



Meeting Minutes City Commission

Thursday, September 3, 2020

7:00 PM

Virtual Meeting

CALL TO ORDER AND ROLL CALL

The meeting was called to order on the above date by Mayor Bill Ganz at 7:00 p.m., through virtual meeting technology.

Present: 5 – Commissioner Todd Drosky
Commissioner Michael Hudak
Commissioner Ben Preston
Vice Mayor Bernie Parness
Mayor Bill Ganz

Also Present: 3 – City Manager David Santucci
City Attorney Anthony Soroka
City Clerk Samantha Gillyard

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Mayor Parness.

Mayor Ganz expressed condolences for the loss of Flora Quin and Wayne Miller, both long time employees of the City.

APPROVAL OF CITY COMMISSION MEETING MINUTES

Budget Workshop Meeting Minutes – June 22, June 23 and June 24, 2020

MOTION was made by Commissioner Preston, seconded by Vice Mayor Parness, to approve the minutes as submitted. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

ACKNOWLEDGEMENT OF CITY BOARD MINUTES

Community Redevelopment Agency Meeting Minutes - May 12 & June 9, 2020

Hillsboro Inlet District Meeting Minutes - July 20, 2020

MOTION was made by Commissioner Preston, seconded by Vice Mayor Parness, to acknowledge the board minutes as submitted. Voice Vote:

ACKNOWLEDGEMENT OF CITY BOARD MINUTES – CONTINUED

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

APPROVAL OF CITY COMMISSION AGENDA

September 3, 2020

MOTION was made by Commissioner Preston, seconded by Vice Mayor Parness, to approve the agenda as submitted.
Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

AWARDS & RECOGNITION

1. Proclamation presented to Two Georges at The Cove for their continued support and contributions to the Boys & Girls Club of Deerfield Beach and induction into the Boys & Girls Club Donor Hall of Fame.

Commissioner Drosky read and presented a proclamation to Two Georges at the Cove, in recognition of their support to the Boys & Girls Club ("Club") in Deerfield Beach for the last 10 years through fundraising efforts, raising over \$425,000 for Deerfield Beach youth. Additionally, Two Georges has also supported Dunn's Run which also supports local youth. The funds raised by Two Georges over the last 10 years has helped provide a safe place for thousands of Deerfield Beach youth to complete homework, play and enjoy a hot meal when school is out. Two Georges at the Cove is a 2020 Inductee into the Club of Broward County Donor Hall of Fame in honor of their years of support. Steve Scaggs (owner) and Two Georges will join other esteemed supporters into the Hall of Fame.

Mr. Scaggs thanked Commissioner Drosky, Mayor Ganz and the Commissioners for this award. He applauded Denise Muzelli for her efforts as she runs the fishing and golf tournaments, as well as the Club of Deerfield Beach for the work with the youth.

Commissioner Drosky highlighted four (4) students in the City who have been supported by the Club along with their achievements.

Matt Organ, Co CEO Boys & Girls Club of Broward County, said the common thread in changing lives is the support offered by people like Mr. Scaggs. He applauded Mr. Scaggs/Two Georges, the Commission and all involved for their support in changing the lives of the youth.

BUDGET & MILLAGE PUBLIC HEARINGS

2. ORDINANCE 2020/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, ADOPTING THE MILLAGE RATE TO BE LEVIED BY THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; STATING THE PERCENTAGE CHANGE BY WHICH THE MILLAGE RATE EXCEEDS THE ROLLED-BACK RATE AS COMPUTED PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

The Ordinance was read in its entirety.

Commissioner Drosky asked if Item #7 should be discussed during the budget presentation.

David Santucci, City Manager, replied that the funding mechanism for community participation grant program is part of the proposed budget. The actual funding will be based on the passing of Item #7 and disbursement of funds will be discussed at a later date. Thereafter, he thanked staff and the Assistant City Managers for their hard work on the

BUDGET & MILLAGE PUBLIC HEARINGS – CONTINUED

budget and provided a PowerPoint presentation outlining the Fiscal Year 2021 proposed budget.

Economic Indicators – Mr. Santucci said unemployment is very high, but has come down since April; however, the City is higher than the State of Florida due to dependence on tourism. The median household income lags behind both the State and Broward County average; same as the poverty rate. Due to the impact of COVID-19, consumer sentiment has gone down quite a bit since the pandemic. It is hopeful that it will turn around, but it is clear that revenue sources will be much less than the current fiscal year. Additionally, the consumer price index from April 2019 to April 2020, for the greater Fort Lauderdale and Miami area, has gone down as reported by the Bureau of Labor Statistics. He opined that these indices will not increase until there is an upturn in airline travel and hotel reservations.

Financial Conditions – Mr. Santucci outlined key financial conditions for the City; unassigned fund balance of \$17.6 million, which complies with the Fund Balance Policy requirements of at least 10% of the General Fund operating expenditures and transfers. The City maintains a \$3.5 million reserve for emergencies, an AA bond rating for both S&P and Fitch and the debt burden is less than 2% of the total taxable value of the \$7.9 billion in property value in the City. Lastly, there is an estimated \$10 million in the five-year General Fund CIP; however, there is no dedicated funding source as those projects are funded year to year. Prior to the economic downturn, it was his hope that the increase in economic activity would assist in providing for a dedicated funding source for the capital improvement plan within the General Fund and should be kept in mind if things improve.

Single Family Home Assessed Values – Mr. Santucci outlined the average assessed values in the City; whereas, they have increased at a higher percentage than the County average, but still lags significantly. It is important to recognize that it is the City's assessed value that has a lot to do with the millage rate because the City has low average assessed value homes, a millage rate must be maintained to support all services provided. It is realistic to assume that if the average assessed value, Broward County's average, were here in the City, the millage rate could be lower. Also, Deerfield Beach has the 10th lowest average assessed value homes in Broward County. Further, he is hopeful that more non-ad valorem tax resources will increase, but to be mindful that the possibility of lagging effects of the economic downturn as a result of the unemployment and business closures that will translate to issues and perhaps housing crisis. He opined that home values will either remain the same or decline in fiscal year 2022.

Millage Rate History – Last 10 Years – Mr. Santucci said the City has held a pretty steady millage rate since FY14 and for this fiscal year, the complete millage rate is proposed at 6.3560, same as last year.

Broward County, Florida – Millage Rate Comparison of Comparable Cities – Mr. Santucci said the operating millage rate is outlined by city. Millage rates are contingent upon many things like residential home values, other revenue sources cities receive as well as the size of their business tax base and other variables.

Ad Valorem Tax Revenue History – Mr. Santucci said the ad valorem tax revenue has steadily increased even though the millage rate has decreased, which is attributable to rising home values, redevelopment and new development. Though there are major reductions in non-ad valorem revenue sources, the estimated ad valorem tax revenue for FY 2021 in the General Fund is just above \$46 million.

Ad Valorem Tax Estimates – FY21 – Mr. Santucci explained how those revenues are determined: estimated ad valorem tax revenue from Broward County Property Appraiser, 95% of that amount is budgeted per the Florida Department of Revenue Trim Compliance workbook. The \$48.1 million represents 95% subtracting the CRA allocation of \$2 million resulting in \$46.1 million. He advised that 1 mill generates \$4.6 million of ad valorem tax revenue for the City. There has been a 6% increase in the taxable value of properties for this fiscal year.

Where do your property taxes go? – Mr. Santucci provided a breakdown of how tax revenue is divided; whereas, 1/3 goes to the City as well as Broward County and the School Board. Other governmental entities include the North Broward Hospital District, South Florida Water Management, Children's Services Council and Florida Inland Navigation District.

Calculating Your City Taxes – Mr. Santucci provided examples of how the property taxes are calculated based on the City's tax rate and exemptions. There are circumstances where the assessed value of a property is very low and could be due to the property being a condo or has been owned by the homeowner for a very long time and could have an assessed value as low as \$75,000, and only receives an exemption of \$25,000 instead of \$50,000 as provided

BUDGET & MILLAGE PUBLIC HEARINGS – CONTINUED

to other homeowners.

Broward County Fire Assessment Fee Comparison – Mr. Santucci outlined the various fire assessment fees by city throughout the County; whereby, the City will remain at \$235 and is well below the County's average of \$314.

Total Citywide Budget \$195,594,735 – Mr. Santucci outlined the City's overall proposed budget for FY 21. The breakdown for each fund will be discussed in detail later.

Budget Summary – All Funds – Mr. Santucci provided a summary of all funds, whereby, staff has worked hard to meet revenue projections by reducing costs across all funds. Within the building fund, there is a \$3.8 million reduction, but a budget amendment occurred mid-year to account for major projects in the current fiscal year. There will not be any outliers moving into the next fiscal year, but the same level of business activity is expected as seen in the current fiscal year. Even with COVID, developments are still moving forward. Additionally, with the increase in the Road & Bridge Fund, it is attributable to capital projects being funded by the Broward County Transportation Surtax.

Where the money comes from – Mr. Santucci said revenue sources are diversified, but what hurts in the current fiscal year and FY 21, is that certain categories such as sales & use tax, charges for services, and intergovernmental revenue sources are anticipated to decline steeply into next year. It is important to note that not all revenue sources are external revenue sources and explained how it is accounted for in the budget, i.e. internal or external. Looking at the interfund transfers, it represents revenue sources from one fund to another.

Revenue by type – All Funds – Mr. Santucci highlighted the revenue sources for all funds.

Anticipated Non-Ad Valorem Revenue Reductions – Mr. Santucci highlighted the revenue sources expected to decline next fiscal year: charges for services, intergovernmental (state revenue sharing). Miscellaneous revenue includes capital lease proceeds, loan proceeds, fire assessment fees, interest on investments and administrative fees.

Where the money goes – Mr. Santucci outlined how the funds are spent across all funds. Approximately 27% goes toward salaries & wages and employee benefits; however, that is rather low because the operating expenses (57.57%) include the entire contract for the Broward Sheriff's Office Law Enforcement and Fire Rescue Services. If these services were offered through a city, instead of contract, the salaries & wages would be considerably higher. Capital outlay is relatively low at 5.4%; as a lot of capital was deferred this year due to the economic outlook and only required projects or grant fund projects will be pursued.

Expenditures by type – All Funds – Mr. Santucci said the capital outlay increase is due to the City's ability to take advantage of grant funds for these projects; otherwise, reductions are across the board.

Expenditure Reductions – Mr. Santucci said the reductions to salaries & wages and employee benefits were accomplished through freezing vacant positions in this fiscal year, but will be carried over into FY 21; elimination of vacant positions and the proposed budget does not include a cost of living or merit increase for FY 21. The departments have worked hard to lower operating expenditures for FY 21 which is a significant reduction of approximately \$6 million. Grants & aids are expected to decline as well as a minor decline in debt service.

General Fund Revenues – Mr. Santucci provided a pie chart showcasing the revenue sources for the General Fund. The fire assessment fee provides approximately \$13 million. The entire fire contract is approximately \$29 million and there is approximately \$6 million remaining for the pension, which is closed, so it will be decreasing; additionally, \$1.6 million is budgeted for fire apparatus.

General Fund Major Revenue Changes – Mr. Santucci outlined the major revenue changes in the General Fund, increase in ad valorem taxes; fire assessment fee is not based on an increase in the fee, but an increase on development; otherwise, a lot of revenue sources are decreasing substantially, including cash carryover. He pointed out that the \$4.5 million increase is a loan payable proceed for the ERP system discussed during the budget workshops. The City will compete for the ERP system and fund it through a loan; therefore, there will be an expenditure of \$4.5 million and a revenue source for the same. The following fiscal year will include an expenditure of the principal and interest payment for that loan. Staff believes the \$4.5 million is a realistic cost to implement the

BUDGET & MILLAGE PUBLIC HEARINGS – CONTINUED

system over the course of the next couple of years. These systems are the backbone to the administrative engine of the City and typically remain for 10, 15 or 20 years and are extremely important to the efficiencies of government and is an investment to the City's future.

General Fund Expenditures - \$111,569,283 – Mr. Santucci said the BSO contract resides heavily in operating expenditures and employee benefits and salaries remain relatively low for a local government and there is \$6.8 million in capital outlay expenditures from the General Fund this year.

General Fund – Budgetary Highlights – Mr. Santucci said the expenditures remain the same, but the pie chart outlines the expenditures by function and department. Additionally, the next slide depicts department reductions across the board; internal services increase is attributable to the ERP system. He further advised that all departments made extreme sacrifices, as well as employees, to move forward responsibly and sustainably in FY 21. During the budget workshops, many key items removed from the budget were discussed and can be reiterated should the Commission choose.

Special Revenue Funds Budgetary Highlights – Mr. Santucci outlined the special revenue funds. Senior Services is classified as a special revenue fund because of the funding sources received through grants; this budget has been decreased by \$655,000 and includes the temporary closure of the preschool. Mr. Santucci explained that the preschool is being closed for myriad reasons: 1) COVID-19 closure of schools; 2) COVID-19 will require an amendment to operations for core functions within the Center for Active Aging next year when people are allowed to return; and 3) construction for the Center for Active Aging; whereby, the preschool will be closed until the new building is ready. Mr. Santucci continued to outline other changes to special revenue funds, building services, community development block grant and road & bridge.

Special Revenue Funds – Mr. Santucci previously outlined changes to the special revenue funds.

Debt Service Fund – Mr. Santucci said during this fiscal year, a debt service fund was created and outlined the comparison to the proposed FY 21 budget, whereas, there is a slight increase, but is relatively steady. Also, the creation of the debt service fund creates more budget for the City because there must be interfund transfers, but it's meant to be transparent on the City's debt.

Enterprise Funds – Budgetary Highlights – Mr. Santucci outlined the major enterprise funds for the City. Within utility operations, staff does not expect a collectible decline on revenue sources, but may see revenue received decline based on the hard times people are having. Luckily, programs are being implemented to help residents and businesses with financial assistance and hopes it helps people become current on past due bills. The decrease in solid waste is mainly attributed to taking a division and redistributing amongst the organization, i.e. sanitation division as well as deferral of capital equipment. If solid waste revenues turn around, most likely the capital expenditures will be presented for consideration by the Commission; nevertheless, prudence is important to gauge the economy within the first couple of months of the fiscal year.

Enterprise Funds – Budgetary Highlights – Mr. Santucci outlined the 3.2% decrease in the utility fund. This year's budget does not include a rate change; however, Broward County has passed a rate change onto the City. The rate change has not been passed along to the City's customers; notwithstanding, those residents in the unincorporated area, receiving waste water bills directly from the County will see a rate increase. The solid waste fund is not recommending a rate increase nor did the budget include any amendments to the recycling program, so that will be a cost savings moving forward. Mr. Santucci advised that there is still a lot of uncertainty with recycling so it was not considered in the budget. The stormwater budget remains relatively the same and the fee remains unchanged.

Insurance Services Trust Fund – Mr. Santucci said the insurance services trust fund is decreasing significantly due to trending and experience; whereas, not as much healthcare is being used like it was in the past and many cases are not as severe as before.

FY 21 Capital Expenditures by Funding Source – Mr. Santucci explained that the revenue bond projects include the Center for Active Aging, City Hall, Tigner Center and others: Community Development Block Grant Fund, General Fund, Road & Bridge Fund, Utility Operating Fund, Stormwater Fund, and Renewal & Replacement Fund. Thereafter, he entertained questions by the Commission.

BUDGET & MILLAGE PUBLIC HEARINGS – CONTINUED

Commissioner Hudak commended each department and City Manager in reducing the budget. He applauded that there will not be any layoffs as the City Commission, department heads and the managers are doing all they can to save jobs in FY 21. In reviewing the BSO budget, he has spoken to the Chief regarding training for police as none was outlined in the budget. He asked that personnel are trained properly in light of the adverse situations occurring across the Country regarding police and citizens. Commissioner Hudak asked how training was being handled for Deerfield Beach officers to ensure that the City is a great place to live.

Captain Brimlow, BSO Law Enforcement District X, replied that the budget for training goes through regional expenses; thus, a portion of the budget indicates what the City is paying to BSO regional assets and include SWAT, threat management and training. Further, he advised that they must participate in state mandated training, high liability training, training initiated by the Sheriff, and other trainings such as de-escalation training, physical tactics, and others to make officers more aware of what is going on and more integrated into the community. Captain Brimlow explained how the trainings take place so officers are still in the City, but some are required at the regional training center. Most deputies in the City receive an excess of 40 to 50 hours annually of additional training.

Mayor Ganz opened the public hearing.

Gwyndolen Clarke-Reed, 1430 SW 6th Way, Deerfield Beach, asked about cultural and diversity training for deputies.

Captain Brimlow replied that this training is included in the regional budget which accompanies bias/unbiased training. There is a broad array of coverage that includes sensitivities that law enforcement has seen and changes occurring in the communities.

Continuing, Ms. Clarke-Reed asked where confiscated funds are allocated in the budget and how is it accounted for in the City's budget for use.

Captain Brimlow replied that the confiscated funds cannot be used for regular and routine expenses, so those typically come up for things that occur throughout the year. The Sheriff has a program outlined on the BSO website, sheriff.org, for funds ceased by the agency for programs and use in the community. At the district level, if people believe there is a program that is applicable to those funds, they can be considered in consultation by the City Manager and Commission.

Mayor Ganz closed the public hearing. Thereafter, he applauded everyone for their hard work; whereby, the fact that the millage rate is not increasing is a testament to the hard work and sacrifice put forth. He said the Commission wanted to avoid layoffs because of the concessions allowed; however, if anything changes the Commission may have to revert to that but does not want to. Mayor Ganz said some have complained that their taxes are going up which is due to Broward County and their rate increase to the City. As for the City, the value of properties are increasing; wherein, the values are so far behind where we should be so that the millage rate decreases. Nevertheless, we are headed in the right direction.

Commissioner Drosky agreed with Mayor Ganz; thereafter, he applauded Mr. Santucci for the work he has done during a very trying time, i.e. COVID-19 and budget deficit. Maintaining the same millage rate is phenomenal work by Mr. Santucci and his team during this budget.

Mayor Ganz said he would like to see minor changes in the City just in case adjustments are needed; convert tennis courts to pickle ball courts which should not change the budget. By second reading, he hopes the balanced budget can be passed with amendments to those programs.

MOTION was made by Vice Mayor Parness, seconded by Commissioner Hudak, to approve Item #2 on first reading.
Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

BUDGET & MILLAGE PUBLIC HEARINGS – CONTINUED

3. **ORDINANCE 2020/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2020; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.**

The Ordinance was read by title only.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

There was no discussion amongst the Commission.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item #3 on first reading.
Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

4. **ORDINANCE 2020/ - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE BUDGET FOR THE DEERFIELD BEACH COMMUNITY REDEVELOPMENT AGENCY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; PROVIDING FOR FUNDING THROUGH TAX INCREMENT FINANCING AS PROVIDED FOR IN PART III, CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

The Ordinance was read by title only.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

There was no discussion amongst the Commission.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item #4 on first reading.
Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

PUBLIC HEARING – SECOND READING

5. **P.H. 2020-078: ORDINANCE 2020/019 - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, AMENDING DIVISION 9 "UNSAFE STRUCTURES AND HOUSING APPEALS BOARD" OF ARTICLE II "BOARDS, COMMITTEES, COMMISSIONS" OF CHAPTER 2 "ADMINISTRATION" OF THE CITY CODE BY CREATING SECTION 2-165 "ALTERNATE BOARD" TO PROVIDE FOR THE ABILITY TO USE AN ALTERNATE UNSAFE STRUCTURES BOARD; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.**

The Ordinance was read by title only.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed. Mayor Ganz applauded staff for moving forward as it will help deal with issues throughout the City.

Commissioner Hudak said there are sections throughout the City where there have been continuous roadblocks in order to remove those structures.

PUBLIC HEARING – SECOND READING – CONTINUED

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item #5, adopted Ordinance 2020/019. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

PUBLIC COMMENT

Gwyndolen Clarke-Reed, 1430 SW 6th Way, Deerfield Beach, thanked Two Georges for their help with the Boys & Girls Club. Ms. Clarke-Reed said she experienced a traumatic incident over the weekend with two (2) unleashed dogs approaching her on her property; whereby, she fell and was injured. She spoke with Lieutenant Hofstein who sent out two (2) deputies to discuss the issue, who also spoke with Commissioner Preston at his residence and one of the dogs was lying outside across the street, but the dog was not picked up. Later on, she spotted the dogs on the street again. Ms. Clarke-Reed said she is concerned about dogs being out on the roadway.

Commissioner Preston said the officers who came out responded properly and were given assurance by the residents that the dogs would be kept inside; unfortunately, that was not the case.

Charles Enson 1480 SW 5th Avenue, Deerfield Beach, requested traffic calming devices in his neighborhood as a lot of cars are speeding and something is needed to protect the residents.

Commissioner Preston asked that the resident contact him for assistance.

David Santucci, City Manager, asked that Mr. Enson leave his phone number with staff in the Chamber, so someone can reach out to him regarding the specific location.

Captain Brimlow acknowledged the incident as a report was written up; animal control was notified, but in this case, the dogs were put up by the owner, so they must have let them back out later in the day. In good faith, the residents indicated that the dogs were being put away. Also, a copy of the report can be provided to Ms. Clarke-Reed.

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS

- 6. Resolution 2020/114 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving an Interlocal Agreement with Broward County, Florida, for Broward County staff services in connection with hearings before the County Unsafe Structures Board; authorizing the City Manager to execute the Interlocal Agreement; providing for severability and an effective date.**

The Resolution was read by title only.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

There was no discussion amongst the Commission.

MOTION was made by Commissioner Preston, seconded by Vice Mayor Parness, to approve Item #6, adopted Resolution 2020/114. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

DEPARTMENTAL BUSINESS

7. **Resolution 2020/115 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, repealing Resolution No. 2009/163 and providing for revised policies and donation of city funds to charitable and public purpose organizations; providing for conflicts and an effective date.**

The Resolution was read by title only.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

There was no discussion amongst the Commission.

MOTION was made by Commissioner Drosky, seconded by Vice Mayor Parness, to approve Item #7, adopted Resolution 2020/115. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

8. **Resolution 2020/116 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the ranking and award of Request for Proposals #20-37-JW for the preparation of the City's Evaluation and Appraisal Report and update to the Comprehensive Plan in an amount not to exceed \$58,500.00; authorizing execution of an Agreement with Leigh Robinson Kerr & Associates, Inc., the top ranked firm; providing for severability and an effective date. (Funds from Account #001-1100-515-3299 - Other Contractual Services)**

The Resolution was read by title only.

Eric Power, Director of Planning & Development Services, explained that the State of Florida requires a comprehensive plan; then, every seven (7) years, the City must update the plan through an Evaluation and Appraisal Report (EAR). This report captures any and everything that has been changed and updated with the state and other agencies above the municipality, so the City can adopt and incorporate those things into the Comprehensive Plan. The report requires an extensive amount of work and takes approximately one (1) year for the project to move forward and all departments are part of it based on how they are impacted by the comprehensive plan. The item is due to be reviewed by the City next year; however, with the current budget situation and requests made by management, his department was able to use the money for this service in this year's budget. Also, the Planning staff will take on a much larger role than normal; moreover, the GIS staff will be utilized along with Environmental Services staff to reduce the cost as much as possible. This bid is about half of what would have been allocated in next year's budget.

Mayor Ganz opened the public hearing; there was none to speak and the public hearing was closed.

There was no discussion amongst the Commission.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item #8, adopted Resolution 2020/116. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

COMMENTS BY ADMINISTRATION AND LEGAL**CITY ATTORNEY**

Hillsboro Beach v. Deerfield Beach – Anthony Soroka, City Attorney, advised that an executive session regarding Hillsboro Beach v. Deerfield Beach, Case #17-007784 is needed and will be scheduled soon.

CITY MANAGER – No Report.

CITY COMMISSION BUSINESS

9. City Manager Performance Evaluation.

Commissioner Hudak said he presented the performance evaluation to the Commission last December and thanked them for moving forward with it. He said it is important to provide direction on performance and ways to improve. In January, he started the process where he provided the City Manager goals to accomplish. The other commissioners have started the process. Further, he advised that there are challenges with the arithmetic within the form and asked that the Commission provide comments on improvements without significantly changing the form itself. Commissioner Hudak outlined the goals provided to the City Manager; public safety, communication, public relations, budget and finance management, and employee relations. He advised that he is more than impressed with what the City Manager has achieved, especially with the issues the Country is currently facing. He rated him as excellent in those areas and in FY 21, his goals are budget and finance management, communications and public relations, employee relations, and economic development. Commissioner Hudak commended everyone for protecting jobs and although increases are not in the cards, the bigger picture is saving jobs as many have been adversely affected by unemployment. Lastly, he commended the City Manager for a job well done.

Commissioner Drosky said the budget approved without layoffs consists of no increases; however, if the union insists on increases, the no layoff stance may change. Regarding the evaluation, he outlined various areas in the evaluation that do not provide an honest assessment of the City Manager as he is not physically with him to make certain determinations; i.e. disseminates complete and accurate information equally to all members (Commission). Therefore, he provided middle of the line scores as his answers are the same. Thereafter, he commended the City Manager for his actions during COVID-19, the budget crisis, as well as the new hires.

Continuing, Commissioner Drosky said his only critique is that the City Manager follow up on his requests in a more diligent manner. There have been times where he has communicated his concerns to the City Manager and sometimes, follow up is same day and some, he has not received a follow up at all. It is either the City Manager is delegating his requests to department heads and staff and they are letting him down by not following up or he is not delegating enough and taking on too much responsibility which is not fair. Commissioner Drosky said his response or lack thereof reflects poorly when a resident makes a request. Furthermore, Commissioner Drosky explained that only having this one (1) critique is a testament to the leadership he has brought in, staff looks up to the City Manager and employee morale has improved. All in all he has done an excellent job and will submit his forms to the City Clerk at the end of the evening.

Commissioner Preston said he has submitted his evaluation to the City Attorney and explained that ranking should be achievable as outlined on the form. Further, he said the City Manager has a multiplicity of jobs that require his attention, but the question is whether he is making a difference with the residents and bringing credibility to the City. He outlined what is important to him in a city manager as there are measurable values that the Commission can view throughout the process. He also thanked Commissioner Hudak for the evaluation form which gives the Commission a foundation for reviewing the City Manager. Lastly, he said the City Manager should always strive for excellence in his evaluations.

Vice Mayor Parness said the City Manager's job is to carry out the policies provided by the City Commission. The City Manager is in charge of the day-to-day operations of the City, personnel and all departments. He was hired because the Commission believed he would follow the policy they set which is the criteria and measuring is not all that difficult. He then commended City Manager Santucci, Eric Power, Director of Planning & Development Services, and the legal department for handling a problem that needed to be resolved for a long time. A solution has been worked out that pleased him. Lastly, he advised that the evaluation form can be fine-tuned.

Mayor Ganz said an evaluation of a city manager has always been a work in progress and should be on a regular basis. There is no performance evaluation that perfectly captures the essence of someone's performance and it is subjective depending on how people decide to grade. Mayor Ganz outlined thoughts on the performance evaluation form and how there are limitations on what each commissioner knows. He outlined the challenges Mr. Santucci has had to deal with, he commended Mr. Santucci's character and advised that he performs outstanding in certain functions, but needs improvement in others. His overall rating would place Mr. Santucci above average. Further, Mr. Santucci provided a letter in the agenda backup declining an increase. Mayor Ganz said Mr. Santucci is new and a salary was appointed to him and there is a learning curve where the Commission is still getting to know him; whereas,

CITY COMMISSION BUSINESS - CONTINUED

it is too small of a sample size to justify an increase. Overall, he believes the right decision was made to hire Mr. Santucci. In closing, he thanked Mr. Santucci for his performance and said he will submit his scores to the City Attorney at the end of the meeting. He will also sit with the City Manager to discuss the evaluation in-depth.

Anthony Soroka, City Attorney, said he will work with Commissioner Hudak on amending the form and bring it back to the Commission for consideration.

COMMENTS BY MAYOR AND CITY COMMISSIONERS**COMMISSIONER DROSKY****DISTRICT 4**

Saturday Office Hours – Commissioner Drosky said he will hold office hours on September 5th from 10 am till noon, virtually. There is one (1) appointment remaining.

Bulk Pickup – Commissioner Drosky said his bulk pickups are on Monday, but they rarely come on Monday. Commissioner Drosky outlined various difficulties staff faces which result in later pickup days, but with people working from home, the volume of bulk trash has increased. He explained that the current routes may cause inefficiencies and asked that the City Manager reevaluate.

Holiday Weekend – Commissioner Drosky encouraged everyone to be safe and wear masks when going out.

VICE MAYOR PARNESS**DISTRICT 3**

District 3 Meeting – Vice Mayor Parness thanked staff for assisting with the Zoom meeting, which went well.

COVID-19 – Vice Mayor Parness said he is glad there is an ease in cases and reopening the pier to tourism is not a bad thing as long as a mask is worn and social distancing is maintained.

Bulk Pickup – Vice Mayor Parness said District 3 has their pickup on Friday and 99% of the time, it is finished that day. Crystal Lake has pickup on Tuesday and people are now making an effort to put it out the night before so it is picked up on the proper day. He also commended staff for their work as 99% of the time, the trucks are on time and does a good job of clean up.

COVID Testing Site – Vice Mayor Parness said testing is moving from Oveta McKeithen Recreational Complex to Quiet Waters Park soon; no appointment is needed and the new site will be drive thru.

COMMISSIONER PRESTON**DISTRICT 2**

COVID Testing Site – Commissioner Preston said he was contacted by quite a few people who thought the recreational complex was more centrally located and wished it would have remained there. The site was very successful and the numbers spiked because it was accessible. Commissioner Preston further commented on how Latinos and Blacks are affected by COVID-19 in infections and death. In his opinion, it would make more sense to put it in the place where the problem really is. Lastly, he thanked staff for their assistance.

Upcoming Holiday – Commissioner Preston encouraged everyone to stay safe and wear masks. Also, a spokesman from the CDC said if everyone in the Country wore a mask, the positive cases would diminish.

Neighbors Helping Neighbors – Commissioner Preston thanked staff for coming up with an idea that addresses the complexity of the virus and the financial constraints it has put on the residents. He encouraged everyone to donate as people are suffering and losing their jobs.

COMMENTS BY MAYOR AND CITY COMMISSIONERS – CONTINUED**COMMISSIONER HUDAK****DISTRICT 1**

COVID Testing – Commissioner Hudak thanked Commissioner Preston for bringing the testing site to Oveta McKeithen. The testing site will move to Quiet Waters Park on Sunday, September 6th from 8 a.m. to 3 p.m.; making Saturday the last day for testing at Oveta McKeithen.

Neighbors Helping Neighbors – Commissioner Hudak thanked Commissioner Drosky for increasing the funding to the program. He encouraged those in need to contact City staff as the program has been funded.

Saturday Office Hours – Commissioner Hudak said his Saturday hours will be September 12th and has one (1) appointment available.

Food Drives – Commissioner Hudak said there is a food drive tomorrow at Quiet Waters. There are usually 500 to 600 cars there every other weekend. Also, there was a food drive at St. Ambrose Church last Saturday and though it started slow, many people came and helped out a lot of people in the community.

Holiday Weekend – Commissioner Hudak encouraged everyone to be safe this weekend.

MAYOR BILL GANZ

Neighbors Helping Neighbors – Mayor Ganz said there are a lot of people in need and thanked staff for coming up with the assistance programs. He also thanked Commissioner Drosky for his efforts on the dais to bring more contributions to the program, but personally donating to the plan. He listed others who have also donated to the program.

St. Ambrose Food Giveaway – Mayor Ganz thanked Commissioner Hudak and staff; however, after phone calls were made informing people of the event, it all came together. He also thanked St. Ambrose Church for an outstanding job.

Census – Mayor Ganz encouraged people to fill out the census; it is private and anonymous. The census is essential for City government to make sure everyone is counted. He said it is easy to complete and the census takers are going door to door and will come at least six (6) times to make sure it is filled out. Lastly, he said the census can be completed online and will not take much time.

Mayor's Public Service Announcement (PSA) – Mayor Ganz thanked the Public Affairs & Marketing Team for an outstanding job on the joint PSA with other coastal mayors encouraging people to wear masks; Lighthouse Point, Town of Hillsboro Beach, and Pompano Beach. While people have different theories on wearing masks, a vast majority of experts say wearing a mask has helped curb the numbers.

Upcoming Holiday/Increased Speeding – Mayor Ganz encouraged everyone to stay safe. He said there are a lot of issues with speeding and though steps were taken to curb speeding, it was in response to tragedies that occurred on Hillsboro Boulevard. Mayor Ganz also advised that since there are less people on the road, there is more speeding. He asked that speeding be addressed especially during the holiday weekend.

Junior Angler's Day – Mayor Ganz reminded everyone about the event on Saturday, September 12th from 8 am at the pier; COVID restrictions are in place.

ADJOURNMENT

There was no further business to discuss.

MOTION was made by Commissioner Preston, seconded by Commissioner Hudak, to adjourn the meeting at 9:01 p.m. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

BILL GANZ, MAYOR

Samantha Gillyard, CMC, City Clerk