



Meeting Minutes City Commission

Tuesday, April 7, 2020

7:00 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

The meeting was called to order on the above date by Mayor Bill Ganz at 7:00 p.m., through virtual electronic meeting connection.

Present: 5 – Commissioner Todd Drosky
Commissioner Michael Hudak
Commissioner Ben Preston
Vice Mayor Bernie Parness
Mayor Bill Ganz

Also Present: 3 – City Manager David Santucci
City Attorney Anthony Soroka
City Clerk Samantha Gillyard

PLEDGE OF ALLEGIANCE

Mayor Ganz recognized the passing of Deputy Bennett, BSO District X, resulting from COVID-19; thereafter, was the Pledge of Allegiance.

CITY OF DEERFIELD BEACH EMERGENCY ORDER 2020-05

1. Motion to Ratify Public Meeting Procedures Utilizing Communications Media Technology during Declared Public Health Emergency.

Anthony Soroka, City Attorney, provided a brief overview of Item 1; wherein, at the last City Commission meeting, the Commission approved a resolution authorizing the City Manager to arrange meetings electronically during health emergencies. Since then, an executive order was issued by the Governor that allows these meetings to be held utilizing communications media technology. Emergency order, 2020-05, was issued and adopted procedures that were followed, dealing with notice, public comment and minutes, needed for the meeting tonight.

There was no discussion amongst the Commission.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve an electronic meeting due to public safety concerns. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

APPROVAL OF CITY COMMISSION MEETING MINUTES

Regular City Commission Meeting Minutes – March 17, 2020

MOTION was made by Commissioner Preston, seconded by Vice Mayor Parness, to approve the minutes as submitted. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

ACKNOWLEDGEMENT OF CITY BOARD MINUTES

Non-Uniformed Pension Board Meeting Minutes - February 10, 2020

Hillsboro Inlet District Meeting Minutes - January 27 & February 24, 2020

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to acknowledge the board minutes. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

APPROVAL OF CITY COMMISSION AGENDA

April 7, 2020

MOTION was made by Commissioner Preston, seconded by Vice Mayor Parness, to approve the agenda as submitted. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

PUBLIC COMMENT

Nancy Rinderman, 1631 Riverview Road, Deerfield Beach, provided an e-mail thanking the City Commission and staff for their efforts in keeping Deerfield Beach residents safe.

The e-mail was read during the meeting for the record.

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS

- 2. Resolution 2020/039 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the award of Request for Qualifications #20-17-PC for Fleet Maintenance and Repair Services to the responsive firms; authorizing execution of continuing contracts with the nine responsive firms for services on an as needed basis; and providing for an effective date. (Funds from multiple accounts)**

The Resolution was read by title only.

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS – CONTINUED

Commissioner Hudak asked for clarification on the item as it appears that nine (9) businesses are allowed to bid and how is it determined which bidder will receive the contract for various services.

David Santucci, City Manager, replied that there are instances when existing fleet staff cannot perform the work due to the amount of work; therefore, the contractors would handle overflow work. Additionally, he explained the difficulty in recruiting and retaining mechanics. Each firm would provide a bid based on the work needed; whereby, the work cannot be completed in-house.

Commissioner Preston commented on the problems associated with recruitment. According to the backup, there are approximately 250 vehicles and at some point all of them will need repairs. Further, an exact fiscal impact cannot be determined since everything must be bid. He asked that the Commission consider creating a Fleet Maintenance Recruitment Repair Program to identify high school seniors who may be viable maintenance workers or mechanics. Commissioner Preston commented on his experience with the JM Family program; he continued to explain how it would work and asked for feedback.

Mayor Ganz said it is an outstanding idea. He said working with the Jim Moran Automotive Center and the high schools is a great idea.

Commissioner Hudak said it is very difficult to fill positions for both diesel and automotive mechanics; whereby, the JM program focuses on auto mechanics and would not be conducive to filling City positions.

Commissioner Drosky commented on the success of the JM Youth Automotive Program and encouraged staff to reach out to them and the high schools for options and availability.

Mr. Santucci said staff has reached out to the center, but as Commissioner Hudak mentioned, they train for automotive repair. Nevertheless, he said staff will look at working with trade schools and high schools, and will consider an apprenticeship program which has been successful for the Water Plant.

There was continued discussion regarding options for creating work in the industry and exploring the options mentioned as well as the apprenticeship program.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

Commissioner Preston thanked the Commission for their support.

Vice Mayor Parness agreed with the solutions presented.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item 2, adopted Resolution 2020/039. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS – CONTINUED

3. **Resolution 2020/040 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the Agreement with Broward County to provide cost share support of a NatureScape Irrigation Service within the water utility service area and authorize Broward County to conduct specific technical activities as part of landscape irrigation system evaluations; authorizing execution of the Agreement with Broward County; and providing for an effective date. (Funds from Account #001-7020-539-32-22 - Irrigation Services)**

The Resolution was read by title only.

Mayor Ganz opened the public hearing.

David Santucci, City Manager, said this is a supplemental program with the County. He explained that the County comes out to check the irrigation system in different areas for leaks and water conservation measures. This program helps with certain permits and licensing requirements, whereby, the City receives points for the requirements.

Due to technical difficulties, Dr. Jennifer Jurado, Broward County, was unable to speak, but advised via chat that she called in to respond to questions.

Additionally, Mr. Santucci said this is a new agreement for an additional five (5) years; whereas, the first agreement was approved in 2015.

Mayor Ganz closed the public hearing.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item 3, adopted Resolution 2020/040. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

4. **Resolution 2020/041 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the award of Request for Proposals #20-05-JW for city-wide tree trimming, removal, and maintenance services to Southern Arbor Services, Inc.; authorizing execution of an agreement with Southern Arbor Services, Inc.; and providing for an effective date. (Funds from Account #001-7020-539-32-19 - Tree Maintenance)**

The Resolution was read by title only.

David Santucci, City Manager, explained the bid process, whereby, 48 vendors received a notification, but only three (3) bidders responded. Southern Arbor Services was the top ranked firm with the lowest cost. Mr. Santucci said the contract is important as it is needed for hurricane season. The trees are trimmed twice a year, before hurricane season and again during the winter months.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item 4, adopted Resolution 2020/041. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

DEPARTMENTAL BUSINESS

5. **Resolution 2020/042 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the Special Event Permit Application submitted by Bluewater Movement, Inc. for the Saltwater Slam & Showdown at Sullivan Park, 1633 Riverview Road, on August 15, 2020 from 4:00 pm to 8:00 pm; providing for cancellation of the event if necessary for public health and safety concerns; and providing for an effective date.**

The Resolution was read by title only.

David Santucci, City Manager, said holding community events (Items 5&6) depends on the outcome of the pandemic and whether certain restrictions are lifted. Thereafter, he commented on how the event came to fruition and after collaborating with Blue Water Movement Inc., they agreed to hold it in Deerfield Beach instead of Pompano Beach where it has been held. There is a recommendation to not approve for in-kind fees which is always the case when the event has not been budgeted.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

Commissioner Hudak said he attended the event last year in Pompano Beach and was highly impressed. However, he is concerned with residents from Hillsboro Landings I & II, but after speaking with them, they are in favor. Therefore, he supports the event.

MOTION was made by Commissioner Hudak, seconded by Commissioner Preston, to approve Item 5, adopted Resolution 2020/042. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

6. **Resolution 2020/043 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the Special Event Permit Application submitted by Lighthouse Capital Partners, Inc. d/b/a Dixie Divers for the 15th Annual Dixie Divers Pier Cleanup Special Event taking place at 200 NE 21st Avenue on June 13, 2020 from 8:00 am to 12:30 pm, and a Night Dive Special Event taking place on June 12, 2020 from 7:30 pm to 9:30 pm; providing for cancellation of the event if necessary for public health and safety concerns; and providing for an effective date.**

The Resolution was read by title only.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

Commissioner Hudak spoke in support of the event, as it not only benefits the community, but the environment. He commented on the amount of debris collected during the event.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item 6, adopted Resolution 2020/043. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

DEPARTMENTAL BUSINESS – CONTINUED**ADDENDUM**

7. **Resolution 2020/044 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, authorizing City Manager David Santucci, Chief Financial Officer Stephanie Tinsley, and Assistant City Manager Angelia Adediran to execute checks on behalf of the City; providing for conflicts, severability and an effective date.**

The Resolution was read by title only.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

There was no discussion amongst the Commission.

MOTION was made by Vice Mayor Parness, seconded by Commissioner Preston, to approve Item 7, adopted Resolution 2020/044. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

8. **EMERGENCY ORDINANCE 2020/11 - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, AMENDING ARTICLE II "CIVIL EMERGENCIES" OF CHAPTER 30 "EMERGENCY SERVICES" TO PROVIDE FOR ADDITIONAL EXTENSIONS OF A STATE OF LOCAL EMERGENCY; PROVIDING FOR CONFLICTS, SEVERABILITY, PUBLICATION, AND AN EFFECTIVE DATE.**

The Ordinance was read by title only.

Anthony Soroka, City Attorney, explained that the Commission declared a state of local emergency previously for 30 days which expires April 17th. However, by taking this necessary action, the declaration is further extended beyond April 17th. In addition, Item 9 effectuates the extension by resolution.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

There was no discussion amongst the Commission.

MOTION was made by Commissioner Preston, seconded by Vice Mayor Parness, to approve Item 8, adopted Ordinance 2020/011. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

9. **Resolution 2020/045 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, extending the State of Local Emergency regarding COVID-19 until May 17, 2020; ratifying and approving all emergency orders and actions taken by the City Manager concerning or related to the COVID-19 Emergency; authorizing the City Manager to take appropriate actions; providing an effective date.**

The Resolution was read by title only.

Anthony Soroka, City Attorney, recommended approving the Item as amended, removing the language to ratify and approve all emergency orders taken by the City Manager as the procedures were approved at the beginning of the meeting.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

DEPARTMENTAL BUSINESS – CONTINUED**ADDENDUM – CONTINUED**

In response to Commissioner Hudak's question, Mr. Soroka replied that the City Commission can terminate the state of local emergency if deemed necessary before May 17th.

MOTION was made by Commissioner Preston, seconded by Commissioner Hudak, to approve Item 9, adopted Resolution 2020/045. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

COMMENTS BY ADMINISTRATION AND LEGAL**CITY MANAGER**

COVID – 19 Pandemic – David Santucci, City Manager, said that there are just under 15,000 cases of the virus in Florida, with 2,200 in Broward County; whereby, the number of cases in Deerfield Beach are relatively low. He further shared the numerous orders communicated since the onset of the pandemic and the difficulty faced in tracking and disseminating the information; nevertheless, the Public Affairs & Marketing Department have been stellar in communicating with the public. Additionally, something of this magnitude would have never been imagined, but the City's first responders and others, i.e. Code Enforcement have helped tremendously on the front lines.

Workforce Changes – Mr. Santucci outlined the changes made due to the pandemic. There have been changes both operationally and with pay; furthermore, a telecommuting policy was created. Mr. Santucci advised that additional hardware and other resources, i.e. VPN access, added bandwidth and laptop purchases was necessary to bring as much of the workforce up to par for telecommuting. He added that the workforce is now working on a rotating basis and telecommuting as much as possible. The rotational shifts serve two (2) purposes, keeping the employees safe by abiding by CDC guidelines for social distancing and avoiding an outbreak. If the measures implemented were not adhered, an outbreak would impact essential city functions.

Continuing, Mr. Santucci said essential functions such as water, wastewater, solid waste and public safety have continued. Thereafter, he commented on the emergency pay policy which provides time and a half for essential and non-essential employees are paid regular time. The revised pay plan was implemented due to the rapid changes within the State. Moreover, Mr. Santucci commented on the peak time for the virus being April 15th and the severity of cases in other states. Lastly, he advised that operations and personnel policies are being adjusted for economic impact.

CITY ATTORNEY

COVID – 19 Pandemic – Anthony Soroka, City Attorney, echoed the sentiments of Mr. Santucci, and said this is a very interesting time, and would not have guessed that a meeting would be held in a virtual environment.

CITY COMMISSION BUSINESS**10. Consideration to approve voting delegates to the 2020-2021 Board of Directors for Broward League of Cities.**

Samantha Gillyard, City Clerk, announced that Vice Mayor Parness was disconnected from the meeting; however, staff will attempt to reconnect him.

Commissioner Drosky said there are various obstacles the League has worked on and will continue in the upcoming year; therefore, he wishes to remain the voting delegate to address them. Some of the issues include: placement of school resource officers, which needs to be equally distributed and funded; a recycling task force is in place to study options on how to address the recycling debacle.

CITY COMMISSION BUSINESS - CONTINUED

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

Vice Mayor Parness was unable to rejoin for this item.

MOTION was made by Commissioner Preston, seconded by Commissioner Hudak, to approve Commissioner Drosky as the voting delegate, Commissioner Hudak as the first alternate and Vice Mayor Parness as the second alternate. Roll Call:

Yeas: 4 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston and Mayor Ganz

Nays: 0

COMMENTS BY MAYOR AND CITY COMMISSIONERS**COMMISSIONER HUDAK****DISTRICT 1**

COVID-19 Pandemic – Commissioner Hudak commented on his experiences with the departed Deputy Bennett, BSO District X. He said Deputy Bennett will be sorely missed and BSO was lucky to have him. Thereafter, he encouraged everyone to be safe during this deadly virus and provided statistics on the cases in various cities; Deerfield Beach has 35 cases. He commended staff and BSO for everything they have done, as well as the public for doing their part to stay safe.

Saturday Hours – Commissioner Hudak said he is taking appointments telephonically for Saturday and said to reach out to City Hall.

Census 2020 – Commissioner Hudak encouraged everyone to complete the census application; which can be submitted online with the use of a code sent to each person's home, through the mail and by calling 844.330.2020.

COVID – 19 Cases – Commissioner Hudak said cases in Florida are doubling every three (3) days, but the peak has not been reached. By the next City Commission meeting, April 21st, Florida will see over 500 deaths. He encouraged everyone to be safe, proactive and vigilant during this time.

David Santucci, City Manager, said Vice Mayor Parness is back on the call.

Vice Mayor Parness confirmed that he was online to hear Commissioner Hudak's comments.

COMMISSIONER PRESTON**DISTRICT 2**

COVID – 19 Pandemic – Commissioner Preston expressed condolences for Deputy Shannon Bennett, BSO District X. He said he hopes normalcy will resume soon, but understands there will be a challenge.

Accolades - Commissioner Preston said tonight's virtual meeting is a new experience and dealing with computer equipment/software can be challenging, but with the training provided by City Clerk staff, he is confident in using the software tonight. Furthermore, he thanked the City Manager for continued communication and the city workers who work hard to maintain the City. He also thanked his colleagues for their commitment to the City as their actions give him confidence in how things are operating. Lastly, he thanked the City Attorney for communicating issues with him as they arise.

COMMISSIONER DROSKY**DISTRICT 4**

Condolences - Commissioner Drosky expressed condolences for the loss of Deputy Bennett and thanked Commissioner Hudak for sharing the photo of Deputy Bennett and other city staff during the elementary school walk.

Accolades – Commissioner Drosky thanked District 4 residents for adhering to the CDC and law enforcement guidelines. Though it has been difficult, Deerfield Beach will be better off in the end. Additionally, he thanked the City Manager for everything he has done in this difficult time. He commented on making the changes to the pay plan

COMMENTS BY MAYOR AND CITY COMMISSIONERS - CONTINUED

and applauded Mr. Santucci for being adaptable as things are changing day by day.

State Budget - Commissioner Drosky said the State's budget has passed and the City was approved for two (2) grants; \$195,150 for the Alzheimer's daycare center and \$250,000 for the preschool. He said he is confident that the Governor will not veto these grants.

Passover/Easter – Commissioner Drosky wished everyone a happy Passover, which starts tomorrow, and Easter takes place Sunday.

Poem – Take Heart – Commissioner Drosky read a poem by Kitty O'Meara that outlines what people are doing to adjust to the pandemic and life after the pandemic.

VICE MAYOR PARNESS**DISTRICT 3**

COVID-19 Pandemic – Vice Mayor Parness explained that the disease is very serious which is why the beach and pools are closed. He said the disease has affected people younger than him; wherein, the disease does not recognize age. Further, he thanked staff, as they continue working very hard to keep residents safe.

Safekeeping Procedures – Vice Mayor Parness said the Target on Federal Highway in Deerfield Beach has implemented safeguards to keep residents safe. The shopping carts are cleaned with disinfectant after each use and there are measures in place for customers during and after checkout. Lastly, he encouraged everyone to stay safe.

MAYOR BILL GANZ

COVID-19 Pandemic – Mayor Ganz expressed condolences for Deputy Bennett, BSO District X, who was beloved by the students, teachers, staff, and parents at Deerfield Beach Elementary School as well as his colleagues. He also said his primary doctor of 18 years passed last week as a result of the virus.

Staff Efforts – Mayor Ganz also thanked staff for their efforts during the pandemic as there is not a playbook. He also said he is glad there is flexibility to reevaluate certain processes, such as employee pay which will be adjusted. Mayor Ganz said money can be replaced, but human life cannot.

Emergency Order - Mayor Ganz said he asked the City Manager and City Attorney to address personal protective equipment (PPE) in the local order. He is disappointed that people have left gloves and masks in various parking lots for others to handle. Now, the order allows enforcement of up to a fine of \$500.

Diagnosed Cases – Mayor Ganz said while there are under 40 cases in Deerfield Beach, last Wednesday, there were 16, so it will change. He thanked staff and the first responders for everything they have done

Local Businesses – Mayor Ganz encouraged everyone to support the local businesses as they are taking a hit. He said some businesses like Oceans 234, Casamia and others are providing takeout and delivery services. Others, like Danielle Rossi at Oceans 234 are going beyond and providing toilet paper and paper towels. The main message is to be careful and kind.

ADJOURNMENT

There was no additional business to discuss.

MOTION was made by Commissioner Hudak, seconded by Commissioner Preston, to adjourn the meeting at 8:26 p.m. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

BILL GANZ, MAYOR

Samantha Gillyard, CMC, City Clerk