58 - SOLID WASTE DIVISION 4. - COMMERCIAL REFUSE COLLECTION Section 58-83. (c) (1-4 - Refuse containers, contents and collection schedule	RESPONDENT NOT PRESENT VACATE ORDER ISSUED
52	25120051	SUMPTER, IDA MAE H/E SUMPTER, JANNIE M EST	560 SW 11 DR, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS ARTICLE IV. - PROPERTY EXTERIOR MAINTENANCE CODE; Section 14-105(8) - Exterior building and structure standards.	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 2-20-2026 \$150 PER DAY \$80 PROSECUTION COST

				<p>Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.</p> <p>Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES</p> <p>ARTICLE IV. - JUNKED VEHICLES AND ABANDONED PROPERTY- Section 34-160 (a) PRIVATE PROPERTY -Parking or storage for over 72 hours restricted.</p> <p>FIRE PREVENTION CODE F-103.2.9.5 Hurricane Protection Devices - Shutters Up After Storms</p>	
53	25110040	TAYLOR, ELIZABETH YANKOVICH, JAMES A	711 NE 45 CT, DEERFIELD BEACH, FL 33064	<p>Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.</p>	<p>RESPONDENT NOT PRESENT</p> <p>FINAL ORDER ISSUED COMPLY BY 2-20-206 \$150 PER DAY \$80 PROSECUTION COST</p>
58	26010009	MH 308 SE LLC	308 SE 12 ST, DEERFIELD BEACH, FL 33441	<p>Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(1) - Exterior building and structure standards.</p> <p>Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(4) - Exterior building and structure standards</p> <p>Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(7) - Exterior building and structure standards.</p>	<p>RESPONDENT NOT PRESENT</p> <p>SPLIT FINAL ORDER ISSUED 94-8(b)(1)-HEALTH AND SAFETY COMPLY BY 2-6-2026 \$1,000 PER DAY</p> <p>FINAL ORDER ISSUED \$200 PER DAY PER VIOLATION \$80 PROSECUTION COST</p>

				<p>Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.</p> <p>Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-9 (b) (3) - Minimum standards for exterior of structures</p> <p>Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-9 (c) (1) - Minimum standards for exterior of structures</p> <p>Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS 94-8(b)(1) ELECRCIC LIGHT AND VENTILATION REQUIREMENTS</p> <p>Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. SUPPLEMENTARY REGULATIONS Sec. 98-80(C)(3) - Landscape Requirements.</p>	
59	25060127	BARTH, MARIA CONTI LE MARIA CONTI BARTH REV TR	2 SE 10 CT, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 1-9-2026 FOR A TOTAL OF \$680
60	25100031	CIRCLE K STORES INC % PROPERTY TAX DEPT	4791 N DIXIE HWY, DEERFIELD BEACH, FL 33064	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.	RESPONDENT NOT PRESENT FINAL ORDER ISSUED COMPLY BY 2-20-2026

					\$150 PER DAY \$80 PROSECUTION
62	25100014	CRD FEDERAL LLC	201 N FEDERAL HWY, DEERFIELD BEACH, FL 33441	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements.	RESPONDENT NOT PRESENT CERTIFIED WITH \$80 PROSECUTION COST
63	25070025	MOORER, MARGARET F MOORER, EPHRAIM ETAL	417 NE 1 AVE, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of	RESPONDENT WAS PRESENT- MARGARET MOORER EXTENDED TO 2-20-2026
64	25110050	TOLEDANO PROPERTIES	100 NW 3 CT, DEERFIELD BEACH, FL 33441	Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE VII. - ABANDONED REAL PROPERTY Section 34-144 - Maintenance requirements.	RESPONDENT NOT PRESENT FINES IMPOSED AS OF 12-16-2025 FOR \$250 PER DAY
71	26010012	UNLIMITED PROPERTIES 1 LLC	4240 NE 3 AVE, DEERFIELD BEACH, FL 33064	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(2) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(3) - Exterior building and structure standards. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas. Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section	RESPONDENT WAS PRESENT- RUDOLFO GOMEZ FINAL ORDER ISSUED COMPLY BY 3-6-2026 \$150 AND \$250 PER DAY PER VIOLATION \$80 PROSECUTION COST DUE

				<p>14-106(d) - Minimum standards for yard and landscape areas.</p> <p>Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-8 (e) (1) - Minimum standards for interior of structures.</p> <p>Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-9 (a) (2) - Minimum standards for exterior of structures.</p> <p>Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-9 (b) (3) - Minimum standards for exterior of structures.</p> <p>Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-9 (c) (1) - Minimum standards for exterior of structures.</p> <p>Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-9 (c) (2) - Minimum standards for exterior of structures.</p> <p>Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-9 (c) (3) - Minimum standards for exterior of structures.</p> <p>Chapter 94 MIN HOUSE CHAPTER 94 HOUSING; Sec. 94-11 (a) - Exterior doors.</p>	
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72	25020067	NOVESHEN, ALISA	911 SW 12 CT, DEERFIELD BEACH, FL 33441	Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.	RESPONDENT WAS PRESENT- ALISA NOVESHEN COMPLIANCE EXTENDED TO 3-6-2026
73	25080072- 73-121	ROCHA, RACHEL SANTOS	941 CRYSTAL LAKE DR, UNIT 101, DEERFIELD BEACH, FL 33064 101	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE II. - DEERFIELD BEACH LAND DEVELOPMENT CODE Section 98-16 - Maintenance of development.	RESPONDENT WAS PRESENT- JESSICA COMPLIANCE EXTENDED TO 2-20-2026
A	23060059	FOSTER, JOHN L FOSTER, VICKI L	827 SE 1 WAY, DEERFIELD BEACH, FL 33441	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(1) Building Safety Inspection 40 Year	RESPONDENT WAS PRESENT- VICKI FOSTER FINES MITIGATED FOR \$1,600 TO BE PAID BY 2-20-2026
B	25010038	CRDP HOLDINGS LLC	590 GOOLSBY BLVD, DEERFIELD BEACH, FL 33442	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(1) Building Safety Inspection 40 Year	RESPONDENT WAS PRESENT- CHRISTOPHER POROSKY FINES MITIGATED FOR \$14, 500 FOR BOTH CASES
C	25050085	CRDP HOLDINGS LLC	590 GOOLSBY BLVD, DEERFIELD BEACH, FL 33442	40-50 Year Section 110.15 BUILDING SAFETY INSPECTIONS Sec 110.15 (B)(2) Building Safety Inspection 40+ Year	RESPONDENT WAS PRESENT- CHRISTOPHER POROSKY FINES MITIGATED FOR \$14, 500 FOR BOTH CASES
D	25060034	CROWN USA INVESTMENTS CORP	829 SE 9 ST, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98- 113(a) Building permits	RESPONDENT WAS PRESENT- SABRINA LIMA MITIGATION CONTINUED TO A FUTURE DATE
E	25090047	BIEN-AIME, HERO	1341 SW 5 TER, DEERFIELD BEACH, FL 33441	Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS	RESPONDENT NOT PRESENT VACATE ORDER ISSUED

				ARTICLE V. - ADMINISTRATION AND ENFORCEMENT Section 98-113(a) Building permits	
F	16080218	HOLSTON, JARAE VICTUS & YOLANDA	342 SW 10 Ct DEERFIELD BEACH, FL 33441	<p>Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(7). - Exterior building and structure standards.</p> <p>Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-105(8). - Exterior building and structure standards</p> <p>Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b). - Minimum standards for yard and landscape areas.</p> <p>Chapter 34 - ENVIRONMENT - ARTICLE III. – NUISANCES ARTICLE IV. - JUNKED VEHICLES AND ABANDONED PROPERTY- Section 34-160. -Parking or storage for over 72 hours restricted.</p> <p>Chapter 58 - SOLID WASTE DIVISION 3. - RESIDENTIAL COLLECTION Section 58-69. (g) - Preparation and storage of residential refuse</p> <p>Chapter 66 - TRAFFIC AND VEHICLES DIVISION 3. - REGULATIONS,</p>	<p>RESPONDENTS WERE PRESENT- HOLSTON, JARAE VICTUS & YOLANDA</p> <p>FINES MITIGATED FOR \$5,955.60 TO BE PAID BY 2-24-2026</p>

				<p>GENERALLY Section 66-59. (c)(1)(a)- Parking on residentially zoned lots</p> <p>Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY REGULATIONS Section 98-80. (u) - Landscape requirements.</p> <p>Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. – SUPPLEMENTARY REGULATIONS Section 98-88. (b) – Off-street parking and loading.</p>	
G	21010044	HOLSTON, J ARAEL VICTUS & YOLANDA	342 SW 10 Ct DEERFIELD BEACH, FL 33441	<p>Chapter 14 - BUILDINGS AND BUILDING REGULATIONS Section 14-106(b) - Minimum standards for yard and landscape areas.</p> <p>Chapter 66 - TRAFFIC AND VEHICLES Section 66-117. (a) - Parking prohibitions; enforcement.</p> <p>Chapter 98 - LAND DEVELOPMENT REGULATIONS - ARTICLE IV. - SUPPLEMENTARY REGULATIONS ARTICLE IV. - SUPPLEMENTARY</p>	<p>RESPONDENTS WERE PRESENT- HOLSTON, JARAEL VICTUS & YOLANDA</p> <p>FINES MITIGATED FOR \$5,955.60 TO BE PAID BY 2-24-2026</p>

				REGULATIONS Sec. 98-88. (b) - Off-street parking and loading. FIRE PREVENTION CODEF-103.2.9.5 Hurricane Protection Devices - Shutters Up After Storms	
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SPECIAL MAGISTRATE MINUTES
CITY OF DEERFIELD BEACH, FLORIDA

Andrew Dunkel, Special Magistrate

Date

**COMMUNITY APPEARANCE BOARD
MEETING MINUTES
CITY OF DEERFIELD BEACH, FLORIDA
January 28, 2026**

A regular meeting of the Community Appearance Board of the City of Deerfield Beach, a municipal corporation of Florida, was called to order on the above date at 7:08 p.m. in the City Commission Chambers, Deerfield Beach, by Chair Cummings.

Roll Call:

Present: James Giasullo, Jr., Alternate
Jack Hugentugler
Jason Leet
Scott Mulheron
Joseph Cummings, Chair

Also Present: Daniel Mantell, Planning and Zoning Manager
Debra Reese, Assistant City Attorney
Samantha Charlemont, Assistant City Clerk

Absent: Christina Fink, Alternate
Janelle Richards, Vice Chair, Alternate

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

There was a moment of silence, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Mr. Hugentugler made a motion, seconded by Mr. Giasullo to approve the January 14, 2026 meeting minutes. The motion CARRIED by unanimous vote.

NEW & DEFERRED ITEMS

**#7228 Sea Shell by the Ocean
 2057 SE 6th Street
 Paint Change**

Daniel Mantell, Planning and Zoning Manager, displayed plans and images submitted by the applicant.

Robert Fonda, representing the applicant, explained that the proposed changes include exterior repainting and restoration of the existing building. He stated that the color palette consists of neutral beige and gray tones with subtle blue accents.

In response to Chair Cummings' questions, Mr. Mantell replied that this project is located in the Cove Overlay District and the proposed colors meet the Code requirements.

Mr. Leet made a motion, seconded by Mr. Giasullo to approve Item #7228 as submitted. The motion CARRIED by unanimous vote.

**#7229 Fifth Third Bank
3701 W Hillsboro Blvd
Major Site Plan**

Daniel Mantell, Planning and Zoning Manager, displayed plans and images submitted by the applicant.

Leo Figueroa, representing the applicant, explained that the proposed project includes construction of a new bank building within the existing shopping center, along with site improvements, drainage modifications, parking reconfiguration, and landscaping enhancements. Thereafter, he presented architectural renderings and material samples, highlighting the proposed use of composite metal panels, brick accents, canopies, and a prefabricated ATM drive-through designed to match the primary building.

Mr. Hugentugler made a motion, seconded by Mr. Leet to approve Item #7229 as submitted. The motion CARRIED by unanimous vote.

Comments by Deerfield Beach Assistant City Attorney

None.

Comments by Deerfield Beach Planning and Development Services Department

Next Meeting - Daniel Mantell, Planning and Zoning Manager, said the next meeting will be held on February 11, 2026.

Chair Cummings discussed concerns regarding the appearance and maintenance of certain roadway medians and gateway corridors within the City, including the area near Hillsboro Boulevard and I-95. He suggested exploring opportunities for enhanced landscaping and partnerships to improve visual aesthetics without additional cost to the City.

Mr. Mantell stated that staff will investigate and follow up at a later date.

Mr. Hugentugler made a motion, seconded by Mr. Mulheron to adjourn the meeting at 7:23 p.m. The motion CARRIED by unanimous vote.

Joseph Cummings, Chair
Community Appearance Board



Regular City Commission Meeting - March 3, 2026

DEERFIELD BEACH - YOU ARE HEREBY NOTIFIED that the **Regular City Commission** meeting will be held on **Tuesday, March 3, 2026, at 7:00 PM in the City Commission Chambers located at the City Hall Complex, 150 NE 2nd Avenue, Deerfield Beach, Florida.** A quorum of the City Commission will be physically present at the meeting and the City will be utilizing communications media technology with most City staff participating through video conferencing.

The March 3, 2026, Regular City Commission meeting will proceed utilizing communications media technology; **however, the City Commission Chambers located at the City Hall Complex, 150 NE 2nd Avenue, Deerfield Beach, will be open to the public as an additional method** for speakers wishing to speak on items. A copy of the agenda for the March 3, 2026 meeting will be available at <http://www.deerfield-beach.com/1554/Meetings-Agendas>.

Attending and Viewing the City Commission Meeting:

This meeting will be broadcast live for members of the public. There are several options available to the public to attend/view the meeting:

1. **In Person Attendance.** Attend in person in the City Commission Chambers.
2. **Zoom**, which now requires participants to authenticate before joining meetings. Please follow the steps below to ensure you can access the meeting without delay.

Before the Meeting

- Ensure you have a Zoom account. **You can sign up for free.**
- Download or update the Zoom application at www.zoom.us if you do not already have it.

Joining the Meeting

1. Click the Zoom meeting link provided below.
2. When prompted, **sign in to your Zoom account.**
3. If you are not already signed in, Zoom will redirect you to log in.
4. After signing in, you will automatically be admitted to the meeting.

- a. **Via Zoom Online** - Access to the meeting will begin at 6:45 PM on March 3, 2026.

- i. Use the following link below to access the meeting via Zoom:
<https://deerfield-beach.zoom.us/j/87134037142?pwd=bqZqiK3zP5e4iITmGGJJzZI7Yv2bhc.1>

- ii. The video camera display feature is disabled for public use.

- b. Via Zoom Telephone** - Join the meeting via telephone (audio only) using the Call-in number below, followed by the Meeting ID when prompted. No computer or access code is required.

Call-in Number: (305) 224-1968, Meeting ID: 871 3403 7142#, Participant ID: #, Passcode: 085270#

For more information on using Zoom, please visit Zoom Support at the following link: <https://support.zoom.us/hc/en-us>.

3. YouTube

The meeting will also be available to the public via YouTube for audio and video access; however, public participation, i.e. comments are not possible. The link to watch the meeting via YouTube will be active no later than 6:45 PM on March 3, 2026, and can be found by clicking the camera icon in the Media column at <http://www.deerfield-beach.com/1554/Meetings-Agendas>.

Providing Public Comment:

Public participation is strongly encouraged. Your comments will be limited to three minutes per person. To participate via Zoom, please complete the attached comment card, and e-mail it to the City Clerk at web.clerk@deerfieldbeachfl.gov prior to the meeting. If you attend in person, comment cards will be provided in the Commission Chambers.

- 1. In person** - Public comment may be given in the Commission Chambers during the applicable public comment portion of the meeting.
- 2. Live Zoom Video Participation** - If attending via Zoom online, at the appropriate public comment period, click "raise hand" which is located at the bottom of the screen under the "reactions" tab, and your audio will be unmuted when you are recognized.
- 3. Live Zoom Telephone Participation** - If attending via Zoom by telephone, at the appropriate public comment period, press *9 to "raise your hand" and your audio will be unmuted when you are recognized.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK NO LATER THAN 3 DAYS PRIOR TO THE MEETING AT (954) 480-4213 FOR ASSISTANCE.

Should you have any questions, please feel free to contact the City Clerk's Office at 954.480.4213. For additional information on the agenda items for the Commission meeting, please visit www.dfb.city.



PUBLIC COMMENT

ONE CARD PER AGENDA ITEM OR PUBLIC COMMENT, PLEASE!

Date: _____

Agenda Item #: _____

Public Comment: (Circle one) YES/NO

If you wish to address the City Commission, please provide the below required information:

Name: _____

Address: _____

You may also provide the following optional information, so staff may contact you, if necessary:

Phone and/or E-mail Address (optional): _____

***NOTE: You have 3 minutes to speak. TIME IS NOT TRANSFERRABLE.**

Public comment shall be governed by the City Commission Meeting Rules of Procedure outlined in Resolution 2018/014, which states that no comments shall be made related to the personal life, or personal qualities of any person and no language which would offend persons of ordinary sensibilities shall be permitted.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2026-77

Agenda Date: 3/3/2026

Status: CONSENT - BOARD
APPOINTMENTS

In Control: City Commission

Title

Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, appointing Robert Jaspan to the City of Deerfield Beach Non-Uniformed Municipal Employee Retirement Committee; providing for an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The Non-Uniformed Pension Board (the "Board") is comprised of five members; two are elected by non-uniformed employees, two are appointed by the City Commission; and the 5th is appointed by the other members of the Board.

Current Activity

Robert Jaspan has expressed interest in serving on the Non-Uniformed Pension Board and has been nominated by Commissioner Hudak. Upon approval, the Board will have no vacancies.

Recommendation

Approval is recommended.

RESOLUTION NO. 2026/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPOINTING ROBERT JASPAN TO THE CITY OF DEERFIELD BEACH NON-UNIFORMED MUNICIPAL EMPLOYEE RETIREMENT COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in accordance with Section 54-161 of the City Code, the Non-Uniformed Municipal Employee Retirement Committee (the “Committee”) is comprised of five members; two members are appointed by the City Commission, two plan participants are elected by non-uniformed employees of the plan participants, and the fifth member is chosen by the majority of the four other Committee members, with all appointees serving a four-year term; and

WHEREAS, Robert Jaspan has expressed interest in serving on the Committee; and

WHEREAS, Commissioner Hudak has proposed the appointment of Mr. Jaspan to the Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. Robert Jaspan is hereby appointed to serve as a member of the Non-Uniformed Employee Retirement Committee for a term expiring on March 3, 2030.

Section 3. Mr. Jaspan shall serve without compensation and is required to file a financial disclosure statement in accordance with Florida Statutes.

Section 4. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2026

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



City of Deerfield Beach
Application for Advisory Board or Committee

Advisory Board or Committee you are applying for: **NON UNIFORMED GENERAL EMPLOYEES PENSION FUND**

Please be advised that a Level II background check is required for the African American Heritage Board, Cultural Committee, Education Advisory Board, and Planning and Zoning Board.

Are you willing to be considered for an alternate Board or Committee? Yes No

Name **ROBERT JASPAN**

Address **800 SE 20TH AVENUE APT. 906**

City **DEERFIELD BEACH** State **FLORIDA** Zip **33441**

I reside in District # (can be found on back of your Voter Registration Card) **A001**

Year-Round Resident? Yes No

If No, what months are you away?

Home Phone **---** Work/Mobile Phone **732-403-9714**

E-mail **GMAMKCM@AOL.COM**

Employer **RETIRED**

Address

Occupation (if retired, please indicate and list former occupation)
PURCHASING AGENT ELIZABETH, NJ PUBLIC SCHOOLS

Please list any governmental Advisory Boards or Committees on which you currently serve:

NONE

Complete the following. Please describe those facets of your background/experience which you feel may be useful for membership on this Board/Committee.

Academic: Degrees, Diplomas

HIGH SCHOOL

Professional: Certification(s)

PURCHASING AGENT

Knowledge: Training, interest or experience

CITY COUNCIL MAN
MANAGEMENT RESTAURANT
RETAIL SALES

Community Involvement: List organizations/positions

OCEAN HARBOR CHAIRMAN HOSPITALITY

Organizations: Memberships

KNIGHTS OF COLUMBUS

I understand that in accordance with the Florida Sunshine Law, this information may be made public. I understand that the appointment is for voluntary, uncompensated service. If appointed, I agree to faithfully and fully perform the duties of my office, will make every endeavor to serve my full term, and will comply with all laws and ordinances of the City, County and State of Florida, particularly those pertaining to the conduct of public officials and the financial disclosure requirements, if applicable to my position.


Signature:

ROBERT JAPAN
Print Name:

Date: FEBRUARY 11, 2026

Return completed application to:
City Clerk's Office
150 NE 2nd Avenue, Deerfield Beach, FL 33441
Phone: 954-480-4213
Website: www.deerfield-beach.com

Fax: 954-480-4323
E-mail: web.clerk@deerfield-beach.com

PLEASE NOTE: Resumes/Additional information may be included; however, the application MUST be completed.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2026-79

Agenda Date: 3/3/2026

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving and authorizing execution of a professional services agreement with LPRM Ascend Advisors, LLC, in an amount not to exceed \$196,800.00 to provide procurement consulting and administrative services for a one-year term, with an additional one-year renewal; waiving the requirements for competitive solicitations set forth in Section 38-116 of the Procurement Code; and providing for an effective date. (Funds from Account #100-100-130-1302-000-51300-503299 - Other Contractual Services)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal Impact

Costs: \$196,800

Account Name: OTHER CONTRACTUAL SERVICES

Account Number: 100-100-130-1302-000-51300-503299

Background/History

In reviewing the organizational and departmental needs of the City, it has been determined that there is a current need for a comprehensive administrative and operational analysis of the Procurement and Contract Administration Division. The City seeks to address its current procurement challenges, establish an efficient, transparent, and fully compliant procurement operation that positions the City as a regional leader in public purchasing excellence.

Current Activity

In order to address the current procurement challenges, the City desires to retain a firm to provide the required comprehensive analysis and administrative support.

LPRM Ascend Advisors, LLC offers a comprehensive six-phase plan that addresses every facet of procurement operation: Assessment & Gap Analysis; Process Mapping, SOP Development, and Policy Alignment; Technology Integration & Optimization for IonWave and Tyler ERP; Training & Capacity Building; Local, SBE, DBE, and Veteran Vendor Outreach; and KPI Dashboards, Reporting & Continuous Monitoring.

Immediately upon engagement, LPRM Ascend Advisors, LLC will provide operational capacity to move the City's high-priority, urgent and time-sensitive solicitations forward without a delay.

LPRM Ascend Advisors, LLC's experienced support will include drafting scopes, developing evaluation criteria, managing IonWave postings, conducting Q&A and addenda, overseeing bid openings, facilitating scoring committees, and preparing award recommendations.

LPRM Ascend Advisors, LLC will use a previously developed 12-month outreach program by expanding participation from diverse and local businesses. Through quarterly vendor events, training sessions, bid-matching bulletins, and a structured Procurement Service Desk, LPRM will help foster a competitive supplier base and increase local economic opportunities.

LPRM Ascend Advisors, LLC will establish and update the necessary procurement policies, standard operating procedures, processes, instructions, and will create the solicitation templates library (RFPs, RFQs, RLI, ITBs, ITQs, CCNA, Construction Hard Bids, Continuing Contracts, etc.) to ensure consistency and standardization, as well as improve and expedite the solicitation process for vendors and the City.

LPRM Ascend Advisors, LLC brings together a multidisciplinary team including a Project Manager, Procurement Consultant, Lean Six Sigma Black Belt, Process Analyst, Training Specialist, and Data & Reporting Analyst. The company's team brings depth, efficiency, and practical expertise to support the City's operations.

LPRM Ascend Advisors, LLC has a proven record of being uniquely equipped through a combination of immediate hands-on execution and a structured, end-to-end improvement program to resolve issues such as urgent solicitations, inconsistent workflows, gaps in compliance, underutilized technology, and limited institutional knowledge. LPRM Ascend Advisors, LLC proven approach ensures the City's long-term stability, audit-readiness, and sustainable improvement.

Recommendation

In accordance with Section 38-116(3)(e) of the City Code, City staff is recommending that the City Commission waive the competitive selection requirements of the City Code and authorize execution of the attached professional services agreement with LPRM Ascend Advisors, LLC in an amount not to exceed \$196,800.00, in order for the City to address its current procurement challenges, and establish an efficient, transparent, and fully compliant procurement operation that positions the City as a regional leader in public purchasing excellence.

RESOLUTION NO. 2026/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING AND AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH LPRM ASCEND ADVISORS, LLC, IN AN AMOUNT NOT TO EXCEED \$196,800.00 TO PROVIDE PROCUREMENT CONSULTING AND ADMINISTRATIVE SERVICES FOR A ONE YEAR TERM, WITH AN ADDITIONAL ONE YEAR RENEWAL; WAIVING THE REQUIREMENTS FOR COMPETITIVE SOLICITATIONS SET FORTH IN SECTION 38-116 OF THE PROCUREMENT CODE; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in reviewing the organizational and departmental needs of the City, it has been determined that there is a current need for a comprehensive administrative and operational analysis of the Procurement and Contract Administration Division (the “Division”) for the purpose of developing a plan for improving the procurement process, providing procurement support and strategic planning for a long-term transformation of the Division; and

WHEREAS, the City desires to retain a firm with successfully experience in providing the required comprehensive analysis and administrative support services; and

WHEREAS, LPRM Ascend Advisors, LLC (“LPRM”) specializes in procurement consulting services offering expertise in the areas of the procurement process, streamlining operations, reduction of costs, and enhancement of overall efficiency in sourcing goods and services; and

WHEREAS, LPRM offers a comprehensive six-phase plan that addresses every facet of the procurement process, including Assessment & Gap Analysis, Process Mapping, SOP Development, Policy Alignment, Technology Integration & Optimization for Ionwave and Tyler ERP, Training and Capacity Building, Local Vendor Outreach, KPI Dashboards, Reporting and Continuous Monitoring; and

WHEREAS, pursuant to Section 38-116(3)(e) of the City Code, the City Commission may waive the City’s competitive selection requirements when the City Commission finds that it is in the best interests of the City to do so and that the waiver will not inure to the financial disadvantage of the City; and

WHEREAS, LPRM submitted a proposal with a scope of services (collectively, the “Services”) to provide professional procurement advisory consulting services required by the City in an amount not to exceed \$196,800.00, which city staff finds is fair and reasonable for the requested services; and

WHEREAS, City staff recommends waiving the competitive solicitation requirements, and approving and authorizing execution of the agreement with LPRM, attached as Exhibit “1,” for the Services for a one-year term in an amount not to exceed \$196,800.00, with the option to renew for one additional one-year term (the “Agreement”); and

WHEREAS, the City Commission finds that it is in the best interest of the City waive the competitive selection requirements of the City Code, and approve and authorize the City Manager to execute the Agreement, attached as Exhibit “1,” in an amount not to exceed \$196,800.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby waives the competitive selection requirements of the City Code with respect to the Services and the Agreement and finds that said waiver will not inure to the financial disadvantage of the City.

Section 3. The City Commission approves the Agreement with LPRM, attached as Exhibit “1,” for the Services in an annual amount not to exceed \$196,800.00.

Section 4. The City Commission hereby authorizes the City Manager to execute the Agreement with LPRM, attached as Exhibit “1,” together with such non-substantial changes as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 5. The appropriate City officials are authorized to do all things necessary to carry out the aims of this Resolution.

Section 6. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2026.

CITY OF DEERFIELD BEACH

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



Memorandum

TO: Procurement and Contract Administration Division

FROM: Oleg Gorokhovsky, Chief Financial Officer

CC: Rodney Brimlow, City Manager

DATE: 01-28-2026

RE: Best Interest Determination for Vendor Selection – LPRM Ascend Advisors, LLC – Consulting services for the Procurement and Contract Administration Division in the City of Deerfield Beach – improvement process and implementation, comprehensive overview of the strategic value, immediate support, and long-term transformation for the City of Deerfield Beach Procurement Division.

Purpose: This memorandum justifies the selection of LPRM Ascend Advisors, LLC to perform consulting services for the Procurement and Contract Administration Division in the City of Deerfield Beach, pursuant to the Best Interest Acquisitions section of the City of Deerfield Beach Code. The City seeks to address its current procurement challenges, establish an efficient, transparent, and fully compliant procurement operation that positions the City as a regional leader in public purchasing excellence.

The City seeks a Procurement Division comprehensive overview of the strategic value, immediate support, and long-term transformation for the City of Deerfield Beach.

Justification for Vendor Selection: The selection of LPRM Ascend Advisors, LLC is in the City's best interest for the following reasons:

- The City is currently experiencing significant procurement pressures—urgent solicitations, inconsistent workflows, gaps in compliance, underutilized technology, and limited institutional knowledge. LPRM Ascend Advisors, LLC has a proven record of being uniquely equipped to resolve these issues through a combination of immediate hands-on execution and a structured, end-to-end improvement program that no other firm offers.
- LPRM Ascend Advisors, LLC offers a comprehensive six-phase plan that addresses every facet of procurement operation: Assessment & Gap Analysis; Process Mapping, SOP Development, and Policy Alignment; Technology Integration & Optimization for IonWave and Tyler ERP; Training & Capacity Building; Local, SBE, DBE, and Veteran Vendor Outreach; and KPI Dashboards, Reporting & Continuous Monitoring.

- Immediately upon engagement, LPRM Ascend Advisors, LLC will provide operational capacity to move the City's high-priority, urgent and sensitive solicitations forward without delay.
- LPRM Ascend Advisors, LLC experienced support will include drafting scopes, developing evaluation criteria, managing IonWave postings, conducting Q&A and addenda, overseeing bid openings, facilitating scoring committees, and preparing award recommendations. This will allow the City to maintain compliance and continuity while reducing bottlenecks and avoiding costly delays.
- LPRM Ascend Advisors, LLC proven approach ensures the City's long-term stability, audit-readiness, and sustainable improvement.
- LPRM Ascend Advisors, LLC brings together a multidisciplinary team including a Project Manager, Procurement Consultant, Lean Six Sigma Black Belt, Process Analyst, Training Specialist, and Data & Reporting Analyst. Company's team brings depth, efficiency, and practical expertise to support the City's operations.
- LPRM Ascend Advisors, LLC has a proven record of focusing on maximizing the value of the systems the City already owns. They enhance the use of IonWave and Tyler ERP, manage workflow improvements, integrate data where feasible, create vendor scorecards, develop contract tracking tools, and build real-time dashboards to strengthen transparency, accountability, and performance.
- LPRM Ascend Advisors, LLC will use a previously developed 12-month SBE/DBE/Veteran outreach program by expanding participation from diverse and local businesses. Through quarterly vendor events, training sessions, bid-matching bulletins, and a structured Procurement Service Desk, LPRM will help foster a competitive supplier base and increase local economic opportunities.
- LPRM Ascend Advisors, LLC will support the City in achieving a stronger, more responsive, and more accountable procurement function and will collaborate with the City's leadership team to deliver meaningful, lasting improvements.

Best Interest Determination

This acquisition is in the best interest of the City because it:

- Provides necessary services the City seeks to address its current procurement challenges, establish an efficient, transparent, and fully compliant procurement operation that positions the City as a regional leader in public purchasing excellence.
- Provides the City with a Procurement Division comprehensive overview of the strategic value, establish a robust and standardized procurement network, provide an immediate support, and long-term transformation for the City of Deerfield Beach.

- Provides the City with a 12-month SBE/DBE/Veteran outreach program by expanding participation from diverse and local businesses.
- Establish and update necessary Procurement policies, standard operating procedures, processes, instructions.
- Create the solicitations templates library (RFPs, RFQs, RLI, ITBs, ITQs, CCNA, Construction Hard Bids, Continuing Contracts, etc.) to ensure consistency and standardization, as well as improve and expedite the solicitation process for vendors and the City.

Recommendation

It is recommended the City proceed with contracting LPRM Ascend Advisors, LLC under the Best Interest Acquisitions provision to address its current procurement challenges, establish an efficient, transparent, and fully compliant procurement operation that positions the City as a regional leader in public purchasing excellence.

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (the “Agreement”) is made as of this ____ day of _____, 2026 (the “Effective Date”) by and between the City of Deerfield Beach, Florida, a municipal corporation of the State of Florida (the “City”), and LPRM Ascend Advisors, LLC, a Florida Limited Liability Company, (the “Consultant”)(each a “Party”, collectively the “Parties”).

RECITALS

WHEREAS, Consultant specializes in procurement consulting services offering expertise and support in the areas of procurement processes, streamlining operations, reduction of costs, and enhancement of overall efficiency in sourcing goods and services; and

WHEREAS, the City desires to retain Consultant to perform a comprehensive administrative/operational assessment analysis of the City’s Procurement and Contract Administration Division (the “Division”) for the purposes of developing a plan for improving the process, providing procurement support and strategic planning for a long-term transformation of the Division as more specifically set forth in Exhibit “A” of this Agreement.

NOW, THEREFORE, in consideration of the promises and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and Consultant hereby agree as follows:

1. **TERM.** This Agreement shall commence on the Effective Date and shall continue for one year from the Effective Date, unless earlier terminated in accordance with the provisions of this Agreement (the “Term”). The City reserves the right to renew the Agreement for one additional, one year period provided all terms, conditions, and scope of services remain the same, both parties agree to the renewal, and such renewal is approved by the City.
2. **SERVICES.** During the term of this Agreement, Consultant shall provide a comprehensive administrative/operational assessment analysis of the Division as more specifically set forth in the Scope of Services, attached and incorporated herein as Exhibit “A” (collectively, the “Services”). The Services outlined in Exhibit “A” shall be the only services provided by Consultant under this Agreement, unless the City determines additional services are necessary and the Parties mutually agree to the additional services by an executed amendment to this Agreement.
3. **COMPENSATION.** In consideration of Consultant providing the Services rendered hereunder, City shall compensate Consultant based upon the cost phase rates set forth in Exhibit “A”, in an amount not to exceed \$196,800.00. All Services performed shall be invoiced to City and City shall pay all proper invoices in accordance with the Local Government Prompt Payment Act, Chapter 218, Florida Statutes.

4. INDEPENDENT CONTRACTOR. During the term of this Agreement, Consultant shall be an independent contractor to the City and not an employee of the City. Consultant is not an agent of, or authorized to transact business, enter into agreements, or otherwise make commitments on behalf of the City, unless expressly authorized in writing by the City Manager or his designee. Consultant shall perform the Services at the request of the City Manager or his designee. Nothing set forth in this Agreement shall be construed to create the relationship of employer and employee or principal and agent between the City and Consultant. Unless expressly provided for otherwise in this Agreement, Consultant shall not act or attempt to act or represent itself, directly or indirectly or by implication, as an employee of the City or in any manner assume or create, or attempt to assume or create, any obligation on behalf of or in the name of the City. Accordingly, Consultant shall not attain, nor be entitled to, any rights or benefits of the City, nor any rights generally afforded City employees. Consultant further understands that Florida Worker's Compensation benefits available to employees of the City are not available to Consultant or to any employee or agent of the Consultant. Consultant shall be responsible for complying with Florida's Worker's Compensation laws and shall provide for worker's compensation insurance as described in Section 8 below. All employees and sub-consultants of the Consultant shall be considered to be, at all times, the employees or consultants of the Consultant, under its sole direction and not an employee, Consultant or agent of the City. Consultant is responsible for the payment of all required payroll taxes, whether federal, state, or local in nature, including, but not limited to income taxes, Social Security taxes, Federal Unemployment Compensation taxes, and any other fees, charges, licenses, or payments required by law.

5. CONSULTANT REPRESENTATIONS. Consultant hereby represents that it is properly authorized to do business in the State of Florida; the execution, delivery and performance of this Agreement by Consultant have been duly authorized; this Agreement is binding on Consultant and enforceable against Consultant in accordance with its terms; and no consent of any other person or entity to such execution, delivery and performance is required.

6. TERMINATION.

a. This Agreement may be terminated for convenience by the City. Termination for convenience by the City shall be effective on the termination date stated in the written notice provided by City, which termination date shall not be less than thirty (30) days after the date of such written notice. This Agreement may also be terminated by the City Manager upon such notice as the City Manager deems appropriate under the circumstances in the event the City Manager determines that termination is necessary to protect the public health or safety. The parties agree that if the City erroneously, improperly or unjustifiably terminates for cause, such termination shall be deemed a termination for convenience, which shall be effective thirty (30) days after such notice of termination for cause is provided.

b. This Agreement may be terminated for cause for reasons including, but not limited to Consultant's repeated (whether negligent or intentional) submission for payment of false or incorrect bills or invoices, failure to suitably perform the work; or failure to continuously perform the work in a manner calculated to meet or accomplish the objectives as set forth in this Agreement and outlined in Exhibit "A."

- d) **Successors and Assigns.** This Agreement shall be binding upon the Parties and their respective successors, heirs and assigns. The Parties agree that nothing contained herein shall authorize the assignment of this Agreement or the delegation of any duties hereunder by either Party, without the prior written consent of the other party, which may be withheld in the other party's discretion.
- e) **Headings.** The sections headings used in this Agreement are for reference and convenience only and shall not enter into the interpretation hereof.
- f) **Survival of Terms.** Termination or expiration of this Agreement for any reason shall not release either Party from any liabilities or obligations set forth in this Agreement which (a) the Parties have expressly agreed shall survive any such termination, or (b) remain to be performed and by their nature would be intended to be applicable following any such termination or expiration. Any liabilities which have accrued prior to termination pursuant to the insurance and/or indemnification obligations set forth below shall survive the termination of this Agreement.
- g) **Waiver.** No delay or omission by either Party hereto, in the exercise of any right or remedy hereunder, shall impair such right or remedy or be construed to be a waiver thereof. Any waiver of any such right or remedy by any Party must be in writing and signed by the Party against which such waiver is sought. A waiver by either of the Parties hereto of any of the covenants to be performed by the other or any breach thereof shall not be construed to be a waiver of any succeeding breach thereof or any other covenant herein contained. All remedies provided for in this Agreement shall be cumulative and in addition to and not in lieu of any other remedies available to either Party at law, in equity or otherwise.
- h) **Force Majeure.** Non-performance of Consultant or City shall be excused to the extent that performance is rendered impossible or delayed by strike, fire, hurricane, flood, terrorism, governmental acts or orders or restrictions, or other similar reason where failure to ("Force Majeure"), provided that the non-conforming Party gives prompt notice of such conditions to the other Party and makes all reasonable efforts to perform.
- i) **Governing Laws.** This Agreement shall be governed by and construed in accordance with, the laws of the State of Florida. The exclusive venue for any dispute arising from this Agreement shall be the Circuit Court of Broward County, Florida. The Parties voluntarily waive any right to trial by jury in the event of litigation between the Parties, which in any way arises out of this Agreement or the Services.
- j) **Entire Agreement.** This Agreement, including any Exhibits referenced herein, constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes all previous written, and all previous or contemporaneous oral, negotiations, understandings, arrangements, and agreements. Unless expressly provided for otherwise in this Agreement, this Agreement may be amended only by a written amendment signed by both Parties hereto. The terms of this Agreement shall prevail to the extent of any conflict with the provisions in Exhibit "A".

- k) **Indemnification.** Consultant agrees to indemnify, defend, and hold harmless the City and its directors, officers and employees from and against any and all liability, suits, actions, damages, costs, losses and expenses, including attorneys' fees, demands and claims for personal injury, bodily injury, sickness, diseases or death or damage or destruction of tangible property or loss of use resulting therefrom, arising out of any errors, omissions, misconduct or negligent acts of Consultant, or Consultant's respective officials, agents, employees or sub-consultants in the Consultant's performance of Services pursuant to this Agreement. Nothing in this Agreement shall be deemed or treated as a waiver by the City of any immunity to which it is entitled by law, including but not limited to the City's sovereign immunity as set forth in Section 768.28, Florida Statutes.
- l) **No Contingent Fees.** The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person(s), company, corporation, individual or firm, other than a bona fide employee working solely for the Consultant any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement
- m) **Access to Records and Audit Clause.** Consultant agrees to permit the City to examine all records which are, in any way, related to the Services provided under this Agreement, and grants to the City the right to audit any books, documents and papers of Consultant that were generated during the course of the administration of this Agreement. Consultant shall maintain the records, books, documents and papers associated with this Agreement in accordance with the "Public Records Act", and in accordance with the Florida Statutes, as further described in Section 9 below.
- n) **Scrutinized Companies.**
1. Consultant certifies that it and its sub-consultants are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the Consultant or its sub-consultants are found to have submitted a false certification; or if the Consultant, or its sub-consultants are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.
 2. If this Agreement is for more than one million dollars, the Consultant certifies that it and its sub-consultants are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the Consultant, its affiliates, or its sub-consultants are found to have submitted a false certification; or if the Consultant, its affiliates, or its sub-consultants are placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector

List, or engaged with business operations in Cuba or Syria during the term of the Agreement.

3. The Consultant agrees to observe the above requirements for applicable sub-Agreements entered into for the performance of work under this Agreement.
4. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize the above-stated contracting prohibitions then they shall become inoperative.

8. INSURANCE.

Consultant shall provide the City of Deerfield Beach with a certificate of insurance naming the City of Deerfield Beach, its employees, directors, officers, agents, successors and assigns, as additional insured, except on the Workers' Compensation coverage, with the following limits, criteria and limits of liability:

- a. **Workers' Compensation Insurance** – Statutory Limits.
- b. **Professional Liability (Errors & Omissions) Insurance** – Professional Liability Insurance with the limits of liability provided by such policy for each claim and on a claim made basis or on an occurrence basis to be no less than One Million Dollars (\$1,000,000) per occurrence with a limit of no less than Two Million Dollars (\$2,000,000) aggregated with a deductible per claim not to exceed 10% of the limit of liability. Consultant shall notify the City in writing within 30 days of any claim filed or made against its Professional Liability Insurance Policy. Consultant acknowledges that the City is relying on the competence of the Consultant for the Services being provided.
- c. **Commercial Liability Insurance** - A Commercial Liability Insurance Policy shall be provided which shall contain limits of no less than One Million Dollars (\$1,000,000.00) per occurrence for bodily injury liability, personal injury liability and property damage liability on a per project basis and shall contain limits of no less than a Two Million Dollars (\$2,000,000.00) aggregate.

Coverage must be afforded on a form no more restrictive than CG 20 10 10 01 and CG 20 37 10 01 Commercial Liability Policy, without restrictive endorsements, as filed by the Insurance Services Office and must include: premises and operations, independent Consultants, products and/or completed operations for Agreements, broad form contractual coverage applicable to this specific Agreement including any hold harmless and/or indemnification Agreement, personal injury coverage with employee and contractual exclusions removed and policy limits shall be applied on a primary and non-contributory basis. The City shall be included as an additional insured on the commercial liability policy.

- d. **Business Automobile Liability** - Business Automobile Liability shall be provided with minimum limits of One Million Dollars (\$1,000,000.00) per occurrence or combined single limit for Bodily Injury Liability and Property Damage Liability. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability policy, without restrictive endorsements, as

filed by the Insurance Services Office, and must at a minimum include liability coverage symbols: 2 (owned vehicles), 8 (hired vehicles) and 9 (non-owned vehicles).

Certificates of Insurance along with the Additional Insured and Waiver of subrogation endorsements must be submitted for review and approval. All insurers must have an AM Best rating of A-VI or better by the A.M. Best rating company and agree to provide the City with 30 days' advanced written notice in the event of cancellation, or modification which materially restricts coverage or terms on all policies.

Certificates of Insurance along with the Additional Insured and Waiver of subrogation endorsements must be submitted for review and approval. All insurers must have an AM Best rating of A-VI or better by the A.M. Best rating company and agree to provide the City with 30 days' advanced written notice in the event of cancellation, or modification which materially restricts coverage or terms on all policies.

Additional Insurance may be required by Risk Management at their discretion depending on the Scope of Services.

9. PUBLIC RECORDS

- a. Consultant agrees to keep and maintain public records in Consultant's possession or control in connection with Consultant's performance under this Agreement. Consultant additionally agrees to comply specifically with the provisions of Section 119.0701, Florida Statutes.
- b. Consultant shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law, for the duration of the Agreement, and following completion of the Agreement until the records are transferred to City.
- c. Upon request from City custodian of public records, Consultant shall provide City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by Chapter 119, Florida Statutes, or as otherwise provided by law.
- d. Unless otherwise provided by law, any and all records, including but not limited to reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of City.
- e. Upon completion of this Agreement, transfer, at no cost, to the City all public records in possession of Consultant or keep and maintain public records required by City to perform the service. If Consultant transfers all public records to City upon completion of this Agreement, Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Consultant keeps and maintains public records upon completion of this Agreement, Consultant shall meet all applicable requirements for retaining public records. All records stored electronically by Consultant shall be delivered to City, upon request from the City's Custodian of Records, in a format that is compatible with the City's information technology systems.
- f. Any compensation due to Consultant shall be withheld until all records are received as provided herein.

- g. Consultant's failure or refusal to comply with the provisions of this section shall result in the immediate termination of this Agreement by City.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS.

Custodian of Public Records: HEATHER MONTEMAYOR, CITY CLERK
Mailing address: 150 N.E. 2ND AVE.,
DEERFIELD BEACH, FL 33441
Telephone number: 954-480-4213
Email: WEB.CLERK@DEERFIELD-BEACH.COM

10. TRUTH-IN-NEGOTIATION

Execution of this Agreement by the Consultant shall also act as the execution of a truth-in-negotiation certificate certifying that the wage rates, overhead charges, if any, and other costs used to determine the compensation provided for in this Agreement are accurate, complete and current as of the date of the Agreement and no higher than those charged the Consultant's most favored customer for the same or substantially similar service based on Consultant's 2025 rate schedule. Should the City determine that said rates and costs were significantly increased due to incomplete, noncurrent or inaccurate representation, then said rates shall be adjusted accordingly.

11. OWNERSHIP OF DOCUMENTS

All finished or unfinished documents, data, reports, studies, surveys, drawings, maps, models and photographs prepared or provided by Consultant in connection with this Agreement shall become the property of the City, whether the project for which they are made is completed or not, and shall be delivered by Consultant to City within ten days of notice of termination or expiration of the Agreement. City may withhold payments then due to Consultant until Consultant complies with the provisions of this section.

12. VERIFICATION OF EMPLOYMENT ELIGIBILITY.

Consultant shall comply with Sections 448.09 and 448.095, Fla. Stat., "Employment Eligibility," including the registration and use of the E-Verify system to verify the work authorization status of employees. Failure to comply with Section 448.095, Fla. Stat. shall result in termination of this Agreement. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If this Agreement is terminated for a violation of the statute by Consultant, Consultant may not be awarded a public Agreement for a period of 1 year after the date of termination. All cost(s) incurred to initiate and sustain the aforementioned program shall be the responsibility of the Consultant. In accordance with Section 448.095, Florida Statutes, Consultant is liable for any additional costs incurred by CITY as a result of termination of this Agreement.

13. NON-COERCION AFFIDAVIT FOR LABOR OR SERVICES.

In accordance with Section 787.06(13), Florida Statutes, as Consultant is a nongovernmental entity, Consultant is required to attest that it does not use coercion for labor or services. At the time of execution of this Agreement, Consultant shall submit the required Affidavit, which will be provided by the City.

14. FOREIGN COUNTRIES OF CONCERN AFFIDAVIT.

In accordance with Section 287.138, Florida Statutes, the Consultant is required to attest that it does not meet any of the criteria set forth in Paragraph 2 (a)-(c) of Section 287.138, Florida Statutes, as such terms are defined therein, as updated. At the time of execution of this Agreement, Consultant shall submit the required Affidavit, which will be provided by the City.

IN WITNESS WHEREOF, Consultant has signed and delivered this Agreement, and the City has caused this Agreement to be signed and delivered by its duly authorized officer or representative, all as of the date first set forth above.

City of Deerfield Beach

LPRM Ascend Advisors, LLC

By: _____
Rodney Brimlow
City Manager

By: _____
Signature

Attest: _____
Heather Montemayor, CMC
City Clerk

Print Name: _____

Title: _____

Attest: _____
Corporate Secretary

Approved As to Form and Legal Sufficiency
for the use of and reliance by the City of
Deerfield Beach only:

By: _____
Anthony C. Soroka
City Attorney

EXHIBIT "A"
SCOPE OF SERVICES



Consulting Services for the Procurement and Contract Administration Division in the City of Deerfield Beach – Improvement Process and Implementation

Prepared for: City of Deerfield Beach, Florida

Prepared by: LPRM Ascend Advisors, LLC. (“LPRM”)

Date: January 15, 2026

1. Objective

This project aims to transform the City of Deerfield Beach's procurement operations into a high-performing, transparent, and accountable function. The initiative will address current challenges, including a lack of institutional knowledge, inconsistent workflows and/or procedures, limited vendor engagement and/or management, underutilized technology, and insufficient staff training. It will identify economies of scale by leveraging volume to reduce sourcing costs.

By redesigning processes, integrating automation tools, and creating and aligning policies with best practices, the city will enhance its ability to manage contracts, evaluate vendor performance, and respond more efficiently to departmental needs. Expected outcomes include:

- Improved compliance with municipal, state, and federal regulations
- Reduced procurement cycle times and bottlenecks
- Achieving process and operational standardization
- Volume sourcing using GPO (Group Purchasing Organizations, Coops (Cooperatives) and Piggybacking from other local and or state agencies
- Improved Contract Management
- Increased vendor diversity and local business participation
- Enhanced stakeholder satisfaction and departmental responsiveness
- Stronger data-driven decision-making through performance metrics and dashboards
- Improve communication and align expectations

2. Scope of Work - Tasks Breakdown

Phase 1: Assessment & Planning

Tasks:

- Conduct stakeholder interviews across departments
- Review of current procurement and contract workflows
- Assess current systems use
- Perform gap analysis against best practices
- Evaluating departmental accountability and leadership structure

- Identify urgent procurement bottlenecks and staffing/organization constraints
- Assess the current state of the Procurement department and recommend the Procurement organization (org chart), including roles & responsibilities based on best practices
- Creation of Key Performance Indicators, spend analytics, and reporting data with key stakeholders

Deliverable: Procurement Assessment Report, including gaps and possible recommendations.

Phase 2: Process Mapping, Design & Policy Alignment

LPRM Ascend Advisors will perform end-to-end operational support for the City’s solicitations—RFP, RFQ, ITB, ITQ, CCNA, Construction Hard Bids, Continuing Contracts—from planning through award recommendation, ensuring compliance with the City’s Ordinances and applicable Florida Statutes.

Activities and deliverables include:

- Drafting scopes, evaluation criteria, and submittal requirements; content optimization and compliance review.
- Advertisement: posting and managing solicitations in IonWave (including vendor notifications, Q&A, addenda, and deadline management).
- Pre-Bid / Outreach: facilitating pre-bid conferences or structured bidder outreach; capturing and publishing responses to inquiries.
- Submission Controls: bidder checklist; receipt validation; deficiency notices where permitted.
- Public Bid Opening: participation/hosting in accordance with City procedures.
- Bid Tabulation: standardized tab sheet with vendor listings, pricing, alternates, exceptions, and noted irregularities.
- Evaluation & Responsiveness: facilitating committee reviews, scoring documentation, and applying lowest responsive/responsible or best-value criteria as applicable.
- Award Recommendation: drafting the formal recommendation memo and supporting materials for Department and, when applicable, City Commission action.
- Records: ensuring solicitation records are complete and audit-ready in the City’s systems.

This phase focuses on establishing a robust and standardized procurement framework that aligns with best practices and regulatory requirements.

Tasks:

- Conduct detailed process mapping for all procurement activities, including purchase requisitions (PR), purchase orders (PO), solicitations, contract management, and vendor onboarding.
- Develop comprehensive Standard Operating Procedures (SOPs) for each procurement-managed process.
- Creating the solicitations templates library (RFPs, RFQs, RLI, ITBs, ITQs, CCNA, Construction Hard Bids, Continuing Contracts, etc.) to ensure consistency, standardization, and compliance

- Create standardized templates for all contract types to ensure consistency, standardization, and compliance
- Along with the City's leadership, establish a RACI matrix to clarify roles, responsibilities, and accountability across departments.
- Review and revise the Procurement Manual to reflect updated workflows, policies, and compliance standards
- Implement internal guidelines to monitor adherence to sign-off authorities and procurement thresholds

Rationale:

A better-structured Procurement organization with a clearly defined and documented procurement and contracts process reduces ambiguity, improves efficiency, and ensures compliance with municipal, state, and federal regulations. SOPs and templates support training and continuity, while the RACI matrix enhances cross-departmental collaboration.

Expected Outcomes:

- Streamlined procurement operations with reduced cycle times
- Centralized intake form
- Improved policy compliance and audit readiness
- Enhanced staff understanding of roles and procedures
- Consistent and professional solicitation documentation
- Stronger accountability and transparency across departments
- Improved communication and alignment of expectations

Deliverables:

- Updated Procurement Manual
- Process Mapping and SOPs
- Solicitation Templates
- Contract Templates
- RACI Matrix
- Training
- KPI's

Notes: Phases 2 and 3 may be partially combined or run in parallel, as some aspects of processes, procedures, and roles & responsibilities may be directly related to and/or affected by the procurement-related systems (IonWave, Tyler).

Phase 3: Technology Enhancement & Data Management

This phase focuses on leveraging technology to streamline procurement operations and enhance data-driven decision-making.

Tasks:

- Acting as a Project Manager, led the process to improve the utilization of IonWave and its automation module ^[1]
- Create a comprehensive communication plan to inform about any potential changes and process changes
- Coordinate refresher training sessions for staff on IonWave and Tyler ERP systems. ^[2]
- Acting as a project manager, support the integration of Tyler ERP with IonWave to enable seamless data exchange.
- Support the development of dashboards for procurement KPIs such as PO cycle time and vendor performance
- Develop and recommend the vendor's evaluation process using scorecards and metrics
- Optimize use of IonWave contracts module
- Implementation of a Contracts tracker

Rationale:

The enhanced use of the available technology improves efficiency and data accuracy, reducing administrative burden and enabling real-time decision-making. Leveraging existing platforms enhances transparency, accountability, and operational efficiency.

Expected Outcomes:

- Reduced procurement cycle times and manual errors
- Improved visibility into procurement performance
- Enhanced compliance with recordkeeping policies
- Streamlined vendor outreach, management, and evaluation
- Contract management
- Use of the capabilities of the currently available systems

Deliverables:

- Staff trained and qualified to perform the procurement tasks.
- Technology Integration Plan
- Performance Dashboard
- Vendor Evaluation Scorecards

^[1] The City of Deerfield Beach will be responsible for obtaining or making available any necessary resources to implement the system workflow.

^[2] The City of Deerfield Beach will be responsible for acquiring the necessary training from the system providers.

Phase 4: Training & Capacity Building

This phase aims to strengthen staff capabilities and ensure consistent application of procurement policies and systems.

Tasks:

- Cross-training procurement staff on all solicitation types, including, but not limited to RFPs, RFQs, RLI, ITBs, ITQs, CCNA, Construction Hard Bids, Continuing Contracts, and any other sourcing method
- Support the organization in coordinating refresher training sessions on IonWave and Tyler ERP systems to improve user proficiency
- Support the City's leadership on identifying the training gaps and on the launch of certification programs such as NIGP, CPPB, and APS to build professional capacity
- Review existing job descriptions to align with best practices and department needs
- Provide hands-on coaching and mentorship for new staff and departments with procurement responsibilities
- Support the City's leadership on the development of a training calendar and tracking tools for completion rates to ensure accountability

Expected Outcomes:

- Increased staff proficiency and reduced processing delays
- Improved compliance and consistency across departments
- Process standardization

Deliverables:

- Training Program
- Certification Roadmap
- Job Descriptions

**Phase 5: Stakeholder & Community Engagement****SBE -Veteran Outreach Program (12-Month Timeline & KPIs)**

Implement a structured outreach program with Q1–Q4 milestones: database build, awareness campaign, coaching & workshops, bid-matching bulletins, regional collaboration, and year-end recognition; track KPIs for contacts, attendance, coaching, certifications, bid participation, awards, and satisfaction.

This phase focuses on building stronger relationships with vendors and internal stakeholders to improve service delivery and inclusivity.

Tasks:

- Assess local vendors using Business Tax Receipts, identify vendors and commodities
- Host quarterly vendor outreach events to educate suppliers on city procurement processes and opportunities
- Vendor registration, city solicitation opportunities, and training
- Incentivize participation from local, DBE, and veteran-owned businesses through targeted campaigns
- Support the establishment of a Procurement Service Desk to triage urgent departmental needs and vendor inquiries
- Conduct an annual stakeholder satisfaction survey to gather feedback and improve service delivery

- Collaborate with departments such as Engineering, Utilities, Facilities, Environmental, Parks & Recreation, etc. to rebalance procurement support, leverage volumes and spend, and demonstrate accountability to help manage expectations with SLA's (Service Level Agreements)

Expected Outcomes:

- Enhanced vendor engagement and diversity
- Improved stakeholder satisfaction and responsiveness

Deliverables:

- Outreach Program Plan
- Procurement Service Desk Framework
- Stakeholder Survey Report

Phase 6: Monitoring & Reporting (Ongoing)

This phase establishes a framework for continuous performance monitoring and reporting to ensure accountability and transparency.

Tasks:

- Lead and facilitate discussion with Procurement's leadership on defining procurement KPIs aligned with departmental goals
- Lead the efforts on the creation and setup of tracking systems for metrics such as PO accuracy, requisition approval time, and supplier satisfaction
- Establish the guidelines for quarterly performance dashboards publishing for internal and external stakeholders
- Develop guidelines and protocols to support internal audits
- Support the first internal audit to assess compliance with updated policies and procedures, identifying and correcting any gaps
- Implementation of a weekly report distributed to all relevant stakeholders. This report will provide a comprehensive overview of all solicitations and contracts currently in process, organized by their respective project phases, including new solicitations and contracts, existing contracts, Commission Meetings preparations, etc.

Rationale:

Regular monitoring ensures that procurement activities remain aligned with strategic objectives and regulatory requirements.

Expected Outcomes:

A transparent and accountable procurement environment supported by reliable performance data and continuous improvement practices.

Deliverables:

- Quarterly Spend and Performance Reports
- Annual KPI's
- Audit reporting (if applicable)

3. Staffing Plan and Roles

Project Staffing and Roles

To efficiently deliver the project while maintaining high standards of quality and expertise, a flexible staffing model will be employed. Several key roles will be fulfilled by individuals with cross-functional capabilities, allowing for streamlined coordination and resource optimization.

Assigned Roles and Responsibilities

- **Project Manager**
Provides overall leadership and coordination for the project. Responsible for managing timelines, stakeholder communications, risk mitigation, and ensuring deliverables are met.
- **Procurement Consultant**
Leads procurement strategy and execution, including solicitation development, vendor engagement, and contract management. Ensure compliance with applicable policies and procedures.
- **Lean Six Sigma Black Belt**
Facilitates process improvement initiatives using Lean and Six Sigma methodologies. Identifies inefficiencies, conducts root cause analysis, and implements solutions to enhance operational performance.
- **Process Analyst**
Supports the documentation and analysis of current and future-state workflows. Collaborate with stakeholders to identify gaps and recommend process enhancements.
- **Training Specialist**
Designs and delivers training programs to support the adoption of new processes and tools. Develop instructional materials and provide hands-on support during implementation.
- **Data & Reporting Analyst**
Manages project data, develops dashboards, and produces weekly reports to track progress and inform decision-making.

Staffing Approach

Depending on project needs and resource availability, one individual may fulfill multiple roles where skill sets align. This approach ensures agility, cost-effectiveness, and continuity throughout the project lifecycle. All assigned personnel possess the necessary qualifications and experience to perform their respective functions effectively.

4. Timeline Overview

Phase Number	Phase	Duration (months)
1	Assessment & Planning	Months 1
2	Process Mapping, Design & Policy Alignment	Months 2-5
3	Technology Integration & Data Management	Months 5-7
4	Training & Capacity Building	Months 5-8
5	Stakeholder & Community Engagement	Months 8-10
6	Monitoring & Reporting	Months 11-12

5. Cost of the Project

Phase Number	Phase	Duration	Cost per Phase
1	Assessment & Planning	Months 1-2	\$45,000
2	Process Mapping, Design & Policy Alignment	Months 2-5	\$65,400
3	Technology Integration & Data Management	Months 5-7	\$39,600
4	Training & Capacity Building	Months 5-8	\$18,000
5	Stakeholder & Community Engagement	Months 8-10	\$14,400
6	Monitoring & Reporting	Months 11-12	\$14,400
TOTAL COST OF THE PROJECT			\$196,800

As part of the process, LPRM is considering participation in the Leadership Meetings to communicate the progress of the work on a quarterly basis. This participation is critical to ensuring transparency and alignment with leadership priorities. By providing regular updates, LPRM can foster collaboration across departments, address any emerging challenges promptly, and maintain accountability for project milestones. These meetings will serve as a platform to reinforce strategic objectives, share performance metrics, and gather feedback from key decision-makers, ultimately supporting a culture of continuous improvement and stakeholder engagement.

6. Other Aspects

6.1. Computer and systems access:

The City of Deerfield Beach shall provide all resources, including the city's computer (notebook) and access to all necessary systems, including, but not limited to, video conference resources, shared file locations, and software license(s), email addresses, etc., allowing LPRM's professionals to perform their duties under this proposal.

6.2. Access:

The City of Deerfield Beach shall provide access to any buildings as needed to allow LPRM to perform its duties under this proposal.

6.3. Accommodation and meeting rooms:

The City of Deerfield Beach shall provide a workstation and the necessary meeting rooms as needed.

6.4. Staff availability:

The City of Deerfield Beach shall ensure its staff are available to attend meetings and to execute any required tasks or functions. LPRM will ensure its availability to perform the services as outlined in this proposal. Any deviations or circumstances that may impact the performance of duties by either party shall be communicated in a timely manner, with advance notice where possible.

6.5. Electronic files storage:

The City of Deerfield Beach shall provide LPRM with access to any electronic storage location(s) it chooses to use for storing documents related to the services being provided.

6.6. Communication

LPRM will ensure effective communication with the City of Deerfield Beach staff and provide reports on activities performed at the frequency outlined in this proposal or as agreed by both parties.

6.7. Disputes

Any disputes shall be promptly addressed and resolved in good faith by the parties. If an agreement cannot be reached, the services will cease, and the contract will be terminated. The City of Deerfield Beach shall compensate LPRM for any services rendered up until the termination.

6.8. Ownership of files and documents

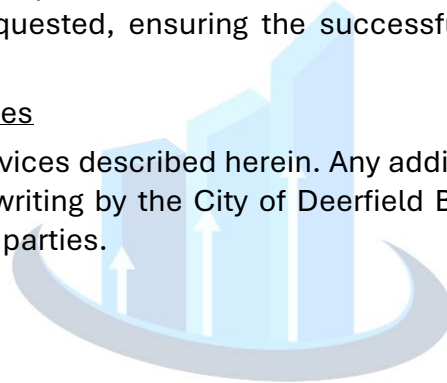
All work and documents produced as a result of this proposal shall become the property of the City of Deerfield Beach. However, LPRM will retain copies of these resources as required by law for public records use (as needed).

6.9. Nature of services provided

The services provided under this proposal will be a combination of onsite and remote activities. LPRM will be on-site as needed or requested, ensuring the successful completion of the deliverables outlined in this proposal.

6.10. Disclosure and other services

This proposal covers only the services described herein. Any additional services not covered by this proposal must be requested in writing by the City of Deerfield Beach and, upon approval, will be delivered as agreed upon by both parties.



LPRM ASCEND ADVISORS

YOUR PATH TO SMARTER SOURCING



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2026-54

Agenda Date: 3/3/2026

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the special event permit application submitted by Deerfield Beach Christian Ministerial Association for the Easter Sunrise Service special event taking place on the beach sand north of the Pier in front of the main beach parking lot at 149 SE 21st Avenue on April 5, 2026 from 6:00 am to 8:00 am; approving a waiver of fees; providing for an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The Deerfield Beach Christian Ministerial Association (the "Applicant") is planning its annual Sunrise Service for Sunday, April 5th, on the beach in front of the Main Beach Parking Lot area. This is a church service that is open to the public for free. The Applicant is requesting fee waivers for 80 parking spaces, the use of the stage risers for the sand, administrative staff costs for setup and break-down, and the special event permit fee. The total cost of the fee waiver request is \$783.60.

Location: Main Beach Parking Lot and Ocean Way

Time: 5:00 am-8:00 am

Rate: \$1.39 x 3 hours # of Spaces: 80

Total: \$333.60

Stage Risers Rate: \$150 Total:\$150

Special Event Permit \$100

2 Staff Time: 5:00 am-9:00 am

Rate: \$25hr

Total: \$200

Total Cost: \$783.60

Current Activity

Parks and Recreation received a Special Event Application from Deerfield Beach Christian Ministerial Association for the annual Easter Sunrise Service on Sunday, April 5th, from 6:00 AM-8:00 AM on the

north side of the Pier in front of the Main Beach Parking lot, 149 SE 21st Ave. on the sand. Pastor Bowles requested use of the stage risers (20x20) and 80 parking spaces in the Main Beach Parking Lot. The City Commission has historically approved this request and the fee waiver.

Recommendation

Staff recommends the approval of the application and fee waiver.

RESOLUTION NO. 2026/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE SPECIAL EVENT PERMIT APPLICATION SUBMITTED BY DEERFIELD BEACH CHRISTIAN MINISTERIAL ASSOCIATION FOR THE EASTER SUNRISE SERVICE SPECIAL EVENT TAKING PLACE ON THE BEACH SAND NORTH OF THE PIER IN FRONT OF THE MAIN BEACH PARKING LOT AT 149 SE 21st AVENUE ON APRIL 5, 2026 FROM 6:00 AM TO 8:00 AM; APPROVING A WAIVER OF FEES; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Deerfield Beach Christian Ministerial Association (the “Applicant”) intends to hold an Easter Sunrise Service event on April 5, 2026, from 6:00 a.m. to 8:00 a.m. on the beach sand north of the Pier in front of the Main Beach Parking Lot (the “Event”) in the City of Deerfield Beach (the “City”); and

WHEREAS, according to the Special Event Permit Application submitted by the Applicant (the “Application”), approximately 100 individuals are anticipated to participate in the Event; and

WHEREAS, the Applicant is requesting a waiver of fees for a total of approximately 80 parking spaces located in the Main Beach Parking Lot and along Ocean Way on April 5, 2026, for a total amount of \$333.60 and a waiver of fees for use of stage risers in the sand, the special event permit fee, and administrative staff cost in the total amount of \$450.00, for a total fee waiver of \$783.60 requested for the Event (collectively, the “Waiver of Fees”) and

WHEREAS, the City Commission finds that it is in the best interest of the City to approve the Application, including the Waiver of Fees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission of the City of Deerfield Beach hereby approves the Event Application, including the Waiver of Fees, subject to the Applicant’s compliance with all applicable federal, state, and local laws, including compliance with the City’s special event regulations and submission of the required proof of insurance and agreement to indemnify, defend and hold the City harmless from claims related to the Event.

Section 3. The appropriate City Officials are authorized to do all things necessary to carry out the aims of this Resolution.

Section 4. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2026.

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



City of Deerfield Beach Special Event Application

The City of Deerfield Beach reserves the right to evaluate and consider all applications based on suitability and alignment with our community's standards. We prioritize maintaining the integrity of our City by ensuring safety, cleanliness of our beaches and community, optimal utilization of resources, and adherence to ethical principles. We maintain the right to approve or deny applications as deemed necessary.

Application #		Complete Application Received:	
----------------------	--	---------------------------------------	--

**Above is for City use only*

A **non-refundable application processing** fee (based on below timeline) is **required** with this application but does not guarantee approval. A Permit Application will be determined complete on the date which all required documentation, including fee, is submitted. The non-refundable application fee must be submitted with enough time to get the application approved. **Please allow time for processing applications; depending on the scope of event, applicant may be required to attend the Special Events Review Committee meeting and/or require City Commission approval. This may take up to 60 days.**

Days Until Event	Resident Fee	Non-Resident Fee
90+ days before event	\$200	\$300
45 to 89 days before event	\$250	\$350
30 to 44 days before event	\$300	\$400
14 to 29 days before event	\$350	\$450
Non-Profit Rate	\$100	\$100
Beach Deposit on City Property	\$2,500-\$5,000	\$2,500-\$10,000

**Non-profits must show proof of non-profit status to receive non-profit rates.*

APPLICANT INFORMATION	
Organization Name: Deerfield Beach Christian Ministerial Association	
Contact Name: Bishop Anthony Pelt / Elder Ron Harper	Contact Phone: 954-775-4667 / 954-324-6714
Email Address: appastor74@gmail.com, pastorronn1c@gmail.com, rlwc@radliving.org	
Address:	City, State, ZIP:
Organization Status:	
<input type="checkbox"/> For Profit <input checked="" type="checkbox"/> Non-Profit (must include IRS 501(c) tax exempt letter) <input type="checkbox"/> Other:	

EVENT INFORMATIONEvent Name: **Sunrise-Service**Proposed Date:
04-5-2026

Alternative Date:

Event Address: City, State, ZIP: DeerfieldBeach,FL

Venue/Location Name (if applicable): On the sand in front of the Main Beach Parking Lot

Type of Event: Church Service

Description of Event:

	Date	Day	Start Time	End Time
Setup	4/5/2026	Sunday	5am	8:00am
Event Start	4/5/2026	Sunday	6am	7:30am
Event End	4/5/2026	Sunday	7:30am	8:00am
Breakdown				

of years this event has taken place (including previous locations & attendance if applicable):
20+

Anticipated Attendance: 100

Property Owner PermissionI, the undersigned as owner of the property where the event will be located, do hereby grant permission for use of my property for the event described above. **City property is exempt (no signature necessary).*Name:
Phone:Signature:
Date:

*Additional documentation may be requested depending on location of event

Will you require the use of a City park? If yes, please specify park:***City park must have a park rental permit****Will your event require use of the beach?**

- No
- Yes (Any events taking place on the beach during sea turtle nesting season, March 1st – October 31st, must contact the Florida Department of Environmental Protection and obtain a field permit.

Will you require parking spaces in the Main Beach Parking Lot?

- No
- Yes, _____ spaces

Will you require parking spaces along Ocean Way?

- No
- Yes, _____ spaces

Will you require parking spaces in the Pier Parking Lot?

- No
- Yes, _____ spaces

***City parking spaces require fees (fees start at \$25 per day, per space)**

VENDOR INFORMATION

Will your event be serving food?

- No
 Yes, food will be prepared:
 Off-Site
 On-Site

If prepared on-site, method used for cooking:

- N/A
 Gas
 Propane
 Charcoal
 Fryer
 Food truck
 Other, please list:

*Food vendors require proper licensing & COI

*Food vendors may require inspection(s), at the cost of the Organizer

List other vendors:

ADDITIONAL BSO/BUILDING/PERMIT REQUIREMENTS

Will there be alcohol at this Event?

- No
 Yes (requires City Commission approval)
If yes, a State of Florida alcohol license is required

Will you be using tents for your Event?

Tent Size	# of Tents

*If on City property, tents must be weighted; no stakes allowed

*Tents over 10x10 require a permit (Building Department)

Will there be a stage at your Event?

- No
 Yes
If yes, an additional permit may be required (Building Department)

Will your event have bounce houses or inflatables?

- No
 Yes

If yes, provide name of company & phone number:

*Vendor must provide a copy of the company's Certificate of Insurance to the City

Will your event have amusement ride(s)?

- No
 Yes

If yes, ride(s) will require State and City inspections, at the cost of the Organizer; a Certificate of Insurance is required

Will your event require electricity? (NOTE: The City does not provide POWER or WATER)

- No
 Yes

Will a generator be used?

- No
 Yes, generator will be:
 Over 5,000 Watts
 Under 5,000 Watts

*Generator over 5,000 Watts require a permit (Building Department)

Will your event include the use of fireworks or pyrotechnics?

- No
 Yes

If yes, please describe (additional information may be required):

Will your event require road closures?

- No
 Yes

If yes, please attach map with closures clearly marked. Identify all barricades, blockades, fencing, etc.

***If closing FDOT roads, City Commission is required**

Will your event be using a licensed security company?

- No
 Yes

If yes, provide name of company and phone number:

*Vendor must provide a copy of the company's Certificate of Insurance to the City

The applicant will be responsible for traffic and crowd control and may be required to hire off-duty detail Broward Sheriff Office deputies for traffic, safety and crowd control at the discretion of the BSO.

Initial: *JW*

*Request forms available through Special_Details@sheriff.org

PROMOTIONAL INFORMATION

Website/Social Media:

How do you plan on advertising your event? Please list. Flyer

Promotional & Event Signs/Banners

Sign/Banner Size	Location	Description

ADDITIONAL EVENT INFORMATION

Will amplified sound be used?

- No
- Yes

Will musical entertainment be used?

- No
- Yes

Is there a fee for this event?

- No
- Yes (if yes, describe below)

If there is a fee, this is a ticketed event, or you are charging for space, describe and include fee amounts (requires City Commission approval):

Will this event create an impact on parking?

- No
- Yes

If yes, please list where additional parking will be located:

The applicant shall be responsible for maintaining all areas encompassed by the event in a safe, clean and orderly condition. The applicant will be responsible for the removal of trash or debris, restoration of damaged shrubs, plants, turf, underground utilities, structures, irrigation, trees, and paved surfaces on any portion of City or other public property.

Initial: *JS*

Completed Application Packet Checklist

	Special Event Permit Application completed.
	A map/site plan for event location including parking, traffic flow, rides, location of signage, tents, staging, generators, fences, pyrotechnic materials, emergency access routes, etc. Must be legible and dimensioned.
	Non-refundable application fee.
	Certification of State of Florida not-for-profit status (if applicable).
	Property owner permission as a notarized letter from event site landowner authorizing the event on their property (if not on applicant's property).
	Certificates of insurance from the individual or organization naming the City of Deerfield Beach (150 NE 2nd Ave) and Broward Sheriff's Office (2601 W Broward Blvd) as additionally insured.
	Any applicable Certificates of Insurance and/or licensing for vendors
	Signed Hold Harmless Agreement.
	Approved rental permit from the Parks and Recreation Department, if the event location is at a City of Deerfield Beach public park.

Contact Numbers

Broward Sheriff's Office	954-480-4300
BSO Special Detail Office	954-831-8199
Building Department	954-480-4250
Code Enforcement	954-480-4238
Risk Management	954-480-4255
Special Events	954-480-4429
Parks & Recreation	954-480-4433

**The City of Deerfield Beach is now 100% digital.
Be sure to have an account created on our online
platform CIVIC REC for all payments.**



INDEMNIFICATION AGREEMENT

I, Anthony T. Pelt, individually and as the agent/
(Individual's Name)

representing DBCM A, do hereby agree to indemnify
(Vendor/Company's Name)

and hold harmless and defend the City of Deerfield Beach, Florida, its elected officials, officers, agents, employees and contractors from and against any and all loss, damage, claim, suit, actions, demand, liability or expense by reason of any damage or injury to property or person, including death, which may be claimed to have arisen as a result of or in connection with the occupancy or use of said premises by

_____ during the conduct
(Vendor/Company's Name/description of service/performance/product being sold)

of April 5, 2026 (the "Special Event") being held at Deerfield Beach
on the date(s) of:

Such obligation to indemnify and hold harmless and defend shall continue notwithstanding any negligence or comparative negligence on the part of the City relating to such loss or damage and shall include all costs, expenses, attorney's fees and liabilities incurred by the City in connection with any such claim, suit, action or cause of action, including the investigation thereof and the defense of any action or proceeding brought thereon and any order, judgment or decree which may be entered in any such action or proceeding or as a result thereof. These provisions shall survive the expiration or earlier termination of the use of premises. Nothing in this Agreement shall be deemed or treated as a waiver by the City of any immunity to which it is entitled by law, including but not limited to the City's sovereign immunity as set forth in Section 768.28, Florida Statutes.

I agree that through the execution of this document by me and/or by an authorized representative, that this agreement is intended to legally bind myself, the authorized representative, agent, the company/corporation named herein and their heirs executors, administrators and corporate officers.

[Signature]
Signature

Anthony T. Pelt
Print Name

Member
Title

(954) 775-4667
Daytime phone number

Date: 2-18-26

Address: 533 S. Dixie Highway

City: Deerfield Beach State: FL Zip: 33441

Witness: _____ Print Name: _____ Date: _____
Signature

Additional Special Event Permit Information

Each year the City of Deerfield Beach is the site of an ever-growing number of special events. The City of Deerfield Beach recognizes the value that special events can have to organizations as well as to the community; they are a great way to highlight your organization, fundraise and bring the community together.

The City of Deerfield Beach is committed to supporting quality special events throughout the community. For each event to take place, the City has established an application process along with a set of guidelines that must be followed to ensure that the event is safe as well as successful. If you are unsure about the availability of a venue or have a question regarding a possible event, a preliminary conversation with City staff will help allow for a seamless event planning experience.

On the subsequent pages, you will find a checklist of the documents that are required to process your special event application. This information is intended to assist in the planning of your event and to help organizers better understand the special event permitting process. There is a contact information page located at the end of this guide for any questions or clarifications you may have while preparing your application and site plan.

A Special Event in the City of Deerfield Beach is defined as any sale, grand opening, photo shoot, party, holiday celebration, bazaar, concert or other performance, fair, carnival, tent revival, fundraising event, art festival, race, tour, rally, parade, bicycle run, demonstration, contest, exhibition, block party, outdoor display or similar event or occurrence, including the use of tents, or other devices or structures to conduct, advertise or promote any such event occurring on public or non-public lands or in a public right-of-way such as a public or non-public street, shared-use path, alley or other public place or building, park, beach, parking lot, vacant lot, where the event would substantially inhibit the usual flow of pedestrian or vehicular travel or which occupies any public area or building so as to preempt use of said area by the general public for its intended use or which deviates from the established use of said area or building.

Should any of the below items reflect your event, you may need a permit:

- Gathering of 20 or more peoples
- Use of mechanical rides or inflatables
- Amplified music/entertainment
- Block parties
- Sale of alcoholic beverages
- Construction/Assembly of temporary structures (for example, tents)
- Parking Lot/ Road Closures



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2026-90

Agenda Date: 3/3/2026

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving Amendment 002 to Contract #JA125-06-2025 with the Areawide Council on Aging of Broward County, Inc., for the Older Americans Act Program to increase the grant funding amount from \$276,631.23 to \$278,277.42 for the Adult Day Care Program; authorizing execution of the Amendment; providing for implementation and an effective date. (Funds from Account #100-000-640-0000-000-33169-331698 - Senior Citizen Fed Grant)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal Impact

Costs: \$278,277.42 (Grant)

Account Name: SENIOR CITIZEN FED GRANT

Account Number: 100-000-640-0000-000-33169-331698

Background/History

The City of Deerfield Beach Braithwaite Center for Active Aging/Northeast Focal Point Senior Center and the Areawide Council on Aging of Broward County, Inc./Area Agency on Aging have been working together in collaboration for over 41 years to provide supportive services for the senior population in the City.

Pursuant to Resolution 2024/154, the City Commission approved contract #JA125-06-2025 with the Areawide Council on Aging of Broward Council on Aging of Broward County, Inc., for the Older Americans Act (OAA) Program in an amount not to exceed \$276,631.23.

Pursuant to Resolution 2025/022, the City Commission approved Amendment I for contract #JA125-06-2025 with the Areawide Council on Aging of Broward County, Inc. for the Older Americans Act (OAA) Program, reallocating \$40,054.82 of existing funds to add to the Adult Day Care program.

The Older Americans Act (OAA) Program is a federal program initiative that provides assistance to older persons and caregivers and is the only federal supportive services program directed solely toward improving the lives of older people.

Current Activity

This amendment will increase the total grant amount by \$1,646.19 for the period of January 1, 2025 through December 31, 2025. The increase reflects additional supportive services provided by the City to older persons aged 62 and over.

Recommendation

It is recommended that the City Commission approve Amendment II to Agreement #JA125-06-2025 with the Areawide Council on Aging of Broward County, Inc., in the amount not to exceed \$278,277.42 for the OAA program.

RESOLUTION NO. 2026/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING AMENDMENT 002 TO CONTRACT #JA125-06-2025 WITH THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC., FOR THE OLDER AMERICANS ACT PROGRAM TO INCREASE THE GRANT FUNDING AMOUNT FROM \$276,631.23 TO \$278,277.42 FOR THE ADULT DAY CARE PROGRAM; AUTHORIZING EXECUTION OF THE AMENDMENT; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE

WHEREAS, on October 1, 2024, pursuant to Resolution 2024/154, the City Commission of the City of Deerfield Beach approved a contract with the Areawide Council on Aging of Broward County, Inc. (the “Council”) for the Council’s funding of the Older Americans Act Program (the “OAA Program”) pursuant to Contract #JA125-06-2025 in an amount not to exceed \$192,840.00, and a City matching fund contribution of \$83,791.23 for a total program funding of \$276,631.23 (the “Contract”); and

WHEREAS, through the OAA Program, staff provides assistance to eligible seniors sixty-years and older and their caregivers by providing health support, recreation, and counseling, which will enhance their overall well-being and promote their continued independence; and

WHEREAS, on March 4, 2025, pursuant to Resolution 2025/022, the Contract was amended to reallocate \$40,054.82 of existing funds to the Adult Day Care Program, which provides therapeutic social and health activities to seniors who have functional impairments, and to increase the level of services accordingly without increasing the total contract amount; and

WHEREAS, the City and the Council desire to further amend the Contract to increase the grant funding amount from \$276,631.23 to \$278,277.42, (a \$1,646.19 increase) for the Program period of January 1, 2025 through December 31, 2025 in accordance with Amendment 002, attached as Exhibit “A” (the “Contract Amendment”); and

WHEREAS, the City Commission believes it is in the best interest of the City to approve and authorize execution of the Contract Amendment, attached as Exhibit “A”, to increase the existing funding from \$276,631.23 to \$278,277.42 for the Adult Day Care Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby approves the Contract Amendment with the Council, attached as Exhibit “A”, to increase the existing grant funds for the OAA Program from \$276,631.23 to \$278,277.42.

Section 3. The City Manager is hereby authorized to execute the Contract Amendment, attached as Exhibit “A,” together with such non-substantial changes as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. The appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

Section 5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2026.

CITY OF DEERFIELD BEACH

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

THIS AMENDMENT is entered into between the Areawide Council on Aging of Broward County, Inc., hereinafter referred to as the "Council," and **City of Deerfield Beach, Florida / Northeast Focal Point Senior Center dba Department of Active Aging**, hereinafter referred to as the "Contractor who are collectively referred to as the "Parties," to amend JA125-06-2025.

The purpose of this amendment is to increase the contract amount by \$1,646.19, increase the level of services accordingly, change the total contract funding from \$276,631.23 to \$278,277.42, and replace attachments.

(1) Section 4 is hereby amended to read as follows:

4. Contract Amount

The Council agrees to pay for contracted services according to the terms and conditions of this Contract in an amount not to exceed \$278,277.42, subject to the availability of funds. \$173,466.19 represents Federal Older Americans Act (OAA) Title III B funds, \$15,464.00 represents Areawide Council on Aging (AAA) local matching funds for Title III B, \$5,000.00 represents Federal OAA Title III E funds and \$556.00 represents AAA local matching funds for Title III E. In accordance with provision of Title III of the Older Americans Act, the Contractor will contribute \$83,791.23 to the project in matching funds. Any costs or services paid for under any other contract or from any other source are not eligible for payment under this Contract.

(2) Attachment II is hereby revised and replaced in its entirety.

(3) Attachment IV is hereby revised and replaced in its entirety.

This amendment will be effective on January 1, 2025 through December 31, 2025.

All provisions in the Contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions in the Contract not in conflict with this amendment are still in effect and are to be performed at the level specified in the Contract.

This amendment and all of its attachments are hereby made a part of the contract.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

IN WITNESS THEREOF, the Parties hereto have caused this 4-page Contract to be executed by their undersigned officials as duly authorized.

CONTRACTOR:
**City of Deerfield Beach, Florida / Northeast
Focal Point Senior Center dba Department of
Active Aging**
BOARD PRESIDENT OR AUTHORIZED
DESIGNEE

**Areawide Council on Aging of
Broward County, Inc.**

SIGNED BY

SIGNED BY

NAME

NAME

TITLE

TITLE

DATE

DATE

FEDERAL ID NUMBER: 59-6000305
FISCAL YEAR-END DATE: September 30
DUNS: 086-382-090

ATTACHMENT II

FUNDING SUMMARY

Note: Title 2 CFR & 2 CFR Part 200, as revised, and Section 215.971, F.S. require that the information about Federal Programs and State Projects included in Attachment I of the Master Contract be provided to the recipient. Information contained herein is a prediction of funding sources and related amounts based on the Contract budget.

1. FEDERAL RESOURCES AWARDED TO THE SUBRECIPIENT PURSUANT TO THIS AGREEMENT CONSISTS OF THE FOLLOWING:

Program Title	Year	Funding Source	CFDA#	Fund Amounts
Title IIIB Support Services	2025	U.S. Dept. of Health and Human Services	93.044	\$173,466.19
Title IIIB Council Match	2025		N/A	\$15,464.00
Title IIIE Support Services	2025	U.S. Dept. of Health and Human Services	93.052	\$5,000.00
Title IIIE Council Match	2025		N/A	\$556.00
TOTAL FUNDS CONTAINED IN THIS CONTRACT:				\$194,486.19

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

FEDERAL FUNDS:

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. OMB Circular A-133, as amended – Audits of States, Local Governments, and Non-Profit Organizations.

2. STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT
TOTAL STATE AWARD			

MATCHING RESOURCES FOR FEDERAL PROGRAMS

STATE FINANCIAL ASSISTANCE SUBJECT TO Sec. 215.97, F.S.

PROGRAM TITLE	FUNDING SOURCE	CSFA	AMOUNT
TOTAL AWARD			\$

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

STATE FINANCIAL ASSISTANCE

Section 215.97, F.S., Chapter 69I-5, FL Admin Code, Reference Guide for State Expenditures, Other fiscal requirements set forth in program laws, rules and regulations.

ATTACHMENT IV

OLDER AMERICANS ACT						
BUDGET SUMMARY – III B						
FIXED SERVICES	Total Units	Unit Rate	Federal Funds	Council Match Funds	Provider Match Funds	Total Reimbursement
Education/Training	116.00	\$108.99	\$ 7,853.38	\$ 745.49	\$ 4,043.97	\$ 12,642.84
Counseling – Ind	472.25	\$25.11	\$ 7,260.56	\$ 715.63	\$ 3,882.01	\$ 11,858.20
Counseling - Grp	222.00	\$84.37	\$ 10,681.65	\$ 1,252.77	\$ 6,795.72	\$ 18,730.14
Health Support – Grp	606.75	\$117.43	\$ 48,029.10	\$ 3,614.50	\$ 19,607.05	\$ 71,250.65
Health Support – Ind	2.00	\$47.43	\$ 60.12	\$ 5.41	\$ 29.33	\$ 94.86
Outreach	4.00	\$145.28	\$ 315.12	\$ 41.40	\$ 224.60	\$ 581.12
Recreation	2,087.50	\$57.06	\$ 77,322.02	\$ 6,504.84	\$ 35,285.89	\$ 119,112.75
Screen & Assessment	21.75	\$129.10	\$ 952.33	\$ 288.83	\$ 1,566.77	\$ 2,807.93
Adult Day Care - Days	545.75	\$65.31	\$ 20,991.91	\$ 2,295.13	\$ 12,355.89	\$ 35,642.93
TOTAL III B CONTRACT AMOUNT			\$ 173,466.19	\$ 15,464.00	\$ 83,791.23	\$ 272,721.42
BUDGET SUMMARY – III E						
FIXED SERVICES	Total Units	Unit Rate	Federal Funds	Council Match Funds	Provider Match Funds	Total Reimbursement
Caregiver Training & Support - Grp	62.00	\$89.75	\$ 5,000.00	\$ 556.00	\$ -	\$ 5,556.00
TOTAL III E CONTRACT AMOUNT			\$ 5,000.00	\$ 556.00	\$ -	\$ 5,556.00
TOTAL CONTRACT AMOUNT			\$ 178,466.19	\$ 16,020.00	\$ 83,791.23	\$ 278,277.42



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2026-52

Agenda Date: 3/3/2026

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the ranking and award of Request for Proposal No. 26-002 for residential environmental services related to federal and state funded housing and community service programs; authorizing execution of agreements with the two responsive and responsible firms, Airquest Environmental, Inc., and UES Professional Solutions, LLC, d/b/a Universal Engineering Sciences, LLC, for a two-year term with one additional two-year renewal term; providing for implementation and an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The City of Deerfield Beach receives funds from the U.S. Department of Housing and Urban Development (HUD) and Florida Housing Finance Corporation (FHFC) through the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), and State Housing Initiatives Partnership (SHIP) programs for housing and community development projects.

The purpose of the Request for Proposals (RFP) is to establish a pool of a maximum of two qualified and experienced Environmental Inspectors who have successfully completed CDBG, HOME, and/or SHIP-funded projects and/or completed work for similar projects outlined in the scope of work. Environmental Inspectors in the pool are not guaranteed any work under the program; instead, being in the pool of Environmental Inspectors provides the ability to be assigned inspections for specific rehabilitation projects funded by HUD and FHFC. The pool of Environmental Inspectors must be updated every two years through an RFP process by the Purchasing Division.

Current Activity

The Procurement and Contract Administration Division recently issued Request for Proposals No. #26-002 ("RFP") to obtain proposals from firms that could provide residential environmental inspections for federal and state funded housing and community service programs on an as-needed basis. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements.

In accordance with the RFP, the Evaluation Committee independently evaluated each proposal prior to the evaluation committee meeting. On February 18, 2026, the evaluation committee met and, following the scoring of the proposals, the committee concluded and was unanimous in their decision to make a recommendation to the City Commission to approve the ranking and award of the RFP to the two ranked firms: AirQuest Environmental, Inc. ("AirQuest"), and UES Professional Solutions, LLC

d/b/a Universal Engineering Sciences, LLC ("UES"), and award of agreements with both firms for a two-year term with one additional two-year renewal term.

Recommendation

The Evaluation Committee recommends the ranking and award of the RFP and agreements to both AirQuest and UES. The enclosed Resolution approves the ranking and award, and authorizes execution of agreements with both firms for the inspection services on an as needed basis.

RESOLUTION NO. 2026/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE RANKING AND AWARD OF REQUEST FOR PROPOSAL NO. 26-002 FOR RESIDENTIAL ENVIRONMENTAL SERVICES RELATED TO FEDERAL AND STATE FUNDED HOUSING AND COMMUNITY SERVICE PROGRAMS; AUTHORIZING EXECUTION OF AGREEMENTS WITH THE TWO RESPONSIVE AND RESPONSIBLE FIRMS, AIRQUEST ENVIRONMENTAL, INC., AND UES PROFESSIONAL SOLUTIONS, LLC, D/B/A UNIVERSAL ENGINEERING SCIENCES, LLC, FOR A TWO-YEAR TERM WITH ONE ADDITIONAL TWO-YEAR RENEWAL TERM; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE

WHEREAS, the City issued Request for Proposals No. 26-002 (the “RFP”) to obtain proposals from firms that could provide residential environmental inspection services for federal and state housing and community service programs on an as needed basis (the “Services”); and

WHEREAS, the RFP was advertised in the legal notices section of the Broward County designated publicly accessible website on October 30, 2025 and the notice was also sent to 364 prospective respondents via the e-Procurement Marketplace; and

WHEREAS, on December 17, 2025, at 2:00 p.m., the due date and time for the responses, the Procurement and Contract Administration Division (the “Division”) opened the two (2) proposals that were timely received, and reviewed the proposals to ensure they met the RFP requirements; and

WHEREAS, the evaluation committee members independently reviewed and scored the two proposals in accordance with the weighted criteria stated in the RFP prior to the first public evaluation committee meeting; and

WHEREAS, the evaluation committee meeting was held on February 18, 2026 to score the proposals based on the weighted criteria stated in the RFP; and

WHEREAS, following the scoring, the evaluation committee concluded and was unanimous in their decision to make a recommendation to the City Commission to approve the ranking and award of the RFP to the two responsive and responsible firms: AirQuest Environmental, Inc. (“AirQuest”) and UES Professional Solutions, LLC d/b/a Universal Engineering Sciences, LLC (“UES”), and authorize the City Manager to execute agreements with both firms for the Services on an as needed basis for two year terms, with one additional two year renewal term.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby approves the Ranking, and the award of the RFP to AirQuest and UES for the Services on an as needed basis.

Section 3. The City Manager is hereby authorized to execute agreements with AirQuest and UES for the Services on an as needed basis for two year terms, with one additional two year renewal term, consistent with the terms of the RFP, together with such additional terms as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. The appropriate City officials are authorized to do all things necessary to carry out the aims of this Resolution.

Section 5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2026.

CITY OF DEERFIELD BEACH

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



Memorandum

TO: Jonathan Salas, Director of Community Services

FROM: Jeremin Worlds, Senior Buyer

THRU: Jermoth Rose, Assistant Director of Finance

DATE: February 19, 2026

SUBJECT: Residential Environmental Services for Federal and State Funded Housing and Community Service Programs, RFP# 26-002

The Procurement and Contract Administration Division issued a Request for Proposal (RFP) for Residential Environmental Services for Federal and State Funded Housing and Community Service Programs, RFP#26-002. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements. Details of the competitive solicitation process are as follows:

- On October 30, 2025 the RFP was advertised in the legal notices section of the Broward County Website. The notice was sent to Three hundred-sixty-four (364) prospective Proposers via the e-Procurement Marketplace.
- Five (5) vendors viewed the documents of the RFP.
- One (1) Addendum were issued to make additions, deletions and changes to the RFP documents.
- On December 17, 2025 at 2:00 p.m. EST, the Procurement and Contract Administration Division closed and unsealed two (2) responses. The responses were reviewed by the Procurement and Contract Administration Division to ensure the response met the RFP requirements.
- Reference checks were conducted on AirQuest Environmental, Inc., and Universal Engineering Sciences, LLC d/b/a UES Professional Solutions, LLC, revealed positive ratings. All firms were found to be responsive and responsible.
- Subsequently, each member of the Evaluation Committee assigned by the City Manager received their evaluation packages that consisted of: evaluation committee policies and procedures and the evaluation scoresheets.
- Each Evaluation Committee Member independently reviewed and scored the two (2) responsive and responsible proposals in accordance with the weighted criteria stated in the RFP prior to the initial public Evaluation Committee meeting.
- The proposal was evaluated based on the following weighted criteria:

Criteria

Maximum Points

Methodology, Management Approach, Technique	20
Experience and History of Firm	20
Price	15
Experience working with Government Funded Project and Agencies	20
Availability of Personnel, Facilities and Equipment	15
Adhere to SDBE Requirement	10

- On February 18, 2026 at 1:00 p.m. EST, the Evaluation Committee Meeting was held to discuss the two (2) proposals and rank the proposers.
- The Evaluation Committee consisted of: Jonathan Salas, Director of Community Services, Segismundo Jay Witkowski, Housing Coordinator, Community Services, and Wallace Perkins, Capital Projects Manager, Environmental Services.
- The proposals were scored by each Evaluation Committee Member independently as follows:
-

Ranking	Jonathan Salas	Segismundo Jay Witkowski	Wallace Perkins	Total	Ranking
AirQuest Environmental, Inc	80	95	90	265	1
Universal Engineering Sciences, LLC d/b/a UES Professional Solutions, LLC	65	63	60	188	2

- Following the final ranking of the proposals, discussion was initiated.
- Mr. Jonathan Salas made a motion to accept the Evaluation Committee’s Scores and have Procurement post the Proposed Recommendation of Ranking online and recommend to the City Commission, to approve all ranked proposers. This motion was seconded by Mr. Segismundo Jay Witkowski. The Evaluation Committee was unanimous in their decision.
- The Notice of Intent to Award was posted on the e-Procurement Marketplace on February 18, 2026, which provided an opportunity for any proposer or interested party to present any new or additional information regarding the responsiveness and responsibility of the proposers. There was no additional information submitted within this timeframe.
- Documentation related to this solicitation may be obtained by e-mailing jworlds@deerfield-beach.com. You may contact the Procurement and Contract Administration Division at 954-250-4047 with any questions.

In summary, the Evaluation Committee is recommending to the City Commission, to approve the ranking and award of contracts to AirQuest Environmental, Inc., and Universal Engineering Sciences, LLC d/b/a UES Professional Solutions, LLC. The term of the contract shall be for a period of two (2) years with one (1) additional two (2) year optional renewal.

Please use this memorandum and all attachments as your backup to the City Manager for the next available City Commission Meeting.

Att. Bid Tabulation Summary and Scope of Services

Event Number 26-002 Addendum 1
 Residential Environmental Services for Federal and State Funded Housing and Community Service Programs
Event Title Programs
Event Description Scope of Services: The City of Deerfield Beach is soliciting sealed responses
Event Type RFP
Issue Date 10/30/2025 04:15:01 PM (ET)
Close Date 12/17/2025 02:00:00 PM (ET)

Organization City of Deerfield Beach
Workgroup Purchasing Dept.
Event Owner JEREMIN WORLDS
Email jworlds@deerfield-beach.com
Phone 954 (250) 4047
Fax

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
AirQuest Environmental Inc.	Fort Lauderdale	FL	12/1/2025 11:14:53 AM (ET)	6	\$4,300.00
Universal Engineering Sciences,	Orlando	FL	12/17/2025 08:40:53 AM (ET)	6	\$7,655.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.

1	Asbestos Survey: Price per services for each housing unit as outlined in Section VI - Scope of Work, Item 3(a-f).							
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
AirQuest Environmental Inc.	1	ea		\$800.00	\$800.00			
Universal Engineering Sciences,	1	ea		\$1,520.00	\$1,520.00			

2	Lead-Based Paint Survey: Price per services for each housing unit as outlined in Section VI - Scope of Work, Item 3(a-f).							
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
AirQuest Environmental Inc.	1	ea		\$700.00	\$700.00			
Universal Engineering Sciences,	1	ea		\$975.00	\$975.00			

3	Mold Survey: Price per services for each housing unit as outlined in Section VI - Scope of Work, Item 3(a-f).							
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
AirQuest Environmental Inc.	1	ea		\$900.00	\$900.00			
Universal Engineering Sciences,	1	ea		\$1,550.00	\$1,550.00			

4	Asbestos Abatement Visual Clearance and Air Sampling: Price per services for each housing unit as outlined in Section IV - Scope of Work, Item 3(a-f),							
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
AirQuest Environmental Inc.	1	ea		\$600.00	\$600.00			
Universal Engineering Sciences,	1	ea		\$1,530.00	\$1,530.00			

5	Mold Post Remediation Visual and Air Sampling: Price per services for each housing unit as outlined in Section VI - Scope of Work, Item 3(a-f).							
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
AirQuest Environmental Inc.	1	ea		\$700.00	\$700.00			
Universal Engineering Sciences,	1	ea		\$1,265.00	\$1,265.00			

6	Lead Post Abatement Visual Clearance and Wipe/Soil Sampling: Price per services for each housing unit as outlined in Section VI, -Scope of Work, Item 3(a-f).							
Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
AirQuest Environmental Inc.	1	ea		\$600.00	\$600.00			
Universal Engineering Sciences,	1	ea		\$815.00	\$815.00			

SECTION VI – SCOPE OF WORK

1. General

- a.** The City of Deerfield Beach is a South Florida coastal community of 78,000 residents located in Northern Broward County. The City is midway between Fort Lauderdale and West Palm Beach and is neighbored by Boca Raton, Coral Springs and Pompano Beach. This 16.3 square mile community and is home to a diverse residential, commercial and industrial population.
- b.** The City of Deerfield Beach is receiving funds from the U.S. Department of Housing and Urban Development (HUD) and the Florida Housing Finance Corporation (FHFC) through the Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program, and State Housing Initiatives Partnership (SHIP) Program for a minor home repair program and Hurricane Loss Mitigation Program (HLMP) and may receive similar types of funds to carry out similar activities.

2. Purpose

The purpose of this RFP is to contract with multiple firms for residential environmental inspection to determine the extent of environmental contaminants in residential homes and to prepare appropriate remediation plans for each project. Services include inspections for lead, asbestos, mold, and other environmental contaminants. The City will accept proposals from licensed professionals with required expertise to provide services requested, including but not limited to, mold inspectors, lead inspectors, asbestos inspectors, and other environmental specialists.

3. Scope of Services

The required environmental inspection services include but are not necessarily limited to the following:

- a.** Conduct a preliminary inspection of each structure and determine presence of environmental contaminants in each building based upon building standards provided by the City of Deerfield Beach and the U.S. Department of Housing and Urban Development and other environmental regulations as applicable to the inspection requested.
- b.** Identify what steps are to be taken to mitigate any problem(s) detected.
- c.** Submit inspection report and color photos of items needing repair to the City's Program Administrator.
- d.** Conduct follow up inspections as necessary to determine mitigation results.

- e. Submit final inspection report and photos, as necessary. Report and photos must correspond with initial inspection report and photos. Two sets of printed color photos are required to be submitted with each inspection report.
- f. Submit invoice for payment, per program procedures.
- g. Inspectors must utilize Neighborly Software

4. Section 3 Compliance

The purpose of Section 3 is to ensure that the employment and other economic opportunities generated by HUD assistance for HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

5. City Ordinance Section 38-133

For the purposes of complying with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 USC 1701(u), (hereinafter referred to as section 38-1353), the City wishes to adopt procedures to implement Section 3 in compliance with 24 CFR, Part 135. The City of Deerfield Beach has adopted a Section 3 plan, Attachment “E”, for said implementation which shall be applicable to all HUD finance assisted projects, such as CDBG or NSP1 or such other programs where federal law requires application of Section 3. In such cases, the goals and objectives and any necessary preference or requirements determined necessary by the City to comply with Section 3 and 24 CFR, Part 135, shall be included in any bid specifications and contract awarded based on said specifications. The purpose of this provision is to authorize the undertaking of all necessary measures to assure compliance with Section 3 bidding and contracting process where Section 3 is applicable under federal law.

6. Supplemental Federal Provisions

The work to be performed under this contract is subject to the General and Construction Federal Provisions contained in Section VII – Supplemental Federal Provisions. When any conditions of the RFP are in variance or conflict with the Supplemental Federal Provisions, the Supplemental Federal Provisions shall prevail.

7. Poor Performance

- a. The City of Deerfield Beach reserves the right to remove any firms from either Pool, for any reason when the City determines it is in the best interest of its residents and citizens including, but not limited to:
 - i. Excessive complaints.
 - ii. Failure to perform as required.
 - iii. Failure to provide necessary documentation
 - iv. Unethical business practices.
 - v. Expiration or revocation of any required license or certification.

- vi.** Falsification of documents.
- vii.** Failure to pay fees, if required.

- b.** Should a firm be removed from the Pool during the term of the contract, the City reserves the right to fill the vacancy with the next ranked firm on the Final Ranking that resulted from the evaluation process. The firm filling the vacancy shall only be contracted with for the remainder of the contract term.

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City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2026-53

Agenda Date: 3/3/2026

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the ranking and award of Request for Proposal No. 26-003 for residential inspection and cost estimating services related to federal and state funded housing and community service programs; authorizing execution of agreements with the two responsive and responsible firms, Gold Tree Development Group, LLC, and Housing and Assistive Technology, Inc., for a two-year term with one additional two-year renewal term; providing for implementation and an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The City of Deerfield Beach receives funds from the U.S. Department of Housing and Urban Development (HUD) and Florida Housing Finance Corporation (FHFC) through the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), and State Housing Initiatives Partnership (SHIP) programs for housing and community development projects (the "Projects").

In order to facilitate those qualified residential Projects, the Department needs to establish a pool of a maximum of three qualified firms who have experience in residential inspections and have qualified inspectors who have successfully completed CDBG, HOME, and/or SHIP-funded projects and/or completed work for similar projects outlined in the scope of work. The Residential Inspectors in the pool are not guaranteed any work under the program; instead, being in the pool of Residential Inspectors provides the ability to be assigned inspections for specific rehabilitation projects funded by HUD and FHFC. The pool of firms must be updated every two years through an RFP process overseen by the Procurement and Contract Administration Division (the "Division").

Current Activity

The Division issued Request for Proposal No. 26-003 (the "RFP") seeking qualified firms to provide residential inspection and cost estimating services for federal and state housing and community service programs. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements.

The City received two proposals and, in accordance with Chapter 38 of the City Code, the Evaluation Committee independently evaluated each proposal based on the weighted criteria stated in the RFP prior to the evaluation meeting, which was held on February 11, 2026. At the February 11, 2026 evaluation committee meeting, the committee scored the proposals and were unanimous in their

decision to recommend approval of the ranking and award of the RFP to the two ranked firms: Gold Tree Development Group, LLC (GTDG) and Housing Assistive Technology, Inc. (HAT), and award of agreements with both firms for the Services on an as needed basis for two-year terms with one additional two-year renewal term.

Recommendation

The Evaluation Committee recommends that the City Commission approve the ranking and award of RFP 26-003 to GTDG and Hat for the services on an as-needed basis. The enclosed Resolution approves the ranking and award to GTDG and Hat, and authorizes execution of agreements with both firms for the Services on an as needed basis for two-year terms with one additional two-year renewal term.

RESOLUTION NO. 2026/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE RANKING AND AWARD OF REQUEST FOR PROPOSAL NO. 26-003 FOR RESIDENTIAL INSPECTION AND COST ESTIMATING SERVICES RELATED TO FEDERAL AND STATE FUNDED HOUSING AND COMMUNITY SERVICE PROGRAMS; AUTHORIZING EXECUTION OF AGREEMENTS WITH THE TWO RESPONSIVE AND RESPONSIBLE FIRMS, GOLD TREE DEVELOPMENT GROUP, LLC, AND HOUSING AND ASSISTIVE TECHNOLOGY, INC., FOR A TWO-YEAR TERM WITH ONE ADDITIONAL TWO-YEAR RENEWAL TERM; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE

WHEREAS, the City issued Request for Proposals No. 26-003 (the “RFP”) to obtain proposals from firms that could provide residential inspection and cost estimating services for federal and state housing and community service programs on an as needed basis as specified in the RFP (the “Services”); and

WHEREAS, the RFP was advertised in the legal notices section of the Broward County designated publicly accessible website on October 24, 2025 and the notice was also sent to 489 prospective respondents via the e-Procurement Marketplace; and

WHEREAS, on December 15, 2025, at 2:00 p.m., the due date and time for the responses, the Procurement and Contract Administration Division (the “Division”) opened the two proposals that were timely received, and reviewed the proposals to ensure they met the RFP requirements; and

WHEREAS, the RFP allows for award to multiple proposers; and

WHEREAS, the evaluation committee members independently reviewed and scored the two proposals in accordance with the weighted criteria stated in the RFP prior to the first public evaluation committee meeting; and

WHEREAS, the evaluation committee meeting was held on February 11, 2026 to score the proposals based on the weighted criteria stated in the RFP; and

WHEREAS, following the scoring, the evaluation committee concluded and was unanimous in their decision to make a recommendation to the City Commission to approve the ranking and award of the RFP to the two responsive and responsible firms: Gold Tree Development Group, LLC (“Gold Tree”) and Housing and Assistive Technology, Inc. (“HAT”), and authorize the City Manager to execute agreements with both firms for the Services on an as needed basis for two year terms with one additional two year renewal term.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby approves the Ranking, and the award of the RFP to Gold Tree and HAT for the Services on an as needed basis.

Section 3. The City Manager is hereby authorized to execute an agreements with Gold Tree and HAT for the Services on an as needed basis for two year terms with one additional two year renewal term, consistent with the terms of the RFP, together with such additional terms as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. The appropriate City officials are authorized to do all things necessary to carry out the aims of this Resolution.

Section 5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2026.

CITY OF DEERFIELD BEACH

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



Memorandum

TO: Jonathan Salas, Director of Community Services

FROM: Jeremin Worlds, Senior Buyer

THRU: Jermoth Rose, Assistant Director of Finance

DATE: February 12, 2026

SUBJECT: Residential Inspection and Cost Estimating services for Federal and State Funded Housing and Community Service Programs, RFP# 26-003

The Procurement and Contract Administration Division issued a Request for Proposal (RFP) for Residential Inspection and Cost Estimating services for Federal and State Funded Housing and Community Service Programs, RFP#26-003. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements. Details of the competitive solicitation process are as follows:

- On October 24, 2025 the RFP was advertised in the legal notices section of the Broward County Website. The notice was sent to four hundred-eighty-nine (489) prospective Proposers via the e-Procurement Marketplace.
- Three (3) vendors viewed the documents of the RFP.
- One (1) Addendum were issued to make additions, deletions and changes to the RFP documents.
- On December 15, 2025 at 2:00 p.m. EST, the Procurement and Contract Administration Division closed and unsealed two (2) responses. The responses were reviewed by the Procurement and Contract Administration Division to ensure the response met the RFP requirements.
- Reference checks were conducted on Gold Tree Development Group LLC, and Housing and Assistive Technology, Inc., revealed positive ratings. All firms were found to be responsive and responsible.
- Subsequently, each member of the Evaluation Committee assigned by the City Manager received their evaluation packages that consisted of: evaluation committee policies and procedures and the evaluation scoresheets.
- Each Evaluation Committee Member independently reviewed and scored the two (2) responsive and responsible proposals in accordance with the weighted criteria stated in the RFP prior to the initial public Evaluation Committee meeting.
- The proposal was evaluated based on the following weighted criteria:

Criteria

Maximum Points

Methodology, Management Approach, Technique	20
Experience and History of Firm	20
Price	15
Experience working with Government Funded Project and Agencies	20
Availability of Personnel, Facilities and Equipment	15
Adhere to SDBE Requirement	10

- On February 11, 2026 at 1:00 p.m. EST, the Evaluation Committee Meeting was held to discuss the two (2) proposals and rank the proposers.
- The Evaluation Committee consisted of: Jonathan Salas, Director of Community Services, Giovanni Moss, Assistant Director of Community Services, and Wallace Perkins, Capital Projects Manager, Environmental Services.
- The proposals were scored by each Evaluation Committee Member independently as follows:

Ranking	Jonathan Salas	Giovanni Moss	Wallace Perkins	Total	Ranking
Gold Tree Development Group LLC	70	81	78	229	1
Housing and Assitive Technology, Inc	70	65	80	215	2

- Following the final ranking of the proposals, discussion was initiated.
- Mr. Jonathan Salas made a motion to accept the Evaluation Committee’s Scores and have Procurement post the Proposed Recommendation of Ranking online and recommend to the City Commission, to approve all ranked proposers. This motion was seconded by Mr. Giovanni Moss. The Evaluation Committee was unanimous in their decision.
- The Notice of Intent to Award was posted on the e-Procurement Marketplace on February 11, 2026, which provided an opportunity for any proposer or interested party to present any new or additional information regarding the responsiveness and responsibility of the proposers. There was no additional information submitted within this timeframe.
- Documentation related to this solicitation may be obtained by e-mailing jworlds@deerfield-beach.com. You may contact the Procurement and Contract Administration Division at 954-250-4047 with any questions.

In summary, the Evaluation Committee is recommending to the City Commission, to approve the ranking and award of contracts to Gold Tree Development Group LLC, and Housing and Assitive Technology, Inc. The term of the contract shall be for a period of two (2) years with one (1) additional two (2) year optional renewal.

Please use this memorandum and all attachments as your backup to the City Manager for the next available City Commission Meeting.

Att. Bid Tabulation Summary and Scope of Services

Event Number	26-003 Addendum 1	Organization	City of Deerfield Beach
Event Title	Residential Inspection and Cost Estimating Services for	Workgroup	Purchasing Dept.
Event Description	Federal and State Funded Housing and Community	Event Owner	JEREMIN WORLDS
Event Type	Service Programs	Email	jworlds@deerfield-beach.com
Issue Date	Scope of Services: The City of Deerfield Beach is soliciting sealed responses	Phone	954 (250) 4047
Close Date	RFP	Fax	
	10/24/2025 02:00:00 PM (ET)		
	12/15/2025 02:00:00 PM (ET)		

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Gold Tree Development Group LLC	MIAMI	FL	12/13/2025 12:59:03 PM (ET)	1	\$2,850.00
Housing A	Miami	FL	11/22/2025 11:31:18 AM (ET)	1	\$2,900.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.

1	Price per services for each housing unit as outlined in Section VI - Scope of Work, Item 4.								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Gold Tree Development Group								
	LLC	1	Lump Sum		\$2,850.00	\$2,850.00			
	Housing A	1	Lump Sum		\$2,900.00	\$2,900.00	see attachment on pricing		

SCOPE OF WORK

1. BACKGROUND

- a. The City of Deerfield Beach is a South Florida coastal community located in northern Broward County and is home to over 86,859 residents. The City is situated midway between Fort Lauderdale and West Palm Beach and is neighbored by the cities of Boca Raton, Coral Springs and Pompano Beach. This 16.3 square mile community is home to a diverse mix of residential, commercial and industrial structures.
- b. The City of Deerfield Beach is receiving funds from the U.S. Department of Housing and Urban Development (HUD) and the Florida Housing Finance Corporation (FHFC) through the Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program, State Housing Initiatives Partnership (SHIP) Program and Hurricane Loss Mitigation Program (HLMP) for a homeowner rehabilitation program, and may receive similar types of funds to carry out similar activities.

2. PURPOSE

- a. The purpose of this RFP is to contract with multiple residential home inspection firms to determine the extent of rehabilitation needed in residential homes and to estimate the cost for each repair project.
- b. The firms selected by the City are to provide inspection and cost estimating services for general repairs, including correction of code violations, abatement of health and safety issues, repair/replacement of electrical and mechanical systems, weatherization, and improvement of the general conditions of a structure.
- c. The City of Deerfield Beach receives funds from the U.S. Department of Housing and Urban Development (HUD) and the Florida Housing Finance Corporation (FHFC) through the Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program, State Housing Initiatives Partnership (SHIP) Program and Hurricane Loss Mitigation Program (HLMP) for a homeowner rehabilitation program and may receive similar types of funds to carry out similar activities. The City utilizes the services of a pool of Home Inspectors and a pool of General Contractors for these projects.

3. FIRM QUALIFICATIONS

- a. Minimum of five (5) years' experience in building construction trades, including but not

City of Deerfield Beach
Residential Inspection and Cost Estimating Services for Federal and State Funded
Housing and Community Service Programs, RFP #26-003

limited to: construction supervisory positions, trade instructor, time served as a municipal code inspector or rehabilitation inspector.

- b.** The vendor shall possess at the time of submittal a State of Florida Home Inspectors License and shall maintain an active status of the license throughout the term of the contract.

4. GENERAL

The required home inspection and cost estimating services include but are not necessarily limited to the following:

- a.** Conduct and complete a checklist to document a preliminary inspection of each structure and determine deficiencies in each building based upon building standards provided by the City of Deerfield Beach and the U.S. Housing and Urban Development Department. Initial property inspection must be conducted using the City approved inspection checklist/report format.
- b.** Submit inspection checklist and color photos of items needing repair to the City's Program Administrator.
- c.** Prepare the scope of work ready for bid purposes and develop a cost estimate on each building to be rehabilitated. The scope of work shall accurately reflect the repairs needed. Two sets of printed color photos are required to be submitted with each inspection report/work specifications. Photos shall be clearly numbered to match work specifications.
- d.** Prepare a scope of work, which includes a work write-up from licensed asbestos and/or lead-based paint inspectors (if needed).
- e.** Identify what steps are to be taken to mitigate any problem(s) detected.
- f.** Conduct pre-bid meeting, which includes inviting contractors on the City's pre-qualified list of General Contractors for Home Repair Projects to participate in the bid process, collecting pre-bid sign-in sheet at property, answering questions at the pre-bid, and issuing addenda as required as a result of the pre-bid meeting.
- g.** Perform in-progress inspections as requested by the City's Program Administrator. Submit in-progress report to City's Program Administrator.
- h.** Obtain City's and owner's approval prior to project going out to bid.

City of Deerfield Beach
Residential Inspection and Cost Estimating Services for Federal and State Funded
Housing and Community Service Programs, RFP #26-003

- i. Review and approve/disapprove change orders from contractors prior to approval by the City. Serve as an extension of the City in a fiduciary capacity in carrying out these tasks.
- j. Assist with homeowner and contractor conflict resolution regarding repairs.
- k. Conduct follow-up inspections for properties that do not pass the initial final inspection. Submit punch list for contractor's review.
- l. Submit final inspection report and photos. Report and photos must correspond with initial inspection report and photos. Two sets of printed color photos are required to be submitted with each inspection report/work specifications.
- m. Submit invoice for payment, per program procedures.
- n. Must utilize Neighborly Software
- o. Inspector must conduct mid-point inspections

5. POOR PERFORMANCE

- a. The City of Deerfield Beach reserves the right to remove any firm for any reason when the City determines it is in the best interest of its residents and citizens, including, but not limited to:
 - i. Excessive complaints.
 - ii. Failure to perform as required.
 - iii. Failure to provide necessary documentation within a timely manner and/or without follow-up communication with the Program Administrator.
 - iv. Unethical business practices.
 - v. Expiration or revocation of any required license or certification.
 - vi. Falsification of documents.
 - vii. Failure to pay fees, if required.
- b. Should a firm be removed during the term of the contract, the City reserves the right to fill the vacancy with the next-ranked firm on the Final Ranking that resulted from the evaluation process. The firm filling the vacancy shall only be contracted with for the remainder of the contract term.

6. ADDITIONAL SERVICES NOT ADDRESSED IN THE SCOPE OF SERVICES

- a.** Any additional work required will be considered on a case-by-case basis and will be dependent on the needs of the individual project. Rates and fees for such services shall be mutually negotiated by both parties prior to commencement of work.

- b.** Permits will be reimbursed based on the actual invoiced cost. The invoice copy is required for reimbursement.

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City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2026-83

Agenda Date: 3/3/2026

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving and authorizing execution of the Subordination of Utility Interest Agreement with the Florida Department of Transportation relating to the SW 10th Street Connector Project; providing for implementation, conflicts, and an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The Florida Department of Transportation (FDOT) is advancing the SW 10th Street Connector Project, a regional transportation improvement project intended to enhance mobility, safety, and connectivity within the corridor. The project includes roadway, drainage, and related infrastructure improvements that affect areas where the City maintains existing utility facilities.

As part of FDOT's right-of-way certification and project delivery process, the Department requires utility owners to execute Subordination of Utility Interests agreements. These agreements formally acknowledge that the City's existing utility facilities located within FDOT's right-of-way are subordinate to the State's transportation use of the property. Subordination does not transfer ownership of the City's utilities; rather, it clarifies priority rights and allows FDOT to proceed with construction while preserving the City's ability to operate and maintain its facilities.

The City has previously reviewed and approved multiple Subordination of Utility Interests agreements associated with this project. Those subordinations addressed other segments and utility interests within the SW 10th Street Connector corridor. The agreements presented at this time represent the final remaining subordinations required by FDOT in order to complete its right-of-way certification and proceed with full project implementation.

Approval of these final subordinations will satisfy FDOT's remaining documentation requirements and allow the project to advance without delay.

Current Activity

The Florida Department of Transportation (FDOT), is requesting the Subordination of Utility Interests for Parcel 700.4 along SR-869/SW 10th Street.

Recommendation

It is recommended that the City Commission of the City of Deerfield Beach approve the Subordination

of Utility Interests for Parcel 700.4 along SR-869/SW 10th Street, for the FDOT SW 10th Street Connector project.

RESOLUTION NO. 2026/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING AND AUTHORIZING EXECUTION OF THE SUBORDINATION OF UTILITY INTEREST AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION RELATING TO THE SW 10TH STREET CONNECTOR PROJECT; PROVIDING FOR IMPLEMENTATION, CONFLICTS, AND AN EFFECTIVE DATE

WHEREAS, the State of Florida Department of Transportation (“FDOT”) proposes to construct or improve State Road 869 (SW 10th Street), Item/Segment No. 4398911, Section 86012-2510, in Broward County, Florida, and within the City of Deerfield Beach, known as the SW 10th Street Connector Project (the “Project”); and

WHEREAS, it is necessary that certain utility easement rights owned by the City related to Parcel No. 700.4, be subordinated to the rights of FDOT in connection with the Project; and

WHEREAS, FDOT has made application to the City to execute and deliver to FDOT the Subordination of Utility Interest(s) Agreement, attached as Exhibit “1” (the “Subordination Agreement”) to effectuate such subordination of utility easement rights; and

WHEREAS, the City Commission finds that approving and authorizing execution of the Subordination of Utility Interest(s) Agreement, attached as Exhibit “1,” serves a municipal purpose and is in the best interest and welfare of the residents of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission approves the Subordination Agreement, attached as Exhibit “1”.

Section 3. The Mayor and City Manager are authorized to execute the Subordination Agreement, attached as Exhibit “1”, together with such non-substantial changes as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. The appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution, including but not limited to executing the necessary documents to effectuate the intent of this Resolution.

Section 5. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 6. The City Clerk is directed to forward a certified copy of this Resolution to FDOT.

Section 7. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2026.

CITY OF DEERFIELD BEACH

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

23-UTL.04-07/18

This instrument prepared under the direction of:

Elizabeth S. Quintana, Esq. _____

District 4 Assistant General Counsel

Legal Description prepared by:

Jeffrey D. Smith, P.S.M. (12/20/2023)

Document prepared by:

Alverene Arjun

Florida Department of Transportation

Right of Way Production Services

3400 West Commercial Boulevard

Fort Lauderdale, Florida 33309

Parcel No. 700.4 (09/11/2025)

Item/Segment No. 4398911

Section: 86012-2510

Managing District: 04

S.R. No. 869 (S.W. 10th Street)

County: Broward

SUBORDINATION OF UTILITY INTEREST(S)

THIS AGREEMENT entered into this _____ day of _____, 20____, by and between the **STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION**, hereinafter called the **FDOT**, and the **CITY OF DEERFIELD BEACH**, a municipality of the State of Florida, hereinafter called the **CITY**.

WITNESSETH:

WHEREAS, the **CITY** presently has an interest in certain lands that have been determined necessary for highway purposes; and

WHEREAS, the proposed use of these lands for highway purposes will require subordination of the interest claimed in such lands by the **CITY** to the **FDOT**; and

WHEREAS, the **FDOT** is willing to pay to have the **CITY**'S facilities relocated if necessary, to prevent conflict between the facilities so that the benefits of each may be retained.

NOW, THEREFORE, in consideration of the mutual covenants and promises of the parties hereto, **CITY** and **FDOT** agree as follows:

CITY subordinates to the interest of **FDOT** its successors and assigns, any and all of its interest in interest in the lands as follows, viz:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE PART HEREOF CONSISTING OF LEGAL DESCRIPTION, PURPOSE WORDING, AND EXPIRATION DATE

RECORDED

INSTRUMENT	DATE	FROM	TO	O.R.B. & PG.
Easement Deed	07/31/2003	Quiet Waters Business Park, L.L.C.	City of Deerfield Beach, a municipality of the State of Florida	35722 / 1058

PROVIDED that the **CITY** has the following rights:

1. The **CITY** shall have the right to construct, operate, maintain, improve, add to, upgrade, remove, and relocate facilities on, within, and upon the lands described herein in accordance with the **FDOT'S** current minimum standards for such facilities as required by the **FDOT**, Utility Accommodation Manual in the effect at the time the agreement is executed. Any new construction or relocation of facilities within the lands will be subject to prior approval by the **FDOT**. Should the **FDOT** fail to approve any new construction or relocation of facilities by the **CITY** or require the **CITY** to alter, adjust, or relocate its facilities located within said lands, the **FDOT** hereby agrees to pay the cost of such alteration, adjustment, or relocation, including, but not limited to the cost of acquiring appropriate easements.
2. Notwithstanding any provisions set forth herein, the terms of the utility permits shall supersede any contrary provisions, with the exception of the provision herein with reimbursement rights.
3. The **CITY** shall have a reasonable right to enter upon the lands described herein for the purposes outlined in Paragraph 1 above, including the right to trim such trees, brush, and growth which might endanger or interfere with such facilities, provided that such rights do not interfere with the operation and safety of the **FDOT's** facilities.
4. The **CITY** agrees to repair any damage to **FDOT** facilities and to indemnify the **FDOT** against any loss or damage resulting from the **CITY** exercising its rights outlined in Paragraphs 1 and 3 above.

[SPACE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the **FDOT** hereto has executed this agreement on the day and year first above written.

Attorney approved as to form:

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

Name: **ELIZABETH S. QUINTANA**
District 4 Assistant General Counsel

BY: _____
Name: **STEVEN C. BRAUN, P.E.**
District 4 Secretary

Signed, sealed and delivered in the presence of: (Two witnesses required by Florida Law)

Witness (1) Information:

Witness (2) Information:

Witness (1) Signature:

Witness (2) Signature:

Witness (1) Print Name:

Witness (2) Print Name:

Address: 3400 West Commercial Boulevard
Fort Lauderdale, Florida 33309

Address: 3400 West Commercial Boulevard
Fort Lauderdale, Florida 33309

STATE OF FLORIDA

COUNTY OF BROWARD

The foregoing instrument was acknowledged before me by means of _____ physical presence or _____ online notarization, this _____ day of _____, 20____, by **STEVEN C. BRAUN, P.E., District 4 Secretary**, _____ who is personally known by me or _____ who has produced _____ as identification.

(SEAL)

Notary Public

Printed or stamped name of Notary Public

My Commission Expires: _____

IN WITNESS WHEREOF, the **CITY** has caused these presents to be executed in its name by its Board of City Commissioners acting by the Mayor or Vice-Mayor of said Board, the day and year aforesaid.

ATTEST: _____

Print Name: _____
Clerk (or Deputy Clerk)

**CITY OF DEERFIELD BEACH,
a Municipality of the State of Florida**
By Its Board of City Commissioners

By: _____

Print Name: _____
Its Mayor
(or Vice-Mayor)

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

(Official Seal)

By: _____
City Attorney

STATE OF FLORIDA

COUNTY OF BROWARD

The foregoing instrument was acknowledged before me by means of _____ physical presence or _____ online notarization, this _____ day of _____, 20____, by _____, Mayor (or Vice-Mayor) on behalf of the **CITY OF DEERFIELD BEACH, a municipality of the State of Florida**, who is personally known to me or who has produced _____ as identification.

(SEAL)

Notary Public

Printed or stamped name of Notary Public

My Commission Expires: _____

EXHIBIT "A"

Item/Segment No. 439891-1
(Section No. 86012-2510)
4-15-2024

Temporary Easement

Parcel No. 700 State Road 869 Broward County Description

A portion of Tract "A", GREYSTAR PLAT, according to the plat thereof, as recorded in Plat Book 173, Page 1, of the Public Records of Broward County, Florida, lying in the Southwest One-Quarter (S.W. 1/4) of Section 3, Township 48 South, Range 42 East, as shown on Sheet 11 of the Florida Department of Transportation Right of Way Map for Item/Segment No. 439891-1, Section 86012-2510, being more particularly described as follows:

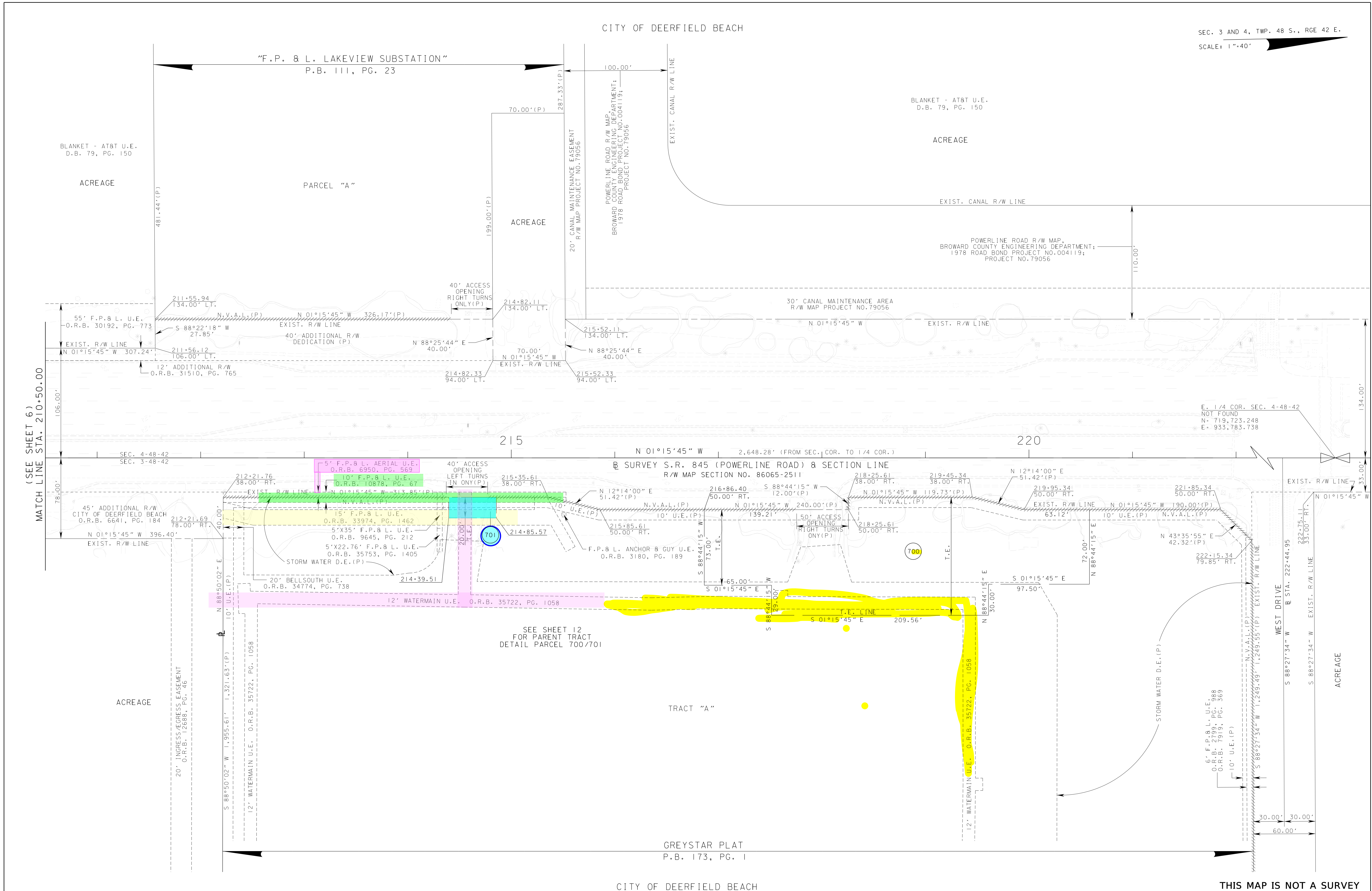
Commence at the Southwest Corner of said Section 3; thence North 01°15'45" West along the West line of said Section 3 and the Baseline of Survey for State Road 845 (Powerline Road), a distance of 1,126.64 feet; thence North 88°44'15" East along a line at a right angle from the previously described course, a distance of 50.00 feet to the POINT OF BEGINNING, being a point on the Easterly Existing Right of Way line for said State Road 845 (Powerline Road); thence continue along said Easterly Existing Right of Way line for said State Road 845 (Powerline Road) for the next five (5) courses: (1) North 01°15'45" West, a distance of 139.21 feet; thence (2) South 88°44'15" West, a distance of 12.00 feet; thence (3) North 01°15'45" West, a distance of 119.73 feet; thence (4) North 12°14'00" East, a distance of 51.42 feet; thence (5) North 01°15'45" West, a distance of 63.12 feet; thence North 88°44'15" East along, a distance of 72.00 feet; thence South 01°15'45" East, a distance of 97.50 feet; thence North 88°44'15" East along, a distance of 30.00 feet; thence South 01°15'45" East, a distance of 209.56 feet; thence South 88°44'15" West, a distance of 29.00 feet; thence South 01°15'45" East, a distance of 65.00 feet; thence South 88°44'15" West, a distance of 73.00 feet to the POINT OF BEGINNING.

Containing 0.801 acres, more or less.

A temporary easement for the purpose of relocating and reconstructing a driveway, grading a new stormwater conveyance swale, grading, sloping, tying in, reconnecting, and harmonizing existing features, together with the right to access, ingress and egress, along with any other incidences necessary or convenient in connection with the construction to be undertaken by the Department, along Powerline Road, adjacent thereto.

This Easement is granted upon the condition that the driveway and swale reconstruction, sloping and/or grading upon the above land shall not extend beyond the limits outlined above, and that all improvements shall conform to all existing improvements within the limits designated, and that all work will be performed in such manner that the existing structural improvements will not be damaged.

This Easement shall expire upon the completion of this transportation project but not later than the last day of **December 2029**.



SEE SHEET 1 FOR LEGEND AND GENERAL NOTES.

RIGHT OF WAY MAP

FLORIDA DEPARTMENT OF TRANSPORTATION
SURVEYING AND MAPPING

APPROVED BY *[Signature]* DATE 12/20/23
DISTRICT SURVEYOR

REVISION	BY	DATE
ADD PARCEL 700	T.BROWN	04-15-24

BY	DATE
B MOSCISKI	01-03-23
T TRUONG	10-18-23
C MILLER	10-18-23

FED. PROJ. D421-026-B
STATE ROAD NO. 869 (SW 10th STREET)

SECTION 86012-2510
BROWARD COUNTY

MAPS PREPARED BY: M.G. VERA & ASSOCIATES, INC. LB NO. 2439	DATA SOURCE: SEE COVER SHEET SCALE: 1"=40'
ITEM/SEGMENT NO. 439891-1	SHEET 11 OF 13



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2026-60

Agenda Date: 3/3/2026

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving and authorizing execution of an amendment to the Work Authorization with M.C. Harry & Associates, Inc., for the beach restroom project to remove the Fire Station 75 restrooms from the project scope and add the Pier and Kirk Cottrell Pavilion restrooms and provide for a decrease in project services costs from \$100,358.00 to \$82,573.00; providing for implementation and an effective date. (Funds from Account #399-100-360-1901-000-51900-506530 - General Capital Fund - CIP Infrastructure)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal Impact

Costs: \$82,573.00

Account Name: General Capital Fund - CIP Infrastructure

Account Number: 399-100-360-1901-000-51900-506530

Background/History

The Beach restrooms are in critical need of renovations and compliance with current local building codes. The City seeks to improve the condition of these public restrooms to ensure the safety of residents and visitors.

On November 4, 2025, the City Commission approved Resolution No. 2025/194, which approved the execution of a Work Authorization (the "Work Authorization") with M.C. Harry & Associates, Inc. (the "Consultant") for professional architectural and engineering services for the Beach Restroom Renovations for the Fire Station 75 Public Restrooms located at 71 SE 21st Avenue and the South Beach Restrooms located at 726 SE 21st Avenue (the "Project"). The Project Cost was in an amount not to exceed \$100,358.00.

Current Activity

As Fire Station 75 ("FS 75") is scheduled for renovation in the near future, it was determined that renovations to the restrooms at FS 75 should be eliminated from the Project's scope of services to be provided by Consultant, and the scope of services be modified to include the original South Beach Restrooms and add the Pier Restrooms at 200 NE 21st Ave and the Kirk Cottrell Pavilion Restrooms located at 314 NE 21st Ave.

The Consultant has provided the City with a revised scope of services reflecting the modifications to the Project and the new project cost has been reduced to \$82,573.00, which is a cost savings to the

City of \$17,785.00.

Recommendation

It is recommended that the City Commission approve the execution of the attached Amendment to the Work Authorization with M.C. Harry & Associates, Inc. to modify the scope and provide for a revised Project services cost in an amount not to exceed \$82,573.00.

RESOLUTION NO. 2026/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING AND AUTHORIZING EXECUTION OF AN AMENDMENT TO THE WORK AUTHORIZATION WITH M.C. HARRY & ASSOCIATES, INC., FOR THE BEACH RESTROOM PROJECT TO REMOVE THE FIRE STATION 75 RESTROOMS FROM THE PROJECT SCOPE AND ADD THE PIER AND KIRK COTTRELL PAVILION RESTROOMS AND PROVIDE FOR A DECREASE IN PROJECT SERVICES COSTS FROM \$100,358.00 TO \$82,573.00; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE

WHEREAS, the City of Deerfield Beach (the “City”) and M.C. Harry & Associates, Inc. (the “Consultant”) entered into a master CCNA continuing services contract, dated April 12, 2021, pursuant to RFQ #21-11-IG (the “Continuing Contract”), which was renewed for a second one-year period expiring on April 11, 2026; and

WHEREAS, on November 4, 2025, the City and Consultant entered into a Work Authorization for Consultant to provide professional architectural/engineering services related to the beach restroom renovations, which included renovations to the South Beach Restrooms and Fire Station 75 Beach Public Restrooms (the “Project”); and

WHEREAS, in reviewing the Scope of Services (the “Services”) and the City’s future plans relating to Fire Station 75, City staff determined that it is necessary to revise the current Project’s scope to eliminate the renovations for Fire Station 75 Public Restrooms and include renovations to the Pier Restroom and the Kirk Cottrell Pavilion Restrooms (the “Modifications”); and

WHEREAS, the City requested that the Consultant provide a revised Scope of Services and proposal to address the Modifications, which is attached as Exhibit A-1 to the Amended Work Authorization, and the proposal reduces the cost of the Project services from \$100,358.00 to \$82,573.00; and

WHEREAS, staff recommends that the City Commission approve and authorize the execution of the amendment to the Work Authorization, attached as Exhibit “1”, (the “Amendment”), in order for Consultant to provide the modified Services in an amount not to exceed \$82,573.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby approves the Amendment to the Work Authorization with the Consultant, attached as Exhibit “1”, to address the Modifications to the Services and decrease the Project services costs to an amount not to exceed \$82,573.00.

Section 3. The City Manager is hereby authorized to execute the Amendment to the Work Authorization, attached as Exhibit “1”, together with such non-substantial changes as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. The appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

Section 5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2026.

CITY OF DEERFIELD BEACH

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

AMENDMENT TO THE WORK AUTHORIZATION BETWEEN CITY OF DEERFIELD BEACH AND M.C. HARRY & ASSOCIATE, INC. FOR PROFESSIONAL ARCHITECTURAL/ENGINEERING SERVICES RELATED TO THE BEACH RESTROOMS RENOVATIONS

This Amendment (the "Amendment") to the Work Authorization, dated November 4, 2025, is made and entered into this ____ day of _____, 2026 (the "Effective Date"), by and between City of Deerfield Beach, a municipal corporation of the State of Florida, (the "City") and M.C. Harry & Associates, Inc., a Florida Profit corporation (the "Consultant").

RECITALS

WHEREAS, the City and the Consultant entered into a master CCNA continuing services contract dated April 12, 2021 pursuant to RFQ #21-11-IG, (the "Continuing Contract") and Consultant has been approved to provide the services contemplated herein; and

WHEREAS, the Continuing Contract was renewed by the parties for a second one-year period effective April 12, 2025 through April 11, 2026; and

WHEREAS, on November 4, 2025, the City and Consultant entered into a Work Authorization (the "Work Authorization") for Consultant to provide professional architectural/engineering services related to the beach restroom renovations, which included the renovations to the South Beach Restrooms and Fire Station 75 Beach Public Restrooms (the "Project"); and

WHEREAS, in reviewing the Scope of Services and the City's future plans relating to Fire Station 75, City staff determined that it necessary to revise the current Scope of Services for the Project to remove the Fire Station 75 Beach Public Restrooms from the Project scope and include renovations to the Pier Restroom and Kirk Cottrell Pavilion Restrooms (the "Revised Services"); and

WHEREAS, the City requested that the Consultant revise its Scope of Services to address the Revised Services, as more specifically set forth in the attached Exhibit A-1 to this Amended Work Authorization; and

WHEREAS, based upon the Revised Services, it is necessary to amend the Work Authorization to include an updated Scope of Services, which has been provided by the Consultant.

NOW, THEREFORE, in consideration of the mutual terms and conditions, promises, and covenants, hereinafter set forth, City and Consultant agree as follows:

1. The above referenced "Whereas" clauses are true and correct and made a part of this Amendment.
2. Section 3 of the Work Authorization entitled "Compensation" is hereby amended as follows:

In consideration for the Services to be performed by Consultant, the City agrees to pay Consultant an amount not to exceed \$82,573.00 ~~\$100,358.00~~ as further

detailed in Exhibit "A" "A-1". Compensation due to the Consultant shall be payable within 30 calendar days following submission of a proper invoice by the Consultant to the City. In the event of City's termination of this Amended Work Authorization prior to the end of the Work Authorization Term pursuant to Section 5, City shall pay Consultant on a pro-rata basis for the Services performed by Consultant prior to the City's termination of this Amended Work Authorization.

3. That Exhibit "A" of the November 4, 2025 Work Authorization (the "Initial Work Authorization") referenced in Section 2 entitled "Scope of Services" is hereby replaced with Exhibit "A-1" attached hereto and incorporated herein by reference.
4. All other terms, conditions, specifications and compensation provisions of the Work Authorization shall remain in full force and effect, except as specifically herein amended.

IN WITNESS WHEREOF, the parties hereto have made and executed this Work Authorization on the respective dates under each signature.

CITY

CITY OF DEERFIELD BEACH, a municipal corporation of the State of Florida

ATTEST:

Heather Montemayor, City Clerk

By: _____
Rodney Brimlow, City Manager

Date: _____, 2026.

Approved As To Form And Legal Sufficiency for the use of and reliance by the City of Deerfield Beach, Florida, only:

Anthony C. Soroka, City Attorney

ATTEST:

CONSULTANT

M.C. Harry & Associates, Inc.

Corporate Secretary

By: _____
Signature

Print Name: _____

Title: _____

Date: _____

EXHIBIT “A-1” SCOPE OF SERVICES

01.16.26 Revised 02.09.26

To: **Wallace Perkins**
Capital Projects Manager

Address: **City of Deerfield Beach**
200 Goolsby Boulevard, Deerfield
Beach, Florida 33441
Phone: 954.250.4334 [e-mail: wperkins@deerfieldbeachfl.gov](mailto:wperkins@deerfieldbeachfl.gov)

Re: **Deerfield Beach - Beach Restrooms Renovation**

Dear Mr. Perkins:

M.C. Harry & Associates, Inc. is pleased to provide the services identified below for the subject project based on our Continuing Service Agreement for Architectural and Engineering Services pursuant to RFQ #21-11-IG and Contract Renewal, executed by the City Manager on 3/17/25.

I. GENERAL

The city requests the AE to provide Architectural and MEP renovation services to check for overall Florida building Code and ADA guidelines compliance and address renovations to restrooms listed in order of priority:

1. South Beach Restrooms, located at 726 SE 21 Avenue. (FY25-26)
2. Pier Restrooms, located at 200 NE 21 Avenue. (FY26-27)
3. Kirk Cottrell Pavilion Restrooms, located at 314 NE 21 Avenue. (FY26-27)

The intended goal is to improve public safety, decrease maintenance, incorporate more sustainable water conservation fixtures, and decrease mechanical equipment life cycle costs.

II. SCOPE OF WORK

A site walk was conducted to ascertain the general condition of the restrooms. The list below outlines our preliminary observations. A more detailed field verification and scope validation will be conducted upon authorization to proceed:

A. South Beach Restrooms:

- a. Building exterior in fair condition. Needs detailed assessment. There are limited cracks on the building's exterior. Signs of stucco delamination observed.
- b. Location and configuration of existing showers to be evaluated and relocated.
- c. Assess water coolers and if necessary, replace with marine grade fixture.
- d. Floor finish in the male restroom has failed. Female restroom floor is not as bad as male's. Examine substrate and replace floor finish in both restrooms.
- e. Roof finish appears to be in good condition. Nail/screw heads along fascia are rusting and in need of replacement.
- f. Exterior light fixtures need replacement.
- g. Assess wood deck and if required repair/replace.
- h. Assess and replace plumbing fixtures if required.
- i. Replace solid surface countertops and structures.

B. Pier Restrooms:

- a. Assess water coolers and if necessary, replace with marine grade fixture.
- b. Check all stalls for code compliance.
- c. Repair and paint select limited walls in ADA toilet compartments.
- d. Assess, clean/repair/replace mechanical fans.
- e. Replace select bird deterrents.

C. Kirk Cottrell Pavilion Restrooms:

- f. Examine Water fountain for code compliance, upgrade and repair.
- g. Assess light fixtures and other wall appliances need repair or replacement.
- h. Examine existing surfaces for repainting and/or upgrade.

III. PHASES OF THE WORK

This scope of work will be executed through the following phases outlined below:

A. Phase 1 - Scope Validation & CAD Base Drawings

The A/E will visit the site to confirm as-built conditions, verify existing conditions, create a detailed scope, and develop base CAD drawings. AE will recommend to the City, and coordinate with licensed companies to conduct MEP assessments reports and integrate solutions to improve the systems where applicable. In addition to base drawings, the A/E will quantify required structural and MEP repairs.

B. Phase 2 - Design

Based on the findings/observations made during Phase 1, the A/E will develop design Documents including applicable existing, demo, and proposed floor and ceiling plans, interior/exterior elevations, fixtures and finishes options with associated schedules for CoDFB review and selection. These base drawings identify repair locations and outline specifications will be provided to the City for review to help address the full project scope. Based on comments and approval of the Design, the A/E will prepare and issue (for approval by City) Design Documents with enough details to establish the final Scope of the Work. Submittal will include a Project Development Schedule and a preliminary Statement of Probable Construction Cost.

C. Phase 3 - Construction Documents

From the City-approved Design Documents, the A/E will prepare Construction Documents setting forth all design drawings needed to comprise a fully biddable, permittable, constructible Project. This Phase will be divided into two deliverables: 50% and 90% Construction Documents. Technical specifications will be included in CSI format Project manual. Submittals will include an updated Project Development Schedule and Statement of Probable Construction Cost.

D. Phase 4 - Dry Run Permitting

The A/E will file and follow-up for dry run for building permits and other authorities having jurisdiction over the Project at the earliest practicable time during the performance of the Work.

E. Phase 5 - Bidding

The AE will assist the City with bids by responding to RFIs and submit addendum documents if necessary to clarify the bid documents.

F. Phase 6 - Construction Contract Administration

MCHarry involvement will be limited. The AE have allocated time to visit the site for the initial preconstruction meeting and a punch list inspection. The AE will review and process all contractor submittals (RFIs, and select submittals) and issue required documentation for changes as requested by the City. CCA services beyond this assumption may attract an additional services fee.

G. Phase 7 - Post Construction Services (Close Out)

Upon receipt of Contractor's 'as-built' drawings, we will revise the CAD files and .pdfs to create a 'Record Drawings Set.' Record drawings will be submitted in CAD and .pdf formats for the CoDFB's records.

IV. SUB-CONSULTANTS

The below listed Sub-Consultants will assist in the performance of the Work.

Sub-Consultant Name	Specialty or Expertise
WGI	Mechanical, Electrical, Plumbing, & Fire Protection

V. SCHEDULE OF WORK – TIME OF PERFORMANCE

The following schedule outlines the period proposed to execute AE services associated with the renovation each of the Restrooms:

Phase #	Phase Name	Duration (calendar days)
1	Scope Validation & CAD Base Drawings	14 days
2	Design	14 days
	<i>City Review Period</i>	3 days
	<i>Incorporate City's Comments + Approval</i>	7 days
3A	50% Construction Documents	14 days
	<i>City Review Period</i>	3 days
3B	90% Construction Documents	14 days
	<i>City Review Period</i>	3 days
	<i>Incorporate City's Comments + Approval</i>	7 days
4	Dry Run Permitting	90 days
5	Bidding	60 days
6	Construction Contract Administration	90 days
7	Post Construction Services (Close Out)	28 days

At this time, we anticipate a total project duration to be approximately 347 days after Authorization to Proceed from the client. The durations for Bidding, Construction and Close Out will be determined by the client and the contractor once selected.

V. COMPENSATION

The following table outlines the AE fee proposed to execute AE services associated with the aforementioned renovation project. The work will be invoiced monthly based on monthly a percentage of completion of each phase.

Phase #	Phase Name	Fee
1	Scope Validation & CAD Base Drawings	\$ 7,274
2	Design	\$ 10,988
3A	50% Construction Documents	\$ 14,150
3B	90% Construction Documents	\$ 14,150
4	Dry Run Permitting	\$ 6,502
5	Bidding	\$ 1,998
6	Construction Contract Administration	\$ 15,860
7	Post Construction Services (Close Out)	\$ 5,338
Sub-total AE Fee		\$ 76,260
<i>Allowances (Used with authorization from CoDFB)</i>		
<i>Opinion of Probable Construction Cost</i>		\$ 2,500
<i>AE Design Contingency (5% of sub-total)</i>		\$ 3,813
TOTAL LUMP SUM AE TOTAL FEE		\$ 82,573

Below is a worksheet to substantiate the lump sum fee per discipline, phase, and personnel manhours associated with the renovation of the aforementioned Restrooms.

Estimate of Man-hours:							Total
Basis for Lump Sum Fee	Principal	Architect / Engineer	Project Manager	CAD Technician	Admin / Clerical		
Hourly Rate	\$288	\$147	\$144	\$95	\$89		
ARCHITECTURAL BASIC SERVICES							
Phase 1 - Scope Validation & CAD Base Drawings	2	2	20	20	1		\$5,739
Phase 2 - Design	1	4	20	40	1		\$7,645
Phase 3A - Construction Documents	1	8	20	60	1		\$10,133
Phase 3B - Construction Documents	1	8	20	60	1		\$10,133
Phase 4 - Dry Run Permitting		4	20	24	1		\$5,837
Phase 5 - Bidding			8	4	1		\$1,621
Phase 6 - Construction Contract Administration	6		60	16	4		\$12,244
Phase 7 - Post Construction Services (Close Out)			8	20	1		\$3,141
Sub-total Hours	11	26	176	244	11		
Sub-total Fees	\$3,168	\$3,822	\$25,344	\$23,180	\$979		\$56,493
MEP ENGINEERING BASIC SERVICES							
Phase 1 - Scope Validation		2	8		1		\$1,535
Phase 2 - Design	1	2	8	16	1		\$3,343
Phase 3A - Construction Documents	1	4	8	20	1		\$4,017
Phase 3B - Construction Documents	1	4	8	20	1		\$4,017
Phase 4 - Dry Run Permitting			4		1		\$665
Phase 5 - Bidding			2		1		\$377
Phase 6 - Construction Contract Administration	2		16	4	4		\$3,616
Phase 7 - Post Construction Services (Close Out)	2		8	4	1		\$2,197
Sub total Hours	7	12	62	64	11		
Sub-total Fees	\$2,016	\$1,764	\$8,928	\$6,080	\$979		\$19,767
SUB-TOTAL AE FEE							\$76,260
ALLOWANCES							
<i>Opinion of Probable Construction Cost</i>							\$ 2,500
<i>AE Design Contingency (5% of Sub-total)</i>							\$ 3,813
TOTAL LUMP SUM AE TOTAL FEE							\$ 82,573

VI. PAYMENT SCHEDULE

	<i>Restrooms</i>			Sub-Total
	Kirk Cotrell Pavilion	Pier	South Beach	
ARCHITECTURAL & ENGINEERING BASIC SERVICES				
Phase 1 - Scope Validation & CAD Base Drawings	\$1,819	\$1,819	\$3,637	\$7,274
Phase 2 - Design	\$2,747	\$2,747	\$5,494	\$10,988
Phase 3A - Construction Documents	\$3,538	\$3,538	\$7,075	\$14,150
Phase 3B - Construction Documents	\$3,538	\$3,538	\$7,075	\$14,150
Phase 4 - Dry Run Permitting	\$1,626	\$1,626	\$3,251	\$6,502
Phase 5 - Bidding	\$500	\$500	\$999	\$1,998
Phase 6 - Construction Contract Administration	\$3,965	\$3,965	\$7,930	\$15,860
Phase 7 - Post Construction Services (Close Out)	\$1,335	\$1,335	\$2,669	\$5,338
Opinion of Probable Construction	\$625	\$625	\$1,250	\$2,500
AE Design Contingency	\$953	\$953	\$1,907	\$3,813
Sub-total Hours	\$20,643	\$20,643	\$41,287	\$82,573

VII. ADDITIONAL SERVICES

The following services **are not** included in our basic services fee above:

- Scope and professional services not mentioned above.
- HVAC predesign test and balance reports.
- Surveys and assessments beyond the services of MCHarry and WGI.
- Presentations or meetings with community or unanticipated meetings with AHJs.
- BIM Services.
- LEED Services.
- 3D Renderings.
- Life cycle Analysis.
- Unforeseen conditions outside of base scope listed herein.

Hourly Rates

Compensation for Additional Services shall be invoiced hourly at the rate shown below:

Principal	\$288
Snr. Project Manager	\$186
Snr. Architect	\$172
Project Architect	\$147
Project Engineer	\$147
Project Manager	\$144
Project Designer	\$115
Engineer	\$115
CADD Draftsman	\$ 95
Admin / Clerical	\$ 89

VIII. DATA PROVIDED BY CITY

The following information or documents are to be provided by the City:

- AE record drawings for the restrooms mentioned above.
- City's design guidelines and standards.

IX. PROJECT MANAGER

MCHarry Associates Project Manager for this assignment will be Howard Ferguson.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2026-61

Agenda Date: 3/3/2026

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the award of ITB #26-005 for the purchase and supply of Chemical Scale Inhibitor (Antiscalant) on an as-needed basis to Amaya Solutions, Inc. d/b/a American Water Chemicals; authorizing execution of a contract with Amaya Solutions, Inc, the sole responsive and responsible bidder, for a one-year term in an amount not to exceed \$56,250.00, with four additional one-year renewals; providing for an effective date. (Funds from Account #401-300-360-3602-000-53600-503511 - Chemicals)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal Impact

Costs: \$56,250.00

Account Name: Chemicals

Account Number: 401-300-360-3602-000-53600-503511

Background/History

The City of Deerfield Beach, serving as Lead Agency for the Southeast Florida Governmental Purchasing Co-Op, is seeking a Vendor to furnish all labor, parts, material, equipment, services and incidentals necessary for the purchase and delivery of Nanofiltration and Reverse Osmosis Antiscalant suitable for potable water membrane treatment processes.

The Procurement and Contract Administration Division issued an Invitation to Bid for Chemical Scale Inhibitor, Invitation to Bid #26-005 (the "ITB"). This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements.

The resulting Contract shall be made available to all current and future Southeast Florida Governmental Purchasing Co-Op member agencies at any time during the initial term and any exercised renewal periods. Any Co-Op member agency may elect to participate in this Contract at its discretion, provided that all pricing, terms, conditions, and requirements, shall apply uniformly to all participating agencies, regardless of when participation begins.

Current Activity

On December 16, 2025, the ITB was advertised in the legal notices section of the Broward County designated publicly accessible website. The notice was sent to 179 prospective Offerors via the e-Procurement Marketplace.

On January 29, 2026 at 2:00 p.m., the Procurement and Contract Administration Division opened the one response that was received by the submittal deadline from Amaya Solutions, Inc. d/b/a American Water Chemicals ("Amaya"). The response was reviewed by the Procurement and Contract Administration Division to ensure the response met the ITB requirements.

The Procurement and Contract Administration Division discussed the response with the Department of Environmental Services, which concurred Amaya met all the requirements of the ITB.

Recommendation

It is recommended that the City Commission approve the award of ITB #26-005 for the supply and delivery of Chemical Scale Inhibitor (Antiscalant) on an as-needed basis for the water treatment plant to Amaya Solutions, Inc.

RESOLUTION NO. 2026/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE AWARD OF ITB #26-005 FOR THE PURCHASE AND SUPPLY OF CHEMICAL SCALE INHIBITOR (ANTISCALANT) ON AN AS NEEDED BASIS TO AMAYA SOLUTIONS, INC. D/B/A AMERICAN WATER CHEMICALS; AUTHORIZING EXECUTION OF A CONTRACT WITH AMAYA SOLUTIONS, INC, THE SOLE RESPONSIVE AND RESPONSIBLE BIDDER, FOR A ONE YEAR TERM IN AN AMOUNT NOT TO EXCEED \$56,250.00, WITH FOUR ADDITIONAL ONE YEAR RENEWALS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued Invitation for Bid #26-005 (the “ITB”) seeking a qualified contractor to supply Chemical Scale Inhibitor (Antiscalant) for use at the City’s Water Treatment Plant as specified in the ITB (the “Chemicals”); and

WHEREAS, the ITB was advertised in the legal notices section of the Broward County designated publicly accessible website on December 16, 2025, and the notice was sent to 179 prospective firms via the e-Procurement Marketplace with ten (10) vendors viewing the ITB documents; and

WHEREAS, on January 29, 2026, at 2:00 p.m., the ITB due date and time, the Procurement and Contract Administration Division (the “Division”) opened the one bid that was timely received, and reviewed the bid to ensure that it met the ITB requirements; and

WHEREAS, the Division reviewed the bid submitted by Amaya Solutions, Inc. d/b/a American Water Chemicals (“Amaya”), the apparent sole bidder, discussed it with the Department of Environmental Services staff and concluded that Amaya met all the requirements of the ITB; and

WHEREAS, the Division recommends that the City Commission approve the award of the ITB to Amaya, the sole responsible and responsible bidder to the ITB, and authorize the execution of a contract with Amaya for the purchase and supply of the Chemicals for a one year term, with four additional one year renewals, in an amount not to exceed \$56,250.00 for the initial one year term (the “Contract”).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby approves the award of the ITB to Amaya for the purchase and supply of the Chemicals on an as needed basis.

Section 3. The City Manager is hereby authorized to execute the Contract with Amaya for the Chemicals in an amount not to exceed \$56,250.00 for the initial one-year term, consistent with the terms and conditions of the ITB, together with such non-substantial changes as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. The appropriate City officials are authorized to do all things necessary to carry out the aims of this Resolution.

Section 5. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2026.

CITY OF DEERFIELD BEACH

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



Memorandum

TO: Yaroslav Concepcion, Environmental Services Director

FROM: Eddyson Etienne, Senior Buyer

THRU: Oleg Gorokhovsky, Chief Financial Officer

DATE: February 6, 2026

SUBJECT: Chemical Scale Inhibitor, ITB #26-005

The Procurement and Contract Administration Division issued an Invitation to Bid for Chemical Scale Inhibitor, (ITB) Invitation to Bid #26-005. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements. Details of the competitive solicitation process are as follows:

- On December 16, 2025, the ITB was advertised in the legal notices section of the Broward County Website. The notice was sent to One Hundred and Seventy-Nine (179) prospective Offerors via the e- Procurement Marketplace.
- Ten (10) vendors viewed the ITB documents.
- On January 29, 2026 at 2:00 p.m. EST, the Procurement and Contract Administration Division closed and unsealed one (1) response, Amaya Solutions, Inc. dba American Water Chemicals. The response was reviewed by the Procurement and Contract Administration Division to ensure the response met the ITB requirements.
- The City of Deerfield Beach staff has reviewed the responsive and responsible bid received and recommends award to the vendor providing the lowest, responsive and responsible pricing of the required product and services.
- The Procurement and Contract Administration Division discussed the response with the Department of Environmental Services staff, which concurred Amaya Solutions, Inc. dba American Water Chemicals met all the requirements of the ITB.
- Because only one bid was received, Procurement evaluated price reasonableness and determined the pricing to be fair and reasonable.
- Reference checks were conducted on Amaya Solutions, Inc. dba American Water Chemicals which revealed positive ratings.
- Documentation related to this solicitation may be obtained by e-mailing eetienne@deerfield-beach.com. You may contact the Procurement and Contract Administration Division at 954- 480-4381 with any questions.

In summary, Amaya Solutions, Inc. dba American Water Chemicals is deemed to be the lowest responsive and responsible bidder and meet the ITB requirements. Therefore, it is recommended that the City award ITB 26-005 – Chemical Scale Inhibitor to Amaya Solutions, Inc. dba American Water Chemicals, in the best interest of the City.

Please use this memorandum and all attachments as your backup for the next available City Commission meeting.

Att. Bid Tabulation, Scope of Work,

Event Number	ITB 26 -005 Addendum 2	Organization	City of Deerfield Beach
Event Title	Chemical Scale Inhibitor	Workgroup	Purchasing Dept.
Event Description	The City of Deerfield Beach, serving as the l	Event Owner	Eddyson Etienne
Event Type	ITB (Commodity)	Email	eetienne@deerfield-beach.com
Issue Date	12/16/2025 10:12:17 AM (ET)	Phone	954 (250) 4039
Close Date	1/29/2026 02:00:00 PM (ET)	Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
American Water Chemicals, Inc.	Plant City	FL	1/28/2026 02:44:59 PM (ET)	1	\$1.33

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.

**SECTION VI
SPECIFICATION AND REQUIREMENTS
CHEMICAL SCALE INHIBITOR**

A. General Information

City of Deerfield Beach (“City”), serving as Lead Agency for the Southeast Florida Governmental Purchasing Co-Op, is seeking a Vendor to furnish all labor, parts, material, equipment, services and incidentals necessary for the purchase and delivery of Nanofiltration and Reverse Osmosis Antiscalant suitable for potable water membrane treatment processes.

The resulting Contract shall be made available to all current and future Southeast Florida Governmental Purchasing Co-Op member agencies at any time during the initial term and any exercised renewal periods. Any Co-Op member agency may elect to participate in this Contract at its discretion, provided that all pricing, terms, conditions, and requirements, shall apply uniformly to all participating agencies, regardless of when participation begins.

B. Contract Term

The initial Contract term shall be three (3) years from effective date. The City reserves the right to renew the Contract for two (2) additional one-year periods, contingent upon continued operational need, satisfactory Vendor performance, and availability of funding. All renewals will be exercised by the City on behalf of participating Co-Op members.

C. Approved Equals

The specified product for this solicitation is AWC A-102 Plus. Potential Vendors proposing an alternate product must submit a formal Approved Equal request prior to the deadline stated in the ITB. Submittals must include the following:

- Technical Data Sheet (TDS)
- NSF/ANSI Standard 60 certification
- NF/RO membrane compatibility documentation
- Safety Data Sheet (SDS)
- Chemical formulation or physical property data
- Independent performance data (if available)

Determinations will be issued via written Addendum and apply across all Co-Op jurisdictions. The City shall serve as the sole authority in determining equivalency and suitability. Late requests will not be considered.

D. Authorized Dealer Requirement

Vendors must be authorized distributors or resellers for the product offered. Upon City request, Vendors shall submit proof of authorized status within three (3) business days. Failure to provide documentations may result in rejection of Bid.

E. Product Requirements

The Antiscalant supplied shall be AWC A-102 Plus or a City-approved equal designed for scale inhibition in NF and RO membrane systems. The product must be NSF/ANSI Standard 60 certified and compatible with membrane materials operated by participating Co-Op agencies

Each delivery shall include a **Certificate of Analysis (COA)** containing:

- Batch/Lot Number,
- Date of Manufacture,
- Specific Gravity,
- pH,
- Active ingredient concentration,
- NSF-60 verification.

Product must have a minimum remaining shelf life of twelve (12) months and be free from contamination or defects. The City and Co-Op agencies reserve the right to perform independent laboratory testing. Non-conforming product must be removed and replaced within forty-eight (48) hours at the Vendor's expense.

F. Pricing

Pricing shall be Firm-Fixed Price (FFP), quoted F.O.B Destinations, and inclusive of product, freight, fuel, transportation, offloading equipment, and any associated charges. Pricing must apply uniformly to all Co-Op members utilizing this Contract. Any price increases during renewal periods shall not exceed the lesser of 3% or the annual CPI-U. Any proposed adjustment must be submitted with at least thirty (30) days written notice and include manufacturer documentation.

G. Ordering, Quantities, Delivery, and Inspection

No warranty or guarantee is expressed or implied regarding the total amount to be purchased under the resulting Contract. The City reserves the right to increase or decrease quantities as needed. Any estimated annual usage or expenditure is provided solely for comparison purposes. No minimum order requirements are permitted. The initial term minimum quantity for each bid item is considered to be zero (0).

The Vendor shall be able to provide quantities of items above or below the estimated in the forecast amounts with no impact to pricing or delivery. Vendor shall deliver product

within ten (10) calendar days after issuance of a Purchase Order and must provide at least twenty-four (24) hours advance delivery notice.

City's Delivery Address:

City of Deerfield Beach Water Treatment Plant

290 Goolsby Blvd. Deerfield Beach, FL 33442

Deliveries shall occur Monday through Friday, 7:00 AM to 5:00 PM, excluding City-observed holidays. Vendor is responsible for providing all hoses, pumps, fittings, and any required offloading equipment. Delivery personnel shall be trained in chemical handling and fully compliant with OSHA, DOT, EPA, and all applicable HazMat regulations.

Vendor is responsible spill prevention, containment, cleanup, and disposal at Vendor expense.

All delivered product shall be subject to inspection upon arrival. The City may reject any product showing contamination, precipitation, labeling discrepancies, or deviation from COA parameters. Rejected product must be removed and replaced within forty-eight (48) hours at Vendor cost.

H. Additions/Deletions of Items

The City reserves the right to add items to this Contract. Additions may result from, but are not limited to, additional needs and product replacements. Added items must meet Bid specifications. If the price offered is not acceptable to the City, the City reserves the right to procure the items from other sources.

No guarantee is expressed or implied regarding total quantities purchased.

I. Damage/Irregular Items

Products supplied by Vendor shall be new, with no irregulars, seconds or damaged merchandise accepted. Incorrect delivered products shall be replaced with the correct products by the Vendor at the Vendor's expense within five (5) business days from the notification date.

J. Invoicing Payment

Vendor shall not be paid for work completed that was not requested by the City.

Payment will only be made after items have been received, accepted and properly invoiced.

All invoices shall be legible and must include the following:

- a. City of Deerfield Beach Purchase Order Number
- b. Vendor Contract/Sales Manager Name
- c. Date of Service
- d. Ship Date
- e. Contract Line-Item Number

- f. Product Title
- g. Product Detail Description
- h. Quantity
- i. Unit Price and Extended Price

K. Chemical Warranty

The Vendor warrants that all product supplied under this contract:

- Conforms to all specifications listed herein,
- Is NSF/ANSI Standard 60 certified,
- Is free from contamination and foreign matter,
- Is suitable for potable water NF/RO treatment applications.

Any non-conforming product shall be replaced immediately at the Vendor's expense. The Vendor shall be responsible for any verified costs incurred by the City as a direct result of non-conforming material, including laboratory testing and disposal costs.

[END OF DOCUMENT]



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2026-41

Agenda Date: 3/3/2026

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

ORDINANCE 2026/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, ADOPTING AN AMENDMENT TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2026; APPROVING SUPPLEMENTAL APPROPRIATIONS AND BUDGET TRANSFERS TO AND WITHIN VARIOUS CITY FUNDS, AND CARRY FORWARD OF PRIOR FISCAL YEAR APPROPRIATIONS AND BUDGET REDUCTIONS TO VARIOUS CITY FUNDS, AS SET FORTH IN THE ATTACHED EXHIBIT "A"; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

Recommended Action

Commission to vote on Ordinance and set public hearing for March 31, 2026

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

In accordance with Florida Statute Section 166.241(8)(c), the governing body of each municipality at any time within a fiscal year or within 60 days thereafter, may amend the budget for a purpose not specifically authorized in paragraph 166.241(8)(a) or (b), by adopting the budget amendment in the same manner as the original budget. This proposed amendment to the budget meets this requirement.

Article 5 of the City Charter provides that if there are revenues in excess of those estimated in the budget, the Commission by ordinance may make supplemental appropriations for the year up to the amount of such excess revenues.

Current Activity

As outlined in Exhibit A, supplemental budget appropriations and budget transfers are requested primarily for revenue recognition, interfund transfers between funds, carryforward adjustments, and departmental transfers between City departments.

Interfund transfers are movements of resources between City funds to reimburse a fund for expenditures it initially incurred on behalf of another fund.

Carryforward adjustments represent unspent appropriations at the close of the prior fiscal year that reverted to fund balance and are being re-authorized for use in the current fiscal year.

General Fund – Revenues

- General Fund revenue recognition to increase contributions by \$107,312 for credits received from the Broward County School Board for School Resource Deputies.

General Fund – Fund Balance

- General Fund's use of fund balance reflects a net increase of \$158,175, consisting of interfund

transfers and prior year's carryforward adjustments:

1. Interfund transfer of \$1,250 from the General Fund to the 2018 Capital Improvement Bond Fund for payment of the annual agent fee.
2. Interfund transfer reimbursement of \$20,500 from the General Fund to the Park & Recreation Future Fund for the 100th Anniversary Gym Mural.
3. Carryforward of prior year's appropriations consisting of \$152,500 for the Public Art Master Plan and \$91,237 remaining funds from the Centennial Celebration allocation.
4. Offset of \$107,312 in revenue recognition.

General Fund – Expenditures and Transfers

- Planning and Development Department budget increase by \$152,500 from prior year carryforward of authorized funding for the Public Art Master Plan.
- Parks & Recreation Department budget increase by \$91,237 from prior year carryforward of authorized funding for the Centennial Celebration.
- Budget reduction of \$149,846 as a departmental transfer to the Office of Public Safety in the amount of \$10,193 to cover additional fringe benefits for the Ocean Rescue Division and a transfer to the Environmental Services Department in the amount of \$139,653 to fund a Construction Division position.
- Departmental transfer in the amount of \$6,000 from Environment Services' Construction Division to Municipal Services' Facility Management Division for fleet maintenance.
- Interfund transfer increase totaling \$21,750, consisting of \$1,250 from the General Fund to the 2018 Capital Improvement Bond Fund to cover debt service fees and \$20,500 to the Parks and Recreation Future Fund.

2018 Capital Improvement Bond Fund

- Interfund transfer of \$1,250 from the General Fund to the 2018 Capital Improvement Bond Fund to cover debt service fees.
- Debt service expenditure budget increase by \$1,250 for payment of the annual agent fee.

CHDO HOME Grant Fund

- Budget increase by \$214,300 for the FY 2025-2026 HOME allocation to support the Home Rehabilitation and Purchase Assistance Program.

Law Enforcement Trust Fund (LETf)

- Use of fund balance budget increase by \$252,000 for carryforward of prior year's appropriation.
- LETf expenditures budget increase by \$252,000 for the purchase of enhanced crime prevention supplies, equipment, and trainings.

Deerfield Beach PAL Fund

- Use of fund balance budget increase by \$55,001 for carryforward of prior year's appropriation.
- Contractual Services budget increase by \$55,001 for the Deerfield Beach Police Athletic League and community youth-base programs.

Parks and Recreation Future Fund

- Interfund transfer reimbursement of \$20,500 from the General Fund to the Park & Recreation Future Fund for the City's centennial celebration costs.
- Operating expenditure budget increase by \$20,500 for the reimbursement of the 100th Anniversary Gym Mural.

Utilities Fund – Fund Balance

- Utilities Fund's use of fund balance budget increase by \$1,360,413 to cover the Water Treatment Plant and Engineering operating and capital outlay expenditures.

Utilities Fund – Expenditures and Transfers

- Operating expenditure budget increase by \$802,131 for the Water Treatment Plant repairs and maintenance and professional services.
- Capital outlay budget increase by \$233,282, consisting of \$165,000 for the Water Treatment Plant improvements and \$68,282 for Utility locating equipment and Engineering inspection equipment.
- Interfund transfer in the amount of \$325,000 from the Utilities Fund to the Utilities Capital Fund for fire hydrant repairs and replacement.

Utilities Capital Fund

- Interfund transfer in the amount of \$325,000 from the Utilities Fund to the Utilities Capital Fund fire hydrant repairs and replacement.
- Capital outlay budget increase by \$325,000 for the repair and replacement of critical out-of-service fire hydrants throughout the city.

Recommendation

Staff recommends approval.

ORDINANCE NO. 2026/

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, ADOPTING AN AMENDMENT TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2026; APPROVING SUPPLEMENTAL APPROPRIATIONS AND BUDGET TRANSFERS TO AND WITHIN VARIOUS CITY FUNDS, AND CARRY FORWARD OF PRIOR FISCAL YEAR APPROPRIATIONS AND BUDGET REDUCTIONS TO VARIOUS CITY FUNDS, AS SET FORTH IN THE ATTACHED EXHIBIT "A"; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, pursuant to Section 166.241(8), Florida Statutes, "the governing body of each municipality at any time within the fiscal year or within 60 days following the end of the fiscal year may amend a budget for that year"; and

WHEREAS, the City Manager has certified that there are revenues or unappropriated fund balance available for appropriation in excess of those originally estimated in the budget for the fiscal year ending September 30, 2024; and

WHEREAS, pursuant to Section 5.05(1) of the City Charter, the City Commission may, by Ordinance, make supplemental appropriations for the fiscal year, up to the amount of such excess revenues and unappropriated fund balance; and

WHEREAS, pursuant to Section 5.05(2) of the City Charter, the City Commission may, by Ordinance, reduce appropriations to a fund for the fiscal year when it appears probable to the City Manager that the revenues available will be insufficient to meet the amount appropriated to such fund; and

WHEREAS, pursuant to Section 5.05(3) of the City Charter, upon written request approved by the City Commission, the City Manager may transfer part or all of any unencumbered appropriation balance from one department, office or agency to another; and

WHEREAS, the proposed budget amendment, attached and incorporated herein as Exhibit "A", authorizes Fiscal Year 2026 budget transfers and appropriations as follows: (i) supplemental appropriations and budget transfers to and within various City Funds, as reflected in Exhibit "A", and (ii) carry forward of prior fiscal year appropriations and budget reductions to various City funds, as reflected in Exhibit "A" (collectively, the "Amendments"); and

WHEREAS, City staff recommends approving the Amendments to the City's budget for the fiscal year ending September 30, 2026, as set forth in the attached Exhibit "A", (the "Budget Amendment").

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. That the above “WHEREAS” clauses are true and correct and are made a part of this Ordinance.

Section 2. That the Budget Amendment, as set forth in the attached Exhibit “A”, is hereby approved.

Section 3. That the appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Ordinance.

Section 4. All ordinances or parts of ordinances and all resolutions or parts of resolutions in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5. Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof as a whole or part thereof other than the part declared to be invalid.

Section 6. This Ordinance shall take effect immediately upon its passage and adoption on Second Reading.

PASSED 1ST READING ON THIS ____ DAY OF _____, 2026.

PASSED 2ND READING ON THIS ____ DAY OF _____, 2026.

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

"EXHIBIT A"
CITY OF DEERFIELD BEACH, FLORIDA
BUDGET AMENDMENT NO. 1
FISCAL YEAR ENDING SEPTEMBER 30, 2026

GENERAL FUND	REVISED	BUDGET	AMENDED
REVENUES:	BUDGET	AMENDMENT	BUDGET
Property Taxes	\$ 69,497,843	\$ -	\$ 69,497,843
Sales and Use Taxes	2,327,487	-	2,327,487
Communication Service Taxes	3,000,000	-	3,000,000
Public Service Taxes	11,585,000	-	11,585,000
Licenses and Permits	852,000	-	852,000
Franchise Fees	7,661,000	-	7,661,000
Local Option Gas Tax	6,955,284	-	6,955,284
Fire Assessment Fees	19,381,245	-	19,381,245
Intergovernmental	3,533,730	-	3,533,730
Charges for Services	10,410,234	-	10,410,234
Fines and Forfeits	4,078,000	-	4,078,000
Grants and Contributions	3,357,880	107,312	3,465,192
Administration Fees	8,079,662	-	8,079,662
Other Financing Sources	2,512,990	-	2,512,990
TOTAL SOURCES	\$ 153,232,355	\$ 107,312	\$ 153,339,667
Transfers In	221,179	-	221,179
Fund Balances	26,692,477	158,175	26,850,652
TOTAL REVENUES, TRANSFERS & BALANCES	\$ 180,146,011	\$ 265,487	\$ 180,411,498
EXPENDITURES:			
City Commission	\$ 727,904	\$ -	\$ 727,904
City Manager	1,156,308	-	1,156,308
City Clerk	771,750	-	771,750
City Attorney	698,492	-	698,492
Financial Services	4,426,577	-	4,426,577
Human Resources	1,174,038	-	1,174,038
Planning & Development Services	2,337,970	152,500	2,490,470
Information Technology Services	4,411,554	-	4,411,554
Economic Development	1,596,567	-	1,596,567
Community Services	5,965,609	-	5,965,609
Public Affairs & Marketing	1,038,161	-	1,038,161
Office of Public Safety	94,723,877	10,193	94,734,070
Municipal Services	17,222,987	6,000	17,228,987
Environmental Services	1,136,613	133,653	1,270,266
Parks & Recreation	10,667,623	91,237	10,758,860
Additional Considerations	554,494	(149,846)	404,648
TOTAL EXPENDITURES	\$ 148,610,525	\$ 243,737	\$ 148,854,262
Transfers Out	31,535,487	21,750	31,557,237
TOTAL APPROPRIATED EXPENDITURES			
TRANSFERS, RESERVES & BALANCES	\$ 180,146,011	\$ 265,487	\$ 180,411,498

2018 CAPITAL IMPROVEMENT BOND REVENUES:	REVISED BUDGET	BUDGET AMENDMENT	AMENDED BUDGET
Transfer In	\$ 2,045,200	\$ 1,250	\$ 2,046,450
TOTAL REVENUES, TRANSFERS & BALANCES	2,045,200	1,250	2,046,450

EXPENDITURES:

Debt service	2,045,200	1,250	2,046,450
TOTAL EXPENDITURES	\$ 2,045,200	\$ 1,250	\$ 2,046,450

CHDO HOME GRANT FUND REVENUES:	REVISED BUDGET	BUDGET AMENDMENT	AMENDED BUDGET
HOME Program Grant Funding	\$ 363,820	\$ 214,300	\$ 578,120
TOTAL REVENUES, TRANSFERS & BALANCES	363,820	214,300	578,120

EXPENDITURES:

Home Rehabilitation and Purchase Assistance	363,820	214,300	578,120
TOTAL EXPENDITURES	\$ 363,820	\$ 214,300	\$ 578,120

LAW ENFORCEMENT TRUST FUND REVENUES:	REVISED BUDGET	BUDGET AMENDMENT	AMENDED BUDGET
Fund Balance - Carryforward	\$ -	\$ 252,000	\$ 252,000
TOTAL REVENUES, TRANSFERS & BALANCES	-	252,000	252,000

EXPENDITURES:

Operating & Capital Outlay expenditures	-	252,000	252,000
TOTAL EXPENDITURES	\$ -	\$ 252,000	\$ 252,000

DEERFIELD BEACH PAL FUND REVENUES:	REVISED BUDGET	BUDGET AMENDMENT	AMENDED BUDGET
Fund Balance - Carryforward	\$ -	\$ 55,001	\$ 55,001
TOTAL REVENUES, TRANSFERS & BALANCES	-	55,001	55,001

EXPENDITURES:

Contractual Services	-	55,001	55,001
TOTAL EXPENDITURES	\$ -	\$ 55,001	\$ 55,001

PARKS AND RECREATION FUTURE FUND REVENUES:	REVISED BUDGET	BUDGET AMENDMENT	AMENDED BUDGET
TOTAL SOURCES	\$ 55,000	\$ -	\$ 55,000
Transfer In	-	20,500	\$ 20,500
Use of Fund Balance	41,170	-	41,170
TOTAL REVENUES, TRANSFERS & BALANCES	\$ 96,170	\$ 20,500	\$ 116,670

EXPENDITURES:			
Operating expenditures	96,170	20,500	116,670
TOTAL EXPENDITURES	\$ 96,170	\$ 20,500	\$ 116,670

UTILITIES FUND REVENUES:	REVISED BUDGET	BUDGET AMENDMENT	AMENDED BUDGET
TOTAL SOURCES	\$ 30,101,000	-	\$ 30,101,000
Use of Fund Balance	12,670,472	1,360,413	14,030,885
TOTAL REVENUES, TRANSFERS & BALANCES	\$ 42,771,472	\$ 1,360,413	\$ 44,131,885

EXPENDITURES:			
Personnel	\$ 10,576,944	\$ -	\$ 10,576,944
Operating expenditures	19,389,251	802,131	20,191,382
Debt Service	3,049,557	-	3,049,557
Capital Outlay	2,775,231	233,282	3,008,513
TOTAL EXPENDITURES	35,790,983	1,035,413	36,826,396
Transfers Out	6,980,489	325,000	7,305,489
TOTAL APPROPRIATED EXPENDITURES TRANSFERS, RESERVES & BALANCES	\$ 42,771,472	\$ 1,360,413	\$ 44,131,885

UTILITIES CAPITAL FUND REVENUES:	REVISED BUDGET	BUDGET AMENDMENT	AMENDED BUDGET
TOTAL SOURCES	\$ 10,884,326	\$ -	\$ 10,884,326
Transfers In	4,650,632	325,000	4,975,632
Use of Fund Balance	4,144,016	-	4,144,016
TOTAL REVENUES, TRANSFERS & BALANCES	\$ 19,678,974	\$ 325,000	\$ 20,003,974

EXPENDITURES:			
Capital Outlay	19,678,974	325,000	20,003,974
TOTAL EXPENDITURES	\$ 19,678,974	\$ 325,000	\$ 20,003,974



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2025-634

Agenda Date: 3/3/2026

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving Change Order No. 5 with Core & Main, LP, in the amount of \$40,895.26 for project expenditures incurred in 2025; approving Change Order No. 6 with Core & Main, LP, in the amount of \$453,404, with a 10% contingency of \$45,340.00, for a total amount not to exceed \$498,744.00 for completion of the installation of additional meters; ratifying expenditures for the Advanced Metering Infrastructure (AMI) and Installation of Water Meters Project in the amount of \$1,908,835.40; approving an extension of the project completion date from February 28, 2026 to August 27, 2026; providing for execution, conflicts, and an effective date. (Funds from Account #413-300-360-3603-000-53600-506530 - CIP Infrastructure)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal Impact

Costs: \$539,639.26

Account Name: CIP Infrastructure

Account Number: 413-300-360-3603-000-53600-506530

Background/History

On August 2, 2022, pursuant to Resolution No. 2022/134, the City Commission approved the award of Invitation to Negotiate No. 2018-10/19 for the Advanced Metering Infrastructure Project (the "Project") and authorized the execution of a negotiated agreement with Core and Main LP, to provide the services under the Project in an amount not to exceed \$4,993,186.10, with a 10% contingency. The City and Core and Main, LP (the "Contractor") executed a Master Project Agreement on January 16, 2023. The original scope of work included complete replacement of 10,190 water meters and the retrofitting of meters (replace meter's register to allow for AMI connectivity) of an additional 2,612 meters, totaling 12,802 meters. Since the program began in 2022, more than three hundred additional meters have been added to the City through new development and re-development for a total meter count in the City now at 13,162.

The Project was budgeted in three one-year phases: Purchase Order PO220483 (the "PO") was issued for the first phase of the Project with a budget approved in the amount of \$1,455,701.50; the second-year phase was added to the PO through the issuance of change order #1, in the budget approved amount of \$2,340,717.00; and the third-year phase was added to the PO through the issuance of change order #2, in the budget approved amount of \$2,246,828. All three phases cost amounts were allocated in each Fiscal Year's budget approved by the City Commission.

During the project's first year, the Department of Environmental Services determined not to retrofit meters, but instead to have them all replaced. Additionally, over the three years of installation, 1,392 meters were determined not to be "standard meter change outs" as defined in the Master Project Agreement, (1 & 1/2 or 2 inch meters) requiring additional work involving retubing and/or box modification. In order to cover these and other smaller additional expenses, change orders No. 2 and No. 3, included and approved in each fiscal year were made. Additionally, change order No. 3, in the amount of \$8,775, and change order No. 4, in the amount of \$850,000 were issued, for a revised total project total cost of \$6,902,021.50. Each of these change order amounts were allocated and approved in the respective annual budgets, but the change orders were not separately approved by the City Commission.

During January 2025 through December 2025, the contractor completed services and work related to change order No. 4 that exceeded the amount approved by \$40,895.26, which requires City Commission approval. This is stated as change order No. 5.

Change order No. 6 relates to an estimated 803 additional meters, which could not be installed due to field conditions, which require additional effort by the contractor, and such work is considered as "non-standard changeouts." This work will require an additional 180 calendar days for completion. Upon this work, the City will have converted all existing meters in the City.

Completing this additional scope using the City crew would significantly strain the operational capacity of the Utilities Division and is estimated to require a minimum of three years to complete if staff were to do this work, adversely impacting the Division's ability to perform routine operations and respond to other priority work.

Current Activity

As of today, 12,359 meters have been successfully installed and are actively reporting to their corresponding customer accounts through the newly installed Advanced Metering Infrastructure (AMI) system.

This milestone represents a major step forward in modernizing the City's water system. The AMI technology allows for real-time monitoring, improved billing accuracy, early leak detection, and more efficient water management, ultimately enhancing service reliability and convenience for our customers.

Recommendation

In order to have the project completed and reconcile the project expenditures, staff is recommending approval as follows:

- (1) Approval of change order No. 5 for the 2025 Project Expenditures incurred, in the amount of \$40,895.26;
- (2) Approval of change order No. 6, in the amount of \$453,404, for the installation of the additional 803 meters with a 10% contingency of \$45,340.00 for a total amount of \$498,744.00;
- (3) Ratification of the total approved budget expenditures in the amount of \$1,908,835.40 for change orders 1-6; and
- (4) Approval of an extension of the Project completion date from February 28, 2026 to August 27, 2026

RESOLUTION NO. 2026/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING CHANGE ORDER NO. 5 WITH CORE & MAIN, LP, IN THE AMOUNT OF \$40,895.26 FOR PROJECT EXPENDITURES INCURRED IN 2025; APPROVING CHANGE ORDER NO. 6 WITH CORE & MAIN, LP, IN THE AMOUNT OF \$453,404, WITH A 10% CONTINGENCY OF \$45,340.00, FOR A TOTAL AMOUNT NOT TO EXCEED \$498,744.00 FOR COMPLETION OF THE INSTALLATION OF ADDITIONAL METERS; RATIFYING EXPENDITURES FOR THE ADVANCED METERING INFRASTRUCTURE (AMI) AND INSTALLATION OF WATER METERS PROJECT IN THE AMOUNT OF \$1,908,835.40; APPROVING AN EXTENSION OF THE PROJECT COMPLETION DATE FROM FEBRUARY 28, 2026 TO AUGUST 27, 2026; PROVIDING FOR EXECUTION, CONFLICTS, AND AN EFFECTIVE DATE

WHEREAS, on August 2, 2022, the City Commission adopted Resolution No. 2022/134, approving the award of Invitation to Negotiate No. 2018-19/19 for advanced metering infrastructure (AMI) and authorizing the execution of a negotiated agreement with Core & Main, LP (“Core & Main”) in an amount not to exceed \$4,993,186.10, with a 10% contingency (the “Initial Project Cost”); and

WHEREAS, the City and Core & Main executed the Master Project Agreement on January 16, 2023, (the “Agreement”), which scope of work included the complete replacement of 10,190 water meters and retrofit and the replacement of meter registers to allow for AMI connectivity of an additional 2,612 meters for a total of 12,809 meters (the “Project”); and

WHEREAS, the Project was divided into three one-year phases, with Purchase Orders and applicable Change Orders being issued for each phase by year for an approximate amount of \$6,043,246.50 (the “Initial Orders”), and the annual project phase costs were allocated in each applicable Fiscal Year Budget approved by the City Commission; and

WHEREAS, during the course of the Project, the Project Cost increased due to a change in the scope of the work to eliminate the retrofitting of the meters and have all meters replaced, and certain meter installations required additional work involving re-tubing as the installations were not considered standard meter change outs, which resulted in the issuance of Change Order No. 3 in the amount of \$8,755.00 and Change Order No. 4 in the amount of \$850,000.00, and these costs were allocated in the respective budgets, for a revised total project cost of \$6,902,021.50 (the “Additional Costs”); and

WHEREAS, the expenditures, changes and the invoices related to the Initial Orders and Additional Costs for the Project caused the total Project Cost to exceed the approved Project Cost of \$4,993,186.10 with a 10% contingency, thereby requiring City Commission approval; and

WHEREAS, in reviewing the Project Costs, it has been determined that Project Work was completed during the timeframe of January 2025 to December 2025 for additional incurred costs in the amount of \$40,895.26 under Change Order No. 5, which requires City Commission approval; and

WHEREAS, it has been determined by City staff that an estimated 803 additional meter installations are required (“Additional Work”) to complete Citywide installation for a cost of \$453,404.00, with a 10% contingency of \$45,340.00 for a total amount not to exceed \$498,744.00, thereby requiring City Commission approval of Change Order No. 6; and

WHEREAS, due to the Additional Work proposed under Change Order No. 6, the completion date under the existing Agreement needs to be extended from February 28, 2026 to August 27, 2026 (the “Time Extension”).

WHEREAS, staff recommends that the City Commission ratify the expenditures for the Initial Orders and Additional Costs in the amount of \$1,908,835.40, approve and authorize execution of Change Order No. 5 & 6 and approve the Time Extension.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby ratifies the expenditures for the Initial Orders and Additional Costs in the amount of \$1,908,835.40 for the work completed by Core & Main.

Section 3. The City Commission hereby approves Change Order No. 5 in the amount of \$40,895.26 for the expenditures incurred for work completed by Core & Main during January 2025 to December 2025.

Section 4. The City Commission hereby approves Change Order No. 6 in the amount of \$453,404.00, with a 10% contingency of \$45,340.00 for a total amount not to exceed \$498,744.00, and the Time Extension for the Additional Work to be performed by Core & Main.

Section 5. The appropriate City officials are authorized to execute Change Order No. 5 & 6 and to do all things necessary to carry out the aims of this Resolution.

Section 6. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 7. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2026.

CITY OF DEERFIELD BEACH

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



Bid Proposal for DEERFIELD BEACH - CO 5

CUSTOMER	DEERFIELD BEACH, CITY OF 200 GOOLSBY BLVD DEERFIELD BEACH, FL 33442	Job DEERFIELD BEACH - CO 5 DEERFIELD BEACH, FL Bid Date: 02/10/2026 Bid #: 4726969
	Sales Representative Javier Rezakhani (M) 561-472-4693 (T) 561-848-4396 (F) 561-845-7267 javier.rezakhani@coreandmain.com	Core & Main 4310 NW 10th Ave Oakland Park, FL 33309 (T) 9547727343
CONTACT		
NOTES		



Bid Proposal for DEERFIELD BEACH - CO 5

DEERFIELD BEACH, CITY OF
Job Location: DEERFIELD BEACH, FL
Bid Date: 02/10/2026
Core & Main Bid #: 4726969

Core & Main
4310 NW 10th Ave
Oakland Park, FL 33309
Phone: 9547727343
Fax: 9547720443

Seq#	Qty	Description	Units	Price	Ext Price
10	1	REPLUMBING 1.5" & 2" METERS	LS	40,895.26	40,895.26
				Sub Total	40,895.26
				Tax	0.00
				Total	40,895.26

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.



Bid Proposal for DEERFIELD BEACH - AMI CHANGE ORDER

CUSTOMER	<p>DEERFIELD BEACH, CITY OF 200 GOOLSBY BLVD DEERFIELD BEACH, FL 33442</p>	<p>Job DEERFIELD BEACH - AMI CHANGE ORDER DEERFIELD BEACH, FL Bid Date: 02/10/2026 Bid #: 4441434</p>
	<p>Sales Representative Javier Rezakhani (M) 561-472-4693 (T) 561-848-4396 (F) 561-845-7267 javier.rezakhani@coreandmain.com</p>	<p>Core & Main 4310 NW 10th Ave Oakland Park, FL 33309 (T) 9547727343</p>
CONTACT		
NOTES	<p>Core & Main would like to add 6 months to the project completion date with an exception to Seq #140 as it carries a 6-12 month lead time. Core & Main will supply the meter when it is available for the City to install. Any meters Returned To Utility (RTU), shall not apply towards liquidated damages.</p> <p>The pricing reflects estimated labor and materials necessary to furnish and install the remaining incompletes. Core & Main will not be responsible if add'l funds are required to complete the project.</p>	



Bid Proposal for DEERFIELD BEACH - AMI CHANGE ORDER

DEERFIELD BEACH, CITY OF
Job Location: DEERFIELD BEACH, FL
Bid Date: 02/10/2026
Core & Main Bid #: 4441434

Core & Main
 4310 NW 10th Ave
 Oakland Park, FL 33309
Phone: 9547727343
Fax: 9547720443

Seq#	Qty	Description	Units	Price	Ext Price
10		METERS			
20	72	IPERL 5/8X3/4 TRPL 6' 2W 1G SM 7WHL I5S1GBXX	EA	115.00	8,280.00
30	252	IPERL 1 TRPL 6' 2W 1G SM 7WHL I4S1GBXX	EA	160.00	40,320.00
40	30	OMNI+ 2 R2 1G 17LL 9WHL SM 6' TRPL 3W CABLE REG ID MATCHES METER BODY ID R2X1XX1GXW0XXSD	EA	590.00	17,700.00
50	1	OMNI+ 3 T2 1G 17LL 9WHL SM 6' TRPL 3W CABLE REG ID MATCHES METER BODY ID T3X3XX1GXW0XXSD	EA	915.00	915.00
60	2	OMNI+ 4 T2 1G 20LL 9WHL SM 6' TRPL 3W CABLE REG ID MATCHES METER BODY ID T4X3XX1GXW0XXSD	EA	1,815.00	3,630.00
80		FIRELINE METER			
90	2	OMNI+ 4 F2 1G 33LL 9W SM 2 F4XCXX1GXW0XXSD	EA	6,950.00	13,900.00
120		6" REPLACEMENT METER 18"LL			
130		LEAD TIME 6-12 MONTHS			
140	2	6" EVOQ4 AMCO MAG METER 18"LL 6' TRPL 3W CABLE REG ID MATCHES METER BODY ID F6XCXX1GXW0XXSD	EA	7,500.00	15,000.00
150	1	EVO SENSUS PROTOCOL		650.00	650.00
170		RADIOS			
180	54	520M M2 S/POINT TC SP HR & LD PIT SET 5396353752201MI	EA	120.00	6,480.00
				SUBTOTAL	106,875.00
200		MATERIALS			
210	1	NOT TO EXCEED AMOUNT FOR MATERIALS TO BE BILLED AT COST +15%	EA	50,000.00	50,000.00
250		NEW METER CHANGEOUT			
260		WITHIN CONTRACT AMOUNT			
270	147	5/8X3/4 METER INSTALL SERVICE	EA	42.00	6,174.00
280	256	1" METER INSTALL SERVICE	EA	45.00	11,520.00
290	85	INSTALL 1-1/2" OMNI METER	EA	230.00	19,550.00
300	84	INSTALL 2" OMNI METER	EA	230.00	19,320.00
310	300	LABOR DRILL ESIXTING PIT LIDS	EA	12.00	3,600.00
				SUBTOTAL	60,164.00
340		NEW METER CHANGEOUT			
350		ADDITIONAL OVER CONTRACT QTY			
360	160	5/8X3/4 METER INSTALL SERVICE	EA	42.00	6,720.00
370	120	1" METER INSTALL SERVICE	EA	45.00	5,400.00
380	280	LABOR DRILL ESIXTING PIT LIDS	EA	12.00	3,360.00

Actual taxes may vary



Bid Proposal for DEERFIELD BEACH - AMI CHANGE ORDER

Bid #: 4441434

Seq#	Qty	Description	Units	Price	Ext Price
				SUBTOTAL	15,480.00
410		METER BOXES & LIDS			
420	100	CDR COVER 11X18X2 W/TOUCH READ	EA	75.00	7,500.00
430	50	CDR LID 17X30X2 TOUCH READ	EA	190.00	9,500.00
440	100	CDR 11X32X2 COVER W/TOUCH READ C00113202P050X	EA	325.00	32,500.00
460	105	3/4" BOX RAISE/LOWER/RESET IN GRASS OR DIRT	EA	125.00	13,125.00
480	75	1" BOX RAISE/LOWER/RESET IN GRASS OR DIRT	EA	125.00	9,375.00
500	20	1.5" BOX RAISE/LOWER/RESET IN GRASS OR DIRT	EA	325.00	6,500.00
520	15	2" BOX RAISE/LOWER/RESET IN GRASS OR DIRT	EA	325.00	4,875.00
540	1	REPLACE METER BOX <1" IN GRASS OR DIRT	EA	95.00	95.00
560		NO QUOTE FOR WORK IN CONCRETE			
				SUBTOTAL	83,470.00
580		PLUMBING WORK			
590	10	METER CHANGEOUT 3/4" METER WAS PREVIOUSLY INCOMPLETE DUE TO EXCESSIVE DEPTH	EA	100.00	1,000.00
630	5	REPLUMB TO REPLACE 3/4" DIRECT CONNECT	EA	325.00	1,625.00
650	5	REPLUMB TO REPLACE 1" DIRECT CONNECT	EA	325.00	1,625.00
670	1	REPLUMB TO REPLACE 2" DIRECT CONNECT	EA	1,250.00	1,250.00
690	135	REPLACE CURB STOP (3/4"-1")	EA	325.00	43,875.00
700	25	REPLACE CURB STOP (1.5"-2")	EA	500.00	12,500.00
710	70	REPAIR BACKFLOW LEAK (3/4")	EA	195.00	13,650.00
720	2	REPAIR BACKFLOW LEAK (2")	EA	195.00	390.00
730		NO QUOTE - REPLUMBING CORRODED GALVANIZED PIPE AT METER			
				SUBTOTAL	75,915.00
750	1	C&M PROJECT MANAGEMENT FEE	EA	6,500.00	6,500.00
770		ADDITIONAL CONGTINGENCY ITEMS			
780		NOT TO EXCEED \$50,000.00 BASIS			
790		THE ITEMS BELOW ARE FOR			
800		REFERENCE. ADDITIONAL WORK MAY			
810		BE NEEDED & WILL BE EVALUATED			
820		AND QUOTED ON AN AS NEEDED BASIS.			
830		BASIS.			
840	1	CONTINGENCY	EA	55,000.00	55,000.00
850	0	LAY LGTH ADJUSTMENT (3/4"-1")	EA	325.00	0.00
860	0	LAY LNGTH ADJUSTMENT (1.5"-2")	EA	1,250.00	0.00
870	0	<1" VALVE REPLACEMENT	EA	325.00	0.00

Actual taxes may vary



Bid Proposal for DEERFIELD BEACH - AMI CHANGE ORDER

Bid #: 4441434

Seq#	Qty	Description	Units	Price	Ext Price
880	0	GENERAL REPLUMB HOURLY RATE	EA	250.00	0.00
890	0	DEWATER VAULT	EA	450.00	0.00
900	0	CONFINED SPACE ENTRY	EA	950.00	0.00
910	0	RE-MOBILIZATION FEE	EA	5,000.00	0.00
SUBTOTAL					55,000.00
Sub Total					453,404.00
Tax					0.00
Total					453,404.00

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.



City of Deerfield Beach

Purchasing and Contract Administration Division
 401 S.W. 4th Street
 Deerfield Beach, Florida 33441
 (954) 480-4380 * Fax: (954) 480-4388

Purchase Order No.
PO220483

PO NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, LABELS, BILLS OF LADING, AND
 CORRESPONDENCE FOR PAYMENT TO BE
 PROCESSED

Vendor: CORE & MAIN LP - V00022474
 1830 CRAIG PARK COURT

 SAINT LOUIS, MO 63146
 (954)772-7343

Ship To: ENVIRONMENTAL SERVICES
 ENVIRONMENTAL SERVICES
 200 GOOLSBY BLVD
 DEERFIELD BEACH, FL 33442

Bill To: CITY OF DEERFIELD BEACH
 150 NE 2ND AVE
 ATTN: ACCOUNTS PAYABLE

 DFBInvoices@deerfield-beach.com

PR No	Status	PP	Requested By:	Terms:	Date Issued:		
PR220581			Melissa Namor	N30	03/25/24		
#	Quantity	Unit	Description	Account Number:	Unit Price	Tax/Other	Extended Amt
0001	1.00	LOT	Advanced Metering Infrastructure (AMI)	4135000-5366031 (100%)	\$1,455,701.50	0.00	\$1,455,701.50
0002	1.00	LOT	Account Number Change	4135000-5366031 (100%)	(\$1,455,701.50)	0.00	(\$1,455,701.50)
0003	0.00	LOT	Advanced Metering Infrastructure (AMI)	4135030-5366031 (100%)	\$1,455,701.50	0.00	\$0.00
0004	1.00	LOT	New Account- Advanced Metering Infrastructure (AMI)	4135030-5366031 (100%)	\$1,455,701.50	0.00	\$1,455,701.50
0005	1.00	LOT	Advanced Metering Infrastructure (AMI)	4135030-5366031 (100%)	\$2,340,717.00	0.00	\$2,340,717.00
0006	1.00	LOT	Account Number Change	4135030-5366031 (100%)	(\$3,080,499.50)	0.00	(\$3,080,499.50)
0007	1.00	LOT	New Account Number- FY24 PRE-BUDGET ADOPTION CARRYFORWARD -PO220483-Advanced Metering	4135030-5366530 (100%)	\$2,284,081.00	0.00	\$2,284,081.00
0008	1.00	LOT	New Account Number- FY24 PRE-BUDGET ADOPTION CARRYFORWARD -PO220483-Advanced Metering Infrastructure (AMI)	4135030-5366530 (100%)	\$796,418.50	0.00	\$796,418.50
0009	1.00	LOT	Advanced Metering Infrastructure (AMI)	4135030-5366530 (100%)	\$2,246,828.00	0.00	\$2,246,828.00
0010	1.00	LOT	CO #3- AMI Project- Dropbox Configuration Tool	4135030-5366530 (100%)	\$8,775.00	0.00	\$8,775.00

PO TOTAL: \$6,052,021.50

Change Order #3- Increase cost by \$8,775 for daily drop box file transfer services

Authorized Signature: 
 David Santucci

The City of Deerfield Beach abides by the Local Government Prompt Payment Act, Florida Statute 218.70 through 218.80.

CONDITIONS OF PURCHASE

1. **ACCEPTANCE:** This order is for the purchase of goods (herein referred to as "the Articles" and/or services described on the front side herein. The Buyer's offer to and the Seller's Acknowledgement to the Buyer shall constitute Seller's acceptance of such order including all of the terms and conditions herein set out. In the absence of such acknowledgement, commencement of delivery of the Articles and/or services and acceptance of such deliveries to Buyer shall constitute a firm contract on the terms and conditions hereof. This order is subject to the following terms and conditions and no others unless there is a signed agreement between the parties providing otherwise.
2. **WARRANTY PRODUCT:** (a) The Seller expressly warrants that the Articles shall be merchantable within the meaning of Articles 2-314 (2) of the Uniform Commercial Code as provided by Florida Law and in effect on the date of this order. In addition to all warranties which may be prescribed by law, the Articles shall conform to specifications, drawing, and description and shall be free from defects in materials and workmanship. Seller also warrants that to the extent, the Articles are not manufactured pursuant to detailed designs furnished by Buyer, that they will be free from defects in design. Such warranties including warranties prescribed by law shall run to Buyer, its successor, assigns and customers, and to users of the Articles for a period of one (1) year after delivery unless otherwise stated.
(b) In addition to the warranties and conditions listed above, all orders by Buyer for Electrical equipment are subject to the following conditions to which Seller hereby warrants and agrees:
 - (1) Such equipment shall be UL listed as suitable for use in a Commercial application.
 - (2) Such equipment shall be provided with three prong, heavy duty power cords.
 - (3) Suitable operator or user manuals are to accompany all units when delivered. Said manuals shall include:
 - (A) Illustrations which show locations of controls.
 - (B) Explanations of the function of each control.
 - (C) Step-by-Step procedure for proper use of appliance.
 - (D) Safety precautions (or considerations) in application and in servicing.
 - (4) Seller shall provide operator training and instructions by demonstration on the equipment supplied.
 - (5) Seller shall provide preventative maintenance and repair instruction to City employees.
 - (6) Seller shall provide repair parts, lists, ordering instructions and information as to sources of supply for such repair parts.
 - (7) All equipment nameplates, warning signs, condensers, operating instructions, labels, etc. are to be legible and remain so for the expected life of the equipment under normal expected use. Labeling shall be clear and concise and free of misinterpretation.
3. **INDEMNITY AND INSURANCE:** (a) Seller shall defend, indemnify and hold Buyer, its employees, its customers and users of the purchased Articles, harmless from any property damage, personal injuries, or death arising out of Seller's (or its subcontractors) work or performance hereunder and shall procure and maintain liability insurance with contractual liability coverage with minimum limits of \$100,000/\$300,000/\$500,000 to be effective during period of warranty with such higher limits as Buyer shall reasonably request of Seller. Seller shall on or before delivery of the Articles purchased hereunder furnish to Buyer a Certificate of Insurance evidencing and foregoing coverages and limits (b) Seller shall defend, indemnify and hold Buyer harmless from the assessments by any third party of any liquidated damages or proven actual damages arising out of the failure of Seller to timely deliver the Articles purchased hereunder. (c) Seller shall defend, indemnify and hold harmless Buyer, its officers, directors, agents, and employees from and against any and all damages, charges, losses (including the cost of any Articles lost by libel, condemnation, or voluntary recall) actions and proceedings brought by the United States of America, or any State government or any agency or instrumentality thereof against Buyer, its officers, directors, agents, and/or employees or assigns on such Articles by reason of any claim or findings by and said public authority that any such Articles are not as herein guaranteed. Nothing herein shall waive Buyer's sovereign immunity.
4. **TERMINATION:** (a) Buyer may terminate this order, in whole or in part without liability to Buyer, if deliveries are not made at the time and in the quantities specified or in the event of a breach or failure of any of the other terms or conditions hereof:
 - (b) Buyer may terminate this order, in whole or in part, at any time for its convenience, by notice to Seller in writing. On receipt by Seller of such notice, Seller shall, and to the extent specified therein, stop work hereunder and stop the placement of subcontractors, terminate work under subcontractors, outstanding hereunder, and take any necessary action to protect property in Seller's possession in which Buyer has or may acquire an interest. Any termination claim must be submitted to Buyer within sixty (60) days after the effective date of the termination.
 - (c) Any termination by Buyer, whether for default or otherwise, shall be without prejudice to any claims for damages or other rights of Buyer against Seller.
 - (d) Buyer shall have the right to audit all elements of any termination claim and Seller shall make available to Buyer on request, all books, records, and papers relating thereto.
5. **COMPLIANCE WITH LAWS:** Seller guarantees to Buyer that the Articles comply with all federal, state, and local laws, and all rules, regulations, declarations, interpretations, and orders issued thereunder.
6. **CONTROLLING LAW:** This order and the performance of the parties hereunder shall be controlled and governed by the law of the State of Florida.
7. **GENERAL:** All warranties shall be construed as conditions as well as warranties. No waiver of a breach or any provision of this order shall constitute a waiver of any other breach or provision. No modification or change in, or departure from, or waiver of the provisions of this order shall be valid or binding unless approved by the Buyer in writing. This order shall constitute the entire agreement between the parties.
8. The Seller expressly agreed that any terms, or conditions contained on any form or agreement other than this agreement, which are not in full accord with the above stated agreement and its terms shall be null and void.
9. **ALLOCATION OF RISK:** This risk for any damage to or destruction of the goods shall be borne by the Seller at all times until delivery to the control of the Buyer, which shall be the point at which the Buyer actually receives the goods for use and has accepted much.
10. **COURSE OF PERFORMANCE:** The fact that a party may accept or acquiesce in a course of performance under this agreement does not affect the meaning of this agreement even though the accepting/acquiescing party knows of the nature of the performance and has an opportunity to object to it (with respect to this course of performance provision, any time an individual attempts to perform under the contract in a matter which is not in accord with the terms of the contract, the City must promptly object to the manner of performance.)
11. **PAST PRACTICES:** The previous customs and practices of the parties hereto shall not be deemed a waiver or modification of the terms hereof.
12. **REPAIRS - NON ACCEPTANCE:** If any of the goods are delivered in a defective or non-working condition, efforts of the Buyer to correct such defect shall not constitute an acceptance where commercially reasonable in extent and cost, so that the Buyer may still reject the goods where the attempt to repair has proved unsuccessful.
13. **PLACE OF DELIVERY:** All items shall be delivered FOB destination to the City of Deerfield Beach, at address stated on the front page.
14. **INSPECTION OF GOODS:** The Buyer shall have the right to inspect all goods before accepting delivery or making payment therefore. If rejected, the goods will be returned at Seller's risk and all handling and transportation expenses, both ways, will be borne by and assumed by Seller. When material has been rejected by Buyer and returned for replacement, it is essential that Seller receive new shipping instructions from Buyer before making the replacement. Inspection and approval for acceptance shall be made by the appropriate user department. The expense of Inspection shall be borne by the Buyer except as to goods which are properly rejected as non-conforming. Inspection shall be made within fourteen (14) calendar days of the delivery of goods.
15. **NOTICE OF DEFECTS:** It is expressly agreed that all claims for alleged damages or defective goods, shortage, or other cause shall be deemed waived unless made in writing and sent by Buyer within twenty (20) calendar days after Buyer learns of the alleged defect, damage, shortage or other cause giving rise to the claim; provided however, that any defects incapable of discovery shall not be deemed waived by the provisions herein, and provided further that, this provision shall not be deemed a waiver of any warranties set forth herein or in any modification to this agreement.
16. **FITNESS FOR PARTICULAR PURPOSE:** Buyer makes no warranties except set forth herein, provided however, that notwithstanding any other provision to the contrary herein, Buyer may have sought the expertise of Seller with respect to the fitness of a particular purpose of the subject goods, and in purchasing said goods, may have relied upon the representations of Seller as an expert with respect to the use of such goods. In that event, Seller hereby agrees that any document exhibiting a request by Buyer for goods for a particular purpose, a reliance by Buyer upon the expertise of Seller with respect to the use of the goods, or any other similar such request or reliance shall constitute a modification to the terms of this agreement which shall effect a warranty of fitness for a particular purpose.
17. **CONSEQUENTIAL DAMAGE:** Seller acknowledges that Buyer has informed him/her that the goods are to be used by Buyer and that failure of Seller to fulfill the terms of this contract may result in consequential damages to Buyer because of the intended use to be made of the goods to the Buyer.
18. The City of Deerfield Beach is exempt from FEDERAL EXCISE TAXES: Where tax applies, invoice must show gross, price, amount of tax, net price. Exemption certificate will be signed upon request.
19. **PUBLIC RECORDS:** Information and materials received by the City in connection with an Offeror's response shall be deemed to be public records subject to public inspection, unless there is an applicable exemption to the public records law provided for in Section 119.07, F.S. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (954-480-4215, WEB.CLERK@DEERFIELD-BEACH.COM, CITY OF DEERFIELD BEACH, CITY CLERK'S OFFICE, 150 NE 2ND AVENUE, DEERFIELD BEACH, FL 33441).
20. **SCRUTINIZED COMPANIES:** Contractor certifies that it and its subcontractors are not on the Scrutinized Companies that Boycott Israel List and are in compliance with all applicable provisions of 287.135. Pursuant to Section 287.135, F.S. and the City may immediately terminate this Agreement at its sole option if the Contractor or its subcontractors are found to have submitted a false certification; or if the Contractor, or its subcontractors are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement. Additionally, the City may immediately terminate this Agreement pursuant to any other conditions or requirements set forth in FLA. Stat. 287.135.
21. By accepting this Purchase Order, the Vendor/Contractor and any sub-contractors related to this Purchase Order shall comply with Section 448.095, Fla. Stat., "Employment Eligibility," including registration and use of the E-Verify system to verify the work authorization status of employees. Failure to comply with Section 448.095, Fla. Stat. shall result in termination of this Contract/Purchase Order. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination. If you have any questions about this requirement, please contact the Purchasing and Contracts Division for more information at 954-480-4381.



City of Deerfield Beach
 Procurement and Contract Administration Division
 401 SW 4th Street
 Deerfield Beach, FL 33441
 (954) 250 - 4064

Purchase Order

Fiscal Year 2025 Page 1 of 1

PO # MUST APPEAR ON ALL INVOICES & ANY SHIPPING DOCS FOR PAYMENT TO BE PROCESSED.

Purchase Order Number **20250283-001**

Purchase Order Date **01/25/2025**

Department **UTILITIES MAINTENANCE**

Required By **01/31/2025**

Bill To
CITY OF DEERFIELD BEACH
150 NE 2ND AVE
ATTN: ACCOUNTS PAYABLE
DEERFIELD BEACH, FL 33441

Ship To
ENVIRONMENTAL SERVICES
290 GOOLSBY BLVD
DEERFIELD BEACH, FL 33442

Vendor 100506
CORE & MAIN LP
1830 CRAIG PARK COURT
SAINT LOUIS, MO 63146

Send invoices to dfbinvoices@deerfield-beach.com

CHANGE ORDER

VENDOR PHONE NUMBER	VENDOR EMAIL	VENDOR NUMBER	REQUISITION NUMBER	BUYER NAME	DELIVERY REFERENCE
		100506		Melissa Namor	

NOTES

Advanced Metering Infrastructure (AMI)

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

**** REPLACEMENT PURCHASE ORDER FROM FY22 ****

This PO replaces Financial Enterprise Purchase Order PO220483 for Advanced Metering Infrastructure (AMI) for the remaining balance amount of \$5,126.74.

FE G/L account #4135030-5366530

Tyler G/L account #413-300-360-3603-000-53600-506530-

***** DO NOT DUPLICATE*****

Original PO Print After Notes

Purchase Order in accordance with ITN #2018-19/19. All terms, conditions, specifications and pricing shall apply.

Approved by City Commission on Resolution No.2022/134 Dated 08/02/22.

Change Order- Increase by \$850,000 for continuation of project.

ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
1	Advanced Metering Infrastructure (AMI) GL #: 413-300-360-3603-000-53600-506530-	1.0000	EA	\$5,126.7400	\$5,126.74
2	CO #4- AMI Project GL #: 413-300-360-3603-000-53600-506530-	1.0000	EA	\$850,000.0000	\$850,000.00

The City of Deerfield Beach abides by the Local Government Prompt Payment Act, FL Statute 218.70 through 218.80.

Rodney Brimlow, City Manager

Total Ext. Price \$855,126.74

Purchase Order Total \$855,126.74

TERMS AND CONDITIONS OF PURCHASE ORDER

The following Terms and Conditions are applicable to this Purchase Order (the "Order") entered into by and between the City of Deerfield Beach (the "City") and Vendor (the "Seller"). The fulfillment of a Purchase Order means that the Seller understands and agrees with the City's Purchase Order Terms and Conditions.

1. **ACCEPTANCE:** This Purchase Order is for the City's purchase of goods and/or services, as described on the front side herein, (collectively, the "Goods" or "Services") from the Seller. The City's offer to purchase the Goods and/or Services and the Seller's acknowledgement to the City shall constitute Seller's acceptance of this Order, including all of the terms and conditions set forth in this Order. In the absence of such acknowledgement, commencement of delivery of the Goods and/or Services and acceptance of such deliveries by City shall constitute a firm contract under the terms and conditions of this Order. This order is subject to the following terms and conditions and no others unless there is a signed agreement between the parties providing otherwise. However, if the purchase of goods and services are based upon a cooperative agreement or another governmental entities' solicitation and agreement, then the terms and conditions of the respective agreement referenced on the front side of this Order shall prevail. By accepting this Order, the Seller agrees that payment terms shall be Net 30 unless otherwise stated.
2. **ALLOCATION OF RISK.** The risk for any loss, damage, or destruction of the Goods shall be borne by the Seller at all times until delivery to, and acceptance by, the City.
3. **AMENDMENTS OR MODIFICATIONS.** This Order form and any other document enclosed by the City with this Order is a complete and exclusive statement of this Order. Accordingly, no modification or amendment shall be binding upon the City unless signed by the City Manager and/or the City's Procurement Manager. The City Attorney has approved these standard terms and conditions as to form and legality. Accordingly, no modification of these terms and conditions shall be binding upon City unless they are endorsed and approved by the City Attorney. In the event of a conflict between these terms and conditions and any other document pertaining to the transaction covered by this Order, these terms and conditions shall prevail unless the transaction is based upon a cooperative agreement or agreement from another governmental entity as stated on the front side of this Order, in which case the terms of such cooperative agreement or other governmental entity agreement shall prevail in the event of conflict.
4. **ANTI-DISCRIMINATION.** Seller shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor that cannot be lawfully used as a basis for disqualification. By acceptance of this Order, the Seller represents that it has adopted and maintains a policy of nondiscrimination as defined herein during the provision of services.
5. **ASSIGNMENT.** Any assignment of this Order or the performance of work hereunder, in whole or in part, is prohibited.
6. **COMPLIANCE WITH LAWS:** Seller guarantees to City that the Goods and Services provided under this Order comply with all applicable federal, state, and local laws, and all applicable rules, regulations, declarations, interpretations, and orders issued thereunder.
7. **CONSEQUENTIAL DAMAGES:** Seller acknowledges that City has informed Seller that the Goods and/or Services are to be used by City and that failure of Seller to fulfill the terms of this Order may result in consequential damages to City because of the City's intended use to be made of the Goods and/or Services.
8. **DEFAULT.** In the event of default by the Seller, City may procure the goods or services covered by this Order from other sources and hold the Seller responsible for any resulting excess costs above the costs provided in this Order, in addition to all other available remedies at law and equity.
9. **DELIVERY:** All items shall be delivered FOB destination to the City of Deerfield Beach, at the address stated on the first page (final destination), at the expense of the Seller, unless otherwise set forth on this Order. If complete deliveries are not made at the time agreed, City reserves the right to cancel the Order and/or hold the Seller accountable. If the delivery dates cannot be met, the Seller agrees to notify the City's Procurement Division, in writing as soon as practicable, of the earliest delivery date available thereafter. Upon receipt of such writing, the City will then decide whether the proposed delivery date is acceptable. Seller is hereby advised that the City shall not become liable to others if the Seller fails to deliver the Goods or Services of the quality and quantity specified herein. In addition to its other remedies for Seller's failure to timely deliver the Goods, the City may require the Seller to ship the Goods by and any means of transportation the City specifies and any additional costs for such transportation services shall be paid by the Seller. In addition to its other remedies for Seller's failure to deliver on time, the City may refuse to accept and pay for any late delivery of Goods or Services. Seller shall bear the risk of loss or damage for all goods until actual receipt and acceptance thereof by the City. Goods shall be delivered free of all liens of any third parties. Seller waives all rights in rem or liens in any property arising from its performance under this Order.
10. **EMPLOYMENT VERIFICATION (E-VERIFY).** The Seller shall comply with Sections 448.09 and 448.095, Fla. Stat., "Employment Eligibility," including the registration and use of the E-Verify system to verify the work authorization status of Seller's employees. Failure to comply with Section 448.095, Fla. Stat. shall result in termination of this Order. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. All costs incurred to initiate and sustain the aforementioned program shall be the responsibility of the Seller in accordance with Sections 448.09 and 448.095, Florida Statutes. Seller shall be liable for any additional costs incurred by the City as a result of termination of this Order for Seller's failure to comply with Sections 448.09 and 448.095, Florida Statutes. If this Order is terminated for a violation of the statutes by Seller, Seller may not be awarded a public contract for a period of one (1) year after the date of termination.
11. **FORCE MAJEURE.** If either party is prevented from performing its obligations under this Order as a result of government regulations, fires, strikes, pandemics, or other causes beyond the control of such party, the obligation to so perform shall be suspended for a reasonable time during which such condition continues to exist. If an actual or potential labor dispute delays or threatens to delay Seller's timely performance, Seller shall immediately notify City in writing.
12. **GENERAL:** All warranties shall be construed as conditions as well as warranties. No waiver of a breach or any provision of this Order shall constitute a waiver of any other breach or provision. No modification or change, in or departure from, or waiver of the provisions of this Order shall be valid or binding unless approved by the City in writing. This Order, including any documents enclosed with this Order by the City, shall constitute the entire agreement between the parties.
13. **GOVERNING LAW.** This Order shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The parties submit to the jurisdiction of any Florida state or federal court in any action or proceeding arising out of, or relating to, this Order. Venue for any action related to this Order shall be in Broward County, Florida, only. The parties expressly waive all rights to trial by jury for any disputes arising from or in any way connected with this Order. The parties understand and agree that this waiver is a material contract term. This Order is not subject to arbitration. If any party is required to enforce the terms of this Order by court proceedings or otherwise, whether formal legal action is required, each party shall pay its own attorney's fees and costs.
14. **INDEMNITY:** Seller shall indemnify, hold harmless, and, at City's option, pay for an attorney selected by the City, to defend the City, and any of its officers, agents, servants and employees from and against any and all liability, suits, actions, damages, costs, losses and expenses, including attorneys' fees for: (a) demands and claims for personal injury, sickness, diseases or death or damage or destruction of tangible property, arising out of any errors, omissions, misconduct or negligent acts, of Seller, its officials, agents, employees or subcontractors arising out of this Order, whether direct or indirect and from and against any orders, judgments, or decrees that may be entered thereon and from and against all costs, damages of every kind and nature, attorneys' fees, expenses and liabilities incurred in and about the defense of any such claim and investigation thereof, and for (b) demands and claims sought by third parties related to any breach of any non-competition of similar provisions.

Seller shall indemnify, hold harmless, and at City's option, pay for an attorney selected by the City, to defend the City and any of its officers, agents, servants and employees, from and against all loss, damage, expense or liability including, without limitation, court costs and attorneys' fees that may result by reason of any infringement or claim of infringement by Seller of any patent, trademark, copyright, trade secret or other proprietary right relating to Services or Goods furnished pursuant to this Order. Seller will defend and/or settle at its own expense any action brought against the City and any of its officers, agents, servants and employees, to the extent that it is based on a claim that products or services provided to City by Seller pursuant to this Order, or if any portion of the services or goods related to the performance of the service, become unusable as a result of any such infringement or claim.

Seller acknowledges that specific consideration has been paid or will be paid under this Order for this hold harmless and indemnification provision, and further agrees with the foregoing provisions of indemnity with the collateral obligation of insuring said indemnity.

The provisions of this indemnification section shall survive the expiration or earlier termination of this Order. Nothing herein shall be treated or deemed a waiver of City's sovereign immunity and as set forth in Section 768.28, Florida Statutes. To the extent considered necessary by the City Manager and the City Attorney, any sums due Seller under this Order may be retained by City until all of City's claims for indemnification pursuant to this Order have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by City.

15. INSPECTION OF GOODS: The City shall have the right to inspect all Goods before accepting delivery or making payments, therefore. If rejected by the City for failure to meet the requirements of this Order, the Goods will be returned at Seller's risk and all handling and transportation expenses, both ways, will be borne by and assumed by Seller. When material has been rejected by City and returned for replacement, it is essential that Seller receive new shipping instructions from City before making the replacement. Inspection and approval for acceptance shall be made by the appropriate user department. The expense of inspection shall be borne by the City except as to goods which are properly rejected as non-conforming. Inspection shall be made within fourteen (14) calendar days of the delivery of goods. Acceptance of goods does not constitute a waiver of latent or hidden defects or defects not readily detectable by a reasonable person under the circumstances.

16. INSURANCE. The Seller of Goods and Services must have secured and maintained insurance in the amount of at least \$1,000,000 for general and automobile liability per occurrence limits and must name the City as an additional insured on this coverage. The Seller must have workers' compensation coverage as required by law. The City may also request proof of additional insurance coverage dependent upon the scope and terms of this Order and will outline the request to the Seller in advance of this Order. All insurance must name the City as an additional insured where applicable. Any exception to the above-stated limits or other requirements must be endorsed and approved in writing by the City's Risk Manager and City Manager.

17. INVOICING AND PAYMENTS. Seller is required to submit invoices within 30 days of the date the Goods and/or Services were delivered to City. Failure to timely submit invoices may further delay payment to Vendor. Invoices must be submitted to the Department of Financial Services of the City of Deerfield Beach, Florida.

18. NONCOERCIVE CONDUCT FOR LABOR OR SERVICES AFFIDAVIT. In accordance with Section 787.06(13), Florida Statutes, as Seller is a nongovernmental entity contracting with the City, Seller is required to provide an Affidavit, in the Form provided by City, attesting that Seller does not use coercion for labor or services. Seller shall provide City the executed Affidavit prior to issuance of this Purchase Order. If such Affidavit is not received, then this Order will not be issued and this Order shall be null and void.

19. NON-APPROPRIATION OF FUNDS. In the event no funds or insufficient funds are appropriated and budgeted in any fiscal year for payments due under this Order, then the City, upon written notice to Seller of such occurrence, shall have the unqualified right to terminate this Order without any penalty or expense to City.

20. PAYMENT METHODS. Payment shall be made to Seller in accordance with the Local Government Prompt Payment Act as stipulated in Part VII of Chapter 218, Florida Statutes, by check, card, funds transfer or other method as determined by the City in its sole discretion.

21. REPAIRS. At the option of City and upon written notice to the Seller, defective items may be repaired by City or returned to the Seller for repair, in either case, at Seller's risk and expense. Items that are rejected and returned are not to be replaced without the prior written permission of the City. In the event that the City determines that the return of item(s) to Seller is not practicable, Seller will at the City's written request make repairs at the City's specified location.

22. TAXES. The City of Deerfield Beach is exempt from Federal and State taxes for tangible personal property. Sellers doing business with the City, which are not otherwise exempt, shall not be exempt from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City, nor shall Seller be authorized to use the City Tax Exemption Number in securing such materials, unless specifically authorized by the City in writing, which may be withheld in the City's sole discretion.

23. TERMINATION: (a) City may terminate this Order, in whole or in part without liability to City, if deliveries are not made at the time and in the quantities specified or in the event of a breach or failure of any of the other terms or conditions hereof; or

(b) Additionally, the City may terminate this Order, in whole or in part, at any time for its convenience, by providing notice to Seller in writing. On receipt by Seller of such notice, Seller shall, and to the extent specified therein, stop work hereunder and stop the placement of subcontractors, terminate work under subcontractors, outstanding hereunder, and take any necessary action to protect property in Seller's possession in which City has or may acquire an interest. Seller shall be paid for all accepted Goods or acceptable services prior to termination of this Order. No payment shall be made for Goods not received and accepted, or for services which have not been performed. Any termination claim must be submitted to City within sixty (60) days after the effective date of the termination; or

(c) Any termination by City, whether for default or otherwise, shall be without prejudice to any claims for damages or other rights of City against Seller; and

24. UNIFORM COMMERCIAL CODE. Florida law, including without limitation the Uniform Commercial Code (Chapter 670-680, Florida Statutes), shall apply to and supplement the terms and conditions of this Order.

25. WARRANTY PRODUCT: (a) The Seller expressly warrants that the Goods and Services shall be merchantable within the meaning of Articles 2-314 (2) of the Uniform Commercial Code and as provided by Florida Law (Chapters 670-680, Florida Statutes) in effect on the date of this Order. In addition to all warranties that may be prescribed by law, the Goods shall conform to the applicable specifications, drawing, and descriptions and shall be free from defects in materials and workmanship. Seller also warrants that to the extent the Goods are not manufactured pursuant to detailed designs furnished by City, that they will be free from defects in design. Such warranties including warranties prescribed by law shall run in favor of the City, its successor, assigns and customers, for a period of one (1) year after delivery unless otherwise stated.

(b) In addition to the warranties and conditions listed above, all orders by City for Electrical equipment are subject to the following conditions to which Seller hereby warrants and agrees:

(1) Such equipment shall be UL listed as suitable for use in a Commercial application.

(2) Such equipment shall be provided with three prong, heavy duty power cords.

(3) Suitable operator or user manuals are to accompany all units when delivered. Said manuals shall include:

(A) Illustrations which show locations of controls.

(B) Explanations of the function of each control.

(C) Step-by-Step procedure for proper use of appliance.

(D) Safety precautions (or considerations) in application and in servicing.

(4) Seller shall provide operator training and instructions by demonstration on the equipment supplied.

(5) Seller shall provide preventative maintenance and repair instruction to City employees.

(6) Seller shall provide repair parts, lists, ordering instructions and information as to sources of supply for such repair parts.

(7) All equipment nameplates, warning signs, condensers, operating instructions, labels, etc. are to be legible and remain so for the expected life of the equipment under normal expected use. Labeling should be clear and concise and free of misinterpretation.

26. OCCUPATIONAL SAFETY AND HEALTH: Seller must comply with requirements under Chapter 442, Florida Statutes, including but not limited to that the requirement that any toxic substance delivered as part of this Order must be accompanied by a Materials Safety Data Sheet (M.S.D.S.).

27. This Purchase Order is subject to compliance with the additional terms and conditions set forth in the attached Exhibit "A", if applicable.

END OF SECTION



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2026-80

Agenda Date: 3/3/2026

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

Resolution 2026/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, providing for the establishment of the City of Deerfield Beach Police Department and the City of Deerfield Beach Fire Department; authorizing the City Manager and the Office of Public Safety to take the necessary actions to establish and develop the departments and implement the transition of police and fire rescue services to the City of Deerfield Beach Police and Fire Departments; providing for implementation and an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

On January 20, 2026, the City Commission of the City of Deerfield Beach voted 4-1 to establish independent Police and Fire Departments for the City.

Over the past several months, the Commission has discussed and evaluated the long-term structure of public safety services, including the operational, financial, and service delivery impacts of continuing under a contracted model. During this time, the Commission received staff presentations, reviewed cost analyses, and heard extensive public input regarding the future of police and fire services in Deerfield Beach.

After extensive discussions, the Commission determined that transitioning to municipal Police and Fire Departments will provide the City with direct oversight of public safety operations, increased accountability, and the ability to better align services with community needs and expectations.

Current Activity

Staff has begun the planning and transition process, which includes development of a project implementation task list, budget planning, identifying and engaging vendors, researching piggyback agreements for the procurement of equipment, and coordination of the transition from the current service structure to city-operated departments.

Recommendation

Approval is recommended.

RESOLUTION NO. 2026/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, PROVIDING FOR THE ESTABLISHMENT OF THE CITY OF DEERFIELD BEACH POLICE DEPARTMENT AND THE CITY OF DEERFIELD BEACH FIRE DEPARTMENT; AUTHORIZING THE CITY MANAGER AND THE OFFICE OF PUBLIC SAFETY TO TAKE THE NECESSARY ACTIONS TO ESTABLISH AND DEVELOP THE DEPARTMENTS AND IMPLEMENT THE TRANSITION OF POLICE AND FIRE RESCUE SERVICES TO THE CITY OF DEERFIELD BEACH POLICE AND FIRE DEPARTMENTS; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE

WHEREAS, Article VIII, Section 2 of the Florida Constitution, and Section 166.021, Florida Statutes, grant municipalities the power to conduct municipal government, perform municipal functions and render municipal services, including the authority to establish and operate municipal police and fire-rescue departments to provide police and fire rescue services to residents, businesses, and visitors; and

WHEREAS, on January 20, 2026, the City Commission voted to proceed with transitioning police and fire rescue services from the Broward Sheriff’s Office (“BSO”) and establishing City police and fire departments; and

WHEREAS, the City’s Office of Public Safety is coordinating and overseeing the transition of police and fire rescue services from BSO to a fully integrated, stand-alone municipal police and fire rescue departments (the “Transition”); and

WHEREAS, on February 17, 2026, the City Commission approved a consulting agreement for professional public safety advisory consulting services for the Transition of fire-rescue services to a fully integrated, stand-alone municipal fire rescue department; and

WHEREAS, the City desires to provide for a smooth and harmonious Transition from BSO to the City of Deerfield Beach Police Department and the City of Deerfield Beach Fire Department; and

WHEREAS, the City Commission finds it to be in the best interest of the City to establish the City of Deerfield Beach Police Department and City of Deerfield Beach Fire Department (collectively, the “Departments”), and to authorize and direct the City Manager and the Office of Public Safety to take the necessary actions to provide for the establishment and development of the Departments and the transition of police and fire-rescue services to be provided by the City of Deerfield Beach through the Departments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby establishes the City of Deerfield Beach Police Department and the City of Deerfield Beach Fire Rescue Department.

Section 3. The City Commission hereby authorizes and directs the City Manager and the Office of Public Safety to take the necessary actions to establish, develop and implement the City of Deerfield Beach Police Department and the City of Deerfield Beach Fire Department (collectively, the “Departments”), including but not limited to submission of the necessary documents to the appropriate regulatory and certification authorities, preparation of any necessary policies and procedures, commencing the hiring and training of personnel, including hiring a Police Chief and Fire Chief, and acquiring equipment and assets, subject to the necessary City Commission appropriations, preparing budgets, facilities planning, and otherwise coordinating the transition of police and fire-rescue services to be provided by the City of Deerfield Beach through the Departments.

Section 4. The appropriate City officials are authorized to do all things necessary to carry out the aims and intent of this Resolution.

Section 5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2026.

CITY OF DEERFIELD BEACH

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2026-48

Agenda Date: 3/3/2026

Status: CITY COMMISSION
BUSINESS

In Control: City Commission

Title

ORDINANCE 2026/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AMENDING CHAPTER 10 "ANIMALS," SECTION 10-4 "MAINTAINING ANIMALS IN GENERAL; LIMITATION ON NUMBER OF PETS; ENFORCEMENT" OF THE CITY CODE OF ORDINANCES TO PROHIBIT ROOSTERS IN RESIDENTIAL DISTRICTS OF THE CITY AND TO PROHIBIT THE FEEDING OF ROOSTERS WITHIN THE CITY; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Recommended Action

Commission to vote on Ordinance and set public hearing on March 31, 2026

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The City has recently received an increasing number of complaints from residents regarding the keeping of roosters within neighborhoods. The presence of roosters has created ongoing disturbances due to persistent crowing at all hours of the day, including early morning hours. These disturbances have resulted in nuisance complaints related to noise, quality of life, and neighborhood compatibility.

Current Activity

Currently, the City's Code of Ordinances does not specifically address or distinguish roosters from other domestic fowl, which limits staff's ability to effectively respond to and enforce nuisance complaints related to these animals. Adopting specific language prohibiting roosters in residential areas will allow the City to proactively address a growing nuisance issue and provide staff with the necessary tools to ensure compliance and protect residents' quality of life. The enclosed Ordinance amends Section 10-4 "Maintaining animals in general; limitation on number of pets; enforcement" of the City Code to expressly prohibit any person from keeping, maintaining, possessing, or harboring roosters in any residential zoning district of the City. The Ordinance also prohibits feeding roosters within the City to mitigate the attraction of roosters to areas in close proximity to residential neighborhoods.

Recommendation

Consideration to amend the City Code of Ordinances to expressly prohibit the keeping, maintaining, possessing, or harboring of roosters within residential zoning districts and to prohibit the feeding of roosters within the City.

ORDINANCE NO. 2026/

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AMENDING CHAPTER 10 “ANIMALS,” SECTION 10-4 “MAINTAINING ANIMALS IN GENERAL; LIMITATION ON NUMBER OF PETS; ENFORCEMENT” OF THE CITY CODE OF ORDINANCES TO PROHIBIT ROOSTERS IN RESIDENTIAL DISTRICTS OF THE CITY AND TO PROHIBIT THE FEEDING OF ROOSTERS WITHIN THE CITY; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, Section 10-4 of the City’s Code of Ordinances sets forth the regulations for maintaining animals and limits the number of pets in any residential zoning district of the City; and

WHEREAS, there has been a recent influx of complaints regarding roosters within various residential areas within the City, which has affected the quality of life within the City; and

WHEREAS, this Ordinance amends Section 10-4 of the City’s Code of Ordinances to expressly prohibit persons from keeping, maintaining, possessing or harboring roosters in any residential zoning district of the City, and prohibit the feeding of roosters within the City to mitigate the attraction of roosters to areas in close proximity to residential neighborhoods; and

WHEREAS, the City Commission finds that this Ordinance is in the best interest of the health and safety of the citizens and residents of the City by protecting the peace, quiet and aesthetic integrity of the residential neighborhoods within the City.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, AS FOLLOWS:

Section 1. The above “WHEREAS” clauses are true and correct and are made a part of this Ordinance.

Section 2. Chapter 10 “Animals”, Section 10-4 “Maintaining animals in general; limitation of number of pets; enforcement” of the City Code of Ordinances is hereby amended to read as follows:¹

Chapter 10 ANIMALS

¹ Additions to existing City Code text are shown in underline. Deletions to existing City Code text are shown in ~~strikethrough~~.

Sec. 10-4. Maintaining animals in general; limitation on number of pets; enforcement.

- (a) No person shall keep, maintain, possess or harbor in any residential zoning district of the city, any live fowl, including but not limited to roosters, or live animal; provided, however, this prohibition shall not apply to domesticated household pets. “Domesticated household pets” shall include dogs, cats, parrots, parakeets, canaries, rabbits, guineas pigs, hamsters and turtles, non-venomous snakes, ferrets and reptiles which are not a danger to animals or humans. These animals may be kept, possessed and maintained as household pets within the city so long as they are kept, possessed and maintained in compliance with other provisions of this chapter. Potbellied pigs shall not be deemed to be domesticated household pets. Proper sanitary measures shall be observed and followed at all times in connection with the keeping, maintaining and possessing of such pets. The keeping of no more than two ducks (other than Muscovy, which are prohibited) shall be considered to be included within the scope of domesticated household pets. However, the keeping of any more than two ducks shall not be included within the definition of “domesticated household pets.” No person shall feed roosters within the City.

Section 3. All Sections or parts of Sections of the Code of Ordinances, all ordinances or parts of ordinances, and all Resolutions, or parts of Resolutions, in conflict with this Ordinance are repealed to the extent of such conflict.

Section 4. The provisions of this Ordinance are declared to be severable, and, if any section, sentence, clause and/or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, which shall remain in effect, it being the legislative intent that this Ordinance shall stand despite the invalidity of any part.

Section 5. It is the intention of the City Commission and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the City Code of the City of Deerfield Beach, and that the sections of this Ordinance may be renumbered to accomplish such intent.

Section 6. That this Ordinance shall take effect immediately upon adoption on second reading.

PASSED 1ST READING ON THIS ____ DAY OF _____, 2026.

PASSED 2ND READING ON THIS ____ DAY OF _____, 2026.

TODD DROSKY, MAYOR

ATTEST:

HEATHER MONTEMAYOR, CITY CLERK

DRAFT