



150 NE 2nd Avenue
Deerfield Beach, FL 33441
954-480-4200

Regular Meeting Community Redevelopment Agency

Tuesday, April 13, 2021

7:00 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Community Redevelopment Agency Meeting Minutes

Attachment: March 10, 2021

APPROVAL OF COMMUNITY REDEVELOPMENT AGENCY AGENDA

April 13, 2021

ZOOM MEETING

Join Zoom Meeting by clicking the below link:

<https://deerfield-beach.zoom.us/j/85977045982?pwd=ck5wS1d6cFR3YTZ6VGttT1RjdmlJdz09>

Join Zoom Meeting via telephone by dialing:

Call-in Number: (301) 715-8592

Meeting ID: 859 7704 5982#

Participant ID: #

Passcode: 141501#

For complete instructions on joining and/or participating during Public Comment, please click the following link or attend in person in the City Commission Chambers adhering to social distancing protocols, face covering requirements and temperature checks upon entry:

Attachment: Zoom Instructions

GENERAL ITEMS

1. **CRA Resolution 2021/ - A Resolution of the Community Redevelopment Agency of the City of Deerfield Beach, Florida, confirming Ben Preston as Vice Chair of the Board of the Deerfield Beach Community Redevelopment Agency; providing for an effective date.**

Suggested Action: CRA Board to vote on Resolution

Attachment: Vice Chair Ben Preston

2. **Presentation by Bermello Ajamil and Partners regarding the Sullivan Park Facility Design.**

Suggested Action: Motion on decision of CRA Board

Attachment: Sullivan Park Facility Design

3. **CRA Resolution 2021/ - A Resolution of the City of Deerfield Beach Community Redevelopment Agency, approving the Work Authorization with Bermello Ajamil & Partners, Inc., for architectural design services for the Ocean Way Bollard Replacement Project in an amount not to exceed \$75,035.00; authorizing execution of the Work Authorization; and providing for an effective date. (*Funds from Account #190-8000-552-32-99 - Other Contractual Services*)**

Suggested Action: CRA Board to vote on Resolution

Attachment: Ocean Way Bollard Replacement Project

4. **Presentation regarding the Fiscal Year 2020 Annual Report.**

Attachment: FY20 Annual Report

5. Presentation of the Mid-Year Accomplishments.**6. Change Order Report.**

Attachment: Change Order Report

BOARD/ADMINISTRATION COMMENTS**PUBLIC INPUT****ADJOURNMENT****NEXT MEETING**

Tuesday, May 11, 2021

Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meetings or hearings will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and the evidence upon which the appeal is made. The above notice is required by State Law (F.S. 286.0105). Anyone desiring a verbatim transcript shall have the responsibility, at his/her own expense, to arrange for the presence of a certified court reporter at the hearing.



Meeting Minutes Community Redevelopment Agency

Tuesday, March 10, 2021

7:00 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

The meeting was called to order on the above date by Chair Bill Ganz at 7:00 p.m., in the City Commission Chambers, 150 NE 2nd Avenue, Deerfield Beach, Florida.

Present: 5 - Mr. Todd Drosky
Mr. Michael Hudak - via Zoom
Mr. Ben Preston - via Zoom
Vice Chair Bernie Parness
Chair Bill Ganz

Also Present: 3 - City Manager David Santucci
City Attorney Anthony Soroka
Assistant City Clerk Heather Montemayor

PLEDGE OF ALLEGIANCE

There was a moment of silence, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Community Redevelopment Agency Meeting Minutes

MOTION was made by Mr. Preston, seconded by Vice Chair Parness, to approve the February 9, 2021 minutes as submitted. Voice Vote:

Yeas: 5 - Mr. Drosky, Mr. Hudak, Mr. Preston, Vice Chair Parness and Chair Ganz

Nays: 0

APPROVAL OF COMMUNITY REDEVELOPMENT AGENCY AGENDA

March 10, 2021

MOTION was made by Vice Mayor Parness, seconded by Mr. Preston, to approve the agenda as submitted. Voice Vote:

Yeas: 5 - Mr. Drosky, Mr. Hudak, Mr. Preston, Vice Chair Parness and Chair Ganz

Nays: 0

GENERAL ITEMS

1. Presentation from Bermello Ajamil regarding design options for the Sullivan Park Facility.

Kris Mory, Director of Economic Development, said based on the Board's comments from the last meeting, James Bowers, Bermello Ajamil, will provide a brief presentation of additional design options for the proposed Sullivan Park facility.

Schematic Options - Mr. Bowers outlined three (3) systematic options for Sullivan Park Phase II: Charlotte Burrie Civic Center, existing Sullivan Park architecture and a hybrid option of Option 1 & 2, previously requested by the Board.

Option 1 - Mr. Bowers displayed photographs of the original design for Option 1, which consisted of designs related to the Charlotte Burrie Civic Center. The Board spoke in opposition to the uncovered trellis, width of the staircase and transparency on the façade from the glass windows; however, the Board spoke in favor of the horizontality and verticality of the design, as well as the wood veneers and white bands that connected all façades.

Continuing, Mr. Bowers displayed various photographs of the updated Civic Center design. He explained that the terrace area is covered, and the staircase has been narrowed and shifted to the north to allow for an ADA accessible sidewalk. He said the view from Hillsboro Boulevard did not change much; however, an aluminum panel was incorporated into the design to eliminate the glass windows, reduce heat exposure and allow for the Sullivan Park sign. Furthermore, the vertical columns, colors, horizontality, the bands and wood tones remain the same.

Option 2 - Mr. Bowers said Option 2 was previously provided to the Board and consisted of designs related to the existing Sullivan Park architecture. Thereafter, various photographs of the existing architecture at Sullivan Park were displayed. The Board spoke in opposition of the dark colors and hardie board; notwithstanding, the Board spoke in favor of the roofline.

Option 3 (Hybrid) - Mr. Bowers said the wood paneling has been incorporated into the hybrid option, and there are horizontal lines that go from façade to façade, as well as increased brightness of the hardie board. Thereafter, various photographs of the hybrid option were displayed. He explained that the roof was extended to the westside of the façade to accentuate the horizontality with the white color of the stucco. Additionally, the Deerfield Beach logo has been incorporated to the southeast façade. On the westside above the wood paneling and grey wall, there are vertical reveals right below the roofline to make the corner stand out. The staircase has also been narrowed and the light wood paneling in Option 1 has been incorporated into all surfaces; the horizontal white bands have also been included to separate the warmth of the wood and hardie board materials.

Chair Ganz opened the public hearing.

Lisa Gilmartin, 1627 Riverview Road, Deerfield Beach, asked if the walkway on the corner of Riverview Road and Hillsboro Boulevard can be expanded and if there's consideration for pedestrian protection on the eastern corner from weather and traffic. Lastly, she said the building seems very overdone, whereas, the residents were under the impression that it was going to blend in with the area and be more subdued.

Chair Ganz closed the public hearing.

Option 3A - Mr. Bowers said staff expressed security and safety concerns; therefore, the staircase in Option 3A is on the northside of the façade and is enclosed and the doors are secured.

Mr. Drosky spoke in opposition to the removal of the staircase on the eastside. He spoke in favor of the Deerfield Beach logo on the southeast side of the façade in the hybrid option but spoke in opposition to the single column on the terrace area. He suggested adding the columns from the terrace area in Option 1 to the hybrid option, as it is more open and will mesh well with the city logo. Furthermore, he spoke in support of the Sullivan Park sign and agreed that it will help eliminate heat exposure; however, he suggested removing the green underneath the window, to the left.

Mr. Hudak spoke in favor of the roofline in the hybrid option.

GENERAL ITEMS – CONTINUED

In response to Mr. Hudak's question, Mr. Bowers replied that the usable square footage is the same in all design options.

Mr. Hudak said the glass windows have been addressed on a portion of Option 1, but additional shading material would be needed for an event which would increase expenses. Further, he is in favor of either option but spoke in support of Option 3. Lastly, Mr. Hudak agreed with Mr. Drosky to keep the staircase on the eastside.

Mr. Preston spoke in favor of Option 1.

Vice Chair Parness spoke in favor of Option 2 but disagreed with the dark wood color on the bottom floor facing Hillsboro Boulevard; therefore, he suggested incorporating the bottom floor in Option 1 into design Option 2.

Chair Ganz reopened the public hearing.

Nancy Rinderman, 1631 Riverview Road, Deerfield Beach, spoke in favor of either of the options, but stated that the staircase near the bridge is used as a urinal and expressed concerns with the same being done to this staircase. Further, she expressed concerns with the lighting and asked if there will be dimmers.

Chair Ganz replied that staff would have the ability to adjust the lights.

Leonard Arabia, 2051 SE 3rd Street, Deerfield Beach, asked if a cost analysis has been performed on each design.

Ms. Mory replied that a cost analysis has not been performed. The Board is simply selecting an architectural style and preference. Once selected, staff will move forward with the preliminary design phase and when the design is at 50%, staff will bring the first cost estimate to the Board from the construction cost analysis.

In response to Chair Ganz's question, Ms. Mory replied that a minimum and maximum budget can be discussed, but regardless of the cost, the project cannot be budgeted into one (1) fiscal year, whereas, tax increment revenue from two (2) years will be needed to accomplish this project.

Lisa Gilmartin, 1627 Riverview Road, Deerfield Beach, said she was under the impression that money had been allocated for this project, and would not impact the residents' taxes.

Chair Ganz replied that it is CRA money that will be used over two (2) fiscal years.

Ms. Gilmartin said the buildings are more of a California style and do not fit into the area. She asked if staff has thought about matching it to the Kirk Cottrell Pavilion.

Chair Ganz said the intent is to have it match the existing Sullivan Park facility.

Ms. Gilmartin expressed concerns with the process moving so fast without the public being more involved; therefore, she suggested tabling the item, so additional input can be provided by the community. She also asked for clarification on the windows on the eastside of the façade, if additional landscaping would be installed and if the footprint would increase.

Chair Ganz replied that the footprint will not and that the landscaping will be discussed later.

In response to Ms. Gilmartin's question, the glass windows on the eastside of the façade will have some type of shading structure and will be utilized as office space for city staff.

Chair Ganz closed the public hearing.

In response to Mr. Hudak's question, Mr. Bowers replied that the windows on the eastside will have landscaping underneath and around it, but an additional shade structure could be implemented.

GENERAL ITEMS - CONTINUED

Motion was made by Mr. Hudak to approve the hybrid option suggested by Mr. Drosky.

Chair Ganz stated that based on the Board's feedback, additional modifications need to be done; therefore, he recommended tabling the item to address the modifications. Further, he advised that although a full cost estimate cannot be provided, if a design cost is dramatically different, it should be mentioned.

Ms. Mory stated that at the last meeting, Mr. Bowers did provide a breakdown of construction costs based on the proposed square footage, which can be brought back as well.

Mr. Preston suggested informing the community about this project so their input can be provided at the next meeting.

Chair Ganz agreed, but stated that the design has been presented at two (2) meetings; nevertheless, additional public feedback would be helpful.

Mr. Hudak withdrew his motion.

It was the consensus of the Board to table the item until May 11, 2021.

ADMINISTRATION COMMENTS**CRA DIRECTOR**

Community Policing Program - Kris Mory, Director of Economic Development, said authorization has been provided to allow for additional deputies in the CRA area. She thanked Lieutenant Adam Hofstein for properly staffing the CRA area with the additional deputies.

CITY MANAGER

None.

CITY ATTORNEY

None.

BOARD COMMENTS**MR. HUDAK**

None.

MR. PRESTON

None.

MR. DROSKY

None.

VICE CHAIR PARNES

None.

BOARD COMMENTS - CONTINUED**CHAIR GANZ**

None.

PUBLIC COMMENT

Leonard Arabia, 2051 SE 3rd Street, Deerfield Beach, said he spoke to city staff regarding the broken/malfunctioning stanchions on SE 2nd Street to the Embassy Suite and asked if they will be replaced or fixed.

Kris Mory, Director of Economic Development, replied that due to procurement issues it has been delayed; nevertheless, an item will be brought forward at the next meeting to discuss the design replacement for the turtle friendly bollards from the Kirk Cottrell Pavilion to SW 10th Street, whereby, CRA will only pay for the bollards within the CRA area.

Chair Ganz stated that the CRA is limited on where they can provide funding. He advised that staff has had issues with the stanchions, as they were unique to one (1) single source that is no longer in business; therefore, whatever is installed must be turtle friendly.

Lisa Gilmartin, 1627 Riverview Road, Deerfield Beach, asked if kayaking can be brought back to Deerfield Island Park; whereas, the kayak stand at the bridge is extremely costly.

Ms. Mory replied that Deerfield Island Park is a county park, and the kayak stand underneath the bridge is a private entity; however, city staff is working on a procurement process to offer rentals or watersports at Sullivan Park.

ADJOURNMENT

MOTION was made by Vice Chair Parness, seconded by Mr. Drosky, to adjourn the meeting at 7:54 p.m. Voice Vote:

Yeas: 5 – Mr. Drosky, Mr. Hudak, Mr. Preston, Vice Chair Parness and Chair Ganz

Nays: 0

BILL GANZ, CHAIR

Samantha Gillyard, CMC, City Clerk



Community Redevelopment Agency Meeting - April 13, 2021

DEERFIELD BEACH - YOU ARE HEREBY NOTIFIED that the **Community Redevelopment Agency** meeting will be held on **Tuesday, April 13, 2021, at 7:00 PM** in the **City Commission Chambers located at the City Hall Complex, 150 NE 2nd Avenue, Deerfield Beach, Florida.** A quorum of the CRA Board will be physically present at the meeting and the City will be utilizing communications media technology with most City staff participating through video conferencing.

The April 13, 2021, Community Redevelopment Agency meeting will proceed utilizing communications media technology; **however, the City Commission Chambers located at the City Hall Complex, 150 NE 2nd Avenue, Deerfield Beach, will be open to the public as an additional method** for speakers wishing to speak on items with such attendees required to adhere to temperature checks, wear facial coverings and maintain social distancing. A copy of the agenda for the April 13, 2021 meeting will be available at <http://www.deerfield-beach.com/1554/Meetings-Agendas>.

Attending and Viewing the Community Redevelopment Agency Meeting:

This meeting will be broadcast live for members of the public via Zoom. Below are the available options for the public to attend/view the meeting:

- 1. In Person Attendance.** Attend in person in the City Commission Chambers adhering to social distancing protocols, face covering requirements and temperature checks at entry.
- 2. Zoom**
 - a. Via Zoom Online** - Access to the meeting will begin at 6:45 PM on April 13, 2021.
 - i. Use the following link below to access the meeting via Zoom:
<https://deerfield-beach.zoom.us/j/85977045982?pwd=ck5wS1d6cFR3YTZ6VGttT1RjdmJJdz09>
 - ii. The video camera display feature is disabled for public use
 - b. Via Zoom Telephone** - Join the meeting via telephone (audio only) using the Call-in number below, followed by the Meeting ID when prompted. No computer or access code is required.

Call-in Number: (301) 715-8592, Meeting ID: 859 7704 5982#, Participant ID: #, Password: 141501#

For more information on using Zoom, please visit Zoom Support at the following link:
<https://support.zoom.us/hc/en-us>.

Providing Public Comment:

Public participation is strongly encouraged. Your comments will be limited to three minutes per person. To participate, please choose the option best for you and remember to include your name and address for the record.

1. **In person** - Public comment may be given in the Commission chambers during the applicable public comment portion of the meeting.
2. **Via Email** - Public comments and documents may be submitted via email to web.clerk@dfb.city. Public comments will be read aloud during the meeting and added to the record. Emails can be submitted prior to the meeting or until the public hearing session is closed.
3. **Live Zoom Video Participation** - If attending via Zoom online, at the appropriate public comment period, click “raise hand” on the bottom of the “participants” tab, and your audio will be unmuted when you are recognized.
4. **Live Zoom Telephone Participation** - If attending via Zoom by telephone, at the appropriate public comment period, press *9 to “raise your hand” and your audio will be unmuted when you are recognized.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK NO LATER THAN 3 DAYS PRIOR TO THE MEETING AT (954) 480-4213 FOR ASSISTANCE.

Should you have any questions, please feel free to contact the City Clerk’s Office at 954.480.4213. For additional information on the agenda items for the Commission meeting, please visit www.dfb.city.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2021-588

Agenda Date: 4/13/2021

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

CRA Resolution 2021/ - A Resolution of the Community Redevelopment Agency of the City of Deerfield Beach, Florida, confirming Ben Preston as Vice Chair of the Board of the Deerfield Beach Community Redevelopment Agency; providing for an effective date.

Recommended Action

CRA Board to vote on Resolution

Background/History

The governing body of the City of Deerfield Beach serves as the Deerfield Beach Community Redevelopment Agency ("CRA") Board of Directors (the "Board"). Section 163.356(3)(c), Fla. Stat., stipulates that the Board must designate a Chair and Vice Chair. The position of Chair and Vice Chair are typically held by the Mayor and Vice Mayor of the City Commission, since the City Commission sits as the Board of Directors of the Deerfield Beach Community Redevelopment Agency.

Current Activity

Ben Preston is the Vice Mayor of the City Commission. The Board is being asked to approve a resolution designating Ben Preston as Vice Chair of the Deerfield Beach CRA Board of Directors.

Recommendation

Approval is recommended.

CRA RESOLUTION NO. 2021/

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY
OF THE CITY OF DEERFIELD BEACH, FLORIDA, CONFIRMING BEN
PRESTON AS VICE CHAIR OF THE BOARD OF THE DEERFIELD
BEACH COMMUNITY REDEVELOPMENT AGENCY; PROVIDING FOR
AN EFFECTIVE DATE**

WHEREAS, when the Community Redevelopment Agency (the “CRA”) was created by the City of Deerfield Beach (the “City”), the City Commission was designated as the Board for the Community Redevelopment Agency (the “CRA Board”), with each Commissioner being a Board member of the CRA; and

WHEREAS, Section 163.356(3)(c), Florida Statutes, requires the designation of a Chair and Vice Chair of the CRA; and

WHEREAS, Ben Preston currently serves as the Vice Mayor of the City Commission; and

WHEREAS, the Board desires to confirm Ben Preston as the Vice Chair of the CRA Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY
REDEVELOPMENT AGENCY OF THE CITY OF DEERFIELD BEACH, AS FOLLOWS:**

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The CRA Board hereby confirms Ben Preston as Vice Chair of the Deerfield Beach Community Redevelopment Agency.

Section 3. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2021.

BILL GANZ, CHAIR

ATTEST:

SAMANTHA GILLYARD, CLERK



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2021-585

Agenda Date: 4/13/2021

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

Presentation by Bermello Ajamil and Partners regarding the Sullivan Park Facility Design.

Recommended Action

Motion on decision of CRA Board

Background/History

At the March 9th CRA Board meeting, Board members requested further refinement of the design options for the Sullivan Park Facility presented by James Bowers of Bermello Ajamil.

Current Activity

Mr. Bowers and staff conducted one on one meetings with CRA Board members to clarify design comments. Board comments have been incorporated into three final design options for the facility that will be presented to the Board.

Recommendation

The Board is asked to approve a motion on the desired facility architectural design.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2021-527

Agenda Date: 4/13/2021

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

CRA Resolution 2021/ - A Resolution of the City of Deerfield Beach Community Redevelopment Agency, approving the Work Authorization with Bermello Ajamil & Partners, Inc., for architectural design services for the Ocean Way Bollard Replacement Project in an amount not to exceed \$75,035.00; authorizing execution of the Work Authorization; and providing for an effective date. (Funds from Account #190-8000-552-32-99 - Other Contractual Services)

Recommended Action

CRA Board to vote on Resolution

Fiscal Impact

Account Name: Other Contractual Services

Account Number: 190-8000-552-32-99

Background/History

At the Board's direction, staff moved forward to research the feasibility of replacing the bollards along Ocean Way.

After a series of extensive conversations with Florida Fish and Wildlife Conservation Commission ("FWC") about replacing the existing bollards with new turtle friendly lighting, FWC has conditionally approved the use of the same bollard style recently installed at the new Kirk Cottrell Pavilion Facility.

Current Activity

Bermello Ajamil and Partners submitted the attached scope of services for design, permitting, and construction administration services.

A portion of the project is outside of the CRA boundaries. Therefore, the City will pay for its pro rata share of design and construction administration services.

Recommendation

Bermello Ajamil and Partners is listed as a consultant under the master CCNA continuing services contract. If approved, adequate funds are available in the Other Contractual Services (190-8000-552-3299) line item in the Fiscal Year 2021 budget.

CRA RESOLUTION NO. 2021/

A RESOLUTION OF THE CITY OF DEERFIELD BEACH COMMUNITY REDEVELOPMENT AGENCY, APPROVING THE WORK AUTHORIZATION WITH BERMELLO AJAMIL & PARTNERS, INC., FOR ARCHITECTURAL DESIGN SERVICES FOR THE OCEAN WAY BOLLARD REPLACEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$75,035.00; AUTHORIZING EXECUTION OF THE WORK AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, pursuant to Request for Qualifications #21-11-IG (the “RFQ”) and Section 287.055, Florida Statutes (the “CCNA”), the City entered into continuing contracts with qualified firms for the provision of Architectural and Engineering Services, including a continuing contract with Bermello, Ajamil & Partners, Inc. (“Bermello”), dated April 6, 2021 (the “Continuing Contract”); and

WHEREAS, in accordance with the RFQ and the City’s CCNA project process, the CRA considered multiple firms from the RFQ continuing contract pool for architectural design services for the Ocean Way Bollard Replacement Project (the “Project”); and

WHEREAS, Bermello was selected as the most qualified firm for the Project; and

WHEREAS, CRA staff has negotiated a proposal with Bermello for professional design services for the replacement of existing oceanfront pedestrian light bollards (the “Services”) for the Project, in the amount of \$75,035.00 (the “Proposal”); and

WHEREAS, CRA staff recommends the CRA approve and authorize execution of Work Authorization with Bermello for the Services for the Project, attached as Exhibit “A,” pursuant to the terms of the Continuing Contract in an amount not to exceed \$75,035.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DEERFIELD BEACH COMMUNITY REDEVELOPEMENT AGENCY AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. The CRA hereby approves the Work Authorization with Bermello, attached as Exhibit “A,” for the Services in an amount not to exceed \$75,035.00.

Section 3. The CRA Chair and Director are hereby authorized to execute the Work Authorization with Bermello, attached as Exhibit “A,” for the Services in an amount not to exceed \$75,035.00, together with such terms as are acceptable to the CRA Director and approved as to form and legal sufficiency by the CRA Attorney.

Section 4. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2021.

BILL GANZ, CHAIR

ATTEST:

SAMANTHA GILLYARD, CMC, CLERK

**WORK AUTHORIZATION
BETWEEN
THE CITY OF DEERFIELD BEACH COMMUNITY
REDEVELOPMENT AGENCY AND
BERMELLO AJAMIL AND PARTNERS.
FOR PROFESSIONAL SERVICES**

This Work Authorization is entered into this day of , 2021, by and between City of Deerfield Beach Community Redevelopment Agency (the "CRA"), Florida, with its principal business address located at 150 NE 2nd Avenue, Deerfield Beach, FL 33441,

AND

Bermello Ajamil and Partners, Inc., a Florida corporation authorized to do business in Florida, with its business address located at 2601 South Bayshore Drive, Suite 1000, Miami, FL 33133 , hereinafter referred to as "Consultant".

RECITALS

WHEREAS, the CRA and the Consultant have entering into a master CCNA continuing services contract dated April 7, 2021, RFQ 21-11-IG, (The Continuing Contract) and consultant has been approved to provide the services contemplated herein; and,

WHEREAS, the CRA and the Consultant desire to enter into this Work Authorization to provide for the Consultant to perform certain professional services in accordance with the terms and conditions of this Work Authorization.

NOW, THEREFORE, in consideration of the mutual terms and conditions, promises, and covenants, hereinafter set forth, CRA and Consultant agree as follows:

SECTION 1
SCOPE OF SERVICES

1. Consultant agrees to perform certain professional services for the CRA pursuant to The ContinuingContract, as specifically described in the scope of services attached as Exhibit "A" to this Work Authorization (the"Services"), both of which by this reference are incorporated into this Work Authorization in its entirety during theTerm and within the timeline provided for in this Work Authorization.

SECTION 2 **COMPENSATION**

In consideration for the Services to be performed by Consultant, the CRA agrees to pay Consultant an amount not to exceed \$75,035 as further detailed in Exhibit "A". Compensation due to the Consultant shall be payable within 30 calendar days following submission of a proper invoice by the Consultant to the CRA. In the event of CRA's termination of this Work Authorization prior to the end of the Work Authorization Term pursuant to Section 4, CRA shall pay Consultant on a pro-rata basis for the Services performed by Consultant prior to the CRA's termination of this Work Authorization.

SECTION 3 **TERM OF WORK AUTHORIZATION**

The term of this Work Authorization shall commence upon the date of execution hereof and shall remain in effect until the Services are completed to the CRA's satisfaction (the "Term"), unless terminated earlier pursuant to Section 4 of this Work Authorization.

SECTION 4 **TERMINATION OF WORK AUTHORIZATION**

CRA may terminate this Work Authorization for convenience by giving the Consultant thirty (30) days advance written notice. The termination of this Work Authorization shall not relieve either party of any liability that accrued prior to such termination and any such accrued liability shall survive the termination of this Work Authorization.

SECTION 5 **CONTINUING CONTRACT**

The Services to be provided by Consultant pursuant to this Work Authorization shall comply with all of the terms and conditions set forth in the Continuing Contract between CRA and Consultant, which by this reference is incorporated into this Work Authorization in its entirety. In the event there is a conflict between the terms of this Work Authorization and the Continuing Contract, the terms of the Continuing Contract shall prevail.

SECTION 6 **INDEPENDENT CONSULTANT**

Consultant is an independent Consultant under this Work Authorization. Services provided by Consultant shall be by employees or sub-consultants of Consultant and subject to supervision by Consultant, and not as officers, employees or agents of the CRA. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, travel, per diem policy, and purchasing policies under the Work Authorization shall be the sole responsibility of Consultant. Consultant shall have no rights under the CRA's worker's compensation, employment, insurance benefits or similar laws or benefits.

SECTION 7
INDEMNIFICATION/HOLD HARMLESS CLAUSE

Consultant shall indemnify and hold harmless CRA, the City of Deerfield Beach, their officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness or intentionally wrongful conduct of Consultant, and other persons employed or utilized by Consultant in the performance of this Agreement. The provisions of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by Contract Administrator and City Manager, any sums due Consultant under this Agreement may be retained by CRA until all of CRA's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved, and any amount withheld shall not be subject to payment of interest by CRA. Nothing in this Agreement shall be deemed or treated as a waiver by the CRA or City of any immunity to which they are entitled by law, including but not limited to the CRA's and City's sovereign immunity as set forth in Section 768.28, Florida Statutes.

SECTION 8
INSURANCE

8.1 The CONSULTANT shall satisfy the insurance requirements stated herein. The CONSULTANT shall not commence the work or otherwise perform the work as required by the applicable Work Authorization and/or Notice to Proceed until the requirements stated herein are met and the Certificate(s) of Insurance is approved by the CRA. The CONSULTANT shall assume full responsibility and expense to obtain all necessary insurance.

8.2 General

8.2.1 The CONSULTANT shall furnish to the Contract Administrator a Certificate of Insurance or endorsement evidencing the insurance coverage specified herein within fifteen (15) calendar days after the effective date of this Agreement. The required Certificates of Insurance shall name the types of policies provided, refer specifically to the Agreement, and state that such insurance is as required by this Contract. CONSULTANT's failure to provide to CRA the Certificates of Insurance or endorsements evidencing the insurance coverage within fifteen (15) calendar days shall provide the basis for the termination of the Agreement.

8.2.2 Such policy or policies shall be without any deductible amount unless otherwise noted in this Agreement and shall be issued by approved companies authorized to do business in the State of Florida, and having agents upon whom service of process may be made in Broward County, Florida. CONSULTANT shall pay all deductible amounts, if any. CONSULTANT shall specifically protect CRA and the Deerfield Beach City Commission by naming CRA and the Deerfield Beach City Commission as

additional insured under the Commercial Liability Policy, Business Automobile Liability policy as well as on any Excess Liability Policy coverage.

8.2.3 Coverage is not to cease and is to remain in force (subject to cancellation notice) until all performance required of CONSULTANT is complete including all renewal terms. All policies must be endorsed to provide CRA with at least thirty (30) days' notice of expiration, cancellation and/or restriction. If any of the insurance coverages will expire prior to the completion of any Project, copies of renewal policies shall be furnished at least thirty (30) days prior to the date of their expiration.

8.2.4 CRA reserves the right to review and revise any insurance requirements at the time of renewal or amendment of this Contract, including, but not limited to, deductibles, limits, coverage, and endorsements based on insurance market conditions affecting the availability or affordability of coverage, or changes in the scope of work or specifications that affect the applicability of coverage. If CONSULTANT uses a Subconsultant, CONSULTANT shall ensure that Subconsultant names The City of Deerfield Beach, The CRA, and the Deerfield Beach City Commission as additional insured under the Commercial Liability Policy as well as on any Excess Liability Policy coverage.

8.3 CONSULTANT shall, at a minimum, provide, pay for, and maintain in force at all times during the term of this Agreement the following insurance:

Commercial Liability Insurance - A Commercial Liability Insurance Policy shall be provided which shall contain limits of no less than One Million Dollars (\$1,000,000.00) per occurrence for bodily injury liability, personal injury liability and property damage liability on a per project basis, and shall contain limits of no less than a Two Million Dollars (\$2,000,000.00) aggregate. Coverage must be afforded on a form no more restrictive than CG 20 10 10 01 and CG 2037 10 01 Commercial Liability Policy, without restrictive endorsements, as filed by the Insurance Services Office and must include: premises and operations, independent contractors, products and/or completed operations for contracts, broad form contractual coverage applicable to this specific Contract including any hold harmless and/or indemnification Contract, personal injury coverage with employee and contractual exclusions removed and policy limits shall be applied on a primary and non- contributory basis.

Professional Liability (Errors & Omissions) Insurance - Professional Liability Insurance with the limits of liability provided by such policy for each claim and on a claim made basis or on an occurrence basis to be no less than one million Dollars (\$1,000,000) per occurrence with a limit of no less than two million dollars (\$2,000,000) aggregate with a deductible per claim not to exceed ten percent (10%) of the limit of liability. CONSULTANT shall notify the CRA in writing within

thirty (30) days of any claim filed or made against its Professional Liability Insurance Policy. CONSULTANT acknowledges that the CRA is relying on the competence of the CONSULTANT to design a project to meet its functional intent. If it is determined during construction of a project that changes must be made due to CONSULTANT's negligent errors and omissions, CONSULTANT shall promptly rectify them at no cost to CRA and shall be responsible for additional costs, if any, of a project to the proportional extent caused by such negligent errors or omissions.

Business Automobile Liability - Business Automobile Liability shall be provided with minimum limits of One Million Dollars (\$1,000,000.00) per occurrence or combined single limit for Bodily Injury Liability and Property Damage Liability. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability policy, without restrictive endorsements, as filed by the Insurance Services Office, and must at a minimum include liability coverage symbols: 2 (owned vehicles), 8 (hired vehicles) and 9 (non-owned vehicles).

Workers Compensation Insurance - Workers' Compensation insurance to apply for all employees in compliance with Chapter 440, Florida Statutes, as may be amended from time to time, the "Workers' Compensation Law" of the State of Florida, and all applicable Federal laws. In addition, the policy(ies) must include employers' liability with a limit of One Million Dollars (\$1,000,000.00) each accident, One Million Dollars (\$1,000,000.00) aggregate limit by disease and One Million Dollars (\$1,000,000.00) each employee by disease. Additionally, if there will be operations undertaken on, about or over navigable waterways, evidence of a coverage endorsement for U.S. Longshoremen and Harbor Workers Act (USL&H), and/or Jones Act, for maritime laws coverage shall be included. The Policy shall include a waiver of subrogation for all liability arising out of this contract. If exempt for Worker's Compensation, proper documentation shall be provided.

SECTION 9

NON-APPROPRIATION OF FUNDS

In the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable in any fiscal year for payments due under this Work Authorization, then the CRA, upon written notice to Consultant of such occurrence, shall have the unqualified right to terminate this Work Authorization without any penalty or expense to the CRA.

SECTION 10

MISCELLANEOUS

Consultant shall, without additional expense to the CRA, be responsible for paying any taxes, obtaining any necessary licenses and for complying with all applicable federal, state, county, and municipal laws, ordinances and regulations in connection with the

performance of the Services specified herein.

SECTION 11

AUDIT AND INSPECTION RIGHTS

- 11.1 The CRA may, at reasonable times, and for a period of up to three (3) years following the date of final performance of Services by Consultant under this Work Authorization, audit, or cause to be audited, those books and records of Consultant that are related to Consultant's performance under this Work Authorization. Consultant agrees to maintain all such books and records at its principal place of business for a period of three (3) years after final payment is made under this Work Authorization.
- 11.2 The CRA may, at reasonable times during the term hereof, perform such inspections, as the CRA deems reasonably necessary, to determine whether the services required to be provided by Consultant under this Work Authorization conform to the terms of this Work Authorization. Consultant shall make available to the CRA all reasonable assistance to facilitate the performance of inspections by the CRA's representatives.

SECTION 12

AMENDMENTS AND ASSIGNMENT

- 12.1 This Work Authorization together with Exhibit "A" between Consultant and CRA and all negotiations and oral understandings between the parties are merged herein. The terms and conditions set forth in this Work Authorization supersede any and all previous agreements, promises, negotiations or representations, except as otherwise provided in Section 5. Any other agreements, promises, negotiations or representations not expressly set forth in this Work Authorization are of no force and effect.
- 12.2 No modification, amendment or alteration of the terms and conditions contained herein shall be effective unless contained in a written document executed with the same formality as this Work Authorization.
- 12.3 Consultant shall not transfer or assign the performance of Services called for in the Work Authorization without the prior written consent of the CRA, which may be withheld or conditioned in the CRA's sole discretion.

SECTION 13

NOTICES

Whenever either party desires to give notice to the other, it must be given by written notice in accordance with the requirements of Notices section of the Continuing Contract.

SECTION 14

GOVERNING LAW AND VENUE

This Work Authorization shall be construed in accordance with, and governed by, the laws of the State of Florida. Venue for any action arising out of, or relating to this Work Authorization shall be in Broward County, Florida.

SECTION 15 **HEADINGS, CONFLICT OF PROVISIONS,** **WAIVER OR BREACH OF PROVISIONS**

Headings are for convenience of reference only and shall not be considered in any interpretation of this Work Authorization. In the event of conflict between the terms of this Work Authorization and any terms or conditions contained in any attached documents, the terms in this Work Authorization shall prevail. No waiver or breach of any provision of this Work Authorization shall constitute a waiver of any subsequent breach of the same or any other provision, and no waiver shall be effective unless made in writing.

SECTION 16 **NON-DISCRIMINATION**

Consultant represents and warrants to the CRA that Consultant does not and will not engage in discriminatory practices and that there shall be no discrimination in connection with Consultant's performance under this Work Authorization on account of race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for delivery of services. Consultant further covenants that no otherwise qualified individual shall, solely by reason of his/her race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for delivery of services, be excluded from participation in, be denied services, or be subject to discrimination under any provision of this Work Authorization.

SECTION 17 **PUBLIC RECORDS**

Consultant understands that the public shall have access, at all reasonable times, to all documents and information pertaining to CRA contracts, subject to the provisions of Chapter 119, Florida Statutes, and agrees to allow access by the CRA and the public to all documents subject to disclosure under applicable law. Consultant's failure or refusal to comply with the provisions of this section shall result in the immediate termination of this Work Authorization by the CRA.

SECTION 18 **SEVERABILITY**

If any provision of this Work Authorization or the application thereof to any person or

situation shall to any extent, be held invalid or unenforceable, the remainder of this Work Authorization, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

SECTION 19 **SURVIVAL**

All representations and other relevant provisions herein shall survive and thereby continue in full force and effect, upon termination of this Work Authorization.

SECTION 20 **JOINT PREPARATION**

The parties hereto acknowledge that they have sought and received whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein, including the Continuing Contract, and that the preparation of this Work Authorization has been a joint effort of the parties, the language has been agreed to by parties to express their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

SECTION 21 **SCRUTINIZED COMPANIES**

- 21.1 CONSULTANT certifies that it and its subconsultants are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the CRA may immediately terminate this Contract at its sole option if the CONSULTANT or its subconsultants are found to have submitted a false certification; or if CONSULTANT, or its subconsultants are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Contract.
- 21.2 If this Contract is for more than one million dollars, CONSULTANT certifies that it and its subconsultants are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F.S., the CRA may immediately terminate this Contract at its sole option if CONSULTANT, its affiliates, or its subconsultants are found to have submitted a false certification; or if CONSULTANT, its affiliates, or its subconsultants are placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Contract.

- 21.3 CONSULTANT agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under this Contract.
- 21.4 As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize the above-stated contracting prohibitions then they shall become inoperative.

**WORK AUTHORIZATION BETWEEN THE CITY OF DEERFIELD BEACH
COMMUNITY REDEVELOPMENT AGENCY AND BERMELLO AJAMIL &
PARTNERS FOR PROFESSIONAL SERVICES**

IN WITNESS WHEREOF, the parties hereto have made and executed this Work Authorization on the respective dates under each signature.

CRA

CITY OF DEERFIELD BEACH
COMMUNITY REDEVELOPMENT AGENCY

By: _____

This ____ day of _____, 2021.

Approved as to form and legal sufficiency
for the use of and reliance by the City of
Deerfield Beach Community
Redevelopment Agency only:

Anthony C. Soroka, CRA Attorney

CONSULTANT

Bermello Ajamil & Partners

By: _____

Name: _____

Title: _____

This ____ day of _____, 2021.

EXHIBIT A

SCOPE OF SERVICES



ARCHITECTURE
ENGINEERING
PLANNING
LANDSCAPE ARCHITECTURE
INTERIOR DESIGN
CONSTRUCTION SERVICES

Page 1 of 8

WORK AUTHORIZATION No. 3

SCOPE OF WORK

OCEAN FRONT LIGHT BOLLARD REPLACEMENT PROJECT

City of Deerfield Beach, Florida Community Redevelopment Agency (CRA)

Bermello Ajamil & Partners, Inc. (CONSULTANT) is pleased to provide this Scope of Work Proposal to the City of Deerfield Beach Community Redevelopment Agency (CRA). This Scope of Work identified for the project entitled "Ocean Front Light Bollard Replacement project", is provided pursuant to RFQ No. 21-11-IG, "Architectural & Engineering Services", with the City of Deerfield Beach, Florida.

PART I - PROJECT BACKGROUND AND WORK DESCRIPTION:

The CRA has requested this Scope of Work for professional design services for the replacement of existing ocean front pedestrian light bollards which have deteriorated due to exposure to the elements and for the design of a fully functional bollard lit corridor which meets the requirements of regulatory agencies having jurisdiction.

The project is located along the east side of South Ocean Way/NW 21st Avenue, Deerfield Beach, Florida, from the Kirk Cottrell Pavilion south to, and including, SE 10th Street. The services include base plan development on an aerial, preparation of construction drawings, regulatory permitting, bidding assistance and construction observation and reporting.

The scope of work includes electrical design for the replacement of 231 existing light bollards as well as replacement of the electrical panel at the southeast corner of the intersection of SE 2nd Street and South Ocean Way. The replacement bollard type and specification shall be provided by the CRA and shall not be required to be crash rated. It is assumed that the light bollard foundation design shall be provided by the bollard vendor or shall be a specialty engineered item that the selected CONTRACTOR shall be required to engineer.

The bollard replacement shall be based on the existing electrical infrastructure, be wired the same with panels located along South Ocean Way at the north side of SE 2nd Street, the south side of SE 6th Street and on the east side of Ocean Way near SE 9th Street. The anticipated electrical improvements includes new conduit installed via directional bore, new wire and replacement/new electrical panel at the SE 2nd Street and South Ocean Way location.

The bollard replacement is part within the CRA boundary (Kirk Cottrell Pavilion south to SE 3rd Street) and part in the City (SE 3rd to SW 10th Street). CONSULTANT shall prepare a single set of construction drawings that shall be placed out to bid as a single project. Should it be determined that separate sets of construction drawings or bid packages based on the CRA and City boundaries are required, they shall be provided as an additional service for an agreed to fee.

In an effort to avoid the expense of preparing a survey per Chapter 62B-33.0081 F.S., Florida Department of Environmental Protection (FDEP) and Florida Fish and Wildlife Conservation Commission (FWCC) have tentatively agreed to wave these requirements. The City of Deerfield Beach Engineering and Building Departments have also tentatively agreed to waive the requirements of a traditional survey for permitting. Therefore, in lieu of a traditional boundary/topographic survey or the one noted above from the Florida Statute, the CONSULTANT shall develop a base plan using existing City G.I.S. data, including edge of pavement, rights-of-way and City utilities, and a high resolution aerial. Should it be dictated or determined that a survey of any

kind is necessary or if information that would normally be derived from survey work is needed, these associated and necessary professional services shall be provided as an additional service for an agreed to fee.

Per Chapter 62B.33.004 F.S. it is agreed that these improvements are exempt from Coastal Construction Control Line permitting because they are minor activities that are not part of a larger project or development, and do not cause a disturbance to any significant or primary dune, do not disturb marked or known marine turtle nests, damage existing native salt-tolerant vegetation, obstruct public access, or damage adjacent properties. Should it be dictated or determined that CCCL Permitting is required or necessary, the associated and necessary professional services shall be provided as an additional service for an agreed to fee.

It is assumed that the construction duration, from CONTRACTOR notice to proceed (NTP) to final completion, will be 180 calendar days.

A construction budget has not been established for these improvements. The construction cost estimates that are being prepared as part of this Scope, establishing separate costs for portions in the CRA or City, shall be used to request and establish funding through the CRA Board and City Commission.

Assisting the CONSULTANT with these professional services shall be the following firms:

Delta G Consulting Engineers – Electrical Engineering
The Bosch Group – Cost Estimating

PART II - SCOPE OF WORK

TASK 1.0 – PROJECT INITIATION AND BASE PLAN DEVELOPMENT

- 1.1 Base Plan Development** – CONSULTANT shall request from the City, existing G.I.S. data for the project corridor depicting existing rights-of-way, edge of pavement and utilities. The CONSULTANT shall convert this information to CAD and merge it with a high resolution aerial, which will constitute a 'base plan' for the duration of the project. CONSULTANT shall provide PDF versions of the 'base plan' to the CRA for consideration and comment and for them to obtain feedback from other City Departments who have permitting authority over the improvements. Minor comments and revisions shall be incorporated into the base plan. Should it be dictate or determined that a survey of any kind is necessary or if information that is derived from survey work is need, the associated and necessary professional services shall be provided as an additional service for an agreed to fee.
- 1.2 On-Site Kick-Off Meeting** – CONSULTANT shall attend one (1) on-site kick-off meeting with the CRA to discuss the vision for the project. This opportunity shall also be used to open, inspect and document existing electrical panels which feed the existing bollards. The meeting shall also be used to agree on the project schedule, timing and content of meetings, record keeping standards, and communications with the CRA, distribution procedures, meeting dates and preliminary and final submissions. CONSULTANT shall prepare and distribute minutes of the kick-off meeting.

- 1.3 Schedule** – CONSULTANT, based on the discussion and direction given at the kick-off meeting, discoveries during the site visit and direction from the CRA, shall prepare an outline project schedule. The schedule shall be based on the task items described in this Scope. CONSULTANT shall maintain and update the schedule until the project is issued for public bid. Project schedule shall be issued with major milestone submissions. Once a CONTRACTOR is on board, they shall be responsible for maintaining the construction schedule.

Deliverables for Task 1.0 Project Initiation and Base Plan Development – As a result of this task, CONSULTANT shall deliver the following to the CRA:

- One (1) 24" X 36" black and white PDF set of project corridor base plans
- One (1) 8 ½" X 11" black and white PDF of Kick-Off Meeting Minutes
- One (1) 11" X 17" color PDF copy of Project Schedule

TASK 2.0 – CONSTRUCTION DOCUMENTS

- 2.1 FPL Coordination** – CONSULTANT shall meet with FPL one (1) time to coordinate and address any outstanding field issues that may require their input. CONSULTANT shall prepare and distribute minutes for the FPL Coordination Meeting.
- 2.2 50% Construction Drawings and Technical Specifications** – Based on the project Program and discussions and discoveries during the on-site kick off meeting, the CONSULTANT shall prepare 50% electrical construction plans and details and technical specifications. Drawings shall include plans, details, sections, elevations and product schedules necessary to communicate the design intent and construction materials. Drawings shall be provided to the CRA in PDF format.
- 2.3 50% CD's Opinion of Probable Cost** – CONSULTANT shall prepare and provide to the CRA an opinion of probable cost based on the 50% construction drawings. This information shall be provided to the CRA as a PDF. It is assumed that the CRA shall use the 50% CD's opinion of probable cost to seek funding from the CRA Board and City Commission.
- 2.4 50% Construction Drawings Review Meeting** – CONSULTANT shall participate in one (1) review meeting with the CRA to discuss their comments on the 50% CD's and the opinion of probable cost. The CRA shall provide the CONSULTANT one (1) set of consolidated comments and/or marked up drawings. Minor revisions shall be incorporated into the drawings during the next phase of work. Major changes that represent a significant departure from the original design objectives shall be provided as an additional service for an agreed to fee. CONSULTANT shall prepare and distribute meeting minutes.
- 2.5 90% Construction Drawings and Technical Specifications** – Based on the approved final 50% CD's, CONSULTANT shall prepare 90% electrical construction drawings and technical specifications. Drawings shall include plans, details, sections, elevations and product schedules necessary to communicate the design intent and construction materials.
- 2.6 90% CD's Opinion of Probable Cost** – CONSULTANT shall prepare and provide to the CRA an opinion of probable cost based on the 90% construction drawings. This information shall be provided to the CRA as a PDF. If the opinion of probable cost exceeds the established budget, the CONSULTANT shall make suggestions on how to bring the project within budget. Based on feedback from the CRA, the CONSULTANT shall incorporate the value engineering changes into the final construction documents. The revised drawings shall not be subject to additional cost analysis. Additional cost analysis shall be provided to the CRA at an agreed to fee.

2.7 Schedule of Values - For inclusion in the project manual, CONSULTANT shall compile a list of components and services associated with the proposed improvements that the CONTRACTOR shall be required to price, provide and or complete. The schedule of values shall not constitute or include area or quantity take offs. The schedule of values shall be provided to the City as 8 ½" X 11" black and white PDF's. CONSULTANT shall not be responsible for preparing or providing a construction project manual. The CRA shall be responsible for supplementing documents outlined here and prepared by CONSULTANT to produce a final construction project manual.

2.8 90% Construction Drawings Review Meeting – CONSULTANT shall participate in one (1) review meeting with the CRA to discuss comments on the 90% CD's, technical specifications, schedule of values and opinion of probable cost. Minor revisions shall be incorporated into the drawings prior to drawings being issued for bidding. Major changes that represent a significant departure from the original design objectives shall be provided as an additional service for an agreed to fee. CONSULTANT shall prepare and distribute meeting minutes.

Deliverables for Task 2.0 Construction Documents – As a result of this task, CONSULTANT shall deliver the following to the CRA:

- One 8 ½" X 11" black and white PDF of FPL Coordination Meeting Minutes
- One (1) 24" x 36" black and white PDF set of 50% CD's
- One (1) 8 ½" X 11" black and white PDF set of 50% CD's Technical Specifications
- One (1) 8 ½" X 11" black and white PDF copy of 50% CD's Opinion of Probable Cost
- One (1) 11" X 17" color PDF copy of 50% CD's Schedule
- One (1) 8 ½" X 11" black and white PDF copy of 50% CD's Review Meeting Minutes

- One (1) 24" x 36" black and white PDF set of 90% CD's
- One (1) 8 ½" X 11" black and white PDF set of 90% CD's Technical Specifications
- One (1) 8 ½" X 11" black and white PDF copy of 90% CD's Opinion of Probable Cost
- One (1) 8 ½" X 11" black and white PDF copy of 90% Schedule of Values
- One (1) 11" X 17" color PDF copy of 90% CD's Schedule
- One (1) 8 ½" X 11" black and white PDF of 90% CD's Review Meeting Minutes

TASK 3.0 – REGULATORY PERMITTING

3.1 City of Deerfield Beach Engineering Permitting – Based on the approved 90% Construction Drawings, the CONSULTANT shall prepare and submit drawings to Deerfield Beach Engineering for permit review. CONSULTANT shall track the progress of the review and provide timely responses to RFI's.

- 3.2 FDEP Coastal Construction Permitting** – Based on the approved 90% Construction Drawings, the CONSULTANT shall prepare, per Chapter 62B-33 F.S., and submit drawings to FDEP for permit review. CONSULTANT shall track the progress of the review and provide timely responses to RAI's. This task shall be performed by CONSULTANT'S landscape architecture department.
- 3.3 Regulatory Permitting Coordination Meetings** – CONSULTANT shall participate in one (1) meeting with Deerfield Beach Engineering and two (2) meetings with FDEP or FWCC to understand and discuss any issues or concerns that are inhibiting issuance of respective permits.

Deliverables for Task 4.0 Regulatory Permitting – As a result of this task, CONSULTANT shall deliver the following to the CRA:

- One (1) 24" x 36" black and white signed and sealed PDF set of electrical CD's
- One (1) 8 ½" X 11" black and white PDF of Deerfield Beach Engineering Permit Application
- One (1) 8 ½" X 11" black and white PDF of FDEP Permit Application and Cover Letter
- 8 ½" X 11" black and white PDF of Regulatory Permitting RFI/RAI responses

TASK 4.0 – FINAL DRAWINGS AND BIDDING ASSISTANCE

- 4.1 Issue Drawings and Technical Specifications for Bidding** – Based on comments from regulatory agencies and any necessary drawing and technical specification revisions, CONSULTANT shall issue drawings and technical specifications in PDF format for use in bidding.
- 4.2 Schedule of Values** – CONSULTANT shall update the schedule of values per comments from regulatory agencies. The Schedule of Values shall be a list of components and services associated with the proposed improvements that the CONTRACTOR shall be required to price, provide and or complete. The schedule of values shall not constitute or include area or quantity take offs. The schedule of values shall be provided to the CRA as 8 ½" X 11" black and white PDF's. CONSULTANT shall not be responsible for preparing or providing a construction project manual. The City shall be responsible for supplementing documents outlined here and prepared by CONSULTANT to produce a final construction contract project manual.
- 4.3 Bidding RFI Responses and Drawing Revisions** – If requested by the CRA, the CONSULTANT shall respond in writing to contractor questions submitted during the bidding process. If necessary and to accompany RFI responses, the CONSULTANT shall make revisions and reissue the appropriate drawings. This item shall only be completed when requested by the CRA.
- 4.4 Assist CRA with Issuing Addenda** – If any are required during the bidding process, the CONSULTANT shall assist the CRA in preparing addenda. No addenda shall be issued without CRA concurrence. CONSULTANT shall not be required to issue drawings or addenda directly to CONTRACTORS. This item shall only be completed when requested by the CRA.
- 4.5 Bid Evaluation Assistance** – The CONSULTANT shall assist the CRA in performing a cursory review of bids received from CONTRACTORS. The CONSULTANT'S role in this task is to assist the CRA in identifying the best CONTRACTOR to perform the work and to point out anomalies in the bid which may be of concern or identify a CONTRACTOR that may be ill-equipped to construct the proposed improvements. The CONSULTANT shall not be performing a detailed analysis of the bids or making recommendations to the CRA on which CONTRACTOR should be selected. The CONSULTANT shall prepare a memo summarizing observations of the Bids.

Deliverables for Task 4.0 Final Drawings and Bidding Assistance – As a result of this task, CONSULTANT shall deliver the following:

- One (1) 24" X 36" black and white PDF set of construction drawings
- One (1) 8 ½" X 11" black and white PDF set of Technical Specifications
- One (1) 8 ½" X 11" black and white PDF copy of Schedule of Values
- One (1) 8 ½" X 11" black and white PDF's of RFI Responses
- One (1) 8 ½" X 11" black and white PDF of Bid Evaluation Memorandum

TASK 5.0 – CONSTRUCTION ADMINISTRATION SERVICES WITHIN CRA BOUNDARY

- 5.1 Pre-Construction Meeting** – CONSULTANT shall attend and participate in one (1) Pre-Construction Meeting with CRA staff and the awarded CONTRACTOR. CONSULTANT shall prepare and distribute meeting minutes. CONSULTANT shall not be responsible for scheduling or reserving a meeting space.
- 5.2 Building Department Permitting** – Based on and incorporating comments and revisions during the bidding process, the CONSULTANT shall prepare and issue one (1) signed and sealed set of construction drawings for the CONTRACTOR to use to submit to the City building department for building permits.
- 5.3 Submittal Review** – CONSULTANT shall review and comment on shop drawings, samples, and other data and reports, which the selected contractor is required to submit for review. This review shall only be for conformance with the design concept of the project and compliance with the information provided on the Contract Documents. Such review shall not extend to methods, means, techniques, construction sequence(s), procedures, or to safety precautions and related programs. It is assumed that the shop drawings shall be handled through digital means such as e-mail or contractor managed/initiated third party construction management web site (such as ProCore).
- 5.4 Site Visits and Construction Meetings** – During the 180 calendar day construction, the CONSULTANT shall visit the site six (6) times (once per month) and participate in CONTRACTOR lead construction meetings. During these site visits, CONSULTANT shall become familiar with the progress and quality of the CONTRACTOR'S work and determine if said work is generally proceeding in accordance with the Contract Documents and also be present to discuss issues or topics on site. Site visits shall be summarized by a detailed field report that outlines observations, activities and any work determined to be in non-conformance with the Contract Documents. CONSULTANT shall not be responsible for scheduling or coordinating meetings with the CONTRACTOR or for producing minutes of meetings with them. Minutes of construction meetings shall be the CONTRACTOR'S responsibility.
- 5.5 Contractor Pay Application Review** - CONSULTANT shall review and comment on up to six (6) pay applications provided by the CONTRACTOR.
- 5.6 Responses to RFI's** – CONSULTANT shall respond to and provide clarifications and interpretations of the Contract Documents as needed and requested by the CONTRACTOR or CRA. It is assumed that RFI's shall be handled through digital means such as e-mail or contractor managed/initiated third party construction management web site (such as ProCore).
- 5.7 FDEP/FWCC Permit Close Out** – CONSULTANT shall participate in one (1) FDEP/FWCC permit close- out walkthrough with agency representatives and the CRA.

5.8 Substantial Completion Walkthrough – CONSULTANT shall visit the site one (1) time to conduct a Substantial Completion Walkthrough to determine if the completed work by the Contractor is in general accordance with Contract Documents and shall provide a punch list of outstanding issues that need to be completed/corrected. This service shall be completed in addition to Site Visits and Meetings. Additional walkthroughs required due to CONTRACTORS inability to complete all punch list items the first time shall be billed to the CRA on an hourly basis.

5.9 Final Completion Walkthrough – CONSULTANT shall visit the site one (1) time to conduct/complete a Final Completion Walkthrough to determine if the completed work by the Contractor is in general accordance with Contract Documents and that all punch list items have been resolved. CONSULTANT shall provide a Final Completion Notice to the CRA once the project is deemed to be in full accordance with the Contract Documents. This service shall be completed in addition to Site Visits and Meetings. Additional walkthroughs required due to CONTRACTORS inability to complete all punch list items the first time shall be billed to the CRA on an hourly basis.

Deliverables for Task 5.0 Construction Administration Services – As a result of this task, CONSULTANT shall deliver the following:

- One (1) 8 ½" X 11" black and white PDF of Minutes from Pre-Construction Meeting
- One (1) 24" X 36" black and white signed and sealed set of CD's
- One (1) 8 ½" X 11" black and white PDF copies of reviewed submittals
- Six (6) 8 ½" X 11" black and white PDF copies of Field Report
- One (1) 8 ½" X 11" black and white PDF responses to RFI's
- One (1) 8 ½" X 11" black and white PDF of Substantial Completion Punch List
- One (1) 8 ½" X 11" black and white PDF of Final Completion Notice

TASK 6.0 – CONSTRUCTION ADMINISTRATION SERVICES WITHIN CITY BOUNDARY

6.1 Construction Services Within City Boundary – To assist the CRA and City with funding construction within the noted boundaries, the CONSULTANT shall provide and track construction services within the City boundary separately. Services and deliverables for this task shall be the same as those listed in Task 5. It is assumed that tasks by boundary shall be completed at the same time. If at the time of construction, the improvements within the City boundary are not funded, those associated professional construction services shall be provided at a later time for an agreed to fee.

PART III - COMPENSATION

Tasks 1.0 through 5.0 – The CONSULTANT shall bill the CRA a lump sum fee for Tasks 1 through Task 6 as follows:

TASK 1.0 PROJECT INITIATION & BASE PLAN DEVELOPMENT	\$ 12,950.00
TASK 2.0 CONSTRUCTION DOCUMENTS	\$ 30,280.00
TASK 3.0 REGULATORY PERMITTING	\$ 12,770.00
TASK 4.0 FINAL DRAWINGS AND BIDDING ASSISTANCE	\$ 4,700.00
TASK 5.0 CRA CONSTRUCTION ADMINISTRATION SERVICES	<u>\$ 8,350.00</u>
SUB-TOTAL:	\$ 69,050.00
 TASK 6.0 CITY CONSTRUCTION ADMINISTRATION SERVICES	 <u>\$ 5,985.00</u>
GRAND TOTAL:	\$ 75,035.00

PART IV - SERVICES NOT INCLUDED IN THIS PROPOSED SCOPE OF WORK

The following services are not included in this Scope and shall be provided by the CONSULTANT as an additional service if requested:

1. Signage design
2. Additional meetings
3. Additional or alternate design concepts
4. Streetscape Design
5. Site Plan Approval Process
6. Preparation of a project manual
7. Public meetings
8. Preparation of landscape plans or tree mitigation
9. Revit or BIM services
10. 3D renderings or models
11. Geotechnical Engineering Exploration and Reporting
12. Survey Services
13. Preparation of tree disposition plans and details,
14. Preparation of architectural plans and details,
15. Preparation of civil engineering plans and details,
16. Preparation of structural plans and details/structural engineering
17. Preparation of hardscape paving and furniture plans and details
18. Preparation of landscape plans and details and
19. Preparation of irrigation plans and details
20. Environmental engineering professional services
21. Participation or attending City Commission or CRA Board meetings
22. Preparation of PowerPoint presentations



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2021-596

Agenda Date: 4/13/2021

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

Presentation regarding the Fiscal Year 2020 Annual Report.

Recommended Action

This item is for informational purposes only.

Background/History

Florida Statutes Chapter 163.356 (3)(c) requires Community Redevelopment Agencies (CRAs) to “file with the governing body, on or before March 31 or each year, a report of its activities for the preceding fiscal year, which report shall included a complete financial statement setting forth its assets, liabilities, income and operating expenses as of the end of such fiscal year. At the time of filing the report, the agency shall publish in a newspaper of general circulation in the community a notice to the effect that such report has been filed with the municipality or county and that the report is available for inspection during business hours in the office of the city clerk and in the office of the agency.”

Attached is a copy of the Deerfield Beach CRA’s FY20 Annual Report. FY20 report highlights the Kirk Cottrell Pavilion, S-Curve Utility Underground and Streetscape Improvements, Island Mobility, special events, commercial façade improvements and community policing.

The report was mailed to stakeholder organizations including Broward County, the North Broward Hospital District, Children’s Services Council of Broward County, the City of Deerfield Beach Finance Department and the State of Florida Auditor General. It is posted on the CRA section of the City’s website and will also be distributed to the community upon request and potential investors throughout the year.



FY 2020

ANNUAL REPORT

COMMUNITY REDEVELOPMENT AGENCY

WHAT IS A CRA?

A Community Redevelopment Agency (CRA) is a dependent taxing district established by local government for the purpose of carrying out redevelopment activities including reducing or eliminating blight, improving the tax base and encouraging public and private investments in the redevelopment area. The City of Deerfield Beach Mayor and Commissioners serve as the CRA Board of Directors in the execution of the City of Deerfield Beach CRA Plan. CRAs provide local government with a funding and planning mechanism to redevelop areas where market forces aren't performing.

WHAT IS A TIR?

Redevelopment activities are primarily funded by Tax Increment Revenue (TIR). TIR is calculated by "freezing" the tax base in the year the CRA was created. Taxing authorities continue to receive tax revenue based on the frozen tax base. When tax revenues rise as a result of redevelopment activities, this "increment" is deposited into the CRA Trust Fund for use on subsequent redevelopment activities.

WHAT IS OUR HISTORY?

The Deerfield Beach CRA was created in 1999 to creatively use Tax Increment Revenue to form public-private partnerships to redevelop the CRA District. Since its inception, the Deerfield Beach CRA has successfully completed or benefitted from several cornerstone redevelopment projects such as the Ocean Way Boardwalk, A1A S-Curve Improvements, the Cove Shopping Center, Hillsboro Boulevard, the Hillsboro Square Shopping Center, the Deerfield Beach International Fishing Pier entrance buildings, the award-winning Sullivan Park project and the recently completed Kirk Cottrell Pavilion.



CRA BOARD OF DIRECTORS

Pictured from left to right:
Commissioner Michael Hudak
Vice Mayor Bernie Parness
Commissioner Ben Preston
Mayor Bill Ganz
Commissioner Todd Drosky

CAPITAL PROJECTS

THE KIRK COTTRELL PAVILION

Fiscal Year 2020 marked the much-anticipated construction and completion of the Kirk Cottrell Pavilion. As the last element of the beach improvements contained in the CRA Plan, this redevelopment project aimed to bring new life to a structure that had become obsolete and structurally unsound. The new facility boasts an innovative design geared towards beach sports, events and environmental stewardship. It includes digital public engagement technology and incorporates historical features throughout. The new structure pays homage to the late Kirk Cottrell, a Deerfield Beach water sports pioneer and former business owner. (Project Cost: \$2.7 million)



PIER OBSERVATION DECK

The Pier Observation Deck, despite its potential as a prime location for rentals and sightseers, was underutilized due to direct sun and element exposure. At the beginning of Fiscal Year 2019, the CRA began the design of a roof structure to provide additional shade and weather protection on the observation deck. In April, the CRA Board approved an official design and construction of the observation deck continued throughout Fiscal Year 2020. Upon completion, the observation deck will be open to the public and available for private party rentals. (Project Cost: \$153,000)



Phase II of the Sullivan Park Expansion focuses on the Sullivan Park Facility, a community facility to serve as a western anchor and entryway feature of Sullivan Park. At the close of Fiscal Year 2020, the CRA Board awarded the Architectural and Design services contract to Bermello Ajamil & Partners for Phase II of the expansion. Through Board direction and significant input from the community, preliminary design efforts have commenced. (Estimated project cost: \$3.5 million)



SULLIVAN PARK FACILITY

INFRASTRUCTURE

The CRA Plan calls for lighting and streetscape improvements within the district. The **S-Curve** is a prominent location for those looking to enjoy the beach and support beachside businesses. The CRA recognized an opportunity to address this goal of the CRA Plan by moving forward with plans to **underground utilities** along the S-Curve and significantly enhance the **streetscape** by installing new pedestrian lighting and landscaping. The CRA Board approved the design, permitting and construction administration services to be performed by Carnahan, Proctor and Cross Inc. (Estimated Project Cost: \$1.75 million)

ISLAND MOBILITY

The CRA is always looking for projects that improve the pedestrian experience within the CRA District. The Island Mobility Project accomplishes this by creating ADA accessible sidewalks, adding pedestrian crosswalks, providing new landscaping, constructing a bus shelter and undergrounding utilities. The new sidewalks and crosswalks establish a safe, accessible route from the Main Beach Parking lot and other sites south of Hillsboro Boulevard to the S-Curve business district. In addition to protection from the elements the new bus shelter provides amenities like a trash receptacle and leaning rail. The CRA Board approved the design, permitting and construction administration services to be performed by Bermello Ajamil & Partners. (Estimated Project Cost: \$947,000)

CRA IN COLLABORATION

The world was changed in the middle of Fiscal Year 2020 with the onset of the COVID-19 global pandemic. Similar to many cities across the nation, Deerfield Beach felt the significant impact of the shutdown on residents and the business community. Working in collaboration with city, county, state and Federal Partners, the Deerfield Beach CRA focused efforts to increase access to assistance and relief to the local business community within the District.



PROGRAMS

SPECIAL EVENTS

The CRA funds select special events to encourage business development in the District. Due to social COVID-19 social distancing requirement, the CRA was only able to hold the Ocean Way Holiday event in Fiscal Year 2020. The event once again impressed, drawing over 25,000 attendees, making this the largest Ocean Way Holiday event to date.

The decision was made to cancel the Annual 4th of July Celebration in response to the COVID-19 Pandemic.



COMMERCIAL FAÇADE

The CRA Board continued to support aesthetic improvements in the District through the Commercial Façade Grant Program. In response to the overall decline of brick and mortar retail stores the CRA approved an amendment allowing applicants to apply for funding every five years to ensure that retail storefronts remain attractive and appealing to shoppers. In response to the COVID-19 pandemic, the CRA continues to highlight this program as a resource for the business community in the District.

COMMUNITY POLICING

The CRA continued its innovative community policing program in Fiscal Year 2020. Program goals include enhancing public safety and protecting the investments of the CRA through consistent deputy patrols throughout the CRA District while maintaining a constant awareness of the changing needs of the community. Collaborating with the Broward Sheriff's Department, the project continues to address the goal of protecting the safety and welfare of the community

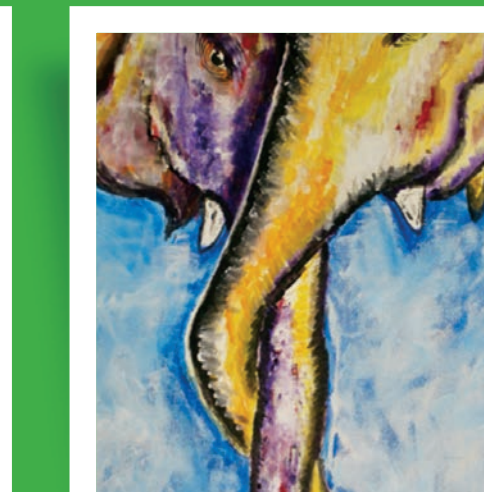
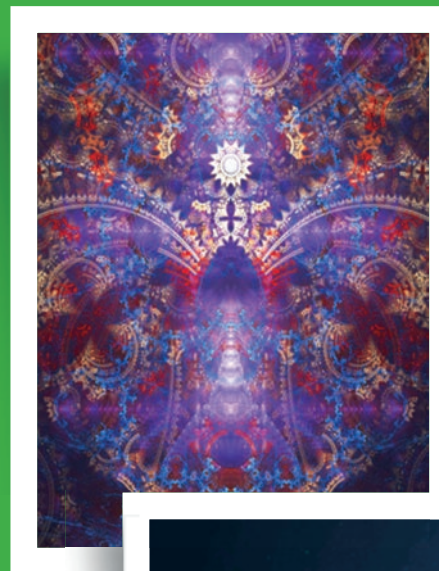
PUBLIC ART

Since its inception, the Public Art Program continues to bond, build and bridge members of the community. In Fiscal Year 2020, the Public Art Committee (PAC) focused on highlighting the talents of local artists by continuing the “Art in the Park” event. Held in the award-winning Sullivan Park, “Art in the Park” is a public art event, free to artists to display and sell their art in a location with high visibility and traffic.

The “Got Art?” Gallery, another component of the public art program, is another vehicle for Local Artists. Artist submit examples of their “hangable” art for the consideration and selection by the Public Art Committee to be displayed in a gallery at City Hall.

In the middle of Fiscal Year 2020, normal programming shifted in response to the COVID-19 Pandemic. In person gatherings halted; however, the need for public art did not. The Program shifted and the “Got Art?” Gallery moved to a virtual format where art is displayed on the main page of the City Website.

Additionally, the CRA recognized an opportunity for art at the CRA offices through window art installed by local artists. This location is visible from the heavily trafficked Hillsboro Boulevard, where drivers, cyclists and pedestrians can see a colorful and uplifting art piece at a time when positivity is most needed.



FISCAL YEAR 2020

FINANCIALS*

ASSETS

Cash, Investments, Interest and Monies Due From Other Funds.....\$5,222,663

LIABILITIES & FUND BALANCE

Accounts Payable.....\$508,202
Total Fund Balance\$4,038,516

REVENUES

Property Tax (Contributions from the City, County and Hospital District)..... \$3,695,099
Investment Earnings/Miscellaneous Other.....\$369,154
Total Revenues\$4,064,266

OTHER FINANCING SOURCES AND USES

Transfers Out**\$1,094,181

EXPENDITURES

Operating Expenses.....\$663,443
Capital Outlay\$1,621,705
Total Expenditures\$3,699,247

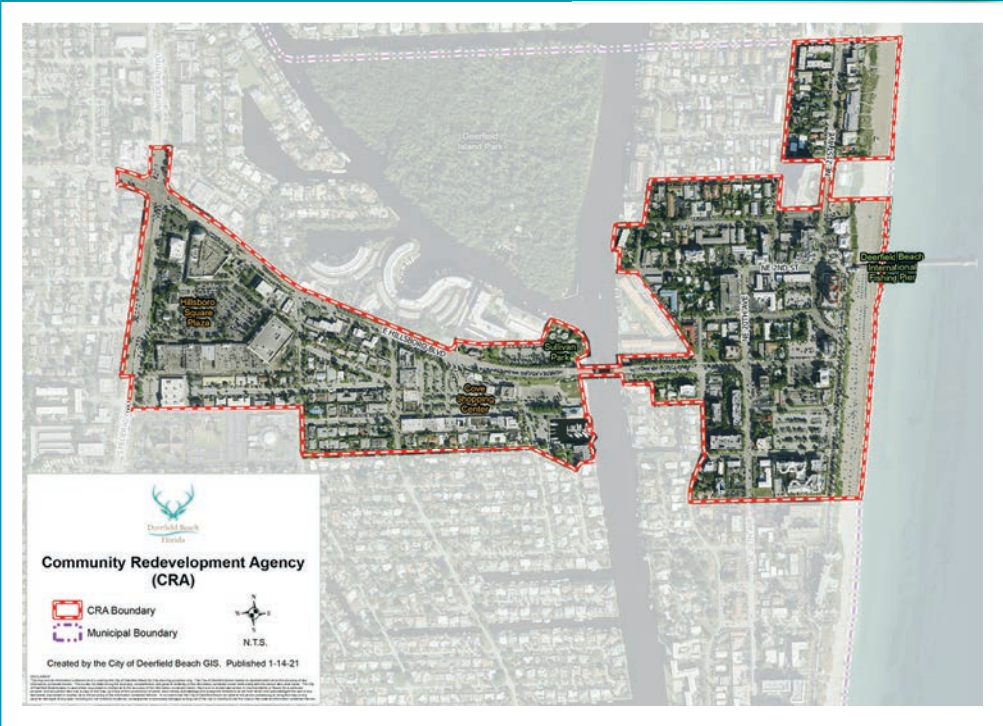
* Financials reported here are unaudited as of 3/31/2021.
** CRA Debt Service Reimbursement to the City for Ocean Way, Hillsboro Boulevard, Cove Gardens, Sullivan Park and Kirk Cottrell Pavilion.

AUDITED STATEMENTS

As a dependant special district of the City of Deerfield Beach, the Deerfield Beach CRA presents its financial statements in accordance with the reporting model required by Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements and Management’s Discussion and Analysis for State and Local Governments. The Deerfield Beach CRA Trust Fund is reported as a major fund in the City of Deerfield Beach Comprehensive Annual Financial Report (CAFR).

This report also contains other supplementary information in addition to the basic financial statements themselves. The CRA adopts an annual budget for its General Fund. This report demonstrates compliance with this budget.

Copies of the Deerfield Beach CRA’s financial statements are available on the website at www.Deerfield-Beach.com or may be requested by telephone at 954-480-4262.



DEERFIELD BEACH CRA DISTRICT BOUNDARIES

The CRA’s boundaries lie generally north and south of Hillsboro Boulevard from Federal Highway to the Atlantic Ocean, encompassing the two neighborhoods generally known as The Cove and The Island or Beach.



IMPROVING THE ISLAND AND THE COVE WITH YOU.

150 NE 2nd Avenue, Deerfield Beach, FL 33441 ■ 954 480 4262 ■ Deerfield-Beach.com





City of Deerfield Beach

150 NE 2nd Ave
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33441
954-480-4200

Face Sheet

File Number: I.D. 2021-546

Agenda Date: 4/13/2021

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

Presentation of the Mid-Year Accomplishments.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2021-597

Agenda Date: 4/13/2021

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

Change Order Report.

**Deerfield Beach
Community Redevelopment Agency
Monthly Change Order Report**

2/28/2021

As per CRA Resolution 2011-011

Change Orders

Date	Project	Expenditure Description	Amount
2/18/2021	Kirk Cottrell Pavilion	Danto Builders Inc. -Change Order#37 Costs associated with additional construction work	\$16,547.23

**Deerfield Beach
Community Redevelopment Agency
Monthly Change Order Report**

3/31/2021

As per CRA Resolution 2011-011

Change Orders

Date	Project	Expenditure Description	Amount
3/2/2021	Kirk Cottrell Pavilion	Walters Zackria & Associates -Change Order#6 Costs associated with additional construction administration assistance	\$11,400
3/22/2021	S-Curve Utilities & Undergrounding	Carnahan Proctor and Cross -Change Order #1 Additional costs associated with sketches and descriptions for (8)utility easements	\$14,750