



Regular City Commission Meeting Agenda

150 NE 2nd Avenue | Deerfield Beach, FL, 33441 | 954-480-4200

Mayor Bill Ganz

Vice Mayor Bernie Parness

District 1 Commissioner Michael Hudak

District 2 Commissioner Ben Preston

District 4 Commissioner Todd Drosky

Tuesday
January 5, 2021
7:00 PM

CALL TO ORDER & ROLL CALL

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

APPROVAL OF CITY COMMISSION MINUTES

Regular City Commission Meeting Minutes

Attachment: December 1, 2020

ACKNOWLEDGEMENT OF CITY BOARD MINUTES

Hillsboro Inlet District Meeting Minutes

Attachment: November 16, 2020

Deerfield Beach Police Pension Fund Meeting Minutes

Attachment: September 3, 2020

APPROVAL OF THE AGENDA

January 5, 2021

ZOOM MEETING

Join Zoom Meeting by clicking the below link:

<https://deerfield-beach.zoom.us/j/85149001140?pwd=TTZKUjFCYlhiNWpiVEtwdmk3aDYwQT09>

Join Zoom Meeting via telephone by dialing:

Call-in Number: (301) 715-8592

Meeting ID: 851 4900 1140#

Participant ID: #

Passcode: 778698#

For complete instructions on joining and/or participating during Public Comment, please click the following link or attend in person in the City Commission Chambers adhering to social distancing protocols, face covering requirements and temperature checks upon entry:

Attachment: Zoom Instructions

AWARDS & RECOGNITION

- 1. Certificates of Appreciation presented to Dr. Merlin, Florida Atlantic University, and his students for their participation and presentation of the Northwest Planning Area Study.**

Sponsor: Commissioner Todd Drosky

PUBLIC COMMENT

Persons addressing the Commission shall state his/her name and address and may speak for three (3) minutes unless extended for one (1) additional minute by the Mayor. All remarks made by the public at a Commission meeting on an agenda item shall be addressed to the Commission as a body and limited to the subject matter before the Commission at that particular time. No comments shall be made related to the personal life or personal qualities of any person and no language which would offend persons of ordinary sensibilities shall be permitted. The public shall be given an opportunity to speak on any substantive agenda item, subject to the aforementioned restrictions, prior to a vote on the matter by the City Commission. The Commission shall determine the appropriate time, prior to the vote, for the public to speak. For consent agenda items, the public shall be given an opportunity to speak prior to the approval of the consent agenda. The Commission may, by majority vote, determine that public input on an agenda item be tabled to a future meeting so long as the vote on the agenda item take place at the future meeting and that the public input take place prior to the Commission making any decision.

BOARD APPOINTMENTS

- 2. Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, appointing Tiffany O'Bryan to the Cultural Committee; and providing for an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Commissioner Michael Hudak

Attachment: Cultural Committee Appointment

- 3. Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, reappointing Daniel Frazer to the Board of Trustees of the Municipal Firefighters' Pension Trust Fund; and providing for an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Office of the City Clerk

Attachment: Firefighters' Pension Trust Fund Reappointment

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS

4. **Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the ranking and award of Request for Qualifications #21-04-PC for General Contractors for Federal and State Funded Housing Community Development Programs to the 11 responsive and responsible proposers; providing for execution of contracts for services on an as needed basis; and providing for an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Legislative and Community Affairs

Attachment: General Contractors for Federal and State Funded Housing

5. **Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the ranking and award of Request for Proposals #21-13-IG for Investment Management Services; authorizing execution of an agreement with Wells Capital Management Incorporated, the top ranked firm, for a term of five years with two additional five year renewal terms; providing for implementation and an effective date. (Funds from Account #001-0600-513-39-37 - Bank Charges)**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Financial Services

Attachment: Wells Capital Management Incorporated

DEPARTMENTAL BUSINESS

- 6. Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, extending the State of Local Emergency regarding COVID-19 until February 17, 2021; authorizing the City Manager to take appropriate actions; providing an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Office of the City Attorney

Attachment: State of Local Emergency Extension

- 7. Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the award of a Community Participation Grant to the Deerfield Beach Economic Development Council in the amount of \$40,000; authorizing execution of the Grant Agreement; providing for an effective date. (Funds from Account #001-1500-552-32-64 - Business Recruitment/Retention)**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Economic Development

Attachment: Economic Development Council Participation Grant

- 8. Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, amending Resolution 2020/146 to revise the quorum requirements for the African American Heritage Board; providing for implementation, conflicts, and an effective date.**

Suggested Action: Commission to vote on Resolution.

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Parks & Recreation

Attachment: African American Heritage Board Amendment

- 9. Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving a Consulting Agreement with Lance, Soll & Lunghard, LLP for software and CAFR development support services on an as needed basis in an amount not to exceed \$30,000; waiving the requirements for competitive solicitations set forth in Sec. 38-127 of the Code of Ordinances; providing for execution, severability and an effective date. (Funds from Account #001-0600-513-32-99 - Other Contractual Services & Account #190-8000-552-32-99 - Other Contractual Services)**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Financial Services

Attachment: Lance, Soll & Lunghard, LLP

- 10. Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, supporting the Road Improvements Project on Sample Road from NE 3rd Avenue to Dixie Highway and NE 3rd Avenue from Sample Road to Hillsboro Boulevard; providing for implementation and an effective date.**

Suggested Action: Commission to vote on Resolution

Voting Requirement: Adoption requires a 3/5 vote of the City Commission

Sponsor: Department of Environmental Services

Attachment: Road Improvements Project

COMMENTS BY ADMINISTRATION & LEGAL

COMMENTS BY MAYOR & CITY COMMISSION
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ADJOURNMENT

FUTURE CITY COMMISSION MEETINGS

Regular City Commission Meeting - Tuesday, January 19, 2021

Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meetings or hearings will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and the evidence upon which the appeal is made. The above notice is required by State Law (F.S. 286.0105). Anyone desiring a verbatim transcript shall have the responsibility, at his/her own expense, to arrange for the presence of a certified court reporter at the hearing.



Meeting Minutes City Commission

Tuesday, December 1, 2020

7:00 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

The meeting was called to order on the above date by Mayor Bill Ganz at 7:00 p.m., in the City Commission Chambers, City Hall, Deerfield Beach and via electronic meeting communication.

Present: 5 – Commissioner Todd Drosky - via Zoom
Commissioner Michael Hudak
Commissioner Ben Preston - via Zoom
Vice Mayor Bernie Parness
Mayor Bill Ganz

Also Present: 3 – City Manager David Santucci
City Attorney Anthony Soroka
City Clerk Samantha Gillyard

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

There was a moment of silence, followed by the Pledge of Allegiance.

APPROVAL OF CITY COMMISSION MINUTES

Regular City Commission Meeting Minutes - November 10, 2020

MOTION was made by Vice Mayor Parness, seconded by Commissioner Hudak, to approve the minutes as submitted. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

ACKNOWLEDGEMENT OF CITY BOARD MINUTES

Planning & Zoning Board Meeting Minutes - October 1, 2020

Community Redevelopment Agency Meeting Minutes - August 11 & August 25, 2020

Non-Uniformed Employees' Retirement Committee Meeting Minutes - July 14 & September 8, 2020

Cultural Committee Meeting Minutes - October 19, 2020

Hillsboro Inlet District Meeting Minutes - October 19, 2020

ACKNOWLEDGEMENT OF CITY BOARD MINUTES - CONTINUED

MOTION was made by Vice Mayor Parness, seconded by Commissioner Hudak, to acknowledge the board minutes. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

APPROVAL OF CITY COMMISSION AGENDA

December 1, 2020

MOTION was made by Commissioner Preston, seconded by Commissioner Hudak, to approve the agenda as submitted. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

AWARDS & RECOGNITION**1. Presentation by Representative Chip LaMarca regarding the upcoming 2021 Legislative Session.**

Representative LaMarca highlighted various legislative priorities and what can be expected on the State level. During this session, he filed his first bill, e-Fairness Remote Sales Tax which requires larger companies such as Amazon to collect sales tax. This is an area where the State of Florida could probably lower taxes on commercial leases and other areas during times like these. A couple of years ago he filed a bill on vacation rentals as they continue to be problematic. Other bills include continued beach funding, whereas, \$50 million, recurring, will be placed into the State's beach program and hopes Deerfield Beach and Hillsboro Beach will receive funding soon. Representative LaMarca outlined other areas of importance, environmental issues, educational funding and funding deficit, \$5.4 billion, due to the pandemic over the next two (2) years. On a positive note, the state is experiencing better revenues than expected and the economy is improving. Lastly, committee meetings will begin the second week in January and all the legislators are participating in online seminars to learn about different committees. Committee assignments have not been provided at this time, but once that happens, he will know what he can do to help the City. Session begins on March 2nd for eight (8) weeks. In closing, Representative LaMarca said he is available locally on the weekends to help as issues arise.

2. Certificates of Appreciation presented to City staff and volunteers for their time, dedication and commitment to making the Haunted Arboretum event a success.

Mayor Ganz said the second Haunted Arboretum was held at Constitution Park and sold out. Thereafter, he named the staff and volunteers that made the event successful.

Adele Trizzino, Parks & Recreation Manager II, thanked the City Commission for recognizing everyone as well as staff and volunteers for their contributions to the event.

3. Certificate of Recognition presented to Vickki Placide-Pickard for 5 years of dedicated service as the Director of Legislative and Community Affairs.

David Santucci, City Manager, presented a certificate to Ms. Placide-Pickard for her service to the City; thereafter, he listed many programs Ms. Placide-Pickard has implemented as well as her service to the City, businesses, residents and Education Advisory Board.

AWARDS & RECOGNITION - CONTINUED**4. Certificate of Recognition presented to Nicole Giordano for 9 years of dedicated service as the Program and Innovation Manager.**

David Santucci, City Manager, presented a certificate to Ms. Giordano for her service to the City; thereafter, he listed many contributions Ms. Giordano has made to the City, businesses, and residents.

Mayor Ganz said both Ms. Placide-Pickard and Ms. Giordano are tremendous losses to the City and wished them well on their future endeavors.

QUASI-JUDICIAL PUBLIC HEARINGS**5. P.H. 2021-018: APPLICATION NO. 11-B2-111 Rev. 3 (Aldi Expansion - Federal Marketplace)**

Applicant: **Aldi Florida, LLC represented by Thomas Engineering Group, LLC.**

Proposal: Major site plan application seeking approval to expand the existing Aldi Supermarket from 15,945 SF to 17,568 SF (addition of 1,623 SF) with associated site and parking lot improvements to terminal islands, parking spaces, and sidewalk.

Location: The property is generally described as CENTRUM FEDERAL 180-103 B PARCEL A, more particularly described in the file, and located at **747 South Federal Highway.**

Kevin Betancourt, Thomas Engineering, 6300 NW 31st Avenue, Fort Lauderdale, representing Aldi, provided a brief presentation on the project. Mr. Betancourt outlined the existing and proposed site, the area for added parking followed by the east and south elevation renderings of the proposed elevations. The landscape plan included all the plantings, as well as mitigated and/or additional plants.

Anthony Soroka, City Attorney, advised that Mr. Betancourt has the right to a formal quasi-judicial process, but may waive if he wishes to do so.

Mr. Betancourt waived the formal process. Thereafter, he provided a presentation for Item 6, sign variance.

The public hearing was opened during Item 6.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item 5, adopted Resolution 2020/173. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

6. P.H. 2021-019: CASE NO. 778 (Aldi Sign Variance - Federal Marketplace)

Applicant: **Aldi Florida, LLC represented by Thomas Engineering Group, LLC.**

Proposal: Seeking approval of a SIGN VARIANCE from the provisions of the Deerfield Beach Land Development Code Section 102-8 (c)(2)(a) to allow a second building sign on the south elevation not facing a street, in lieu of the one building sign per street frontage as permitted by Code.

Location: The property is generally described as CENTRUM FEDERAL 180-103 B PARCEL A, more particularly described in the file, and located at **747 South Federal Highway.**

Anthony Soroka, City Attorney, advised that the sign variance requires a 4/5 vote and will be voted separately from Item 5, site plan application.

QUASI-JUDICIAL PUBLIC HEARINGS - CONTINUED

Kevin Betancourt, Thomas Engineering, 6300 NW 31st Avenue, Fort Lauderdale, representing Aldi, provided a brief presentation on the project. He advised that in 2013, the Commission originally approved three (3) sign variances which included an additional sign, illustrated as A on the presentation which is a 46 square foot sign and the two (2) others. The other two (2) signs consisted of a sign reading "Food Market" and a sign on the east side facing Federal Highway. The existing sign is a backlit cabinet sign totaling 46 square feet and the original food market sign was 21 square feet. Mr. Betancourt explained that the request entails increasing the sign to 75 square feet, whereas, the maximum allowed by Code is 100 square feet. Since the elevation on the building will increase, approval of the variance will make the signs congruent.

Vice Mayor Parness asked for clarification on the hardship.

Mr. Betancourt explained that the applicant wishes to increase the sign on the elevation to match the south sign.

Commissioner Drosky spoke in support of the application and thanked the applicant for making a good faith effort to explain the hardship. He also commented on the need to make various changes to the Code.

Commissioner Hudak also spoke in support of the application and does not agree with having two (2) different sized signs.

Commissioner Preston spoke in support of the application and explained that the City should do all it can to help the businesses survive during this pandemic. Thereafter, he commented on businesses that have closed as a result.

Mayor Ganz opened the public hearing for Item 5; however, there were none to speak and the public hearing was closed. Mayor Ganz said he does not believe the sign will help Aldi's thrive, but this is an aesthetic hardship and supports it for that reason.

Following the vote for Item 5, notated on previous page, Mayor Ganz opened the public hearing for Item 6; however, there were none to speak and the public hearing was closed.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item 6, adopted Resolution 2020/174. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

7. P.H. 2021-020: APPLICATION NO. 20-RS5-1, CONDITIONAL USE CASE NO. 2521 AND VARIANCE CASE NO'S 2532 & 2533 (Project Name: Radiant Living Worship Center)

Applicant: Radiant Living Worship Center, Inc. represented by Juliette Schiff of Asante Design Group, LLC.

Proposal: Major site plan application seeking approval to construct a 4,992 square foot church with additional off-site parking; Conditional Use application (Case No. 2521) to permit a church in the RS-5 (Residence, Single-Family) zoning district; AND seeking approval of two (2) variances (Case Nos. 2532 and 2533) from the Deerfield Beach Land Development Code to 1) waive the requirement to construct a 6 foot concrete wall when a nonresidential use is located within a residential zone as required by Code Section 98-77(3), and 2) waive the requirement to provide improvements to the curbs, gutters, and drainage as required by Code Section 98-19(18).

Location: The property is generally described as several parcels of land in W L BRACKNELL SUB 5-24 PB LOT 12 , LOT 9 , LOT 8 AND 31-47-43 BEG 75 W OF SE COR OF W1/2 OF NE1/4 OF SW1/4 OF SW1/4,N 50,W 75,S 50,E 75 TO POB & S 363 OF W1/2 OF NE1/4 OF SW1/4 OF SW1/4 LESS:COMM AT SE OF SAID W1/2,N, more

QUASI-JUDICIAL PUBLIC HEARINGS - CONTINUED

particularly described in the file, and located at **321, 331, 341, & 411 NE 1st Avenue.**

Juliette Shiff, 4800 T-Rex Avenue, Boca Raton, waived the quasi-judicial proceedings. Thereafter, Ms. Shiff provided a historic overview of the church and applicant, its congregation and service location. The new church building will be a 4,992 square foot one-story building on a 20,688 square foot parcel with overflow parking, 140 feet to the north on a 14,000 square foot lot. The combination of both lots entail a 150-foot frontage of the church lot and 70-foot frontage of the parking lot which meets the conditional use requirement of 200 feet of street frontage required by Code. She explained that there will be 52 parking spaces, including ADA spaces; 40 spaces are required by Code.

Continuing, Ms. Shiff provided a layout of the floor plan which shows use of the space, sanctuary, classrooms, offices, multipurpose room, etc. The proposed paint colors meet the Pioneer Grove Zoning District. Ms. Shiff explained that extensive landscaping is purposed for both lots; thereafter, she continued displaying renderings. The landscaping includes myriad trees and a seven-foot high hedge which will be maintained around the perimeter. Additionally, Ms. Shiff said on May 4, 2010, the City Commission approved the project for a larger building on the same site; however, the new building will require less parking and meets the Code requirements. She provided renderings of the facility, to include aerial views of the parking lot and the front of the new church.

Ms. Shiff expounded on the first variance, walls and fences. She explained that the property is in a residential district and the hardship is based on the concept of increasing walkability to the church. Photos were displayed of the current conditions of the property and auxiliary parking lot. Additionally, there will be a continuous landscape buffer on three (3) sides, which will serve as a beautiful buffer in lieu of the concrete wall, along with a 7-foot high hedge to meet the purpose and intent of the wall requirement. Moreover, the hedge will be maintained at that height. The second variance is based on Section 98-19(18) curbs, gutters and drainage. She explained that when the project was originally approved, the Code was different; there have since been changes. On the west side of Northeast 1st Avenue, there is a continuous 5-foot pedestrian sidewalk along the street and also on the east side.

Furthermore, Ms. Shiff said the current sidewalk is maintained and in good condition; if a new raised sidewalk had to be provided, this would be the only parcel on the west side of the street with that condition. This could cause tripping hazards, be aesthetically displeasing as well as non-conformity along the street. No occupied property on 1st Avenue has raised sidewalks, curbs, gutters, or exfiltration trenches currently. Lastly, Ms. Shiff advised that intensity of use is minimal for this project as it is a small church building and not a large scale, high intensity development such as being built on the northeast side of 1st Avenue. To mitigate, the applicant proposed a dedicated 10-foot access easement within the same location for the purpose of future development on the west side of NE 1st Avenue so all sidewalks, curbs and gutters will be continuous if installed later. In closing, she reminded the Commission of the variances and purpose for each request.

Commissioner Hudak asked how tall the trees (landscape buffer) will be when planted.

Louis Vlahos, Landscape Architect, 4711 Cypress Drive South, Boynton Beach, replied that when planted, the trees will be 16-feet overall; the existing trees on the north and west side of the property are beyond that. The hedge will be planted around 3 to 4 feet and will take about a year to reach 6-feet. Calusia Rosias will be planted and can grow up to 8-feet high and approximately 4-feet wide.

Commissioner Hudak said certain areas in the City are prone to flooding and asked what enhancements will be implemented to ensure proper drainage.

Ms. Shiff replied that a civil engineer has been hired for the project and the storm water has been mitigated so it is handled onsite; thus, there will not be any runoff to the adjacent properties or street.

Mr. Vlahos said the parking lot (overflow) will include grass pavers, no asphalt, so there will not be any runoff. Furthermore, he explained that the sidewalks are installed now, it does not help with storm water runoff which is why they prefer waiting as it would only help when it is designed for the entire street.

QUASI-JUDICIAL PUBLIC HEARINGS - CONTINUED

Commissioner Preston thanked the applicant for addressing the City's concerns and spoke in favor of the application.

Commissioner Drosky said this is an improvement to the community; however, the second variance request is concerning for him. He asked if the requests can be split or receive better explanation of the hardship. In trying to improve the area, Commissioner Drosky opined that someone needs to start the sidewalk improvement and does not understand why the second variance request is a hardship.

Ms. Shiff provided a photograph of the continuous sidewalk and advised that there is not a plan in place by the City to redevelop all the sidewalks and install new curbs, gutters and exfiltration ditches. Doing the sidewalks now would be a piece meal effort and worsen current conditions. The applicant is proposing a public access easement that is 10-feet wide so when the work is done for the entire street, they are onboard. The request does not ask for permanent relief, but from installing the sidewalk at this time. Ms. Shiff explained the precautions they have taken in the design of the site. When the sidewalk is developed, they will lose the two (2) parking spaces but will still comply with the Code. Also, no large trees have been placed in the proposed easement.

In response to Mayor Ganz's question, Ms. Shiff replied that the applicant's intent is to maintain the easement.

Perry Ecton, 1355 SW 122nd Way, Pembroke Pines, serving as contractor for the project, commented on installing a raised sidewalk when the rest of the street is done. He explained that having only the applicant's sidewalk higher than the rest could result in injuries as it will be higher. The applicant does not plan to abandon the responsibility but assured the Commission that the applicant will participate when the rest of the street is done. Further, he opined that no one else on the street knows that a raised sidewalk is being proposed as they only found out during the application process.

Vice Mayor Parness asked about separating the items as he does not want the application to fail.

Anthony Soroka, City Attorney, replied that the Commission may approve one (1) variance instead of two (2); moreover, the Commission may apply conditions as per the Code. He said the applicant can be held to the condition that if a neighbor or the City does a sidewalk project they could commit to doing it at that time.

Vice Mayor Parness asked if a document can be executed requiring the applicant to work with the City to improve the sidewalk.

Ms. Shiff replied yes. The intent is to have a public access recorded easement and memorialize it. The applicant wants the improvement as well, but wants to do it at the right time.

Anthony Pelt, 10647 NW 7th Place, Coral Springs, applicant, said he is willing to put in writing the desire to improve the street.

Commissioner Hudak asked for clarification on the raised sidewalk and piece-meal of the project.

Eric Power, Director of Planning & Development Services, replied that the City follows a manual which outlines certain road widths and drainage. The designated road, 1st Avenue, is one of the oldest roads in the City; that manual was developed decades after the road was built. However, developers are held to this standard like Vista Clara opposite the application site. On the other side of the street, there have not been any developments. He explained that the applicant wants to hold off on the improvement as the sidewalk is continuous and the improvement has not been done for any other home. Furthermore, the height of the sidewalk depends on the road and could be a difference of 3 to 5 feet; it would be a gradual ramp to meet ADA guidelines.

Commissioner Drosky said he would like to approve the item with the condition that if a neighbor or City does the sidewalk improvements, to hold the applicant to their representation.

QUASI-JUDICIAL PUBLIC HEARINGS - CONTINUED

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed. Thereafter, he commented on the application. He said a wall is normally installed to protect residents from a non-residential property; however, it is not necessary in this case. Further, the landscaped hedge can serve as a sound buffer. Although he supports the condition for the sidewalk, he is concerned about the applicant having to comply in the future and not have the funds.

Mr. Pelt reiterated his commitment; whereas, he intends to impact the community and assured the City Commission that when the time comes, they will be ready.

Mr. Soroka said the only other alternative is to post a bond but is not sure if the applicant would be able.

Mr. Pelt said he would like to investigate other options with staff.

Mr. Soroka explained that the cost of a performance bond could be around 1.5% to 3% of the overall construction costs. Another option is a letter of credit which is normally higher than the bond.

Ms. Shiff disagreed with the performance bond as it would not be imposed on any other resident on the street.

Mayor Ganz said he does not agree because sidewalk improvements have not been brought forward.

Commissioner Preston said he believes that Mr. Pelt will honor their agreement to participate as he has proven his credibility over the years.

Mayor Ganz asked for a good faith effort of exploring a bond from the church. Thereafter, he reopened for public comment; there were none and he closed the public hearing.

MOTION was made by Commissioner Preston, seconded by Vice Mayor Parness, to approve Item 7 as amended with condition of commitment to install raised sidewalks should a neighbor or City do so for the west side of 1st Avenue, adopted Resolution 2020/175. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

PUBLIC HEARING

- 8. P.N. 2021-004: Resolution 2020/176 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the program year 2019/2020 Consolidated Annual Performance and Evaluation Report ("CAPER") for Housing and Community Development Programs; authorizing submission of the CAPER to HUD; providing for implementation and an effective date.**

The Resolution was read by title only.

Jonathan Salas, Acting Director of Legislative and Community Affairs, explained the purpose of the CAPER; for CDBG funds that the department uses for the program year. It highlights how funds were expended and serves as a performance evaluation to measure the City's success and highlights all programs funded this year with CDBG funds. Programs funded include Housing & Rehabilitation Program, Purchase Assistance Program, rental assistance and others. The CAPER must be reviewed annually and reported to HUD.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

PUBLIC HEARING - CONTINUED

There was no discussion amongst the Commission.

MOTION was made by Commissioner Preston, seconded by Vice Mayor Parness, to approve Item 8, adopted Resolution 2020/176. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

PUBLIC HEARING - SECOND READING

- 9. P.H. 2021-021: ORDINANCE 2020/028 - AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, AMENDING THE CAPITAL IMPROVEMENTS ELEMENT ("CIE") OF THE CITY'S ADOPTED COMPREHENSIVE PLAN BY REVISING AND UPDATING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS SET FORTH IN TABLE 10.3 IN ACCORDANCE WITH SECTION 163.3177, FLORIDA STATUTES, AS MORE SPECIFICALLY SET FORTH IN EXHIBIT "A"; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.**

The Ordinance was read by title only.

David Santucci, City Manager, outlined Item 9 and advised that the proposed ordinance amends the capital improvements element section that has the most recent adopted capital improvement programs.

There was no discussion amongst the Commission.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

MOTION was made by Commissioner Hudak, seconded by Vice Mayor Parness, to approve Item 9, adopted Ordinance 2020/028. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

PUBLIC COMMENT

Peggy Noland, 325 SE 3rd Terrace, Deerfield Beach, said the flag at Deerfield Beach Middle School needs to be replaced as it is a disgrace. Although she reported to Commissioner Hudak, it has not been handled. Also, there is no flag at Pioneer Park. Furthermore, Ms. Noland commented on the lights on Hillsboro Boulevard going east toward the beach being out and how dark it is around the beach area. Lastly, she suggested removing the flag if it cannot be replaced.

Richard Rosenzweig, 97 Farnham E, Deerfield Beach, thanked the Commission and City Manager for the handling of the pandemic. Mr. Rosenzweig also commented on various events, boat show, Honor Flights, and wished everyone happy holidays. He then advised that there is a national law on how flags should be handled and because the flag is a remembrance of freedom, he hopes the problems will be handled quickly. Lastly, the Jewish War Veterans of the United States celebrated its 125th anniversary.

Leonard Arabia, 2051 SE 5th Street, Deerfield Beach, said he walks his dog every day on South Ocean Way. Over the last couple of years, he has made several attempts to contact various city departments in an effort to resolve the egregious conditions that have caused a significant danger to public safety and potential liability to the City. He advised that when walking on South Ocean Way, he is forced to walk on the west side of the street with his back to the traffic or facing the traffic. There are two (2) locations on the

PUBLIC COMMENT - CONTINUED

west side of Ocean Way where no sidewalk exists, in front of the Wyndham Hotel and the adjoining property directly south. The second location is north of the Embassy Suites with a distance of 100 to 200 yards. He said while walking the dog this past weekend, he was sideswiped by a car in front of the Wyndham, but was not badly injured. He recommended a complete review of the City's ordinances that force a person to endanger themselves. He asked that the dog walking ordinance be rescinded immediately. Lastly, Mr. Arabia explained the difficulty in walking his dog with the road width and sidewalk distances.

Dave Mirantz, Economic Development Council, 10 Fairway Drive, Deerfield Beach, said both Vickki Placide-Pickard and Nicole Giordano are exemplary employees and wished them the very best as they served the City with great candor.

Mayor Ganz said flags that are in bad condition should be addressed immediately. Also, lights are out in various parts of the City and though most have been handled, the remaining should be replaced. He also asked that lights out be noticed to City staff. Mayor Ganz empathized for what has happened with Mr. Arabia and suggested reviewing the ordinance to determine the potential for changes.

BOARD APPOINTMENTS

10. Resolution 2020/177 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, removing Tracey Williams from the Education Advisory Board; appointing Karen Shelly to the Education Advisory Board to fulfill Ms. Williams's unexpired term; and providing for an effective date.

The Resolution was read by title only.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

Vice Mayor Parness said Ms. Williams has relocated from Deerfield Beach thus prompting a replacement with Ms. Shelly whom he believes will be an asset.

MOTION was made by Vice Mayor Parness, seconded by Commissioner Preston, to approve Item 10, adopted Resolution 2020/177. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

11. Resolution 2020/178 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, appointing William Lane as a regular member to the Planning & Zoning Board; and providing for an effective date.

Mayor Ganz opened the public hearing.

Richard Rosenzweig, 97 Farnham E, Deerfield Beach, spoke in support of Mr. Lane being appointed to the board.

Mayor Ganz closed the public hearing.

Vice Mayor Parness outlined his reasons for nominating Mr. Lane, Ocean Representative at General Electric, understanding of safety measures, ability to read blueprints.

BOARD APPOINTMENTS - CONTINUED

MOTION was made by Vice Mayor Parness, seconded by Commissioner Preston, to approve Item 11, adopted Resolution 2020/178. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS

After a brief discussion, the Commission pulled Items 13, 19, and 20 from the Consent Agenda.

Mayor Ganz opened the public hearing on all other items; however, there were none to speak and the public hearing was closed.

MOTION was made by Vice Mayor Parness, seconded by Commissioner Hudak, to approve Items 12, 14-18, and 21 - 23 of the Consent Agenda. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

12. Resolution 2020/179 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, extending the State of Local Emergency regarding COVID-19 until January 17, 2021; authorizing the City Manager to take appropriate actions; providing an effective date.

13. Resolution 2020/180 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the amendment to the agreements with Waste Management Inc. of Florida for Recycling Processing Services; authorizing execution of the Amendment; providing for implementation and an effective date.

The Resolution was read by title only.

Commissioner Drosky advised that the proposed resolution extends the non-collection of the recycling program until there is a more reasonable solution. The commodity prices have not increased and the solutions for recycling have not materialized; hence, the continued need to pause the program until a better option is given to the City.

Vice Mayor Parness explained why the program was suspended; over 50% contamination as well as the lack of value for recycled materials. He recommended continuation of non-collection for recycled materials.

In response to Mayor Ganz's question, Anthony Soroka, City Attorney, replied that the City previously entered into a 5-year agreement; two (2) separate agreements included curbside single-family pickup and commercial/multi-family. The agreement effectuates the status quo for the remaining three (3) years of the agreement; nevertheless, the City continues to have a 90-day termination for convenience with both agreements. Additionally, recycling can be re-negotiated, but there was an obligation in the agreements to bring all recycling to Waste Management so this removes that obligation on the City for the next three (3) years, consistent with the letter previously issued.

David Santucci, City Manager, advised that the proposed agreement allows the city to be flexible in programming under the existing contract; whereby, if there is an improvement, the City can restart the program. If things do not improve, the City may maintain the current program.

Mayor Ganz clarified that no curbside recycling will occur, the proposed agreement goes beyond January and it is indefinite as to when the City will restart the recycling program.

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS - CONTINUED

Mr. Santucci agreed.

Mayor Ganz said although many people want the program back, execution is poor as many people dump recycling around the drop off spots within the City. Regardless of there not being a market for recyclable materials, it is not being done correctly and that is a huge part of the problem. He said staff is always looking for ways to bring it back and since it is not being done effectively, that would not make logical or financial sense for the City. Thereafter, he opened the public hearing.

Leonard Arabia, 2051 SE 5th Street, Deerfield Beach, recommended charging people so recyclable materials are brought back.

Mayor Ganz closed the public hearing. He advised that no one is accepting recyclable material.

MOTION was made by Vice Mayor Parness, seconded by Commissioner Hudak, to approve Item 13, adopted Resolution 2020/180. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

14. Motion concerning letter of support regarding the Tallman Pines Project.

15. Resolution 2020/181 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving an Interlocal Agreement with Broward County for Fiscal Year 2020-2021 Disbursement of HOME Program Funds for the Homebuyer Purchase Assistance Program in the amount of \$99,858; providing for execution; providing for implementation and an effective date.

16. Resolution 2020/182 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving an Interlocal Agreement with Broward County for Fiscal Year 2020-2021 Disbursement of HOME Program Funds for the Housing Rehabilitation Program in the amount of \$99,858; providing for execution; providing for implementation and an effective date.

17. Resolution 2020/183 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the Older Americans Act ("OAA") Contract #JA121-06-2021 with the Areawide Council on Aging of Broward County, Inc. for Center for Active Aging Services in an amount not to exceed \$190,476.71; authorizing execution of the OAA Contract; providing for implementation and an effective date.

18. Resolution 2020/184 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the Third Amendment to Contract #JP119-06-2020 with the Areawide Council on Aging of Broward County, Inc. concerning council funding for the Center of Active Aging Emergency Home Energy Assistance Program; authorizing execution of the Third Amendment; and providing an effective date. (*Fiscal Impact: Funding in the amount of \$53,238.28*)

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS - CONTINUED

19. Resolution 2020/185 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the granting of a 10-foot wide utility easement at 401 SW 4th Street to Florida Power & Light; authorizing execution of the Easement Agreement; providing for implementation, conflicts, and an effective date. (Funds from Account #453-4558-534-60-43 - Equipment)

The Resolution was read by title only.

Commissioner Preston asked if there are any concerns or special considerations with the project and if so, has Siemens addressed.

David Santucci, City Manager, replied that the City does not have any concerns with the easement itself, as it is a linear easement to bring the power distribution to the CNG station. For FP&L to provide electricity to the station, a line is needed; which this easement will allow. Item 20 is the agreement for FP&L to execute the work.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

MOTION was made by Vice Mayor Parness, seconded by Commissioner Hudak, to approve Item 19, adopted Resolution 2020/185. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

20. Resolution 2020/186 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the Underground Distribution Facilities Installation Agreement with Florida Power & Light for the installation of underground facilities at the Central City Campus; authorizing the City Manager to execute the Agreement; and providing for an effective date. (Funds from Account #453-4558-534-60-43 - Equipment)

The Resolution was read by title only.

Mayor Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

Vice Mayor Parness spoke in support of underground electricity as a benefit to protecting the residents from power outages. He recommended every new project include this type installation.

MOTION was made by Vice Mayor Parness, seconded by Commissioner Hudak, to approve Item 20, adopted Resolution 2020/186. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

21. Resolution 2020/187 - A Resolution of the City Commission of the City of Deerfield, Florida, accepting the Investment Policy and Internal Controls Certification from the City's Chief Financial Officer for the fiscal year ending September 30, 2020; providing for an effective date.

CONSENT - AGREEMENTS & EXPENDITURE REQUESTS - CONTINUED

22. Resolution 2020/188 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the ranking and award of Request for Proposals #21-06-IG for Financial Advisory Services; authorizing execution of an Agreement with the number one ranked firm Dunlap & Associates, Inc., for a term of three years with two additional two-year renewal terms; providing for implementation and an effective date. *(Funds from Account #001-0600-513-32-99 - Other Contractual Services)*
23. Resolution 2020/189 - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the Agreement with GTECHNA USA Corporation for Parking and Traffic Enforcement Software for a three-year term with two one-year renewals; authorizing execution of the Agreement with GTECHNA USA Corporation in an annual amount not to exceed \$21,000; providing for implementation and an effective date. *(Funds from Account #001-3008-545-30-01 - Software Maintenance and Account #001-3008-545-34-12 - Web Hosting)*

COMMENTS BY ADMINISTRATION & LEGAL**CITY ATTORNEY**

Opioid Crisis - Anthony Soroka, City Attorney, advised that many cities and states throughout the Country joined litigation against a number of pharmaceutical distributors and manufacturers of opioids. As part of litigation, it is now publicly known that a proposed \$26 billion national settlement from three (3) main distributors and a main manufacturer is close to completion. There are still discussions on negotiations as everything has not been finalized since 90% of the governmental entities must agree. Unfortunately, he said he cannot share much more publicly due to ongoing negotiations. Furthermore, funds will not be paid directly to municipalities, but are proposed to pay for treatment and prevention programs for the cities most affected.

Surtax Ballot Lawsuit - Mr. Soroka advised that the County placed a measure on the November ballot dealing with preempting the cities' right to zone and regulate transportation surtax funded transportation projects on County land. The city of Weston filed a lawsuit challenging the ballot question based on it being misleading and other defects. Deerfield Beach and five (5) other cities joined the lawsuit with Weston. The matter was heard shortly before the election but no ruling. The question remained on the ballot and was approved by 64% of voters. Right before Thanksgiving, a decision was passed down from the lower court judge who ruled in favor of Broward County. Weston is considering an appeal along with several other cities, the same who previously joined will be acting on it in a week or so. He asked for direction on whether the City Commission wished to join the appeal.

Commissioner Drosky spoke in favor of joining the appeal. He advised that the measure tramples municipalities' home rule and opined that the \$2500 fee is not an obstacle to protecting the City and residents.

Both Vice Mayor Parness and Mayor Ganz agreed to move forward with the appeal.

MOTION was made by Commissioner Drosky, seconded by Vice Mayor Parness to expend \$2500 to join the appeal against the County's surtax ballot measure. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

COMMENTS BY ADMINISTRATION & LEGAL - CONTINUED**CITY MANAGER**

CSLIP Process - David Santucci, City Manager, provided an update on a previous discussion regarding changes to the CSLIP project process. When there are CSLIP projects on City owned roads, the municipalities will be responsible for design, CIE services, as well as contingency. The change was originally scheduled to occur after the current funding cycle of five (5) years; unfortunately, the construction of the 5-foot sidewalk, pedestrian lighting, roundabouts at Crystal Lake Drive and NW 45th Street and road resurfacing is affected. Total construction costs that would have been funded was about \$2 million, but now will fall under the new LAP program requirements which is an arduous grant process to follow. He advised that he is now required to submit a letter or e-mail by January 1st to show intention of supporting and administering the Crystal Lake project and committing to funding the required phases. He said since there is a funding component, he does not feel comfortable proceeding on his autonomy.

Additionally, Mr. Santucci said by February 15, 2021, a formal resolution of support is needed. The alternative is that the project is not funded. The resolution of opposition has been submitted to various governmental entities to bring awareness to the issue and has gained ground with some of the municipalities. Furthermore, there are communities in Broward County looking for legislative support on reversing the change. If the letter is not submitted by January 1st, the funding will definitely be lost. Mr. Santucci recommended sending a letter to the MPO as a soft commitment and see what transpires. The resolution is needed by February 15th.

MOTION was made by Commissioner Preston, seconded by Vice Mayor Parness, authorizing the City Manager to draft a letter of intent to the Broward Metropolitan Planning Organization. Roll Call:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

24. Fiscal and Economic Impact Update.

David Santucci, City Manager, said although fiscal year 2020 has closed, the auditing and close out process are ongoing; notwithstanding, preliminary figures will be provided on the General Fund.

Stephanie Tinsley, Chief Financial Officer, provided a brief PowerPoint regarding the City's financials; whereby, the City is in good shape.

Presentation Overview - Ms. Tinsley outlined the agenda: regulatory environment, preliminary financial results in comparison to the budget for the General Fund for FY 20, review preliminary fund balance results and how it compares to the City's policy.

Regulatory Environment - Ms. Tinsley pointed out the regulations regarding budget appropriations which must be completed within 60 days after the close of the fiscal year. Additionally, the City was compliant with its local ordinance. She explained that although revenues would not be sufficient to cover expenses due to the pandemic, as reconciliations continued, the City turned out to be in a better position than originally projected.

Ms. Tinsley provided the General Fund budget summary which focused on a balanced budget; thereafter, she outlined the columns and explained their importance. She advised that the projected year end results for total revenue, transfers and balances was \$103.8 million which did not meet the FY 20 amended budget. Additionally, the total expenditures were well under budget at \$95.6 million which was achieved by various changes within the organization such as furloughs, freezing positions, postponing capital outlays and others. The resulting deficit was a little over \$400,000. Reimbursement submissions are being done for the CARES Act, but receipt of any CARES funds will be recorded in FY 2021.

Vice Mayor Parness left the dais temporarily at 9:11 p.m. and returned at 9:12 p.m.

COMMENTS BY ADMINISTRATION & LEGAL - CONTINUED

Projected Fund Balances - Ms. Tinsley said this is similar to the previous chart, but provides additional information, located in the CAFR. The expenditures are still the same as outlined previously, \$95.6 million, total revenues before transfer \$102.2 million resulting in a deficiency of revenues over expenditures at \$6.5 million. Ms. Tinsley continued to comment on the fund balances whereby, the resulting deficit remains slightly above \$400,000.

Commissioner Drosky left the dais temporarily at 9:14 p.m. and returned at 9:15 p.m.

Fund Balance Policy Compliance - Preliminary - Ms. Tinsley outlined how the fund balances for the General Fund are broken down. The information is also contained in the CAFR and depicted in the last column. No changes were projected for the remaining categories; however, she does not believe there will be any. The change in the fund balance is under the unassigned general fund operation. Last year's audited FY 19 had an unassigned fund balance of \$17.6 million and this year, the projected FY20 unaudited balance is \$17.2 million.

Moreover, Ms. Tinsley advised that on the financial side of the General Fund CAFR, other funds are incorporated, like Senior Services; whereby, there is the potential for an increase to the fund balance of approximately \$800,000. Even with the possible increase, the City still meets the budget appropriation for FY20. The minimum balance for the unassigned fund balance is \$10,400,000 and as projected, it is \$17.2 million with the possibility of being \$16.8 million, still above the minimum allowed. The unassigned fund balance does not include the assigned emergency reserve fund. Lastly, the City is in good shape and no major swings are projected.

Mayor Ganz clarified that the deficit of approximately \$400,000 would come from the General Fund and is based on the sacrifices made.

Mr. Santucci replied yes, that is the estimation although other funds linked to the General Fund must be reconciled; notwithstanding, other funds could offset that with a net increase. Additionally, the CARES Act funds will not apply to FY 20 in terms of the presentation to the audited financial statements to the CAFR.

Mayor Ganz clarified that any funds reimbursed from CARES Act funding in FY 21 could result in a wash for FY 20.

Mr. Santucci said that is correct.

Commissioner Hudak thanked staff for their sacrifices and for getting the City through the pandemic.

Mayor Ganz applauded staff and management for good financial stewardship.

Your City Your Voice Survey - Mr. Santucci said the City has launched a survey which will be available at the end of the week; he asked that all residents assist as the City will be undergoing the strategic plan for the next five (5) years.

COMMENTS BY MAYOR & CITY COMMISSION**COMMISSIONER HUDAK****DISTRICT 1**

United States Flags - Commissioner Hudak said as a veteran, he made an oath was made to protect the flag and asked that the flags needing replacement be handled. He also asked that a flag be placed at Pioneer Park. Furthermore, he recommended assigning a staff person to oversee the flags and make sure they are in good condition.

Light Repairs - Commissioner Hudak said staff is aware of the lights that are out on Hillsboro to Federal Highway to Ocean Drive; however, a contractor who severed the line has been requested to repair, but it has not happened. A stop order has been placed on all their construction projects until repaired.

Happy Holidays - Commissioner Hudak wished everyone happy holidays.

COMMENTS BY MAYOR & CITY COMMISSION - CONTINUED

Saturday Office Hours - Commissioner Hudak said he will hold office hours on Saturday, December 12th from 10 a.m. - noon; 30-minute appointments are available.

District 1 Meeting & Cove Bridges Survey - Commissioner Hudak said the survey for 13th and 15th Avenue bridges ended Monday, November 30th; over 700 responses were received. He said he will try to meet with staff to review the results which will be shared with the public at an upcoming District 1 meeting in January.

Flooding - Commissioner Hudak said he has been assured that staff is working diligently to develop short-term solutions to the flooding on SE 8th Avenue and other areas. Long-term solutions are also being identified with the creation of the storm water master plan. He hopes to provide more information on the short-term solutions at the District 1 meeting.

Upcoming Events - Commissioner Hudak outlined upcoming events: Night of Lights at Sullivan Park on December 5th, there will be four (4) separate events with limited space due to social distancing; everyone must be registered. The event will be open for residents first, followed by non-residents if space allows. Additionally, Operation Santa will be held on December 13th starting at 9:30 a.m. and will ride through various neighborhoods without stopping due to the pandemic. A food distribution will be held at Quiet Waters Park; the last two (2) events are December 4th and December 18th from 9 a.m. till noon.

VICE MAYOR PARNESS**DISTRICT 3**

Camaraderie - Vice Mayor Parness expressed satisfaction for working with the Commission as it has been a professional and amicable relationship.

District 3 Meeting - Vice Mayor Parness announced his district meeting will be conducted via Zoom on December 16th at 6:30 p.m. There will be a celebration of the holidays and important information for District 3 residents. Additional information can be received by contacting the City Manager's Office.

United States Flag - Vice Mayor Parness said he seriously wants the flags attended to immediately.

Hanukkah Parade - Vice Mayor Parness said a Hanukkah parade will be held in Century Village, by car. Afterward, candles will be lit in the parking lot of the main clubhouse.

Happy Holidays - Vice Mayor Parness wished everyone happy holidays.

COMMISSIONER PRESTON**DISTRICT 2**

COVID-19 Pandemic – Commissioner Preston said the virus has affected many lives, young and old, as well as the Country. Disproportionately, people of color have been hurt by this. He said he has heard cities naming those dying but does not hear Deerfield Beach which means the leadership was aware of the problem and took it seriously. He said he is happy to sit with people who care about the City and its constituency and whatever can be done to alleviate the strain, he is sure it will be done.

District 2 Meeting - Commissioner Preston said a district meeting will be held on Thursday, December 3rd; masks are required with social distancing in effect. Staff will provide masks for those without.

Praxis Residents - Commissioner Preston said he has received numerous calls from Praxis residents, and it appears the new management is not cooperative in what should be done for the residents. Those that are suffering the most are getting attention from others who are not in the same situation. County Commissioner Lamar Fisher has been instrumental in getting information and helping as much as possible, but the situation must be monitored.

Happy Holidays - Commissioner Preston wished everyone happy holidays. He also thanked the Commission for protecting the residents and being aware of what happens in the City.

COMMENTS BY MAYOR & CITY COMMISSION - CONTINUED**COMMISSIONER DROSKY****DISTRICT 4**

Villages of Hillsboro Park - Commissioner Drosky said the movie Elf will be playing on December 4th at 7:00 p.m. and will be broadcast from participants' car radios.

FAU Project Planning - Commissioner Drosky said on December 14th, Florida Atlantic University, along with the City's planning department, will hold its final webinar and present recommendations on what can be done to spur redevelopment in the northwest corridor of Powerline Road and Hillsboro Boulevard. There have been two (2) webinars thus far and the first was an introduction on geographic information, as well as gathering information from residents. The second webinar reported the compilation of data and the final webinar will be their recommendations to the City on what type of planning the City can engage to encourage redevelopment in that corridor. He said these are graduate students from FAU and the recommendations provided will be reviewed and considered by the City Commission.

2021 Source Book - Commissioner Drosky said Deerfield Beach is a member of the Greater Fort Lauderdale Alliance and they recently compiled the source book. It is a market profile of Broward County, Deerfield Beach, and sister cities; it outlines what can be expected in 2021 as well as the business climate. Despite 2020, there is good news for 2021; thereafter, he outlined some of the highlights regarding Deerfield Beach.

Happy Holidays - Commissioner Drosky wished everyone a Merry Christmas, Happy Hanukkah and Happy New Year.

MAYOR BILL GANZ

Praxis - Mayor Ganz said he also received phone calls regarding Praxis and commented on the continued deceit by the new owners and unfair treatment of the residents. Although Commissioner Preston has worked to resolve the issues, as well as staff, there are things that the City can monitor like keeping a lock on their pool should be addressed.

United States Flags - Mayor Ganz suggested rotating the flags in and out every 6, 8 or 12 months so they do not become unacceptable or donating the flags to organizations like the American Legion as a momentum once it has been flown.

Nativity Scene - Mayor Ganz asked that the nativity scene be setup.

MPO Meeting - Mayor Ganz announced that the Broward Metropolitan Planning Organization has cancelled its December 10th meeting.

SW 10th Street - Mayor Ganz requested clear direction from the MPO on SW 10th Street and the possibility of considering a no-build option so everyone is on the same page, especially the residents. He said he does not believe it is a viable option and it gives a false sense of hope to residents. Then, options can be determined.

Budget Deficits & Staff Sacrifices - Mayor Ganz thanked staff for their sacrifices this year and said the sacrifices will not go unnoticed as the \$400,000 deficit is a huge testament to staff actions. He also thanked the first responders for their service during the pandemic. He said active and former employees have passed from COVID-19 and many have been impacted.

City Commission - Mayor Ganz thanked the commission for working together. Having served for almost 12 years, this is most collegial body he has worked with.

Happy Holidays - Mayor Ganz wished everyone happy and safe holidays as COVID is ongoing.

COMMENTS BY MAYOR & CITY COMMISSION - CONTINUED**COMMISSIONER PRESTON - CONTINUED**

Urban Land Institute - Commissioner Preston said a public meeting will be held on Monday and Tuesday, December 7 & 8 from 6 p.m. till 8 p.m. regarding the central portion of the City.

ADJOURNMENT

There was no additional business to discuss.

MOTION was made by Vice Mayor Parness, seconded by Commissioner Hudak, to adjourn the meeting at 9:53 p.m. Voice Vote:

Yeas: 5 - Commissioner Drosky, Commissioner Hudak, Commissioner Preston, Vice Mayor Parness and Mayor Ganz

Nays: 0

BILL GANZ, MAYOR

Samantha Gillyard, CMC, City Clerk

HILLSBORO INLET DISTRICT
Minutes of Regular Monthly Meeting, Monday, November 16, 2020
Held Via Communications Media Technology

MEMBERS PRESENT:

Chairman John H. "Jack" Holland
Vice Chair Laurence Gore
Commissioner Denise Bryan
Commissioner Tyler Chappell
Commissioner Scott Loesel
Commissioner Hank Sarkis
Commissioner Randy Strauss

OTHERS PRESENT:

David N. Tolces, Weiss Serota Helfman Cole &
Bierman, P.L.
Captain Woodworth R. Draughon III
Assistant Captain Alexander Cuevas
Robert M. Andrews, Accountant
Kimberly Longo, District Secretary
Oscar Belaiche, Pompano Beach Homeowner

QUORUM PRESENT: The Secretary called the roll and established a quorum for the regular meeting. The meeting was called to order by Chair Holland at 7:30 P.M.

APPROVAL OF MINUTES: A Motion to approve the October 19, 2020 Regular Meeting Minutes was made by Vice Chair Gore and seconded by Commissioner Loesel. The Motion to approve the minutes was approved unanimously. (7-0)

APPROVAL OF OUTSTANDING BILLS: A Motion was made by Vice Chair Gore and seconded by Commissioner Loesel for approval of all outstanding bills in the amount of \$55,610.75. The bills were reviewed and discussed in detail. The motion was approved unanimously. (7-0)

APPROVAL OF CURRENT MONTH'S EXPENSES: Motion was made by Commissioner Loesel and seconded by Commissioner Bryan to approve current month's expenses of approximately \$30,000.00. The motion was approved unanimously. (7-0)

DREDGE LOG: Captain Draughon advised the Board that the District staff could not prepare a depth chart due to weather conditions at the Inlet. He advised that there is plenty of sand to pump to the Pompano side that Hurricane Eta brought in. The weather conditions have been rough.

INLET STATUS REPORT: Captain Draughon advised the Board that the crew has been trying to recover the anchors that were buried from the storms even though they took some preventive measures and moved them out towards the channel a little bit, they still got buried so they are in the process of retrieving them and they are on the elbow barge. The crew also did preventive maintenance by replacing some hydraulic hoses. The generator broke. The generator is at the shop and Captain Draughon is waiting on a cost estimate. The crew is using the other portable generator to run power to the dredge.

Chair Holland advised Pompano Beach homeowner, Oscar Belaiche, to review the District's website for the results of the dredging volumes. Captain Draughon advised that the last few months have been tough due to the rough weather.

Mr. Belaiche gave an update on the beach re-nourishment. He advised that the US Army Corps of Engineers is working on tendering the Broward County Shore Protection Project in January or February, 2021, and will be working all the way down the beach. Mr. Belaiche will e-mail Chair Holland the information. Construction will be complete by April, 2022.

NEW BUSINESS:

RESOLUTION NO. 2020-05 – ADDITIONAL COMPENSATION FOR EMPLOYEES:

Resolution No. 2020-05 was read into the record by General Counsel, David Tolces as follows:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HILLSBORO INLET DISTRICT, FLORIDA, AN INDEPENDENT SPECIAL DISTRICT OF THE STATE OF FLORIDA, AUTHORIZING EXTRA COMPENSATION TO BE PAID TO HILLSBORO INLET DISTRICT EMPLOYEES FOR EXEMPLARY PERFORMANCE DURING THE 2020 CALENDAR YEAR; PROVIDING SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Bryan and seconded by Vice Chair Gore to approve Resolution No. 2020-05 (Additional Compensation for Employees). The Motion to approve Resolution No. 2020-05 was approved unanimously. (7-0)

OLD BUSINESS:

AIDS TO NAVIGATION AT THE NORTH JETTY UPDATE: Attorney Tolces discussed his preliminary research regarding signage at the North Jetty. He advised that since our last meeting he did not ask for any additional information from the United States Coast Guard as the Coast Guard stated that they would go along with whatever the District wanted to do. At the District's last meeting, the Board was interested in what other inlet districts do with respect to signage. The Board recognized the research provided at the last meeting, and that the District is not necessarily responsible for signage. The Board discussed if the District did put up signage, would the District then be the District's responsibility maintain the sign, and are we subjecting the District to liability if the District decided to put up some signage.

Attorney Tolces advised that he did some preliminary research regarding the Jupiter Inlet. The Jupiter Inlet had some recent issues with some shallow waters in the channel just west of the inlet opening, and the Jupiter Inlet placed some simple buoy signs within the inlet channel. The Jupiter Inlet maintains the markers in the Intracoastal Waterway. The Sebastian Inlet also maintains its

own markers in the Intracoastal Waterway. The Sebastian Inlet has a much more robust sign maintenance program with respect to the markers and buoys, and not necessarily just with the jetty sign. Attorney Tolces spoke to the Executive Director at the Jupiter Inlet and he did state that they do have a sign program and will look for and provide information. The Jupiter Inlet's procedures are much more involved as they are maintaining buoys and markers. With respect to the Hillsboro Inlet, there is no program to maintain signs. As Attorney Tolces discussed with the people he spoke with, he advised that the Hillsboro Inlet District has not maintained buoys or signage because the District never has.

Chair Holland asked Captain Draughon who maintains the "No Wake" sign on the South Jetty. Captain Draughon advised they took the sign down and welded some legs on it and put it back. Captain Draughon does not know if the District is in charge of that sign. He spoke with a Broward Sheriff's Officer on one of the boats who thanked him for taking care of the sign. Captain Draughon stated he does not know if it is their responsibility to maintain the sign, but he stated the crew benefits from the sign being present as it gets the boaters attention near the dredge.

Commissioner Sarkis asked Attorney Tolces who has jurisdiction of regulating the speed of vessels traveling through the Inlet, and what law requires the boats to slow down and is that a County Ordinance. Attorney Tolces stated he believes that the County has some right to enforce wake zones within whatever waters the County has jurisdiction over. Attorney Tolces assumes it could be with the Intracoastal Waterway along with the Florida Marine Patrol, but does not know who has jurisdiction of the channel in the inlet. Commissioner Strauss stated jurisdiction might start at the face of the inlet. Commissioner Sarkis stated we are maintaining a sign that we have no enforcement powers over. He stated he feels there are more issues at the south boundaries where boaters think they can cut into the inlet and the boats run aground. Commissioner Strauss stated it is not a matter of enforcing. It is a matter of just giving notice. Commissioner Strauss was thinking of potential liability and inquired if there is any Good Samaritan unity protections that can notice that can have some protection also. Attorney Tolces will see if Good Samaritan protection laws will apply. The Sebastian Inlet shows a whole map and different channels on their website. It is similar to our website.

Commissioner Strauss is in support of putting some type of signage at a very minimum to protect the boaters during the daylight time and he asked Attorney Tolces to check with the Sebastian Inlet regarding their sign procedures.

Commissioner Loesel asked who maintains the "hazardous inlet" sign on the bridge. He thinks Broward County. Commissioner Loesel stated the state specifies where no wake signs can be.

Commissioner Sarkis does not think there is any potential liability with the signage. Commissioner Loesel stated one item that might help is swim markers that Hillsboro Beach put way out offshore. Hillsboro Beach advises they got state approval. It helps the District with a guideline with respect to showing a boater how far offshore the boater needs to be when they approach the Inlet.

Commissioner Sarkis stated to look at the Haulover Inlet. Look at the inlet video online to give everyone an idea of the lack of knowledge that boaters have and how much education boaters need.

Attorney Tolces will research additional signage issues and bring back in December and then the Board can see what kind of direction the Board wants to go and make a decision.

COMMISSIONER COMMENTS:

Commissioner Bryan asked about the proposal for the modular site. Attorney Tolces reached out to Quantum Marine and they were not receptive to providing us with any information. Attorney Tolces stated that he will reach out to Shoreline, the company who worked at the South Jetty, to inquire if they are interested. Commissioner Bryan stated the crew has no trailer and we need to move on this matter. Attorney Tolces advised that he is still waiting to hear from the Coast Guard regarding the District's license being renewed. He stated the Coast Guard advised that it has been renewed, but they have been busy dealing with the hurricanes and storms. Attorney Tolces stated he will work with the Coast Guard in the next few weeks as the District needs the license to be able to do any construction on the site. He will also get someone to draw up some plans as well.

Captain Draughon reached out to Florida Foundation Systems and the representative stated they are willing to work with the District and do whatever needs to be done. The representative just needs the weight and dimensions of the modular site, will build the base and they will work with the trailer company. Attorney Tolces has the RFP for the modular office and foundation ready. Attorney Tolces stated he will contact Captain Draughon tomorrow regarding the contact information for Florida Foundation Systems.

A Motion was made by Commissioner Chappell to proceed with the RFP for the trailer and seconded by Commissioner Bryan. The motion was approved unanimously. (7-0)

Attorney Tolces advised the Board regarding the procurement issue and that he uploaded the RFQ for Coastal Engineering Services to DemandStar and 33 companies downloaded the RFQ. Their responses are due at the end of November. He stated we will see what kind of responses the District receives. Commissioner Bryan asked how the Board is going to handle entertaining each of these companies presentations, will it be in person or on zoom. Attorney Tolces stated we can have one proposer at a time in person as the District does not have the equipment for on line presentations. Commissioner Chappell asked if the Board is going to shortlist. Attorney Tolces advised at the December meeting, the Board will have copies of the proposals to discuss and then in January have the selected companies present in person one at a time. He also advised that he will prepare an Addendum on DemandStar that the proposals will be submitted November 30 and December the Board will meet to discuss the proposals and will shortlist and then January present.

Attorney Tolces advised that the RFP for the trailer will be issued this week. Proposals will be due mid-December. He advised that he does not know if the Board will get the proposals in December, it could be January.

ADJOURNMENT

Motion was made by Commissioner Strauss to adjourn the meeting and seconded by Commissioner Loesel. The meeting was adjourned at 8:07 PM by Chair Holland.

Respectfully submitted,

Kimberly Longo, District Secretary

DEERFIELD BEACH POLICE PENSION FUND

MINUTES OF MEETING

September 3, 2020

The virtual meeting was called to order at 9:00 A.M. at. Those persons present were:

TRUSTEES

Richard Giuffreda
 Andy Gianino
 Robert Schnakenberg
 Robert Amante

OTHERS PRESENT

Amanda Kish, Administrator
 Dave West, Investment Monitor
 Adam Levinson, Board Attorney

PUBLIC COMMENTS

MINUTES

The Board reviewed the minutes of the meeting of June 4, 2020.

A motion was made, seconded and carried 4-0 to approve minutes of the meeting of June 4, 2020.

INVESTMENT MONITOR REPORT

Mr. West reviewed the market environment for the quarter ending June 30, 2020. He reviewed the performance through the quarter ending June 30, 2020. The asset allocation as of June 30, 2020 was 48.00% in domestic equities; 14.5% in international equities; 16.9% in fixed income; 18.5% in real estate; and 2.1% in cash. The total Fund was up 14.25% net of fees for the quarter ending June 30, 2020 while the benchmark was up 13.19%. The plan was in the 32nd percentile. In review the asset allocation Mr. West recommended rebalancing the portfolio. He continued to review the report. The total equity portfolio was up 24.93% while the benchmark was up 20.61%. The total domestic equity portfolio was up 24.93% while the Russell 3000 was up 22.03%. The total international equity portfolio was up 18.55% while the benchmark was up 16.55%. The total fixed income portfolio was up 4.38% while the benchmark was up 3.06%. The total real estate portfolio was up -0.26% while the NCREIF was up -0.99%. Mr. West recommended submitting a redemption request in the amount of \$1 million to Intercontinental. The funds from the redemption request will go to Garcia Hamilton. The equity side of the portfolio will need to be rebalanced. Mr. West recommended Rebalance equities closer to target and sell 1 Million of Wells Fargo and allocate the fund to Garcia Hamilton.

A motion was made, seconded and carried 4-0 to approve the recommendations made by the Investment Consultant.

Mr. West then reviewed the individual performance of each manager for the quarter ending June 30, 2020. The Vanguard S&P Mid Cap 400 Index Fund was up 24.04% while the S&P Mid Cap 400 Index was up at 24.07%. The Wells Fargo Advantage Fund was up 31.24% while the Russell 1000 Growth was up 27.84% and Dodge & Cox Stock Fund was up 20.02% while the Russell 1000 Value index was up 14.29%. RBC was up 18.55% while the benchmark was up 16.30%. Garcia Hamilton (GHA) was up 5.04%% while the benchmark was up 2.90%. Metropolitan West Total Return Bond Fund was up 4.08% while the benchmark was up 2.90%. American Realty was down -1.23% and Intercontinental was down -0.02 %.

Mr. West reviewed the Investment Policy Statement. He reviewed the target allocations and the adjustments made.

A motion was made, seconded and carried 4-0 to approve the adjustments made to the Investment Policy Statement.

ATTORNEY REPORT

COVID Extension:

Mrs. Harvey informed the Board that on August 14, 2020, “Safeguarding America’s First Responders Act of 2020 was signed into law. The law provides benefits to public safety employees who contacted COVID while on the job within 45-day period.

ADMINISTRATOR REPORT

The Board was presented with a list of disbursements. A motion was made, seconded and carried 4-0 to approve the listed disbursements.

Mrs. Kish reviewed the renewal of the fiduciary liability insurance policy. The renewal policy had a slight.

A motion was made, seconded and carried 4-0 to renew the fiduciary liability policy.

Ms. Kish presented a draft Administrative Expense Budget for fiscal year 2021 that is required by Section 175.061(8)(a)2, Florida Statutes. The Board reviewed the draft budget.

A motion was made, seconded and carried 4-0 to adopt the Administrative Expense Budget.

OTHER BUSINESS

Respectfully submitted,

Andrew Gianino, Secretary



City Commission Meeting - January 5, 2021

DEERFIELD BEACH - YOU ARE HEREBY NOTIFIED that the **Regular City Commission** meeting will be held on **Tuesday, January 5, 2021, at 7:00 PM in the City Commission Chambers located at the City Hall Complex, 150 NE 2nd Avenue, Deerfield Beach, Florida.** A quorum of the City Commission will be physically present at the meeting and the City will be utilizing communications media technology with most City staff participating through video conferencing.

The January 5, 2021, Regular City Commission meeting will proceed utilizing communications media technology; **however, the City Commission Chambers located at the City Hall Complex, 150 NE 2nd Avenue, Deerfield Beach, will be open to the public as an additional method** for speakers wishing to speak on items with such attendees required to adhere to temperature checks, wear facial coverings and maintain social distancing. A copy of the agenda for the January 5, 2021 meeting will be available at <http://www.deerfield-beach.com/1554/Meetings-Agendas>.

Attending and Viewing the City Commission Meeting:

This meeting will be broadcast live for members of the public. There are several options available to the public to attend/view the meeting:

- 1. In Person Attendance.** Attend in person in the City Commission Chambers adhering to social distancing protocols, face covering requirements and temperature checks at entry.
- 2. Zoom**
 - a. Via Zoom Online** - Access to the meeting will begin at 6:45 PM on January 5, 2021.
 - i. Use the following link below to access the meeting via Zoom:
<https://deerfield-beach.zoom.us/j/85149001140?pwd=TTZKUjFCYlhiNWpiVetwdmk3aDYwQT09>
 - ii. The video camera display feature is disabled for public use
 - b. Via Zoom Telephone** - Join the meeting via telephone (audio only) using the Call-in number below, followed by the Meeting ID when prompted. No computer or access code is required.

Call-in Number: (301) 715-8592, Meeting ID: 851 4900 1140#, Participant ID: #, Passcode: 778698#

For more information on using Zoom, please visit Zoom Support at the following link:
<https://support.zoom.us/hc/en-us>.

3. YouTube

The meeting will also be available to the public via YouTube for audio and video access; however, public participation, i.e. comments are not possible. The link to watch the meeting via YouTube will be active no later than 6:45 PM on January 5, 2021, and can be found by clicking the camera icon in the Media column at <http://www.deerfield-beach.com/1554/Meetings-Agendas>.

Providing Public Comment:

Public participation is strongly encouraged. Your comments will be limited to three minutes per person. To participate, please choose the option best for you and remember to include your name and address for the record.

1. **In person** - Public comment may be given in the Commission chambers during the applicable public comment portion of the meeting.
2. **Via Email** - Public comments and documents may be submitted via email to web.clerk@dfb.city. Public comments will be read aloud during the meeting and added to the record. Emails can be submitted prior to the meeting or until the public hearing session is closed.
3. **Live Zoom Video Participation** - If attending via Zoom online, at the appropriate public comment period, click "raise hand" on the bottom of the "participants" tab, and your audio will be unmuted when you are recognized.
4. **Live Zoom Telephone Participation** - If attending via Zoom by telephone, at the appropriate public comment period, press *9 to "raise your hand" and your audio will be unmuted when you are recognized.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK NO LATER THAN 3 DAYS PRIOR TO THE MEETING AT (954) 480-4213 FOR ASSISTANCE.

Should you have any questions, please feel free to contact the City Clerk's Office at 954.480.4213. For additional information on the agenda items for the Commission meeting, please visit www.dfb.city.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-738

Agenda Date: 1/5/2021

Status: BOARD APPOINTMENTS

In Control: City Commission

Title

Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, appointing Tiffany O'Bryan to the Cultural Committee; and providing for an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The Cultural Committee is comprised of ten (10) regular members and five (5) alternates. The Mayor and each district Commissioner appoint two (2) regular members and one (1) alternate. Terms for these members end on May 15th of the year the appointing Commissioner's term ends.

Current Activity

There are currently eight (8) total members on the Cultural Committee: seven (7) regular and one (1) alternate. Commissioner Hudak has decided to nominate Tiffany O'Bryan to serve as a regular member. This change will result in the following vacancies:

District 1: one (1) alternate member

District 3: two (2) regular members and one (1) alternate

District 4: one (1) alternate

Mayor: one (1) alternate.

Recommendation

Approval is recommended.

RESOLUTION NO. 2021/

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF
DEERFIELD BEACH, FLORIDA, APPOINTING TIFFANY O'BRYAN TO
THE CULTURAL COMMITTEE; AND PROVIDING FOR AN EFFECTIVE
DATE**

WHEREAS, in accordance with City of Deerfield Beach City Code Section 2-167 et. seq., the Cultural Committee consists of up to ten regular members and five alternate members and is empowered to make recommendations to the City Commission regarding cultural events and projects; and

WHEREAS, the members of the Cultural Committee are appointed by and serve at the pleasure of the City Commission for terms that expire on May 15th of the year that the term of the appointing Commissioner/Mayor expires; and

WHEREAS, there are currently seven regular members and one alternate serving on the Cultural Committee and there is a need for additional members to serve on the Committee; and

WHEREAS, Tiffany O'Bryan has requested appointment to the Cultural Committee and has been nominated by Commissioner Michael Hudak to serve as a regular member.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE
CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:**

Section 1. The above referenced "Whereas" clauses are true and correct and made a part of this Resolution.

Section 2. Tiffany O'Bryan is hereby appointed to serve as a regular member of the Cultural Committee of the City of Deerfield Beach for a term ending on May 15, 2023. Ms. O'Bryan shall serve without compensation.

Section 3. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2021.

BILL GANZ, MAYOR

ATTEST:

SAMANTHA GILLYARD, CMC, CITY CLERK



Nominating Form

Application for Appointment to Board or Committee

Date:

12/14/2020

The attached application from

Tiffany O'Bryan

for the

Cultural Committee

has been received.

The board's liaison has verified that the applicant is qualified and that all prerequisites have been met.

☒ Regular Member

☐ Alternate Member

Please place this application on an upcoming agenda for consideration for appointment.

Michael E. Hudak

12/16/2020

Signature:

Date:

Appointing
Elected Official:

- ☐ Mayor Bill Ganz
- ☐ Vice Mayor Bernie Parness
- ☒ Commissioner Michael Hudak
- ☐ Commissioner Ben Preston
- ☐ Commissioner Todd Drosky

**CITY OF DEERFIELD BEACH
RECEIVED**

DEC 16 2020

CITY CLERK'S OFFICE

Please return to City Administration for processing.



City of Deerfield Beach Application for Advisory Board or Committee

Advisory Board or Committee you are applying for: Cultural Committee

Are you willing to be considered for an alternate Board or Committee? Yes ☒ No ☐

Name Tiffany OBryan

Address 1241 SE 10 th St

City Deerfield Beach State FL Zip 33441

I reside in District # (can be found on back of your Voter Registration Card) a001 District 1

Year-Round Resident? Yes ☒ No ☐

If No, how what months are you away?

Home Phone 561-212-2185 Work/Mobile Phone same

E-mail tobryan1@gmail.com

Employer Palm Beach Schools (teacher at Boca Raton High School

Address 1501 NW 15th Ct, Boca raton FL 33486

Occupation (if retired, please indicate and list former occupation) teacher

Please list any governmental Advisory Boards or Committees on which you currently serve:
none

Complete the following. Please describe those facets of your background/experience which you feel may be useful for membership on this Board/Committee.

Academic: Degrees, Diplomas

B.S. University of Florida, M.Ed Florida Atlantic University

Professional: Certification(s)

Teaching Certification in Florida, endorsements in Reading, Middle Grades Math, Esol, and ESE

Knowledge: Training, interest or experience

Google Certified, levels 1,2

Psychology, Special Education, Religion, were minors in College

Reading (literacy) and STEM are huge interests. (I've been a Dwyer teacher finalist twice, best special Ed teacher in county)

Community Involvement: List organizations/positions

Key Club (Kiwanis) Faculty Advisor for 6 years did many service projects and also raised money to b

Organizations: Memberships

Kiwanis, St Ambrose Church

I understand that in accordance with the Florida Sunshine Law, this information may be made public. I understand that the appointment is for voluntary, uncompensated service. If appointed, I agree to faithfully and fully perform the duties of my office, will make every endeavor to serve my full term, and will comply with all laws and ordinances of the City, County and State of Florida, particularly those pertaining to the conduct of public officials and the financial disclosure requirements, if applicable to my position.

Signature: 

Date: 12/14/2020

Print Name: Tiffany oBryan

Return completed application to:

City Clerk's Office

150 NE 2nd Avenue, Deerfield Beach, FL 33441

Phone: 954-480-4213

Website: www.deerfield-beach.com

Fax: 954-480-4323

E-mail: web.clerk@deerfield-beach.com

PLEASE NOTE: Resumes/Additional information may be included; however, the application MUST be completed.



CULTURAL COMMITTEE

Creating Authority:

City Charter-Section 3.12 (2)

Method of Appointment:

Resolution No. C-3212

Resolution C-1981/048 (Amending Resolution C-3212)

Resolution C-1989/104 (Amending Resolution C3212 - Changing Composition of Membership)

Resolution C-1989/155 (Amending Resolution C-3212 - Changing Composition of Membership)

Resolution C-1990/102 (Amending Resolution C3212 - Powers and Duties)

Ordinance C-1993/034 (Amending Section 2-167 - Increase membership from 12 to 15)

Ordinance No. 2014/004 (Amending Section 2-167 - Decrease membership from 15 to 9)

Ordinance No. 2014/025 (Amending Section 2-167 - Committee shall consist of 9 regular members and 3 alternate members)

Ordinance No. 2017/009 (Amending Section 2-167 and 2-168 – Membership and Removal for Unexcused Absences)

Financial Disclosure:

Not Required (As of Resolution C-1990/102/Letter from Commission of Ethics)

Compensation:

None

Liaison:

Ashley Molina, Superintendent of Community Events, (954) 480-4429

Meeting Dates:

3rd Monday at 6:30 p.m. at the Central City Campus Conference Room

Functions and Responsibilities:

That the powers and duties of this committee shall be as follows:

- 1) The Deerfield Beach Cultural Committee may recommend to the City Commission various cultural events and projects to be undertaken by the City.
- 2) The Deerfield Beach Cultural Committee may enter into preliminary negotiates concerning the arrangement of cultural events for the City but the committee is not empowered to contract but merely to recommend said events to the City Commission
- 3) The Deerfield Beach Cultural Committee is empowered to recommend to the City Commission the arranging of cultural events, including but not limited to, the method of distribution of tickets and general promotion of said events.
- 4) Should the Deerfield Beach Cultural Committee receive monies from ticket sales or should it receive donations for cultural events then all such monies shall be delivered to the City of Deerfield Beach Department of Management and budget for deposit into a City fund reserved for cultural events and facilities.
- 5) The Deerfield Beach Cultural Committee is empowered to recommend various expenditures that may be incurred in connection with the presentation of approved cultural events. Such expenditures shall only be incurred upon the approval of the City Manager.

Name <i>Regular Members</i>	Address	Phone	Replaces	Resolution Number	Date Appointed	Term Expires
Katherine Freitag (Mayor)	418 SE 2 nd Street Deerfield Beach, FL 33441	804-5474	NEW	2017/145	11/07/17	05/15/21
Perry Victor (Mayor)	48 NE 19 th Terrace Deerfield Beach, FL 33441	914-646-3333	NEW	2017/141	11/07/17	05/15/21
Deborah Sullivan (District 1)	937 SE 12 th Way Deerfield Beach, FL 33441	801-721-1738	NEW	2020/151	10/20/20	05/15/23
VACANT (District 1)			NEW			05/15/23
Martha Henry (District 2)	441 NW 1 st Terr Deerfield Beach, FL 33441	561-306-4220	SELF	2019/067	05/21/19	05/15/23
Thelema Lamar (District 2)	660 NW 2 nd Ter Deerfield Beach, FL 33441	427-0966 709-0311 (C)	Easley	2020/004	01/14/20	05/15/23
VACANT (District 3)			Johnson			05/15/21
VACANT (District 3)	Deerfield Beach, FL 33442		NEW			05/15/21
Judy Wilson (District 4)	408 Lake Pointe S Lane Deerfield Beach, FL 33442	427-3718	SELF	2017/124	10/01/17	05/15/21
Karen Hardy (District 4)	2277 Deer Creek Alba Deerfield Beach, FL 33442	242-5485	SELF	2017/124	10/01/17	05/15/21

Name <i>Alternate Members</i>	Address	Phone	Replaces	Resolution Number	Date Appointed	Term Expires
VACANT (Mayor)	Deerfield Beach, FL 33441		NEW			05/15/21
VACANT (District 1)			NEW			
Ashley Gombs (District 2)	1331 SW 10 th Terrace, Deerfield Beach, FL 33441	954-242-5013 654-531-1770	NEW	2020/029	03/04/20	05/15/23
VACANT (District 3)	Deerfield Beach, FL 33442		NEW			
VACANT (District 4)			Harte			05/15/21



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-741

Agenda Date: 1/5/2021

Status: BOARD APPOINTMENTS

In Control: City Commission

Title

Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, reappointing Daniel Frazer to the Board of Trustees of the Municipal Firefighters' Pension Trust Fund; and providing for an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The Board of Trustees Firemen's Pension Trust Fund is comprised of five (5) members; two (2) are appointed by the City Commission, two (2) are elected by firefighter members of the pension plan, and the final member is chosen by the Pension Board members. Daniel Frazer has expressed interest in continuing to serve on the Board. All appointments are two (2) years. If reappointed, his term will expire on January 15, 2023.

Recommendation

Staff recommends approval.

RESOLUTION NO. 2021/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, REAPPOINTING DANIEL FRAZER TO THE BOARD OF TRUSTEES OF THE MUNICIPAL FIREFIGHTERS' PENSION TRUST FUND; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Commission, through City Code section 54-271, created the Board of Trustees (the "Board") of the Municipal Firefighters' Pension Trust Fund (the "Trust Fund"), which is responsible for administering the Trust Fund; and

WHEREAS, the City Commission appoints two of the five members of the Board; and

WHEREAS, Daniel Frazer currently serves on the Board and his term expires on January 15, 2021; and

WHEREAS, Daniel Frazer has expressed interest in being reappointed to the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced "Whereas" clauses are true and correct and made a part of this Resolution.

Section 2. Daniel Frazer is hereby reappointed to serve as a member of the Board of Trustees of the Municipal Firefighters' Pension Trust Fund of the City of Deerfield Beach for a term ending on January 15, 2023.

Section 3. That the appointee shall serve without compensation and is required to file a financial disclosure statement in accordance with Florida law.

Section 4. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS _____ DAY OF JANUARY, 2021.

BILL GANZ, MAYOR

ATTEST:

SAMANTHA GILLYARD, CMC, CITY CLERK



**CITY OF DEERFIELD BEACH
RECEIVED**

DEC 15 2020

November 4, 2020 **CITY CLERK'S OFFICE**

Daniel Frazer
341 SE 3rd Court
Deerfield Beach, FL 33441

RE: Firemen's Pension Trust Fund

Dear Mr. Frazer:

As your current term on the **Board of Trustees - Firemen's Pension Board** of the City of Deerfield Beach expires soon, the City Commission has requested that we determine whether you wish to be considered for re-appointment. Upon receipt of your reply, we will inform the Commission of your decision.

Whether or not you desire to continue to serve on the Board of Trustees - Firemen's Pension Board, the Commission would like to have the benefit of your knowledge gained during your tenure. Any suggestions you might have for improvements or other modifications may be sent to my office and I will forward it to the Commission for its perusal. In this way, we hope to improve the service of all advisory boards in the City of Deerfield Beach.

Lastly, I would like to take this opportunity to express on behalf of the City our appreciation for the service you have rendered to our residents. Further, I recognize the sacrifices of your time and efforts in contributing to the success of the Board.

If you have any questions or further assistance is required, please contact the City Clerk's Office at (954) 480-4213.

Sincerely,

Samantha Gillyard, CMC, City Clerk

Please return the letter to the City Clerk's Office by December 31, 2020. A self-addressed envelope is enclosed for your convenience.

 J I would like to serve another term on the Board of Trustees - Firemen's Pension Board.

 I can no longer serve.

Daniel Frazer (sign here)

SG/tb



BOARD OF TRUSTEES FIREMEN'S PENSION TRUST FUND

Creating Authority:

Ordinance 1130 under authority of Florida Statutes - Chapter 175

Method of Appointment:

Two (2) Residents selected by Commission for Two (2) Years Term

Two (2) Firefighters elected by Firefighters for Two (2) Years Term

One (1) Resident selected by the previous four (4) members and confirmed by Resolution

Financial Disclosure:

Required

Compensation:

None. However, may receive expenses and per diem as prescribed by law

Liaison:

Doug Falcon

Meeting Dates:

4th Thursday

Functions and Responsibilities:

The Board of Trustees shall have such powers, duties and responsibilities as are prescribed by law or as may, from time to time be prescribed by Chapter 175.061 (F.S.) and/or amendments thereto as may be duly enacted

Name	Address	Phone	Replaces	Resolution Number	Date Appointed	Term Expires
Jonathan Campbell Commission		561-703-0909	Stevens	2019/048	10/15/19	10/01/21
Robert Weech Board (5th Member)			Self	2020/013	02/04/20	12/12/21
Bruce Young Employees (Elected)			Self	2019/003	01/15/19	01/15/21
Stephen Hill Employees (Elected)			Self	2019/003	01/15/19	01/15/21
Daniel Frazer Commission		214-8337	Self	2018/188	12/04/18	01/15/21



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-732

Agenda Date: 1/5/2021

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the ranking and award of Request for Qualifications #21-04-PC for General Contractors for Federal and State Funded Housing Community Development Programs to the 11 responsive and responsible proposers; providing for execution of contracts for services on an as needed basis; and providing for an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

The City of Deerfield Beach receives funds from the U.S. Department of Housing and Urban Development ("HUD") and Florida Housing Finance Corporation ("FHFC") through the Community Development Block Grant ("CDBG"), Home Investment Partnership ("HOME") and State Housing Initiatives Partnership ("SHIP") programs for housing and community development projects.

The City desired to establish a pool of a maximum of fifteen (15) qualified and experienced General or Building Contractors who have successfully completed CDBG, HOME and/or SHIP funded projects, and/or completed work for similar projects outlined in the scope of work. Contractors in the pool are not guaranteed any work under the program; rather, being in the pool of contractors provides the contractors the ability to bid on specific rehabilitation projects funded by HUD and FHFC. The pool of contractors must be updated every two years through an RFQ process by the Purchasing and Contract Administration Division.

Current Activity

The Purchasing and Contract Administration Division recently issued Request for Qualifications #21-04-PC (the "RFQ") for General Contractors for Federal and State Funded Housing and Legislative and Community Affairs Programs. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements.

The RFQ was advertised in the legal notices section of the Sun Sentinel on October 7, 2020, and the notice was also sent to 266 prospective respondents via the e-Procurement Marketplace. Twenty firms viewed the RFQ documents. On November 12, 2020 at 11:00 a.m., the due date and time for the responses, the Purchasing and Contract Division (the "Division") closed and unsealed the 12

proposals that were timely received, and reviewed the proposals to ensure they met the RFQ requirements. One firm was disqualified due to the results of the criminal background check. The evaluation committee independently reviewed and scored the responsive proposals in accordance with the weighted criteria stated in the RFQ prior to the first evaluation committee meeting. The evaluation meeting was held on December 2, 2020 to score the proposals based on the weighted criteria stated in the RFQ. At the meeting, the Evaluation Committee unanimously made a recommendation to award the contract to all 11 ranked responsive and responsible contractors.

Attached are the following documents from the Purchasing Division

- Purchasing Division memorandum recommendation
- Proposal Evaluation Summary
- Scope of Work

Recommendation

Staff requests Commission approval of the recommendation made by the Evaluation Committee for RFQ #21-04-PC, General Contractors for Federal and State funded Housing and Community Development Programs.

RESOLUTION NO. 2021/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE RANKING AND AWARD OF REQUEST FOR QUALIFICATIONS #21-04-PC FOR GENERAL CONTRACTORS FOR FEDERAL AND STATE FUNDED HOUSING COMMUNITY DEVELOPMENT PROGRAMS TO THE 11 RESPONSIVE AND RESPONSIBLE PROPOSERS; PROVIDING FOR EXECUTION OF CONTRACTS FOR SERVICES ON AN AS NEEDED BASIS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Request for Qualifications #20-04-PC (the “RFQ”) for General Contractors for Federal and State Funded Housing and Community Development Programs (the “Services”) was advertised in the legal notices section of the Sun-Sentinel on October 7, 2020, and the notice was also sent to 266 prospective offerors via the e-Procurement Marketplace; and

WHEREAS, 20 vendors viewed the RFQ documents; and

WHEREAS, on November 12, 2020 at 11:00 a.m., the Purchasing and Contract Administration Division unsealed the 12 proposals that were timely received, and reviewed the proposals to ensure they met the RFQ requirements, with one proposal disqualified; and

WHEREAS, the evaluation committee members independently reviewed and scored the 11 responsive proposals in accordance with the weighted criteria stated in the RFQ prior to the first public evaluation committee meeting; and

WHEREAS, the evaluation committee meeting was held on December 2, 2020 to score the proposals based on the weighted criteria stated in the RFQ; and

WHEREAS, following the rankings, the evaluation committee concluded and was unanimous in their decision to make a recommendation to approve the ranking and award a contract to the 11 ranked proposers as follows: Fundamental Engineering & Construction, Inc., Whyte-Way Construction, Inc., James Joyce Construction Corp., AB&H Construction, LLC, Stacey Bomar Construction, LLC, I.Q. Constructions, Inc., Hoggins Construction Unlimited, LLC, Louminel General Contractor, LLC, Built Solid Construction, LLC, M and A Builders, LLC, and HRT Construction Group, LLC (collectively, the “Proposers”); and

WHEREAS, the evaluation committee recommends that the City Commission approve the rankings and award contracts to the 11 Proposers, and authorize execution of contracts with the Proposers for the Services on an as-needed basis for two-year terms.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby approves the evaluation committee’s ranking and the award of the RFQ for the Services to the Proposers.

Section 3. The City Manager is hereby authorized to execute contracts with the Proposers for the Services on an as needed basis for two year terms, consistent with the terms of the RFQ, together with such non-substantial changes as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2021.

CITY OF DEERFIELD BEACH

BILL GANZ, MAYOR

ATTEST:

SAMANTHA GILLYARD, CMC, CITY CLERK



Memorandum

TO: Vickki Placide-Pickard, Director of Legislative and Community Affairs

FROM: Paul Collette, Buyer

THRU: Ivelsa Guzman, Purchasing Manager

DATE: December 4, 2020

RE: **General Contractors for Federal, State Funded Housing and Legislative and Community Affairs Programs, RFQ #21-04-PC**

The Purchasing and Contract Administration Division recently issued a Request for Qualifications for General Contractors for Federal, State Funded Housing and Legislative and Community Affairs Programs, RFQ #21-04-PC. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements. Details of the competitive solicitation process are as follows:

- The RFQ was advertised in the legal notices section of the Sun-Sentinel on October 7, 2020.
- The notice was also sent to two hundred and sixty-six (266) prospective Offeror's via the e- Procurement Marketplace.
- Twenty (20) vendors viewed the documents of the RFQ.
- One (1) addendum was issued to make additions/changes to the RFQ documents.
- On November 12, 2020 at 11:00 a.m. EST, the Purchasing and Contract Administration Division closed and unsealed twelve (12) responses. The responses were reviewed by the Purchasing and Contract Administration Division to ensure the responses met to the RFQ requirements.
- One Proposer, Reliant Construction Group, Inc. was rejected due to results from the criminal background check.
- Subsequently, each member of the evaluation committee assigned by the City Manager received their evaluation packages that consisted of: evaluation committee policies and procedures, and evaluation sheets.
- Each evaluation committee member independently reviewed and scored the proposals in accordance with the weighted criteria stated in the RFQ prior to the initial public Evaluation Committee meeting held on Wednesday, December 2, 2020 at 11:00 a.m. EST. The Evaluation Committee consisted of: Jonathan Salas, Legislative and Community Affairs Supervisor; Stephen Graham Assistant Director of Planning and Development, and Sheila Oliver, Building Official.

- The proposals were evaluated based on the following weighted criteria:

<u>Criteria</u>	<u>Weight</u>
Adherence to CBE Requirements	2
Adherence to Section 3 Requirements	2
Staffing Levels and Ability to Handle Multiple Projects	1
Experience with HUD Funded Projects	3
Construction Trade Qualifications and Experience	3

- * The proposals were ranked (After Evaluation Committee Members Independent Review) as follows:

	Jonathan Salas	Sheila Oliver	Stephen Graham	Total	Ranking
Fundamental Engineering & Construction, Inc.	103.95 / 2	88.20 / 1	84 / 1	4	1
Whyte-Way Construction, Inc.	110.25 / 1	72.45 / 2	82.95 / 2	5	2
James Joyce Construction Corp.	80.85 / 9	70.35 / 3	81.90 / 3	15	3
AB&H Construction, LLC	94.50 / 3	50.40 / 9	80.85 / 5	17	4
Stacy Bomar Construction, LLC	81 / 8	63 / 6	81 / 4	18	5
I.Q. Constructions, Inc.	88.20 / 5	61.95 / 7	74.55 / 8	20	6
Hoggins Construction Unlimited, LLC	85 / 7	70 / 4	74 / 9	20	7
Louminel General Contractor, LLC	77.70 / 10	69.30 / 5	79.80 / 6	21	8
Built Solid Construction, LLC	87 / 6	54 / 8	75 / 7	21	9
M and A Builders, LLC	89 / 4	49 / 10	73 / 10	24	10
HRT Construction Group, LLC	53 / 11	43 / 11	63 / 11	33	11

*After the disqualification of one proposer, Reliant Construction Group, Inc. the totals were adjusted and reflected in the above ranking chart.

- Six (6) Proposers (AB&H Construction, LLC; Fundamental Engineering & Construction, Inc.; I.Q. Constructions, Inc.; James Joyce Construction Corp.; Louminel General Contractor, LLC; Whyte-Way Construction, Inc.) had provided evidence for the Disadvantaged Business Enterprise (DBE) Program stated in the RFQ documents.
- As required per City Ordinance Section 38-142, the Evaluation Scores for those six (6) Proposers were adjusted upward by five (5) percent. The adjusted evaluation scores are reflected in the above ranking chart.
- There were (2) ties (I.Q. Constructions, Inc. and Hoggins Construction Unlimited, LLC with 20 points both ranked at 6th; Louminel General Contractor, LLC and Built Solid Construction, LLC with 21 points, both ranked at 7th). The tie-breaker was given to I.Q. Constructions, Inc. and Louminel General Contractors, LLC due to they met the DBE Program. Per City Ordinance Section 38-142, Item 5(a) Participation in Procurement Process, in case of ties, recommendation shall be made to the CBE. Results of the tie-breakers are as follows:
 - I.Q. Constructions, Inc. is ranked 6th
 - Hoggins Construction Unlimited, LLC is ranked 7th
 - Louminel General Contractors, LLC is ranked 8th
 - Built Solid Construction, LLC is ranked 9th
- After Evaluation Committee Members Discussion of the Proposals the scores were not changed.
- Following the initial ranking, the evaluation committee concluded and was unanimous in their decision to make a recommendation to the City Commission to approve the ranking and award a contract to all eleven (11) ranked Proposers (Fundamental Engineering & Construction, Inc.; Whyte-Way Construction, Inc.; James Joyce Construction Corporation; AB&H Construction, LLC; Stacy Bomar Construction, LLC; I.Q. Constructions, Inc.; Hoggins Construction Unlimited, LLC; Louminel General Contractor, LLC; Built Solid Construction, LLC; M and A Builders, LLC; HRT Construction Group, LLC). This will be a multiple award contract that provides a pool of contractors for federal, state funded housing and legislative and community affairs programs.
- Reference checks were conducted on all eleven (11) ranked Proposers and revealed positive ratings.
- Documentation related to this solicitation may be obtained by emailing Sandra Francis at sfrancis@deerfield-beach.com. You may contact the Purchasing and Contract Administration Division at 954-480-4381 with any questions.

In summary, the Evaluation Committee is recommending approval of the rankings and awarding a contract to all eleven (11) ranked Proposers.

Please use this memorandum and all attachments as your backup to the City Manager for the next available Commission Meeting.

Att: Scope of Work

cc: Jonathan Salas, Legislative and Community Affairs, Supervisor

SECTION VI – SCOPE OF WORK

1. Background

The City of Deerfield Beach receives funds from the U.S. Department of Housing and Urban Development (HUD) and Florida Housing Finance Corporation (FHFC) through the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), **Hurricane Loss Mitigation Program (HLMP)** and State Housing Initiatives Partnership (SHIP) programs for housing and community rehabilitation and development projects. The City may receive similar type of funds to carry out similar activities.

2. Purpose

The purpose of this Request for Qualifications (RFQ) is to establish a pool of a maximum of fifteen (15) qualified and experienced General or Building Contractors who have successfully completed CDBG, **HOME, HLMP** and/or SHIP funded projects, and/or completed work for similar projects outlined in the scope of work. Contractors in the pool are not guaranteed any work under this contract; rather, being in the pool of contractors provides the ability to bid on specific rehabilitation projects funded by HUD and FHFC.

a. The Work

The work required for any particular project may include, but is not limited to, the following:

- i. Eliminating building code violations
- ii. Abating any health and safety problems in the home
- iii. Repair, upgrade or replace minor building systems as necessary, which include: structural, electrical, plumbing, mechanical or sewer systems
- iv. Stopping the intrusion of weather
- v. Improving energy efficiency
- vi. Improving the general condition
- vii. Mold remediation

Contractors may use sub-contractors for specialty items which includes but not limited to: roofing, mechanical, electrical, plumbing and mold remediation.

b. The Services

The services required by a contractor for any particular project may include, but are not limited to, the following:

- i. Complete repairs per specifications and requirements provided by the City
- ii. Submit permits (and drawings) for construction repairs as required.
- iii. Abide by and adhere to all conditions and requirements of the City's Legislative and Community Affairs programs.
- iv. Complete all projects in accordance with the project schedule and within budget.
- v. Maintain fiscal responsibility and effectively follow sound financial business practices throughout the term of the contract.
- vi. Establish and maintain professional and courteous relationships with City staff, consultant and property owners.

3. Bidding and Award Procedures - Individual Projects

The following procedures shall be used in the bidding and award process for individual projects pertaining to the scope of work.

a. Bidding

- i. The property will be inspected, before-photos taken, and work specifications and cost estimates prepared by the City of Deerfield Beach Residential and Cost Estimating Inspector.
- ii. Work specifications are approved by the City's Program Administrator and property owner prior to the pre-bid meeting.
- iii. All responsive and responsible pre-qualified contractors that were selected for Legislative and Community Affairs Programs construction services through the City's RFQ process and were approved by the City Commission shall be invited to bid. The invitation to bid shall be issued by the inspector or by the Purchasing and Contract Administration Division if the City has not contracted with a consultant to administer the Legislative and Community Affairs Programs.
- iv. A pre-bid meeting will take place between the program inspector, the property owner, and all invited contractors, at the project address. The sign-in sheet of contractors attending the pre-bid will be submitted to the City's Program Administrator. Only contractors who attend the pre-bid meeting will be allowed to bid on the project.
- v. Contractors are expected to obtain scope clarification at the time of the pre-bid meeting.
- vi. Contractors must bid on all items on the scope of work. If a contractor does not wish to bid on a project, the contractor may submit "no bid" on company letterhead per instruction provided in bid package.
- vii. Bids shall be submitted in a sealed envelope which shall be clearly identified as a bid on the exterior of the envelope and delivered to the address specified in the bid document. All bids must be received on the original work specification form with all items completed. Any addendum issued by the inspector must be included in the sealed bid. Any bid received incomplete or with changes to the work specs will be determined non-responsive.
- viii. Bids shall be opened publicly and shall be witnessed by any duly authorized person at the time and place designated in the invitation to bids.
- ix. Bids shall be read aloud and a tabulation of all bids received shall be made available for public inspection in accordance with F.S. § 119.071.
- x. No late bids shall be accepted or opened if received after the date and time specified. All late bids shall be returned, unopened to the bidder.
- xi. Minor irregularities in bids may be waived by the consultant after consultation with the City's Purchasing Manager.
- xii. Please note that other procedures may be required for other funding sources and procedures may be adjusted.

b. Award

- i. Award of projects \$50,000 or less shall be made to the lowest responsive and responsible bidder able to meet the particular requirements of the bid specifications by the consultant or by the Purchasing Manager if the City has not contracted with a

consultant to administer the Legislative and Community Affairs Programs. Award of projects over \$50,000 shall be made by the City Commission to the lowest, responsive, and responsible bidder able to meet the particular requirements of the bid specifications.

- ii. Contractors have one week, from the date of notice of award to obtain a signed original contract from the applicant.
- iii. The contractor will submit the contract to the City's Program Administrator. Failure to provide a contract within one (1) week will result in the project being reassigned to the next lowest, responsive, and responsible bidder. (Exceptions will be made only in instances where the property owner is not available within the one (1) week timeframe or if contractor notifies City's Program Administrator upon assignment that he/she will have difficulty getting the contract signed within one (1) week).

4. Other Requirements

a. List of Sub-Contractors, Suppliers, Section 3 and Notice of Commencement to Owner(s)

- i. A list of sub-contractors and suppliers for the assigned job will be required for the project file.
- ii. Applicable Section 3 forms will be required for the project file.
- iii. The Notice of Commencement to owner(s) must be submitted.
- iv. This information is to be submitted with the contract signed by the property owner.

b. Notice to Proceed

- i. Once the signed contract and all applicable documentation is received by the City's Program Administrator, the homeowner will sign the City's mortgage and promissory note for assistance.
- ii. Once these documents are signed by the applicant, the City's Program Administrator will issue a Notice to Proceed (NTP) to Contractor by fax or e-mail.
- iii. Work cannot begin until the Notice to Proceed (NTP) has been issued.
- iv. City permit fees are drastically reduced for Legislative and Community Affairs Affordable Housing Programs.

The Notice to Proceed will provide the Contractor up to thirty (30) days to secure permits for the awarded job. Proof that these permits have been requested must be submitted to the City's Program Administrator within thirty (30) days of the Notice to Proceed. If the Contractor does not submit proof that the permits have been requested in the thirty (30) days after the Notice to Proceed has been issued, the City's Program Administrator reserves the right to cancel the Notice to Proceed and refer the file to the next lowest, responsive, and responsible bidder. The Contractor will have up to forty (45) days after the issuance of the notice to begin construction. The Contractor is expected to adhere to the approved construction schedule. A Contractor's repeated failure to do so will result in removal from the future bidding process, unless delay is due to circumstances beyond Contractor's control, such as back order of in-demand materials. The City may utilize penalties to enforce this requirement.

c. Davis-Bacon Act Compliance

- i. When the project requires compliance with Davis-Bacon Act regulations, the contractor will be required to submit certified weekly payrolls for contractor and all subcontractors performing working on the project.
- ii. Payrolls will be verified with field inspections.
- iii. Failure to submit payrolls for required projects will result in a delay in payment.

d. Final Inspections

- i. Once the project is completed, the City/Consultant will provide the work specification writer/inspector a copy of contractor supplied documents: Building permits with approved final inspections, signed contract with property owner and any approved change orders. A final inspection will be arranged.
- ii. "After" photos will be taken by the program inspector.
- iii. A detailed report on the satisfactory or unsatisfactory completion of the line items in the work specs, including "after" photos completed by the program inspector, will be sent to the City for processing.
- iv. Contractor must correct all items deemed unsatisfactory by the program inspector.
- v. Contractor shall provide a written statement that all items on the final inspection punch list have been corrected.
- vi. A "final re-inspection" to confirm the completion of the punch list will be ordered. Any additional inspections required beyond the aforementioned "final re-inspection" confirming completion of the punch list items may be billed to the contractor. This amount may be reduced from contractor's payment.

e. Progress Billing

- i. Progress billing will be reserved for commercial rehabilitation, substantial residential rehabilitation and multi-family projects if applicable.
- ii. Progress payments, if allowed, will be subject to additional satisfactory inspections.

f. Change Orders

- i. If the need for a change order arises, the contractor must contact the City's program administrator for written approval prior to completing work not addressed on work specification.
- ii. No change order will be paid unless written approval is in the file.
- iii. Change orders will be reviewed by the City's program inspector. Approvals are subject to funding availability, grant limitations, and the City's rehabilitation standards.

g. Invoices

The following shall be submitted with payment and invoice documents:

- i. Invoice, with invoice number
- ii. Amount of invoice must match the signed proposal (unless a change order was submitted).
- iii. Warranty of work and all product warranties.
- iv. Signed Property Owner satisfaction form.

- v. Copy of any Notice to Owners
- vi. All unconditional Final Releases of lien – Amounts must be consistent with invoice.
- vii. Building Permits with approved final inspections.
- viii. Inspector's final report and photos of completed work. (Taken by program's rehabilitation inspector.)
- ix. Final Section 3 documentation, as applicable.

Contractors should submit invoices to City's program administrator. Any documentation missing from the invoice will result in a delay in processing. Under no circumstance is the contractor authorized to seek payment from the property owner for the work approved under this program.

h. Performance

The City's Program administrator will maintain a contractor performance file. Contractors' performance and workmanship are monitored by City's program administrator from bidding to job completion for each project. All work performed under prepared specifications must be done in compliance with local governmental ordinances and Florida Building Code. All applicable State and Federal statutes must be followed (i.e. Davis-Bacon, Child Labor Law, etc.); failure to fully comply with general conditions can cause suspension or removal from the program.

5. Vehicle/Pedestrian Traffic

Contractor shall provide all items necessary to protect, warn and/or maintain vehicular and pedestrian traffic during the course of repairs.

6. Protection of Property

- a. The Contractor shall at all times guard against damage or loss to the City property and any other persons in or around the work site, and shall be responsible for replacing or repairing any such damage or loss. The Contractor will be required to report any such damages immediately to the Facility Manager or his designee. Replacement or repairs shall begin within five (5) days of the incident that caused the damage.
- b. The Contractor and its subcontractor(s) shall clean, repair or replace any item damaged during the performance of the service to the satisfaction of City at no additional cost.
- c. The City reserves the right at its sole and absolute discretion, to repair any damages created by the Contractor and deduct the actual cost of repairs from their payment.

7. Quality Assurance

All employees shall be competent and highly skilled in their particular job in order to properly perform the work assigned to them. The Contractor shall be responsible for maintaining the quality of the materials and workmanship on the job throughout the duration of his/her responsibility.

8. Personnel

- a. The City may require the Contractor to remove any employee it deems careless, incompetent, insubordinate or otherwise objectionable and whose presence on City

property is not in the best interests of the City. The City shall not have any duty to implement or enforce such requirements and such obligation shall be the sole responsibility of the Contractor to immediately address upon the City's notification to the Contractor's supervisory staff on-site or the managerial point of contact designated to the contract.

- b. The Contractor's employees performing work on City property shall be in uniforms with the company's name, clean, courteous, sober and competent. The Contractor agrees to be responsible for such personnel. All Contractor's personnel dealing with the public under this contract, shall be identified by name through the use of a nametag or embroidered name on his/her uniform. The Contractor agrees that the owners of the company, or officers if a corporation, shall be held fully responsible, except as otherwise prohibited by law, for acts of their personnel while on duty.
- c. At least one (1) employee in a supervisory role at the worksite must be able to communicate clearly and fluently in the "English" language.
- d. All employees shall be competent and highly skilled in their particular job, in order to properly perform the work assigned to them.

9. Contractor's Vehicles

Contractor's vehicles used on City projects shall be clean and presentable, in working condition, and identified with the name of the company and proper licensing.

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City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-735

Agenda Date: 1/5/2021

Status: CONSENT - AGREEMENTS &
EXPENDITURE REQUESTS

In Control: City Commission

Title

Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the ranking and award of Request for Proposals #21-13-IG for Investment Management Services; authorizing execution of an agreement with Wells Capital Management Incorporated, the top ranked firm, for a term of five years with two additional five year renewal terms; providing for implementation and an effective date. (Funds from Account #001-0600-513-39-37 - Bank Charges)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal Impact

Costs: 7 basis points on amounts invested (estimated average annual amount of \$44,000)

Account Name: Bank Charges

Account Number: 001-0600-513-39-37

Background/History

Please find the attached agenda item request for the City Commission to approve the ranking and award of Request for Proposals #21-13-IG for Investment Management Services (the "RFP") and authorize the execution of an agreement with Wells Capital Management Incorporated ("Wells") for Investment Management Services (the "Services"). Wells has performed similar Services for the City in the past. An RFP was issued for the Services. Details of this competitive solicitation are included in the enclosed Memorandum.

Current Activity

The primary purpose of the RFP was to select a qualified firm to provide a full spectrum of professional investment management services customarily provided to governmental entities. The investment management services that will be provided include but are not limited to the following: (1) actively manage on a daily basis the City's investment portfolio pursuant to the specific, stated investment objectives and investment policy; (2) evaluate orders and recommend the purchase and/or sale of securities, communicate settlement information to the City staff and other necessary parties, and assist in coordinating security settlements; (3) assist in risk control to ensure the ongoing safety of the City's assets not related to market risk; (4) provide monthly statements for each portfolio containing investment activity, earnings with benchmark comparisons, the value of the investment portfolio, listing of any investments held that are outside the parameters of the investment policy; (6)

provide quarterly investment reports; (7) maintain accurate reports of investments including the diversity of investments and compliance with applicable investment policies of the City as well as the State of Florida statutes, Governmental Accounting Standard Board (GASB) 31, 40, 72, and/or subsequent statements; (8) review on an annual basis the City's Investment Policy and recommended updates; and (9) work with staff to develop a detailed cash flow analysis and projections to ensure that the investment strategy is consistent with cash requirements and an investment plan for all capital funds including, bond proceeds.

The RFP was advertised in the legal notices section of the Sun-Sentinel on November 6, 2020, and the notice was also sent to 79 prospective respondents via the e-Procurement Marketplace. Twenty-one firms viewed the RFP documents. On December 7, 2020 at 1:00 p.m., the due date and time for the responses, the Purchasing and Contract Division (the "Division") closed and unsealed the seven proposals that were timely received, and reviewed the proposals to ensure they met the RFP requirements. The evaluation committee independently reviewed and scored the responsive proposals in accordance with the weighted criteria stated in the RFP prior to the first evaluation committee meeting. The evaluation meeting was held on December 17, 2020 to score the proposals based on the weighted criteria stated in the RFP. There was an in-person quorum present for the evaluation meeting, with the public permitted to attend and participate via Zoom. Following the initial ranking, the evaluation committee was unanimous in their decision to rank Wells as the number one ranked firm. Therefore, the evaluation committee is recommending award of the RFP and agreement to Wells.

Recommendation

Staff recommends approval.

RESOLUTION NO. 2021/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE RANKING AND AWARD OF REQUEST FOR PROPOSALS #21-13-IG FOR INVESTMENT MANAGEMENT SERVICES; AUTHORIZING EXECUTION OF AN AGREEMENT WITH WELLS CAPITAL MANAGEMENT INCORPORATED, THE TOP RANKED FIRM, FOR A TERM OF FIVE YEARS WITH TWO ADDITIONAL FIVE YEAR RENEWAL TERMS; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE

WHEREAS, the City of Deerfield Beach (the “City”) desires to enter into an agreement with a consultant for the provision of investment management services; and

WHEREAS, the City issued Request for Proposals No. 21-13-IG (the “RFP”) for Investment Management Services as further outlined in the RFP (the “Services”); and

WHEREAS, the RFP was advertised in the legal notices section of the Sun Sentinel on November 6, 2020, and the notice was also sent to 79 prospective respondents via the e-Procurement Marketplace; and

WHEREAS, 21 firms viewed the RFP documents; and

WHEREAS, on December 7, 2020 at 1:00 p.m., the due date and time for the responses, the Purchasing and Contract Division (the “Division”) closed and unsealed the seven proposals that were timely received, and reviewed the proposals to ensure they met the RFP requirements; and

WHEREAS, the evaluation committee independently reviewed and scored the responsive proposals in accordance with the weighted criteria stated in the RFP prior to the first evaluation committee meeting; and

WHEREAS, the evaluation meeting was held on December 17, 2020 to score the proposals based on the weighted criteria stated in the RFP; and

WHEREAS, following the initial ranking, the evaluation committee was unanimous in their decision to rank Wells Capital Management, Incorporated (“Wells”) as the number one ranked firm; and

WHEREAS, the evaluation committee recommends that the City Commission approve the ranking and award of the RFP to the number one ranked firm Wells, and authorize execution of an agreement with Wells for the provision of the Services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby approves the ranking and the award of the RFP to Wells for the Services.

Section 3. The City Manager is hereby authorized to execute an agreement with Wells, consistent with the terms of the RFP, together with such non-substantial changes as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. The appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

Section 5. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2021.

CITY OF DEERFIELD BEACH

BILL GANZ, MAYOR

ATTEST:

SAMANTHA GILLYARD, CMC, CITY CLERK



Memorandum

TO: Stephanie Tinsley, Chief Financial Officer

FROM: Ivelsa Guzman, Purchasing Manager

DATE: December 17, 2020

RE: **Investment Management Services, RFP #21-13-IG**

The Purchasing and Contract Administration Division recently issued a Request for Proposals (RFP) for Investment Management Services. This formal competitive solicitation process complies with the City of Deerfield Beach procurement requirements. Details of the competitive solicitation process are as follows:

- The RFP was advertised in the legal notices section of the Sun-Sentinel on November 6, 2020.
- The notice was also sent to Seventy-nine (79) prospective Offeror's via the e-Procurement Marketplace.
- Twenty-one (21) vendors viewed the documents of the RFP.
- On December 7, 2020, at 1:00 PM, the due date and time, the Purchasing and Contract Administration Division closed and unsealed seven (7) proposals received virtually via Zoom. The proposals were reviewed by the Purchasing and Contract Administration Division to ensure the proposals met the RFP requirements.
- Subsequently, each member of the evaluation committee appointed by the City Commission received their evaluation packages that consisted of: evaluation committee policies and procedures, original RFP, addenda, submittals, and the evaluation sheets.
- Each evaluation committee member independently reviewed and scored the submittals in accordance with the weighted stated in the RFP prior to the public evaluation meeting held on Thursday, December 17, 2020, at 10:00 AM via Zoom due to the COVID-19 Pandemic. The Evaluation Committee consisted of: Stephanie Tinsley, Chief Financial Officer; Angelia Adediran, Assistant City Manager; and Ron McKenzie, Chief Information Officer.
- The proposals were evaluated based on the following weighted criteria:

Criteria	Weight
Cost of services/fee structure	2
Experience in similar work, including governmental experience	2
Ability to meet or exceed the scope of service requirements	3

Investment management approach and performance	3
Location and accessibility of the firm and assigned staff	1

- The proposals were ranked as follows:

Ranking	Stephanie Tinsley	Angelia Adediran	Ron McKenzie	Total	Ranking
Wells Capital Management	104/ ¹	77/ ²	76/ ³	6	1
Chandler Asset Management Inc.	98/ ⁵	81/ ¹	80/ ²	8	2
Water Walker Investment	102/ ²	18/ ⁶	88/ ¹	9	3
PMA Financial Network, LLC	100/ ³	43/ ⁴	70/ ⁶	13	4
Public Trust Advisors, LLC	99/ ⁴	11/ ⁷	74/ ⁴	15	5
PFM Financial Advisors, LLC	95/ ⁶	38/ ⁵	72/ ⁵	16	6
Buckhead Capital Management, LLC	94/ ⁷	75/ ³	68/ ⁷	17	7

- After Committee Members Discussion of the Proposals, their independent review scores were not changed.
- Following the initial ranking, the evaluation committee concluded and was unanimous in their decision to make a recommendation to the City Commission to approve the ranking and award the contract to Wells Capital Management.
- Reference checks were conducted on Wells Capital Management and revealed positive ratings.
- Documentation related to this solicitation may be obtained by emailing Sandra Francis at sfrancis@deerfield-beach.com. You may contact the Purchasing and Contract Administration Division at 954-480-4381 with any questions.

In summary, Wells Capital Management is the number one (1) ranked Offeror. Therefore, the Evaluation Committee is recommending approval of the ranking with Wells Capital Management as the first ranked Proposer.

Please use this memorandum and all attachments as your backup to the City Manager for the January 5th, 2020, Commission Meeting.

Att: Bid Tabulation and Scope of Service

				Public Trust Advisors, LLC		Water Walker Investments (Wertz York Capital Management Group, LLC)		Wells Capital Management		PMA Financial Network llc		Buckhead Capital Management, LLC		Chandler Asset Management, Inc.		PFM Financial Advisors LLC	
				Total Price	\$0.00	Total Price	\$0.00	Total Price	\$0.00	Total Price	\$0.00	Total Price	\$0.00	Total Price	\$0.00	Total Price	\$0.00
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended
1	Tier 1- Up to \$25 Million -Fee Schedule for Assets Management	1		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1.1	Respective Percentage Fee For Investment in Basis points.	1	EA	0.06%		0.05%		0.07%		0.1%		11.6%		0.06%		0.1%	
2	Tier 2- \$25 to \$50 Million -Fee Schedule for Assets Management	1		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2.1	Respective Percentage Fee For Investment in Basis points.	1	EA	0.06%		0.05%		0.07%		0.06%		10.0%		0.06%		0.08%	
3	Tier 3- \$50 to \$75 Million -Fee Schedule for Assets Management	1		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3.1	Respective Percentage Fee For Investment in Basis points.	1	EA	0.05%		0.0001%		0.07%		0.05%		8.0%		0.04%		0.07%	
4	Tier 4- \$75 to \$100 Million -Fee Schedule for Assets Management	1		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.1	Respective Percentage Fee For Investment in Basis points.	1	EA	0.05%		0.0001%		0.07%		0.05%		8.0%		0.04%		0.07%	
5	Tier 5- \$100 Million (Plus) -Fee Schedule for Assets Management	1		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5.1	Respective Percentage Fee For Investment in Basis points.	1	EA	0.04%		0.0001%		0.07%		0.05%		6.0%		0.03%		0.06%	

SECTION VI – SCOPE OF SERVICE

1. General Information

The City of Deerfield Beach, Florida (the City) is seeking sealed proposals from qualified firms interested in providing Investment Management Services for the City's investment portfolio, as well as providing recommendations for the City to revise its current investment policy to maximize yield while ensuring liquidity and preservation of principal.

The Investment Managers shall act solely in a fiduciary capacity and shall not receive any fee or compensation based upon the purchase or sale of securities but, rather, the Investment Managers will be compensated based on an average asset balance under management by the Investment Managers multiplied by the approved percentage fee. The Investment Managers WILL NOT provide custodial services or security safekeeping.

The City's discretionary operating investment portfolio, managed accounts are listed below. The final allocation will be determined by the City.

Description of Investment	Total	Percentage Holding
Money Market Funds	\$ 2,772,065	3.72%
Commercial Paper	\$ 28,139,983	37.75%
US Government & Agencies	\$ 23,699,541	31.80%
FI Local Government Investment Pool	\$ 19,924,300	26.73%

2. Scope of Services

The selected Investment Managers will be responsible for performing the following:

- a. Actively manage on a daily basis the City's investment portfolio pursuant to the specific, stated investment objectives and investment policy;
- b. Evaluate orders and recommend the purchase and/or sale of securities, communicate settlement information to the City staff and other necessary parties, and assist in coordinating security settlements;
- c. Assist in risk control to ensure the ongoing safety of the City's assets not related to market risk;
- d. Serve as a general resource to the City staff for information, advice, and training regarding fixed-income securities, investments, and Treasury operations;
- e. Provide monthly statements for each portfolio containing (at a minimum):
 - i. investment activity
 - ii. earnings and earnings as compared with benchmarks
 - iii. the value of the investment portfolio
 - iv. effective duration
 - v. listing of any investments held that are outside the parameters of the investment policy at any time during the month;

- f. Provide quarterly investment reports including a description of market conditions, description of investment strategies employed, performance of the portfolios and suggested changes to investment strategy;
- g. Maintain accurate reports of investments including the diversity of investments and compliance with applicable investment policies of the City as well as the State of Florida statutes, Governmental Accounting Standard Board (GASB) 31, 40, 72, and/or subsequent statements;
- h. Attend the City Commission meetings or other related financial advisory meetings as needed or applicable to present updated market information, portfolio performance or other related information;
- i. Review, at least on an annual basis, the City's Investment Policy and recommended updates, modifications, or any other changes deemed prudent and in the best interest of the City to maximize yield while ensuring liquidity and preservation of principal;
- j. Have the necessary qualified professional staff to conduct an annual operational review on the treasury management functions to ensure compliance with Investment Policy, Internal Controls, and standard investment practices.
- k. Work with staff to develop a detailed cash flow analysis and projections to ensure that the investment strategy is consistent with cash requirements. In addition, work with the capital budget and accounting staff and assist in the development of project expenditure schedules for the purpose of developing an investment plan for all capital funds including, bond proceeds.
- l. Have the capability and experience to develop, design, and independently bid a wide array of complex financial investments. This service will be applied to the City's current bond proceeds, escrows, and future bond issues with the knowledge of public sector asset and liability management.
- m. Provide a minimum of three (3) City employees with free annual CPE training – minimum eight (8) credits.

3. Billing

The Investment Manager shall bill the City on a monthly or quarterly basis.

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City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-743

Agenda Date: 1/5/2021

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, extending the State of Local Emergency regarding COVID-19 until February 17, 2021; authorizing the City Manager to take appropriate actions; providing an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

Novel Coronavirus Disease 2019 ("COVID-19") is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza. On March 9, 2020, Governor DeSantis issued Executive Order 20-52 declaring a State of Emergency in the State of Florida due to COVID-19. On March 10, 2020, Broward County (the "County") declared a local state of emergency.

Section 30-28 of the City of Deerfield Beach Code of Ordinances (the "City Code") empowers the Mayor to declare a state of local emergency by executive order if the Mayor finds that an emergency, as defined in Section 252.34, Fla. Stat., has occurred in the City or that the threat thereof is imminent. COVID-19 poses an imminent threat that may result in substantial injury or harm to the population.

On March 13, 2020, the Mayor issued an Executive Order declaring a State of Local Emergency in the City of Deerfield Beach (the "State of Local Emergency"). Pursuant to Section 30-28 of the City Code, the maximum period of any state of local emergency declared by the Mayor shall be 7 days, but the City Commission may extend the state of local emergency for additional periods of up to 30 days each.

Since March 2020, the Governor, the County, and the City Manager have issued various emergency orders designed to curb the spread of COVID-19.

On November 3, 2020, Governor DeSantis issued Executive Order 20-276, extending the State of Emergency in the State of Florida due to COVID-19 until January 3, 2021.

Current Activity

The City Commission's most recent extension of the State of Local Emergency is set to expire on January 17, 2021, unless further extended. The Governor has issued an Executive Order extending the State of Emergency in the State of Florida due to COVID-19 through January 3, 2021, which date may be further extended. The enclosed Resolution extends the State of Local Emergency until February 17, 2021. Due to the evolving nature of the COVID-19 emergency, continued CDC recommendations regarding social distancing and large gatherings, and the continued reopening of businesses, establishments and amenities, a further extension of the Local State of Emergency until February 17, 2021 is proposed.

Recommendation

Staff recommends approval.

RESOLUTION NO. 2021/

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF
DEERFIELD BEACH, FLORIDA, EXTENDING THE STATE OF LOCAL
EMERGENCY REGARDING COVID-19 UNTIL FEBRUARY 17, 2021;
AUTHORIZING THE CITY MANAGER TO TAKE APPROPRIATE
ACTIONS; PROVIDING AN EFFECTIVE DATE**

WHEREAS, Novel Coronavirus Disease 2019 (“COVID-19”) is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS, on March 9, 2020, Governor DeSantis issued Executive Order 20-52 declaring a State of Emergency in the State of Florida due to COVID-19; and

WHEREAS, on March 10, 2020, Broward County (the “County”) declared a local state of emergency; and

WHEREAS, Section 30-28 of the City of Deerfield Beach Code of Ordinances (the “City Code”) empowers the Mayor to declare a state of local emergency by executive order if the Mayor finds that an emergency, as defined in Section 252.34, Fla. Stat., has occurred in the City or that the threat thereof is imminent; and

WHEREAS, Section 252.34(4), Fla. Stat., defines an “emergency” to mean “any occurrence, or threat thereof, whether natural, technological, or manmade, in war or in peace, which results or may result in substantial injury or harm to the population or substantial damage to or loss of property”; and

WHEREAS, COVID-19 poses an imminent threat that may result in substantial injury or harm to the population; and

WHEREAS, on March 13, 2020, the Mayor issued an Executive Order declaring a State of Local Emergency in the City of Deerfield Beach (the “State of Local Emergency”); and

WHEREAS, pursuant to Section 30-28 of the City Code, the maximum period of any state of local emergency declared by the Mayor shall be 7 days, but the City Commission may extend the state of local emergency for additional periods of up to 30 days each; and

WHEREAS, since March 2020, the Governor, the County, and the City Manager have issued various emergency orders designed to curb the spread of COVID-19; and

WHEREAS, on November 3, 2020, Governor DeSantis issued Executive Order 20-276, extending the State of Emergency in the State of Florida due to COVID-19 until January 3, 2021; and

WHEREAS, the City Commission has extended the State of Local Emergency until January 17, 2021; and

WHEREAS, the City is aware of an increase in confirmed cases of COVID-19 within its jurisdictional boundaries, the confirmed cases within Broward County continue to increase daily, and the United States has more total reported cases than any other country; and

WHEREAS, due to the evolving nature of the COVID-19 emergency, continued CDC recommendations regarding social distancing and large gatherings, and the continued reopening of businesses, establishments and amenities, the City Commission deems it in the best interest of the City to further extend the State of Local Emergency until February 17, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. Pursuant to Section 30-28 of the City Code, the City Commission hereby extends the State of Local Emergency until February 17, 2021, unless terminated earlier by a vote of four members of the City Commission.

Section 3. The City Manager is hereby authorized to do all things necessary to prepare the City for the State of Local Emergency and to respond to the emergency, including but not limited to exercising the City Manager’s emergency powers provided for in Section 30-29 of the City Code.

Section 4. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2021.

CITY OF DEERFIELD BEACH

BILL GANZ, MAYOR

ATTEST:

SAMANTHA GILLYARD, CMC, CITY CLERK



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-739

Agenda Date: 1/5/2021

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving the award of a Community Participation Grant to the Deerfield Beach Economic Development Council in the amount of \$40,000; authorizing execution of the Grant Agreement; providing for an effective date. (Funds from Account #001-1500-552-32-64 - Business Recruitment/Retention)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal Impact

Costs: \$40,000

Account Name: Business Recruitment and Retention

Account Number: 001-1500-552-32-64

Background/History

As part of the approved FY 2021 Budget, City Commission approved funding in the amount of \$40,000 to fund the activities of the Deerfield Beach Economic Development Council. The grant is extended to support the group in the key mission of marketing the City of Deerfield Beach to inward investment in the field of advanced industries and high wage employers to advance the goal of creating jobs for residents and expanding the tax base.

The strategic goal of marketing the City of Deerfield Beach is contained in the City's Economic Development Strategy. The Deerfield Beach Economic Development Council is a community based not-for-profit organization advancing these goals.

Current Activity

The Deerfield Beach Economic Development Council has submitted an application to the City for \$40,000 in funding. The grant funding will be subject to the conditions set forth in City Resolution No. 2020/115, which authorizes financial contributions to local charitable and public purpose organizations. This is a budgeted item.

Recommendation

City Commission to consider funding request and authorization to enter into a grant agreement with the Council for the grant funding.

RESOLUTION NO. 2021/

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF
DEERFIELD BEACH, FLORIDA, APPROVING THE AWARD OF A
COMMUNITY PARTICIPATION GRANT TO THE DEERFIELD BEACH
ECONOMIC DEVELOPMENT COUNCIL IN THE AMOUNT OF \$40,000;
AUTHORIZING EXECUTION OF THE GRANT AGREEMENT;
PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Resolution 2020/115 (the “2020 Resolution”) authorizes the City Commission to make financial contributions to local charitable and public purpose organizations through a Community Participation Grant (the “Grant”) and provides guidelines for applying for, and conditions of approval for, such Grants; and

WHEREAS, the organization applying for a Grant must file an application satisfying the minimum requirements outlined in the 2020 Resolution and the City must hold a public hearing for approval of Grants over \$20,000; and

WHEREAS, the Deerfield Beach Economic Development Council (the “EDC”) is an independent nonprofit organization whose primary purpose is to promote the City as a premiere business destination; and

WHEREAS, the City budgeted \$40,000 in Fiscal Year 2020/2021 for grant funding to the EDC; and

WHEREAS, the EDC has submitted an application to the City for \$40,000 in Grant funds (the “Grant Funds”); and

WHEREAS, the 2020 Resolution requires the EDC to enter into an agreement with the City for the EDC’s receipt of the Grant Funds; and

WHEREAS, the City Commission desires to approve the EDC’s Grant application in the amount of \$40,000, subject to the terms and conditions of the 2020 Resolution and authorize the execution of the agreement with the EDC, attached as Exhibit “A” (the “Grant Agreement”).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby approves the Grant to the EDC in the amount of \$40,000, subject to execution of the Grant Agreement.

Section 3. The City Manager is authorized to execute the Grant Agreement with the EDC, attached as Exhibit “A,” together with such non-substantial changes as are acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4. The appropriate City officials are authorized to do all things necessary to carry out the aims of this Resolution.

Section 5. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2021.

BILL GANZ, MAYOR

ATTEST:

SAMANTHA GILLYARD, CMC, CITY CLERK



City of Deerfield Beach

Community Participation Grant Application

Fiscal Year 2021 Cycle

Please read the [Community Participation Grant Guidelines](#) prior to completing this application. Submit completed applications and required documents by May 31, 2020 electronically to web.citymgr@deerfield-beach.com and anicholas@deerfield-beach.com.

1. Basic Information

Name of Applicant Organization: Deerfield Brach Economic Development Council, Inc.

Federal Tax ID Number: 82-2690110

Organization Address: 10 Fairway Dr., #105, Deerfield Beach, FL 33441

Contact Person: David Mirantz Title: Executive Director

Telephone Number: 954-547-5725 Email Address: dmirantz@deerfieldbeachedc.com

Grant Request Information

2. Amount of Grant Request: Forty Thousand Dollars (\$40,000)

***Note:** The City of Deerfield Beach reserves the right to award less funds than requested. Applicants should be prepared to discuss what a reduction would look like for project.*

3. Did the organization apply for the Community Participation Grant in 2018, 2019, and/or 2020?

☒ Applied, awarded more than once

☐ Applied, not awarded

☐ Applied, awarded once

☐ Did not apply

4. What is the organization's primary purpose?

Mission: To advance the economic prosperity of Deerfield Beach through strategic alliances, regional collaboration and a strong working relationship with city staff and leadership.

Overview: The Deerfield Beach Economic Development Council (EDC) is a private, public partnership that focuses on attracting and retaining businesses to Deerfield Beach and the

resultant job opportunities for the citizens of the city. The City commissioned a study, recommended by a task force of some of the EDC's founders in 2014 and adopted a strategy in 2016 that led to the formation of the Council in 2018. The DFB-EDC focuses on six primary areas that enhance the economic development of the city and create and support meaningful job growth.

Project Details

5. Provide a summary of the project/program.

The DB-EDC has 6 Areas of Focus

Coalition Building: Develop collaborative relationships with public and private leaders and organizations to identify and implement economic development initiatives

Business Expansion and Attraction: Support existing business growth and retention, and recruit job producing business to Deerfield Beach from outside of South Florida

Workforce Development: Bridge the gap between workplace needs and workforce readiness/education, making DFB a more appealing destination for relocating and existing companies.

Commercial and Infrastructure Development: Identify, Promote, and support commercial and infrastructure development

Marketing: Position the City of Deerfield Beach as the Region's premier business destination and the EDC as a job growth catalyst.

Resource Development: Expand the private public partnership through leveraging private sector values, talent, and resources.

6. Identify and describe existing needs in the community that the project/program will address.

The DB-EDC needs to become known as the organization that focusses on "Targeted Industry" job growth in our city.

The DB-EDC needs to expand its role in providing a platform where the private sector can come together to be informed and build a consensus on long term economic development issues for the City.

We need to build a sense of corporate citizenship within our community that is defined in terms of being "a part of" as opposed to membership or sponsorship.

Of our areas of focus, Coalition Building, based on empathy, integrity and focus on common goals with regional government agencies, trade associations, destination marketing and economic development organizations will continue to be a top priority.

Improving cooperation on Business Expansion and Attraction programs with local, county, and regional likeminded organizations will continue to be a top priority as well.

Continue to develop targeted marketing campaigns job expansion.

7. Describe the goals and objectives of the project/program. Provide performance metrics and explain how each will be measured. See Addendum: KPI's

8. Required Documents

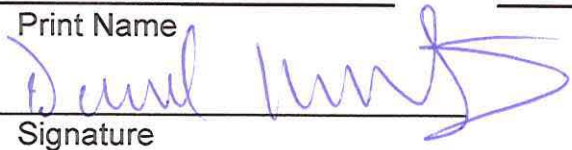
The following documents are required with all applications.

- ☒ Detailed itemized budget (Exhibit 1 – Budget Sheet)
- ☒ Current Copy of IRS W-9 Form
- ☒ Copy of IRS letter or certificate, verifying tax-exempt status
- ☒ Copy of Tax Returns for the three (3) most recent years (only required to file 2 years)
- ☒ List of Board of Directors
- ☒ Articles of Incorporation

Additional documents may be required during the application review process, at the discretion of City Commission. Applicants will be notified in such cases.

Awardees will be required to submit an Exit Report no later than 30 days after the end of the grant agreement. Visit [Community Participation Grant](#) for the Exit Report template.

I certify that the statements and documents submitted herein are true and the funds requested adhere to the Community Participation Grant guidelines.

David Mirantz	Executive Director
Print Name	Title
	12-2-20
Signature	Date

ADDENDUM KPI'S
DJM

12/2/2020



Deerfield Beach
EDC Economic
Development
Council

**Key Performance Indicators
Fall 2020**

Strategic Plan Summary

1



Coalition Building

Key Performance Indicators	Tactics	Key Partners
Promote(four) key initiatives as determined by the Board of Directors. Metrics to be developed per initiative. - Deerfield Beach Business leader outreach - Develop "Community Building" Workshop Series - Support Regional Tuition Free training for underserved MSA's - Support Annual Regional Events - Host Annual Economic Development Summit	- Regular updates at DB-EDC board meetings - Semi-monthly meetings with city's Department of Economic Development - Deepen existing relationships with City Department Directors and Staff "Quarterly" Evening's with the Mayor" for Exec committee - Promote Board participation with Key Partners - Maintain active Regional EDO and Trade Association Membership	- Regional EDO's - Elected officials - Trade Groups-Chambers of Commerce - Public and private universities - Regional City Staff Members

Confidential Information. Do not share

2



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1



Workforce Development

Key Performance Indicators	Tactics	Key Partners
- Engage with Broward Workforce Dev. Board, Greater Ft Lauderdale Alliance and Broward Workshop to ensure the inclusion of DFB as a location for workforce development projects. - Emphasis on job creation programs/activities for DFB residents - Develop businesses needs approach - Establish Charitable Foundation	(Proposed Tactics) - Develop a database of local high schools, post high school institutions, including trade/vocational schools, nonprofit organizations (Identify work skills requirements) - Become narrow subject matter experts - Promote workforce training events in DFB - Support city's and industry job fairs (Proposed round table with local business to determine future need and wants) - Support BrowardUP and Prosperity Broward	- Support BrowardUP and Prosperity Broward - Local Colleges & Universities - Local High Schools - Trade Associations - Nonprofits - GFLA - Career Source Broward - Deerfield Beach Community Development Department

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5



5



Commercial & Infrastructure Development

Key Performance Indicators	Tactics	Key Partners				
Establish strategy, and relationships, and KPI's to build community capacity with each of the following: <table border="0"> <tr> <td>Commercial Development</td> <td>Infrastructure</td> </tr> <tr> <td> - Pioneer Grove - Opportunity Zone - Dixie Corridor - FARDA site - Medical Corridor - Mobile home parks </td> <td> - South West 10th Street - Transportation "Sur Tax" - Sustainability - Sea Level Rise - Sea Turtle Lighting "Four Corners" </td> </tr> </table>	Commercial Development	Infrastructure	- Pioneer Grove - Opportunity Zone - Dixie Corridor - FARDA site - Medical Corridor - Mobile home parks	- South West 10th Street - Transportation "Sur Tax" - Sustainability - Sea Level Rise - Sea Turtle Lighting "Four Corners"	- Host events to facilitate business leader's consensus on current commercial and infrastructure needs and review with the City, County, and neighbors to the north - Identify existing local and regional plans and campaigns - Add Dashboard - Active Membership in Developer, Builder and Commercial Real Estate Trade Associations - Develop and implement Action Plans	Commercial - National Association of Industrial and Office Properties (NAIOP) South Florida Chapter - Commercial Real Estate Associations - Private Developers - Enterprise Florida - GFLA Infrastructure - City of Deerfield Beach - Regional Planning Authorities - Florida Department of Transportation - Broward County MPO - Utility and internet providers - Coastal Community Ad Hoc Seal Level Rise Committees
Commercial Development	Infrastructure					
- Pioneer Grove - Opportunity Zone - Dixie Corridor - FARDA site - Medical Corridor - Mobile home parks	- South West 10th Street - Transportation "Sur Tax" - Sustainability - Sea Level Rise - Sea Turtle Lighting "Four Corners"					

Confidential Information. Do not share.

6



6



Key Performance Indicators	Tactics	Key Partners
Work with GFLA, Enterprise Florida, The City of Deerfield Beach, The Broward County Visitor and Convention Bureau and our other regional partners/municipalities to market DFB as a quality destination for businesses looking to relocate into South Florida. • Inside Victories: - Promote united front within the community through co-branding initiatives - Promote BRAVO Program - Establish Community Building Discussion Series • Outside Victories: - Develop "Targeted Advanced Industry" recruiting campaign - Promote Deerfield Beach as destination for thought leaders through permission marketing campaigns - Development content to be streamed and broad cast over OTT TV platform	• Develop Why Partner Campaign • Develop Why DFB Campaign • Establish blog and newsletter cadence • Develop OTT TV channel	• 3rd Party Agencies • Regional Chambers of Commerce and Economic Development Organizations • Trade Associations • Deerfield Beach Department of Public Affairs and Marketing

Confidential Information. Do not share. 7



7



Key Performance Indicators	Tactics	Key Partners
Implement development plan and find private partners to help us reach operating budget goal of \$250K/yr. • Establish formal relationships through active participation • Provide long-term value • Understand needs • Earn the right to ask for referrals - Earn the right to ask for referrals	• Increase private sector support through annual 60-day campaign • Maintain City funding • Develop event revenues • Update Website Campaigns • Establish Charitable Foundation	• Regional EDO's and advocacy groups • Existing and prospective partners • Permission marketing campaign

Confidential Information. Do not share. 8



8

4



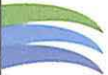
Business Expansion & Attraction

Key Performance Indicators	Tactics	Key Partners
• Become a resource hub for information and programs. • Be a meaningful connection catalyst • Collaborate with city and GFLA on comprehensive (Business Retention Assistance & Visitation Outreach) BRAVO program to ensure local business prosperity • Get three businesses to stay or consider relocating to DFB • Support and/or host job fair and similar events • Sponsor events for Job Producers • Encourage partners to participate in regional activity. • Attract target industries, as well as regional and national headquarters	Support GFLA BRAVO Program • Meet with 12-18 local employers annually • "Birdog" for GFLA • Create Dashboard of relevant economic data • Collaborate with City and Chamber of Commerce Work with corporate executives, developers, real estate professionals and other influential decision-makers to provide customized, confidential relocation and expansion services to domestic and international companies interested in growing their business in the Deerfield Beach region. 3-4 per year	Lead Generation • Direct outreach to/from prospective companies • Greater Fort Lauderdale Alliance – Palm Beach Business Development Board • Broker/Developer Community • Site Selectors • EDC Partners • SFMA • BIO Florida • Tech Lauderdale -Palm Beach Tech Association

Confidential Information. Do not share. 3



3



Business Expansion & Attraction Cont.

Key Performance Indicators	Tactics	Key Partners
• Logistics and Distribution • Clean Tech -Marine Industry • Aviation and Aerospace • Information Technology • Life Sciences • Manufacturing • Defense and Homeland Security • Financial and Professional Service	Lead Generating Events: • Consultant's Roundtables • Real Estate Summits • BioFlorida Conference • Area Development Consultant's Forum • Florida Venture Forum • Society of Industrial and Office Realtors (SIOR) FL Conference • Regional EDC and Chamber events	Workforce Resources • Career Source Broward and Palm Beach • GFLA • Trade Associations • Local Colleges & Universities • Trade and Vocational Schools • Local Staffing Agencies Utilities • Power – FP&L • Municipal – Water/Sewer • Fiber • Gas

Confidential Information. Do not share. 4



4



EXHIBIT 1: COMMUNITY PARTICIPATION GRANT BUDGET SHEET

NAME OF ORGANIZATION:

Please complete the itemized budget sheet below for the Community Participation Grant - please do not include personnel costs in budget calculations

ITEM	ITEM DESCRIPTION	QUANTITY NEEDED	UNIT COST	TOTAL COST
Marketing	Develop retention and recruiting programs for businesses and a target marketing campaign.			40,000\$
GRAND TOTAL				

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

The Deerfield Beach Economic Development Council, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☒ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

10 Fairway Drive, #125

6 City, state, and ZIP code

Deerfield Beach, FL 33441

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

8 2 - 2 6 9 0 1 1 0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ► 12-2-20

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

CINCINNATI OH 45999-0038

In reply refer to: 0256430001
Oct. 03, 2018 LTR 4168C 0
82-2690110 000000 00
00015472
BODC: TE

DEERFIELD BEACH ECONOMIC
DEVELOPMENT COUNCIL
%DANIELLE
2405 N UNIVERSITY DR
CORAL SPRINGS FL 33065

008398

Employer ID number: 82-2690110
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated Sep. 26, 2018, about your tax-exempt status.

We issued you a determination letter in May, 2018, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(6).

Because you're not an organization described in IRC Section 170(c), donors can't deduct contributions they make to you. You should advise your contributors that their contributions to you aren't deductible.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

0256430001
Oct. 03, 2018 LTR 4168C 0
82-2690110 000000 00
00015473

DEERFIELD BEACH ECONOMIC
DEVELOPMENT COUNCIL
%DANIELLE
2405 N UNIVERSITY DR
CORAL SPRINGS FL 33065

Sincerely yours,



Kim A. Billups, Operations Manager
Accounts Management Operations 1



12-2-20

Memo:

To: Community Participation Grant Application

From: David Mirantz, Executive Director

RE: Clarification on 2019 Revenue reported on 2018 tax return (tax period through 9-30-19)

The **Gross Receipts** of \$115,000 on the Tax Year 2018 reflects \$65,000 annual dues paid through 9-30-19 plus the \$50,000 Community Participation Grant (grant) that was approved for the previous tax year, our first year of existence.

Referring to the enclosed Profit and Loss Statement for Calendar Year 1-1-19 to 12-31-19:

- The DB-EDC invoiced \$91,000 in May and June of 2019 for memberships, \$26,000 of the revenue was received after 9-30-19.
- The Service Fee income of \$100,000 includes the previous year's grant. If we back that out the \$50,000, the adjusted **Net Proceeds** for calendar year 2019 is \$141,000. The grant represents approximately 36% of total revenue ($50,000/141,000=.357=35.7\%$.)

Referring to Commission comments last year, if the previous years' Service Fee were attributed to the 2017 Tax year (ending in 9-30-18) the grant would have represented 37% of revenue ($50,000/134,000=.373=37.3\%$.)

10 Fairway Dr, Suite 125, Deerfield Beach, FL 33441
Phone: 954-547-5725

Deerfield Beach Economic Development Council

PROFIT AND LOSS

January - December 2019

	TOTAL
Income	
Sales	0.00
Event Co-Sponsor - Net Proceeds	1,000.00
Membership Dues	90,000.00
Total Sales	91,000.00
Service/Fee Income	100,000.00
Total Income	\$191,000.00
GROSS PROFIT	\$191,000.00
Expenses	
Computer Expenses	2,610.20
Consulting	400.00
Conventions and Trade Shows	665.00
Dues & subscriptions	2,534.23
Event Expense	2,857.30
Legal & Professional Services	4,655.50
Meals & Entertainment	111.94
Office Supplies & Software	38.50
Parking & Tolls	45.75
Payroll Expenses	87,771.00
Postage	231.48
Printing	25.73
Rent & Lease	4,967.78
Taxes & Licenses	61.25
Total Expenses	\$106,975.66
NET OPERATING INCOME	\$84,024.34
NET INCOME	\$84,024.34

Form **990-EZ**

Short Form
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-1150

2018

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990EZ for instructions and the latest information.

A For the 2018 calendar year, or tax year beginning 10/01/18 , and ending 09/30/19

B Check if applicable: ☐ Address change ☐ Name change ☐ Initial return ☐ Final return/terminated ☐ Amended return ☐ Application pending	C Name of organization Deerfield Beach Economic Development Council Inc Number and street (or P.O. box, if mail is not delivered to street address) 10 Fairway Dr STE 125 City or town, state or province, country, and ZIP or foreign postal code DEERFIELD BEACH FL 33441	D Employer identification number 82-2690110 E Telephone number 954-547-5725 F Group Exemption Number ▶
G Accounting Method: ☐ Cash ☒ Accrual Other (specify) ▶		H Check ☒ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).
I Website: www.deerfieldbeachedc.com		
J Tax-exempt status (check only one) — ☐ 501(c)(3) ☒ 501(c) (6) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527		
K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other		
L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ 115,000		

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)
Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1 Contributions, gifts, grants, and similar amounts received	1	115,000
	2 Program service revenue including government fees and contracts	2	
	3 Membership dues and assessments	3	
	4 Investment income	4	
	5a Gross amount from sale of assets other than inventory	5a	
	b Less: cost or other basis and sales expenses	5b	
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6 Gaming and fundraising events:		
	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
b Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b		
c Less: direct expenses from gaming and fundraising events	6c		
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		
7a Gross sales of inventory, less returns and allowances	7a		
b Less: cost of goods sold	7b		
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		
8 Other revenue (describe in Schedule O)	8		
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶	9	115,000	
Expenses	10 Grants and similar amounts paid (list in Schedule O)	10	
	11 Benefits paid to or for members	11	
	12 Salaries, other compensation, and employee benefits	12	87,771
	13 Professional fees and other payments to independent contractors	13	
	14 Occupancy, rent, utilities, and maintenance	14	4,069
	15 Printing, publications, postage, and shipping	15	370
	16 Other expenses (describe in Schedule O)	16	13,378
17 Total expenses. Add lines 10 through 16 ▶	17	105,588	
Net Assets	18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	9,412
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	32,955
	20 Other changes in net assets or fund balances (explain in Schedule O)	20	
	21 Net assets or fund balances at end of year. Combine lines 18 through 20 ▶	21	42,367

For Paperwork Reduction Act Notice, see the separate instructions. Form **990-EZ** (2018)

Part V

Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V

		Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		X
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions		X
35a	Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
b	If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O		
35b			
c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III		X
35c			
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		X
36			
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions		
37a			
b	Did the organization file Form 1120-POL for this year?		X
37b			
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?		X
38a			
b	If "Yes," complete Schedule L, Part II and enter the total amount involved		
38b			
39	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on line 9		
39a			
b	Gross receipts, included on line 9, for public use of club facilities		
39b			
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911; section 4912; section 4955		
40a			
b	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		
40b			
c	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958		
40c			
d	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization		
40d			
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T		X
40e			
41	List the states with which a copy of this return is filed		
41	None		
42a	The organization's books are in care of		
42a	David Mirantz		
	7800 NW 87th Ave		
	Located at		
	Tamarac		
	FL		
	ZIP + 4		
	33321		
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
42b			
	If "Yes," enter the name of the foreign country		
	See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
c	At any time during the calendar year, did the organization maintain an office outside the United States?		X
42c			
	If "Yes," enter the name of the foreign country		
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 — Check here		
43			
	and enter the amount of tax-exempt interest received or accrued during the tax year		
	43		
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
44a			
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ		X
44b			
c	Did the organization receive any payments for indoor tanning services during the year?		X
44c			
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		
44d			
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
45a			
b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions		X
45b			

46

Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

46

Yes

No

X

Part VI

Section 501(c)(3) Organizations Only

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

47

Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

47

Yes

No

48

Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

48

Yes

No

49a

Did the organization make any transfers to an exempt non-charitable related organization?

49a

Yes

No

b

If "Yes," was the related organization a section 527 organization?

49b

Yes

No

50

Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

f

Total number of other employees paid over \$100,000

51

Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d

Total number of other independent contractors each receiving over \$100,000

52

Did the organization complete Schedule A? Note: All section 501(c)(3) organizations must attach a completed Schedule A

Yes

No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of

CLIENT'S COPY

David Mirantz

Type or print name and title

Date

Executive Director

Paid Preparer Use Only

Print/Type preparer's name

Kenneth Josephy, CPA

Preparer's signature

Kenneth Josephy, CPA

Date

11/20/20

Check ☐ if self-employed

PTIN

P01243108

Firm's name

Josephy & Co, PA CPA

Firm's EIN

26-0368635

Firm's address

2405 N University Dr
Coral Springs, FL 33065-4006

Phone no.

954-575-7272

May the IRS discuss this return with the preparer shown above? See instructions

Yes

No

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.
▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2018

Open to Public
Inspection

Name of the organization	Deerfield Beach Economic Development Council Inc	Employer identification number	82-2690110
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Form 990-EZ, Part I, Line 16 - Other Expenses

Description	Amount
Expenses	
Advertising and Promotion	\$ 665
Office	\$ 61
Information Technology	\$ 2,195
CONSULTING	\$ 1,400
DUES & SUBSCRIPTIONS	\$ 2,523
EVENT EXPENSE	\$ 1,857
PROFESSIONAL FEES	\$ 4,442
PARKING & TOLLS	\$ 78
TAXES & LICENSES	\$ 61
OTHER	\$ 96
Total	\$ 13,378

Form 990-EZ, Part II, Line 26 - Other Liabilities

Description	Beg. of Year	End of Year
Other Liabilities	\$ 100	\$ 100

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047
2017
Open to Public Inspection

A For the 2017 calendar year, or tax year beginning 10/01/17, and ending 09/30/18

B Check if applicable: ☐ Address change ☐ Name change ☒ Initial return ☐ Final return/terminated ☐ Amended return ☐ Application pending	C Name of organization Deerfield Beach Economic Development Council Inc Doing business as 10 Fairway Dr STE 125 Number and street (or P.O. box if mail is not delivered to street address) Room/suite City or town, state or province, country, and ZIP or foreign postal code Deerfield Beach FL 33441	D Employer identification number 82-2690110 E Telephone number 954-547-5725 G Gross receipts \$ 84,000
F Name and address of principal officer: David Mirantz 7800 NW 87th Ave Tamarac FL 33321		H(a) Is this a group return for subordinates? ☐ Yes ☒ No H(b) Are all subordinates included? ☐ Yes ☐ No If "No," attach a list. (see instructions)
I Tax-exempt status: ☐ 501(c)(3) ☒ 501(c) (6) (insert no.) ☐ 4947(a)(1) or ☐ 527		H(c) Group exemption number ▶
J Website: ▶ www.deerfieldbeachedc.com		L Year of formation: 2017 M State of legal domicile: FL
K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶		

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: A non-profit private public partnership to promote the city of Deerfield Beach as a business destination.		
	2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	17
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	17
	5 Total number of individuals employed in calendar year 2017 (Part V, line 2a)	5	0
	6 Total number of volunteers (estimate if necessary)	6	0
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
b Net unrelated business taxable income from Form 990-T, line 34	7b	0	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)		84,000
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)		0
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		0
	12 Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)		84,000
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)		0
	14 Benefits paid to or for members (Part IX, column (A), line 4)		0
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)		44,451
	16a Professional fundraising fees (Part IX, column (A), line 11e)		0
	b Total fundraising expenses (Part IX, column (D), line 25) ▶	0	
	17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)		6,594
	18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)		51,045
Net Assets or Fund Balances	19 Revenue less expenses. Subtract line 18 from line 12		32,955
	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21 Total liabilities (Part X, line 26)	0	33,055
	22 Net assets or fund balances. Subtract line 21 from line 20	0	100

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Sign CLIENT'S COPY	Date			
	David Mirantz Type or print name and title Executive Director				
Paid Preparer Use Only	Print/Type preparer's name Kenneth Josephy, CPA	Preparer's signature Kenneth Josephy, CPA	Date 11/20/20	Check ☐ if self-employed	PTIN P01243108
	Firm's name ▶ Josephy & Co, PA CPA	Firm's EIN ▶ 26-0368635			
	Firm's address ▶ 2405 N University Dr			Phone no. 954-575-7272	
	Firm's address ▶ Coral Springs, FL 33065-4006				

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

DAA Form **990** (2017)

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III ☐

1 Briefly describe the organization's mission:

.....

.....

.....

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ including grants of \$) (Revenue \$)

A non-profit private public partnership to promote the city of Deerfield Beach as a business destination.

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4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

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4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

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.....

4d Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses ►

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A		X
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?		X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI		X
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		X
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII		X
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X

Form 990 (2017) **Deerfield Beach Economic**
Part IV Checklist of Required Schedules (continued)

82-2690110

Page 4

	Yes	No
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		X
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
b A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.		X

Form 990 (2017)

Part V **Statements Regarding Other IRS Filings and Tax Compliance**

Check if Schedule O contains a response or note to any line in this Part V ☐

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	1a	0
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1b	0
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c	X
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	0
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	2b	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O	3b	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	X
b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a	X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b	X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c	
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a	X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b	
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c	
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d	
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f	
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h	
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8	
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a	
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b	
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12	10a	
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders	11a	
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.	13a	
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c	Enter the amount of reserves on hand	13c	
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a	X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	14b	

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI ☐

Section A. Governing Body and Management

		Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year	1a 17		
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.			
b Enter the number of voting members included in line 1a, above, who are independent	1b 17		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2		X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?	3		X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4		X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?	5		X
6 Did the organization have members or stockholders?	6		X
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a		X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b		X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:			
a The governing body?	8a	X	
b Each committee with authority to act on behalf of the governing body?	8b	X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O	9		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Did the organization have local chapters, branches, or affiliates?	10a	X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b	
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	X
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a Did the organization have a written conflict of interest policy? If "No," go to line 13	12a	X
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	12c	
13 Did the organization have a written whistleblower policy?	13	X
14 Did the organization have a written document retention and destruction policy?	14	X
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official	15a	X
b Other officers or key employees of the organization	15b	X
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a	X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b	

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ► **None**

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☐ Upon request ☐ Other (explain in Schedule O)

19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records: ►

David Mirantz **7800 NW 87th Ave** **FL 33321** **954-547-5725**
Tamarac

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) David Mirantz	50.00									
Executive Director	0.00	X		X				40,000	0	0
(2)										
(3)										
(4)										
(5)										
(6)										
(7)										
(8)										
(9)										
(10)										
(11)										

Part VII	Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)
----------	--

[illegible]

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization ► 0

		Yes	No
3	Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual	3	X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual	4	X
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person	5	X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ►

Part VIII Statement of Revenue
Check if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants and Other Similar Amounts	1a	Federated campaigns	1a			
	b	Membership dues	1b	84,000		
	c	Fundraising events	1c			
	d	Related organizations	1d			
	e	Government grants (contributions)	1e			
	f	All other contributions, gifts, grants, and similar amounts not included above	1f			
	g	Noncash contributions included in lines 1a-1f: \$				
	h	Total. Add lines 1a-1f		84,000		
Program Service Revenue	2a		Busn. Code			
	b					
	c					
	d					
	e					
	f	All other program service revenue				
	g	Total. Add lines 2a-2f				
	Other Revenue	3	Investment income (including dividends, interest, and other similar amounts)			
4		Income from investment of tax-exempt bond proceeds				
5		Royalties				
6a		Gross rents	(i) Real (ii) Personal			
b		Less: rental exps.				
c		Rental inc. or (loss)				
d		Net rental income or (loss)				
7a		Gross amount from sales of assets other than inventory	(i) Securities (ii) Other			
b		Less: cost or other basis & sales exps.				
c		Gain or (loss)				
d		Net gain or (loss)				
8a		Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	a			
b		Less: direct expenses	b			
c		Net income or (loss) from fundraising events				
9a		Gross income from gaming activities. See Part IV, line 19	a			
b		Less: direct expenses	b			
c		Net income or (loss) from gaming activities				
10a		Gross sales of inventory, less returns and allowances	a			
b		Less: cost of goods sold	b			
c		Net income or (loss) from sales of inventory				
Miscellaneous Revenue		Busn. Code				
11a						
b						
c						
d	All other revenue					
e	Total. Add lines 11a-11d					
12	Total revenue. See instructions		84,000	0	0	0

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.		(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1	Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2	Grants and other assistance to domestic individuals. See Part IV, line 22				
3	Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4	Benefits paid to or for members				
5	Compensation of current officers, directors, trustees, and key employees	40,000		40,000	
6	Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7	Other salaries and wages				
8	Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9	Other employee benefits				
10	Payroll taxes	4,451		4,451	
11	Fees for services (non-employees):				
a	Management				
b	Legal				
c	Accounting				
d	Lobbying				
e	Professional fundraising services. See Part IV, line 17				
f	Investment management fees				
g	Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12	Advertising and promotion				
13	Office expenses	475		475	
14	Information technology	1,254		1,254	
15	Royalties				
16	Occupancy	2,799		2,799	
17	Travel				
18	Payments of travel or entertainment expenses for any federal, state, or local public officials				
19	Conferences, conventions, and meetings				
20	Interest				
21	Payments to affiliates				
22	Depreciation, depletion, and amortization				
23	Insurance				
24	Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a	PROFESSIONAL FEES	700		700	
b	DUES & SUBSCRIPTIONS	663		663	
c	TAXES & LICENSES	400		400	
d	EVENT EXPENSE	250		250	
e	All other expenses	53		53	
25	Total functional expenses. Add lines 1 through 24e	51,045	0	51,045	0
26	Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year	(B) End of year
Assets	1 Cash—non-interest bearing	1	33,055
	2 Savings and temporary cash investments	2	
	3 Pledges and grants receivable, net	3	
	4 Accounts receivable, net	4	
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L	5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L	6	
	7 Notes and loans receivable, net	7	
	8 Inventories for sale or use	8	
	9 Prepaid expenses and deferred charges	9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a	
	b Less: accumulated depreciation	10b	10c
	11 Investments—publicly traded securities	11	
	12 Investments—other securities. See Part IV, line 11	12	
	13 Investments—program-related. See Part IV, line 11	13	
	14 Intangible assets	14	
	15 Other assets. See Part IV, line 11	15	
16 Total assets. Add lines 1 through 15 (must equal line 34)	0 16	33,055	
Liabilities	17 Accounts payable and accrued expenses	17	
	18 Grants payable	18	
	19 Deferred revenue	19	
	20 Tax-exempt bond liabilities	20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D	21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L	22	
	23 Secured mortgages and notes payable to unrelated third parties	23	
	24 Unsecured notes and loans payable to unrelated third parties	24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	25	100
	26 Total liabilities. Add lines 17 through 25	0 26	100
	Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here ☒ and complete lines 27 through 29, and lines 33 and 34.	
27 Unrestricted net assets		27	32,955
28 Temporarily restricted net assets		28	
29 Permanently restricted net assets		29	
Organizations that do not follow SFAS 117 (ASC 958), check here ☐ and complete lines 30 through 34.			
30 Capital stock or trust principal, or current funds		30	
31 Paid-in or capital surplus, or land, building, or equipment fund		31	
32 Retained earnings, endowment, accumulated income, or other funds		32	
33 Total net assets or fund balances	0 33	32,955	
34 Total liabilities and net assets/fund balances	0 34	33,055	

Form **990** (2017)

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	84,000
2	Total expenses (must equal Part IX, column (A), line 25)	2	51,045
3	Revenue less expenses. Subtract line 2 from line 1	3	32,955
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	32,955

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII ☐

		Yes	No
1	Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis		X
2b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis		X
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.		
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.		

**SCHEDULE D
(Form 990)**Department of the Treasury
Internal Revenue Service**Supplemental Financial Statements**▶ Complete if the organization answered "Yes" on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.

▶ Attach to Form 990.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2017Open to Public
Inspection

Name of the organization

**Deerfield Beach Economic
Development Council Inc**

Employer identification number

82-2690110**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

☐ Preservation of land for public use (e.g., recreation or education)	☐ Preservation of a historically important land area
☐ Protection of natural habitat	☐ Preservation of a certified historic structure
☐ Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1	▶ \$
(ii) Assets included in Form 990, Part X	▶ \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1	▶ \$
b Assets included in Form 990, Part X	▶ \$

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule D (Form 990) 2017

DAA

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a ☐ Public exhibition d ☐ Loan or exchange programs
- b ☐ Scholarly research e ☐ Other
- c ☐ Preservation for future generations
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---------------------------------------|--------|
| c Beginning balance | 1c |
| d Additions during the year | 1d |
| e Distributions during the year | 1e |
| f Ending balance | 1f |
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment ▶ %
- b Permanent endowment ▶ %
- c Temporarily restricted endowment ▶ %
- The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) unrelated organizations
- (ii) related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other				

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.) ▶

Part VII Investments—Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments—Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) Other Liabilities	100
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	100

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII ☐

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.
▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2017

**Open to Public
Inspection**

Name of the organization

**Deerfield Beach Economic
Development Council Inc**

Employer identification number

82-2690110

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

No review was or will be conducted.

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation

No documents available to the public



The Deerfield Beach Economic Development Board of Directors

Bob Birdsong, President and CEO, OK Generators

Rick Jorden, JM Family Enterprises, Inc., Dir. of Design & Construction

Danielle Rosse, Oceans234, Owner

Rick Thill, BankUnited, N.A., SVP Corporate and Commercial Banking

John Tight, President and CEO, Campbell Property Management

Michael Romeo, Owner, Business Risk Advisors Commercial Insurance Agency

Michael Daszkal, Managing Director Daszkal Bolton

Richard Hopper, President and CEO Print-e Solutions

Jason Cohen, President and CEO of Simply 180

Christopher Partridge, President and CEO Partridge Equities Group

Adam Corin, Niroc Consultants, Owner

Mark Dreyer, United Realty Group

Betty Masi, Seawood Builders, Partner, CFO & CIO

Jeanine Mielke, UM Sylvester Comprehensive Cancer Center, Director Satellite Practice Deerfield Beach

Parish Pansuria, SHL Group, Operations Manager

Alice Taylor, Broward Health North Hospital, CEO

Todd Wolf, A&S Total Cleaning, President and CEO

Brett Malden, SVP BrandStar Studios

David Noderer, Computer Ways

Gadi Hus, President CEO, Volico

10 Fairway Dr, Suite 125, Deerfield Beach, FL 33441
Phone: 954-547-5725

**Electronic Articles of Incorporation
For**

N17000009230
FILED
September 07, 2017
Sec. Of State
dlokeefe

ECONOMIC DEVELOPMENT INC.

The undersigned incorporator, for the purpose of forming a Florida not-for-profit corporation, hereby adopts the following Articles of Incorporation:

Article I

The name of the corporation is:

ECONOMIC DEVELOPMENT INC.

Article II

The principal place of business address:

9841 RIVERSIDE DRIVE
CORAL SPRINGS, FL. 33071

The mailing address of the corporation is:

9841 RIVERSIDE DRIVE
CORAL SPRINGS, FL. 33071

Article III

The specific purpose for which this corporation is organized is:

ECONOMIC DEVELOPMENT

Article IV

The manner in which directors are elected or appointed is:

AS PROVIDED FOR IN THE BYLAWS.

Article V

The name and Florida street address of the registered agent is:

DAVID J MIRANTZ
9841 RIVERSIDE DRIVE
CORAL SPRINGS, FL. 33071

I certify that I am familiar with and accept the responsibilities of registered agent.

Registered Agent Signature: DAVID MIRANTZ

Article VI

The name and address of the incorporator is:

DAVID MIRANTZ
9841 RIVERSIDE DRIVE

CORAL SPRINGS, FLORIDA 33071

Electronic Signature of Incorporator: DAVID MIRANTZ

I am the incorporator submitting these Articles of Incorporation and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of this corporation and every year thereafter to maintain "active" status.

Article VII

The initial officer(s) and/or director(s) of the corporation is/are:

Title: D
DAVID J MIRANTZ
9841 RIVERSIDE DRIVE
CORAL SPRINGS, FL. 33071

Article VIII

The effective date for this corporation shall be:

09/05/2017

APPLICATION FOR REGISTRATION OF FICTITIOUS NAME

REGISTRATION# G17000128429

Fictitious Name to be Registered: DEERFIELD BEACH ECONOMIC DEVELOPMENT COUNCIL

Mailing Address of Business: 9841 RIVERSIDE DRIVE
CORAL SPRINGS, FL 33071

Florida County of Principal Place of Business: BROWARD

FEI Number:

FILED
Nov 22, 2017
Secretary of State

Owner(s) of Fictitious Name:

DEERFIELD BEACH ECONOMIC DEVELOPMENT COUNCIL, INC.
9841 RIVERSIDE DRIVE
CORAL SPRINGS, FL 33071
Florida Document Number: N17000009230
FEI Number: 82-2690110

I the undersigned, being an owner in the above fictitious name, certify that the information indicated on this form is true and accurate. I further certify that the fictitious name to be registered has been advertised at least once in a newspaper as defined in Chapter 50, Florida Statutes, in the county where the principal place of business is located. I understand that the electronic signature below shall have the same legal effect as if made under oath and I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s. 817.155, Florida Statutes.

DAVID J MIRANTZ	11/22/2017
_____ Electronic Signature(s)	_____ Date

Certificate of Status Requested () **Certified Copy Requested ()**

n17000009230

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

☐ PICK-UP

☐ WAIT

☐ MAIL

(Business Entity Name)

(Document Number)

Certified Copies _____ Certificates of Status _____

Special Instructions to Filing Officer:

Office Use Only



300306013863

11/28/17--01015--020 **35.00

RECEIVED
2017 NOV 21 P 2 36

FILED

NOV 29 2017

T. LEMIEUX

COVER LETTER

TO: Amendment Section
Division of Corporations

NAME OF CORPORATION: Economic Development, Inc.

DOCUMENT NUMBER: N17000009230

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

David J. Mirantz
(Name of Contact Person)

(Firm/ Company)

7800 NW 87th Avenue
(Address)

Tamarac, FL 33321
(City/ State and Zip Code)

dmirantz@gmail.com
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

David Mirantz at 954 552-0381
(Name of Contact Person) (Area Code) (Daytime Telephone Number)

Enclosed is a check for the following amount made payable to the Florida Department of State:

- | | | | |
|---|--|---|--|
| ☒ \$35 Filing Fee | ☐ \$43.75 Filing Fee &
Certificate of Status | ☐ \$43.75 Filing Fee &
Certified Copy
(Additional copy is
enclosed) | ☐ \$52.50 Filing Fee
Certificate of Status
Certified Copy
(Additional Copy is
Enclosed) |
|---|--|---|--|

Mailing Address
Amendment Section
Division of Corporations
P.O. Box 6327
Tallahassee, FL 32314

Street Address
Amendment Section
Division of Corporations
Clifton Building
2661 Executive Center Circle
Tallahassee, FL 32301

Articles of Amendment
to
Articles of Incorporation
of

Economic Development, Inc.

(Name of Corporation as currently filed with the Florida Dept. of State)

N1700009230

(Document Number of Corporation (if known))

Pursuant to the provisions of section 617.1006, Florida Statutes, this *Florida Not For Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

A. If amending name, enter the new name of the corporation:

Deerfield Beach Economic Development Council, Inc.

The new name must be distinguishable and contain the word "corporation" or "incorporated" or the abbreviation "Corp." or "Inc." "Company" or "Co." may not be used in the name.

B. Enter new principal office address, if applicable:

(Principal office address **MUST BE A STREET ADDRESS**)

7800 NW 87th Avenue

Tamarac, FL 33321

C. Enter new mailing address, if applicable:

(Mailing address **MAY BE A POST OFFICE BOX**)

7800 NW 87th Avenue

Tamarac, FL 33321

D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:

Name of New Registered Agent:

New Registered Office Address:

(Florida street address)

(City)

Florida

(Zip Code)

New Registered Agent's Signature, if changing Registered Agent:

' hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position

Signature of New Registered Agent, if changing

If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:

(Attach additional sheets, if necessary)

Please note the officer/director title by the first letter of the office title:

P = President; V = Vice President; T = Treasurer; S = Secretary; D = Director; TR = Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.

Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change, Mike Jones leaves the corporation. Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.

Example:

☒ Change	<u>PT</u>	<u>John Doe</u>
☒ Remove	<u>V</u>	<u>Mike Jones</u>
☒ Add	<u>SV</u>	<u>Sally Smith</u>

<u>Type of Action</u> (Check One)	<u>Title</u>	<u>Name</u>	<u>Address</u>
1) ☐ Change	_____	_____	_____
☐ Add			_____
☐ Remove			_____
2) ☐ Change	_____	_____	_____
☐ Add			_____
☐ Remove			_____
3) ☐ Change	_____	_____	_____
☐ Add			_____
☐ Remove			_____
4) ☐ Change	_____	_____	_____
☐ Add			_____
☐ Remove			_____
5) ☐ Change	_____	_____	_____
☐ Add			_____
☐ Remove			_____
) ☐ Change	_____	_____	_____
☐ Add			_____
☐ Remove			_____

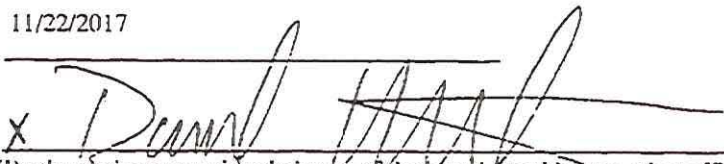
The date of each amendment(s) adoption: _____, if other than the date this document was signed.

Effective date if applicable: _____
(no more than 90 days after amendment file date)

Note: If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

Adoption of Amendment(s) (CHECK ONE)

- ☐ The amendment(s) was/were adopted by the members and the number of votes cast for the amendment(s) was/were sufficient for approval.
- ☒ There are no members or members entitled to vote on the amendment(s). The amendment(s) was/were adopted by the board of directors.

Dated 11/22/2017
Signature 
(By the chairman or vice chairman of the board, president or other officer-if directors have not been selected, by an incorporator - in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

David J. Mirantz

(Typed or printed name of person signing)

Director

(Title of person signing)

GRANT AGREEMENT

This Agreement is made and entered into this ____ day of _____ 2021, between the City of Deerfield Beach, Florida, (the “CITY”) and the Deerfield Beach Economic Development Council, a Florida Not For Profit Corporation (the “GRANTEE”), as follows:

WHEREAS, the GRANTEE submitted to the CITY a community participation grant application in compliance with Resolution No. 2020/115; and

WHEREAS, the Deerfield Beach City Commission passed Ordinance 2021/XXX appropriating sufficient funds for this Grant; and

WHEREAS, Resolution No. 2020/115 requires the GRANTEE to enter into an agreement with the CITY before final allocation of grant funds; and

WHEREAS, the total amount of grant funds to be provided is \$40,000 (the “Grant Funds”); and

WHEREAS, the City is providing Grant Funds to the GRANTEE based upon the independent expertise of GRANTEE to undertake economic development initiatives which will benefit the City; and

WHEREAS, the GRANTEE shall have no authority to represent itself as acting on behalf of the City or as an agent or representative of the City and shall act independent of the City.

NOW THEREFORE, for and in consideration of the mutual covenants and promises as hereinafter set forth and of the faithful performance of all such covenants and conditions, the CITY and the GRANTEE hereby agree as follows:

- 1. Recitations.** The above recitations are true and accurate and are hereby made a part of this Agreement.
- 2. Project.** GRANTEE agrees to use the Grant Funds to provide programs, exhibitions, publications, special events and outreach services as further detailed in the scope of services attached as Exhibit “A”, which is incorporated herein by reference (collectively, the “Project”).
- 3. Purpose of this Agreement.** The purpose of the Grant Funds provided under this Agreement is to provide financial assistance to the GRANTEE to achieve the goals and objectives of the Project.
- 4. Term.** This Agreement shall be effective upon the date of execution by all parties and shall continue until September 30, 2021, unless terminated earlier as provided in this Agreement (the “Term”). At the expiration of the Term, any unexpended Grant Funds received by GRANTEE shall be returned to the CITY within ten (10) days from the Term’s expiration.

5. Payment. The CITY agrees to provide the GRANTEE the Grant Funds in an amount not to exceed \$40,000.00 to support GRANTEE's efforts to implement the Project during the Term, which Grant Funds shall be expended in accordance with Exhibit "A."

6. Required Reporting. The GRANTEE shall submit a Semi-Annual Progress Report and an Exit Report to the Legislative and Community Affairs Department. The CITY shall provide GRANTEE with the reporting forms. The GRANTEE shall complete the reports in their entirety and provide them to the CITY by the due date specified below. Failure to comply with the reporting requirements shall constitute a breach of this Agreement and may result in GRANTEE repaying the Grant Funds to the CITY and GRANTEE'S disqualification from future grant cycles.

- a) The Semi-Annual Progress Report shall conform to the form attached as Attachment A, and is due within 15 days of the reporting period (October 1st – March 30th) end date, no later than April 15th. It shall include a project status update, percentage of work completed, and the total amount of project expenditures incurred to date.

The Exit Report shall conform to the form attached as Attachment B, and is due on the Agreement end date, September 30th. The report shall include project accomplishments and demonstrate that the Grant Funds were used for its intended purpose. It must include documentation of all expenditures incurred such as paid invoices/receipts, canceled checks, payroll detail, bank statements etc.

7. Termination for Cause. This Agreement may be terminated by the City for cause if the GRANTEE is in breach of this Agreement and fails to correct the breach within ten (10) days after written notice from the CITY identifying the breach. Upon receipt of such notice, and unless otherwise directed by the City in writing, GRANTEE shall immediately cease all activities that may cause additional Grant Funds to be spent. In the event this Agreement is terminated for cause by the City, GRANTEE shall immediately return such portion of the Grant Funds that have not been expended to accomplish the Project.

8. Scrutinized Companies List. GRANTEE certifies that its contractors are not on the Scrutinized Companies that Boycott Israel List. The City may immediately terminate this Agreement at its sole option if the GRANTEE or its contractors are found to have submitted a false certification; or if the GRANTEE, or its subcontractors are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.

9. City Liaison. The CITY's primary representative/liaison during the performance of this agreement shall be the City Manager or his designee.

10. Notices. Any notices or documents provided for in this Agreement shall be in writing to address set forth below:

CITY: David Santucci, City Manager
150 NE 2 Street
Deerfield Beach, FL 33441

With a copy to: City Attorney
Weiss Serota Helfman Cole & Bierman P.L.
1200 N Federal Highway Suite 312
Boca Raton, FL 33432

GRANTEE: Dave Mirantz
Executive Director
Deerfield Beach Economic Development Council
10 Fairway Drive, #125
Deerfield Beach, FL 33441

11. Prior Agreements. This Agreement terminates any and all prior agreements between the parties, and any such agreements shall be of no further force and effect.

12. Indemnification: The GRANTEE shall indemnify and hold harmless the CITY, its directors, commissioners, officers, agents, volunteers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorney's fees, in connection with or arising directly or indirectly out of the acts or omissions of the GRANTEE and other persons employed or utilized by the GRANTEE, to the fullest extent permitted by law. Nothing in this Agreement shall be deemed or treated as a waiver by the CITY of any immunity to which it is entitled by law, including but not limited to the CITY'S sovereign immunity as set forth in Section 768.28, Florida Statutes. This paragraph shall survive termination of this agreement.

13. Representation Of Authority: Each individual executing this Agreement on behalf of a party hereto represents and warrants that he or she is, on the date he or she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of such party and does so with full legal authority.

14. Jurisdiction and Venue: Any dispute arising from this Agreement is to be resolved according to Florida law, which controls same, and such disputes may be litigated only in the courts having jurisdiction in and over Broward County Florida.

15. Audit Right And Retention of Records

A. During the Term of this Agreement and for three (3) years following the Agreement's expiration, the CITY shall have the right to audit the books, records, and accounts of the GRANTEE and its subcontractors that are related to this Agreement or the expenditure of Grant Funds. The GRANTEE and its subcontractors shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries related to this Agreement. All books, records, and accounts of the

GRANTEE and its subcontractors shall be kept in written form, or in a form capable of conversion into written form within a reasonable time, and upon request to do so, the GRANTEE or its subcontractors, as applicable, shall make same available at no cost to the CITY in written form.

- B. The GRANTEE and its subcontractors shall preserve and make available, at reasonable times for examination and audit by the CITY, all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for the required retention period of the Florida Public Records Act, Chapter 119, Florida Statutes, as may be amended from time to time but, in any event, for a minimum period of three (3) years after termination of this Agreement. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or three (3) years, whichever is longer, the books, records, and accounts shall be retained until resolution of the audit findings. If the Florida Public Records Act is determined by the CITY to be applicable to the GRANTEE's and its subcontractors' records, the GRANTEE and its subcontractors shall comply with all requirements thereof; however, no confidentiality or non-disclosure requirement of either federal or state law shall be violated by the GRANTEE or its subcontractors. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for the CITY's disallowance and recovery of any payment upon such entry.
- C. The GRANTEE shall:
- i. Keep and maintain public records required by the CITY to perform the Scope of Services.
 - ii. Upon request by the CITY's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
 - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the GRANTEE does not transfer the records to the CITY.
 - iv. Upon completion of the Agreement, transfer, at no cost, to the CITY all public records in possession of the GRANTEE or keep and maintain public records required by the CITY to perform the Scope of Services. If the GRANTEE transfers all public records to the CITY upon completion of the Agreement, the GRANTEE shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the GRANTEE keeps and maintains public records upon completion of the Agreement, the GRANTEE shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the CITY's custodian of records, in a format that is compatible with the information technology systems of the CITY. No confidentiality or non-disclosure requirement of either federal or state law shall be violated by GRANTEE or its subcontractors. Any

incomplete or incorrect entry in such books, records, and accounts shall be a basis for OWNER'S disallowance and recovery of any payment upon such entry. GRANTEE shall, by written Agreement, require any of its subcontractors performing under this Agreement to agree to the requirements and obligations of this Section.

D. IF THE GRANTEE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE GRANTEE'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (954-480-4215, WEB.CLERK@DEERFIELD-BEACH.COM, CITY OF DEERFIELD BEACH, CITY CLERK'S OFFICE, 150 NE 2ND AVENUE, DEERFIELD BEACH, FL 33441).

15. **Tax Return.** In accordance with the City's policy for Grant funds in excess of \$10,000, the GRANTEE agrees to provide a tax return for the three most recent tax years and for the year in which the Grant funds are received.
16. **Assignment.** Neither party to this Agreement nor any interest herein shall be assigned, transferred, or encumbered without the written consent of the other party.
17. **Compliance with Law.** The GRANTEE shall comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to the Grant Funds and Scope of Services. Execution of this Agreement constitutes a certification that the GRANTEE is in compliance with all requirements imposed by applicable federal, state, and local laws and regulations.
18. **Materiality and Waiver of Breach.** The CITY and the GRANTEE agree that each requirement, duty, and obligation set forth herein was bargained for at arms-length and is agreed to by the parties in exchange for quid pro quo, that each is substantial and important to the formation of this Agreement and that each is, therefore, a material term hereof. The CITY's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement.
19. **Performance of Project.** Actions by GRANTEE pursuant to this Agreement shall be subject to the supervision of GRANTEE. In providing such services, neither GRANTEE nor its agents shall act as officers, employees or agents of the CITY. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this Agreement shall be those of GRANTEE. This Agreement shall not constitute or make the parties a partnership or joint venture.

CITY OF DEERFIELD BEACH

GRANTEE

By: _____
David Santucci
City Manager

By: _____
Dave Mirantz
Executive Director

Attest: _____
Samantha Gillyard, CMC
City Clerk

Approved as to form and
legal sufficiency for the use
and reliance of the City of Deerfield Beach only

By: _____
City Attorney



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-744

Agenda Date: 1/5/2021

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, amending Resolution 2020/146 to revise the quorum requirements for the African American Heritage Board; providing for implementation, conflicts, and an effective date.

Recommended Action

Commission to vote on Resolution.

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

On October 20, 2020, the City Commission adopted Resolution No. 2020/146, creating the African American Heritage Board (the "Board") in accordance with Section 3.12(2) of the City Charter. The Board is to consist of no more than nine members, with a minimum of five members constituting a quorum.

Current Activity

Currently, there are only five members appointed to the Board, which means that all five members must be present to have a quorum. If one Board member were to have an emergency or otherwise be unable to attend a Board meeting, the Board would be unable to have a quorum. Accordingly, this Resolution amends Resolution No. 2020/146 to revise the quorum requirements so that a majority of the Board members appointed constitute a quorum.

Recommendation

Staff recommends approval.

RESOLUTION NO. 2021/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AMENDING RESOLUTION 2020/146 TO REVISE THE QUORUM REQUIREMENTS FOR THE AFRICAN AMERICAN HERITAGE BOARD; PROVIDING FOR IMPLEMENTATION, CONFLICTS, AND AN EFFECTIVE DATE

WHEREAS, on October 20, 2020, the City Commission adopted Resolution No. 2020/146, (the “Resolution”) which created the African American Heritage Board (the “Board”) in accordance with Section 3.12(2) of the City Charter; and

WHEREAS, the Board was established to consist of no more than nine members, with a minimum of five members constituting a quorum; and

WHEREAS, there have been five members appointed to the Board thus far, which has resulted in every appointed member required to be present in order to have a quorum; and

WHEREAS, the City Commission desires to revise the quorum requirements for the Board so that a majority of the members appointed to the Board shall constitute a quorum.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. Section 4 of Resolution 2020/146 is hereby amended to read as follows:¹

Section 4. The Board shall be composed of no more than nine members. Each member shall serve without compensation. The Mayor and each City Commissioner may appoint a member to the Board, except that the District 2 Commissioner may appoint up to five members to the Board. All appointments shall be subject to approval by a majority of the City Commission. Board members shall be residents of the City and shall serve two-year terms. A member may be removed from the Board with or without cause by the Commissioner who appointed the member. A ~~minimum of five~~ majority of the Board members appointed shall constitute a quorum. Minutes and records shall be kept of all meetings of the Board and all meetings shall be public.

Section 3. The appropriate City officials are authorized to do all things necessary and expedient to carry out the aims of this Resolution.

Section 4. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

¹ Additions to existing text are shown in underline. Deletions to existing text are shown in ~~striketrough~~.

Section 5. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2021.

CITY OF DEERFIELD BEACH

BILL GANZ, MAYOR

ATTEST:

SAMANTHA GILLYARD, CMC, CITY CLERK



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-736

Agenda Date: 1/5/2021

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, approving a Consulting Agreement with Lance, Soll & Lunghard, LLP for software and CAFR development support services on an as needed basis in an amount not to exceed \$30,000; waiving the requirements for competitive solicitations set forth in Sec. 38-127 of the Code of Ordinances; providing for execution, severability and an effective date. (Funds from Account #001-0600-513-32-99 - Other Contractual Services & Account #190-8000-552-32-99 - Other Contractual Services)

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Fiscal Impact

Costs: Not to exceed \$30K and \$5K for the City and CRA respectively

Account Name: Other Contractual Services

Account Number: 001-0600-513-32-99

Secondary Account Name: Other Contractual Services

Secondary Account Number: 190-8000-552-32-99

Background/History

Please find the attached agenda item request for the City Commission to authorize the execution of the letter of engagement with Lance, Soll & Lunghard, LLP (formerly Gray CPA Consulting) for fiscal year end software and CAFR (Comprehensive Annual Financial Report) support. Lance, Soll & Lunghard, LLP is a firm that provides implementation, training, and GASB (Governmental Accounting Standards Board) consulting services for Case Ware software users and the GASB template. Gray CPA Consulting, which merged with Lance, Soll & Lunghard, LLP, has performed similar services for the City in the past and extensively during the staffing transitions for FY2019 audit and CAFR production.

Current Activity

The primary purpose of this engagement is to continue to provide consistent support and expertise in developing the FY2020 CAFR utilizing the Case Ware software package. Case Ware automates creation of the CAFR. It was fully implemented during the development of the FY2019 CAFR. There is still an ongoing need for the expertise in managing the software until the Accounting team, to include the newest member – the Assistant Director of Finance, is fully trained.

Recommendation

Staff recommends approval.

RESOLUTION NO. 2021/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING A CONSULTING AGREEMENT WITH LANCE, SOLL & LUNGHARD, LLP FOR SOFTWARE AND CAFR DEVELOPMENT SUPPORT SERVICES ON AN AS NEEDED BASIS IN AN AMOUNT NOT TO EXCEED \$30,000; WAIVING THE REQUIREMENTS FOR COMPETITIVE SOLICITATIONS SET FORTH IN SEC. 38-127 OF THE CODE OF ORDINANCES; PROVIDING FOR EXECUTION, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Lance, Soll & Lunghard, LLP (“LSL”) is a firm that provides implementation, training, and GASB (Governmental Accounting Standards Board) consulting services for CaseWare software users and the GASB template; and

WHEREAS, LSL employees performed similar services for the City in the past and extensively during the staffing transitions for the FY2019 audit and Certified Annual Financial Report (“CAFR”) production under their prior firm Gray CPA Consulting, PC; and

WHEREAS, the City’s Finance Department desires to engage LSL to provide consistent consulting expertise in managing the CaseWare software and CAFR production (collectively, the “Services”) until the City’s accounting team is fully trained in developing the FY2020 CAFR utilizing the Case Ware software package; and

WHEREAS, LSL has provided a proposal for the Services for the City and the Deerfield Beach CRA on an hourly rate basis in an amount not to exceed \$30,000 for City services and \$5,000 for CRA services, which proposal is attached as Exhibit “A” (the “Proposal”); and

WHEREAS, pursuant to Sec. 38-118 of the City Code, the City Commission may waive all or specific provisions of Article IV, Chapter 38 of the Code (“Procurement Code”), but only if the City Commission finds that it is in the best interests of the City to do so, and that the waiver will not inure to the financial disadvantage of the City; and

WHEREAS, based on the foregoing, City staff requests that the City Commission waive the competitive selection requirements in Sec. 38-127 of the Procurement Code (collectively, the “Requirements”) with regard to the Services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. The City Commission hereby finds that it is in the best interests of the City to waive the Requirements with respect to the Services, and that said waiver will not inure to the financial disadvantage of the City.

Section 3. The City Commission hereby waives the Requirements with respect to the Services and approves the purchase of the Services in an amount not to exceed \$30,000 for the City.

Section 4. The City Manager is authorized to execute a consulting agreement with LSL for the Services, consistent with the rates set forth in the proposal and together with such provisions as are deemed appropriate by the City Manager and approved as to legal sufficiency by the City Attorney.

Section 5. Should any section, provision or word of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof other than the part declared to be invalid.

Section 6. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2021.

CITY OF DEERFIELD BEACH

BILL GANZ, MAYOR

ATTEST:

SAMANTHA GILLYARD, CMC, CITY CLERK

LETTER OF ENGAGEMENT

Lance, Soll & Lunghard, LLP

6606 FM 1488, STE 148-621, Magnolia, TX 77354

jaeson.freitas@slcpas.com, (936) 647-0427



Stephanie Tinsley, CPA CPFO, CGFM

Deerfield Beach

150 N.E. 2nd Ave Deerfield Beach, FL 33441

stinsley@deerfield-beach.com

Subject: Service and Consultation Intent

Dear Client:

This letter confirms the terms of the CaseWare consulting services Lance, Soll & Lunghard, LLP will provide. All information provided to us will be confidential and privileged information. We will not utilize the client information provided in any manner other than to assist in providing consultation services. It will be our policy to schedule meetings utilizing the appropriate software to provide consultation and services to your team from off site. Any services, including technical support and consultation, will occur after being scheduled and at an appointed time. At that time, we will log in and assist your staff with specific tasks required to resolve your issue.

This engagement letter is a contract for Pay-as-you-go service. The terms of renewal contracts may be subject to change. Any amount paid, that remains after the expiration of this contract may be applied to a new contract or services with updated rates. Monthly Invoices for the Pay-as-you-go Service contracts are billed on the first of each month. Invoices are due and payable within 45 days upon receipt. [A service charge of 15% (or to the extent permitted under the law) will be assessed on account balances 30 days past due monthly or to the extent permitted under the law.] This also includes all fees for collection agencies. If overtime work is requested by the client, standard overtime rates of time and a half will apply.

We reserve the right to stop work at any time when above agreed upon payment schedule is not met. By not complying, you have voluntarily elected to not receive our services on a given project, even if such project may have a deadline subject to federal, state, or economic needs which may create a penalty or forfeiture on your part by not complying with the proper completion date. Lance, Soll & Lunghard, LLP reserves the right to assess the scope of any project submitted under this contract and determine if it requires an additional implementation contract and to make determinations on delivery details. CPE cannot be issued for consulting and technical support provided within these contracts. Please let us know if your team is interested in official CaseWare Training.

During the term of this Agreement and subject to the limitations set forth herein, Lance, Soll & Lunghard, LLP shall devote such time and effort to the affairs of the Client as Lance, Soll & Lunghard, LLP and the Client mutually deem reasonably necessary to implement the CaseWare Software and/or provide support and consulting.

In connection with the engagement, each of us will have access to confidential &/or personal information made available by the other; each shall protect such confidential information in the same manner as it protects its own confidential information of like kind. Lance, Soll & Lunghard, LLP shall not be required to keep as confidential information which is or becomes publicly known, is already within Lance, Soll & Lunghard, LLP's possession or knowledge, is independently developed by Lance, Soll & Lunghard, LLP outside the scope hereof or is rightfully obtained from third parties. For marketing purposes, Lance, Soll & Lunghard, LLP may refer to the Client's name and to the general nature of the services performed, unless specifically denied by the Client in writing.

Lance, Soll & Lunghard, LLP shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Lance, Soll & Lunghard, LLP keeps and maintains public records upon completion of the Agreement, Lance, Soll & Lunghard, LLP shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Client, upon request from the Client's custodian of public records, in a format that is compatible with the information technology systems of the Client. Failure to comply with the requirements of this Article shall be deemed a default as defined under the terms of this Agreement and constitute grounds for termination.

Best Regards,

Jaeson Freitas

Client Success Specialist

Lance, Soll, & Lunghard, LLP

jaeson.freitas@slcpas.com, (936)647-0427

RECOMMENDATIONS

Please Refer to the latest SLA for terms of Service

It is recommended that the official point of contact between the client and our staff be a qualified Power-User to achieve maximum efficiency and to prevent user error that may result in redundant work. Power User requirements depend on the product usage of your organization. To get a list of these requirements that are specific to your team's needs, please contact us and we will be happy to provide it. All courses for power-users qualify for NASBA-certified CPE. This hourly contract cannot be used for providing NASBA-certified CPE.

SCOPE

Unlimited Scope of Lance, Soll & Lunghard, LLP Professional Services

To Include (but not be limited to):

Provide consulting services and support for customization and finishing the CaseWare template:

Hourly Consulting Rates:

Gail, Partner: \$185

Matt, CPA , Manager, \$150

Ruan, Senior Programmer: \$145

Jordan, Support Manager: \$110

(These Rates are subject to an increase of 1%-3% in 2021)

Consulting Services:\$30,000

CRA Stand-Alone Report Build: \$5,000

COST OF CONTRACT

Standard Hourly Rates

Our rates range between \$75 - \$200 per hour, depending on expertise level of the Gray CPA's team member you want to assist with the support.

Summary of Cost (to be completed by client):

Amount to be prepaid:
Any Consultant-Recommended Hours: N/A
Any "Do-Not-Exceed" amount for this contract: \$35,000

Authorized Client Representative
Stephanie Tinsley, CPA CPFO, CGFM
Acceptance Date:
(Contract set to expire December 31st, 2021)
Signature:

Authorized Client Representative
Gail Gray, CPA
Acceptance Date: 12/23/2020
(Contract set to expire December 31st, 2021)
Signature:




City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2020-734

Agenda Date: 1/5/2021

Status: DEPARTMENTAL BUSINESS

In Control: City Commission

Title

Resolution 2021/ - A Resolution of the City Commission of the City of Deerfield Beach, Florida, supporting the Road Improvements Project on Sample Road from NE 3rd Avenue to Dixie Highway and NE 3rd Avenue from Sample Road to Hillsboro Boulevard; providing for implementation and an effective date.

Recommended Action

Commission to vote on Resolution

Voting Requirement

Adoption requires a 3/5 vote of the City Commission

Background/History

On February 14, 2019, the Broward Metropolitan Planning Organization (the "MPO") approved the Broward Complete Streets Master Plan (the "Master Plan"). The purpose of the Master Plan is to guide future investments by prioritizing a list of projects based on technical, data-driven analysis and community input. Eligible projects are added to the MPO's Metropolitan Transportation Plan, which publishes regional priorities to influence expenditure of state and federal funds.

The scope for the City's project from Sample Road from NE 3rd Avenue to Dixie Highway and NE 3rd Avenue from Sample Road to Hillsboro Boulevard consists of adding pedestrian and bicycle facilities for the project limits, with the addition of improved lighting, possible traffic calming, and improved intersection design where feasible (the "Project"). Current typical sections are preliminary and further evaluation will occur in the design phase. The Project is a replacement to the #8 ranked Sample Road from Blount Rd to NE 3rd Avenue project, which was removed from the Master Plan due to ineligibility concerning right of way constraints.

Current Activity

Public outreach is a program requirement for Project eligibility to secure funds at the regional level. On December 3, 2020, the City conducted a public meeting in District 2 and presented the Project scope. Public comments, based upon feasibility, will be added to the Project scope once this Project begins design. Future public meetings will be held to collect additional comments closer to Project delivery.

Once the Project is added into the Master Plan it will be evaluated for funding in the Transportation Plan.

Recommendation

It is recommended that the City Commission support the Sample Road from NE 3rd Avenue to Dixie Highway and NE 3rd Avenue from Sample Road to Hillsboro Boulevard Project to make it eligible to secure funds for Project delivery.

RESOLUTION NO. 2021/

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, SUPPORTING THE ROAD IMPROVEMENTS PROJECT ON SAMPLE ROAD FROM NE 3RD AVENUE TO DIXIE HIGHWAY AND NE 3RD AVENUE FROM SAMPLE ROAD TO HILLSBORO BOULEVARD; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE

WHEREAS, on February 14, 2019, the Broward Metropolitan Planning Organization (the “MPO”) approved the Broward Complete Streets Master Plan (the “Master Plan”) to guide future investments by prioritizing a list of projects based on technical, data-driven analysis and community input; and

WHEREAS, eligible projects are added to the MPO’s Metropolitan Transportation Plan, which publishes regional priorities to influence expenditure of state and federal funds; and

WHEREAS, the road improvements on Sample Road from NE 3rd Avenue to Dixie Highway and NE 3rd Avenue from Sample Road to Hillsboro Boulevard consists of adding pedestrian and bicycle facilities for the project limits, with the addition of improved lighting, possible traffic calming, and improved intersection design where feasible (the “Project”); and

WHEREAS, the Project has been identified as a high ranking project in the Master Plan’s list of recommendations; and

WHEREAS a resolution from the City Commission stating support for the Project is required to establish funding eligibility; and

WHEREAS, the Project will be constructed within the City’s right of way; and

WHEREAS, the City will be responsible for the maintenance of the roadways within the City after the Project's completion.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The City Commission hereby declares the City’s support for the Project.

Section 3. The appropriate City officials are hereby authorized and directed to prepare and execute the necessary documents to effectuate the purpose and intent of this Resolution.

Section 4. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2021.

CITY OF DEERFIELD BEACH

BILL GANZ, MAYOR

ATTEST:

SAMANTHA GILLYARD, CMC, CITY CLERK



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



December 3, 2020
District 2 Meeting
445 SW 2 Street

Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



Agenda

- ◉ Intent of this Presentation
- ◉ Purpose of the MPO
- ◉ MPO Complete Streets Master Plan
- ◉ Project Scope and Recommendations
- ◉ Next Steps
- ◉ Discussion and Q and A's

Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



Intent of this Presentation

- ◉ Eligible projects are added to the Broward MPO's Metropolitan Transportation Plan which publishes regional priorities to influence expenditure of state and federal funds.
- ◉ Public outreach is a program requirement for project eligibility to secure funds at the regional level.
- ◉ Public comments, based upon feasibility, will be added to the project scope once this project begins design.
- ◉ Future public meetings will be held to collect additional comments closer to project delivery.

Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



Purpose of the MPO

- ◉ A federally chartered entity responsible for transportation decision making in the Broward region
 - ◉ Influence the expenditure of federal and state transportation funds at the regional level
- ◉ Develop plans, conduct studies, establish initiatives and programs

Our Mission:

To collaboratively plan, prioritize, and fund the delivery of diverse transportation options.

Our Vision:

Our work will have measurable positive impact by ensuring transportation projects are well selected, funded, and delivered

Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



Complete Streets Master Plan

- MPO developed the Broward Complete Streets Master Plan
- Purpose is to guide future investments by prioritizing a list of projects based on technical, data-driven analysis and community input
- NE 3 Avenue was identified as a replacement to #8 ranked Sample Road from Blount Rd to NE 3 Ave due to ROW constraints
- Goals: Improve Transportation Options, Safety, Public Health, Social Equity, Quality of Life, Sustainability, Access, and Economic Vitality

Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

Project Location Map



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



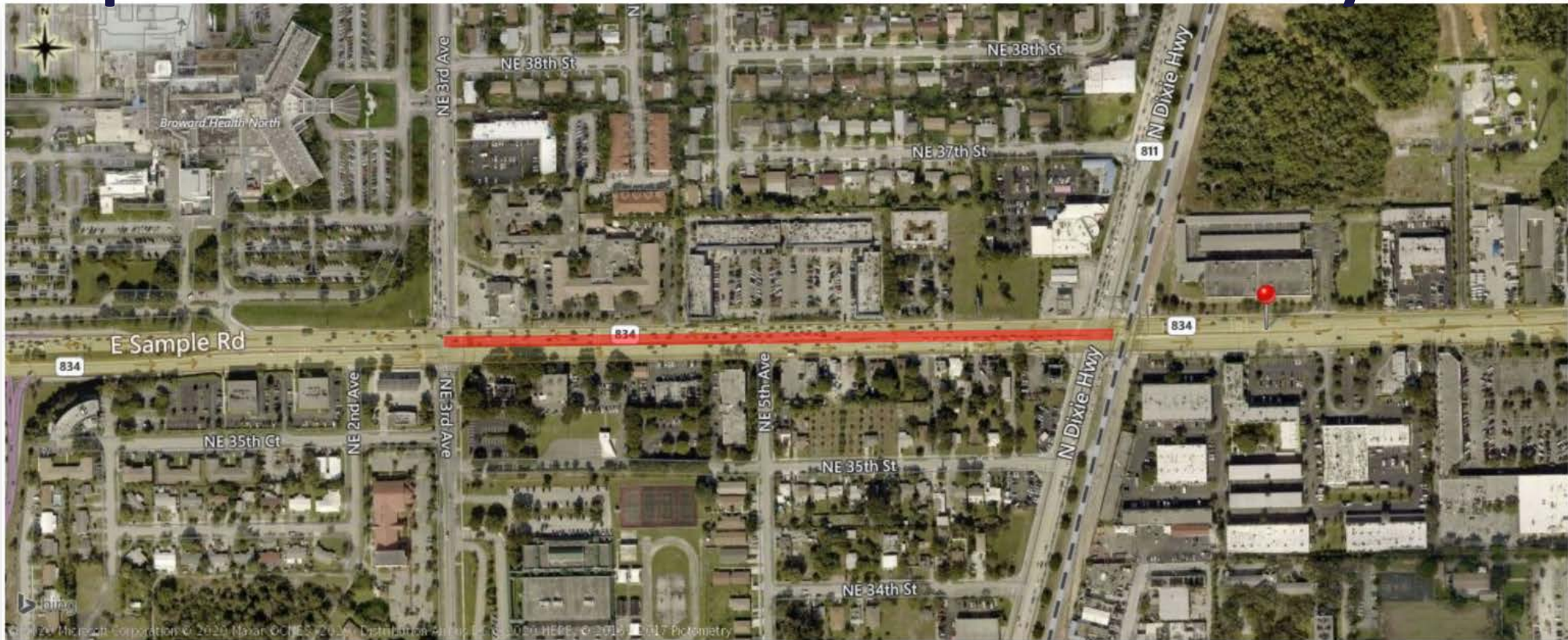
Sample Road from NE 3 Avenue to Dixie Hwy

- ◉ FPL to replace all light fixtures to pedestrian level lighting from NE 3 Avenue to Dixie Hwy
- ◉ Sidewalk will be widened on the north side of Sample Road
- ◉ Infill sidewalk will be installed where existing gaps to infrastructure exist

(*Note: Typical Sections are preliminary and further evaluation will occur during the design phase.)

Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

Sample Road from NE 3 Avenue to Dixie Hwy



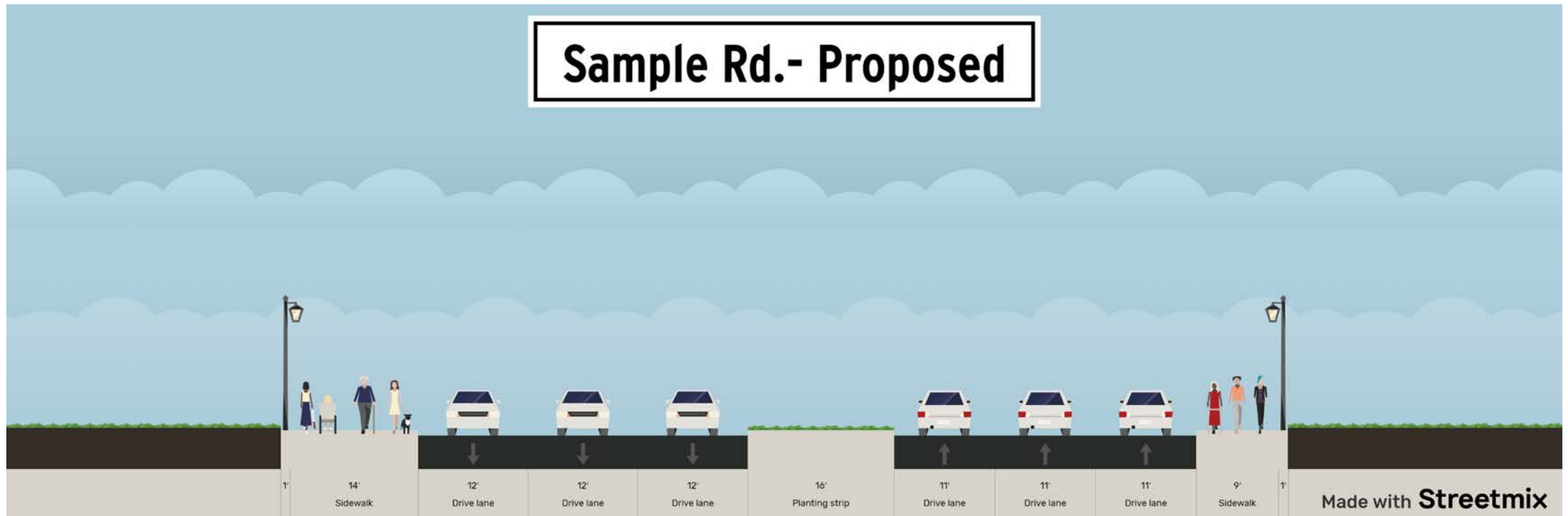
Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

Sample Road from NE 3 Avenue to Dixie Hwy- Existing



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

Sample Road from NE 3 Avenue to Dixie Hwy- Proposed



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



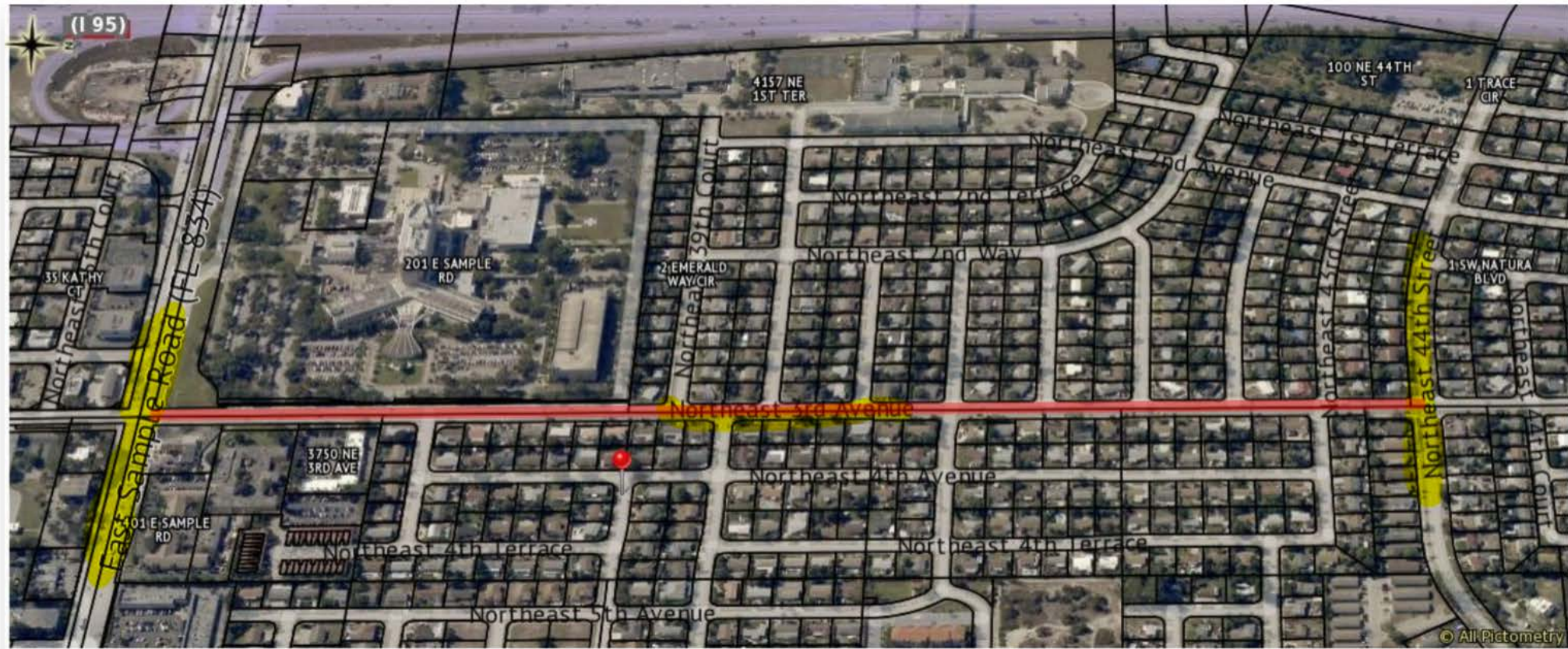
NE 3 Avenue from Sample Rd to NE 44 St

- ◉ Continuous bicycle facility in road
- ◉ Possible mid-block crosswalk near North Broward Hospital
- ◉ Infill of sidewalk gaps
- ◉ Intersection improvements to include speed tables and/or potential roundabout at NE 44 Street

(*Note: Typical Sections are preliminary and further evaluation will occur during the design phase.)

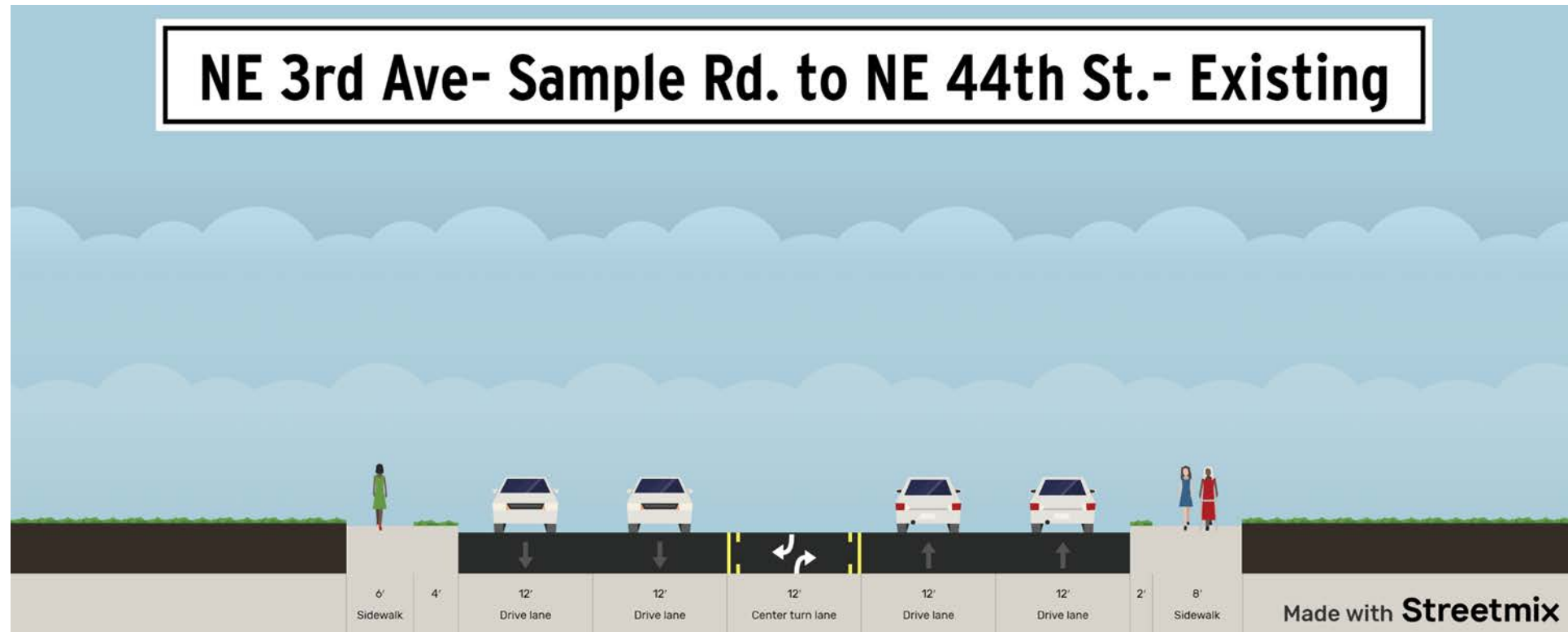
Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

NE 3 Avenue from Sample Rd to NE 44 St



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

NE 3 Avenue from Sample Rd to NE 44 St – Existing



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

NE 3 Avenue from Sample Rd to NE 44 St - Proposed



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



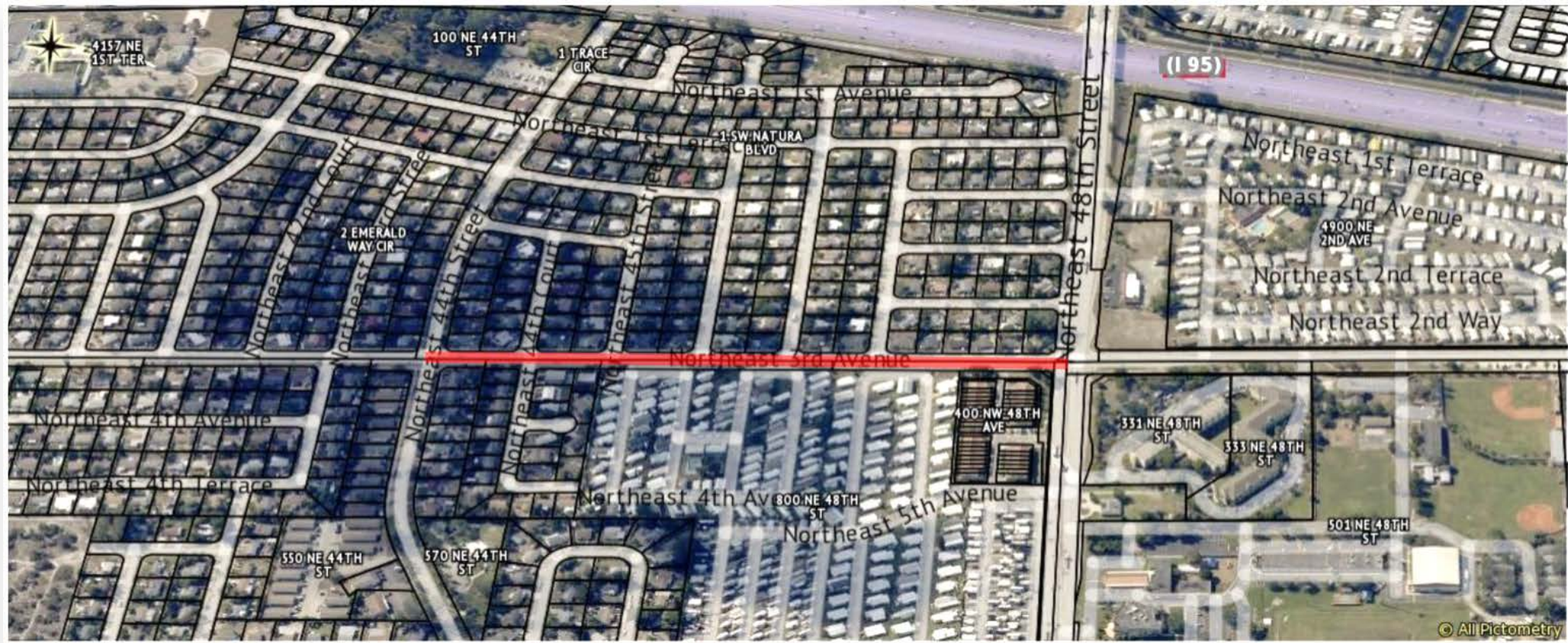
NE 3 Avenue from NE 44 St to NE 48 St

- Continuous bicycle facility in road
- Infill of sidewalk gaps
- Intersection improvements to include speed tables and/or potential roundabout at NE 44 Street

(*Note: Typical Sections are preliminary and further evaluation will occur during the design phase.)

Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

NE 3 Avenue from NE 44 St to NE 48 St



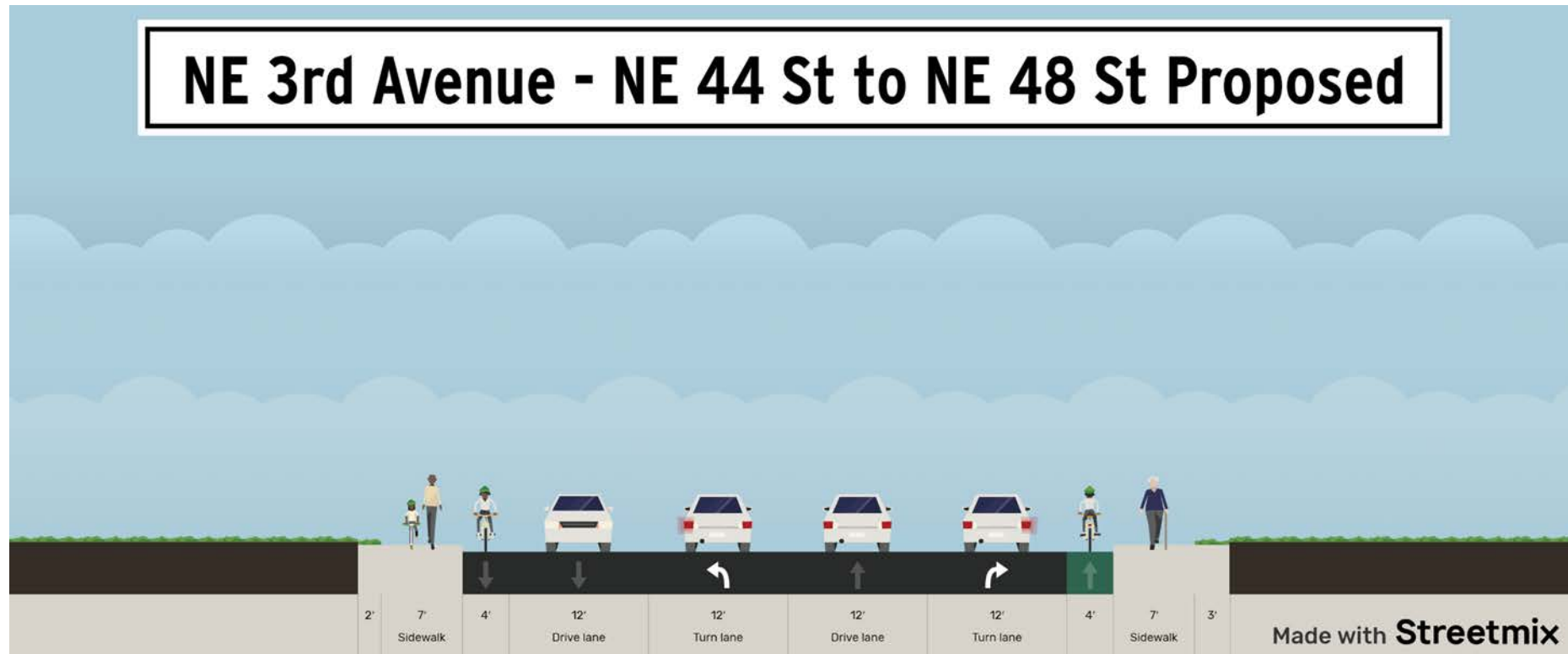
Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

NE 3 Avenue from NE 44 St to NE 48 St - Existing



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

NE 3 Avenue from NE 44 St to NE 48 St - Proposed



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



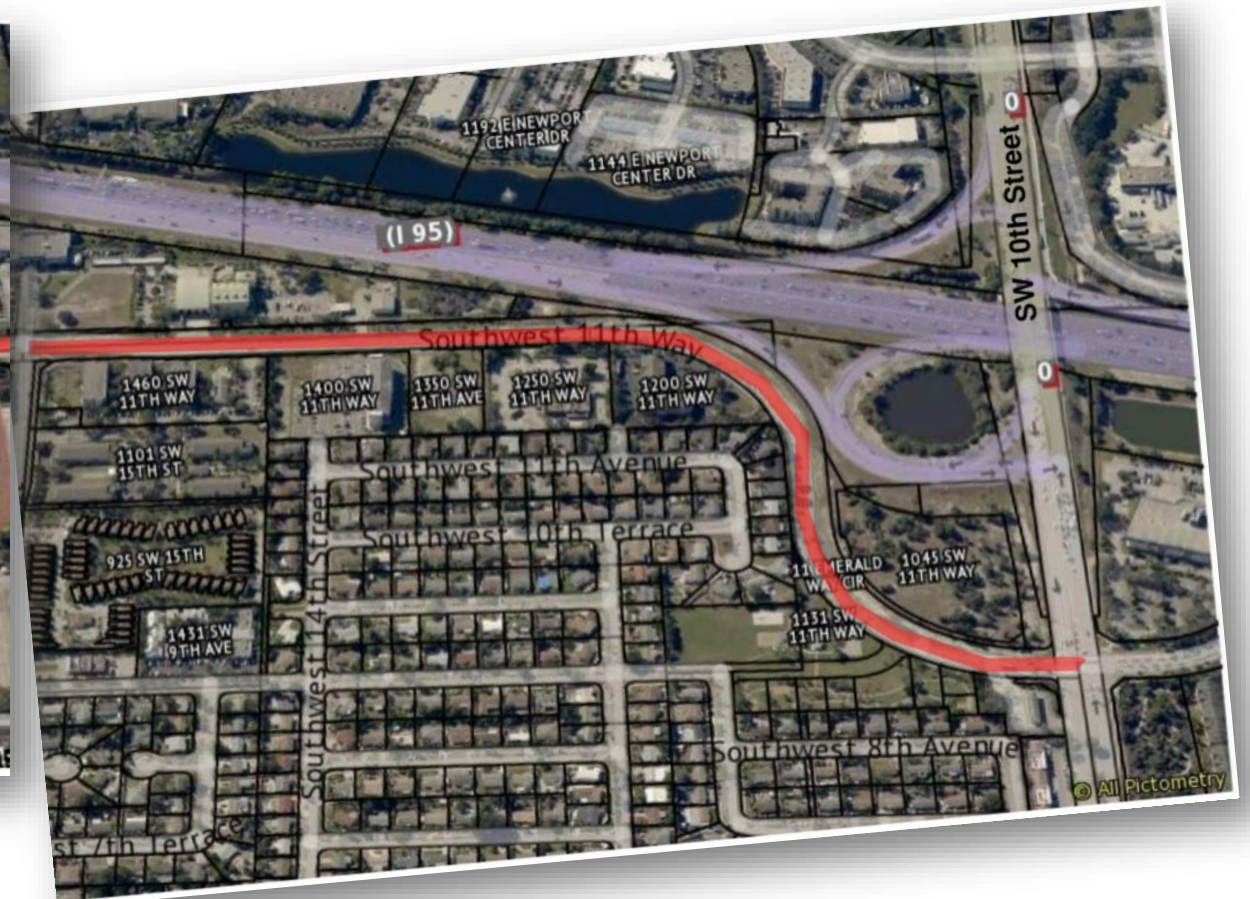
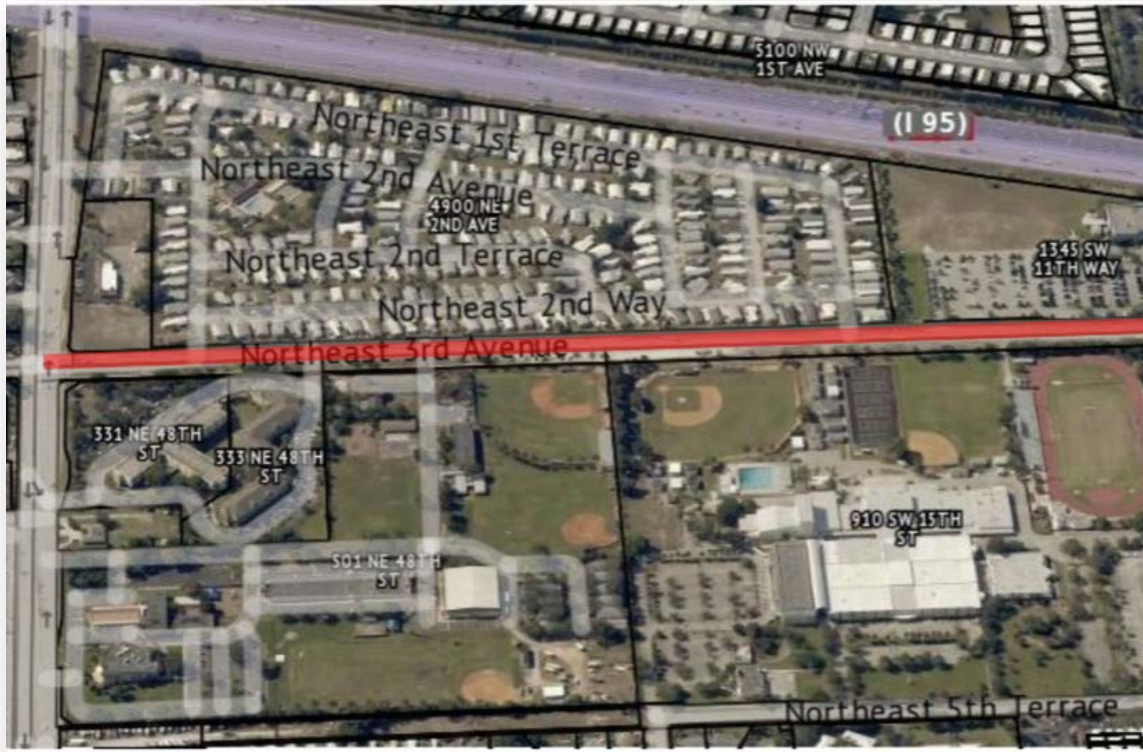
NE 3 Avenue from NE 48 St to SW 10 Street

- ◉ Continuous bicycle facility off-road on east side
- ◉ Widen sidewalks
- ◉ Infill sidewalk gaps on west side
- ◉ Pedestrian level lighting

(*Note: Typical Sections are preliminary and further evaluation will occur during the design phase.)

Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

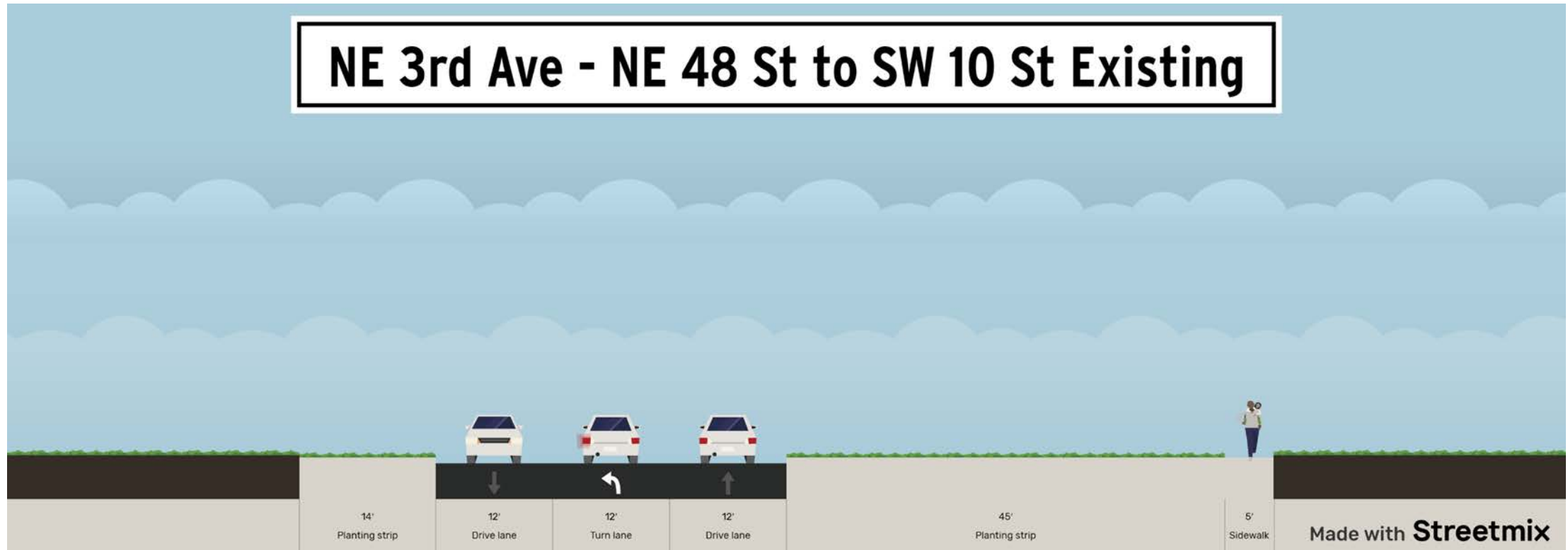
NE 3 Avenue from NE 48 St to SW 10 Street



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



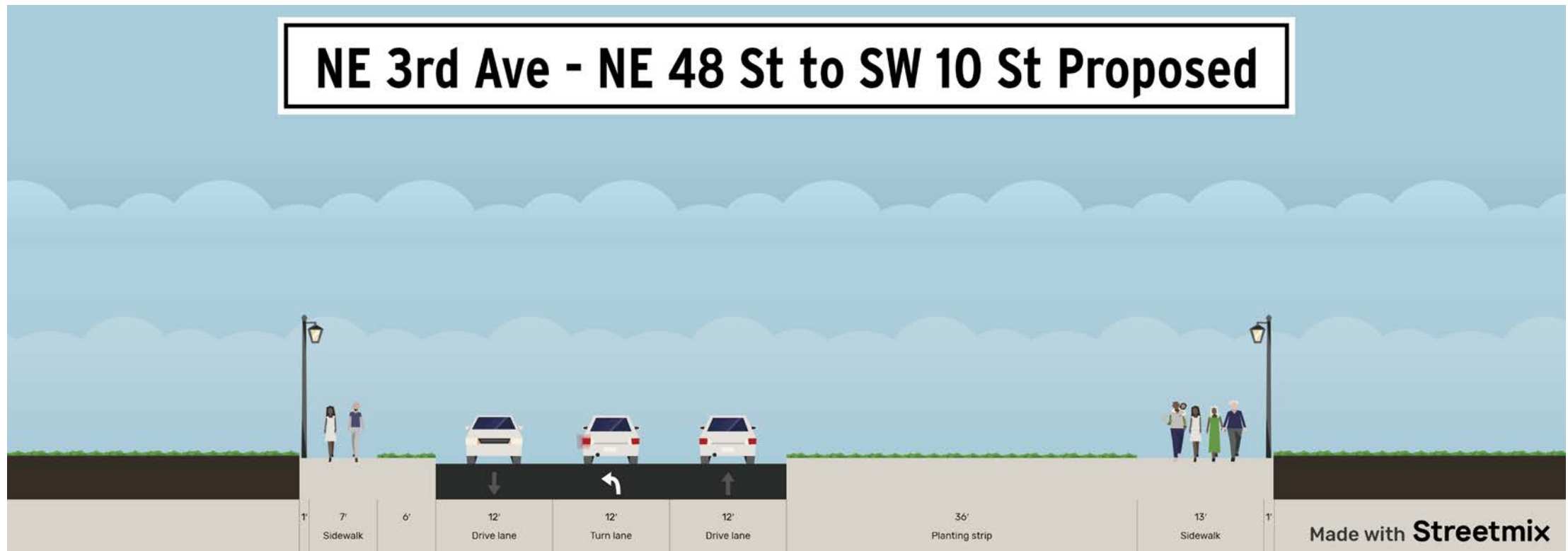
NE 3 Avenue from NE 48 St to SW 10 Street - Existing



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



NE 3 Avenue from NE 48 St to SW 10 Street - Proposed



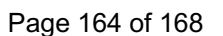
Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



NE 3 Avenue from SW 10 Street to Hillsboro Blvd

- ◉ Continuous bicycle facility off-road on east side
- ◉ Infill sidewalk gaps on west side
- ◉ Pedestrian level lighting

(*Note these typical sections are preliminary and further evaluation of typical sections will occur in design)

[illegible]

Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

NE 3 Avenue from SW 10 St to Hillsboro Blvd - Existing



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

NE 3 Avenue from SW 10 St to Hillsboro Blvd - Proposed



Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd



Schedule Moving Forward

- ◉ Background
 - ◉ MPO provided recommendations to the City of Deerfield Beach for inclusion in the Complete Streets Master Plan
 - ◉ Project scoping was developed with city staff based on known concerns/needs
- ◉ Current Steps
 - ◉ Conduct Public Outreach
 - ◉ Secure Resolution of Support from Governing Body
- ◉ Project added to Master Plan for inclusion for funding
- ◉ Feasibility and Design begin once funded (within 5 years)

Sample Road from NE 3rd Ave to Dixie Hwy & NE 3rd Ave from Sample Rd to Hillsboro Blvd

Questions?

