



150 NE 2nd Avenue
Deerfield Beach, FL 33441
954-480-4200

Regular Meeting Community Redevelopment Agency

Tuesday, June 8, 2021

7:00 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Community Redevelopment Agency Meeting Minutes

Attachment: April 13, 2021

APPROVAL OF COMMUNITY REDEVELOPMENT AGENCY AGENDA

June 8, 2021

ZOOM MEETING

Join Zoom Meeting by clicking the below link:

<https://deerfield-beach.zoom.us/j/88641549222?pwd=amhXV2k5NWgzTzdTTXZKTINGQW9oZz09>

Join Zoom Meeting via telephone by dialing:

Call-in Number: (301) 715-8592

Meeting ID: 886 4154 9222#

Participant ID: #

Passcode: 661312#

For complete instructions on joining and/or participating during Public Comment, please click the following link or attend in person in the City Commission Chambers adhering to social distancing protocols, face covering requirements and temperature checks upon entry:

Attachment: Zoom Instructions

GENERAL ITEMS

1. **CRA Resolution 2021/ - A Resolution of the City of Deerfield Beach Community Redevelopment Agency (CRA), approving an Agreement with Shiff Construction & Development, Inc. to construct improvements to the SE 1st Street right of way entrance to the Hillsboro Square Shopping Center in an amount not to exceed \$66,039.33, utilizing Sourcewell Job Order Contract #FL-SEA-GC02-041019-SCD; authorizing execution of the Agreement; and providing for an effective date. (*Funds from Account #190-8000-552-32-16 - Landscaping Services*)**
Suggested Action: CRA Board to vote on Resolution
Attachment: Shiff Construction & Development, Inc.
2. **CRA Resolution 2021/ - A Resolution of the City of Deerfield Beach Community Redevelopment Agency (CRA), approving Amendment No. 2 to the Work Authorization No. 1 with Carnahan, Proctor and Cross, Inc. in an amount not to exceed \$11,500.00 for FPL street lighting design services for the S-Curve Streetscape Improvements Project; authorizing execution of the Work Authorization; and providing for an effective date. (*Funds from Account #190-8000-552-32-99 - Other Contractual Services*)**
Suggested Action: CRA Board to vote on Resolution
Attachment: Carnahan, Proctor and Cross, Inc.
3. **Presentation of Kirk Cottrell Pavilion Mural Call to Artist Finalists.**
Suggested Action: CRA Board to select Artist to Commission
Attachment: Kirk Cottrell Pavilion Mural

BOARD/ADMINISTRATION COMMENTS**PUBLIC INPUT****ADJOURNMENT****NEXT MEETING**

Tuesday, July 13, 2021

Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meetings or hearings will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and the evidence upon which the appeal is made. The above notice is required by State Law (F.S. 286.0105). Anyone desiring a verbatim transcript shall have the responsibility, at his/her own expense, to arrange for the presence of a certified court reporter at the hearing.



Meeting Minutes Community Redevelopment Agency

Tuesday, April 13, 2021

7:00 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

The meeting was called to order on the above date by Chair Bill Ganz at 7:13 p.m., in the City Commission Chambers, 150 NE 2nd Avenue, Deerfield Beach, Florida.

Present: 5 - Mr. Todd Drosky - via Zoom
Mr. Michael Hudak
Mr. Bernie Parness - via Zoom (Tardy)
Vice Chair Ben Preston
Chair Bill Ganz

Also Present: 3 - City Manager David Santucci
City Attorney Anthony Soroka
Assistant City Clerk Heather Montemayor

PLEDGE OF ALLEGIANCE

There was a moment of silence, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Community Redevelopment Agency Meeting Minutes

MOTION was made by Mr. Hudak, seconded by Vice Chair Preston, to approve the March 10, 2021 minutes as submitted. Voice Vote:

Yeas: 4 - Mr. Drosky, Mr. Hudak, Vice Chair Preston and Chair Ganz

Nays: 0

APPROVAL OF COMMUNITY REDEVELOPMENT AGENCY AGENDA

April 13, 2021

MOTION was made by Vice Chair Preston, seconded by Mr. Hudak, to approve the agenda as submitted. Voice Vote:

Yeas: 4 - Mr. Drosky, Mr. Hudak, Vice Chair Preston and Chair Ganz

Nays: 0

GENERAL ITEMS

1. CRA Resolution 2021/001 - A Resolution of the Community Redevelopment Agency of the City of Deerfield Beach, Florida, confirming Ben Preston as Vice Chair of the Board of the Deerfield Beach Community Redevelopment Agency; providing for an effective date.

The Resolution was read by title only.

Chair Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

There was no discussion amongst the Board.

MOTION was made by Mr. Hudak, seconded by Mr. Drosky, to approve Item 1, adopted CRA Resolution 2021/001.
Voice Vote:

Yeas: 4 - Mr. Drosky, Mr. Hudak, Vice Chair Preston and Chair Ganz

Nays: 0

2. Presentation from Bermello Ajamil and Partners regarding the Sullivan Park Facility Design.

Kris Mory, Director of Economic Development, said James Bowers, Bermello Ajamil, will provide a brief presentation on the final modifications based on the Board's feedback from the last meeting.

Schematic Options - Mr. Bowers outlined three (3) schematics for Sullivan Park Phase II: Charlotte Burrie Civic Center, existing Sullivan Park architecture and Option 3 is a hybrid of Options 1 & 2.

Option 1 - Mr. Bowers displayed photographs of the original design for Option 1, which consisted of designs related to the Charlotte Burrie Civic Center. He outlined a change to the glass windows, based on the Board's comments; whereby, all the options have the same color glass. The view from Hillsboro Boulevard did not change much; however, an aluminum panel was incorporated into the design to reduce heat exposure and allow for the Sullivan Park sign. Furthermore, he commented on the changes made to the entrance on Hillsboro Boulevard, i.e. smooth white stucco finish, verticality, horizontality, bands and wood tones remain the same. The north façade did not change and has wood tones throughout.

Option 2 - Mr. Bowers said the top rendering was previously provided to the Board and consisted of designs related to the existing Sullivan Park architecture. Thereafter, various photographs of the proposed facility and existing architecture were displayed. The geometric roofline complements the materials and textures and displays a very open, unobstructed terrace on the east side. Lastly, Mr. Bowers said this design provides for the opportunity to add signage on the northeast side of the facility.

Mr. Parness arrived at 7:26 p.m. via Zoom.

Option 3 (Hybrid) - Mr. Bowers displayed various photographs of the hybrid option, which consists of components from Options 1 and 2. He explained that the wood tone columns in Option 1 were added to the hybrid option; however, the columns could also be a white tone. Additionally, the knee wall on the southside of the façade has been eliminated to incorporate more glass windows. Mr. Bowers said the rectangular volume on the western side has been thinned out and the roofline is more geometric. Thereafter, photographs of the up lighting were displayed with both the wood and white columns, along with the five (5) columns versus one (1) column.

Adjusted Schedule - Mr. Bowers outlined the schedule: kick-off - April 16th; schematic design/city approval - 6 weeks; design development - 4 weeks; construction documents - 6 weeks; bidding assistance - 1 week; and construction - 14 months.

Chair Ganz opened the public hearing.

GENERAL ITEMS - CONTINUED

Peggy Ross, 103 NE 19th Avenue, Deerfield Beach, spoke against design Option 1, but spoke in favor of Option 2 as it is consistent with the current design. Further, she favors the white columns over the wood, but disagreed with the location of the columns as it may impair the view of the intracoastal.

Chair Ganz closed the public hearing.

Vice Chair Preston thanked Mr. Bowers and staff for the time and effort put into implementing the Board's suggestions into the designs. Further, he stated that a decision should be made this evening and advised that he stands behind whatever the Board desires, but his preference is Option 1.

Mr. Hudak also thanked Mr. Bowers and staff for their hard work. Further, he advised that he originally supported Option 2 with the one white column but is now in favor of Option 3 with the one white column, as the five columns take away from the openness of the facility. He also spoke in favor of the southside of the façade in Option 3; whereby, the additional hardie board was replaced with more windows. Lastly, he agreed that a decision should be made this evening.

Mr. Drosky spoke in support of Option 3 with the five (5) columns and the additional glass on the southeast side of the façade, as it opens the facility up. Further, he spoke in support of the wood tones and columns, as they stand out more at night with the up lighting.

Mr. Parness also spoke in support of Option 3.

MOTION was made by Mr. Drosky, seconded by Mr. Parness, to approve Option 3, with the wood tones and columns.
Roll Call:

Yeas: 4 - Mr. Drosky, Mr. Parness, Vice Chair Preston and Chair Ganz

Nays: 1 - Mr. Hudak

3. CRA Resolution 2021/002 - A Resolution of the City of Deerfield Beach Community Redevelopment Agency, approving the Work Authorization with Bermello Ajamil & Partners, Inc., for architectural design services for the Ocean Way Bollard Replacement Project in an amount not to exceed \$75,035.00; authorizing execution of the Work Authorization; and providing for an effective date. (Funds from Account #190-8000-552-32-99 - Other Contractual Services)

The Resolution was read by title only.

Ocean Way Bollard Project - Kris Mory, Director of Economic Development, reminded the Board that the Ocean Way Bollard Project started as a pilot project associated with the Kirk Cottrell Pavilion. Staff has received a tentative approval from the Florida Wildlife Commission (FWC) that the proposed bollards will work. Thereafter, photographs of the bollards at the Pavilion were displayed. Ms. Mory explained that these bollards are much brighter than the previous and will hopefully be sturdier and last longer.

Location of Bollards - Ms. Mory displayed a map outlining the location of the bollards. She explained that the project will be funded through CRA; however, there is a city component associated with it. Ms. Mory stated that the CRA funded area will start at the Kirk Cottrell Pavilion and continue to SE 3rd Street. The CRA will pay for the entire project upfront and the City will pay a prorated share of the design and will pay for all the bollards south of SE 3rd Street to SE 10th Street. Further, the CRA portion will be more expensive because the project also includes the complete renovation of the electrical panel at the main beach parking lot.

Ocean Way Bollard Project Schedule - Ms. Mory displayed the preliminary design and construction schedule and stated that she hopes to work with the contractor to reduce the amount of time spent on the construction documents and permitting, so the project can be completed in January 2022.

Chair Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

GENERAL ITEMS - CONTINUED

There was no discussion amongst the Board.

MOTION was made by Mr. Hudak, seconded by Vice Chair Preston, to approve Item 2, adopted CRA Resolution 2021/002. Voice Vote:

Yeas: 5 - Mr. Drosky, Mr. Hudak, Mr. Parness, Vice Chair Preston and Chair Ganz

Nays: 0

4. Presentation regarding the Fiscal Year 2020 Annual Report.

Kris Mory, Director of Economic Development, advised that the CRA has filed the FY2020 Annual Report with the State of Florida, which is a statutory requirement.

There was no discussion amongst the Board.

5. Presentation of the Mid-Year Accomplishments.

Budget Allocation - Kris Mory, Economic Development Director, provided a brief PowerPoint presentation. She said the CRA budget is comprised of capital projects - 62%; debt service - 14%; programs - 9%; contractual services - 8%; and operating - 7%, for a total budget of \$7,249,520.

COVID-19 Assistance - Ms. Mory stated that during COVID-19, CRA staff assisted businesses by accessing grant funding, PPE, etc. She explained that COVID is ongoing and CRA staff continues to be a source of information for the community.

Kirk Cottrell - Ms. Mory said the Kirk Cottrell Pavilion was well received by the public. She stated that the Pavilion is being utilized daily and the number of patrons has quadrupled since the redesign.

Sullivan Park Facility Design - Ms. Mory advised that this was just approved this evening and staff will move forward with the full design phase.

Warranty Work - Ms. Mory displayed photographs of the LED system. Once projects are completed, CRA staff monitors them during the warranty period for continuity and to assure there are no issues before being turned over to the City.

S-Curve Utility Undergrounding and Streetscape - Ms. Mory said staff continues to work on the S-Curve utility underground and streetscape project. Thereafter, current and proposed photographs were displayed of the utilities that will be undergrounded.

Ocean Way Bollards - Ms. Mory advised that this is the bollard project the Board voted on this evening.

Island Mobility and ADA Compliance - Ms. Mory said the island mobility and ADA compliance project is in the design phase. Thereafter, she displayed a photograph of the area and explained that this is the last segment of the beach front area that is not ADA accessible. Further, she said the project also includes moving the bus stop from NE 20th Terrace to Hillsboro Boulevard, as well as improvements on Hillsboro Boulevard.

Hillsboro Square Entrance Improvements - Ms. Mory said the Board budgeted \$70,000 for small landscaping projects, which will include beautifying the Hillsboro Square entrance. Currently, the project is in procurement; wherein, job order contracting will be utilized to buy out the project.

Pier Fishing Improvements - Ms. Mory displayed photographs of the pier fishing improvements. She explained that the garbage enclosure and brag board are ready to go into permitting and the artwork for the fishing signs was recently approved and will be moving forward also.

GENERAL ITEMS - CONTINUED

Community Policing - Ms. Mory said community policing is an ongoing program funded through the CRA. Every month, the Board receives updates regarding the impact community policing provides.

Public Art - Ms. Mory said staff continues with public art by using their current facility as its backdrop. Thereafter, a photograph of the current CRA offices was displayed. She explained that staff is working on a public art project at the Kirk Cottrell Pavilion; there is a QR code located at the facility for people to provide input on what type of public art they would like to see there.

Main Beach Parking Lot Railing and Seating - Ms. Mory said staff is working on getting a scope of services for the design of the stairs and working with the artist on implementing the artwork on the railing.

Sullivan Park Management and Maintenance - Ms. Mory stated that the CRA is now managing Sullivan Park; thereafter, she displayed photographs of the maintenance that has been completed to the lights, splash pad, etc.

Boat Parade - Ms. Mory stated that the CRA sponsored the boat parade for the second year; thereafter, she presented the Board with the 58th Annual Boat Parade Award.

Night of Lights - Ms. Mory said the Ocean Way holiday event was replaced with the Night of Lights event, which was held at Sullivan Park in a socially distanced manner.

Deerfield Beach CRA FY22 Budget Planning - Ms. Mory said the estimated FY 2021 carryover is about \$5.2 million and the estimated FY 2022 new tax increment revenue is roughly \$4.4 million, for an estimated total available tax increment revenue of \$9.7 million; however, the debt service is \$1 million; the regularly funded programs and operating expenses is \$1.5 million; and other contractual services is \$364,000. Therefore, the projected tax increment funding available for capital projects of approximately \$6.7 million.

Deerfield Beach CRA 2022 Capital Projects - Ms. Mory said the carryover will cover the S-Curve utility undergrounding and lighting - \$1.8 million; Ocean Way bollards - \$940,000; and the island mobility and ADA improvements - \$997,000. She advised that if the board keeps these three (3) projects, then the Sullivan Park Facility would not be constructed in FY22. Further, Ms. Mory stated that if the Board desired to expedite the construction of the Sullivan Park facility, then other projects would have to be eliminated, i.e. the island mobility and ADA improvements. She explained that these costs are an estimate and stressed that construction costs are escalating; nevertheless, should the Board decide to move forward with Sullivan Park, there would only be \$350,000 remaining.

6. Change Order Report.

There was no discussion or comments by the Board or staff.

ADMINISTRATION COMMENTS

CRA DIRECTOR

None.

CITY MANAGER

None.

CITY ATTORNEY

None.

BOARD COMMENTS**MR. HUDAK**

None.

VICE CHAIR PRESTON

None.

MR. DROSKY

Mid-Year Accomplishments - Mr. Drosky thanked Kris Mory, Economic Development Director, and CRA staff for all their hard work. Further, he stated that the Sullivan Park project should be completed in the FY 2023 budget, whereas, the S-Curve utility underground and lighting, Ocean Way bollards and the island mobility and ADA improvements should remain top priority for FY 2022, as they are all a necessity.

Continuing, Mr. Drosky said there are other projects that can be brought forward in the next two (2) fiscal years, i.e. main beach parking lot improvements, hotel acquisition, etc.

Chair Ganz agreed with the priorities for FY 2022.

MR. PARNES

None.

CHAIR GANZ

Thank you - Chair Ganz thanked staff and the Board for an outstanding job on the mid-year accomplishments.

PUBLIC COMMENT

Mark Dryer, 884 SE 19th Avenue, Deerfield Beach, said he is the President of the Deerfield Beach Island Community Association and would like to donate \$9,000 to assist with the public art at the Kirk Cottrell Pavilion. Thereafter, he listed other projects that have been funded by the Association.

In response to Chair Ganz's question, Anthony Soroka, City Attorney, replied that he will work with CRA staff and Mr. Dryer to facilitate the acceptance of that donation and provide for the rights to the artwork; however, if anything additional is needed it will be brought back before the Board for approval.

Peggy Ross, 103 NE 19th Avenue, Deerfield Beach, thanked the CRA for all their hard work.

ADJOURNMENT

MOTION was made by Vice Chair Preston, seconded by Mr. Hudak, to adjourn the meeting at 8:11 p.m. Voice Vote:

Yeas: 5 - Mr. Drosky, Mr. Hudak, Mr. Preston, Vice Chair Parnes and Chair Ganz

Nays: 0

BILL GANZ, CHAIR

Samantha Gillyard, CMC, City Clerk



Community Redevelopment Agency Meeting - June 8, 2021

DEERFIELD BEACH - YOU ARE HEREBY NOTIFIED that the **Community Redevelopment Agency** meeting will be held on **Tuesday, June 8, 2021, at 7:00 PM in the City Commission Chambers located at the City Hall Complex, 150 NE 2nd Avenue, Deerfield Beach, Florida.** A quorum of the CRA Board will be physically present at the meeting and the City will be utilizing communications media technology with most City staff participating through video conferencing.

The June 8, 2021, Community Redevelopment Agency meeting will proceed utilizing communications media technology; **however, the City Commission Chambers located at the City Hall Complex, 150 NE 2nd Avenue, Deerfield Beach, will be open to the public as an additional method** for speakers wishing to speak on items with such attendees required to adhere to temperature checks, wear facial coverings and maintain social distancing. A copy of the agenda for the June 8, 2021 meeting will be available at <http://www.deerfield-beach.com/1554/Meetings-Agendas>.

Attending and Viewing the Community Redevelopment Agency Meeting:

This meeting will be broadcast live for members of the public via Zoom. Below are the available options for the public to attend/view the meeting:

- 1. In Person Attendance.** Attend in person in the City Commission Chambers adhering to social distancing protocols, face covering requirements and temperature checks at entry.
- 2. Zoom**
 - a. Via Zoom Online** - Access to the meeting will begin at 6:45 PM on June 8, 2021.
 - i. Use the following link below to access the meeting via Zoom:
<https://deerfield-beach.zoom.us/j/88641549222?pwd=amhXV2k5NWgzTzdTTXZKTINGQW9oZz09>
 - ii. The video camera display feature is disabled for public use
 - b. Via Zoom Telephone** - Join the meeting via telephone (audio only) using the Call-in number below, followed by the Meeting ID when prompted. No computer or access code is required.

Call-in Number: (301) 715-8592, Meeting ID: 886 4154 9222#, Participant ID: #, Password: 661312#

For more information on using Zoom, please visit Zoom Support at the following link:
<https://support.zoom.us/hc/en-us>.

Providing Public Comment:

Public participation is strongly encouraged. Your comments will be limited to three minutes per person. To participate, please choose the option best for you and remember to include your name and address for the record.

1. **In person** - Public comment may be given in the Commission chambers during the applicable public comment portion of the meeting.
2. **Via Email** - Public comments and documents may be submitted via email to web.clerk@dfb.city. Public comments will be read aloud during the meeting and added to the record. Emails can be submitted prior to the meeting or until the public hearing session is closed.
3. **Live Zoom Video Participation** - If attending via Zoom online, at the appropriate public comment period, click “raise hand” on the bottom of the “participants” tab, and your audio will be unmuted when you are recognized.
4. **Live Zoom Telephone Participation** - If attending via Zoom by telephone, at the appropriate public comment period, press *9 to “raise your hand” and your audio will be unmuted when you are recognized.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK NO LATER THAN 3 DAYS PRIOR TO THE MEETING AT (954) 480-4213 FOR ASSISTANCE.

Should you have any questions, please feel free to contact the City Clerk’s Office at 954.480.4213. For additional information on the agenda items for the Commission meeting, please visit www.dfb.city.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2021-731

Agenda Date: 6/8/2021

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

CRA Resolution 2021/ - A Resolution of the City of Deerfield Beach Community Redevelopment Agency (CRA), approving an Agreement with Shiff Construction & Development, Inc. to construct improvements to the SE 1st Street right of way entrance to the Hillsboro Square Shopping Center in an amount not to exceed \$66,039.33, utilizing Sourcewell Job Order Contract #FL-SEA-GC02-041019-SCD; authorizing execution of the Agreement; and providing for an effective date. (Funds from Account #190-8000-552-32-16 - Landscaping Services)

Recommended Action

CRA Board to vote on Resolution

Fiscal Impact

Costs: \$66,039.33

Account Name: Landscaping Services

Account Number:190-8000-552-32-16

Background/History

SE 1st Street provides an entrance to the Hillsboro Square Shopping center from East Hillsboro Boulevard. The hardscape and landscape within the SE 1st Street Right of Way is in poor condition and in need of a complete renovation. The FY21 CRA Budget contains funding to complete small landscape projects in the CRA. The proposed improvement project includes new pavers, lighting, landscaping and irrigation and has been designed to improve the vehicular and pedestrian experience at this heavily used location. The improvements have been designed with input from Publix property management staff and have their approval.

Staff continues to work on a companion improvement project at the west side of the Publix plaza (Hillsboro Square) to alleviate traffic congestion at the Federal Highway entrance to the plaza. The scope and proposed funding of this project is still under discussion.

Current Activity

Staff discussed options for procurement of the project with the Purchasing and Contract Administration Division. Due to the small size and scope of the project, Job Order Contracting (JOC) was recommended. The use of a JOC contract is beneficial because it offers cost-effective and operationally efficient means for completing simple construction projects.

Recommendation

Approve a Resolution approving an agreement with Shiff Construction & Development, Inc. utilizing Sourcewell Job Order Contract (JOC) EZIQC #FL-SEA-GC02-041019-SCD to construct

Improvements to the SE 1st Street Right of Way entrance to the Hillsboro Square Shopping Center in an amount not to exceed \$66,039.33.

Adequate funds are available in CRA Budget Line Item 190-800-552-3216 for this expenditure.

RESOLUTION NO. 2021/

A RESOLUTION OF THE CITY OF DEERFIELD BEACH COMMUNITY REDEVELOPMENT AGENCY (CRA), APPROVING AN AGREEMENT WITH SHIFF CONSTRUCTION & DEVELOPMENT, INC. TO CONSTRUCT IMPROVEMENTS TO THE SE 1ST STREET RIGHT OF WAY ENTRANCE TO THE HILLSBORO SQUARE SHOPPING CENTER IN AN AMOUNT NOT TO EXCEED \$66,039.33, UTILIZING SOURCEWELL JOB ORDER CONTRACT #FL-SEA-GC02-041019-SCD; AUTHORIZING EXECUTION OF THE AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, SE 1st Street provides an entrance to the Hillsboro Square Shopping center from East Hillsboro Boulevard; and

WHEREAS, the hardscape and landscape within the SE 1st Street Right-of-Way is in poor condition and in need of a complete renovation, and the FY21 CRA Budget contains funding to complete small landscape projects in the CRA; and

WHEREAS, the proposed improvement project includes removing existing asphalt and shrubs and installing new pavers, lighting, landscaping and irrigation (the “Services”), and has been designed to improve the vehicular and pedestrian experience at this heavily used location within the SE 1st Street Right-of-Way; and

WHEREAS, pursuant to Section 38-116(3)(b)(xii) of the City’s Procurement Code, the CRA is authorized to use job order contracts to procure goods and services and utilize/piggyback contracts of other governmental entities and public procurement units; and

WHEREAS, staff has determined that the most cost effective and operationally efficient method of procurement for the Services is to utilize Sourcewell Job Order Contract # FL-SEA-GC02-041019-SCD (the “Sourcewell Contract”); and

WHEREAS, staff has confirmed that the Sourcewell Contract is effective; and

WHEREAS, staff recommends that the CRA Board approve an agreement with Shiff Construction & Development, Inc. (“Shiff”) for the Services utilizing the Sourcewell Contract in an amount not to exceed \$66,039.33 (the “Agreement”).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DEERFIELD BEACH COMMUNITY REDEVELOPEMENT AGENCY AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The CRA hereby approves the Agreement with Shiff for the Services utilizing the Sourcewell Contract in an amount not to exceed \$66,039.33.

Section 3. The CRA Director is hereby authorized to execute the Agreement with Shiff for the Services consistent with the terms of the Sourcewell Contract, together with such additional terms and conditions that are acceptable to the CRA Director and approved as to form and legal sufficiency by the CRA Attorney

Section 4. The appropriate CRA officials are authorized to do all things necessary to carry out the aims of this Resolution.

Section 5. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2021.

BILL GANZ, CHAIR

ATTEST:

SAMANTHA GILLYARD, CLERK



Memorandum

TO: Kris Mory, Director of Economic Development

FROM: Paul Collette, Buyer

THROUGH: Ivelsa Guzman, Purchasing Manager

DATE: May 14, 2021

RE: Sourcewell Job Order Contract (JOC) EZIQC #FL-SEA-GC02-041019-SCD

The Purchasing and Contract Administration Division recently discussed with staff from the CRA department the procurement and construction of the Hillsboro Square Entrance Improvements project. After further discussion and much consideration of the project's simplicity and the City's available options, it was determined that the subject Contract is the most advantageous procurement method to utilize for the Hillsboro Square Entrance Improvements project.

In accordance with the City's Procurement Code, Section 38-116, Item 3(b)(xii), Job Order Contracting (JOC): The City may procure goods or services pursuant to a Job Order Contract (JOC). The job order contracting procurement process shall be further delineated by administrative policy governing the Purchasing and Contracts Administration Division. The use of a JOC contract can be beneficial to agencies by providing cost-effective and operationally efficient means for completing simple construction projects, renovations, and emergency construction services. The work quality of JOC is enhanced since each project and contract is performance driven. The City has market comparable proven history with the effective use of the Sourcewell (JOC) Contract. Some examples of this are 1) Pier Porthole Project, 2) required repairs to the Fishing Pier after Hurricane Mathew and, 3) the removal and replacement of the wood patio deck and handicap ramp at Constitution Park.

Att. Proposal, Scope of Work

c: Mark DiMascio, CRA Capital Project Manager

Work Order Signature Document**EZIQC Contract No.: FL-SEA-GC02-041019-SCD**☒**New Work Order****Modify an Existing Work Order**

Work Order Number.: 091933.00

Work Order Date: 05/17/2021

Work Order Title: Deerfield Beach Hillsboro Square Entrance Improvements

Owner Name: City of Deerfield Beach

Contractor Name: Shiff Construction & Development, Inc.

Contact: Mark DiMascio/City of Deerfield Beach

Contact: Justen Shiff

Phone: 954-952-0221

Phone: 9545242575

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of EZIQC Contract No FL-SEA-GC02-041019-SCD.

Brief Work Order Description:

Deerfield Beach North Entry

Time of Performance

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:



Will not apply:

**Work Order Firm Fixed Price: \$66,039.33**

Owner Purchase Order Number:

Approvals_____
Owner_____
Date_____
Contractor_____
Date

Detailed Scope of Work

To: Justen Shiff
Shiff Construction & Development, Inc.
1350 NE 56th St -Ste. 100
Fort Lauderdale, FL 33334
9545242575

From: Mark DiMascio/City of Deerfield Beach CRA
City of Deerfield Beach
401 SW 4th Street
Deerfield Beach, FL 33441
954-952-0221

Date Printed: May 17, 2021

Work Order Number: 091933.00

Work Order Title: Deerfield Beach Hillsboro Square Entrance Improvements

Brief Scope: Deerfield Beach North Entry

☐

Preliminary

☐

Revised

☒

Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

As referenced by the plans by LBLA, Inc. The scope of work includes: • Remove existing asphalt to create 2 new areas for pavers to be installed with a new 12" wide concrete header band per sheet HS1 • Remove all existing shrubs/vegetation within the areas of work per sheet LP1. • Install new irrigation system per sheet IR1. • Install new plants per the Plant Schedule on sheet LP2. • Install new upright fixtures in landscaping areas as well as providing power for new irrigation controller per sheet IR1.

Subject to the terms and conditions of JOC Contract **FL-SEA-GC02-041019-SCD**.

Contractor

Date

Owner

Date

Contractor's Price Proposal - Summary

Date: May 17, 2021

Re: IQC Master Contract #: FL-SEA-GC02-041019-SCD
Work Order #: 091933.00
Owner PO #:
Title: Deerfield Beach Hillsboro Square Entrance Improvements
Contractor: Shiff Construction & Development, Inc.
Proposal Value: \$66,039.33

03-Concrete Curbing	\$4,095.09
26-Electrical	\$9,229.46
32-Asphalt Repair	\$2,185.93
32-Irrigation	\$8,293.84
32-Landscaping	\$29,608.04
32-Pavers	\$12,626.97
Proposal Total	\$66,039.33

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

Re:	IQC Master Contract #:	FL-SEA-GC02-041019-SCD
	Work Order #:	091933.00
	Owner PO #:	
	Title:	Deerfield Beach Hillsboro Square Entrance Improvements
	Contractor:	Shiff Construction & Development, Inc.
	Proposal Value:	\$66,039.33

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
03-Concrete Curbing					
1	32 16 13 23 0002		LF	6" x 18" Precast Concrete Curb	\$4,095.09
				Installation	
				Quantity 150.00 x Unit Price 26.12 x Factor 1.0452 = Total 4,095.09	
				New Concrete Curbing	
Subtotal for 03-Concrete Curbing					\$4,095.09
26-Electrical					
2	01 22 20 00 0010		HR	ElectricianFor tasks not included in the Construction Task Catalog® and as directed by owner only.	\$4,674.13
				Installation	
				Quantity 80.00 x Unit Price 55.90 x Factor 1.0452 = Total 4,674.13	
				Labor hours for running conduit and necessary wiring for new Irrigation Control Panel	
3	26 05 19 16 0004		LF	Pull String Installed To Remain In Place, In New Conduits	\$9.41
				Installation	
				Quantity 100.00 x Unit Price 0.09 x Factor 1.0452 = Total 9.41	
				Pull string for electrical conduit	
4	26 05 19 16 0009		LF	Bore 5" To 8" Conduit Into Dirt Or Sand	\$119.15
				Installation	
				Quantity 60.00 x Unit Price 1.90 x Factor 1.0452 = Total 119.15	
				Boring for conduit from electrical supply to irrigation controller.	
5	26 05 19 16 0056		MLF	3/c #12 AWG Cable - XLP (XHHW-2), 600 Volt Copper, Stranded, Placed In Conduit	\$347.51
				Installation	
				Quantity 0.25 x Unit Price 1,329.91 x Factor 1.0452 = Total 347.51	
				Wire for light fixtures	
6	26 05 19 16 0056		MLF	3/c #12 AWG Cable - XLP (XHHW-2), 600 Volt Copper, Stranded, Placed In Conduit	\$695.01
				Installation	
				Quantity 0.50 x Unit Price 1,329.91 x Factor 1.0452 = Total 695.01	
				Power for irrigation controller	
7	26 05 33 13 1799		LF	1" Schedule 40 Polyvinyl Chloride (PVC) Conduit With Coupled End, Direct Burial	\$279.59
				Installation	
				Quantity 125.00 x Unit Price 2.14 x Factor 1.0452 = Total 279.59	
				Conduit for light fixtures	
8	26 05 33 13 1802		LF	2" Schedule 40 Polyvinyl Chloride (PVC) Conduit With Coupled End, Direct Burial	\$307.29
				Installation	
				Quantity 100.00 x Unit Price 2.94 x Factor 1.0452 = Total 307.29	
				Conduit for irrigation controller.	

Work Order Number: 091933.00
Work Order Title: Deerfield Beach Hillsboro Square Entrance Improvements

9		26	56	33	00	0034		EA	150 Watt Incandescent Adjustable Walkway Fixture				\$2,797.37	
									Quantity		Unit Price		Factor = Total	
								Installation	5.00 x		535.28 x		1.0452 = 2,797.37	
									New up light fixtures in island area.					

32-Asphalt Repair

10	32	12	16	13	0020	TON	Hand Placed Hot Mixed Asphalt 3,954 LB/CYFor small areas not reachable by machine. Includes placement, rolling, finishing and sweeping.																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
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32-Irrigation

11	22	13	16	00	0518	LF	4" Schedule 40 Polyvinyl Chloride (PVC) DWV Pipe					\$509.85
						Installation	Quantity 60.00	x	Unit Price 8.13	x	Factor = 1.0452	Total 509.85
							4" PVC Pipe Sleeve					
12	26	05	19	16	0045	MLF	3/c #14 AWG Cable - XLP (XHHW-2), 600 Volt Copper, Stranded, Placed In Conduit					\$534.99
						Installation	Quantity 0.50	x	Unit Price 1,023.71	x	Factor = 1.0452	Total 534.99
							Necessary wire for irrigation					
13	26	05	33	13	1799	LF	1" Schedule 40 Polyvinyl Chloride (PVC) Conduit With Coupled End, Direct Burial					\$178.94
						Installation	Quantity 80.00	x	Unit Price 2.14	x	Factor = 1.0452	Total 178.94
							Conduit for irrigation wiring					
14	32	84	13	00	0026	EA	1/4", Barbed Coupling For Irrigation Tubing (Rain Bird® XBF1CONN)					\$66.89
						Installation	Quantity 50.00	x	Unit Price 1.28	x	Factor = 1.0452	Total 66.89
							Misc. fittings for irrigation					
15	32	84	13	00	0027	EA	1/4", Barbed Elbow For Irrigation Tubing (Rain Bird® XBF2EL)					\$67.94
						Installation	Quantity 50.00	x	Unit Price 1.30	x	Factor = 1.0452	Total 67.94
							Misc. fittings for irrigation					
16	32	84	13	00	0028	EA	1/4", Barbed Tee For Irrigation Tubing (Rain Bird® XBF3TEE)					\$106.23
						Installation	Quantity 77.00	x	Unit Price 1.32	x	Factor = 1.0452	Total 106.23
							Misc. fittings for irrigation					
17	32	84	23	00	0024	EA	6" Pop-Up Height, 3/4" Inlet, Up To 55' Spacing, Gear-Drive, Rotary Sprinkler Head (Rain Bird® 5006-PLPC)					\$695.12
						Installation	Quantity 22.00	x	Unit Price 30.23	x	Factor = 1.0452	Total 695.12
							6" Pop Up sprinkler Heads Hunter PROS-06					

Contractor's Price Proposal - Detail Continues..

Work Order Number: 091933.00

Work Order Title: Deerfield Beach Hillsboro Square Entrance Improvements

32-Irrigation

18	32	84	23	00	0030	EA	12" Pop-Up Height, 3/4" Inlet, Up To 55' Spacing, Gear-Drive, Rotary Sprinkler Head With Check Valve And Pressure Regulator (Rain Bird® 5012+PCSR)					\$2,045.46
							Quantity	Unit Price	Factor		Total	
						Installation	50.00	x	39.14	x	1.0452	= 2,045.46
							12" Sprinkler Heads					
							Hunter PROS-12					
19	32	84	23	00	0137	EA	7-Station, Four Program, Outdoor Mount, Modular Irrigation Controller (Rain Bird® ESP-SMTE Series)					\$363.35
							Quantity	Unit Price	Factor		Total	
						Installation	1.00	x	347.64	x	1.0452	= 363.35
							Irrigation Controller Hunter IC-0600-PL					
20	32	84	23	00	0179	EA	Flow Smart Water Management Module For ESP-LXME Irrigation Controllers (Rain Bird® FSM-LXME)					\$298.23
							Quantity	Unit Price	Factor		Total	
						Installation	3.00	x	95.11	x	1.0452	= 298.23
							1" Flow Valve					
							Hunter PGV-101G					
21	32	84	23	00	0189	EA	Wired Rain Sensor For Irrigation Controllers (Rain Bird® RSDBEX)					\$70.65
							Quantity	Unit Price	Factor		Total	
						Installation	1.00	x	67.59	x	1.0452	= 70.65
							Wired Rain Sensor Hunter RAIN-CLIK					
22	32	84	23	00	0363	EA	1" Anti-Siphon Pressure Type Vacuum Breaker (Watts 800M4QT)					\$264.30
							Quantity	Unit Price	Factor		Total	
						Installation	1.00	x	252.87	x	1.0452	= 264.30
							Pressure Vacuum Breaker					
							Febco 765 1"					
23	32	84	23	00	0381	LF	1" Schedule 40 Polyvinyl Chloride (PVC) Pipe With Fittings					\$2,506.39
							Quantity	Unit Price	Factor		Total	
						Installation	1,100.00	x	2.18	x	1.0452	= 2,506.39
							1" PVC Class 200 SDR21					
24	32	84	23	00	0381 0463	MOD	For >1,000, Deduct					-\$126.47
							Quantity	Unit Price	Factor		Total	
						Installation	1,100.00	x	-0.11	x	1.0452	= -126.47
25	32	84	23	00	0406	LF	1-1/4" Poly Pipe, 100 PSI, NSF, High Density					\$380.98
							Quantity	Unit Price	Factor		Total	
						Installation	225.00	x	1.62	x	1.0452	= 380.98
26	33	14	13	23	0005	LF	1-1/4" Class 200, SDR 21 Polyvinyl Chloride (PVC) Pressure Pipe					\$81.00
							Quantity	Unit Price	Factor		Total	
						Installation	50.00	x	1.55	x	1.0452	= 81.00
							1-1/4" PVC Class 200 SDR21					
27	33	19	11	00	0004	EA	1" Diameter, 0 - 50 GPM, Screwed, Water Supply Meter, Disk Type, Bronze					\$249.99
							Quantity	Unit Price	Factor		Total	
						Installation	1.00	x	239.18	x	1.0452	= 249.99
							1" Water Meter					

Subtotal for 32-Irrigation **\$8,293.84**

32-Landscaping

Contractor's Price Proposal - Detail Continues..

Work Order Number: 091933.00

Work Order Title: Deerfield Beach Hillsboro Square Entrance Improvements

32-Landscaping

28	01	22	23	00	0335	WK	3/8 CY Hydraulic Excavator With Full-Time Operator										\$5,270.58
						Installation	Quantity	Unit Price	Factor	=	Total						
							1.50	x	3,361.77	x	1.0452	=	5,270.58				
						Excavation for areas where new trees and plants are being installed.											
29	31	05	13	00	0007	CY	Native Soil/Dirt - Common Fill										\$385.16
						Installation	Quantity	Unit Price	Factor	=	Total						
							10.00	x	36.85	x	1.0452	=	385.16				
						Planting Soil											
30	31	05	13	00	0007	0053	MOD	For Up To 10, Add									\$110.27
						Installation	Quantity	Unit Price	Factor	=	Total						
							10.00	x	10.55	x	1.0452	=	110.27				
31	32	91	13	16	0010	CY	Shredded Redwood Mulch										\$2,434.01
						Installation	Quantity	Unit Price	Factor	=	Total						
							45.00	x	51.75	x	1.0452	=	2,434.01				
						Melaleuca Mulch											
32	32	91	13	16	0010	0311	MOD	For >20 To 50, Deduct									-\$301.49
						Installation	Quantity	Unit Price	Factor	=	Total						
							45.00	x	-6.41	x	1.0452	=	-301.49				
33	32	93	13	00	0006	EA	8" Aechmea - Bromeliad										\$1,880.94
						Installation	Quantity	Unit Price	Factor	=	Total						
							88.00	x	20.45	x	1.0452	=	1,880.94				
						Neoregelia 'Fireball'											
34	32	93	13	00	0209	EA	3 Gallon Tripsacum dactyloid - Dwarf Fakahatchee Grass										\$501.91
						Installation	Quantity	Unit Price	Factor	=	Total						
							20.00	x	24.01	x	1.0452	=	501.91				
						Dwarf Fakahatchee Shrub											
35	32	93	33	00	0077	EA	3 Gallon Cordyline										\$200.80
						Installation	Quantity	Unit Price	Factor	=	Total						
							6.00	x	32.02	x	1.0452	=	200.80				
						Auntie Lou Ti Plant											
36	32	93	33	00	0196	EA	3 Gallon Juniperus chinensis 'Parsonii' - Parson's Juniper										\$8,881.38
						Installation	Quantity	Unit Price	Factor	=	Total						
							398.00	x	21.35	x	1.0452	=	8,881.38				
						Juniper 'Parsoni' Horizontal											
37	32	93	33	00	0327	EA	3 Gallon Schefflera arboricola 'Trinette'										\$3,262.38
						Installation	Quantity	Unit Price	Factor	=	Total						
							130.00	x	24.01	x	1.0452	=	3,262.38				
						Schefflera 'Trinette'											
38	32	93	43	00	0172	EA	3 Gallon Concarpus erectus sericeus - Silver Buttonwood										\$1,592.61
						Installation	Quantity	Unit Price	Factor	=	Total						
							47.00	x	32.42	x	1.0452	=	1,592.61				
						3 gal Silver Buttonwood Shrub											
39	32	93	43	00	0182	EA	9' To 10' Concarpus erectus sericeus - Silver Buttonwood										\$4,235.78
						Installation	Quantity	Unit Price	Factor	=	Total						
							5.00	x	810.52	x	1.0452	=	4,235.78				
						Silver Buttonwood Trees											

Contractor's Price Proposal - Detail Continues..

Work Order Number: 091933.00

Work Order Title: Deerfield Beach Hillsboro Square Entrance Improvements

32-Landscaping

40	32 93 43 00 1144	EA	19' To 20' Roystones elata - Florida Royal Palm							\$1,153.71
			Quantity	Unit Price	Factor	=	Total			
		Installation	2.00 x	551.91 x	1.0452	=	1,153.71			
			Royal Palm Trees (match existing trees height)							

Subtotal for 32-Landscaping

\$29,608.04

32-Pavers

41	01 22 23 00 0335	WK	3/8 CY Hydraulic Excavator With Full-Time Operator							\$5,270.58
			Quantity	Unit Price	Factor	=	Total			
		Installation	1.50 x	3,361.77 x	1.0452	=	5,270.58			
			Demo asphalt for new pavers as well as excavating areas for new subgrade.							
42	03 31 13 00 0003	SF	4" 3,000 PSI Slab On Grade Concrete Slabs Assembly							\$1,222.88
			Quantity	Unit Price	Factor	=	Total			
		Installation	250.00 x	4.68 x	1.0452	=	1,222.88			
			4" concrete base for pavers							
43	03 31 13 00 0003 0153	MOD	For 4,000 PSI Concrete, Add							\$49.65
			Quantity	Unit Price	Factor	=	Total			
		Installation	250.00 x	0.19 x	1.0452	=	49.65			
44	11 68 13 00 0457	LF	TuffTurf Geotextile Fabric, (12 1/2' Wide Roll), Order an Additional 20% for Overlap/Waste, per LF (Landscape Structures® 109694A)							\$315.65
			Quantity	Unit Price	Factor	=	Total			
		Installation	50.00 x	6.04 x	1.0452	=	315.65			
			Geotextile fabric over concrete base							
45	32 11 29 13 0002	SY	6" Thick FDOT Limerock							\$972.50
			Quantity	Unit Price	Factor	=	Total			
		Installation	28.00 x	33.23 x	1.0452	=	972.50			
			Limerock for paver subgrade							
46	32 11 29 13 0002 0010	MOD	For Up To 500, Add							\$209.83
			Quantity	Unit Price	Factor	=	Total			
		Installation	28.00 x	7.17 x	1.0452	=	209.83			
47	32 14 11 00 0002	SF	1" To 2" Sand Bedding, Screeded							\$125.42
			Quantity	Unit Price	Factor	=	Total			
		Installation	250.00 x	0.48 x	1.0452	=	125.42			
48	32 14 11 00 0002 0112	MOD	For >100 To 500, Add							\$15.68
			Quantity	Unit Price	Factor	=	Total			
		Installation	250.00 x	0.06 x	1.0452	=	15.68			
49	32 14 16 00 0002	SF	4" x 8" x 2-1/4" Brick Paver, Laid Flat							\$2,569.69
			Quantity	Unit Price	Factor	=	Total			
		Installation	312.00 x	7.88 x	1.0452	=	2,569.69			
			New pavers including 15% waste							
50	32 14 16 00 0002 0102	MOD	For 2-3/4" Thick Paver (Vehicular), Add							\$1,483.77
			Quantity	Unit Price	Factor	=	Total			
		Installation	312.00 x	4.55 x	1.0452	=	1,483.77			
51	32 14 16 00 0002 0105	MOD	For Cement/Sand Mix Or Polymeric Sand Joints, Add							\$172.83
			Quantity	Unit Price	Factor	=	Total			
		Installation	312.00 x	0.53 x	1.0452	=	172.83			

Contractor's Price Proposal - Detail Continues..

Work Order Number: 091933.00
Work Order Title: Deerfield Beach Hillsboro Square Entrance Improvements

32-Pavers									
52	32	14	16	00	0002	0112	MOD	For >100 To 500, Add	\$218.49
							Installation	Quantity	
								312.00	x
								Unit Price	
								0.67	x
								Factor	=
								1.0452	
								Total	
								218.49	
Subtotal for 32-Pavers									\$12,626.97
Proposal Total									\$66,039.33

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

Subcontractor Listing

Date: May 17, 2021

Re: IQC Master Contract #: FL-SEA-GC02-041019-SCD
Work Order #: 091933.00
Owner PO #:
Title: Deerfield Beach Hillsboro Square Entrance Improvements
Contractor: Shiff Construction & Development, Inc.
Proposal Value: \$66,039.33

Name of Contractor	Duties	Amount	%
No Subcontractors have been selected for this Work Order		\$0.00	0.00

Hillsboro Square Entrance Improvements

General

This project will make improvements to the Hillsboro Boulevard entrance of the Hillsboro Square Shopping Center. All improvements will be made within the SE 1st Street Right of Way.

Scope of Work includes:

- Selective demolition of existing asphalt, removal of existing shrubs and groundcovers, and excavation.
- Installation of new concrete curbs and slabs.
- Installation of new pavers.
- Patching of asphalt.
- New electrical services for landscape lighting and irrigation.
- New landscaping lighting.
- New landscaping including trees, shrubs, groundcovers and sod.
- New irrigation system.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2021-755

Agenda Date: 6/8/2021

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

CRA Resolution 2021/ - A Resolution of the City of Deerfield Beach Community Redevelopment Agency (CRA), approving Amendment No. 2 to the Work Authorization No. 1 with Carnahan, Proctor and Cross, Inc. in an amount not to exceed \$11,500.00 for FPL street lighting design services for the S-Curve Streetscape Improvements Project; authorizing execution of the Work Authorization; and providing for an effective date. (Funds from Account #190-8000-552-32-99 - Other Contractual Services)

Recommended Action

CRA Board to vote on Resolution

Fiscal Impact

Costs: \$11,500

Account Name: Other Contractual Services

Account Number: 190-8000-552-32-99

Background/History

At the December 10, 2019 CRA Board Meeting, Bill Barbaro from Carnahan, Proctor & Cross presented the findings of the S-Curve Streetscape Improvements Feasibility Report to the Board for their consideration.

At the March 10, 2020, CRA Board Meeting the Board approved Resolution 2020/001 providing a Work Authorization with Carnahan, Proctor & Cross for design, permitting and construction administration services in an amount not to exceed \$194,000.

On March 24, 2021, an amendment to Work Authorization #1 was approved for \$14,750.00 for additional surveying tasks associated with utility easements that were identified by FPL, Comcast and AT&T during their undergrounding design development.

During preliminary permitting review, City staff made the recommendation to lease streetlights from FPL rather than purchase streetlights as a cost savings measure. Leased lights are different than for purchase lights and therefore require revised photovoltaic calculations and design. The streetlight redesign needs to be approved so CPC can finalize construction documents for bidding.

Current Activity

Carnahan, Proctor & Cross submitted the attached Scope of Services for the redesign of the street lighting portion of the project to include FPL leased streetlights. The amount of the additional services exceeds the CRA Director's spending authority, as it exceeds 10% of the original contract.

Recommendation

Staff recommends approval. If approved, adequate funds are available to fund this expense from CRA Budget line item 190-8000-534-3299 (Other Contractual Services)

RESOLUTION NO. 2021/

A RESOLUTION OF THE CITY OF DEERFIELD BEACH COMMUNITY REDEVELOPMENT AGENCY (CRA), APPROVING AMENDMENT NO. 2 TO THE WORK AUTHORIZATION WITH CARNAHAN, PROCTOR AND CROSS, INC. IN AN AMOUNT NOT TO EXCEED \$11,500.00 FOR FPL STREET LIGHTING DESIGN SERVICES FOR THE S-CURVE STREETScape IMPROVEMENTS PROJECT; AUTHORIZING EXECUTION OF THE WORK AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the S-Curve is the commercial and retail center of the barrier island and beach area within the CRA and is the location of many shops and restaurants; and

WHEREAS, in April 2018, the CRA Board discussed S-Curve lighting as a priority project and indicated a desire to include undergrounding of utilities, which resulted in advancing the project in priority in the 5 Year Capital Improvements Plan adopted as part of the FY 19 CRA Budget; and

WHEREAS, the Board directed staff to move forward with selecting a contractor to perform the preliminary feasibility study; and

WHEREAS, staff solicited and evaluated proposals from three engineering and design firms that are currently under continuing contracts with the City and deemed Carnahan, Proctor and Cross, Inc. ("Carnahan") as the most qualified firm to complete the engineering and design services for the S-Curve Streetscape Improvements; and

WHEREAS, in August 2019, the CRA Board approved \$1.7 million dollars to be allocated to lighting and utility undergrounding streetscape upgrades along the S-Curve; and

WHEREAS, at the December 10, 2019 CRA Meeting, Carnahan presented the findings of the S-Curve Streetscape Improvements Project Feasibility Report to the Board and the Board directed staff to negotiate a fee for the design and permitting of the project with Carnahan; and

WHEREAS, Carnahan is a pre-qualified consultant of the City pursuant to RFQ No. 2016-17/51 and the Continuing Contract with the City, dated December 5, 2017; and

WHEREAS, at the March 10, 2020 CRA Board Meeting, the Board approved Resolution 2020/001, approving a Work Authorization with Carnahan (the "Work Authorization") for design, permitting and construction administration services for the S-Curve Streetscape Improvements Project in an amount not to exceed \$194,000; and

WHEREAS, on March 24, 2021, the Board approved an amendment to the Work Authorization for \$14,750.00 for additional surveying tasks associated with utility easements that were identified by FPL, Comcast and AT&T during their undergrounding design development;

and

WHEREAS, during preliminary permitting review, City staff made the recommendation to lease streetlights from FPL rather than purchase streetlights as a cost savings measure, and Carnahan submitted the enclosed Scope of Services for the redesign of the street lighting portion of the project to include FPL leased streetlights (the “Lighting Design Services”); and

WHEREAS, CRA staff recommends approving Amendment No. 2, attached as Exhibit “A”, to the work authorization with Carnahan to perform the S-Curve Lighting Design Services in an amount not to exceed \$11,500.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DEERFIELD BEACH COMMUNITY REDEVELOPEMENT AGENCY AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part of this Resolution.

Section 2. The CRA hereby approves Amendment No. 2, attached as Exhibit “A”, to the work authorization with Carnahan, to perform the S-Curve Street Lighting Design Services in an amount not to exceed \$11,500.

Section 3. The CRA Director is hereby authorized to execute the attached Amendment No. 2, together with such non-substantial changes as are acceptable to the CRA Director and approved as to form and legal sufficiency by the CRA Attorney.

Section 4. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2021.

BILL GANZ, CHAIR

ATTEST:

SAMANTHA GILLYARD, CLERK

**AMENDMENT NO. 2 TO WORK AUTHORIZATION NO. 1
WITH CARNAHAN, PROCTOR AND CROSS, INC.**

This Amendment to Work Authorization No. 1 (the "Amendment"), is made and entered into on this ____th day of June, 2021 by and between the City of Deerfield Beach Community Redevelopment Agency, with its principal business address located at 150 NE 2nd Avenue, Deerfield Beach, FL 33441 (the "CRA") and Carnahan, Proctor and Cross, Inc., a Florida Corporation, with its principal business address located at 814 S. Military Trail, Deerfield Beach, FL 33442 (the "Consultant").

RECITALS

WHEREAS, the CRA and Consultant entered into a master CCNA continuing services contract dated April 6, 2021 pursuant to RFQ #21-11-IG (the "Continuing Contract"); and

WHEREAS, pursuant to the Continuing Contract, the CRA and Consultant entered into Work Authorization No. 1, dated March 10, 2020 (the "Work Authorization"), for the Consultant to provide certain professional services related to the S-Curve Streetscape Improvements (the "Project"); and

WHEREAS, the Parties desire to amend the Work Authorization to include additional services related to the Project.

NOW, THEREFORE in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and adequacy of which are acknowledges, the parties agree as follows:

Section 1. The above recitals are acknowledged and incorporated herein.

Section 2. The Work Authorization for the Project is amended to include the services set forth in Consultant's proposal, attached as Exhibit ~~Additional~~ "Additional Services"). The Additional Services and pricing set forth in Exhibit "A" to this Amendment shall be included and incorporated into the Work Authorization as Exhibit "B" to the Work Authorization.

Section 3. Section 2 "Compensation" of the Work Authorization is hereby amended to read as follows:

In consideration for the Services to be performed by Consultant, the CRA agrees to pay Consultant an amount not-to-exceed ~~\$208,750~~ \$220,250, as further detailed in Exhibits "A." and "B." Compensation due to the Consultant shall be payable within 30 calendar days following submission of a proper invoice by the Consultant to the CRA. In the event of CRA's termination of this Work Authorization prior to the end of the Work Authorization Term pursuant to Section 4, CRA shall pay Consultant on a pro-

rate basis for the Services performed by Consultant prior to the
CRA's termination of this Work Authorization.

Section 4. All other conditions and terms of the Work Authorization, not specifically
amended herein, remain in full force and effect.

Section 5. Should any part, term and provision of this Amendment be by the courts
decided to be illegal or in conflict with any law of the State of Florida, the
validity of the remaining portions or provisions shall not be affected hereby.

Section 6. Neither CRA nor their officers, agents and/or employees have made any
representation or promises except as expressly set forth in this Amendment.

Section 7. This Amendment shall be effective upon execution.

CONSULTANT

ATTEST:



(Secretary)

By 
BILL BARBARO, P.E.

27 day of May, 2021.

(Corporate Seal)

CRA

Witnesses:

By: _____
KRIS MORY, EXECUTIVE DIRECTOR

Date: _____

ATTEST:

SAMANTHA GILLYARD, CMC, CITY CLERK

APPROVED AS TO FORM:

ANTHONY C. SOROKA, CITY ATTORNEY

EXHIBIT "A"
ADDITIONAL SERVICES

EXHIBIT A

SCOPE OF SERVICES



AGREEMENT FOR PROFESSIONAL SERVICES

Carnahan Proctor and Cross, Inc.
814 S. Military Trail
Deerfield Beach, Florida 33442
Phone: 954. 972. 3959
Fax: 954. 972. 4178
www.carnahan-proctor.com

New Contract
Amendment No: 2

Date: 5/27/2021
CPC Proj No:200311

Planning
Civil Engineering
Surveying
CEI Services

**Project Name: City of Deerfield Beach CRA
S-Curve Streetscape Improvements FPL Lighting Design**

To: Mark DiMascio, Capital Project Manager
City of Deerfield Beach CRA
1601 E. Hillsboro Blvd.
Deerfield Beach, FL 33441
PH: (954)952-0221
MDiMascio@deerfield-beach.com

Labor Fee: **\$11,500**

☒ Fixed Fee
☐ Maximum Upset Fee

☐ Time & Expenses
☐ Other

Scope of Services: See Attached Scope of Services, which are made a part of this Agreement.

Please execute this Client Authorization for Carnahan Proctor and Cross, Inc. to proceed with the above scope of services at the stated estimated costs. No services will be provided until it is signed and returned to CPC.

☐ Subject to attached terms & conditions

☒ Subject to terms & conditions in our original Agreement: **City of Deerfield Beach CCNA for Architectural and Engineering Services (RFQ #21-11-IG)**

Carnahan Proctor and Cross, Inc. Authorization

By: 

Title: Vice President Engineering Services

Date: 5/27/2021

Client Authorization (Please sign original and return)

By: _____

Title: _____

Date: _____



PROJECT DESCRIPTION:

Carnahan Proctor, and Cross, Inc. (CPC) has been selected, by The City of Deerfield Beach, to provide this agreement for professional Engineering Services under the City of Deerfield Beach Architecture and Engineering Services Continuing Contract for the N. Ocean Drive “S-Curve Streetscape Improvements Project. The project limits as defined in the request for Scope of Work span approximately 1,500 LF of existing right-of-way from the intersection of N Ocean Drive (A1A) and NE 2nd Street to N. Ocean Drive and NE 4th Court.

SCOPE OF SERVICES:

This Agreement is comprised of Part I, and Part II Part I includes details of the services to be performed, timing of the services and compensation for services. Part II along with the executed CCNA Agreement RFQ #21-11-IG contains the Terms and Conditions of the Agreement, which are general terms of the engagement between The City of Deerfield Beach herein after called the Client and Carnahan Proctor and Cross, Inc. herein after called Consultant or CPC.

This Agreement is based on CPC’s understanding of the project needs and has been developed to provide a high quality of service and deliverables. The services to be provided under this contract are more specifically described below. Please review this scope carefully to check that it fulfills your needs for this project. If you have questions or comments regarding any aspect of this proposal, please contact the undersigned.

PART I

Task 1 – FPL Street Lighting Design

Upon completion of the 90% design for the proposed street lighting improvements it was determined that the City of Deerfield Beach would further benefit from utilizing the FPL street lighting program. The approved scope of work under the original contract utilized the design of decorative street lighting system that would be owned, operated and maintained by the City of Deerfield Beach. **Original Scope of work which has been completed:** Based upon the initial conceptual design developed under the Feasibility Report for the S-Curve project. CPC will develop street lighting design to allow for the replacement of the existing cobra head street lighting that is attached to the utility poles that are to be removed as part of the utility undergrounding efforts.

- Lighting design shall be developed to meet the FDOT lighting illumination criteria
- Where applicable Lighting will be design to meet FWC Turtle Friendly Lighting requirements.

Proposed additional scope of work: To allow for the proposed FPL lighting improvements CPC will be required to redesign the photometric Plans and design the light pole location based upon the light fixtures available from FPL for the both regular white light and amber turtle friendly lighting. Redesign of the proposed conduit plan for installation of the proposed street lighting and pedestrian bollard lighting will be necessary.

Deliverables:

- Lighting Photometrics Plans



- Luminaire specifications and details
- Conduit sizing / Conduit Plan

Deliverables:

CPC will develop construction plans for review by Client and Utility providers at the following Milestone deliverables:

- 90% Design** – Permit Set
- 100% Design** – Construction Documents

SCHEDULE

CPC is estimating it will need twelve (12) working days to complete these tasks after written authorization to proceed is received. This schedule does not include time for review and approval / signoff by Property owners / Banks of properties with Mortgages.

SCHEDULE:

CPC will begin performance of the above services on the date written authorization to proceed is received. The schedule is subject to delivery of information promised by the Client. If the Client requests that work under this Agreement be stopped, the schedule is subject to renegotiations, when written authorization to proceed again is received.

A formal project schedule will be developed, and distributed for acceptance by all parties based upon further coordination with Client.

COMPENSATION:

The following summary of fees outlines the lump sum cost for the tasks outlined in the scope of work above:

SUMMARY OF FEES

Project Name: City of Deerfield Beach CRA S-Curve Streetscape Improvements
FPL Lighting Design
Contract Amendment No. 2
05/27/2021

Task	Description	Lump Sum Fee	Estimated Not to Exceed
1	FPL Street Lighting Design	\$11,500	
Total		\$11,500	

SERVICES NOT INCLUDED

The following services are not anticipated at the current stage of the project and, therefore, are not included in this Agreement at this time:

- Any services not specifically included herein.
- The determination of the presence of endangered flora/fauna and/or wetlands.
- Tree Survey, or creation of as-built drawings.



- Traffic Study / Traffic Engineering
- Geotechnical Investigation
- Environmental Investigation
- Obtaining variances or other planning or zoning exceptions
- Material Testing
- Structural Engineering or design

Should work be required in these areas, or areas not previously described, CPC will prepare a proposal or amendment, at the Client's request, that contains the Scope of Services, fee, and schedule required to complete the additional work items.

END OF SCOPE OF SERVICES

Part II

Standard Contract Terms and Conditions

Carnahan Proctor and Cross, Inc.
2021 Hourly Rate Schedule
(Through December 31, 2021)

MANAGEMENT		GEOMATICS/SURVEY	
	Principal \$ 300.00		Survey Project Manager I \$ 225.00
	Practice Manager I \$ 265.00		Survey Project Manager II \$ 265.00
	Practice Manager II \$ 280.00		Professional Surveyor I \$ 135.00
	Practice Manager III \$ 290.00		Professional Surveyor II \$ 155.00
			Professional Surveyor III \$ 175.00
			Professional Surveyor IV \$ 195.00
ENGINEERING			Surveyor I \$ 115.00
	Eng. Tech. I \$ 75.00		Surveyor II \$ 125.00
	Eng. Tech. II \$ 95.00		Surveyor III \$ 135.00
	Eng. Tech. III \$ 105.00		Survey Coordinator I \$ 80.00
	Engineer I \$ 80.00		Survey Coordinator II \$ 95.00
	Engineer II \$ 95.00		Survey CAD/ Technician I \$ 65.00
	Engineer III \$ 105.00		Survey CAD/ Technician II \$ 75.00
	Engineer IV \$ 115.00		Survey CAD/ Technician III \$ 85.00
	Traffic Engineer \$ 105.00		Two-Person Survey Crew \$ 145.00
	Senior Traffic Engineer \$ 215.00		Three Person Survey Crew \$ 190.00
	Engineer/Project Manager I \$ 135.00		HD Laser Scan Crew \$ 225.00
	Engineer/Project Manager II \$ 145.00		Aerial Drone Crew \$ 150.00
	Engineering/Project Manager II \$ 155.00		
	Senior Engineer/PM I \$ 165.00	SUBSURFACE UTILITY ENGINEERING (SUE)	
	Senior Engineer/PM II \$ 175.00		1-Person SUE Crew \$ 125.00
	Senior Engineer/PM III \$ 185.00		2-Person SUE Crew \$ 145.00
	Senior Engineer/PM IV \$ 195.00		3-Person SUE Crew \$ 190.00
	Senior Engineer/PM V \$ 205.00		4-Person SUE Crew \$ 250.00
	Senior Engineer/PM VI \$ 215.00		SUE Project Manager \$ 140.00
	Senior Engineer/PM VII \$ 225.00		SUE Technician \$ 85.00
	Senior Engineer/PM VIII \$ 250.00		Senior SUE Technician \$ 100.00
PLANNING		LANDSCAPING ARCHITECTURE	
	Planner I \$ 75.00		Landscape Architecture I \$ 75.00
	Planner II \$ 95.00		Landscape Architecture II \$ 95.00
	Senior Planner I \$ 105.00		Senior LA I \$ 105.00
	Senior Planner II \$ 125.00		Senior LA II \$ 125.00
	Senior Planner III \$ 145.00		Senior LA III \$ 145.00
	Senior Planning Manager \$ 180.00		
INSPECTION		ADMINISTRATION/OFFICE	
	Inspector I \$ 80.00		Admin Support I \$ 960.00
	Inspector II \$ 95.00		Admin Support II \$ 75.00
	Senior Inspector I \$ 110.00		Admin Support II \$ 85.00
	Senior Inspector II \$ 120.00		Senior Admin Support \$ 120.00
	Project Admin/CSS \$ 125.00		Graphic Design I \$ 75.00
	Resident Engineer \$ 180.00		Graphic Design II \$ 115.00
EXPERT WITNESS			Technical Writer I \$ 60.00
	Expert Witness \$ 300.00		Technical Writer II \$ 85.00
	(Prep & Test)		Public Relations I \$ 105.00
		Reimbursable Expense	
		Commercial cost plus	10%



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet

File Number: I.D. 2021-732

Agenda Date: 6/8/2021

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

Presentation of Kirk Cottrell Pavilion Mural Call to Artist Finalists.

Recommended Action

CRA Board to select Artist to Commission

Fiscal Impact

Costs: \$7500

Account Name: Art in Public Places

Account Number: 190-8000-552-35-95

Background/History

At the August 25, 2020 meeting, the CRA Board approved the FY2021 Budget. Funds were again allocated to fund public art projects in the District; including, an installation at the newly constructed Kirk Cottrell Pavilion.

Current Activity

At the April 13th meeting, a staff provided an update of public art in the District; specifically Kirk Cottrell Pavilion.

A public survey was released from April 5th-April 19th requesting public input on whether to include public art at a specified location in the Pavilion. 178 responses were received with 98% confirming that they would like to see public art, in the form of a mural.

From the survey input, a Call to artists was issued for the month of May. Artists were asked to submit one set of designs for a mural installation, interpreting the themes: beach sports/activities, beach life, oceanic awareness or a combination of the three.

The Call was advertised locally as well as Greater Broward County, Palm Beach County and Dade County. 20 submissions were received, 19 complete and 3 short listed.

Recommendation

CRA Board is being asked to select artist to commission for the Kirk Cottrell Pavilion Mural installation from the short list. This installation is funded by the generous donation from the Deerfield Beach Island Community Association to Public Art in the District.