



150 NE 2nd Avenue
Deerfield Beach, FL 33441
954-480-4200

Regular Meeting Community Redevelopment Agency

Tuesday, June 9, 2020

7:00 PM

Virtual Meeting

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF COMMUNITY REDEVELOPMENT AGENCY AGENDA

June 9, 2020

ZOOM MEETING

Join Zoom Meeting by clicking the below link:

<https://us02web.zoom.us/j/85005159288?pwd=ZXFTUTFuajdJc3g3Nmc5dklzZFYvdz09>

Join Zoom Meeting via telephone by dialing:

Call-in Number: 1-929-205-6099

Meeting ID: 850 0515 9288

Passcode: 768361

For complete instructions on joining and/or participating during Public Comment, please download the agenda packet.

Attachment: Zoom Instructions

GENERAL ITEMS

1. **CRA Resolution 2020/ - A Resolution of the City of Deerfield Beach Community Redevelopment Agency, approving the appropriation of funds remaining in the Redevelopment Trust Fund to certain projects to be carried over; approving an amendment to the Fiscal 2019-2020 Community Redevelopment Agency Budget; and providing for an effective date.**

Suggested Action: CRA Board to vote on Resolution

Attachment: FY 2019-2020 Budget Amendment

2. **CRA Resolution 2020/ - A Resolution of the City of Deerfield Beach Community Redevelopment Agency, approving the Evaluation Committee's ranking of responses pursuant to Request for Qualifications #20-27-PC for Architectural Services for the Sullivan Park Facility; authorizing the CRA Director to commence contract negotiations with Bermello, Ajamil & Partners, Inc., the top ranked firm; providing for severability and an effective date.**

Suggested Action: CRA Board to vote on Resolution

Attachment: Sullivan Park Facility

PUBLIC INPUT

ADMINISTRATION COMMENTS

3. **May 2020 Change Order Report**

Attachment: May 2020 Change Order Report

BOARD COMMENTS

ADJOURNMENT

NEXT MEETING

Tuesday, July 14, 2020

Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meetings or hearings will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and the evidence upon which the appeal is made. The above notice is required by State Law (F.S. 286.0105). Anyone desiring a verbatim transcript shall have the responsibility, at his/her own expense, to arrange for the presence of a certified court reporter at the hearing.



Virtual CRA Meeting – June 9, 2020

DEERFIELD BEACH – YOU ARE HEREBY NOTIFIED that the **Regular Community Redevelopment Agency Board** meeting will be held on **Tuesday, June 9, 2020, at 7:00 PM** **utilizing communications media technology** with elected officials and City staff participating through video conferencing.

On March 20, 2020, Governor DeSantis issued Executive Order 20-69, suspending any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place. The Order further allows for local government bodies to utilize communications media technology, such as telephonic and video conferencing. The order was extended by virtue of Executive Order 20-112 effective May 4, 2020.

A copy of the agenda for the June 9, 2020 meeting can be accessed at <http://www.deerfield-beach.com/1554/Meetings-Agendas>. To ensure compliance with the City's Safer at Home Emergency Order 2020-03 and the latest CDC recommendations and government orders, the June 9, 2020, regular CRA meeting will proceed utilizing communications media technology.

Attending and Viewing the City Commission Meeting:

This meeting will be broadcast live for members of the public. There are several options available to the public to attend/view the meeting:

1. Zoom

- a. Via Zoom Online** - Access to the meeting will begin at 6:45 PM on June 9, 2020.

- i.** Use the following link below to access the meeting via Zoom:

Join Zoom Meeting

<https://us02web.zoom.us/j/85005159288?pwd=ZXFTUTFuajdJc3g3NmM5dklzZFVvdz09>

- ii.** The video camera display feature is disabled for public use

- b. Via Zoom Telephone** - Join the meeting via telephone (audio only) using the Call-in number below, followed by the Meeting ID when prompted. No computer or access code is required.

Dial -In Number: 1-929-205-6099

Meeting ID: 850 0515 9288

Password: 768361

For more information on using Zoom, please visit Zoom Support at the following link:

<https://support.zoom.us/hc/en-us>.

2. YouTube

The meeting will also be available to the public via YouTube for audio and video access; however, public participation, i.e. comments are not possible. The link to watch the meeting via YouTube will be active no earlier than 6:45 PM on June 9, 2020 and can be found by clicking the camera icon in the Media column at <http://www.deerfield-beach.com/1554/Meetings-Agendas>.

Providing Public Comment:

Public participation is strongly encouraged. Your comments will be limited to three minutes per person. To participate, please choose the option best for you and remember to include your name and address for the record.

- 1. Via Email** - Public comments and documents may be submitted via email to web.clerk@dfb.city. Public comments will be read aloud during the meeting and added to the record. Emails can be submitted prior to the meeting or until the public hearing session is closed.
- 2. Live Zoom Video Participation** - If attending via Zoom online, at the appropriate public comment period, click "raise hand" on the bottom of the "participants" tab, and your audio will be unmuted when you are recognized.
- 3. Live Zoom Telephone Participation** – If attending via Zoom by telephone, at the appropriate public comment period, press *9 to "raise your hand" and your audio will be unmuted when you are recognized.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK NO LATER THAN 3 DAYS PRIOR TO THE MEETING AT (954) 480-4213 FOR ASSISTANCE.

Should you have any questions, please feel free to contact the City Clerk's Office at 954.480.4213. For additional information on the agenda items for the Commission meeting, please visit www.dfb.city.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-428

Agenda Date: 6/9/2020

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

CRA Resolution 2020/ - A Resolution of the City of Deerfield Beach Community Redevelopment Agency, approving the appropriation of funds remaining in the Redevelopment Trust Fund to certain projects to be carried over; approving an amendment to the Fiscal 2019-2020 Community Redevelopment Agency Budget; and providing for an effective date.

Recommended Action

CRA Board to vote on Resolution

Background/History

Section 163.387, Florida Statutes, requires the City's Community Redevelopment Agency (the "CRA") to appropriate Tax Increment Revenue ("TIR") funds on projects pursuant to an approved community redevelopment plan. A current best practice is CRA Board approval of documentation showing the amount of Tax Increment Revenue funds that are "carried over" from one fiscal year to the next. Annually, the Board approves a budget via resolution that appropriates all unencumbered TIR funds to specific redevelopment projects pursuant to the approved redevelopment plan.

Current Activity

Approving a carryover resolution is an administrative act that provides greater transparency into the agency's finances and its compliance with this statutory requirement. The Finance Department has analyzed all CRA transactions for FY19. After all FY19 transactions were accounted for, the unaudited balance of unencumbered funds in the CRA Trust fund was \$2,624,136. The CRA Board is being asked to approve the appropriation of funds remaining in the CRA Trust Fund to certain projects to be carried over and to amend the FY 19-20 CRA budget to include more specific project information based on the carryover amount. The amended budget lists specific infrastructure and capital improvements projects pursuant to the approved redevelopment plan.

Recommendation

Staff recommends approval.

CRA RESOLUTION NO. 2020/ _____

A RESOLUTION OF THE CITY OF DEERFIELD BEACH COMMUNITY REDEVELOPMENT AGENCY, APPROVING THE APPROPRIATION OF FUNDS REMAINING IN THE REDEVELOPMENT TRUST FUND TO CERTAIN PROJECTS TO BE CARRIED OVER; APPROVING AN AMENDMENT TO THE FISCAL 2019-2020 COMMUNITY REDEVELOPMENT AGENCY BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Deerfield Beach created a redevelopment trust fund (the “Trust Fund”) for the Deerfield Beach Community Redevelopment Agency (the “CRA”) pursuant to Section 163.387, Florida Statutes; and

WHEREAS, for Fiscal Year 2018/2019, the CRA budgeted and appropriated funds deposited in the Trust Fund to pay certain administrative and operating expenses as well as project and program expenses of the CRA; and

WHEREAS, funds in the amount of \$2,624,136 remain in the Trust Fund as of September 30, 2019 after the payment of all budgeted expenses (the “Carryover Funds”); and

WHEREAS, the CRA desires to amend the FY 19-20 CRA budget, as set forth in the attached Exhibit “A”, to include more specific project information based on the carryover amount (the “Budget Amendment”).

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. The Board hereby approves the appropriation of the Carryover Funds shown on the attached Exhibit “A” remaining in the Trust Fund to be carried over for certain projects for Fiscal Year 2019/2020, which are included within the approved Community Redevelopment Plan of the CRA.

Section 3. That the Budget Amendment, as set forth in the attached Exhibit “A,” is hereby approved.

Section 4. Should any section, provision or word of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof other than the part declared to be invalid.

Section 5. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS 9th DAY OF JUNE, 2020.

BILL GANZ, CHAIR

ATTEST:

SAMANTHA GILLYARD, CMC, CITY CLERK

EXHIBIT A

City of Deerfield Beach, Florida
Governmental Funds
Balance Sheet
September 30, 2019

	Community Redevelopment Agency
Assets	
Cash and cash equivalents	1,520,645
Investments	2,624,136
Restricted Investments	-
Receivables, net of allowances:	
Accounts	-
Assessments	-
Interest	5,926
Due from other funds	-
Due from other governments	-
Inventories	-
Total assets	<u>\$4,150,707</u>
Liabilities	
Accounts payable	82,265
Accrued payroll	11,399
Due to other funds	-
Unearned revenue	-
Due to other governments	-
Customer deposits payable	-
Total liabilities	<u>93,664</u>
Deferred Inflows of Resources	
Unavailable revenue	
Fund Balances	
Nonspendable	-
Restricted	\$4,057,043
Assigned	-
Unassigned	-
Total fund balances	<u>\$4,057,043</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$4,150,707</u>



City of Deerfield Beach, Florida
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Year Ended September 30, 2019

	Community Redevelopment Agency
Revenues	
Property taxes	\$3,878,116
Sales and use taxes	-
Fire assessment fees	-
Franchise fees	-
Utility taxes	-
Local option gas tax	-
Alcoholic beverage/mobile home license taxes	-
Local business taxes/permits	-
Intergovernmental	-
Charges for services	-
Fines and forfeitures	-
Impact fees	-
Investment earnings	70,187
Miscellaneous:	
Cemetery plot sales	-
Donations/contributions	-
Administrative fees	-
Other	193
Miscellaneous	-
Total revenues	<u>3,948,496</u>
Expenditures	
Current:	
General government	-
Economic environment	836,839
Public Safety	50,141
Human services	-
Physical environment	-
Transportation	-
Culture and recreation	174,121
Capital outlay	469,053
Debt service:	
Principal retirement	-
Interest and fiscal charges	-
Total expenditures	<u>1,530,154</u>
Excess (deficiency) of revenues over expenditures	<u>2,418,342</u>
Other Financing Sources (Uses)	
Transfers in	-
Transfers out	<u>(1,104,732)</u>
Total other financing sources (uses)	<u>(1,104,732)</u>
Net change in fund balances	1,313,610
Fund balances - beginning	<u>2,743,433</u>
Fund balances, end of year	<u><u>\$4,057,043</u></u>



Budget Line Item Summary
Budget - Detailed Information
October 1, 2019 - September 30, 2020

(APPROVED 8/27/2019)		FY 2020
10 01	Regular Salary	\$ 294,057
	Tax Increment Revenue to pay for the following portion of staff salaries-(Director of Economic Development 50%, CRA Project Manager 100%, CRA Administrative Coordinator 100%, Assistant City Manager 25%, Assistant City Clerk 25%)	
10 06	Automobile Allowance	\$ 6,000
	CRA's portion of the cost of two (2) vehicles for use by CRA staff	
10 12	Sick Leave Conversion Pay	\$ 4,000
	Once a year, in December, every full-time employee who has used less than six days of sick leave during the preceding year may choose to be paid for the unused portion of those six days. The payment is calculated using the employees base hourly rate; therefore not including any additional pay factors	
10 25	Clothing Allowance	\$ 250
11 01	FICA	\$ 23,298
	The 7.65% FICA rate is composed of two rates; a 6.2% social security tax that is applied to the first \$106,800 that an employee earns and a 1.45% Medicare tax that is applied to all earnings	
12 04	ICMA Pension	\$ 23,525
	Estimated by city pension contribution for those city employees who are participants in the ICMA defined contribution plan; the city contribution, as a percentage of salary, is 8%	
32 30	Community Policing	\$ 55,000
	Cost of BSO Deputy Detail to provide additional security in the CRA	
32 16	Landscaping Services	\$ 70,000
	Small landscaping projects within the CRA	
32 99	Other Contractual Services	\$ 1,038,000
	Contractual services provided by the CRA Attorney for legal services (\$48,000), Sullivan Park Facility design services (\$600,000), Main Beach Parking Lot Railing design services (\$30,000), Marketing Strategy (\$10,000), ADA Sidewalks/Bus Shelter Improvements (\$60,000), S-Curve Underground Utilities & Lighting Design (\$225,000), Business Marketing (50,000), Annual Report and other professional services as needed	
34-03	Cellular Phone Services	\$ 5,000
	Staff cell phone service	
35 04	Office Supplies	\$ 1,500
	Office supplies as necessary for operations	
35 09	Professional Publications	\$ -
	Funding for development and management newspapers, trade magazines and books.	
35 13	Minor Tools, Equip, Hardware	\$ 10,000
35 24	Materials and Maintenance	\$ 20,000
35 74	Special Events	\$ 187,500
	Funding for 4th of July Celebration (\$85,000), December Holiday Celebration (Event \$20,000 and Lighting \$55,000), annual showmobile management (\$7,500), Kirk Cottrell Pavillion Grand Opening (\$10,000) and other events to be determined by the CRA Board	
35 95	Art in Public Places	\$ 200,000
	Public Art projects at North Beach Pavilion and Main Beach Parking Lot as determined by the CRA Board	
36 09	Copier Lease	\$ 5,500
39 01	Travel and Training	\$ 6,500
	Mileage Reimbursement for CRA Administrative Coordinator(\$4,000), Attendance at conferences, seminars, workshops and regional meetings	

39 02	Printing	\$ 1,500
	Printing of brochures, hand-outs and annual report	
39 21	Advertising	\$ 2,500
	Advertising in newspapers, industry publications and exhibits	
39 27	General Admin Charge	\$ 250,862
	Payment to the general fund for the services that are provided to support the CRA Fund	
39 35	Dues and Memberships	\$ 1,500
	Annual professional association memberships and Special District Reporting	
39 59	Commercial Façade Improvement Loan	\$ 365,614
	Funds to partner on façade improvements to storefronts in the CRA District and past year awards	
82-32	Incentives - Aid to Private Entities	\$ -
	Public private partnerships to be determined by the CRA Board	
60 42	Office Machinery & Equipment	\$ 5,500
	Display Screen for CRA Administrative Offices	
63 04	Infrastructure and Capital Improvements	\$ 292,959
	Sullivan Park Facility construction and other capital projects as determined by the CRA Board	
63 06	Beach Enhancements	\$ -
63 07	Real Estate Acquisition	
63 08	Main Beach Parking Area Improvements	\$ 250,000
	Main Beach Parking Lot Railing Treatment (\$250,000)	
63 11	Lighting	\$ 2,050,000
	S-Curve Utilities Undergrounding and Lighting(\$1,750,000)	
	Ocean Way (\$300,000)	
90 01	Transfer to General Fund	\$ 1,094,181
	Interfund transfer for debt service payments on Florida Municipal Loan Council Covenant Bonds	
90 03	Transfer to Insurance Services	\$ 58,179
23 00	Interfund transfer for allocable portion of employee benefits funded through insurance services trust fund	
CRA Proposed		\$ 6,322,925
Projected Tax Increment Revenue 2020(TIR)		\$ 4,032,238
Total Carryover		\$ 2,290,687
Total Available TIR Funds		\$ 6,322,925

Bond Budget
Administrative: \$0
Architecture/Engineering:\$0
Construction: \$1,284,000
Total: \$1,284,000

Budget Line Item Summary
October 1, 2019 - September 30, 2020
Community Redevelopment Agency Fund 190

(Proposed 8/13/2019)

ACCT NO	ACCOUNT DESCRIPTION	FY18	FY19	FY20
10 01	Regular Salary	\$ 218,229	\$ 282,300	\$ 294,057
10 06	Automobile Allowance	\$ 12,000	\$ 12,000	\$ 6,000
10 12	Sick Leave Conversion Pay	\$ 4,000	\$ 4,000	\$ 4,000
10 25	Clothing Allowance	\$ 300	\$ 300	\$ 250
11 01	FICA	\$ 17,941	\$ 23,048	\$ 23,298
12 04	ICMA Pension	\$ 9,942	\$ 23,304	\$ 23,525
32 30	Community Policing	\$ 55,000	\$ 55,000	\$ 55,000
32 16	Landscaping Services	\$ 10,000	\$ 10,000	\$ 70,000
32 99	Other Contractual Services	\$ 275,000	\$ 475,000	\$ 1,038,000
34-03	Cellular Phone Services	\$ 5,000	\$ 5,000	\$ 5,000
35 04	Office Supplies	\$ 500	\$ 1,500	\$ 1,500
35 09	Professional Publications	\$ 150	\$ 150	\$ -
35 13	Minor Tools, Equip, Hardware	\$ -	\$ 10,000	\$ 10,000
35 24	Materials and Maintenance		\$ 20,000	\$ 20,000
35 74	Special Events	\$ 190,000	\$ 183,000	\$ 187,500
35 95	Art in public places	\$ 180,000	\$ 200,000	\$ 200,000
36-09	Copier Lease			\$ 5,500
39 01	Travel and Training	\$ 15,000	\$ 6,500	\$ 6,500
39 02	Printing	\$ 2,000	\$ 1,500	\$ 1,500
39 21	Advertising	\$ 2,500	\$ 5,000	\$ 2,500
39 27	General Admin Charge	\$ 250,000	\$ 162,103	\$ 250,862
39 35	Dues and Memberships	\$ 2,000	\$ 1,500	\$ 1,500
39 59	Commercial Façade Improv Loan	\$ 217,000	\$ 290,547	\$ 365,614
82-32	Incentives - Aids to Private Entities	\$ 250,000	\$ 500,000	\$ -
60 41	Automotive Equipment	\$ -	\$ -	\$ -
60 42	Office Machinery & Equipment	\$ 5,000	\$ 10,000	\$ 5,500
60 43	Other Machinery & Equipment	\$ -	\$ -	\$ -
63 01	Cove Parking Lot	\$ -	\$ -	\$ -
63 02	Hillsboro Streetscape	\$ -	\$ -	\$ -
63 03	Pier	\$ -	\$ -	\$ -
63 04	Infrastructure and Capital Improvements	\$ 260,494	\$ 1,333,675	\$ 292,959
63 05	North A1A Streetscape	\$ -	\$ -	\$ -
63 06	Beach Enhancements	\$ 550,000	\$ 1,100,000	\$ -
63 07	Real Estate Acquisition	\$ -	\$ -	\$ -
63 08	Main Beach Parking Area Improvements	\$ 50,000	\$ 150,000	\$ 250,000
63 10	Fire Hydrants	\$ -	\$ -	\$ -
63 11	Lighting	\$ 300,935	\$ 400,000	\$ 2,050,000
63 12	Parking Improvements	\$ -	\$ -	\$ -
90 01	Transfer to General Fund	\$ 1,096,956	\$ 1,104,732	\$ 1,094,181
90 03	Transfer to Insurance Services	\$ 21,569	\$ 56,195	\$ 58,179
		\$ 4,001,516	\$ 6,426,354	\$ 6,322,925
Total Tax Increment Revenue Trust Funds		\$ 4,001,516	\$ 6,426,354	\$ 6,322,925

City of Deerfield Beach CRA Five-Year Capital Improvements Plan (CIP) FY 2020-2024

<u>Project Name</u>	<u>Total Cost</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>Five Year Total</u>
SIDEWALK/STREETSCAPING IMPROVEMENTS							
		<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>5 Year Total</u>
ADA Sidewalks/Bus Shelter	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
SIDEWALK/STREETSCAPING TOTAL	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
PARKING IMPROVEMENTS							
		<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>5 Year Total</u>
Purchase of Island Entryway / NE 1st St Properties	\$ 1,800,000			\$ -	\$ 1,800,000		\$ 1,800,000
Island Entryway Improvements	\$ 1,000,000		\$ -		\$ -	\$ 1,000,000	\$ 1,000,000
PARKING TOTAL	\$ 2,800,000	\$ -	\$ -	\$ -	\$ 1,800,000	\$ 1,000,000	\$ 2,800,000
PARK IMPROVEMENTS							
		<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>5 Year Total</u>
Sullivan Park Facility	\$ 5,500,000	\$ -	\$ 3,500,000	\$ 2,000,000			\$ 5,500,000
			\$ -				
PARK TOTAL	\$ 5,500,000	\$ -	\$ 3,500,000	\$ 2,000,000			\$ 5,500,000
LIGHTING IMPROVEMENTS							
		<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>5 Year Total</u>
S-Curve Lighting	\$ 2,050,000	\$ 1,750,000					\$ 2,050,000
Lighting Upgrades		\$ 300,000					
LIGHTING TOTAL	\$ 2,050,000	\$ 2,050,000	\$ -	\$ -			\$ 2,050,000
OVERALL TOTALS	\$ 10,750,000	\$ 2,450,000	\$ 3,500,000	\$ 2,000,000	\$ 1,800,000	\$ 1,000,000	\$ 10,750,000

Budget Line Item Summary
Budget - Detailed Information
October 1, 2019 - September 30, 2020
(Amended 6/9/2020)

Proposed 8/13/20	ACCOUNT DESCRIPTION	FY 2020
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	Public Art projects at North Beach Pavilion and Main Beach Parking Lot as determined by the CRA Board	
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	Printing of brochures, hand-outs and annual report	
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	Advertising in newspapers, industry publications and exhibits	
39 27	General Admin Charge	\$ 250,862
	Payment to the general fund for the services that are provided to support the CRA Fund	
39 35	Dues and Memberships	\$ 1,500
	Annual professional association memberships and Special District Reporting	
39 59	Commercial Façade Improvement Loan	\$ 365,614
	Funds to partner on façade improvements to storefronts in the CRA District and past year awards	
82-32	Incentives - Aid to Private Entities	\$ -
	Public private partnerships to be determined by the CRA Board	
60 42	Office Machinery & Equipment	\$ 5,500
	Display Screen for CRA Administrative Offices	
63 04	Infrastructure and Capital Improvements	\$ 626,408
	Sullivan Park Facility construction and other capital projects as determined by the CRA Board	
63 06	Beach Enhancements	\$ -
63 07	Real Estate Acquisition	
63 08	Main Beach Parking Area Improvements	\$ 250,000
	Main Beach Parking Lot Railing Treatment (\$250,000)	
63 11	Lighting	\$ 2,050,000
	S-Curve Utilities Undergrounding and Lighting(\$1,750,000)	
	Ocean Way (\$300,000)	
90 01	Transfer to General Fund	\$ 1,094,181
	Interfund transfer for debt service payments on Florida Municipal Loan Council Covenant Bonds	
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23 00	Interfund transfer for allocable portion of employee benefits funded through insurance services trust fund	
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Projected Tax Increment Revenue 2020(TIR)		\$ 4,032,238
Total Carryover		\$ 2,624,136
Total Available TIR Funds		\$ 6,656,374

Bond Budget
Administrative: \$0
Architecture/Engineering:\$0
Construction: \$1,284,000
Total: \$1,284,000



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-429

Agenda Date: 6/9/2020

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

CRA Resolution 2020/ - A Resolution of the City of Deerfield Beach Community Redevelopment Agency, approving the Evaluation Committee's ranking of responses pursuant to Request for Qualifications #20-27-PC for Architectural Services for the Sullivan Park Facility; authorizing the CRA Director to commence contract negotiations with Bermello, Ajamil & Partners, Inc., the top ranked firm; providing for severability and an effective date.

Recommended Action

CRA Board to vote on Resolution

Background/History

The Purchasing and Contract Administration Division issued a Request for Qualifications for Architectural Services for Sullivan Park Facility, RFQ #20-27-PC. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements.

Current Activity

- The RFQ was advertised in the legal notices section of the Sun-Sentinel on April 10, 2020. The notice was also sent to two hundred sixty-five (265) prospective Offeror's via the e-Procurement Marketplace.
- Seventy-four (74) vendors viewed the documents of the RFQ.
- On Monday, May 11, 2020 at 2:00 p.m. EST, the Purchasing and Contract Administration Division closed and unsealed ten (10) responses. The responses were reviewed by the Purchasing and Contract Administration Division to ensure the responses met the RFQ requirements.
- Subsequently, each member of the evaluation committee assigned by the City Manager received their evaluation packages that consisted of: evaluation committee policies and procedures and the evaluation sheets.
- Each evaluation committee member independently reviewed and scored the ten (10) proposals in accordance with the weighted criteria stated in the RFQ prior to the initial public evaluation committee meeting.
- On Thursday, May 21, 2020 at 11:00 a.m. EST. the Evaluation Committee meeting was held

virtual via Zoom due to the COVID-19 Pandemic, with the meeting following all CDC guidelines. The Evaluation Committee consisted of: Kris Mory, Director of Economic Development; Priscilla Cygielnik, Assistant Director of Engineering and Operations; Eric Powers, Director of Planning and Development Services; Preston Pooser, Director of Parks & Recreation; Erik Westberg, Parks Superintendent - Parks & Recreation Division of Broward County.

- The proposals were evaluated based on the following criteria:
Qualifications and Experience of Principals and Staff -- Weight 3
Understanding of the Project and CRA's Objectives -- Weight 3
History and Past Performance of Similar Projects -- Weight 3
Demonstrated the ability to Deliver High Quality Design and Construction Documentation --- Weight 3
Financial Stability -- Weight 2
References -- Weight 1

(Committee Scores found in backup)

Recommendation

- Following the rankings, a motion was made by Preston Pooser and seconded by Erik Westberg to recommend to the CRA Board to approve the rankings with Bermello Ajamil & Partners, Inc. as the first ranked Proposer. All the Evaluation Committee Members were in favor of the recommendation.
- There were three (3) proposers ranked at number 6 with total scores of (36): Alfonzo Hernandez Architects, LLC; Brooks & Scarpa Architects, Inc. and West Construction, Inc. The tie-breaker was in favor of the proposers who met the City's Disadvantage Business Enterprise Program. The tie-breaker rankings are as follows: Ranked #6 is Alfonzo Hernandez Architects, LLC with 100% DBE participation; Ranked #7 is Brooks & Scarpa Architects, Inc. with 70% DBE participation; Ranked #8 is West Construction, Inc. with 15% DBE participation which did not meet the City's Disadvantage Business Enterprise Program goal of 50% as per City Ordinance Section 38-142.
- Reference checks were conducted on Bermello Ajamil & Partners, Inc. revealed positive ratings.

Therefore, the Evaluation Committee recommends to the CRA Board to approve the rankings with Bermello Ajamil & Partners, Inc. as the first ranked Proposer and to direct staff to move forward with contract negotiations.

CRA RESOLUTION NO. 2020/

A RESOLUTION OF THE CITY OF DEERFIELD BEACH COMMUNITY REDEVELOPMENT AGENCY, APPROVING THE EVALUATION COMMITTEE'S RANKING OF RESPONSES PURSUANT TO REQUEST FOR QUALIFICATIONS #20-27-PC FOR ARCHITECTURAL SERVICES FOR THE SULLIVAN PARK FACILITY; AUTHORIZING THE CRA DIRECTOR TO COMMENCE CONTRACT NEGOTIATIONS WITH BERMELLO, AJAMIL & PARTNERS, INC., THE TOP RANKED FIRM; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the Deerfield Beach Community Redevelopment Agency (the "CRA") desires to procure architectural services for the design, permitting and construction administration (the "Services") of the planned Sullivan Park Facility project to be located at 1601 E. Hillsboro Blvd. within the CRA redevelopment area; and

WHEREAS, the City issued Request for Qualifications #20-27-PC (the "RFQ") to solicit architectural services for the planned Sullivan Park Facility; and

WHEREAS, the RFQ was advertised in the legal notices section of the Sun-Sentinel on April 10, 2020 and notice was also sent to two hundred sixty-five (265) prospective Offerors via the e-Procurement Marketplace; and

WHEREAS, on Monday, May 11, 2020 at 2:00 p.m., the RFQ due date and time, the Purchasing and Contract Administration Division unsealed the ten responses received, and reviewed the responses to ensure they met the RFQ requirements; and

WHEREAS, the Evaluation Committee independently reviewed and scored the responsive and responsible submissions in accordance with the weighted criteria stated in the RFQ prior to the first evaluation committee meeting; and

WHEREAS, the evaluation committee meeting was held on May 21, 2020 to score the responses based on the weighted criteria stated in the RFQ; and

WHEREAS, following the initial ranking, the evaluation committee was unanimous in their decision to make a recommendation to the CRA Board to approve the Evaluation Committee rankings, with Bermello, Ajamil & Partners, Inc. ("Bermello") as the top ranked firm (the "Rankings"); and

WHEREAS, CRA staff recommends approving the Rankings and authorizing negotiating a contract with Bermello, the top ranked firm, for the Services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DEERFIELD BEACH COMMUNITY REDEVELOPEMENT AGENCY AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. The CRA hereby approves the Evaluation Committee’s Rankings of responses received in response to the RFQ for the Services for the Sullivan Park Facility.

Section 3. The CRA Director is hereby authorized to enter contract negotiations with the top ranked firm, Bermello, for the Services for the Sullivan Park Facility. If the CRA Director is unable to negotiate a satisfactory contract with the top ranked firm, the CRA Director is authorized to undertake negotiations with the second ranked firm (Synalovski Romanik Saye, LLC), and if those negotiations are unsuccessful, the CRA Director is authorized to undertake negotiations with the third ranked firm (Gallo Herbert Architects).

Section 4. Should any section, provision or word of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof other than the part declared to be invalid.

Section 5. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2020.

BILL GANZ, CHAIR

ATTEST:

SAMANTHA GILLYARD, CMC, CLERK



Memorandum

TO: Kris Mory, Director of Economic Development

FROM: Paul Collette, Buyer

THRU: Ivelsa Guzman, Purchasing Manager

DATE: May 26, 2020

RE: **Architectural Services for Sullivan Park Facility, RFQ #20-27-PC**

The Purchasing and Contract Administration Division issued a Request for Qualifications for Architectural Services for Sullivan Park Facility, RFQ #20-27-PC. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements. Details of the competitive solicitation process are as follows:

- The RFQ was advertised in the legal notices section of the Sun-Sentinel on April 10, 2020. The notice was also sent to two hundred sixty-five (265) prospective Offeror's via the e-Procurement Marketplace.
- Seventy-four (74) vendors viewed the documents of the RFQ.
- On Monday, May 11, 2020 at 2:00 p.m. EST, the Purchasing and Contract Administration Division closed and unsealed ten (10) responses. The responses were reviewed by the Purchasing and Contract Administration Division to ensure the responses met the RFQ requirements.
- Subsequently, each member of the evaluation committee assigned by the City Manager received their evaluation packages that consisted of: evaluation committee policies and procedures and the evaluation sheets.
- Each evaluation committee member independently reviewed and scored the ten (10) proposals in accordance with the weighted criteria stated in the RFQ prior to the initial public evaluation committee meeting.
- On Thursday, May 21, 2020 at 11:00 a.m. EST. the Evaluation Committee meeting was held virtual via Zoom due to the COVID-19 Pandemic, all meetings are following all CDC guidelines. The Evaluation Committee consisted of: Kris Mory, Director of Economic Development; Priscilla Cygielnik, Assistant Director of Engineering and Operations; Eric Powers, Director of Planning and Development Services; Preston Pooser, Director of Parks & Recreation; Erik Westberg, Parks Superintendent - Parks & Recreation Division of Broward County.

- The proposals were evaluated based on the following weighted criteria:

<u>Criteria</u>	<u>Weight</u>
Qualifications and Experience of Principals and Staff	3
Understanding of the Project and CRA's Objectives	3
History and Past Performances of Similar Projects	3
Demonstrated the Ability to Deliver High Quality Design and Construction Documentation	3
Financial Stability	2
References	1

- The proposals were ranked (After Committee Members Independent Review) as follows:

Ranking Chart	Kris Mory	Priscilla Cygielnik	Eric Power	Preston Pooser	Erik Westberg	Total	Ranking
Bermello Ajamil & Partners, Inc.	127 / 1	118 / 4	135 / 1	145 / 1	122 / 3	10	1
Synalovski Romanik Saye, LLC	121.80 / 2	124.95 / 2	122.85 / 3	132.30 / 4	129.15 / 1	12	2
Gallo Herbert Architects	118.65 / 4	139.65 / 1	129.15 / 2	126 / 5	111.30 / 5	17	3
Walters Zackria Associates, PLLC	117.60 / 5	122.85 / 3	119.70 / 4	135.45 / 3	118.65 / 4	19	4
Cartaya & Associates Architects	112.35 / 6	110.25 / 5	116.55 / 5	136.50 / 2	126 / 2	20	5
Alfonzo Hernandez Architects, LLC	106.05 / 7	85.05 / 9	103.95 / 6	122.85 / 6	88.20 / 8	36	6
Brooks & Scarpa Architects, Inc.	120.75 / 3	106.05 / 7	97.65 / 7	112.35 / 10	86.10 / 9	36	7
West Construction, Inc.	98 / 9	107 / 6	96 / 8	119 / 7	95 / 6	36	8
Stiles Architectural Group	95 / 10	98 / 8	87 / 10	114 / 8	89 / 7	43	9
Slattery & Associates Architects	105 / 8	69.30 / 10	94.50 / 9	113.40 / 9	84.05 / 10	46	10

- Also, the following seven (7) Proposers provided evidence for meeting the Disadvantage Business Enterprise Program as stated in the RFQ documents (Alfonzo Hernandez Architects, LLC; Brooks & Scarpa Architects, Inc.; Cartaya & Associates Architects; Gallo Herbert Architects; Slattery & Associates Architects; Synalovski Romanik Saye, LLC; Walters Zackria Associates).
- As required per City Ordinance Section 38-142, the evaluation scores for all seven (7) Proposers were adjusted upward by five percent (5%). The adjusted evaluation scores are reflected in the above ranking chart.
- After Committee Members Discussion of the Proposals, their independent review scores were not changed.
- Following the rankings, a motion was made by Preston Pooser and seconded by Erik Westberg to recommend to the CRA Board to approve the rankings with Bermello Ajamil & Partners, Inc. as the first ranked Proposer. All the Evaluation Committee Members were in favor of the recommendation.
- There were three (3) proposers ranked at number 6 with total scores of (36): Alfonzo Hernandez Architects, LLC; Brooks & Scarpa Architects, Inc. and West Construction, Inc. The tie-breaker was in favor of the proposers who met the City's Disadvantage Business Enterprise Program. The tie-breaker rankings are as follows: Ranked #6 is Alfonzo Hernandez Architects, LLC with 100% DBE participation; Ranked #7 is Brooks & Scarpa Architects, Inc. with 70% DBE participation; Ranked #8 is West Construction, Inc. with 15% DBE participation which did not meet the City's Disadvantage Business Enterprise Program goal of 50% as per City Ordinance Section 38-142.
- Reference checks were conducted on Bermello Ajamil & Partners, Inc. revealed positive ratings.

In summary, Bermello Ajamil & Partners, Inc. is the number one (1) ranked Proposer. Therefore, the Evaluation Committee recommends to the CRA Board to approve the rankings with Bermello Ajamil & Partners, Inc. as the first ranked Proposer.

Please use this memorandum and all attachments as your backup to the CRA Board for the next available CRA Board meeting.

Att. Tabulation Sheets, Tabulation Summary, Bid Summary, Recommended Proposer's Submittal, Vendor References – Check List, Scope of Services, Ethics Code Disclosure – Bermello Ajamil & Partners, Inc.

c: Mark DiMascio, CRA Capital Projects Manager

SECTION VI – SCOPE OF SERVICES

1. Introduction

The City of Deerfield Beach Community Redevelopment Agency (“CRA”) is soliciting qualifications for the design, permitting and construction administration of the Sullivan Park Facility project. The project location is at 1601 E. Hillsboro Blvd. Deerfield Beach, Florida 33441. This project is Phase 2 of the award-winning Sullivan Park redevelopment project that was opened to the public in January 2016.

In 2018, the Deerfield Beach Community Redevelopment Agency purchased a .53 acre property located at 1601 Riverview Road directly adjacent to Sullivan Park. The intent of the real estate purchase was to further activate Sullivan Park and The Cove Shopping Center area.

2. General Information

The City of Deerfield Beach Community Redevelopment Agency (the CRA) is seeking the services of qualified and experienced firms (the Architect(s)) to provide professional services consistent with the requirement of the Competitive Consultant's Negotiation Act (CCNA), Florida Statutes § 287.055 for Architectural Services for Sullivan Park Facility. The CRA intends to evaluate the submitted proposals and award the agreement to the highest ranked Proposer.

The “Proposer” shall mean architects, contractors, consultants, respondent, organizations, firms, or other persons submitting a response to this RFQ.

The “Successful Proposer(s) shall mean the most qualified Proposer(s) to whom the CRA begins negotiations. The CRA means the City of Deerfield Beach Community Redevelopment Agency-

This RFQ provides guidelines for the submission of qualifications in response to CRA’s solicitation for Consulting firms and individuals to provide the Scope of Services herein.

The CRA anticipates entering into an agreement for the services with the most qualified Proposer(s) as determined by the CRA Board. The CRA reserves the right to negotiate an agreement in any manner, in its sole determination, decides is in its best interest. The Proposer(s) understand that this RFQ does not constitute an agreement with the CRA. An official agreement is not binding until the submission is reviewed and accepted by the CRA Board and executed by all parties.

Ethics Code Disclosure – Bermello Ajamil & Partners, Inc.

- a. Include a listing of all campaign contributions to a City Commissioner in the past four (4) years, as well as contributions of all officers, directors, shareholders of a corporation (if the applicant is a corporation) or partners (if the applicant is a partnership), or members whether generally or limited (if it's a limited liability company):

Not Applicable.

- b. Disclose all those items that a regulated officer is required to disclose concerning any conflict whether actionable or non-actionable:

Not Applicable.

- c. Disclose any action that is a violation of this Ethics Code by a regulated officer with the applicant and/or applicant's agents, and what was done to rectify the violation:

Not Applicable.

IF ANY OF THE ABOVE ARE APPLICABLE, ATTACH TO THE RESPONSE ALL NECESSARY AND RELEVANT INFORMATION AND DOCUMENTATION AS INDICATED IN EACH STATEMENT (a., b., and c.)



20-27-PC
BERMELLO AJAMIL & PARTNERS, INC.
Supplier Response

Event Information

Number: 20-27-PC
Title: Architectural Services for Sullivan Park Facility
Type: Request for Qualifications
Issue Date: 4/10/2020
Deadline: 5/11/2020 02:00 PM (ET)
Notes: The City of Deerfield Beach invites qualified firms to submit statements of qualification to provide Architectural Services for Sullivan Park Facility pursuant to Florida Statute 287.055, Consultant Competitive Negotiation Act (CCNA) and the terms, conditions and scope of services of the above mentioned solicitation.

Contact Information

Contact: Paul Collette, Buyer
Address: Purchasing & Contract Admin. Division
A
2nd
City of Deerfield Beach
401 SW 4th Street
Deerfield Beach, FL 33441
Phone: (954) 480-4418
Fax: (954) 480-4388
Email: pcollette@deerfield-beach.com

BERMELLO AJAMIL & PARTNERS, INC. Information

Contact: Nidia Garzon
Address: 2601 S. BAYSHORE DRIVE, SUITE 1000
SUITE 1000
MIAMI, FL 33133
Phone: (305) 859-2050
Email: ngarzon@bermelloajamil.com

By submitting this Response I affirm I have received, read and agree to the all terms and conditions as set forth herein. I hereby recognize and agree that upon execution by an authorized officer of the City of Deerfield Beach, this Response, together with all documents prepared by or on behalf of the City of Deerfield Beach, Community Redevelopment Agency (CRA) for this solicitation, and the resulting Contract shall become a binding agreement between the parties for the products and services to be provided in accordance with the terms and conditions set forth herein. I further affirm that all information and documentation contained within this response to be true and correct, and that I have the legal authority to submit this response on behalf of the named Supplier (Offeror).

Nidia Garzon

Signature

Submitted at 5/11/2020 11:46:01 AM

BA@bermelloajamil.com

Email

Supplier Note

Please accept Bermello Ajamil and Partners Inc. response to the RFQ #20-27-PC

Requested Attachments

Executive Summary/Letter of Transimttal

1- EXECUTIVE SUMMARY, LETTER OF TRANSMITTAL.pdf

Offeror shall submit an executive summary that identifies the business entity, its background, main office(s), and office location that will service this contract. Identify the officers, principals, supervisory staff and key individuals who will be directly involved with the work and their office locations. The executive summary should also summarize the key elements of the proposal.

Firm's Experience and Qualifications of Principal and Staff

2 - FIRM EXPERIENCE AND QUALIFICATIONS OF PRINCIPAL AND STAFF.pdf

Describe the entities experience and qualifications. Include resumes of key individuals and staff. Provide information on how your firm meets or exceeds the minimum qualifications required.

Architectural Team Members Experience and Qualifications

3 - ARCHITECTURAL TEAM MEMBERS EXPERIENCE AND QUALIFICATIONS.pdf

Offeror shall provide the Architectural Team Members experience and qualifications, including resumes, licenses and certifications and design work on governmental or private sector projects of the same size and complexity as the proposed Architectural Services for Sullivan Park Facility. Documentation and information provided herein shall include proposed subconsultants (Offeror shall submit a maximum of 20 pages).

Firm's Understandng of the project and City's Objectives

4 - FIRMS UNDERSTANDING OF THE PROJECT AND CITY'S OBJECTIVES.pdf

Offeror shall submit their understanding of the project and City's objectives for Architectural Services for Sullivan Park Facility as per scope of services in this RFQ.

Firm's History and Past Performance of Similar Projects

5 - FIRM HISTORY AND PAST PERFORMANCE OF SIMILAR PROJECTS.pdf

Offeror shall submit their history and past performances for (3) projects with similar scope of services within a minimum of (3) years. Please provide the following information for each project: 1. The name of the project and location, the owner, year performed, dollar amount of project. 2. A description of the project. 3. A reference, including a contact name, addresses and phone numbers. This reference should be the staff member who was in charge of the project.

Financial Plan, Capital, and Capabilities

6 FINANCIAL PLAN CAPITAL AND CAPACITY.pdf

Submit financial audits and statements for the past two (2) reporting years. If your firm has financial audits and statements prepared by both existing employees and an external auditor or accountant, submit the financial audits and statements completed by the external auditor or accountant. Demonstrate your financial soundness and history of meeting financial obligations. Pursuant to Florida Statute 119.071 (1) General exemptions from inspection or copying of public records. (c) Any financial statement that an agency requires a prospective bidder to submit in order to prequalify for bidding or for responding to a proposal for a road or any other public works project is exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. Provide a general description of their financial condition and identify any conditions (e.g. bankruptcy, pending litigation, impending mergers) that may affect your firm's ability to perform and/or complete the work.

Attachment A – Vendor

7 - ATTACHMENT A - VENDOR PERFORMANCE REFERENCE VERIFICATION SURVEY FORM.pdf

Performance Reference Verification Survey Form

Offerors shall complete the Vendor Performance Reference Verification Survey Form and shall be completed by your five (5) references and provide it with your Response Attachments.

Proof of Insurability

PROOF OF INSURABILITY.pdf

Provide proof of insurability meeting the minimum insurance requirements stated in the Insurance Requirements. This is typically accomplished by submitting a current and active Certificate of Insurance, a sample (for bidding purposes only) Certificate of Insurance, or a letter from the insurer certifying that the Offeror does have the capacity and capability to obtain the required insurance.

Copies of Applicable Licenses and Certifications

COPIES OF APPLICABLE LICENSES AND CERTIFICATIONS.pdf

Submit copies of any required licenses and/or certifications that are required to perform the work, applicable to the work, or relative to supporting your firm's qualifications.

Certified Business Entity (CBE) Certification

10 - CERTIFIED BUSINESS ENTITY (CBE) CERTIFICATION.pdf

Submit a copy of your firm's CBE Certification or your identified subcontractor's CBE Certification if claiming your firm is a CBE pursuant to the City's Disadvantaged Business Enterprise Program. Please reference under Attachments, Request for Qualifications Package, Section III – General Terms and Conditions, Article 19.

Schedule of Participation from Disadvantage Business Entity(s)

11 - SCHEDULE OF PARTICIPATION FROM DISADVANTAGE BUSINESS ENTITY(S).pdf

Proposer shall list each of the proposed DBE(s) or CBE(s) or SBE(s), the type of work each firm will perform, and the projected subcontract dollar amount and/or percentage of professional fees to be awarded, if selected.

Compliance with Florida Fictitious Name Statute

12 - COMPLIANCE WITH FLORIDA FLICTITIOUS NAME STATUTE.pdf

If you are operating under a fictitious name attach evidence of compliance with the Florida Fictitious Name Statute, FL Statute 865.09, to this response.

Ethics Code Disclosure

13 - ETHICS CODE DISCLOSURE.pdf

a. Include a listing of all campaign contributions to a City Commissioner in the past four (4) years, as well as contributions of all officers, directors, shareholders of a corporation (if the applicant is a corporation) or partners (if the applicant is a partnership), or members whether generally or limited (if it's a limited liability company); b. Disclose all those items that a regulated officer is required to disclose concerning any conflict, whether actionable or non-actionable; c. Disclose any action that is a violation of this Ethics Code by a regulated officer with the applicant and/or applicant's agents, and what was done to rectify the violation: If ANY OF THE ABOVE ARE APPLICABLE, ATTACH TO THE RESPONSE ALL NECESSARY AND RELEVANT INFORMATION AND DOCUMENTATION AS INDICATED IN EACH STATEMENT (a., b., and c.)

Business Tax Receipt

14 - BUSINESS TAX RECEIPT.pdf

Submit a copy of your firms business tax receipt for the principal place of business.

Corporate Annual Report

15 - CORPORATE ANNUAL REPORT.pdf

Provide a copy of your most recent corporate annual report submitted to the Florida Division of Corporations (Sunbiz).

W-9 Form

W-9 FORM.pdf

Submit a copy of your firms W-9 Form.

Bid Attributes

1 Drug-Free Workplace Programs

Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In accordance with Florida Statutes, Chapter 287, Section 287.087, Vendor hereby affirms that their business does: (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition. (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations. (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1). (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction. (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted. (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Yes

2 Professional Services Indemnification

Consultant shall indemnify and hold harmless City, its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness or intentionally wrongful conduct of Consultant, and other persons employed or utilized by Consultant in the performance of this Agreement. The provisions of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by Contract Administrator and City Manager, any sums due Consultant under this Agreement may be retained by City until all of City's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved, and any amount withheld shall not be subject to payment of interest by City.

Vendor Indemnifies City

3 Non-Collusive Affirmation

1. Vendor is an authorized Owner, Partner, Officer, Representative, or Agent of the business entity submitting a response to the subject solicitation; 2. Vendor is fully informed respecting the preparation and contents of the response and of all pertinent circumstances respecting such response; 3. Such response is genuine and is not a collusive or sham response; 4. Neither the vendor nor any of its Officers, Partners, Owners, Agents, Representatives, Employees or Parties in interest, including this affirment, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other vendor, firm, or person to submit a collusive or sham response in connection with the work for which the response has been submitted; or to refrain from submitting a response in connection with such work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with a vendor, firm or person to fix the price or prices in the attached response or of any other vendor, or to fix an overhead, profit, or cost elements of the submitted price(s) or the submitted price(s) of any other vendor, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed work; 5. The price or prices quoted in the response are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the vendor or any other of its agents, representatives, owners, employees or parties in interest, including this affirment.

Non-Collusion Affirmed

4 Convicted / Suspended / Discriminatory / Complaints Vendor Lists

An Offeror who is on any of the following lists is ineligible for award of the contract, and may not submit a response. A response submitted by an Offeror that is on any of these lists shall be rejected without further consideration. A person or affiliate who was placed on the convicted offenders list following a conviction of a public entity crime may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in F.S. § 287.017 for category two for a period of 36 months following the date of being placed on the convicted vendor list. FLORIDA DEPARTMENT OF MANAGEMENT SERVICES: Convicted Vendor List [pursuant to Section 287.133(3)(d), Florida Statutes] Suspended Vendor List (pursuant to Rule 60A-1.006, Florida Administrative Code) Discriminatory Vendor List Federal Excluded Parties List [pursuant to Sections 287.057(1), (2) and (3), Florida Statutes, and Rule 60A-1.006(1), Florida Administrative Code. Vendor Complaint List (end list) Offeror affirms that they are not one any of these lists (Convicted Vendor List, Suspended Vendor List, Discriminatory Vendor List, Federal Excluded Parties List, Vendor Complaint List). and that no action or inaction has been taken to warrant inclusion on any of these lists.

Affirmed

5 Certified Business Entity Affirmation

1. Vendor affirms it or one of its named subcontractors performing at least 50 % of the work to be performed is a Disadvantaged Business Enterprise as evidenced by a Certified Business Entity Certificate. If meeting the SDBE goal through the use of a subcontractors, Offeror must provide a detailed explanation of the type of work to be performed by those subcontractors and how the work equates to 50% or more of the work. VENDOR SHALL ATTACH CBE CERTIFICATION DOCUMENTATION FOR EACH NAMED TO THE RESPONSE TO THIS SOLICITATION. Please reference Section III – General Terms and Conditions, Article 19 for list of acceptable certifying organizations. 2. Vendor further affirms it has not had a history within the prior five (5) years of non-performance, delinquent fees, liens, or code violations.

I am not a Disadvantaged Business Entity

6 Ethics Code Disclosure

Pursuant to Section 2-505 Chapter 2, Article IX, Known as the City of Deerfield Beach Ethics Code, any applicant for a land use change or development permit requiring approval of the City Commission or any person/entity seeking a City agreement through an Invitation to Bid, request for qualifications or sealed bids process must provide the following information: a. Include a listing of all campaign contributions to a city commissioner in the past four (4) years, as well as contributions of all officers, directors, shareholders of a corporation (if the applicant is a corporation) or partners (if the applicant is a partnership), or members whether generally or limited (if it's a limited liability company): b. Disclose all those items that a regulated officer is required to disclose concerning any conflict, whether actionable or non-actionable: c. Disclose any action that is a violation of this Ethics Code by a regulated officer with the applicant and/or applicant's agents, and what was done to rectify the violation: If ANY OF THE ABOVE ARE APPLICABLE, ATTACH TO THE RESPONSE ALL NECESSARY AND RELEVANT INFORMATION AND DOCUMENTATION AS INDICATED IN EACH STATEMENT (a., b., and c.)

7 Completing the Statements of Qualification

All statements and questions require a response and shall be completed as required. Should a statement or question not apply, "not applicable", "none", or a similar statement is sufficient.

8 Individuals with legal authority to contract

In this section include the name and title of each corporate officer, principal, partner, member, or individual, depending on the business structure, with the legal authority to contractually bind the business. IF THE RESPONSE IS BEING SUBMITTED BY ANYONE OTHER THAN THOSE LISTED, PROVIDE EVIDENCE OF DELEGATED AUTHORITY ON COMPANY LETTERHEAD AND ATTACH SAID EVIDENCE TO THIS RESPONSE.

Scott Bakos, Vice-President (Partner-in-Charge for this pursuit), Willy A Bermello, Chair of the Board, Luis Ajamil, President & CEO, Diana Garcia, Chief Financial Officers Rai Fernandez, Senior Vice-President Mark Ittel, Senior Vice-President, Tere Garcia, Senior Vice-President, Bernard Horovitz, Vice-President, Jorge Ferrer, Vice-President, CQO, Randy Hollingworth, Vice-President, Felipe Alespeiti, Vice-President, Agustin Barrera, Vice-President, Jose Lugo, Vice-President, Jim Rowe, Vice-President, Yves Zeidenberg, Vice-President, Luis Sousa, Vice-President

9 Compliance with Florida Factitious Name Statute

If you are operating under a factitious name attach evidence of compliance with the Florida Factitious Name Statute, FL Statute 865.09, to this response.

10 Former Business Names

Under what other former names has your organization or principals holding at least 30% interest operated?

Bermello & Associates, Inc., Bermello, Kurki & Vera, Inc., Boerema Bermello Kurki & Vera Architects, Severud Boerema Buff Bermello, Severud Knight Boerema Buff Architects & Planners, Severud & Knight Architects, Gordon M. Severud, AIA Architects

11 Years of Experience

How many years has your company been in business providing the products and services that are subject to this solicitation?

12 Attachment A – Vendor Performance Reference Verification Survey Form

Offerors shall complete the Vendor Performance Reference Verification Survey Form and shall be completed by your five (5) references and provide it with your Response Attachments.

1
3**Licenses and Certifications**

I have attached to this response all licenses and certifications required by and relevant to this solicitation and the work to be performed for both the business entity and individuals.

1
4**Use of Subconsultants**

Will you be using any subconsultants?

1
5**List of Subconsultants**

If using subconsultants state the name of the subconsultant(s), individuals who will perform the work, what work or tasks they will perform, what percentage of work they will perform, and if they are a CBE for the purposes of meeting the City's Disadvantaged Business Entity Program.

Delta G 15% - Mechanical & Electrical Engineering - DBE, CBE, MBE and SBE
 MUEngineers 10% - Structural Engineering - CBE
 TSF GEO 5% - Geotechnical Engineering - DBE, SBE
 KCI Technologies 5% - Surveying
 Carnahan Proctor & Cross 15% - Civil Engineering
 TGA Design 5% - Signage And Wayfinding – SBE
 The Bosch Group 5% - Cost Estimating - CBE, SBE, MWBE
 Spinnaker Group 5% - LEED
 Irrigation Concepts 2% - Irrigation

1
6**Default and Non-Performance History**

Have you ever been found in default of a contract, failed to complete any work awarded to you, or otherwise been notified of issues of non-performance by a party to any contract with your business? If yes, provide details.

1
7**Criminal Litigation History**

Does your firm, any principals, staff, employees, or subcontractors who will be assigned to this contract have a conviction or a plea of nolo contendere, regardless of when the plea or conviction occurred, which includes a felony or misdemeanor involving terrorist behavior, violence, use of a dangerous weapon, crimes of moral turpitude or breach of trust/fiduciary responsibility or which raises concerns about building, system, or personal security or is otherwise a job-related crime? If so please provide details?

1
8**Conflicts of Interest**

Offeror affirms that they read and understand Florida Statute 112.313, Standards of conduct for public officers, employees of agencies, and local government attorneys. For purposes of determining any possible conflicts of interest, all respondents must disclose if any City of Deerfield Beach employee is also an owner, or employee of their business. If yes, give person(s) names(s) and position(s) and you must file a statement with the Supervisor of Elections, pursuant to Florida Statutes 112.313 with your business.

The City of Deerfield Beach, FL Bid Summary

Bid Information

Bid Creator Paul Collette Buyer
Email pcollette@deerfield-beach.com
Phone (954) 480-4418
Fax (954) 480-4388

Bid Number 20-27-PC
Title Architectural Services for Sullivan Park
Facility
Bid Type RFQ
Issue Date 4/10/2020 09:08 AM (ET)
Close Date 5/11/2020 02:00:00 PM (ET)

Contact Information

Address City of Deerfield Beach
401 SW 4th Street
Deerfield Beach, FL 33441

Contact Paul Collette, Buyer
Department Purchasing & Contract Admin. Division
Building A
Floor/Room 2nd
Telephone (954) 480-4418
Fax (954) 480-4388
Email pcollette@deerfield-beach.com

Ship to Information

Address

Contact
Department
Building
Floor/Room
Telephone
Fax
Email

Invited Suppliers

Supplier Name	Contact Name	City, State	Invitation Email	Invite Type
Chen Moore and Associates	Peter Moore	Fort Lauderdale, FL	lbarron@chenmoore.com	Manual
Design Kollaborative Architect/ Planners	Design Kollaborative Architects/ Planners	Pompano Beach, FL	acapi@dk-group.com	Manual
Digital Engineering Corp.	Steve Martin	Coral Springs, FL	steve@dgtlengineering.com	Manual
GAI Consultants	Mariza Kennedy	orlando, FL	m.kennedy@gaiconsultants.com	Manual
Harvard Jolly Architecture (Harvard Jolly, Inc.)	Carole Mayer	Ft. Lauderdale, FL	marketing@harvardjolly.com	Manual
Jeffrey Igoe Architects, P.A.	Jeffrey Igoe	Ft. Lauderdale, FL	jiarch@comcast.net	Manual
Keith and Associates, Inc.	Mark Castano (Keith and Associates, Inc.)	Pompano Beach, FL	Marketing@keithteam.com	Manual
PPG Architectural Finishes, Inc.	Earl Vecchio	DEERFIELD BEACH, FL	EVECCCHIO@PPG.COM	Manual
Robert Vick Architect, PA	Carla Vick	Wilton Manors, FL	admin@vickarch.com	Manual
24-7 Consulting, LLC	Mellisa McColley	Tallahassee, FL	Corporate@247ConsultingLLC.com	Auto
300 Engineering Group, P.A.		Miami, FL	fatorrealba@300engineering.com	Auto
ABACO Engineering, Inc.	Azita Behmardi	Parkland, FL	abehmardi@abacoengineering.com	Auto
Absolute Civil Engineering Solutions, LLC	Tiffany Leal	Davie, FL	treal@absoluteces.com	Auto
ACAI Associates, Inc.	Melvyn Atencio	Fort Lauderdale, FL	matencio@aecmworld.com	Auto
Adjuster Route LLC (victorial duncan)	Victorial Duncan	Mobile, AL	victorialduncan26@gmail.com	Auto
Advanced Enviro Systems	Ninette Warren	Chester, PA	nwarren@advenviro.com	Auto
AE Engineering Inc.	Wanda J Cordoba	Deerfield Bch, FL	jamellc@aeengineeringinc.com	Auto
AECOM	kulvir singh	Atlanta, GA	kulvir.singh@aecom.com	Auto
AEI Consultants (All Environmental, Inc.)	About Abdelghani	Boca Raton, FL	aabdelghani@aeiconsultants.com	Auto
AGO North America LLC		Miami, FL	LUISSANCHEZABARCA@GMAIL.COM	Auto
AIP US, LLC	Min Wang	Miami, FL	mwang@aip-us.com	Auto
American Toner & Ink Corp.	Freddy Acero	Pompano Beach, FL	freddy@amerton.com	Auto
ANATOM Construction Company	Luis R. Valderrama	Wellington, FL	LRV@ANATOMCONSTRUCTION.COM	Auto
Applied Pavement Technology, Inc.	Tracey Smith	Reno, NV	tsmith@appliedpavement.com	Auto
Applied Technology & Management, Inc.	Steve Peene	Gainesville, FL	grice@appliedtm.com; cfoerster@appliedtm.com	Auto
APTIM Environmental & Infrastructure, LLC.	Tracie McCauley	Boca Raton, FL	tracie.mccauley@aptim.com	Auto
Architecture Studio, Inc.	Rita Sosa-Zahn	Fort Lauderdale, FL	jradeschi@sosarchitect.com	Auto
Arco Caribe Architects,PSC,Inc	Julie Ruffolo	Fort Lauderdale, FL	julie@adept.co	Auto
Arquitectonica International Corporation	Katie Evans	Miami, FL	kevans@arquitectonica.com	Auto
Atkins North America, Inc.	Christie Kersey	Tampa, FL	christie.kersey@atkinsglobal.com	Auto
Automated Merchant Systems	Nancy Murphy	Altamonte Springs, FL	nmurphy@automatedmerchant.com	Auto
Avirom & Associates, Inc.	Michael D. Avirom	Boca Raton, FL	mike@aviromsurvey.com; janice@aviromsurvey.com	Auto
Bailey Engineering Consultants, Inc.		cooper city, FL	hloggins@baileyengineering.com	Auto
Barr Commercial Construction Inc.	Carly Murray	DAVIE, FL	carly@barrarchitecture.com	Auto
BCC Engineering, Inc.		Miami, FL	marketing@bcceng.com	Auto
BEA Architects, Inc.	Katherine Mas	Miami, FL	beamarketing@beai.com	Auto
BERMELLO AJAMIL & PARTNERS, INC.	Nidia Garzon	Fort Lauderdale, FL	marketing@bermelloajamil.com	Auto

BES Inc Bessolo Design Group, Inc.	Dilip Mundkur Linda Szymanski	Temple Terrace, FL St. Petersburg, FL	dilip@besinceng.com officemanager@bessolo.com; marketing@bessolo.com fisherc@conedsolutions.com	Auto Auto Auto
BGA, Inc., A ConEdison Solutions Company	Craig Fisher	Tampa, FL		Auto
Bildworx Design (Bildworx Design, LLC)	Sima Azar	Weston, FL	sima@bildworx.com	Auto
Biscayne Engineering Company, Inc	Melisa Bolton Calabrese	Miami, FL	chbustos@biscayneengineering.com	Auto
Black & Veatch (Black & Veatch Corporation)	Rafael Frias	Coral Springs, FL	FriasRE@bv.com; schottg@bv.com	Auto
Borrelli + Partners, Inc.	Jorge A. Borrelli	Orlando, FL	JABorrelli@borrelliarchitects.com	Auto
BRILLIANT MINDS STRATEGIES, INC.	TINA M. WHITE	RIVIERA BEACH, FL	tinabrilliantminds@comcast.net	Auto
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Bryant Miller Olive P.A.		Tallahassee, FL	RFP@bmlaw.com	Auto
C&J Design and Build (Christopher Johnson Construction Corp.)		Delray Beach, FL	cj@seejaydesign.com	Auto
Callaway Marine Technologies, Inc.	Ron Coddington	Deerfield Beach, FL	Rcoddington@callawaymarine.com	Auto
Calvin, Giordano & Associates, Inc.	Victoria Mims	Fort Lauderdale, FL	rbanks@cgasolutions.com; vmims@cgasolutions.com	Auto
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Carnahan, Proctor and Cross, Inc.	Carnahan, Proctor and Cross	Deerfield Beach, FL	bill.barbaro@carnahan-proctor.com; info@carnahan-proctor.com; DHagedorn@cpc-eng.com; dan.tintner@carnahan-proctor.com	Auto
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CES Consultants, INC.	Veneisy Andrade	Miami Lakes, FL	piersonjl@cdmsmith.com	Auto
CH2M HILL (CH2M HILL Engineers, Inc.)		Fort Lauderdale, FL	vandrade@cesconsult.com	Auto
Claude B Seltzer & Associates, Inc.	Claude B Seltzer	Sunrise, FL	didier.menard@ch2m.com	Auto
CMD Holdco Inc (Construction Market Data Group LLC)	Cynthia Seebohm	Norcross, GA	CSeltzer@SeltzerAssociates.net	Auto
CMKsafety, LLC	Delano Hart	Valrico, FL	cynthia.seebohm@cmdgroup.com	Auto
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Coastal Risk (Coastal Risk Consulting LLC)	Rajiv Krishnan	Plantation, FL	lfloyd@coastalprotectioneng.com	Auto
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Eckler Engineering, Inc.	Douglas K. Hammann, P.E.	Coral Springs, FL	lfracasso@ecklerengineering.com	Auto
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Engenuity Group, Inc.	Bradley Jackson	West Palm Beach, FL	arayman@engenuitygroup.com	Auto
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Environmental Financial Group, Inc.	Scott Harder	Chicago, IL	seharder@efg.com	Auto
EPAC Environmental Services, Inc.	Stephanie Voris	Pompano Beach, FL	svoris@epacinc.com	Auto
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Expert Center LLC	Sofya Bodzin	North Miami Beach, FL	contracts@expertcenter.us	Auto
Facillitee, Inc.	Damien Condo	North Palm Beach, FL	dcondo@facillitee.com	Auto
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Florida Engineering & Testing, Inc.	Christine Chang	Pompano Beach, FL	cchang@fla-eng.com; mmesiano@fla-eng.com	Auto
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GALLO HERBERT ARCHITECTS	TERESA GALLO	DEERFIELD BEACH, FL	TGALLO@GALLOHERBERT.COM	Auto
General Estimating & Contracting Inc.	David DelVecchio	Deerfield Beach, FL	tondel@arkconsultantgroup.com	Auto
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Goody Clancy		Boston, MA	kate.murphy@goodyclancy.com	Auto
Graef-USA Inc.	Amy Zimmerman	Milwaukee, WI	amy.zimmerman@graef-usa.com	Auto
GreenbergFarrow (Greenberg Farrow Architecture, Inc.)	Liz Cole	atlanta, GA	lcole@greenbergfarrow.com	Auto
Haks Engineers, Architects and Land Surveyors, P.C.	Ody Bermudez	Miami Lakes, FL	obermudez@haks.net	Auto
Hammond & Associates, Inc.		Plantation, FL	totalham@bellsouth.net	Auto
Hazen and Sawyer, PC	Julie Forgione	Hollywood, FL, FL	southeastmarketing@hazenandsawyer.com	Auto
HDR Engineering, Inc.		Tampa, FL	audrey.cable@hdrinc.com	Auto
Hernandez Consulting & Construction (Hernandez Consulting, Inc.)	Andrea Heister	New Orleans, LA	aheister@hernandezconsulting.com	Auto
HHAD/ARCADD, Inc.	Hisham Ashkouri	Newton, MA	arcaddinc@aol.com	Auto
Housing A	Beth Kofsky	Miami, FL	Kofskyb@bellsouth.net	Auto
HOWARD TECHNOLOGY SOLUTIONS (Howard Industries Inc)	Melissa Reeves	Ellisville, MS	bids@howardcomputers.com	Auto
HRT Construction Group	William Hall	miramar, FL	hrtconstructiongroup@gmail.com	Auto
IBI Group (Florida) Inc	Karen Kesner	Pompano Beach, FL	kkesner@ibigroup.com	Auto
ICE (International Consulting Engineers Inc)	James Khalil	Delray Beach, FL	jkhali@ice-inc.net	Auto
Image Resource Group, Inc.	Timothy Gamble	Ft. Lauderdale, FL	tim.gamble@irgpm.com	Auto
IMS		San Diego, CA	fl@imsinfo.com	Auto
Infrastructure Power Systems (IPS Cooling & Power)	Jose Astacio	Orlando, FL	jastacio@infrastructurepower.net	Auto
Ingenium Design, Inc.	Rick Sparkes	Port Allegany, PA	sparkesiii@gmail.com	Auto
Insight Global		Atlanta, GA	alexandra.carpenter@insightglobal.com; Max.Meskin@insightglobal.com	Auto
iPhone and iPad Warehouse	Brian Farrell	North Miami Beach, FL	brian@ppwstores.com	Auto
J & E Construction	Jorge Guinovart	Miami, FL	jorge@jeconstruct.com	Auto
JCA Surety Group		Orlando, FL	jb@jcasurety.com	Auto

Jezerinac Group, PLLC	Ronald Jezerinac	West Palm Beach, FL	sdegraaf@jezerinacgroup.com	Auto
JLA Geosciences, Inc.	Julia Pavlock	Jupiter, FL	jpavlock@jlageosciences.com	Auto
Johnson Engineering		Fort Myers, FL	proposalnotice@johnsoneng.com	Auto
KCI Technologies, Inc.	Rene Azcarreta	Fort Lauderdale, FL	rene.azcarreta@kci.com	Auto
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Kenneth R. Carlson Architect P.A.	MaryAnn Bond	Deerfield Beach, FL	maryb@kencarlson.com	Auto
Kessler Consulting, Inc.	Mitch Kessler	Tampa, FL	mk@kesconsult.com	Auto
Kimley-Horn and Associates, Inc.	Amy McGreger	Orlando, FL	amy.mcgreger@kimley-horn.com	Auto
Kittelson & Associates	Jessica Josselyn	Fort Lauderdale, FL	jjosselyn@kittelson.com	Auto
Lakdas/Yohalem Engineering Inc.	Lakdas Nanayakkara	Fort Lauderdale, FL	lye@lyengineering.com	Auto
Langan Engineering and Environmental Services, Inc.	Cristina M. Gonzalez, PE	Miami Lakes, FL	glorenzo@langan.com	Auto
Latta Technical Services, Inc.	Becky Smith	Plano, TX	bsmith@lattatech.com	Auto
Leo A Daly	Susan Battin	West Palm Beach, FL	smbattin@leoadaly.com	Auto
LIMCO Engineering Inc	Lenworth Palmer	Lighthouse Point, FL	info@limcoengineering.com	Auto
Maintenance Design Group, LLC (www.maintenancedesigngroup.com)		Denver, CO	business.development@mdg-llc.com	Auto
Malor Company Inc	Garly A Benoit	New York, NY	garly.b@malorcompany.com	Auto
Marlin Engineering, Inc.	Erica Sobelman	Plantation, FL	esobelman@marlinengineering.com	Auto
Maser Consulting P.A.	John Liptak	Miami, FL	stheard@maserconsulting.com	Auto
Master Consulting Engineers, Inc.	Armando Castellon, Pe	Tampa, FL	MARKETING@MCENGINEERS.COM	Auto
Mathews Consulting, a Baxter & Woodman Company (Baxter & Woodman, Inc.)	Joe Kenney	Fort Lauderdale, FL	marketing@baxterwoodman.com	Auto
McGraw Hill Construction Dodge		Hot Springs, AR	dodge_document_se@mhfi.com	Auto
MDW Group, Inc	Claudia Eguiguren	Hollywood, FL	claudia@miamidigitalworld.com	Auto
Metric Engineering, Inc.		Miami, FL	kristine.melanson@metriceng.com	Auto
Miller Legg	Cara Pasquale	Fort Lauderdale, FL	cpasquale@millerlegg.com	Auto
MLim Consulting Inc. (Lim Construction Materials Testing, Inc.)	Malcolm Lim	Buffalo Grove, IL	mlim@adeptgp.com	Auto
MNC Ltd. (Martin Newby Consulting Ltd.)		Calgary, AB	mnc@mncl.ca	Auto
Motre Co LLC		Royal Palm Beach, FL	llawr17@gmail.com	Auto
Netta Architects, LLC	Nicholas J. Netta	Mountainside, NJ	info@nettaarchitects.com	Auto
Neumeric Technologies Corporation (Sudheer Gaddam)		Wessterville, OH	projects@ntc-us.com	Auto
Newkirk Engineering Inc.		ORMOND BEACH, FL	info@newkirk-engineering.com	Auto
Nova Engineering & Environmental, LLC	Jason Hill	Fort Lauderdale, FL	nforesman@usanova.com; etufo@usanova.com	Auto
NV5, Inc.	Millie Moriano	Miami Lakes, FL	millie.moriano@nv5.com	Auto
O&S Associates, Inc.	Scott Zimmerman	Lauderdale-by-the-Sea, FL	marketing@oandsassociates.com	Auto
ODA-Architecture PC	Heidi Theunissen	New York, NY	heidi@oda-architecture.com	Auto
OESBD		Fort Lauderdale, FL	pdanberg@broward.org	Auto
OLC (Ohlson Lavoie Collaborative) (Ohlson Lavoie Corporation)	Jodi Ross	Orlando, FL	jross@olcdesigns.com	Auto
OPENSKYDRONES LLC	Richard Lopez	CORAL SPRINGS, FL	rlopez@openskydrones.com	Auto
OpTerra Energy Services, Inc.	Steven Spurgeon	Overland Park, KS	sspurgeon@opterraenergy.com	Auto
Osborn Engineering	Tamara Rouseff	Cleveland, OH	trouseff@osborn-eng.com	Auto
Paramount Engineeringgroup	Peter Karekos	Boca Raton, FL	Paramountengineeringgroup@AOL.com	Auto
PDS Architecture Inc.	Windy Williams	Fort Myers, FL	windy@pdsinonline.com	Auto
PE Services LLC	Patricia Valencia	PEMBROKE PINES, FL	pvalencia@peservicesllc.com	Auto
Peace of Mind Billing LLC	Jill Oldaker	Peachtree Corners, GA	jill@pombllc.com	Auto
Pistorino & Alam Consulting Engineers, Inc.	Nasir M. Alam	Miami, FL	Nalam@pamiami.com	Auto
Poole & Kent Company of Florida	Wendy Campbell	Miami, FL	wendyc@pkflorida.com	Auto
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Professional Service Industries, Inc.	Morgan Dickinson, PE	Fort Lauderdale, FL	kari.bates@psiusa.com	Auto
Project Caine Inc.	Robert B Caine	Fort Lauderdale, FL	bcaine@projectcaine.com	Auto
ProSys Information Systems, Inc.	mike bouis	Norcross, GA	mike.bouis@Prosysis.com	Auto
RADISE International		Riviera Beach, FL	bonni.funt@radise.net	Auto
RE Chisholm Architects, Inc.	Robert E. Chisholm	Miami, FL	bob@chisholmarchitects.com	Auto
Rebuild-it Services Group (652211)	john lull	midvale, UT	jlull@rebuild-it.com	Auto
Redevelopment Management Associates	Alicia Alleyne	Pompano Beach, FL	allison@rma.us.com	Auto
Rhodes+Brito Architects	Marie F Sarich	Orlando, FL	marie@rbarchitects.com	Auto
ROBERT MCDONALD AND ASSOCIATES, P.A.	Robert McDonald	Fort Lauderdale, FL	robertemcdonald@earthlink.net	Auto

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Rummel, Klepper & Kahl	Heather Coughlin	Tampa, FL	mflaming@rkk.com	Auto
Saltz Michelson Architects (Saltz Michelson Architects, Inc.)	Eve Lopez	Fort Lauderdale, FL	marketing@saltzmichelson.com	Auto
SEA-Steve Edwards Architecture	Steve Edwards	Deerfield Beach, FL	steve@s-e-arch.com	Auto
SGM Engineering, Inc	Natalie Keister	Orlando, FL	natalie@sgmengineering.com	Auto
Simmons & White, Inc.	Sarah Abercrombie	West Palm Beach, FL	sarah@simmonsandwhite.com	Auto
Singhofen & Associates, Inc.	Lisa Barfield	Orlando, FL	lab@saiengineers.com	Auto
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Sol-ARCH, Inc. (Sol-ARCH)	Dulce Conde	Miami, FL	d@sol-arch.com	Auto
Solid Builders Construction Company	Christopher Keltz	Pembroke Pines, FL		Auto
			chrisk@solidbuildersconstruction.com	
Song + Associates	Jill Lanigan	West Palm Beach, FL	jlanigan@songandassociates.com	Auto
Sounetu LLP (Sounetu Consulting Group)	Magdala Randolphe	Fort Lauderdale, FL	mrandolphe@sounetu.com	Auto
South Florida Engineering and Consulting LLC	Thomas V. Conboy	Lake Worth Beach, FL	tconboy@sfec.us	Auto
Specco Environmental, Inc.	Justino Ferrer	ORLANDO, FL	specco@caribe.net	Auto
SSN Engineering, LLC	Rubel Siddique	LAUDERDALE LAKES, FL	rsiddique@ssnengineering.com	Auto
Staffactory, LLC. (Chiraz Kelly)	Chiraz Kelly	Los Angeles, CA	presales@staffactory.com	Auto
Stanley Consultants, Inc.		West Palm Beach, FL	marketing-wpb@stanleygroup.com	Auto
Stantec Consulting Services Inc.	Grace Morales	Deerfield Beach, FL	grace.morales@stantec.com	Auto
Stantec Consulting Services, Inc.	Terrance N. Glunt	Boca Raton, FL	tery.glunt@stantec.com	Auto
STATUS CONSTRUCTION & DEVELOPMENT (STATUS CONSTRUCTION & DEVELOPMENT, LLC)	Josue Cruz	Miami, FL	statuscnd@gmail.com	Auto
Stiles Architectural Group (Stiles Corporation)	Kevin Cruz, President	FT LAUDERDALE, FL	debra.laakso@stiles.com	Auto
StrategySmith, P.A.		Fort Lauderdale, FL	gsmith@strategysmith.com	Auto
Sustainable Performance Solutions LLC	Larry Clark	Fort Lauderdale, FL	larry@sustainflorida.com	Auto
Synalovski Romanik Saye, LLC	Manuel Synalovski	Fort Lauderdale, FL	msynalovski@synalovski.com;	Auto
			ddouglas@synalovski.com	
Tadeos Engineering LLC	Luis de la Hoz	Miami Lakes, FL	luis@tadeosengineering.com	Auto
Taylor Engineering	Jamie Gregory	JACKSONVILLE, FL	marketing@taylorengeering.com	Auto
TBE Group, Inc. dba Cardno TBE		Clearwater, FL	marilyn.waters@cardno.com	Auto
Teamworknet	Bo Farkas	Port St. Lucie, FL	rfarkas@teamworknet.com	Auto
Tech Army, LLC		Hollywood, FL	aignacio@techarmy.com	Auto
Technical Engineering Trading Inc.	Carlos Solano	Pembroke Pines, FL	csolano@tet-inc.com	Auto
Tectonic Group International	Raof Shams	Pembroke Pines, FL	raof.shams@tecgi.com	Auto
Terracon Consultants, Inc.	Richard Minichiello	Fort Lauderdale, FL	staci.bolinger@terracon.com	Auto
Tetra Tech, Inc.	Stephanie Kilgore	Maitland, FL	emi.emd.marketing@tetrattech.com;	Auto
			joy.shea@tetrattech.com	
The Avanti Company	Eric Corey	Avon Park, FL	ecorey@avanticompany.com	Auto
The Benedict Bullock Group PA	Brian Bullock	DEERFIELD BEACH, FL	brian@thebenedictbullockgroup.com	Auto
The BetaJones Group,Inc	Luis A. Betalleluz	Miami, FL	contact@betajones.com	Auto
The Corradino Group, Inc.	Larry C. Johnson	Miami, FL	ljohnson@corradino.com	Auto
The Holmes Agency Inc.	Louisanne Patenaude	St. Petersburg, FL	abby@theholmesagency.com	Auto
The Mellgren Planning Group	Michele Mellgren	Fort Lauderdale, FL	michele@floridaplanning.net	Auto
The Millionaire Portfolio Group LLC	Shalita Hunter	Hillsboro Beach, FL		Auto
			lita@themillionaireportfoliogroup.com	
The Office of Architecture	kyle sawchuk	Hollywood, FL	kyle@theofficeofarchitecture.com	Auto
The Rose Report	Rose Simola	Beeville, TX	rose@therosereport.com	Auto
The Spearhead Group, Inc.	Vikki MCCullough	Houston, TX	melissap@spearheadgroup.com	Auto
ThirdWave Corporation	Sergio Hernandez	Los Angeles, CA	shernandez@thirdwavecorp.com	Auto
Tindale-Oliver & Associates, Inc.	Susan Boda	Tampa, FL	sboda@tindaleoliver.com	Auto
TIP Strategies, Inc.	Tom Stellman	Austin, TX	rpf@tipstrategies.com	Auto
TLC Engineering for Architecture	Vanessa Bermudez	Deerfield Beach, FL	vanessa.bermudez@tlc-eng.com	Auto
Total Employee Sourcing	William Riley	Chapin, SC		Auto
			williamriley@totalemployeesourcing.com	
Total Municipal Solutions, Inc.	Raj Verma	Davie, FL	Rajvdavie@gmail.com	Auto
Tracer Electronics LLC	Robert L. O'Harold	Lebanon, TN	roharold@tracerelectronicsllc.com	Auto
tree motion llc	arturo izquierdo	west palm beach, FL	arturo@TreeMotion.net	Auto

TRIDENT Engineering LLC		Sunrise, FL	RajS@TRIDENTEngLLC.com	Auto
Triton Creative Corporation	Paulo Amaral	Deerfield Beach, FL	paulo@tritoncreative.com	Auto
Twenty First Century Engineering	Kayla Bergeron	Fort Lauderdale, FL	xxijc@bellsouth.net	Auto
VDCO Tech Inc.	Cindy Baldwin	Weston, FL	cbaldwin@vdcotech.com	Auto
VirtuIT Systems, Inc.	Fred Gibbons	Nanuet, NY	fgibbons@virtuitsystems.com	Auto
Vitaver Staffing (Vitaver & Associates, Inc.)	Pablo Vitaver	Fort Lauderdale, FL	registrations@vitaver.com	Auto
Vivre Sans Peur, Inc	Darren Chan	Boca Raton, FL	darren.chan@vsp-grp.com	Auto
VPR Construction Corporation	Trisha Ramsaywack	LAUDERDALE L, FL	trisha@vprconstructioncorp.com	Auto
W Mack and Associates, Inc	Dr. Wilhelmena Mack	Lauderhill, FL	drwmack@wmackassoc.net	Auto
Walter H Keller, Inc.	Walter Keller	Sewall's Point, FL	wkeller@whkinc.com	Auto
Walters Zackria Associates (Walters Zackria Associates PLLC)	Abbas Zackria	Ft. Lauderdale, FL	abbas@wza-architects.com	Auto
Wantman Group (Wantman Group, Inc.)		West Palm Beach, FL	sima.narcus@wginc.com; Traci.Scheppske@wginc.com	Auto
Water I.T. (Water I.T., LLC)	Antonio Cabrera	Medley, FL	antonio.cabrera@waterit.net	Auto
WGI (Wantman Group, Inc.)	Brian Terry	West Palm Beach, FL	general@landdesignsouth.com	Auto
Williamson Dacar Associates	Tom Donaudy	Boca Raton, FL	tdonaudy@williamsondacar.biz	Auto
Wood Environment & Infrastructure Solutions, Inc.		Alpharetta, GA	floridamarketing@woodplc.com	Auto
Zyscovich Architects	Rachel Sak	Miami, FL	rsak@zyscovich.com	Auto

External Invitations

Bid Notes

The City of Deerfield Beach invites qualified firms to submit statements of qualification to provide Architectural Services for Sullivan Park Facility pursuant to Florida Statute 287.055, Consultant Competitive Negotiation Act (CCNA) and the terms, conditions and scope of services of the above mentioned solicitation.

Bid Activities

Date	Name	Description
5/5/2020 05:00 PM (ET)	Last Day the City Will Issue Addenda	Addenda be released via the eProcurement Marketplace when necessitated. This the last date and time the City will issue an addendum.

Bid Messages

Date	Subject	Message
05/08/20	Zoom Virtual Bid Opening	Due to the Current COVID19 Pandemic, this bid opening will be conducted virtually via Zoom. You may join the Zoom Bid Opening by clicking: https://us02web.zoom.us/j/81970396291?pwd=YjJLOTZkdmdMTV5NWWh6aUlmckgwQT09 Meeting ID: 819 7039 6291 Password: 012640
05/14/20	Evaluation Committee Meeting	You are hereby notified that the Evaluation Committee for Architectural Services for Sullivan Park Facility, RFQ #20-27-PC is scheduled for Thursday, May 21, 2020 at 11:00 a.m. EST. Due to the current COVID-19 Emergency, this meeting will be held virtually via Zoom. Access to the meeting will begin at 11:00 a.m. EST. Use the following link to access the meeting via Zoom: https://us02web.zoom.us/j/85670441936?pwd=cUxIL1AzMCs4czJLMmNjS20vNE5rUT09 The purpose of the evaluation meeting is to discuss the responsive proposals received, rank those proposals, and decide on the next course of action, whether that be to make a recommendation to the City Commission or request oral presentations from the short-listed Proposers. Should you have any questions regarding this meeting, please contact the Purchasing and Contract Administration Division at 954-480-4418. This is a public meeting held in accordance with Florida Statute Chapter 286.

Bid Attachments

The following attachments are associated with this opportunity and will need to be retrieved separately

#	Filename	Description
Header	20-27-PC Request for Qualifications Package.docx.pdf	Request for Qualifications Package
Header	20-27-PC Exhibit I - Photos of Existing Facility.pdf	Exhibit I - Photos of Existing Facility
Header	20-27-PC Exhibit II - Conceptual Renderings of Future Facility.pdf	Exhibit II - Conceptual Renderings of Future Facility
Header	20-27-PC Exhibit III - Tentative Schedule of Events.lsx.pdf	Exhibit III - Tentative Schedule of Events
Header	20-27-PC Attachment A - Vendor Performance Ref Verification Survey Form.pdf	Attachment A - Vendor Performance Reference Verification Survey Form. This Form shall be completed by your five (5) references and provide it with you response attachments.
Header	20-27-PC Attachment B - Draft Agreement...pdf	Attachment B - Draft Agreement. THIS DOCUMENT IS NOT REQUIRED WITH THE RESPONSE. THIS DOCUMENT SHALL BE EXECUTED BY THE SUCCESSFUL OFFEROR.

Bid Attachments Requested

The following attachments are requested with this opportunity

#	Required	Specified Attachment
1	YES	Executive Summary/Letter of Transmittal : Offeror shall submit an executive summary that identifies the business entity, its background, main office(s), and office location that will service this contract. Identify the officers, principals, supervisory staff and key individuals who will be directly involved with the work and their office locations. The executive summary should also summarize the key elements of the proposal.
2	YES	Firm's Experience and Qualifications of Principal and Staff : Describe the entities experience and qualifications. Include resumes of key individuals and staff. Provide information on how your firm meets or exceeds the minimum qualifications required.
3	YES	Architectural Team Members Experience and Qualifications : Offeror shall provide the Architectural Team Members experience and qualifications, including resumes, licenses and certifications and design work on governmental or private sector projects of the same size and complexity as the proposed Architectural Services for Sullivan Park Facility. Documentation and information provided herein shall include proposed subconsultants (Offeror shall submit a maximum of 20 pages).
4	YES	Firm's Understanding of the project and City's Objectives : Offeror shall submit their understanding of the project and City's objectives for Architectural Services for Sullivan Park Facility as per scope of services in this RFQ.
5	YES	Firm's History and Past Performance of Similar Projects : Offeror shall submit their history and past performances for (3) projects with similar scope of services within a minimum of (3) years. Please provide the following information for each project: 1. The name of the project and location, the owner, year performed, dollar amount of project. 2. A description of the project. 3. A reference, including a contact name, addresses and phone numbers. This reference should be the staff member who was in charge of the project.
6	YES	Financial Plan, Capital, and Capabilities : Submit financial audits and statements for the past two (2) reporting years. If your firm has financial audits and statements prepared by both existing employees and an external auditor or accountant, submit the financial audits and statements completed by the external auditor or accountant. Demonstrate your financial soundness and history of meeting financial obligations. Pursuant to Florida Statute 119.071 (1) General exemptions from inspection or copying of public records. (c) Any financial statement that an agency requires a prospective bidder to submit in order to prequalify for bidding or for responding to a proposal for a road or any other public works project is exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. Provide a general description of their financial condition and identify any conditions (e.g. bankruptcy, pending litigation, impending mergers) that may affect your firm's ability to perform and/or complete the work.
7	YES	Attachment A – Vendor Performance Reference Verification Survey Form : Offerors shall complete the Vendor Performance Reference Verification Survey Form and shall be completed by your five (5) references and provide it with your Response Attachments.
8	YES	Proof of Insurability : Provide proof of insurability meeting the minimum insurance requirements stated in the Insurance Requirements. This is typically accomplished by submitting a current and active Certificate of Insurance, a sample (for bidding purposes only) Certificate of Insurance, or a letter from the insurer certifying that the Offeror does have the capacity and capability to obtain the required insurance.

9	YES	Copies of Applicable Licenses and Certifications : Submit copies of any required licenses and/or certifications that are required to perform the work, applicable to the work, or relative to supporting your firm's qualifications.
10	NO	Certified Business Entity (CBE) Certification : Submit a copy of your firms CBE Certification or your identified subcontractor's CBE Certification if claiming your firm is a CBE pursuant to the City's Disadvantaged Business Enterprise Program. Please reference under Attachments, Request for Qualifications Package, Section III – General Terms and Conditions, Article 19.
11	NO	Schedule of Participation from Disadvantage Business Entity(s) : Proposer shall list each of the proposed DBE(s) or CBE(s) or SBE(s), the type of work each firm will perform, and the projected subcontract dollar amount and/or percentage of professional fees to be awarded, if selected.
12	NO	Compliance with Florida Fictitious Name Statute : If you are operating under a fictitious name attach evidence of compliance with the Florida Fictitious Name Statute, FL Statute 865.09, to this response.
13	NO	Ethics Code Disclosure : a. Include a listing of all campaign contributions to a City Commissioner in the past four (4) years, as well as contributions of all officers, directors, shareholders of a corporation (if the applicant is a corporation) or partners (if the applicant is a partnership), or members whether generally or limited (if it's a limited liability company): b. Disclose all those items that a regulated officer is required to disclose concerning any conflict, whether actionable or non-actionable: c. Disclose any action that is a violation of this Ethics Code by a regulated officer with the applicant and/or applicant's agents, and what was done to rectify the violation: If ANY OF THE ABOVE ARE APPLICABLE, ATTACH TO THE RESPONSE ALL NECESSARY AND RELEVANT INFORMATION AND DOCUMENTATION AS INDICATED IN EACH STATEMENT (a., b., and c.)
14	YES	Business Tax Receipt : Submit a copy of your firms business tax receipt for the principal place of business.
15	YES	Corporate Annual Report : Provide a copy of your most recent corporate annual report submitted to the Florida Division of Corporations (Sunbiz).
16	YES	W-9 Form : Submit a copy of your firms W-9 Form.

Bid Attributes

#	Name	Note	Response
1	Drug-Free Workplace Programs	Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In accordance with Florida Statutes, Chapter 287, Section 287.087, Vendor hereby affirms that their business does: (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition. (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations. (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1). (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction. (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in	Required

the employee's community by, any employee who is so convicted. (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Valid Responses: [Please Select], Yes, No

- | | | | |
|---|---------------------------------------|---|----------|
| 2 | Professional Services Indemnification | Consultant shall indemnify and hold harmless City, its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness or intentionally wrongful conduct of Consultant, and other persons employed or utilized by Consultant in the performance of this Agreement. The provisions of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by Contract Administrator and City Manager, any sums due Consultant under this Agreement may be retained by City until all of City's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved, and any amount withheld shall not be subject to payment of interest by City.
Valid Responses: I Agree | Required |
| 3 | Non-Collusive Affirmation | 1. Vendor is an authorized Owner, Partner, Officer, Representative, or Agent of the business entity submitting a response to the subject solicitation; 2. Vendor is fully informed respecting the preparation and contents of the response and of all pertinent circumstances respecting such response; 3. Such response is genuine and is not a collusive or sham response; 4. Neither the vendor nor any of its Officers, Partners, Owners, Agents, Representatives, Employees or Parties in interest, including this affirrant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other vendor, firm, or person to submit a collusive or sham response in connection with the work for which the response has been submitted; or to refrain from submitting a response in connection with such work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with a vendor, firm or person to fix the price or prices in the attached response or of any other vendor, or to fix an overhead, profit, or cost elements of the submitted price(s) or the submitted price(s) of any other vendor, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed work; 5. The price or prices quoted in the response are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the vendor or any other of its agents, representatives, owners, employees or parties in interest, including this affirrant.
Valid Responses: I Affirm | Required |

4	Convicted / Suspended / Discriminatory / Complaints Vendor Lists	Required
	An Offeror who is on any of the following lists is ineligible for award of the contract, and may not submit a response. A response submitted by an Offeror that is on any of these lists shall be rejected without further consideration. A person or affiliate who was placed on the convicted offenders list following a conviction of a public entity crime may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in F.S. § 287.017 for category two for a period of 36 months following the date of being placed on the convicted vendor list. FLORIDA DEPARTMENT OF MANAGEMENT SERVICES: Convicted Vendor List [pursuant to Section 287.133(3)(d), Florida Statutes] Suspended Vendor List (pursuant to Rule 60A-1.006, Florida Administrative Code) Discriminatory Vendor List Federal Excluded Parties List [pursuant to Sections 287.057(1), (2) and (3), Florida Statutes, and Rule 60A-1.006(1), Florida Administrative Code. Vendor Complaint List (end list) Offeror affirms that they are not one any of these lists (Convicted Vendor List, Suspended Vendor List, Discriminatory Vendor List, Federal Excluded Parties List, Vendor Complaint List). and that no action or inaction has been taken to warrant inclusion on any of these lists. Valid Responses: I affirm	
5	Certified Business Entity Affirmation 1. Vendor affirms it or one of its named subcontractors performing at least 50 % of the work to be performed is a Disadvantaged Business Enterprise as evidenced by a Certified Business Entity Certificate. If meeting the SDBE goal through the use of a subcontractors, Offeror must provide a detailed explanation of the type of work to be performed by those subcontractors and how the work equates to 50% or more of the work. VENDOR SHALL ATTACH CBE CERTIFICATION DOCUMENTATION FOR EACH NAMED TO THE RESPONSE TO THIS SOLICITATION. Please reference Section III General Terms and Conditions, Article 19 for list of acceptable certifying organizations. 2. Vendor further affirms it has not had a history within the prior five (5) years of non-performance, delinquent fees, liens, or code violations. Valid Responses: [Please Select], I am a DBE with no derogatory history , I am a DBE but I have a derogatory history , I am not a Disadvantaged Business Entity	Required

6	Ethics Code Disclosure	Pursuant to Section 2-505 Chapter 2, Article IX, Known as the City of Deerfield Beach Ethics Code, any applicant for a land use change or development permit requiring approval of the City Commission or any person/entity seeking a City agreement through an Invitation to Bid, request for qualifications or sealed bids process must provide the following information: a. Include a listing of all campaign contributions to a city commissioner in the past four (4) years, as well as contributions of all officers, directors, shareholders of a corporation (if the applicant is a corporation) or partners (if the applicant is a partnership), or members whether generally or limited (if it's a limited liability company): b. Disclose all those items that a regulated officer is required to disclose concerning any conflict, whether actionable or non-actionable: c. Disclose any action that is a violation of this Ethics Code by a regulated officer with the applicant and/or applicant's agents, and what was done to rectify the violation: If ANY OF THE ABOVE ARE APPLICABLE, ATTACH TO THE RESPONSE ALL NECESSARY AND RELEVANT INFORMATION AND DOCUMENTATION AS INDICATED IN EACH STATEMENT (a., b., and c.) Valid Responses: [Please Select], Not Applicable, At least one of the statements is applicable	Required
7	Completing the Statements of Qualification	All statements and questions require a response and shall be completed as required. Should a statement or question not apply, "not applicable", "none", or a similar statement is sufficient.	Display
8	Individuals with legal authority to contract	In this section include the name and title of each corporate officer, principal, partner, member, or individual, depending on the business structure, with the legal authority to contractually bind the business. IF THE RESPONSE IS BEING SUBMITTED BY ANYONE OTHER THAN THOSE LISTED, PROVIDE EVIDENCE OF DELEGATED AUTHORITY ON COMPANY LETTERHEAD AND ATTACH SAID EVIDENCE TO THIS RESPONSE.	Required
9	Compliance with Florida Factitious Name Statute	If you are operating under a factitious name attach evidence of compliance with the Florida Factitious Name Statute, FL Statute 865.09, to this response.	Display
10	Former Business Names	Under what other former names has your organization or principals holding at least 30% interest operated?	Required
11	Years of Experience	How many years has your company been in business providing the products and services that are subject to this solicitation?	Required
12	Attachment A – Vendor Performance Reference Verification Survey Form	Offerors shall complete the Vendor Performance Reference Verification Survey Form and shall be completed by your five (5) references and provide it with your Response Attachments. Valid Responses: I have completed and attached my references	Required
13	Licenses and Certifications	I have attached to this response all licenses and certifications required by and relevant to this solicitation and the work to be performed for both the business entity and individuals. Valid Responses: Yes	Required
14	Use of Subconsultants	Will you be using any subconsultants? Valid Responses: [Please Select], Yes, No	Required

15	List of Subconsultants	If using subconsultants state the name of the subconsultant(s), individuals who will perform the work, what work or tasks they will perform, what percentage of work they will perform, and if they are a CBE for the purposes of meeting the Citys Disadvantaged Business Entity Program.	Required
16	Default and Non-Performance History	Have you ever been found in default of a contract, failed to complete any work awarded to you, or otherwise been notified of issues of non-performance by a party to any contract with your business? If yes, provide details.	Required
17	Criminal Litigation History	Does your firm, any principals, staff, employees, or subcontractors who will be assigned to this contract have a conviction or a plea of nolo contendere, regardless of when the plea or conviction occurred, which includes a felony or misdemeanor involving terrorist behavior, violence, use of a dangerous weapon, crimes of moral turpitude or breach of trust/fiduciary responsibility or which raises concerns about building, system, or personal security or is otherwise a job-related crime? If so please provide details?	Required
18	Conflicts of Interest	Offeror affirms that they read and understand Florida Statute 112.313, Standards of conduct for public officers, employees of agencies, and local government attorneys. For purposes of determining any possible conflicts of interest, all respondents must disclose if any City of Deerfield Beach employee is also an owner, or employee of their business. If yes, give person(s) names(s) and position(s) and you must file a statement with the Supervisor of Elections, pursuant to Florida Statutes 112.313 with your business.	Required

Line Items



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-434

Agenda Date: 6/9/2020

Status: Administration Comments

In Control: Community Redevelopment
Agency (CRA)

Title

May 2020 Change Order Report

Deerfield Beach
Community Redevelopment Agency
Monthly Change Order Report
5/31/2020
As per CRA Resolution 2011-011
Change Orders

Date	Project	Expenditure Description	Amount
5/1/2020	Kirk Cottrell Pavilion	CO#11-LED ground lights for surfboard monument sign	\$2,944.42
5/1/2020	Kirk Cottrell Pavilion	CO#12-New FPL underground service to pavilion	\$4,051.71
5/4/2020	A1A Crosswalk Improvements SE 2nd & NE 7th Sts.	Time extension due to equipment delivery delays	15 days
5/22/2020	Kirk Cottrell Pavilion	CO#10-Seven new style FWC approved turtle friendly bollards	\$14,244.53
5/22/2020	Kirk Cottrell Pavilion	CO#13-Three ceiling mounted LED Exit lights	\$1,700.95