



150 NE 2nd Avenue
Deerfield Beach, FL 33441
954-480-4200

Regular Meeting Community Redevelopment Agency

Tuesday, August 25, 2020

7:00 PM

Virtual Meeting

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF COMMUNITY REDEVELOPMENT AGENCY AGENDA

August 25, 2020

ZOOM MEETING

Join Zoom Meeting by clicking the below link:

<https://deerfield-beach.zoom.us/j/84517867258?pwd=TmlvcDZwVXFURU08yUldueCs4T01rQT09>

Join Zoom Meeting via telephone by dialing:

Call-in Number: (929) 205-6099

Meeting ID: 845 1786 7258#

Participant ID: #

Passcode: 862395#

For complete instructions on joining and/or participating during Public Comment, please download the agenda packet.

Attachment: Zoom Instructions

GENERAL ITEMS

1. **CRA Resolution 2020/ - A Resolution of the City of Deerfield Beach Community Redevelopment Agency, adopting the Fiscal Year 2021 Budget; adopting the Capital Improvements Plan for Fiscal Years 2021-2025; and providing for an effective date.**

Suggested Action: CRA Board to vote on Resolution

Attachment: CRA Budget and Capital Improvements Plan

BOARD/ADMINISTRATION COMMENTS

PUBLIC INPUT

ADJOURNMENT

NEXT MEETING

Tuesday, September 8, 2020

Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meetings or hearings will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and the evidence upon which the appeal is made. The above notice is required by State Law (F.S. 286.0105). Anyone desiring a verbatim transcript shall have the responsibility, at his/her own expense, to arrange for the presence of a certified court reporter at the hearing.



Virtual CRA Meeting - August 25, 2020

DEERFIELD BEACH - YOU ARE HEREBY NOTIFIED that the **Regular Community Redevelopment Agency Board** meeting will be held on **Tuesday, August 25, 2020, at 7:00 PM** utilizing **communications media technology** with elected officials and City staff participating through video conferencing.

On March 20, 2020, Governor DeSantis issued Executive Order 20-69, suspending any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place. The Order further allows for local government bodies to utilize communications media technology, such as telephonic and video conferencing. The order was extended by virtue of Executive Order 20-193, effective August 7, 2020.

A copy of the agenda for the August 25, 2020 meeting can be accessed at <http://www.deerfield-beach.com/1554/Meetings-Agendas>. To ensure compliance with the City's Safer at Home Emergency Order 2020-03 and the latest CDC recommendations and government orders, the August 25, 2020, regular CRA meeting will proceed utilizing communications media technology.

Attending and Viewing the City Commission Meeting:

This meeting will be broadcast live for members of the public. There are several options available to the public to attend/view the meeting:

1. Zoom

a. Via Zoom Online - Access to the meeting will begin at 6:45 PM on August 25, 2020.

i. Use the following link below to access the meeting via Zoom:

<https://deerfield-beach.zoom.us/j/84517867258?pwd=TmlvcDZwVXFRTU08yUldueCs4T01rQT09>

ii. The video camera display feature is disabled for public use

b. Via Zoom Telephone - Join the meeting via telephone (audio only) using the Call-in number below, followed by the Meeting ID when prompted. No computer or access code is required.

Dial-In Number: 1-929-205-6099

Meeting ID: 845 1786 7258#

Participant ID: #

Password: 862395#

For more information on using Zoom, please visit Zoom Support at the following link:
<https://support.zoom.us/hc/en-us>.

2. YouTube

The meeting will also be available to the public via YouTube for audio and video access; however, public participation, i.e. comments are not possible. The link to watch the meeting via YouTube will be active no earlier than 6:45 PM on August 25, 2020 and can be found by clicking the camera icon in the Media column at <http://www.deerfield-beach.com/1554/Meetings-Agendas>.

Providing Public Comment:

Public participation is strongly encouraged. Your comments will be limited to three minutes per person. To participate, please choose the option best for you and remember to include your name and address for the record.

- 1. Via Email** - Public comments and documents may be submitted via email to web.clerk@dfb.city. Public comments will be read aloud during the meeting and added to the record. Emails can be submitted prior to the meeting or until the public hearing session is closed.
- 2. Live Zoom Video Participation** - If attending via Zoom online, at the appropriate public comment period, click "raise hand" on the bottom of the "participants" tab, and your audio will be unmuted when you are recognized.
- 3. Live Zoom Telephone Participation** - If attending via Zoom by telephone, at the appropriate public comment period, press *9 to "raise your hand" and your audio will be unmuted when you are recognized.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK NO LATER THAN 3 DAYS PRIOR TO THE MEETING AT (954) 480-4213 FOR ASSISTANCE.

Should you have any questions, please feel free to contact the City Clerk's Office at 954.480.4213. For additional information on the agenda items for the Commission meeting, please visit www.dfb.city.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-552

Agenda Date: 8/25/2020

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

CRA Resolution 2020/ - A Resolution of the City of Deerfield Beach Community Redevelopment Agency, adopting the Fiscal Year 2021 Budget; adopting the Capital Improvements Plan for Fiscal Years 2021-2025; and providing for an effective date.

Recommended Action

CRA Board to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

At the August 11th CRA Meeting, staff presented to the CRA Board the proposed Fiscal Year 2021 CRA Budget and Fiscal Year 2021-2025 Capital Improvements Plan.

Current Activity

The Board provided feedback and confirmation on project priorities and budget allocation.

Recommendation

The Board is asked to approve the Fiscal 2021 Budget and 5 year Capital improvements plan by resolution.

CRA RESOLUTION NO. 2020/

A RESOLUTION OF THE CITY OF DEERFIELD BEACH COMMUNITY REDEVELOPMENT AGENCY, ADOPTING THE FISCAL YEAR 2021 BUDGET; ADOPTING THE CAPITAL IMPROVEMENTS PLAN FOR FISCAL YEARS 2021-2025; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Section 163.387, Florida Statutes, requires community redevelopment agencies to adopt their annual budget in accordance with the requirements of Section 189.016, Florida Statutes; and

WHEREAS, Section 189.016, Florida Statutes, provides that the governing body of a special district must adopt a budget by resolution each fiscal year; and

WHEREAS, the CRA has reviewed the Fiscal Year 2021 budget (the “Budget”), attached as Exhibit “A,” and finds it consistent with the Deerfield Beach CRA Plan goals and objectives; and

WHEREAS, a public hearing was held on the Budget and the legal requirements that are a prerequisite to adoption of the Budget have been satisfied; and

WHEREAS, staff has recommended a five year Capital Improvements Plan (the “CIP Plan”) for Fiscal Years 2021-2025, attached as Exhibit “B,” in order to provide for a long term plan of proposed capital expenditures, the means and methods of financing the projects, and an action plan for the implementation of the projects; and

WHEREAS, CRA staff recommends the CRA approve the Budget, attached as Exhibit “A,” and the CIP Plan, attached as Exhibit “B.”

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DEERFIELD BEACH COMMUNITY REDEVELOPEMENT AGENCY AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. The CRA hereby approves the Budget, attached as Exhibit “A.”

Section 3. The CRA hereby approves the Plan, attached as Exhibit “B.”

Section 4. The appropriate City officials are authorized to do all things necessary and expedient to accomplish the aims of this Resolution.

Section 5. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2020.

BILL GANZ, CHAIR

ATTEST:

SAMANTHA GILLYARD, CMC, CLERK

Deerfield Beach Community Redevelopment Agency
Budget - Detailed Information
October 1, 2020 - September 30, 2021

ACCT	ACCOUNT DESCRIPTION	FY 2021
10 01	Regular Salary	\$ 270,068
	Tax Increment Revenue to pay for the following portion of staff salaries (Director of Economic Development 50%, CRA Project Manager 100%, CRA Administrative Coordinator 100%, City Manager 10%, Assistant City Clerk 25%)	
10 06	Automobile Allowance	\$ 6,000
	CRA's portion of the cost of one and a half (1.5) vehicles for use by CRA staff	
10 12	Sick Leave Conversion Pay	\$ 4,000
	Once a year, in December, every full-time employee who has used less than six days of sick leave during the preceding year may choose to be paid for the unused portion of those six days. The payment is calculated using the employee's base hourly rate; therefore not including any additional pay factors	
10 25	Clothing Allowance	\$ 250
11 01	FICA	\$ 21,600
	The 7.65% FICA rate is composed of two rates; a 6.2% social security tax that is applied to the first \$106,800 that an employee earns and a 1.45% Medicare tax that is applied to all earnings	
12 04	ICMA Pension	\$ 21,605
	Estimated by city pension contribution for those city employees who are participants in the ICMA defined contribution plan; the city contribution, as a percentage of salary, is 8%	
32 30	Community Policing	\$ 55,000
	Cost of BSO Deputy Detail to provide additional security in the CRA	
32 16	Landscaping Services	\$ 70,000
	Small landscaping projects within the CRA and including Hillsboro Square entrances	
32 99	Other Contractual Services	\$ 217,000
	Contractual services provided by the CRA Attorney for legal services (\$48,000), Main Beach Parking Lot Railing design services (\$30,000), Business Marketing (\$50,000), Annual Report (\$5,000), ADA Compliance Services (\$12,000), Independent Financial Audit (\$19,000) and other professional services as needed	
34-03	Cellular Phone Services	\$ 2,500
	Staff cell phone service	
35 04	Office Supplies	\$ 1,500
	Office supplies as necessary for operations	
35 09	Professional Publications	\$ -
	Funding for development and management newspapers, trade magazines and books.	
35 13	Minor Tools, Equip, Hardware	\$ 2,500
35 24	Materials and Maintenance	\$ 20,000
35 74	Special Events	\$ 175,000
	Funding for 4th of July Celebration (\$85,000), December Holiday Celebration (Event \$20,000 and Lighting \$55,000), annual showmobile management (\$7,500), and other events to be determined by the CRA Board	
35 95	Art in Public Places	\$ 50,000
	Public art project at Kirk Cottrell Pavilion and other projects as determined by the CRA Board	
36 09	Copier Lease	\$ 5,000
39 01	Travel and Training	\$ 4,000
	Mileage reimbursement for CRA Administrative Coordinator (\$4,000), attendance at seminars, workshops and regional meetings	
39 02	Printing	\$ 1,500
	Printing of brochures, hand-outs and annual report	
39 21	Advertising	\$ 2,500
	Advertising in newspapers, industry publications and exhibits	
39 27	General Admin Charge	\$ 131,645

	Payment to the general fund for the services that are provided to support the CRA Fund	
39 35	Dues and Memberships	\$ 700
	Annual professional association memberships and Special District Reporting	
39 59	Commercial Façade Improvement Loan	\$ 354,000
	Funds to partner on façade improvements to storefronts in the CRA District and past year awards	
82-32	Incentives - Aid to Private Entities	\$ -
	Public private partnerships to be determined by the CRA Board	
60 43	Office Machinery & Equipment	\$ 1,900
	Laptop replacement for CRA Staff	
63 04	Infrastructure and Capital Improvements	\$ 2,696,643
	Bus Shelter Relocation and Utility Undergrounding (\$947,000), International Fishing Pier Improvements (\$60,000), Sullivan Park Facility construction and other capital projects as determined by the CRA Board	
63 06	Beach Enhancements	\$ -
63 07	Real Estate Acquisition	\$ -
63 08	Main Beach Parking Area Improvements	\$ 250,000
	Main Beach Parking Lot Railing Treatment (\$250,000)	
63 11	Lighting	\$ 1,750,000
	S-Curve Utilities Undergrounding and Lighting (\$1,750,000)	
90 01	Transfer to General Fund	\$ 1,085,581
	Interfund transfer for debt service payments on Florida Municipal Loan Council Covenant Bonds	
90 03	Transfer to Insurance Services	\$ 49,028
	Interfund transfer for allocable portion of employee benefits funded through insurance services trust fund	
CRA Proposed Budget		\$ 7,249,520
Projected Tax Increment Revenue 2021 (TIR)		\$ 4,272,215
Total Carryover		\$ 2,977,305
Total Available TIR Funds		\$ 7,249,520

City of Deerfield Beach CRA Five-Year Capital Improvements Plan (CIP) FY 2021-2025

SIDEWALK/STREETSCAPING IMPROVEMENTS

	<u>Total Cost</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>5 Year Total</u>
ADA Sidewalks/Bus Shelter		\$ 947,000	\$ -	\$ -	\$ -	\$ -	
SIDEWALK/STREETSCAPING TOTAL	\$ 947,000	\$ 947,000	\$ -	\$ -	\$ -	\$ -	\$ 947,000

PARKING IMPROVEMENTS

		<u>FY2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>5 Year Total</u>
Purchase of Island Entryway / NE 1st St Properties	\$ 2,000,000			\$ 2,000,000	\$ -	\$ -	\$ 2,000,000
Island Entryway Improvements	\$ 1,000,000				\$ 1,000,000		\$ 1,000,000
Main Beach Parking Lot	\$ 3,000,000					\$ 3,000,000	\$ 3,000,000
PARKING TOTAL	\$ 6,000,000	\$ -	\$ -	\$ 2,000,000	\$ 1,000,000	\$ 3,000,000	\$ 6,000,000

PARK IMPROVEMENTS

		<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>5 Year Total</u>
Sullivan Park Facility			\$ 3,000,000	\$ 500,000			\$ 3,500,000
			\$ -				
PARK TOTAL	\$ 3,500,000	\$ -	\$ 3,000,000	\$ 500,000			\$ 3,500,000

LIGHTING IMPROVEMENTS

		<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>5 Year Total</u>
S-Curve Utilities & Undergrounding	\$ 1,750,000	\$ 1,750,000					\$ 1,750,000
LIGHTING TOTAL	\$ 1,750,000	\$ 1,750,000	\$ -	\$ -			\$ 1,750,000
OVERALL TOTALS	\$ 12,197,000	\$ 2,697,000	\$ 3,000,000	\$ 2,500,000	\$ 1,000,000	\$ 3,000,000	\$ 12,197,000