



150 NE 2nd Avenue
Deerfield Beach, FL 33441
954-480-4200

Regular Meeting Community Redevelopment Agency

Tuesday, August 10, 2021

6:30 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Community Redevelopment Agency Meeting Minutes

Attachment: June 8, 2021

APPROVAL OF COMMUNITY REDEVELOPMENT AGENCY AGENDA

August 10, 2021

ZOOM MEETING

Join Zoom Meeting by clicking the below link:

<https://deerfield-beach.zoom.us/j/81888135498?pwd=UDd0NGYyaWxxNzJVQkRoQlRJN29Vdz09>

Join Zoom Meeting via telephone by dialing:

Call-in Number: (301) 715-8592

Meeting ID: 818 8813 5498#

Participant ID: #

Passcode: 362927#

For complete instructions on joining and/or participating during Public Comment, please

click the following link or attend in person in the City Commission Chambers adhering to social distancing protocols, face covering requirements and temperature checks upon entry:

Attachment: Zoom Instructions

GENERAL ITEMS

1. Presentation of the Fiscal Year 2022 CRA Budget.

Suggested Action: CRA Board to provide staff direction regarding Fiscal Year 2022 CRA Budget priorities

Attachment: FY22 CRA Budget

BOARD/ADMINISTRATION COMMENTS

PUBLIC INPUT

ADJOURNMENT

NEXT MEETING

Tuesday, August 24, 2021

Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meetings or hearings will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and the evidence upon which the appeal is made. The above notice is required by State Law (F.S. 286.0105). Anyone desiring a verbatim transcript shall have the responsibility, at his/her own expense, to arrange for the presence of a certified court reporter at the hearing.



Meeting Minutes Community Redevelopment Agency

Tuesday, June 8, 2021

7:00 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

The meeting was called to order on the above date by Chair Bill Ganz at 7:00 p.m., in the City Commission Chambers, 150 NE 2nd Avenue, Deerfield Beach, Florida.

Present: 4 - Mr. Todd Drosky
Mr. Michael Hudak
Vice Chair Ben Preston
Chair Bill Ganz

Also Present: 3 - City Manager David Santucci
City Attorney Anthony Soroka
Assistant City Clerk Heather Montemayor

Absent: 1 - Mr. Bernie Parness - Excused

PLEDGE OF ALLEGIANCE

There was a moment of silence, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Community Redevelopment Agency Meeting Minutes

MOTION was made by Vice Chair Preston, seconded by Mr. Hudak, to approve the April 13, 2021 minutes as submitted. Voice Vote:

Yeas: 4 - Mr. Drosky, Mr. Hudak, Vice Chair Preston and Chair Ganz

Nays: 0

APPROVAL OF COMMUNITY REDEVELOPMENT AGENCY AGENDA

June 8, 2021

MOTION was made by Vice Chair Preston, seconded by Mr. Hudak, to approve the agenda as submitted. Voice Vote:

Yeas: 4 - Mr. Drosky, Mr. Hudak, Vice Chair Preston and Chair Ganz

Nays: 0

GENERAL ITEMS

- 1. CRA Resolution 2021/003 - A Resolution of the City of Deerfield Beach Community Redevelopment Agency (CRA), approving an Agreement with Shiff Construction & Development, Inc. to construct improvements to the SE 1st Street right of way entrance to the Hillsboro Square Shopping Center in an amount not to exceed \$66,039.33, utilizing Sourcewell Job Order Contract #FL-SEA-GC02-041019-SCD; authorizing execution of the Agreement; and providing for an effective date. (Funds from Account #190-8000-552-32-16 - Landscaping Services)**

The Resolution was read by title only.

Kris Mory, Director of Economic Development, stated that the project is budgeted; thereafter, she displayed a photograph of the project location. She explained that improvements consist of redoing the boulevard between the incoming and outgoing traffic, landscaping, hardscaping to include curbing and lighting. Further, staff decided to move forward with job order contracting as opposed to a competitive bid because of the size of the contract, whereby, this State job order contract already includes pre-bid prices. Once approved, the project will immediately move into construction and should be completed in three (3) months. Thereafter, a photograph of the proposed improvements was displayed. Ms. Mory said this design was done in conjunction with Publix, who are very supportive of the project, as they will be doing a complete resurfacing of their parking lot. Lastly, she said staff continues to work with Publix on design options for the other entrance off Federal Highway to help with the traffic flow.

Mr. Hudak spoke in favor of the project. Thereafter, he provided an example of how people must enter the shopping center.

Mr. Drosky also spoke in favor of the project but stated that this should have been handled years ago and should not be the City's responsibility. Further, he said this project is minimal in cost and suggested that other areas within the CRA be improved and upgraded should any big projects be completed under budget.

Chair Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

MOTION was made by Mr. Hudak, seconded by Mr. Drosky, to approve Item 1, adopted CRA Resolution 2021/003. Roll Call:

Yeas: 4 - Mr. Drosky, Mr. Hudak, Vice Chair Preston and Chair Ganz

Nays: 0

- 2. CRA Resolution 2021/004 - A Resolution of the City of Deerfield Beach Community Redevelopment Agency (CRA), approving Amendment No. 2 to the Work Authorization No. 1 with Carnahan, Proctor and Cross, Inc. in an amount not to exceed \$11,500.00 for FPL street lighting design services for the S-Curve Streetscape Improvements Project; authorizing execution of the Work Authorization; and providing for an effective date. (Funds from Account #190-8000-552-32-99 - Other Contractual Services)**

The Resolution was read by title only.

Kris Mory, Director of Economic Development, explained that this is a spending item that had to come back before the Board because a previous change order on the design contract exceeded the director's authority to spend. She stated that during plan review, the Engineering Department requested that the project change the city owned light poles to FP&L leased light poles, which is a cost saving measure over the life of the poles. Further, she advised that this requires staff to redesign the project because leased poles are different than owned poles; therefore, the cost is for redesign.

Chair Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

There was no discussion amongst the Board.

GENERAL ITEMS - CONTINUED

MOTION was made by Mr. Hudak, seconded by Vice Chair Preston, to approve Item 2, adopted CRA Resolution 2021/004. Roll Call:

Yeas: 4 - Mr. Drosky, Mr. Hudak, Vice Chair Preston and Chair Ganz

Nays: 0

3. Presentation of Kirk Cottrell Pavilion Mural Call to Artist Finalists.

Kris Mory, Director of Economic Development, introduced Ashlee Temple, CRA Coordinator.

Ms. Temple displayed a brief PowerPoint presentation. She said the Kirk Cottrell Pavilion was completed in December 2020, which presented a new opportunity for public art. Thereafter, she displayed the proposed location. She said the Deerfield Beach Island Community Association generously donated to public art. In April, City staff distributed a public survey and received 180 responses supporting the addition of public art for both sides of the wall at the Pavilion. Further, Ms. Temple stated that the mural will consist of paint and themes include oceanic awareness, beach life and beach sports. She explained that the call to artists went out in May and specified that the artists interpret those themes as they saw fit; however, it was mandatory that the artist assured the use of a UV resistant exterior coating and the materials must be conducive to the elements and location. Ms. Temple said there were over 20 submissions to the call and 19 completed submissions, whereby, the public art committee had to narrow it down to three (3). Thereafter, she displayed photographs of the three (3) artists' submissions that were short listed. Each artist submitted two (2) designs for the two (2) sides of the wall, as well as previous installations from 3-5 years ago. Lastly, she said should the Board decide, the commission award to the artist is \$7,500.

Ms. Mory said as part of a larger project within the CRA area, staff provided a tour of the Kirk Cottrell Pavilion to Dr. Guy Harvey, the Guy Harvey Oceanic Institute staff and others. During the tour, Dr. Harvey expressed interest in the possibility of doing the mural and this morning she received confirmation that Dr. Harvey would like to paint the mural at the Pavilion. Although this is not part of the existing process, she wanted to bring this opportunity to the Board's attention because of Dr. Harvey's contributions to oceanic awareness, marine conservation, etc. Further, if the Board decides to move forward with Dr. Harvey, Ms. Mory proposed another location to display the artists' artwork at the International Fishing Pier so they do not feel sidelined. Thereafter, she displayed a photograph of the new location. Ms. Mory said the area is almost the exact same size, and consists of the same material, which is a flat, stucco wall. She said the additional area will allow for more public art and recognize the current public art process and the artists' contributions, as well as accommodate a partnership with Dr. Guy Harvey. Lastly, Ms. Mory said if the Board desires to have Dr. Harvey do the mural at the Pavilion, it would be done at a greatly reduced commission rate of \$20,000 and the CRA would have to pay for materials, hanging of the art, gravity proofing and a fairly robust press conference/celebration once the artwork is completed.

Mr. Hudak said having a world-renowned researcher and artist like Dr. Harvey offer his services is a tremendous honor and it would be wise for the City to take this opportunity. Further, he spoke in favor of having one (1) of the short-listed artists paint the new location.

Mr. Drosky agreed with taking advantage of the opportunity given by Dr. Guy Harvey, whereby, the \$9,000 that was donated by the Deerfield Beach Island Community Association will pay for half of the cost. Further, he also spoke in favor of the new location and chose Artist 2, as the artwork highlights the City's beach, as well as the area.

Vice Chair Preston also spoke in favor of Dr. Guy Harvey painting the mural at the Pavilion as it will bring positive attention to the City.

Chair Ganz provided a brief overview of the time he spent with Dr. Harvey during the tour. He stated that he advised Dr. Harvey that the City would love to have a piece of his artwork displayed somewhere in the City and never imagined he would offer to do it. He thanked Ms. Mory for providing the tour and for her representation of the City. Chair Ganz agreed with the other board members as this is a unique opportunity at a discounted rate. Further, he said all three (3) short listed artists did an outstanding job, but Artist 2's artwork stood out because it captures the volleyball courts as well as both a female and male figure. Thereafter, he outlined another location for this artwork; however, he does not want to insult the artist by putting their artwork by the restrooms, but feels this would

GENERAL ITEMS - CONTINUED

be a cool area to have this artwork displayed as it would distinguish the area. Lastly, he said the other two (2) artists' art pieces are outstanding and suggested finding other locations within the City.

Chair Ganz opened the public hearing; however, there were none to speak and the public hearing was closed.

Mr. Hudak spoke in favor of Chair Ganz's suggestion regarding Artist 2 but agreed that he does not want the artist to feel insulted. Further, he spoke in favor of Artist 3's second picture for the new location outlined by staff.

Vice Chair Preston said at first, he was in favor of Artist 3, until Chair Ganz made the comments regarding the designs from Artist 2, as it is an excellent suggestion and he fully supports it.

Mr. Drosky suggested that the Board move forward with the approval of having Dr. Harvey paint the mural at the Pavilion, and have staff reach out to Artist 2 to see if they agree to the proposed new location suggested by Chair Ganz.

Ms. Mory stated that staff will move forward with the recommendation, if the Board desires, but reminded the Board that the update would not be provided until August.

There were no objections from the Board.

Ms. Mory clarified that staff will reach out to Artist 2 to assure that the proposed new location recommended by Chair Ganz is suitable, then check with Dr. Harvey to assure that he is comfortable with his artwork being close to another piece of artwork and then reach out to Artist 3 about the new location presented by staff.

Chair Ganz suggested that staff reach out to both Dr. Guy Harvey and Artist 2, but to hold off on reaching out to Artist 3.

There were no objections.

MOTION was made by Mr. Hudak, seconded by Vice Chair Preston, to move forward with the design option from Dr. Guy Harvey and contact Artist 2 about the proposed new location. Roll Call:

Yeas: 4 - Mr. Drosky, Mr. Hudak, Vice Chair Preston and Chair Ganz

Nays: 0

ADMINISTRATION COMMENTS

CRA DIRECTOR

Confirmation of Community Redevelopment Agency Termination Dates - Kris Mory, Director of Economic Development, said she received a letter from Ralph Stone, Director of Housing and Community Redevelopment Division, which outlines potential financial implications for the CRA in the future. The County is requesting that the CRA confirm and agree that the County's last tax increment revenue payment would be made to the Deerfield Beach CRA in November 2028. The CRA Attorney did a lot of research to formulate a response and it is believed that the last payment from Broward County is due to the Deerfield Beach CRA in 2029; whereas, our CRA plan is in effect until November 2029 based on the 30-year agreement. Furthermore, Ms. Mory said the CRA has debt service obligations that must be adhered to until 2029.

Anthony Soroka, City Attorney, said Ms. Mory is prepared to respond that the CRA believes that a 2029 payment should be received. Further, he believes that the other taxing authorities received a copy of the letter; therefore, whatever decision is made with the County, the other taxing authorities will follow suit.

Chair Ganz said it could simply be a miscalculation on the County's part, but spoke in support of the response provided by staff. Thereafter, the public hearing was opened; however, there were none to speak and the public hearing was closed.

ADMINISTRATION COMMENTS - CONTINUED

MOTION was made by Mr. Hudak, seconded by Mr. Drosky, to direct staff to move forward with responding to Broward County's letter. Voice Vote:

Yeas: 4 - Mr. Drosky, Mr. Hudak, Vice Chair Preston and Chair Ganz

Nays: 0

Island Mobility Project - Ms. Mory provided a brief overview of the Island Mobility Project. Thereafter, a photograph of the project location was displayed. She stated that the 50% design plans were sent to FP&L, who advised that in order to underground the three (3) poles, two (2) five-foot tall transformer boxes would be required above ground. These two (2) transformers would then sit on an 8x8 pad and require a 10x10 easement, which would not be feasible. In addition to the above ground transformers, the project would require two (2) additional poles along State Road A1A, which does not coincide with our vision of decreasing the poles. Further, she advised that because of the requirements for undergrounding, the design team does not feel that the cost benefit of undergrounding is practicable.

Mr. Drosky said prior to making a recommendation he wants to assure that all engineering possibilities have been explored.

In response to Mr. Hudak's question, Ms. Mory replied that the S-Curve undergrounding project is a completely different project and has no affect on this project. Further, she said staff will continue to look at other alternatives, but the full-blown undergrounding is cost prohibitive.

Chair Ganz said as a board we always try to make sure we achieve the goals that we originally set out to achieve, but sometimes things like this occur; nevertheless, he agreed that all alternatives must be exhausted before a final decision is made. If nothing can be done, then the Board will accept that when the design comes back to us at 90%.

There were no objections.

Two Georges at the Cove - Ms. Mory displayed a photograph of the proposed redesign of the Two Georges at the Cove restaurant. She stated that their cost estimate is a \$3 million complete renovation of the restaurant to bring it all down to one (1) floor. Other renovations include redoing the entrance, adding a decorative pavilion, relocating the outside bar area, etc. Further, she said the new owner, L&M Restaurant Group, expressed interest in applying for the commercial façade program. She explained that the applicant would not completely comply with the way the program is currently structured because the applicant owns the business and has the option to purchase the property within five (5) years. Even though he is not the owner according to the property appraiser, CRA staff can create an application for commercial façade funding, which would be \$100,000, and structure a deal to assure the money stays with the project.

Chair Ganz spoke in support of the project, if it is structured to assure that the money is being used properly.

In response to Mr. Hudak's questions, Ms. Mory replied that the program has been around since 2010 and 12 businesses have participated. Further, she said should the Board desire to move forward, a budget transfer would be needed because there are no funds remaining in this line item; however, funds can be reallocated. Lastly, she said if other businesses come forward, money would be available.

Award Submission - Ms. Mory stated that staff prepared applications for the Kirk Cottrell Pavilion and applied to the Florida League of Cities and Florida Redevelopment Association.

Community Policing - Ms. Mory said community policing detail was increased to help with the concerns in the CRA area, i.e. vandalism, dogs on the boardwalk, etc. She explained that there will not be enough money to maintain that level of mobilization for the remainder of the FY; however, if the Board is satisfied with the current level of mobilization, she can pay for community policing under the special events line item, which would be an additional \$15,000 in spending.

Chair Ganz expressed his frustrations with additional monies being spent on enforcing the rules. He requested more clarification on exactly what the money is being spent on, crowds or enforcing the rules.

ADMINISTRATION COMMENTS - CONTINUED

David Santucci, City Manager, said additional enforcement was increased to ensure the orders relating to COVID were being adhered.

Chair Ganz spoke in support of the additional detail.

Mr. Drosky outlined the community policing reports in the backup and stated that some are more detailed than others and requested that all officers provide detailed reports.

Chair Ganz said although he has seen improvements when he's at the beach, it can be better.

Property Acquisition - Ms. Mory advised the Board that the 7-11 on SE 12th Avenue and Hillsboro Boulevard shuttered up due to lack of business, which is disappointing, but is an opportunity for the CRA. She said it is an odd sized lot and layout; therefore, if another 7-11 does not take over, she feels the owner will have a difficult time finding a new tenant. Further, she asked the Board to think about the possibility of real estate acquisition in the future.

CITY MANAGER

None.

CITY ATTORNEY

None.

BOARD COMMENTS**MR. HUDAK**

None.

VICE CHAIR PRESTON

None.

MR. DROSKY

None.

CHAIR GANZ

Thank you - Chair Ganz thanked staff again for providing a tour to Dr. Harvey, his staff, etc. and reminded staff to continue to be open minded when unique opportunities come forward, as the City has a lot to offer and believes more projects with Dr. Harvey and his foundation will be brought forward in the future.

Proposed Project - Chair Ganz said there is a shower between Oceans' 234 and the Deerfield Beach Café, that is extremely close to restaurant goers; therefore, he suggested adding a privacy wall around it.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

MOTION was made by Vice Chair Preston, seconded by Mr. Hudak, to adjourn the meeting at 8:05 p.m. Voice Vote:

Yeas: 4 - Mr. Drosky, Mr. Hudak, Vice Chair Preston and Chair Ganz

Nays: 0

BILL GANZ, CHAIR

Samantha Gillyard, CMC, City Clerk



Community Redevelopment Agency Meeting - August 10, 2021

DEERFIELD BEACH - YOU ARE HEREBY NOTIFIED that the **Community Redevelopment Agency** meeting will be held on **Tuesday, August 10, 2021, at 6:30 PM in the City Commission Chambers located at the City Hall Complex, 150 NE 2nd Avenue, Deerfield Beach, Florida.** A quorum of the CRA Board will be physically present at the meeting and the City will be utilizing communications media technology with most City staff participating through video conferencing.

The August 10, 2021, Community Redevelopment Agency meeting will proceed utilizing communications media technology; **however, the City Commission Chambers located at the City Hall Complex, 150 NE 2nd Avenue, Deerfield Beach, will be open to the public as an additional method** for speakers wishing to speak on items with such attendees adhering to social distancing protocols, temperature checks and face covering recommendations. A copy of the agenda for the August 10, 2021 meeting will be available at <http://www.deerfield-beach.com/1554/Meetings-Agendas>.

Attending and Viewing the Community Redevelopment Agency Meeting:

This meeting will be broadcast live for members of the public via Zoom. Below are the available options for the public to attend/view the meeting:

- 1. In Person Attendance.** Attend in person in the City Commission Chambers adhering to social distancing protocols, temperature checks and face covering recommendations.
- 2. Zoom**
 - a. Via Zoom Online** - Access to the meeting will begin at 6:15 PM on August 10, 2021.
 - i. Use the following link below to access the meeting via Zoom:
<https://deerfield-beach.zoom.us/j/81888135498?pwd=UDd0NGYyaWxxNzJVQkRoQIRJN29Vdz09>
 - ii. The video camera display feature is disabled for public use
 - b. Via Zoom Telephone** - Join the meeting via telephone (audio only) using the Call-in number below, followed by the Meeting ID when prompted. No computer or access code is required.

Call-in Number: (301) 715-8592, Meeting ID: 818 8813 5498#, Participant ID: #, Password: 362927#

For more information on using Zoom, please visit Zoom Support at the following link:
<https://support.zoom.us/hc/en-us>.

Providing Public Comment:

Public participation is strongly encouraged. Your comments will be limited to three minutes per person. To participate, please choose the option best for you and remember to include your name and address for the record.

1. **In person** - Public comment may be given in the Commission chambers during the applicable public comment portion of the meeting.
2. **Via Email** - Public comments and documents may be submitted via email to web.clerk@dfb.city. Public comments will be read aloud during the meeting and added to the record. Emails can be submitted prior to the meeting or until the public hearing session is closed.
3. **Live Zoom Video Participation** - If attending via Zoom online, at the appropriate public comment period, click “raise hand” on the bottom of the “participants” tab, and your audio will be unmuted when you are recognized.
4. **Live Zoom Telephone Participation** - If attending via Zoom by telephone, at the appropriate public comment period, press *9 to “raise your hand” and your audio will be unmuted when you are recognized.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK NO LATER THAN 3 DAYS PRIOR TO THE MEETING AT (954) 480-4213 FOR ASSISTANCE.

Should you have any questions, please feel free to contact the City Clerk’s Office at 954.480.4213. For additional information on the agenda items for the Commission meeting, please visit www.dfb.city.



City of Deerfield Beach

150 NE 2nd Ave
Deerfield Beach, FL
33441
954-480-4200

Face Sheet File Number: I.D. 2021-815

Agenda Date: 8/10/2021

Status: General Items

In Control: Community Redevelopment
Agency (CRA)

Title

Presentation of the Fiscal Year 2022 CRA Budget.

Recommended Action

CRA Board to provide staff direction regarding Fiscal Year 2022 CRA Budget priorities

Current Activity

The estimated CRA Tax Increment Revenue (TIR) for FY 2021-2022 is \$4,534,994 which is a \$262,779 gain over FY 2020-2021 and the ninth straight year that the tax base expanded in the CRA District. When combined with the current ongoing projects and unencumbered TIR of approximately \$5,378,784 the total available funding is \$9,913,778 for FY 2022.

CRA fixed costs include agency administration and operations (\$579,822) and debt service (\$1,092,698). Agency overhead includes staff salaries, operating expenses, payment to the City for support services, and insurance. Debt service will continue to be an annual expense for the life of the CRA.

After overhead and debt service are deducted from available funds, \$8,241,258 remains available for programs and projects. The proposed CRA FY 2022 Line Item Budget is attached to this item.

CRA staffing needs vary from year to year based on the nature of the projects being managed. Staffing this year includes the payment of 100% of the CRA Project Manager and Administrative Coordinator salaries; as well as 50% of the Director of Economic Development Position. A portion of certain staff salaries who are expected to work on CRA projects include the City Manager (10%) and the Assistant City Clerk (25%). Positions that work on a part-time basis for the CRA are required to maintain timesheets documenting their contributions to CRA work.

Activities that the Board has indicated a desire to fund on an ongoing basis include Community Policing (\$75,000), Special Events (\$174,000), Public Art (\$220,000) and the Commercial Façade Loan Program (\$417,147).

Funds are budgeted in FY 2022 for costs associated with Business Marketing, Legal Representation, Independent Financial Audit, Annual Report preparation and projects to be determined by the Board.

Permitting and construction costs associated with ADA Sidewalk/Bus Shelter Upgrades and S-Curve Utilities Undergrounding and Lighting capital projects are also included in the FY 2021 Budget, as they are currently in progress and will span Fiscal Year 2021 and 2022.

The proposed 5-Year 2023-2027 Capital Improvements Plan (CIP) is also attached to this item. CRA staff will continue to work with the Board on the full design for the Sullivan Park Facility in Fiscal Year

2022, but since the anticipated cost will exceed available TIR funding, construction is not planned until Fiscal Year 2023. The remaining projects on the CIP will be updated and re-prioritized based on CRA Board input to assist in future annual budget planning and overall project implementation. New projects, if desired by the Board, should be included or more specifically defined for inclusion in the updated CIP. Property acquisition is included in the CIP as well in Fiscal Years 2025 and 2027. The Board will be asked to approve the updated 2023-2027 CIP at the August 24th meeting along with the final CRA Budget.

Other projects may still be included in the budget or re-prioritized in the CIP at the Board's direction.

Board direction is requested to finalize the FY 2021 CRA Budget. State statute requires the budget be adopted in August. Therefore, a final budget will be placed on the August 24, 2021 meeting agenda for approval.

**Deerfield Beach Community Redevelopment Agency
Proposed Fiscal Year 2022 Budget**

OPERATING					
ORG	OBJECT	ACCOUNT DESCRIPTION	PROJECT	PROPOSED	BUDGET DESCRIPTION
1908000	5521001	REGULAR SALARY		\$ 277,419	Tax Increment Revenue to pay for the following portion of staff salaries (Director of Economic Development 50%, CRA Project Manager 100%, CRA Administrative Coordinator 100%, City Manager 10%, Assistant City Clerk 25%)
1908000	5521012	SICK LEAVE CONVERSION PAY		\$ 5,000	Once a year in December, every full-time employee who has used less than six days of sick leave during the preceding year may choose to be paid for the unused portion of those days. The payment is calculated using the employee's base hourly rate and not including any additional pay factors
1908000	5521101	FICA		\$ 22,123	The 7.65% FICA rate is composed of two rates; a 6.2% social security tax that is applied to the first \$106,800 that an employee earns and a 1.45% Medicare tax that is applied to all earnings
1908000	5521204	IMCA PENSION		\$ 22,193	Estimated by city pension contribution for those city employees who are participants in the ICMA defined contribution plan; the city contribution, as a percentage of salary, is 8%
1908000	5522300	INSURANCE SERVICES ALLOCATION		\$ 42,692	Payment to the general fund for insurances required for staff and the agency
1908000	5523927	GENERAL ADMIN CHARGE		\$ 131,645	Payment to the general fund for the services that are provided to support the CRA Fund
1908000	5521003	LONGEVITY		\$ 900	Payment to staff who have greater than 10 years service
1909000	1909000	DEBT SERVICE / BOND PRINCIPAL PAYMENT		\$ 885,000	Principal payment for debt service payments on Florida Municipal Loan Council Covenant Bonds (CRA portion 73% of \$1,210,000)
1909000	1909000	DEBT SERVICE / BOND INTEREST PAYMENT		\$ 200,769	Interest payment for debt service payments on Florida Municipal Loan Council Covenant Bonds
1909000	1909000	DEBT SERVICE / PAYING AGENT FEES		\$ 6,929	Trustee and Administrative fees for debt service payments on Florida Municipal Loan Council Covenant Bonds (CRA portion 73% of \$ 9,492)
1908000	5521006	AUTOMOBILE ALLOWANCE		\$ 6,000	CRA's portion of the cost of one and a half (1.5) vehicles for use by CRA staff
1908000	5521025	CLOTHING ALLOWANCE		\$ 250	Staff clothing
1908000	5523403	CELLULAR PHONE SERVICES		\$ 2,500	Staff cell phone service
1908000	5523513	MINOR TOOLS AND EQUIPMENT		\$ 1,000	Minor administrative office repairs
1908000	5523609	COPIER LEASE		\$ 5,000	Cost of Toshiba lease and maintenance
1908000	5523524	MATERIALS AND MAINTENANCE		\$ 50,000	Materials and maintenance services necessary for CRA Building and Sullivan Park
1908000	5523509	PROFESSIONAL PUBLICATIONS		\$ 500	Funding for development and management newspapers, trade magazines and books.
1908000	5523935	DUES AND MEMBERSHIPS		\$ 700	Annual professional association memberships and Special District Reporting
1908000	5523504	OFFICE SUPPLIES		\$ 1,500	Office supplies as necessary for operations
1908000	5523901	TRAVEL AND TRAINING		\$ 6,500	Mileage reimbursement for CRA Administrative Coordinator (\$4,000), attendance at seminars, workshops and regional meetings
1908000	5523902	PRINTING		\$ 1,500	Printing of brochures, hand-outs and annual report
1908000	5523921	ADVERTISING		\$ 500	Advertising in newspapers
1908000	5526043	OTHER MACH AND EQUIPMENT		\$ 1,900	Laptop replacement for CRA Staff
OPERATING TOTAL				\$ 1,672,520	
OTHER CONTRACTUAL (NON CAPITAL)					
ORG	OBJECT	ACCOUNT DESCRIPTION	PROJECT	PROPOSED	BUDGET DESCRIPTION
1908000	5523216	LANDSCAPING SERVICES		\$ 10,000	Small landscaping projects within the CRA
1908000	5523299	ADA COMPLIANCE SERVICES		\$ 12,000	Funding for document remediation and ADA compliance

1908000	5523299	LEGAL SERVICES			\$ 48,000	Contractual services provided by the CRA Attorney for legal services
1908000	5523006	INTERNAL AUDITING SERVICES			\$ 6,459	Marcum LLP Independent audit of CRA financials as required by statute; based on 4 year contract
1908000	5523299	BUSINESS MARKETING			\$ 20,000	Business Marketing within the CRA
1908000	5523299	ANNUAL REPORT DESIGN SERVICES			\$ 5,000	Annual report design as required by statute
1908000	5523299	OTHER PROFESSIONAL SERVICES AS NEEDED			\$ 250,000	Other professional services as determined by the CRA Board

PROGRAMS						
ORG	OBJECT	ACCOUNT DESCRIPTION	PROJECT		PROPOSED	BUDGET DESCRIPTION
1908000	5713230	COMMUNITY POLICING			\$ 75,000	Cost of BSO Deputy Detail to provide additional security in the CRA
1908000	5793574	SPECIAL EVENTS			\$ 174,000	Funding for 4th of July Celebration (\$85,000), December Holiday Celebration (Event \$20,000 and Lighting \$55,000), Dr. Guy Harvey Art Opening (\$10,000), Greater Pompano, Lighthouse Point and Deerfield Beach Holiday Boat Parade (\$4000)
1908000	5523595	ART IN PUBLIC PLACES			\$ 220,000	Public art project at the Main Beach Parking Lot, Hillsboro Bridge and Dr. Guy Harvey Art Installation
1908000	5523959	COMMERCIAL FAÇADE IMPROVEMENT LOAN PROGRAM			\$ 417,147	Funds to partner on façade improvements to storefronts in the CRA District and past year awards
PROGRAMS TOTAL					\$ 886,147	

CAPITAL PROJECTS						
ORG	OBJECT	ACCOUNT DESCRIPTION	PROJECT		PROPOSED	BUDGET DESCRIPTION
1908000	5396311	LIGHTING	S-CURVE UTILITIES & UNDERGROUNDING	01000CRA	\$ 1,750,000	S-Curve Utilities Undergrounding and Streetscape Improvements
1908000	5396311	OTHER CONTRACTUAL SERVICES			\$ 60,000	Streetscape Construction, Utility Undergrounding
						Design, Permitting and Construction Administration
1908000	5596304	INFRASTRUCTURE AND CAPITAL IMPROVEMENTS	ISLAND MOBILITY	10000CRA	\$ 947,000	Relocation of Bus Shelter and Streetscape Improvements
1908000	5596304	OTHER CONTRACTUAL SERVICES			\$ 60,000	Construction
						Design, Permitting and Construction Administration
			OCEAN WAY BOLLARD			Installation of pedestrian bollards along Ocean Way
1908000	5596304	INFRASTRUCTURE AND CAPITAL IMPROVEMENTS			\$ 900,000	Construction
1908000	5596304	OTHER CONTRACTUAL SERVICES			\$ 60,000	Design, Permitting and Construction Administration
			SULLIVAN PARK FACILITY	03000CRA		Phase II of Sullivan Park Expansion-Sullivan Park Facility
1908000	5596304	INFRASTRUCTURE AND CAPITAL IMPROVEMENTS			\$ 2,500,000	Construction
1908000	5596304	OTHER CONTRACTUAL SERVICES			\$ 371,842	Design, Permitting and Construction Administration
			MAIN BEACH PARKING LOT			Construction of amphitheater style stairs at the Main Beach Parking Lot
1908000	5526308	MAIN BEACH PARKING LOT	MAIN BEACH PARKING LOT SEATING IMPROVEMENTS		\$ 250,000	Construction
1908000	5526308	OTHER CONTRACTUAL SERVICES			\$ 52,060	Design, Permitting and Construction Administration
			INTERNATIONAL FISHING PIER IMPROVEMENTS	13000CRA		Construction of fishing improvements
1908000	5596304	INFRASTRUCTURE AND CAPITAL IMPROVEMENTS			\$ 52,750	Construction
CAPITAL TOTAL					\$ 7,003,652	

Fiscal 2022 Budget Summary	
Total Proposed CRA Budget	\$ 9,913,778
Projected Tax Increment Revenue: Fiscal 2022	\$ 4,534,994
Total Carryover: Fiscal 2021	\$ 5,378,784
Total Available TIR Funds	\$ 9,913,778

City of Deerfield Beach CRA Five-Year Capital Improvements Plan (CIP) FY 2023-2027

Proposed 8/10/2021

ACQUISITION/REDEVELOPMENT

	<u>Total Cost</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>5 Year Total</u>
Hillsboro Boulevard Commercial Acquisition						\$ 2,000,000	
ACQUISITION/REDEVELOPMENT TOTAL	\$ 2,000,000					\$ 2,000,000	\$ 2,000,000

PARKING IMPROVEMENTS

		<u>FY 2023</u>	<u>FY 2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>5 Year Total</u>
Purchase of Island Entryway / NE 1st St Properties	\$ 2,000,000			\$ 2,000,000			\$ 2,000,000
Island Entryway Improvements	\$ 2,000,000				\$ 2,000,000		\$ 2,000,000
Main Beach Parking Lot	\$ 3,000,000		\$ 3,000,000				\$ 3,000,000
PARKING TOTAL	\$ 7,000,000		\$ 3,000,000	\$ 2,000,000	\$ 2,000,000		\$ 7,000,000

PARK IMPROVEMENTS

		<u>FY 2023</u>	<u>FY 2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>5 Year Total</u>
Sullivan Park Facility	\$ 3,500,000	\$ 3,500,000					\$ 3,500,000
PARK TOTAL	\$ 3,500,000	\$ 3,500,000					\$ 3,500,000

OVERALL TOTALS	\$ 12,500,000	\$ 3,500,000	\$ 3,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 12,500,000
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CITY OF DEERFIELD BEACH

Budget Development Expenditure Report

		2019 Actual	2020 Actual	2021 YTD Actual	2021 Budget	2022 Department Request	2022 City Manager Review	2022 Adopted Budget
190 - COMMUNITY REDEV								
80 - NON-DEPARTMENTAL								
1908000 - NON-DEPARTMENTAL								
10 - PERSONAL SERVICES								
5521001	REGULAR SALARY	280,078	233,568	171,664	270,068	270,068	277,419	
5521002	OVERTIME		239					
5521003	LONGEVITY			138		301	900	
5521006	AUTOMOBILE ALLOWANCE	6,000	5,885	4,315	6,000	6,000	6,000	
5521012	SICK LEAVE CONVERSION PAY	1,856	4,105	4,112	4,000	5,000	5,000	
5521025	CLOTHING ALLOWANCE	821	173	55	250	250	250	
5521101	FICA	20,086	17,076	12,518	21,600	21,600	22,123	
5521204	ICMA PENSION PLAN	22,963	19,908	14,425	21,605	21,605	22,193	
5522300	INSURANCE SVCS ALLOCATION	56,195	58,179	32,685	49,028	49,028	44,338	
Total: 10 - PERSONAL SERVICES		387,999	339,133	239,912	372,551	373,852	378,223	
30 - OPERATING EXPENDITURES/EXPENSE								
5213230	BSO/COMMUNITY POLICING	50,140	52,710	53,682	55,000	112,000	75,000	
5523006	AUDITING SERVICES					6,459	6,459	
5523216	LANDSCAPING SERVICES	5,232	8,343		70,000	10,000	10,000	
5523299	OTHER CONTRACTUAL SERVICE	112,528	154,286	332,687	217,000	226,000	335,000	
5523403	CELLULAR PHONE SERVICE	2,106	2,346	749	2,500	2,500	2,500	
5523504	OFFICE SUPPLIES	1,362	999	774	1,500	1,500	1,500	
5523509	PROFESSIONAL PUBLICATIONS						500	
5523513	MINOR EQUIP, TOOLS, HDWE	12,962	550	1,411	2,500	1,000	1,000	
5523524	MATERIALS TO MAINTAIN BUILDG	1,881	5,836	40,765	75,000	50,000	50,000	
5523595	ART IN PUPLIC PLACES	9,023	3,994	(6,580)	200,000	250,000	220,000	
5523609	COPIER LEASE		2,221	1,583	5,000	5,000	5,000	
5523901	TRAVEL AND TRAINING	3,928	1,644	1,026	4,000	6,500	6,500	
5523902	PRINTING	2,830			1,500	1,500	1,500	
5523921	ADVERTISING	5,358		249	2,500	2,500	500	
5523927	GENERAL ADMIN CHARGE	162,103	250,862	65,822	131,645	131,645	131,645	
5523935	DUES AND MEMBERSHIPS	1,225	670	695	700	700	700	
5523959	COMM FACADE IMPRV LOAN PR	128,300	69,578		354,000	417,147	417,147	
5793574	SPECIAL EVENTS	174,121	62,409	97,807	175,000	167,500	174,000	

CITY OF DEERFIELD BEACH

Budget Development Expenditure Report

	2019 Actual	2020 Actual	2021 YTD Actual	2021 Budget	2022 Department Request	2022 City Manager Review	2022 Adopted Budget
Total: 30 - OPERATING EXPENDITURES/EXPENSE	673,099	616,448	590,670	1,297,845	1,391,951	1,438,951	
60 - CAPITAL OUTLAY							
5396311 LIGHTING				1,750,000	1,805,000	1,810,000	
5526043 OTHER MACH AND EQUIPMENT				1,900	1,900	1,900	
5526306 BEACH ENHANCEMENTS		1,031,518	365,747				
5526308 MAIN BEACH PARKING AREA IMPROV				250,000	250,000	302,060	
5596304 INFRASTRUCTURE & CAP IMPR	469,053	590,187	88,211	2,491,643	5,823,000	4,891,592	
Total: 60 - CAPITAL OUTLAY	469,053	1,621,705	453,958	4,493,543	7,879,900	7,005,552	
80 - GRANTS AND AID							
Total: 80 - GRANTS AND AID							
90 - OTHER USES							
5819001 TRANS TO GENERAL FUND	1,104,732	1,094,181	542,790	1,085,581	1,085,581		
Total: 90 - OTHER USES	1,104,732	1,094,181	542,790	1,085,581	1,085,581		
Total: 1908000 - NON-DEPARTMENTAL	2,634,883	3,671,467	1,827,330	7,249,520	10,731,284	8,822,726	
Dept Total: 80 - NON-DEPARTMENTAL	2,634,883	3,671,467	1,827,330	7,249,520	10,731,284	8,822,726	